



BIOGRAPHY

UNITED STATES TRANSPORTATION COMMAND

Office of Public Affairs, Scott Air Force Base, Illinois 62225-5357

Karen Gillaspie

Karen Gillaspie is the deputy director of Manpower and Personnel, U.S. Transportation Command, Scott Air Force Base, Ill. She is responsible for policy and strategic planning for all human resource programs, including workforce shaping and employment forecasting, leadership and employee development, manpower program objective memorandum development, and military and civilian assignments.

Gillaspie has held assignments at numerous geographical locations and organizational levels. She began her human resources career at RAF Upper Heyford, UK in 1988 as a NAF personnel assistant. Subsequently, she served as the NAF Human Resources Officer at Barksdale Air Force Base, La. before taking a position at Headquarters Air Force Services Directorate, Civilian NAF HR Policy, Pentagon, in June 1995 as a human resources specialist involved in NAF HR policy, congressional/legislative, and wage setting matters.

Later, she served at the Air Force Personnel Center Civilian Career Management Directorate, Services Career Program, Randolph Air Force Base, Texas as a career program specialist. Gillaspie's next two assignments were to NAF Human Resources Officer positions at Eielson Air Force Base, Alaska, and then Scott Air Force Base, Ill.

In May 2002 Gillaspie's next assignment took her back to Washington D.C. where she transferred to the HQ Coast Guard Office of Civilian Human Resources and was promoted to a senior human resources specialist involved in HR policy development, corporate recruitment, HR, and management advisory services.

In October 2005 she transferred to HQ Marine Corps Manpower & Reserve Affairs Manpower Policy, Civilian Personnel Workforce Development Division, Quantico, Va. as a senior human resources specialist. In this capacity, she advised Headquarters Marine Corps and staff elements on agency-wide civilian career and leadership development programs, Dept. of Navy total force transformation efforts, and National Security Personnel System implementation and served as functional project manager for development and deployment of the Civilian Competency management models, Workforce Development Application, and Leadership development Assessment tools.

In March 2007 she was promoted to special assistant/human resources specialist and advisor to the Deputy Assistant Secretary of the Navy for Civilian Human Resources, ASN Manpower and Reserve Affairs, Pentagon, involved in Secretariat-level staff work, legislative, congressional, external audits, strategic planning, HR policy matters. In April 2009 she transferred back to Quantico, Va. to the Marine



Corps Systems Command, Deputy Commander Resource Management, Workforce Management and Development Directorate, as senior HR business manager and advisor to leadership on human capital, workforce management and development policies, processes, and programs integral for achieving successful organizational performance, strategic human capital and talent management, model EEO and diversity outreach program, and employer of choice designation.

Gillaspie assumed her current position at USTRANSCOM in February 2013.

EDUCATION AND TRAINING:

- 1996 – OPM Executive Seminar for New Managers, Aurora, Colo.
- 1998 – Civilian Personnel Managers Seminar, Randolph Air Force Base, Texas
- 1999 – Advanced Personnel Officer Course, Maxwell Air Force Base, Ala.
- 2005 – Bachelor of Business Administration with HR Management concentration, Strayer University, Washington D.C.
- 2008 – Master of Business Administration with HR Management concentration, Strayer University, Washington D.C.
- 2009 – OPM Strategic Leadership Seminar, Quantico, Va.
- 2011 – Supervisory Development Program, Quantico, Va.

ASSIGNMENTS:

1. July 1988 – Personnel assistant, 20th Services Squadron, RAF Upper Heyford, UK
2. May 1991 – NAF Human Resources officer, 2nd Services Squadron, Barksdale Air Force Base, La.
3. June 1995 – Human Resources specialist, Headquarters Air Force Services HR Policy, Pentagon
4. March 1997 – Career program specialist, AF Personnel Center Civilian Career Management Directorate, Services Career Program, Randolph Air Force Base, Texas
5. August 1999 – NAF Human Resources officer, 354th Services Squadron, Eielson Air Force Base, Alaska
6. December 2000 – NAF Human Resources officer, 375th Services Squadron, Scott Air Force Base, Ill.
7. May 2002 – Human Resources specialist, HQ Coast Guard Civilian Personnel Directorate, Washington, D.C.
8. October 2005 – Human Resources specialist (HRD), HQ Marine Corps Manpower & Reserve Affairs Manpower Policy, Civilian Personnel Workforce Development Division, Quantico, Va.
9. March 2007 – Special Assistant/Human Resources Specialist, Deputy Assistant Secretary of the Navy Civilian Human Resources, ASN Manpower and Reserve Affairs, Pentagon
10. April 2009 - HR Business manager/analyst (Policy and Processes), Deputy Commander Resource Management, Workforce Management and Development Directorate, Marine Corps Systems Command, Quantico, Va.
11. February 2013 – Deputy director, Manpower and Personnel Directorate, U.S. Transportation Command, Scott Air Force Base, Ill.

AWARDS:

- Certificate of Commendation, February 2013
- Meritorious Civilian Service Award, August 2010
- Special Act or Service Awards, November 2001, August 2006, March 2007
- HQ ACC Commendation Letter for Humanitarian Work at Homestead Air Force Base, Fla., January 1993
- Performance Awards, 1988-2013

ASSOCIATIONS AND AFFILIATIONS:

Society for Human Resource Management

(Current as of October 2013)