

APPENDIX OO

AIR MANIFEST REFERENCE CODES

Number of Characters:	Two
Type of Characters:	Alpha
Data Location	
Air Manifest - DD Form 1384:	Block 20
- DD Form 1385:	REF Block 5
Automated Record:	rp 28–29
Responsible Agency:	Defense Transportation Regulation Administrator

A. GENERAL

The air manifest reference code is used to further identify a particular manifest and to cross-reference the air manifest header cards with the data cards for the air cargo pallets and individual shipment units. The codes are used only in the airlift systems and are not included on the documentation forwarded to the consignee. The codes are used repeatedly starting with AA and continuing through the alphabet to ZZ before returning to AA. The letters I and O are not used in either position. The most current versions of air manifest reference codes are available at the USTRANSCOM Reference Date Management System website at <https://trdmws.maf.ustranscom.mil/>—click on “DTR Data” and “Air Manifest Reference Code,” and select “Display Data” from the Action Legends box. They are accessible by all users, to include Department of Defense contractors and vendors, through the Defense Transportation Electronic Business website at <http://www.transcom.mil/cmd/associated/dteb/> by clicking on “Reference Data.”

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