CHAPTER 515

UNITED STATES AFRICA COMMAND (USAFRICOM)

A. GENERAL

This chapter identifies regulations or directives and establishes the USAFRICOM Customs/Border Clearance requirements and procedures and organizational points of contact (POCs) responsible for the entry/exit of material and personnel from the various USAFRICOM countries listed. Pre-clearance Customs and agriculture inspections will be performed in accordance with (IAW) Chapter 506.

This section provides the most up-to-date overseas customs information, when provided by the combatant command (COCOM), for the following countries:

Algeria	Ethiopia	Nigeria
Angola	Gabon	Rwanda
Ascension Island	Ghana	Senegal
Benin	Guinea	Sierra Leone
Botswana	Kenya	Somalia
Burundi	Liberia	South Africa
Burkina Faso	Libya	Sudan
Cameroon	Malawi	Tanzania
Chad	Mali	Togo
Congo	Morocco	Tunisia
Cote D'Ivoire	Mozambique	Uganda
Djibouti	Namibia	Zambia
Eritrea	Niger	Zimbabwe

B. CUSTOMS CLEARANCE PROCEDURES

1. The following guidance is for all Total Delivery Services (TDS) and commercial shipments going into the USAFRICOM area of responsibility. Strict adherence to following guidelines will ensure shipments are not delayed in customs. The following must be on the commercial invoice:

   a. The shipper's name, address, and phone number

   b. The consignee unit, address, and phone number, if available (for consignee unit, mark with either the actual unit or the deployed Logistics Readiness Squadron)

   c. A clear description of the equipment being shipped

   d. The number and type of packages

   e. The price per shipment and value of the shipment

   f. The gross weights and cubes of the shipments

   g. The shipment customs clearance paperwork with the shipper's signature.

C. ALGERIA

1. Passengers. See the DoD Foreign Clearance Guide available at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Algeria."

2. Cargo. No country-specific details.

3. Personal Property. See the Personal Property Consignment Instruction Guide (PPCIG) at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Algeria"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

D. ANGOLA

1. Passengers. See the DoD Foreign Clearance Guide available at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Angola."

2. Cargo. No country-specific details.

3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Angola"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

E. ASCENSION ISLAND

1. Passengers. See the DoD Foreign Clearance Guide available at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "North and South America" and then "Ascension Island."

2. Cargo. DoD cargo is shipped to Ascension Island via Air Mobility Command channel airlift and via Military Surface Deployment and Distribution Command (SDDC) arranged sealift. Downrange cargo (air and ocean) to Ascension Island is processed through the Patrick Air Force Base, Florida, Freight Services Section via normal routing procedures. There are no special customs requirements.

3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "Country Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Ascension Island"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

F. BENIN

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Benin."

2. Cargo. No country-specific details.

3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection,"

select "Benin"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

G. BOTSWANA

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Botswana."
2. Cargo. No country-specific details.
3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Botswana"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

H. BURUNDI

1. Passengers. See the DoD Foreign Clearance Guide available at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Burundi."
2. Cargo. No country-specific details.
3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Burundi"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

I. BURKINA FASO

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Burkina Faso."
2. Cargo. No country-specific details.
3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Burkina Faso"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

J. CAMEROON

1. Passengers. See the DoD Foreign Clearance Guide available at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Cameroon."
2. Cargo. All shipments destined to Cameroon for the sole use of the United States Government must adhere to the following shipping instructions in order to receive tax, excise, or duty exoneration and to avoid unnecessary delays with the shipment.
   a. The shipper must submit copies of the bill of lading, commercial invoice, and packing list (detailed inventory listing) to the U.S. Embassy Yaounde General Service Officer (GSO) Shipping Team at ydeshippinglist@state.gov as early as possible to get the exoneration memo

completed prior to the shipment's arrival. Exoneration memos can take up to 21 working days to finalize once submitted.

b. For all Department of Defense shipments, the shipper must send the bill of lading, commercial invoice, and packing list (and/or any shipping inquiries) to:

U.S. Army Africa MCT
DSN: 314.637.7023
Commercial: (39) 0444.61.7023
Group Address: usarmy.usag-italy.usaraf.list.mobility-mct@mail.mil

c. The shipment's BILL OF LADING must reflect the following information in order to receive exoneration status.

(1) Surface Shipments:

a. SHIPPER:

Shipper's Complete Address
Point of Contact
Contact Information (Phone Numbers/Email Address)

b. CONSIGNEE:

American Embassy
For (Name of Office OR Exercise OR Specific Location)
ATTN: GSO Shipping Office
Yaounde, Cameroon

c. NOTIFY PARTY

American Embassy
Branch Office
Douala, Cameroon
Point of Contact at the Final Delivery Location
Contact Information (Phone Numbers/Email Address)

(2) Air Shipments:

a. SHIPPER

Shipper's Complete Address
Point of Contact
Contact Information (Phone Numbers/Email Address)

b. CONSIGNEE

American Embassy
For (Name of Office OR Exercise OR Specific Location)
ATTN: GSO Shipping Office
Yaounde, Cameroon

c. NOTIFY PARTY

American Embassy
ATTN: GSO Shipping
Yaounde, Cameroon
Point of Contact at the Final Delivery Location
Contact Information (Phone Numbers/Email Address)

3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Cameroon"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

K. CHAD

1. Passengers. See the DoD Foreign Clearance Guide available at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Chad."
2. Cargo. No country-specific details.
3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Chad"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

L. CONGO

1. Passengers. See the DoD Foreign Clearance Guide available at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Congo."
2. Cargo. No country-specific details.
3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Congo"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

M. COTE D'IVOIRE

1. Passengers. See the DoD Foreign Clearance Guide available at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Cote D'Ivoire."
2. Cargo. No country-specific details.
3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Cote D'Ivoire"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

N. DJIBOUTI

1. Passengers. See the DoD Foreign Clearance Guide available at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Djibouti."

2. Cargo.

   a. Surface. The following paragraphs describe general customs clearance procedures and requirements for government property shipped into Djibouti from the United States. It is imperative that all requisitioners, consignors, and shippers maintain strict adherence to these policies when transporting DoD cargo into these countries.

      (1) Provide complete and accurate Transportation Control and Movement Documents (TCMDs) with container number, seal number, transportation control number (TCN), piece, weight, cube, approximate dollar value, and specific name that identifies the contents of the shipment.

      (2) Provide Commercial Invoice (with dollar value for each item), Commercial Packing List, Certified Cargo Declaration Notice, and Customs Clearance Letter.

      (3) Provide a DD Form 2890, DoD Multimodal Dangerous Goods Declaration, Figure 515-1, IAW the requirements of the International Convention for the Safety of Life at Sea, 1974 (SOLAS 74) and the International Maritime Dangerous Goods (IMDG) Code to document and identify Hazardous Materials (HAZMAT) cargo.

      (4) All customs clearance documentation must be provided to the ocean Transportation Service Provider (TSP). Ocean TSPs must provide the customs clearance documentation to the Customs clearance authorities to ensure cargo is not delayed at the seaport of debarkation (SPOD). In the event the shipments are held up because of lack of proper documentation at the SPOD, the local SDDC Port Authority will immediately initiate action with their higher headquarters (HQ), the TSP, and the Host Nation Customs officials to resolve the issues.

      (5) Shippers must use the following formats in completing and submitting customs clearance documents to the ocean TSP:

         (a) Commercial Invoice:

            1. Shipper name and address (must be the same on commercial invoice and packing list).

            2. Consignee name and address (must be the same on commercial invoice and packing list).

            3. Commodity description (no military identification and terminology [i.e., do not say Army, military, Defense]).

            4. Number and type of packages.

            5. Price per unit (preferred currency: U.S. dollar).

            6. Value of the shipment.

            7. Gross weights of the cargo.

            8. Shipper stamp and signature.

(Use Shipper LETTERHEAD)

United States of America

COMMERCIAL INVOICE

The Transportation Division of the (SHIPPER NAME) certifies that cargo described below is the property of (SHIPPER NAME). This cargo is being shipped by the (SHIPPER NAME). It is not for SALE or RESALE.

Shipped From:	Ship To:
Transportation Office	(Consignee [CSE] Department of Defense Activity Address Code [DODAAC] "Operation Enduring Freedom"
(Shipper Name)	(Full address of Consignee DODAAC)
(Shipper Address)	(Include POC and phone number if available)

Date	Port Call File Number (PCFN) or Booking Number	FOB	Ship Via	Vessel Name	Terms	RDD
		Source Stuffed	Maersk Sealand		MM2	

Quantity	Commodity Description	Weight	Cube	Container/Transportation Control Number (TCN)	Value
	NOTHING FOLLOWS			NOTHING FOLLOWS	
				Total shipment value	

SAMPLE

The information provided above is true and correct in all details and has been provided on the ocean bill of lading.

For the United States,_____

Transportation Officer_____

(b) Commercial Packing List:

1. Shipper name and address (must be the same on commercial invoice).
2. Consignee name and address (must be the same on commercial invoice).
3. Quantity.
4. Commodity description (no military identification and terminology [i.e., do not say Army, military, Defense]; must be the same on commercial invoice).
5. Weight.
6. Cube.
7. Container and TCN.

(Shipper LETTERHEAD)

UNITED STATES OF AMERICA

COMMERICAL PACKING LIST

BKG NO: (Fill in Booking Number**)**

Shipped From:	Ship To:
Transportation Office	(CSE DODAAC) "Operation Enduring Freedom"
(Shipper Name)	(CSE NAME)
(Full address)	(Full address to include POC and phone number—same as commercial invoice)
(City, state, zip)	(City, country**)**

Quantity	**Commodity Description**	**Weight**	**Cube**	**Container/Transportation Control Number (TCN)**
********	*NOTHING FOLLOWS*	********	********	**********

SAMPLE

(c) Certified Cargo Declaration Notice:

1. The declaration notice will be prepared in lieu of health certificates for Meals, Ready to Eat (MREs)\Unitized Group Ration (UGRs) because there are no health certificates for this type of group ration. The purpose of the declaration is to clear the cargo and must be prepared, notarized, and signed by the shipping agency. Shippers will continue to provide health certificates for rations/frozen foods that are not classified as MREs\UGRs.

(Shipper LETTERHEAD)

CERTIFIED CARGO DECLARATION NOTICE

DATE: (Current Date)

Shipment Details

Origin Port of Loading: e.g., Norfolk, Virginia, USA

Destination Port of Discharge: e.g., Bremerhaven, Germany

Final Delivery to Consignee: (Destination – city, country)

Seaway Bills of Lading/Container Numbers:

Container Number	Bill of Lading No.

SAMPLE

Declaration

This cargo consists of fully prepared foodstuff for human consumption; the ingredients are of high quality and meet all standards set by the laws and regulations of the United States of America and worldwide standards.

This cargo is not for resale and is for the sole use of the consignee.

The consignee will accept this cargo under all circumstances, and will clear the cargo through Customs of the destination country.

SAMPLE

Certification

The undersigned hereby certifies that this declaration is true and accurate.

Signature: _____

Name: _____

Notary Seal

Title: :_____

(d) Customs Clearance Letter

1. The letter must be prepared by the military (shipper) on their letterhead authorizing the release of cargo to the U.S. Consulate in the destination country. The text of the letter will read: Ref. PCFN or Booking No. _____. This is to confirm that the United States Military purchased the goods covered under PCFN or Booking No. _____ from _____. This office requests the release of those goods to the U.S. Consulate in the destination country for onward transportation to (destination). The United States Military will utilize these goods at their base in (country).

(Shipper LETTERHEAD)

Date:

From: Shipper

To: Director General of Customs, U.S. Consul General, in _____

SUBJ: UNITED STATES GOVERNMENT SHIPPER OWNED GENERAL CARGO CONTAINER under (PCFN or Booking #)

Ref: (PCFN or Booking Number) and the Ocean TSP Name

1. This is to confirm that the United States Military purchased the goods covered under PCFN or Booking Number _____and this office requests the release of those goods to the U.S. Consul General in _____ for onward transportation to _____.

2. This cargo is not for resale and is for the sole use of the consignee.

3. The United States Military will be utilizing these goods at their bases in _____.

Respectfully,

_____

SAMPLE

(6) Dangerous Good Shipments. "In accordance with the requirements of SOLAS 74 and the IMDG Code, the primary requirements of a dangerous goods shipping document is to clearly and concisely convey the fundamental and required information of regulated HAZMAT being transported internationally. It is not the intent to require a separate transportation document for dangerous goods when a consignment contains both dangerous and non-dangerous goods or to restrict the number of individual dangerous goods descriptions that may appear on a single document". Officials of all countries are now monitoring HAZMAT containers very closely. This will mean a more intensive check on documentation. Containers arriving with an inaccurate DD Form 2890, Figure 515-1, for HAZMAT cargo will be frustrated at the port of discharge. To avoid confusion and to try to alleviate further errors during the shipment of HAZMAT, guidance on using the proper shipping forms and documentation for transporting HAZMAT is being provided as follows:

(a) References:

1. Defense Transportation Regulation, Part II, Cargo Movements, Chapter 204, Paragraphs F.6 and G.4.
2. Title 49, Code of Federal Regulations, current version.
3. IMDG Codes, Chapter 5.4.

You must specify the proper shipping name, hazard class, United Nations number, packaging group (where assigned), and marine pollutant and observe the mandatory requirements under national and international governmental regulations. For the purposes of the IMDG Code, see Section 5.4.1.4, or for the purposes of the IMDG Code, see Section 5.4.2.

3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Djibouti"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

O. ERITREA

1. Passengers. See the DoD Foreign Clearance Guide available at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Eritrea."
2. Cargo. No country-specific details.
3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Eritrea"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

P. ETHIOPIA

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Ethiopia."

2. Cargo. No country-specific details.

3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Ethiopia"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

Q. GABON

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Ethiopia."

2. Cargo. All cargo going into Gabon is required to have a Bordereau d'Identification Electronique de Traçabilité des Cargaisons (BIETC/Electronic Cargo Tracking Note). BIETC is compulsory for Customs clearance regardless of whether the cargo is tax-exempt or not. Shippers have 5 calendar days after vessel departure to get the BEITC validated or the cargo will be fined. The fine is 150 percent of the value of the freight (a fine of 100 percent of the freight value is levied on the shipper, and a fine of 50 percent of the freight value is levied on the consignee). Shippers are responsible for filing the BIETC and paying the associated fees. Additional information on the BIETC can be found at http://www.cgcworld.com/fichiers/fichierslies/GUIDE%20UTILISATEUR%20ANGLAIS.pdf.

3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Ethiopia"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

R. GHANA

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Ghana."

2. Cargo.

   a. To obtain import permits from the Ghana Ministry of Foreign Affairs, either fax a copy of the bill of lading and the packing list of the shipment to the GSO/Customs & Shipping Office at 233-030-274-1362 or scan and e-mail them to Accra Shipping-DL@state.gov. The GSO/Customs & Shipping Office phone number is 233-030-274-1000.

   b. Original shipping documentations are required to clear a shipment through local Customs. Send this documentation via air courier (i.e., DHL or FedEx) as soon as it is available.

      (1) Ocean shipments: There are no limitations to the size or weight of liftvans/containers. The port of discharge is Tema. Shipments should be addressed as follows:

      American Embassy
      No. 24 Fourth Circular Rd.
      Cantonment, Accra.
      POC (Agency or employee)

(2) Air shipments: Ensure the AWB and GBL indicate "Diplomatic cargo." The airport of discharge is Kotoka International Airport, Accra. Shipments should be addressed as follows:

American Embassy
No. 24 Fourth Circular Rd.
Cantonment, Accra.
POC (Agency or Diplomatic Employee)

c. The following is an example of shipping documentation:

Post Update – Shipping Instructions

Shipping Instructions for: Accra, Ghana

Date: 8/12/14

Does post require Pre-Advisement on:

HHE	YES ☒	NO ☐	N/A ☐	**OFV**	YES ☒	NO ☐	N/A ☐	**HAZ**	YES ☒	NO ☐	N/A ☐
CNS	YES ☒	NO ☐	N/A ☐	**SUP**	YES ☒	NO ☒	N/A ☐	**FUR**	YES ☒	NO ☐	N/A ☐
UAB	YES ☒	NO ☐	N/A ☐	**LAY**	YES ☒	NO ☐	N/A ☐				
POV	YES ☒	NO ☐	N/A ☐	**SDC**	YES ☒	NO ☐	N/A ☐				

Is employee required to be in country prior to the arrival of their shipment? YES ☒ NO ☐
Route Instruction – Compatibility Rules

What sizes of containers are allowed (20' or 40')? Both
Route Instruction – Equipment Restrictions

Does post allow LCL shipments? YES ☒ NO ☐
Route Instruction – Equipment Restrictions

Is this a consumable Post? YES ☒ NO ☐
Route Instruction – HR Allowances

Can this Post receive HHE / CNS BY AIR YES ☒ NO ☐
Route Instruction – HR Allowances

Does post allow consolidated shipments? YES ☒ NO ☐
Route Instruction – Equipment Restrictions

If Yes, please confirm consolidation of **DOS and USAID shipments** or **DOS shipments only**?

Does post accept "Express Release" Bill of Lading? YES ☒ NO ☐
Route Instruction – Document Preferences – Document Type

Does post require shipping documents in advance for clearance process? YES ☒ NO ☐

If YES, what is the email address? AccraShipping-DL@state.gov
Route Instruction – Special Instructions

OCEAN SHIPMENTS (Surface)

Shipment Marks: American Embassy, No. 24 fourth Circular Rd., Cantonment, Accra. For(Agency or Employee Name)
Marks – Surface (S) Shipments ONLY

Consignee: American Embassy, Accra Ghana
Consignee – Surface (S) Shipments ONLY

Port of Discharge—include port code if possible: Tema Port (GHTEM)
Details – Defaults Ports

What is the required documentation for Customs Clearance at post?

Original Bills of Lading, Packing List, Commercial Invoice, Vehicle Certificate of Title, Bill of Sale, Passport
Route Instruction – Special Instructions

Are there any limitations on size or weight for shipping liftvans and crates to post? YES ☐ NO ☒

Provide the dimensions of liftvans accepted at post.

Route Instruction – Special Instructions

Are there any additional shipping instructions for ocean shipments? YES ☐ NO ☒

Ship via ELSO YES ☒ NO ☐ Ship Direct to Post YES ☒ NO ☐

If YES, what are the additional shipping instructions?

Route Instruction – Special Instructions

Page **1** of **4**

SAMPLE

Post Update – Shipping Instructions

Is the final leg of the ocean shipment by air? YES ☐ NO ☒

If YES, what are the limitations (LxWxH) of liftvans accepted?

Air Shipments

Shipment Marks: American Embassy, No. 24 Fourth Circular Rd., Cantonment, Accra. For: (Name of Agency or Dip. Employee)

Marks – Air (A) Shipments ONLY

Consignee: American Embassy, Accra Ghana

Consignee – Air (A) Shipments ONLY

Airport of Discharge—include port code if possible: Kotoka International Airport (ACC)

Details – Defaults Ports

What is the required documentation for Customs Clearance at post?

Airway Bills, Packing List, GBL, Bio Page of Employees Passport (Copy), Commercial Invoice

Route Instruction – Special Instructions

UAB air shipments are shipped in standard 5, 10, 15 cube triwall cartons with a maximum weight of 150 pounds per triwall.

Are there any limitations for shipping the following triwalls to post:

5 cube triwall (30 inches x 15 ½ inches x 19 inches) YES ☐ NO ☒

10 cube triwall (40 inches x 18 ½ inches x 23 ½ inches) YES ☐ NO ☒

15 cube triwall (37 inches x 23 inches x 30 inches) YES ☐ NO ☒

Route Instruction – Special Instructions

If YES, what are the limitations?

Route Instruction – Special Instructions

Is the final leg of the shipment by air? YES ☐ NO ☒

If YES, what are the limitations (LxWxH) of liftvans accepted?

Are there any additional shipping instructions for air shipments? YES ☒ NO ☐

Ship via ELSO YES ☒ NO ☐ Ship Direct to Post YES ☒ NO ☐

If YES, what are the additional shipping instructions?

Add "Diplomatic Cargo" to the nature and quantity of goods column

Route Instruction – Special Instructions

ITGBL Shipments

Consignee: American Embassy, Accra Ghana

Consignee – ITGBL Shipments ONLY

If not currently, would your post like to participate in the ITGBL program? YES ☐ NO ☐

Are there any additional shipping instructions for ITGBL shipments? YES ☒ NO ☐

Page **2** of **4**

SAMPLE

Post Update – Shipping Instructions

If YES, what are the additional shipping instructions?

Indicate Destination Agent Details on Notify Party Column. Contact GSO Shipping Office for green light prior to shipping

Route Instruction – Compatibility Rules

Motorcycle Shipments

Can a motorcycle be shipped in the employee's HHE shipment? YES ☒ NO ☐
Can an employee ship a POV and a motorcycle? YES ☐ NO ☒
Are there any age limitations for shipping a POV? YES ☒ NO ☐
If YES, what are the limitations for shipping a POV?

The Government of Ghana Prohibit the importation of motor cycle 10 years old and above.

Route Instruction – Equipment Restrictions

Is the age calculated from the year it was manufactured or from the calendar year? Example: A "2013 Ford Explorer" may actually be manufactured in 2012. Which year will be used for customs?
Manufactured Year (e.g. 2012) ☒ Model Year (e.g. 2013) ☐

Are there any additional shipping instructions for motorcycle shipments? YES ☒ NO ☐
Route Instruction – Special Instructions
If YES, what are the additional shipping instructions?

Indicate VIN, year of manufacture, Model, Make, Cylinder Capacity, Engine Number Bill of Lading

Route Instruction – Special Instructions

POV Shipments

Are there any age limitations for shipping a POV? YES ☒ NO ☐
If YES, what are the limitations for shipping a POV?

The Government of Ghana Prohibit the importation of vehicles 10 years old and above.

Route Instruction – Special Instructions

Is the age calculated from the year it was manufactured or from the calendar year?
Manufactured Year ☒ Model Year ☐

Are there any additional shipping instructions for POV shipments? YES ☒ NO ☐
Ship via ELSO YES ☐ NO ☒ Ship Direct to Post YES ☐ NO ☒
If YES, what are the additional shipping instructions?

Indicate VIN, year of manufacture, Model, Make, Cylinder Capacity, Engine Number Bill of Lading

Route Instruction – Special Instructions

OFV Shipments

Are there any age limitations for shipping a POV? YES ☒ NO ☐
If YES, what are the limitations for shipping a POV?

The Government of Ghana Prohibit the importation of vehicles 10 years old and above.

Route Instruction – Special Instructions

Is the age calculated from the year it was manufactured or from the calendar year?
Manufactured Year ☒ Model Year ☐

Are there any additional shipping instructions for OFV shipments? YES ☒ NO ☐

SAMPLE

Post Update – Shipping Instructions

If YES, what are the additional shipping instructions?

Indicate VIN, year of manufacture, Model, Make, Cylinder Capacity, Engine Number on the Bill of Lading

Route Instruction – Special Instructions

Prohibited Articles

Are there any items that are prohibited for entry in country? YES ☒ NO ☐

If YES, what are these items?

Arms and Ammunitions, Right-hand Drive vehicles

Route Instruction – Compatibility Rules

P.O.C. in GSO/Transportation

Name	Email	Phone	Position
		030 274 1206	Shipping Supervisor
		030 274 1814	Shipping Assistant
Group Address	AccraShipping-DL@state.gov	030 247 1000	Accra, Post

SAMPLE

3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Ghana"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

S. GUINEA

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Guinea."
2. Cargo. No country-specific details.
3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Guinea"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

T. KENYA

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Kenya."
2. Cargo. No country-specific details.
3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Kenya"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

U. LIBERIA

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Liberia."
2. Cargo. No country-specific details.
3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Liberia"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

V. LIBYA

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Libya."
2. Cargo. No country-specific details.
3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Libya"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

W. MALAWI

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Malawi."

2. Cargo. No country-specific details.

3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Malawi"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

X. MALI

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Mali."

2. Cargo. No country-specific details.

3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Mali"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

Y. MOROCCO

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Morocco."

2. Cargo. The following paragraphs describe the procedures for importing and exporting surface cargo to the Kingdom of Morocco.

   a. Import shipments through the Defense Transportation System (DTS) with SDDC:

      (1) All shipments bound for the Kingdom of Morocco must be accompanied by a DD Form 1384 – TCMD, Commercial Invoice, Commercial Packing List, Consul Letter, and DD Form 2890 – Hazardous Declaration, if applicable. Acceptable formats for the Commercial Invoice, Commercial Packing List, and Consul Letter are included below. TCMDs should include as much detail as possible, including, but not limited to, TCN, PCFN, container number (if applicable), seal number (if applicable) piece count, weight, cube, national stock numbers (NSNs), model number, description, and detail content information.

      (2) The commercial carrier will provide the bill of lading upon request from an appropriate SDDC representative. Please do not contact the carrier directly.

      (3) Customs clearance in Morocco is performed by the Moroccan Military. The shipper with assistance from the 598th Transportation Brigade, SDDC, will need to coordinate through the U.S. Embassy for customs clearance from the Moroccan Military.

      (4) U.S. Military cargo moving through Morocco must also be accompanied by a Moroccan Military escort. The shipper with assistance from the 598th Transportation Brigade, SDDC, will need to coordinate through the U.S. Embassy for a Moroccan Military escort.

(5) The timeline for obtaining clearance and arranging escorts can take up to 30 days, so shippers should plan accordingly. Onward movement delays at the port of debarkation will incur detention and storage charges as applicable under the movement contracts.

b. Export shipments through the DTS with SDDC:

(1) All export shipments from the Kingdom of Morocco must be booked through the 598th Ocean Cargo Clearance Authority. The process begins with the submission of an export traffic release request (ETRR) and DD Form 1384 – TCMD to the Booking Office (usarmy.sembach.598-trans-bde.mbx.booking-office@mail.mil).

(2) After the Booking Office identifies a carrier and vessel for the movement, the shipper will receive an export traffic release (ETR). Upon receipt of an ETR, the shipper should commence export coordination with the 598th Transportation Brigade and the local agencies in the U.S. Embassy and the Moroccan Military.

(3) The shipper should be prepared to provide the following documents upon request: DD Form 1384 – TCMD, Commercial Invoice, Commercial Packing List, Consul Letter, and DD Form 2890 – Hazardous Declaration, if applicable. Acceptable formats for the Commercial Invoice, Commercial Packing List, and Consul Letter are included below. TCMDs should include as much detail as possible, including, but not limited to, TCN, PCFN, container number (if applicable), seal number (if applicable) piece count, weight, cube, NSNs, model number, description, and detail content information.

c. Documentation completion. If not completed properly and in a timely manner, documentation can frustrate a move for weeks or months. The documentation listed above is necessary to facilitate customs and exoneration clearance while operating in and around Morocco.

d. Distribution and records maintenance. All documents listed above should be affixed, retained, and distributed as directed below. The e-mailed documents should be sent as early as possible, preferably 30 days prior to required delivery date (RDD).

(1) 1 copy will be affixed to the outside of all containers or equipment containing cargo.

(2) 1 hard copy will be retained by the individual or organization that is expecting to receive or ship the cargo.

(3) 1 copy will be e-mailed to the following entities.

a. fpdmorocco@state.gov to coordinate customs clearance and exoneration

b. usarmy.sembach.598-trans-bde.mbx.booking-office@mail.mil and usarmy.sembach.598-trans-bde.mbx.quality-assurance@mail.mil to maintain visibility and coordinate if required.

e. Import and export shipments through Military Sealift Command.

f. Distribution and records maintenance.

g. Import and export shipments through Air Mobility Command – organic and charter.

h. Distribution and records maintenance.

DEPARTMENT OF THE ARMY
[UNIT NAME]
UNIT [NUMBER]
[ADDRESS]

UNITED STATES OF AMERICA [DATE]

COMMERCIAL INVOICE

[UNIT NAME] certifies that cargo described below is the property of the United States Government. This cargo is not for SALE or RESALE.

Shipped From:
[UNIT NAME]
[ADDRESS]
[CITY, STATE, ZIP CODE]

Ship to:
[UNIT NAME]
[ADDRESS]
[CITY, STATE, ZIP CODE]

DATE	PCFN	HARMONIZED CODE	FOB	SHIP VIA	VESSEL NAME	CONTAINER SR#	RDD

QUANTITY	COMODITY DESCRIPTION	WEIGHT LBS	CUBE	TCN	VALUE EST:
	** NOTHING FOLLOWS**				
				Total value:	

The information provided, above, is true and correct in all details and has been provided on the ocean bill of lading.

[REPRESENTATIVE'S NAME]

[POSITION TITLE, UNIT NAMES]
[LOCATION]
Ph#: [COMMERCIAL NUMBER]
Fax: [IF AVAILABLE]
Email: [OFFICIAL EMAIL ADDRESS]

1

DEPARTMENT OF THE ARMY
[UNIT NAME]
[UNIT #]
[CITY, STATE ZIP CODE]

UNITED STATES OF AMERICA [DATE]

COMMERCIAL PACKING LIST

PCFN : [XXXXXX] & BKG NO: [CARRIER BKG #]

Shipped From:
[UNIT NAME]
[ADDRESS]
[CITY, STATE, ZIP CODE]

Ship to:
[UNIT NAME]
[ADDRESS]
[CITY, STATE, ZIP CODE]

Quantity	Commodity Description	Weight	Cube	Container/Transportation Control Number (TCN)
	** NOTHING FOLLOWS**			

[REPRESENTATIVE'S NAME]

[POSITION TITLE, UNIT NAMES]
[LOCATION]
Ph#: [COMMERCIAL NUMBER]
Fax: [IF AVAILABLE]
Email: [OFFICIAL EMAIL ADDRESS]

DEPARTMENT OF THE ARMY
[UNIT NAME]
[UNIT #]
[CITY, STATE ZIP CODE]

UNITED STATES OF AMERICA [DATE]

FROM: [ORGANIZATION'S OFFICIAL NAME]

TO: DIRECTOR GENERAL OF CUSTOMS
US CONSUL GENERAL, KINGDOM OF MOROCCO

SUBJECT: UNITED STATES GOVERNMENT GENERAL CARGO CONTAINER

REF: BOOKING NUMBER [BOOKING NUMBERS HERE] [CARRIER NAME]

1. THIS IS TO CONFIRM THAT THE UNITED STATES MILITARY IS RESPONSIBLE THE GOODS COVERED UNDER BOOKING NUMBERS [BOOKINGS NUMBERS] AND REQUEST THE RELEASE OF THOSE GOODS TO THE US CONSUL GENERAL, KINGDOM OF MOROCCO, OR THE DESIGNATED US MILITARY REPRESENTATIVE, FOR ONWARD TRANSPORTATION TO [FINAL DESTINATION].

2. THE GOODS ARE NOT INTENDED FOR SALE OR RESALE, AND ARE FOR THE SOLE USE OF THE CONSIGNEE.

3. THE UNITED STATES MILITARY WILL BE UTILIZING THESE GOODS AT MILITARY FACILITIES LOCATED IN [FINAL DESTINATION].

[REPRESENTATIVE'S NAME]

[POSITION TITLE, UNIT NAMES]
[LOCATION]
Ph#: [COMMERCIAL NUMBER]
Email: [OFFICIAL EMAIL ADDRESS]

3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Morocco"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

Z. MOZAMBIQUE

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Mozambique."

2. Cargo. No country-specific details.

3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Mozambique"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

AA. NAMIBIA

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Namibia."

2. Cargo. No country-specific details.

3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Namibia"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

BB.NIGER

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Niger."

2. Cargo. Niger allows for the importation and exportation of diplomatic cargo to be free of all inspection, license, customs, duties, taxes, or any other charges assessed within the Republic of Niger. The exoneration and importation require a signed exoneration certificate from the Republic of Niger. The process to obtain a signed exoneration certificate can take upwards of 30 days. To start the exoneration process, the following documents must be forwarded to the U.S. Embassy GSO Customs Team at NiameyShipping@state.gov and the responsible agency liaison. These shipments require the Airway Bill to reflect Delivery Duty Paid (DDP) funding code designation. Be advised to permanently omit the Delivery Duty Unpaid (DDU) funding code on all future shipments. Failure to avoid the use of the DDU funding code will result in the incurrence of Niger Customs fees against the DoD and cause the cargo to be frustrated.

   a. Information to the shipper/freight forwarder. Pre-release of DoD cargo upon arrival is authorized and directed by the U.S. Embassy in Niamey to ensure expeditious delivery of cargo bound to DoD entities ISO current/sustainment operations and exercises.

      Upon arrival of surface shipments: If shipped door to door, move the shipment immediately out of the sea port to the appropriate Niamey customs yard (Rive Droite, Benin, or Niamey Route, Togo). Apply for pre-release shipment. If denied pre-release, contact the U.S. Embassy Customs Team at above email. The U.S. Embassy Customs Team will utilize the U.S. Embassy pre-release form.

   b. Information to the customer. Proper labeling and forwarding addresses with current on-the-ground POCs are critical in establishing lines of communication and effort in shipping, receiving, and storing cargo for ISO current/sustainment operations and exercises. The following shipping addresses are authorized and directed for use when shipping cargo to Niger:

(1) Ocean shipments to American Embassy (AMEMBASSY) Niamey:

USA ELE SEC DEF ATT OFC
U.S. Embassy, Niamey, Niger
Niamey, Niger NG
DODAAC (if applicable)
POC

(2) Ocean shipments to Exercise Relief Facility (ERF) Niamey:

(DODAAC) EAB LGRDDC U.S. Embassy
Route De La Roport Diori Hamani
Niamey, Niger NG
DODAAC (if applicable)
POC

(3) Air shipments to AMEMBASSY Niamey:

Organization Name, U.S. Embassy, Niamey
Rue Des Ambassades
BP 11201, Niamey, Niger
DODAAC (if applicable)
POC

(4) Air shipments to ERF:

Organization name, U.S. Embassy, Niamey
P/C Base Aerienne Escardrille
Route de L'Aerport Diori Hamani
Niamey, Niger
DODAAC (if applicable)
POC

c. DODAAC Information: Units are directed to use the appropriate DODAACs for shipments to Niger. The DET 2 DODAAC is not authorized in lieu of not having an assigned DODAAC address. Units are directed to change the Transportation Account Code (TAC) (Ship to) address to match the appropriate addresses above. Units without TACs and DODAACs will contact their appropriate service components for TAC and DODAAC assignments. The Combatant Command Support Agent (CSSA) for Special Operations Command, Africa (SOCAFRICA), HQ is U.S. Army Africa (USARAF).

d. The documents to be forwarded for exoneration request are:

(1) An Excel cover sheet with the following information:

(a) Column A: Line Number

(b) Column B: NOUN

(c) Column C: Issue Quantity

(d) Column D: Unit Price

(e) Column E: Extended Value

(f) Column F: Weight (in pounds)

(g) Column G: Cubic feet

(h) Column H: Document number

(i) Column I: Notes

(2) The original bill of lading or airway bill

(3) A packing list

(4) The commercial invoice/estimated value

(5) The Common External Tariff (CET) Code and description of item (because of the limited information made available online by Niger, CET codes can be found at https://www.customs.gov.ng/Tariff/index.php by searching with the common name of the item/s being shipped)

(6) An estimated time of arrival/routing plan

(7) The points of contact/receiving office.

e. The following is an example of the Excel cover sheet:

A	B	C	D	E	F	G	H	I
Line Number	NOUN	Issue Qty	Unit Price	Extended Value	Weight (LBS)	Cubic Feet	Document Number	Notes

SAMPLE

3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Niger"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

CC. NIGERIA

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Nigeria."

2. Cargo. No country-specific details.

3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Nigeria"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

DD. RWANDA

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Rwanda."

2. Cargo. No country-specific details.

3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Rwanda"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

EE. SENEGAL

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Senegal."
2. Cargo. No country-specific details.
3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Senegal"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

FF. SIERRA LEONE

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Sierra Leone."
2. Cargo. No country-specific details.
3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Sierra Leone"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

GG. SOMALIA

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Somalia."
2. Cargo. No country-specific details.
3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Somalia"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

HH. SOUTH AFRICA

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "South Africa."
2. Cargo. No country-specific details.
3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "South Africa"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

II. SUDAN

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Sudan."
2. Cargo. No country-specific details.
3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Sudan"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

JJ. TANZANIA

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Tanzania."
2. Cargo. No country-specific details.
3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Tanzania"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

KK. TOGO

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Togo."
2. Cargo.
   a. AFRICOM selects one local agent and notifies the Embassy.
   b. Prior to the vessel arrival, AFRICOM sends a copy of the Bill of Lading to the Embassy.
   c. Embassy requests exoneration from the Ministry of the Foreign Affairs.
   d. Embassy gets the approved exoneration from the MFA and gives it to the selected local agent.
   e. AFRICOM shipper sends the original Bill of Lading to the local agent
   f. The local agent sends the original BOL to the Embassy to endorse.
   g. When the BOL is signed by the Embassy it goes back to the local agent.
   h. Local agent now processes all the documents through customs.
   i. The local agent coordinates with the Embassy for the delivery date and time.

3. List of Forwarders.

a. DAMCO TOGO SA

1, Rue Koumoré, Immeuble TABA
BP 2741
TEL: 00228 223 1231
LOME, TOGO
ATTN: DOGBO SIMON
Logistics Coordinator
CEL: 00228 927 72 38
E-mail: Simon.Dogbo@damco.com

b. SDV TOGO

Zone Portuaire
BP 34
LOME, TOGO
TEL: 00228 221 07 20/227 2721/227 5878
TTN: BEQUART DONATIEN

c. ATRACOM – TOGO

7, Rue 231 Dogbè Simon Ocam
BP 61894
LOME, TOGO
TEL: 00228 222 1693
CEL: 00228 904 06 16/ 948 22 98
E-mail: atracom_togo@yahoo.fr/ brunolawani@yahoo.fr
POC: Bruno K. LAWANI

d. AGS FRASERS TOGO

89 Boulevard du Mono
BP 12403 LOME, TOGO
TEL: (+228) 22 21 11 97
CEL: 228 9946 6378
LD: 228 233 21 54
E-mail: manager-togo@agsmovers.com
Operations-togo@agsmovers.com
ags-togo@agsmovers.com
ATTN: LUACES RACHELLE

e. KOLTA TOGO

546 Rue Aképé Tokoin Wuiti
BP 31183 LOME, TOGO
TEL/Fax: 228 22 26 12 81
CEL: 228 99 81 81 81
E-mail: contact.kolta@yahoo.fr
ATTN: Jean A. TSOGBE

f. STE BESSOU TRANS S.A.R.L.U

RUE WATCHALO DERRIERE COMMISSARIAT DU 1ER DISTRICT
BP 2857 LOME, TOGO
TEL: 228 22 20 25 57
CEL: 228 90 04 33 18
Fax: 228 22 22 86 76
E-mail: hobess2@yahoo.fr
ATTN: Djigbodi Horatio K. BESSOU-KPEGLO

4. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Togo"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

LL. TUNISIA

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Tunisia."
2. Cargo. No country-specific details.
3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Tunisia"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

MM. UGANDA

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Uganda."
2. Cargo. No country-specific details.
3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Uganda"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

NN. ZAMBIA

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Zambia."
2. Cargo. No country-specific details.
3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Zambia"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

OO. ZIMBABWE

1. Passengers. See the DoD Foreign Clearance Guide at https://www.fcg.pentagon.mil/fcg.cfm. From the left column, select "Africa and Southwest Asia" and then "Zimbabwe."

2. Cargo. No country-specific details.

3. Personal Property. See the PPCIG at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do. Select the "Query CG" tab; select the "County Instructions" tab; at the "Country" drop-down box under "Custom Selection," select "Zimbabwe"; and submit. Click on the detail icon on the upper, right-hand side to review the shipping requirements.

DOD MULTIMODAL DANGEROUS GOODS DECLARATION

This form may be used as a dangerous goods declaration as it meets the requirements of SOLAS 74, Chapter VII, regulation 54; MARPOL 79/78, Annex III, Regulation 4.

1. SHIPPER/CONSIGNOR/SENDER	2. TRANSPORT DOCUMENT NUMBER	3. PAGE 1 OF PAGES	4. SHIPPER'S REFERENCE (TCN)

5. FREIGHT FORWARDER'S REFERENCE	6. CONSIGNEE	7. CARRIER *(To be completed by the carrier)*

24-HOUR EMERGENCY ASSISTANCE TELEPHONE NUMBERS:

DOD NON-EXPLOSIVE HAZMAT: **(800) 851-8061/ (804) 279-3131** AT SEA: COLLECT: **(804) 279-3131**	DOD HAZ CLASS 1 (EXPLOSIVES) ONLY: COLLECT: **(703) 695-4695/4696** or DSN: **225-4695/4696** (Watch Officer)	CHEMICAL/BIOLOGICAL WARFARE MATERIAL: **(410) 436-6200** DSN: **584-6200**	DOD SECURE HOLDING: **(800) 826-0794** *(For TSPs/drivers emergency secure holding issues, accidents, delays, and incidents)* OIL/CHEMICAL SPILLS: NRC & TERRORIST HOTLINE: **(800) 424-8802** AT SEA: COLLECT: **(202) 267-2675**	DOD RADIOACTIVE MATERIALS: COLLECT ARMY: **(703) 695-4695/4696** USAF: **(301) 981-5058** DLA: **(800) 851-8061** AT SEA: COLLECT: **(804) 279-3131** USN/MC: Use 24-hour emergency response number provided by activity.

8. THIS SHIPMENT IS WITHIN THE LIMITATIONS PRESCRIBED FOR: *(X as applicable)* ☐ MILITARY VESSEL ☐ COMMERCIAL VESSEL ☐ HIGHWAY/RAIL		9. CONTAINER PACKING CERTIFICATE OR VEHICLE PACKING DECLARATION, DD FORM 2781, IS ATTACHED *(X if applicable)*
10. VOYAGE DOCUMENT NUMBER AND SAILING DATE *(To be completed by the carrier)*	11. PORT/PLACE OF LOADING	

12. PORT/PLACE OF DISCHARGE	13. DESTINATION

14. SHIPPING MARKS	DESCRIPTION OF GOODS *(UN No., PSN, HC, SHC, PG, number and kind of package, and additional information as required by regulations)*	NET MASS/QTY *(kg/l)*	GROSS MASS *(kg)*

15. CONTAINER IDENTIFICATION NO./ VEHICLE REGISTRATION NO.	16. SEAL NUMBER(S)	17. CONTAINER/VEHICLE AND TYPE	18. TARE MASS *(kg)*

19. ADDITIONAL HANDLING INFORMATION

20. RECEIVING ORGANIZATION RECEIPT

Received the above number of packages/containers/trailers in apparent good order and condition, unless stated hereon:

a. RECEIVING ORGANIZATION REMARKS

b. HAULER'S NAME	c. VEHICLE REGISTRATION NO.	d. SIGNATURE AND DATE	e. DRIVER'S SIGNATURE

21. SHIPPER PREPARING THIS FORM

SHIPPER'S DECLARATION. I hereby declare that the contents of this consignment are fully and accurately described above by the Proper Shipping Name, and are classified, packaged, marked, and labeled/placarded and are in all respects in proper condition for transport according to applicable international and national government regulations.

a. NAME OF COMPANY/MILITARY UNIT	b. NAME/STATUS OF DECLARANT/CERTIFIER
c. PLACE AND DATE	d. SIGNATURE OF DECLARANT/CERTIFIER

DD FORM 2890, SEP 2015 PREVIOUS EDITION IS OBSOLETE. Adobe Designer 9.0

Figure 515-1. DD Form 2890, DoD Multimodal Dangerous Goods Declaration

INSTRUCTIONS FOR COMPLETING DD FORM 2890,
DOD MULTIMODAL DANGEROUS GOODS DECLARATION

Item 1. Shipper/Consignor/Sender. Enter the address and telephone number where the HAZMAT was certified.

Item 2. Transport Document Number (Ocean container shipments only). The vessel manifest number to which the Multimodal Dangerous Goods Declaration will be attached may be entered in this block. The shipper need not enter this number. The accepting operator may enter it at the time it is assigned. Leave blank for breakbulk shipments. Shipper enters container "V" number.

Item 3. Page __ of __ Pages. Enter the page number and total number of pages. Example: Page 1 of 1.

Item 4. Shipper's Content Reference Number (TCN). Enter the 17-character TCN.

Item 5. Freight Forwarder's Reference. Leave blank.

Item 6. Consignee. Enter the six-digit DODAAC and/or the in-the-clear geographical location of the ultimate consignee (if known). For shipments of infectious substances, enter also the full address, name and telephone number of a responsible person for contact in an emergency.

Item 7. Carrier. Enter Vessel Carrier Name. To be completed by the carrier.

24 Hour Assistance Telephone Number(s). Circle applicable emergency number(s).

Item 8. Shipment Within the Limitations Prescribed for Military Vessel/ Commercial Vessel/Highway/Rail. Mark X in the appropriate block.

Item 9. Container Certification/Vehicle Declaration. Declarant must mark X if applicable. U.S. Coast Guard or port officials may require verification of the container certification/vehicle declaration. DD Form 2781 is a detailed checklist which meets USCG/Customs requirements. DD Form 2781 must be signed and attached to DD Form 2890.

Item 10. Voyage Document Number and Sailing Date (To be completed by the carrier). Enter the voyage document number and the date of sail.

Item 11. Port/Place of Loading. Enter the three-digit POE code and/or the in-the-clear geographical location of the port of embarkation.

Item 12. Port/Place of Discharge. Enter the three-digit POD code and/or the in-the-clear geographical location of the port of debarkation.

Item 13. Destination (in the clear). Enter destination address.

Item 14. Shipping Marks.
1. The identification number prescribed for the material as shown in Column (4) of the Section 49 CFR 172.101 table;
2. The proper shipping name prescribed for the material in Column (2) of the Section 172.101 table;
3. The hazard class or division number prescribed for the material, as shown in Column (3) of the Section 172.101 table. The subsidiary hazard class or division number is not required to be entered when a corresponding subsidiary hazard label is not required. Except for combustible liquids, the subsidiary hazard class(es) or subsidiary division number(s) must be entered in parentheses immediately following the primary hazard class or division number. In addition: The words "Class" or "Division" may be included preceding the primary and subsidiary hazard class or division numbers. The hazard class need not be included for the entry "Combustible liquid, N.O.S." For domestic shipments, primary and subsidiary hazard class or division names may be entered following the numerical hazard class or division, or following the basic description.
4. The packing group in Roman numerals, as designated for the hazardous material in Column (5) of the Section 172.101 table. Class 1 (explosives) materials; self-reactive substances; batteries other than those containing lithium, lithium ions, or sodium; Division 5.2 materials; and entries that are not assigned a packing group (e.g., Class 7) are excepted from this requirement. The packing group may be preceded by the letters "PG" (for example, "PGII");
5. Enter additional information from the IMDG, chapter 5.4, as required (i.e. Marine Pollutant, Flashpoint, Toxin Inhalation Hazard, RQ, etc.).
6. Enter the number and kind of packaging.

Item 14. Shipping Marks (Continued).
7. Except for transportation by aircraft, the total quantity of hazardous materials covered by the description must be indicated (by mass or volume, or by activity for Class 7 materials) and must include an indication of the applicable unit of measurement, for example, "200 kg" (440 pounds) or "50L" (13 gallons). The following provisions also apply: For Class 1 materials, the quantity must be the net explosive mass. For an explosive that is an article, such as Cartridges, small arms, the net explosive mass may be expressed in terms of the net mass of either the article or the explosive materials contained in the article.
8. Ammunition transported by Government Vehicle, Unit will enter the total net quantity for non-explosive material in metric measure. U.S. measure may be added in parentheses underneath the metric measure. For ammunition, enter the total number of rounds/articles and NEW in kg. Exception: Net total quantity is not required for bulk packages, empty packages and cylinders of Class 2.
9. Radioactive material. The description for a shipment of a Class 7 (radioactive) material must include the following additional entries as appropriate:
a. The name of each radionuclide in the Class 7 (radioactive) material that is listed in Section 173.435 of this subchapter. For mixtures of radionuclides, the radionuclides required to be shown must be determined in accordance with Section 173.433(g) of this subchapter. Abbreviations, e.g., "99 Mo," are authorized.
b. A description of the physical and chemical form of the material, if the material is not in special form (generic chemical description) is acceptable for chemical form).
c. The activity contained in each package of the shipment in terms of the appropriate SI units (e.g. Becquerels (Bq), Terabecquerels (TBq), etc.). The activity may also be stated in appropriate customary units (Curies (Ci), milliCuries (mCi), microCuries (uCi), etc.) in parentheses following the SI units. Abbreviations are authorized. Except for plutonium-239 and plutonium-241, the weight in grams or kilograms of fissile radionuclides may be inserted instead of activity units. For plutonium-239 and plutonium-241, the weight in grams of fissile radionuclides may be inserted in addition to the activity units.

Item 15. Container ID Number/Vehicle Registration Number. Enter ID number of the container or vehicle registration number. A dash (-) or blank space is acceptable before the check digit.

Item 16. Seal Number(s). Enter seal number installed on container.

Item 17. Container/Vehicle and Type. Enter type and size of container (20 or 40 ft.) or vehicle description (e.g., HUMVEE).

Item 18. Tare Mass (kg). Enter tare weight of the container.

Item 19. Additional Handling Information.
If applicable, provide additional handling instructions.
Enter the Emergency Response Guide (ERG) Number(s) of the HAZMAT and attach the specific ERG page to DD Form 2890.
If applicable, drivers transporting regulated HAZMAT on European highways must be provided Transport Emergency Cards (TREMCARDS) in the host nation language which must be attached to the shipping papers.

Item 20. Receiving Organization Receipt. Leave blank as this will be filled out by the receiving organization. Signing this block states that the shipment is in good order, unless otherwise noted.

Item 21. Shipper Preparing This Form.
a. Name of Company/Military Unit. Enter the name of company.
b. Name/Status of Declarant/Certifier. Enter the name and status of the person signing the form.
c. Place and Date. Enter the place and date the material was certified.
d. Signature of Declarant/Certifier. The person who certifies on behalf of DoD that the shipment complies with the applicable regulatory requirements must sign the form.

DD FORM 2890 (BACK), SEP 2015

Figure 515-1. DD Form 2890, DoD Multimodal Dangerous Goods Declaration (Cont'd)

THIS PAGE INTENTIONALLY LEFT BLANK