

USTRANSCOM Freedom of Information Act and Privacy Act Request

1. Full Name of Requester

2. Type of records being requested:

3. Citizenship Status

4. Date of Birth and Place

5. Current Address

**An individual submitting a request under the Privacy Act of 1974 must be either "a citizen of the United States" or an "alien lawfully admitted for permanent residence," pursuant to 5 U.S.C. Section 552a(a)(2). Requests will be processed as Freedom of Information Act requests pursuant to 5 U.S.C. Section 552, rather than Privacy Act requests, for individuals who are not United States citizens or aliens lawfully admitted for permanent residence.*

You may be contacted for your **social security number if records relating to you can only be located with this identifying number.*

Please provide USTRANSCOM with two different forms of identification (i.e. passport, driver's license, copy of birth certificate, certificate of U.S. citizenship [Form N-560 or N-561], and/or certificate of naturalization [Form N-550 or N-570]), with this form. **Once notarized and completed, please email form to transcom.scott.tcja.mbx.foia@mail.mil.**

----- Notarized Statement -----

Print or Type Name: _____

I declare under penalty of perjury under the laws of the United States of America that the foregoing is true and correct, and that I am the person named above, and I understand that any falsification of this statement is punishable under the provisions of 18 U.S.C. Section 1001 by a fine of not more than \$10,000 or by imprisonment of not more than five years or both, and that requesting or obtaining any record(s) under false pretenses is punishable under the provisions of 5 U.S.C. 552a(i)(3) by a fine of not more than \$5,000.

Signature _____ **Date** _____

State of _____

County of _____

This instrument was signed before me on _____

by _____

Print name of signer(s)

Notary Signature

Affix seal/stamp as close to signature as possible