

USTRANSCOM Personal Property Advisory #21-0098

Date: 6 August 2021

From: USTRANSCOM Defense Personal Property Management Office (DPMO), TCJ9, Scott AFB, IL 62225

To: All Military Service Headquarters Representatives, Worldwide Personal Property Shipping Offices (PPSOs), Personal Property Processing Offices (PPPOs), and Department of Defense (DoD) Approved Transportation Service Providers (TSPs)

Subject: Juneteenth (19 Jun) Federal Holiday – Labor Overtime Permitted

1. On 18 June 2021, President Biden signed an executive order to declare June 19th a Federal holiday. Due to the last-minute signing of the order on 17 June, at approximately 1600 EDT, industry and the government were unable to adjust movement of shipments scheduled to receive service on 18 June.
2. IAW with the DP3 business rules, when a holiday falls on a Saturday, the holiday will be observed on the preceding Friday. When a holiday falls on a Sunday, the holiday will be observed on the following Monday.
3. Charges for holidays shall apply only when service is rendered on an observed holiday. Any service performed on a weekend or holiday where the TSP is seeking additional compensation, must be preapproved by the PPSO. Union negotiated holidays do not fall into this category.
4. For references purpose only, U.S. Holidays are:

New Year's Day	January 1st
Martin Luther King, Jr's. Birthday	The Third Monday In January
Presidents Day	The Third Monday In February
Memorial Day	The Last Monday In May
Juneteenth National Independence Day	June 19th
Independence Day	July 4th
Labor Day	The First Monday In September
Columbus Day	The Second Monday In October
Veterans Day	November 11th
Thanksgiving Day	The Fourth Thursday In November
Christmas Day	December 25th
Inauguration Day	January 20th of each fourth year after 1965, is a holiday for the Washington, DC area only.

5. Charges based on time shall be computed by multiplying the hourly rate by the time involved.
6. Unless otherwise provided, fractions of an hour will be disposed of as follows:
 - 6.1. When the time involved is 15 minutes or less, the charge shall be for 1/4 hour.

- 6.2. When in excess of 15 minutes, but not more than 30 minutes, the charge shall be for 1/2 hour.
- 6.3. When in excess of 30 minutes, but not more than 45 minutes, the charge shall be for 3/4 hour.
- 6.4. When in excess of 45 minutes, the charge shall be for 1 hour.
7. TSP will be required to submit a pre-approval for the labor overtime. The pre-approval will have the below information:
 - 7.1. Number of crew members who worked the shipment.
 - 7.2. What services performed (i.e., packing only, pickup only, or pack/pickup).
 - 7.3. Start and stop time.
8. PPSO will review pre-approval request for accuracy before processing.
9. Please send all questions/concerns reference this advisory to: transcom.scott.tcj9.mbx.pp-billings@mail.mil.
10. This message is approved for release by the Deputy Director for Operations, Defense Personal Property Management Office, (TCJ9-O).