

USTRANSCOM Personal Property Advisory #22-0015

Date: 17 December 2021

From: USTRANSCOM Defense Personal Property Management Office (DPMO), Scott AFB, IL 62225

To: All Military Service Headquarters Representatives, Worldwide Personal Property Shipping Offices (PPSOs), Personal Property Processing Offices (PPPOs), and Department of Defense (DoD) Approved Transportation Service Providers (TSPs)

Subject: 2022 Defense Personal Property Program (DP3) Rate Filing Event Notice

1. Certificate of Independent Pricing (CIP) and Certificate of Responsibility (COR): TSPs participating in the 2022 Rate Filing event must update their CIP and COR information in the Defense Personal Property System (DPS) no later than 17 December 2021, per USTC PP Advisory #22-0005.
2. Rate Filing Dates/Times:
 - 2.1. Round 1 (Rd1): 16 January 22 (6:00 PM CST) - 21 January 22 (6:00 PM CST)
 - 2.2. Round 2 (Rd2): 13 February 22 (6:00 PM CST) - 18 February 22 (6:00 PM CST)
3. Rates filed during this event will cover the period of 15 May 2022 – 14 May 2023, however, the DPMO reserves the right to terminate rates on 31 March 2023. If this right is exercised, TSPs will have the opportunity to file rates in 2023 which will go into effect on 1 April 2023 through 31 March 2024.
4. Filing Rates in DPS:
 - 4.1. Using Workbench:
 - 4.1.1. TSP can preview their authorized Market, Channels, and Codes of Service (COS) prior to Rd1 opening. The preview window will open on 12 January 2022 (Wednesday) and remain open until Rd1 starts. If TSP believe their authorizations contain errors they should “*immediately*” contact the Special Requirements and Rates Team no later than 14 January 2022 (Friday), 1200 CST. See #1 for contact information.
 - 4.1.2. TSPs can view their accepted bids after Rd1 *Rejection Notices* have been sent. They are viewable until the start of Rd2.
 - 4.1.3. Error and Rate Rejection Codes: Descriptions are available in the DPS Rate Filing User Guide (TSP Edition).
5. Bid Component Data Retention Process:
 - 5.1. TSPs filing bids for Domestic channels must file four (4) complete bid components. All four (4) components must be accepted by the end of Rd2 in order for the bids to be considered a valid discount for that Channel/COS:

- 5.1.1. Peak Linehaul
 - 5.1.2. Peak SIT
 - 5.1.3. Non-Peak Linehaul
 - 5.1.4. Non-Peak SIT
 - 5.2. TSPs filing bids for International channels must file two (2) complete bid components. Both components must be accepted by the end of Rd2 in order for the bids to be considered a valid Single Factor Rate (SFR) for that Channel/COS:
 - 5.2.1. Peak SFR
 - 5.2.2. Non-Peak SFR
 - 5.3. TSPs filing in both Domestic and International markets using the *Bulk Rate File* method must submit a *separate* Bulk Rate File for each market.
6. Using Workbench during Rd2:
- 6.1. *TSPs will not be allowed to refile any rate component that was accepted in Rd1.*
 - 6.2. TSPs receiving a rate rejection on any rate component on a Channel/COS must refile the rejected component prior to Rd2 closure in order for the Channel/COS to be evaluated for acceptance.
 - 6.2.1. Domestic Example: If a TSP receives a Rd1 “Error Code 6” rate rejection for the *Peak Linehaul* bid “Domestic discount is lower than the acceptable low for this channel and code of service”, TSP cannot change the accepted *Non-Peak Linehaul, the Peak SIT, or the Non-Peak SIT* bid for the same Channel/COS in Rd2. However, the TSP must adjust the *Peak Linehaul* bid during Rd2 for this Channel/COS to be evaluated for acceptance.
 - 6.2.2. International Example: If a TSP receives a Rd1 “Error Code 16” rate rejection for the *Peak SFR* “International Single Factor Rate is higher than the acceptable high for this channel and code of service”, TSP cannot change the accepted *Non-Peak SFR* for the same Channel/COS in Rd2. However, the TSP must adjust the *Peak SFR* bid during Rd2 for this Channel/COS to be evaluated for acceptance.
7. TSP’s Responsibilities:
- 7.1. TSPs, or their representatives, are responsible for computing their own rates and must be familiar with the 2022 business rules: 400NG, 400NG Baseline Rates, International Tender, International Tables, Tender of Service, and Claims and Liability Business Rules, which can be found at <https://www.ustranscom.mil/dp3/pdfs.cfm>.
 - 7.2. The latest TSP Rate Filing User Guide can be found in the Rate Filing Workbench (when Rd1 opens) by clicking on the “Rates Workbench User Guide” link. The User Guide provides details on functionality.
 - 7.3. TSPs are responsible for establishing quality controls and procedures to ensure they have the necessary operating authorities to file rates.

7.4. TSPs will not file rates on a Channel/COS where they do not have USTRANSCOM and/or state approval (reference 400NG, Item 8, Para 3 and International Tender, Item 200, Para 9).

7.5. TSPs must ensure all Bulk Rate files are upload successfully.

7.5.1. *New functionality for the 2022 Rate Cycle:* When Bulk Rate Files are uploaded by a TSP/agent, the status for each upload will be shown in the “Bulk Rate File Status” section.

7.5.2. Upon upload of a Bulk Rate File, TSP will receive an email notification stating the file was processed successfully with no rejections or the file was processed with rejections.

7.5.3. It is *imperative* the TSP monitor receipt of the email notification(s). If TSP does not receive either of these messages, *TSP MUST open a help desk ticket with the SRC*, see #11 below.

8. Minimum Performance Score (MPS): The MPS for the 2022 Rate Cycle is 60.47 for Domestic Household Goods, 58.39 for International Household Goods and 60.90 for International Unaccompanied Baggage.

Note: Please be advised for the 2023 Rate Cycle, USTRANSCOM goal is to increase the MPS for dHHG/iHHG to 60.90 and UB to 61.30.

9. Additional Channels for 2022:

9.1. For a list of all channels, see the 2022 Channel Control Listings which will be posted on <https://www.ustranscom.mil/dp3/pdfs.cfm>.

9.2. New Special Solicitation Groups:

9.2.1. Class 1:

9.2.1.1. COS 4 shipments to/from Jordan (JO) and CONUS rate areas
Volume (3-year average.): 1

9.2.1.2. COS 8 shipments to/from Jordan (JO) and CONUS rate areas
Volume (3-year average.): 221

9.3. For more information see the IT-22, Items 1003 and 1004.

10. By filing DP3 Rates under this solicitation, TSPs agree to the following statement:

10.1. I understand the DoD will continue moving shipments utilizing DPS and the electronic Transportation Operational Personal Property Standard System (TOPS) for 2022.

11. Report DPS technical issues (i.e., accessing DPS, uploading rate files, etc.) to the Systems Response Center (SRC):

11.1. Email: usarmy.scott.sddc.mbx.g6-src-dps-hd@army.mil

11.2. Telephone: Toll free (800) 462-2176; Commercial (618) 577-0969, Option 2

11.3. Internet: <https://src.servicenowservices.com/src>

12. Rate Filing questions can be e-mailed to: transcom.scott.tcj9.mbx.pp-rates@mail.mil

13. This message is approved for release by the Deputy Director of Operations, Defense Personal Property Management Office, TCJ9-O.