

## USTRANSCOM Personal Property Advisory #22-0087

**Date:** 13 July 2022

**From:** USTRANSCOM Defense Personal Property Management Office (DPMO), Scott AFB, IL 62225

**To:** All Military Service Headquarters Representatives, Personal Property Shipping Offices (PPSOs), Personal Property Processing Offices (PPPOs), and Department of Defense (DoD) Approved Non-Temporary Storage (NTS) Transportation Service Providers (TSPs)

**Subject:** Payment Clarification for Non-Temporary Storage (NTS) Accessorial Services

1. Recently, the DPMO was informed the PPSOs did not have a standardized process for payments of accessorial services. This advisory will clarify the process to ensure all NTS TSPs are paid IAW the Defense Personal Property Program (DP3) 400NG Baseline Rates.

2. NTS services are all inclusive in the NTS TSP's rates; however, there will be conditions when additional accessorial services (i.e., labor, crating, etc.) outside the scope of Tender of Service may be required. When this occurs, PPSOs and NTS TSPs will use the 400NG Baseline Rates located at: <https://www.ustranscom.mil/dp3/pdfs.cfm>.

3. Effective 13 July 2022 and forward, shipments serviced on this date will be subject to the below rates.

#### 4. Labor/Crating/Reweigh:

4.1. **Regular (Item 120A):** 400NG rate is \$101.46, a 50% discount will be applied so the rate to the NTS provider will be \$50.73.

4.2. **Overtime (Item 120B):** 400NG rate is \$142.06, a 50% discount will be applied. The rate to the NTS provider will be \$71.03.

4.3. **Crating (Item 105B):** 400NG rate is \$35.57 per cubic feet.

4.3.1. Crating is not authorized as a third-party charge.

4.3.2. When crating is accomplished in combination with a third party (i.e., pool table disassembly), TSP will be reimbursed for cost of the crate, not to exceed the authorized cost for same crate size utilizing Item 105B.

4.3.3. TSP is required to provide NEW material. If used material is provided the TSP will not be paid for crating. If the customer has their own crate(s), TSP will not be paid for crating.

4.4. **Reweigh (Item 4A):** 400NG rate is \$125 flat rate, no discount is applied.

#### 5. PPSO Responsibilities:

5.1. When processing a request for additional labor, PPSO must consider the below:

5.1.1. Labor, regular and overtime is paid for services performed on weekends and

holidays, at the PPSO request.

- 5.1.2. If customer and TSP agree to a weekend or holiday service, additional labor is not paid if the PPSO did not pre-approve the service.
- 5.1.3. TSP is required to provide the appropriate number of laborer's to properly service shipment based on weight and days allowed to properly pack and pickup shipment. Work hours should be from 0800 – 1700 (1 hour lunch).

Weight	Days	Pack Days	Pickup Days
0 - 4,999	1	0	1
5,000 - 9,999	2	1	1
10,000 - up	4	3	1

- 5.1.4. Additional labor is not used to supplement the TSPs requirement to provide the appropriate number of laborers.
- 5.1.5. Additional labor is not used for a TSP's convenience to shorten the pack/pickup days.
- 5.2. TSP's Responsibilities
  - 5.2.1. Pre-approval for additional services must be submitted 5 GBDs prior to the first pack date.
  - 5.2.2. When submitting pre-approval, provide reason for request, the number of laborers, and how many hours requesting.
  - 5.2.3. Additional labor charges may not be applied to offset equipment or vehicle operating costs. All cost associated with transportation are inclusive of the drayage rate.

6 This information will be put in the next update to the DTR, Part IV, Appendix J, Non-Temporary Storage Tender of Service.

7 Email questions relating to this advisory to [transcom.scott.tcj9.mbx.pp-smo@mail.mil](mailto:transcom.scott.tcj9.mbx.pp-smo@mail.mil).

8 This message was approved for release by the Deputy Director for Operations, Defense Personal Property Management Office, (TCJ9-O).