

## **USTRANSCOM Personal Property Advisory #21-0012**

**Date:** 18 November 2020

**From:** USTRANSCOM Defense Personal Property Management Office (DPMO), TCJ9, Scott AFB, IL 62225

**To:** All Military Service Headquarters Representatives, Worldwide Personal Property Shipping Offices (PPSOs), Personal Property Processing Offices (PPPOs), and Department of Defense (DoD) Approved Transportation Service Providers (TSPs)

**Subject:** Protecting the Force from COVID-19

- 1.** Over the past few months punitive actions related to COVID-19 protection requirements have persisted, indicating that moving company representatives are not abiding by the health protection protocols the DoD requires. This area requires urgent involvement from all TSPs, including the agencies providing the packout/deliveries, to re-itinerate those protocols and to prevent the spread of COVID-19.
- 2.** Moving Company representatives are required to abide by USTRANSCOM Advisories 20-0073 and 20-0081 along with CDC guidelines. DOD priorities of 'Protecting the Force' during personal property movements is critical throughout the life cycle of the move and requires all involved to prevent and minimize the spread of COVID-19. TSPs are reminded to only accept shipments they are confident can be conducted in a safe manner.
- 3.** Key highlights of the health protection protocols are listed below. TSPs must review the referenced advisories in their entirety.

### 3.1. Advisory #20-0073:

Any DOD customer not comfortable with the movers entering their home, should work with their chain of command and shipping office to reschedule their pack-out or delivery. PPSOs and TSPs shall contact customers to ensure all parties are comfortable with QA and commercial moving personnel conducting packing, pickup, or deliveries inside a resident's home.

As an additional risk measure, any family member not required to supervise TSP activities should vacate the residence during the pack-out / delivery process. If this is not possible, customers should prepare a dedicated room where family members must stay while TSPs personnel are working.

### 3.2. Advisory #20-0081:

The TSP Certification of Health Protection Protocols document assures DOD customers that industry personnel working in their homes have been screened for illness in accordance with Centers for Disease Control guidelines and equipped to follow basic health protection protocols.

TSPs are required to present the completed TSP Certification of Health Protection Protocols document to the customer BEFORE beginning any work in a residence.

- 4.** Additionally, USTRANSCOM Advisory 20-0095A provides the latest guidance on how to report any incidents of a COVID-19 positive exposure. Reporting such incidents is key to mitigating the spread amongst DOD families and moving company representatives during the relocation process.

5. Below is the location of COVID advisories, FAQs, and other information to assist PPSOs, TSPs, and DOD customers:

Advisory 20-0073: <http://move.mil/sites/default/files/2020-04/USTRANSCOM%20PP%20Advisory%20%2320-0073%20Protecting%20the%20Force%20During%20PP%20Shipments.pdf>

Advisory 20-0081: <http://move.mil/sites/default/files/2020-04/USTRANSCOM%20PP%20Advisory%20%2320--0081%20%28TSP%20Certification%20of%20Health%20Protection%20Protocols%29%20%2028%20Apr%202020.pdf>

Advisory 20-0095A: [http://move.mil/sites/default/files/2020-07/USTRANSCOM%20PP%20Advisory%20\\_20-0095A%20%28COVID-19%20Positive%20Case%20Notification%29%20Update%20V21Jul2020.pdf](http://move.mil/sites/default/files/2020-07/USTRANSCOM%20PP%20Advisory%20_20-0095A%20%28COVID-19%20Positive%20Case%20Notification%29%20Update%20V21Jul2020.pdf)

Health Protection Screening FAQs: <https://move.mil/sites/default/files/2020-06/Health%20Protections%20Protocols%20Document%20FAQs%20Update%2019%20Jun.pdf>

Protection Protocols: <https://move.mil/sites/default/files/inline-files/5%20Measures%20to%20Protect%20Your%20health%2028%20Apr%202020.pdf>

COVID FAQs: [https://move.mil/sites/default/files/inline-files/06252020%20-%20Conditions%20Based%20FAQs\\_2.pdf](https://move.mil/sites/default/files/inline-files/06252020%20-%20Conditions%20Based%20FAQs_2.pdf)

COVID Positive Flow Chart: <https://move.mil/sites/default/files/2020-06/Positive%20COVID-19%20Results%20Notification%20Flow%20Options.pdf>

GBLOC Email Notification Attachment: [http://move.mil/sites/default/files/2020-07/COVID%20Email%20by%20GBLOC%20and%20Owning%20Service%2021%20Jul%202020-%20Final%20Attachment\\_0.pdf](http://move.mil/sites/default/files/2020-07/COVID%20Email%20by%20GBLOC%20and%20Owning%20Service%2021%20Jul%202020-%20Final%20Attachment_0.pdf)

Agent Residence Visit: <https://move.mil/sites/default/files/2020-05/TSP%20DP3%20Certification%20of%20Health%20Protection%20Protocols%20Document%2029%20Apr%202020.pdf>

6. Information on reporting confirmed cases of COVID-19 by Health Departments can be found at <https://www.cdc.gov/coronavirus/2019-ncov/php/reporting-pui.html>. Additionally, the CDC information on clinical and home care guidance is located at <https://www.cdc.gov/coronavirus/2019-ncov/hcp/clinical-care.html>.

7. For questions/concerns regarding this advisory please contact the Operations & Quality Team at [transcom.scott.tcj9.mbx.pp-ops@mail.mil](mailto:transcom.scott.tcj9.mbx.pp-ops@mail.mil) or Commercial: (618) 220-5479/5448 or DSN 770-5479/5448.

8. This message was approved for release by the Deputy Director for Operations, Defense Personal Property Management Office, (TCJ9-O).