

USTRANSCOM Personal Property Advisory #21-0016A

Date: 12 February 2021

From: USTRANSCOM Defense Personal Property Management Office (DPMO), TCJ9, Scott AFB, IL 62225

To: All Military Service Headquarters Representatives, Worldwide Personal Property Shipping Offices (PPSOs), Personal Property Processing Offices (PPPOs), and Department of Defense (DoD) Approved Transportation Service Providers (TSPs)

Subject: **UPDATE:** 2021 Defense Personal Property Program (DP3) Rate Filing Notice

1. Certificate of Independent Pricing (CIP) and Certificate of Responsibility (COR): TSPs in order to participate in the 2021 Rate Filing event, you must update your CIP and COR information in the Defense Personal Property System (DPS) no later than 3:00 PM CST on 19 December 2020 per USTRANSCOM PP Advisory #21-0003.

2. Be advised Round 2 will open as scheduled.

3. On 5 February, DPS schedule maintenance was performed. The maintenance impacted the performance of Analytics specifically the “Rates TSP Analytics” module. This issue has been corrected.

4. TSPs should use their rate rejection emails and “Workbench” to confirm accepted/rejected bids. TSPs can also view all accepted bids in “Rates TSP Analytics.”

5. If a TSP finds a bid, which reflects as accepted in “Workbench” and is not reflected in “Rates TSP Analytics” they should submit a Helpdesk ticket according to the steps in this advisory. See #14 and #15.

6. Rate Filing Dates/Times:

6.1. Round 1 (Rd1): 17 January 21 (6:00 PM CST) - 22 January 21 (6:00 PM CST)

6.2. **Round 2 (Rd2): 14 February 21 (6:00 PM CST) - 19 February 21 (6:00 PM CST)**

7. Filing Rates in DPS:

7.1. Using Workbench:

7.1.1. TSP can now preview their authorized Market, Channels, and Codes of Service (COS) prior to Rd1 opening. The preview window will open on 13 Jan (Wednesday) and remain open until Rd1 open. If TSPs believe their authorizations contain errors they should “immediately” contact the Special Requirements and Rates Team, but no later than 15 Jan (Friday), 1300 CST. See #11 for contact information.

7.1.2. TSPs can view their accepted bids after Rd1 Rejection Notices have been sent. The bids will be viewable until the open of Rd2.

7.2. Error and Rate Rejection Codes: Updated descriptions are available in the DPS Rate Filing Workbench User Guide (TSP edition) and TSP Rate Filing Workbench User Guide. For example, the after Rd1 and Rd2 rate rejection codes for domestic and international rates, which used to be combined, have now been separated.

8. Bid Component Data Retention Process:

8.1. TSPs filing bids for Domestic channels must file four (4) complete bid components. All four (4) components must be accepted by the end of Rd2 in order for the bids to be considered a valid discount for that channel/Code of Service (COS):

- 8.1.1. Peak Linehaul
- 8.1.2. Peak SIT
- 8.1.3. Non-Peak Linehaul
- 8.1.4. Non-Peak SIT

8.2. TSPs filing bids for International channels must file two (2) complete bid components. Both components must be accepted by the end of Rd2 in order for the bids to be considered a valid Single Factor Rate (SFR) for that Channel/COS:

- 8.2.1. Peak Linehaul
- 8.2.2. Non-Peak Linehaul

Note: TSPs filing in both Domestic and International markets using the Bulk Rate File (BRF) method must submit a separate BRF for each market.

9. Using Workbench during Rd2 (no change from 2020): TSPs will not be allowed to refile any rate component that was accepted in Rd1. TSPs receiving a rate rejection on any rate component on a Channel/COS must refile the rejected component prior to Rd2 closure in order for the Channel/COS to be evaluated for acceptance.

- 9.1. **Domestic Example:** If a TSP receives a Rd1 “Error Code 6” rate rejection for the Peak Linehaul bid “Domestic discount is lower than the acceptable low for this channel and code of service,” TSP cannot change the accepted Non-Peak Linehaul, the Peak SIT, or the Non-Peak SIT bid for the same Channel/COS in Rd2. However, the TSP must adjust the Peak Linehaul bid during Rd2 for this Channel/COS to be evaluated for acceptance.
- 9.2. **International Example:** If a TSP receives a Rd1 “Error Code 16” rate rejection for the Peak SFR “International Single Factor Rate is higher than the acceptable high for this channel and code of service,” TSP cannot change the accepted Non-Peak SFR for the same Channel/COS in Rd2. However, the TSP must adjust the Peak SFR bid during Rd2 for this Channel/COS to be evaluated for acceptance.

10. TSP’s Responsibilities:

- 10.1. TSPs, or their representatives, are responsible for computing their own rates and must be familiar with the 400NG, 400NG Baseline Rates, International Tender, International Tables, Tender of Service and Claims and Liability rules which can be found on Move.Mil at <https://Move.Mil/SME> and USTRANSCOM Defense Personal Property Program (DP3) public website: <https://www.ustranscom.mil/dp3/index.cfm>
- 10.2. The latest TSP Rate Filing Workbench User Guide can be found in Workbench (when Rd1 opens) by clicking on the “User Guide” link.
- 10.3. TSPs are responsible for establishing quality controls and procedures to ensure they have the necessary operating authorities to file rates. TSP are reminded not to file rates on a channel/COS where they do not have USTRANSCOM and/or state approval (reference 400NG, Item 8, Para 3 and International Tender, Item 200, Para 9).
- 10.4. TSPs are responsible for ensuring that all rates filed Bulk Rate Upload are uploaded successfully.
 - 10.4.1. Upon upload of a Bulk Rate File (BRF), TSP will receive an email notification stating: “your BRF has been received and successfully processed” or “the Rate(s) submitted for the following channel code of service have been rejected”.
 - 10.4.2. It is imperative the TSP monitor receipt of the email notification(s). If TSP does not receive either of these messages, they must open a help desk ticket with the SRC see #10 below.

11. Minimum Performance Score (MPS): The MPS for the 2021 Rate Cycle is **59.14** for Domestic Household Goods, **57.60** for International Household Goods, **60.67** for International Unaccompanied Baggage.

Note: Please be advised for the 2022 Rate Cycle, USTRANSCOM goal is to increase the MPS for dHHG/iUB to 60.9 and iHHG to 59.50.

12. Additional Channels for 2021:

12.1. New Special Solicitation (SS) Groups with 2019 volume:

12.1.1. Class 1:

12.1.1.1. COS 4 shipments to/from Kuwait (KU) and CONUS rate areas (Volume: 88)

12.1.1.2. COS 6 shipments to/from Qatar (QA) and CONUS rate areas (Volume: 69)

12.1.1.3. COS 6 shipments to/from Saudi Arabia (SA) and CONUS rate areas (Volume: 191)

12.2. For more information on the SS Groups see the 2021 IT, Item 1003, Item 1004 and attached file.

13. By filing DP3 Rates under this solicitation, TSPs agree to the following statement:

13.1. I understand the DOD will continue moving shipments utilizing DPS and the electronic Transportation Operational Personal Property Standard System (TOPS) for 2021.

14. Report DPS technical issues (i.e., accessing DPS, uploading rate files, etc.) to the Systems Response Center (SRC):

14.1. Email: usarmy.scott.sddc.mbx.g6-src-dps-hd@mail.mil

14.2. Telephone: Toll free (800) 462-2176; Commercial (618) 589-9445, Option 2

14.3. Internet: <https://src.servicenowservices.com/src>

15. Rate Filing questions can be e-mailed to: transcom.scott.tcj9.mbx.pp-rates@mail.mil

16. This message is approved for release by the Deputy Director for Operations, Defense Personal Property Management Office, (TCJ9-O).