

## **APPENDIX U**

### **READY LINE/LOADING RAMP AREA**

#### **A. GENERAL**

The ready line/loading ramp area is where vehicles, equipment, supplies, and personnel are received from the call forward area and loaded aboard the aircraft. It is under the control of the mobility force and must be treated as a sterile area. Any changes made at this point will require a new Joint Inspection be accomplished. Specific responsibilities in the ready line/loading ramp area are as follows:

#### **B. DEPLOYING UNIT**

The deploying unit (through the planeload or troop commander) will:

1. Follow the directions of the loading team chief or passenger escort
2. Monitor control of the aircraft mission load or passengers
3. Retain one copy of the final cargo and passenger manifests
4. Provide assistance in loading and securing the aircraft load
5. Ensure vehicle drivers and equipment operators follow the instructions of the loading team chief or primary loadmaster, while loading and restraining equipment on the aircraft.

#### **C. ARRIVAL/DEPARTURE AIRFIELD CONTROL GROUP (A/DACG)**

The A/DACG will:

1. Pass control of the aircraft mission loads to the mobility force
2. Escort cargo and passengers to the aircraft as directed by the mobility force (Air Terminal Operations Center)
3. Maintain coordination with the deploying unit representative and mobility force
4. Obtain individual aircraft load completion times from the mobility force
5. Ensure shoring, floor protection materials, and 463L dunnage are on hand and ready for use
6. In the absence of mobility forces, perform functions identified under mobility forces.

#### **D. MOBILITY FORCES**

The mobility forces will:

1. Accept plane loads from the A/DACG at the ready line
2. Ensure all drivers are briefed on flight line safety, driving procedures, smoking rules, and special precautions
3. Ensure each mission load is positioned at the proper aircraft at the specified time
4. Maintain liaison with the aircraft and A/DACG
5. In coordination with the loadmaster, ensure loads are placed aboard the aircraft
6. Provide and operate materials handling equipment and special loading equipment according to agreements established during the joint planning conference

7. Provide the required copies of the passenger and cargo manifests to the loadmaster
8. Retain a copy of the passenger and cargo manifests
9. Accomplish all required air crew briefings
10. Prepare and maintain statistical record of arrivals, departures, loading time, tonnage, and other pertinent data.

**E. LOADING TEAM CHIEF**

The Loading Team Chief will:

1. Receive the load at the ready line
2. Direct and supervise the loading team
3. Ensure loading team members have personal safety protection
4. In conjunction with the loadmaster, direct loading operations, and ensure all cargo and equipment is properly restrained in the aircraft
5. Coordinate with the mobility force ready line coordinator for any special assistance or equipment needed
6. Collect required copies of the passenger and cargo manifests
7. Pass load completion times to the mobility force control center.