

APPENDIX W

NON-DEPARTMENT OF DEFENSE (DOD) USE OF THE DEFENSE TRANSPORTATION SYSTEM (DTS) AIRLIFT, SEALIFT, AND GROUND (TRUCK/RAIL) APPROVAL PROCEDURES

A. GENERAL

This appendix provides Transportation Offices (TOs) and logistics activities detailed information pertaining to transportation requests for non-DoD agencies use of the DTS. DoD transportation resources may be used to move non-DoD traffic only when the DoD mission shall not be impaired and movement of such traffic is of an emergency, lifesaving nature, specifically authorized by statute, in direct support of the DoD mission, or requested by the head of an Agency of the Government pursuant to Sections 1535 and 1536 of 31 United States Code (U.S.C.) (commonly referred to as the Economy Act). Economy Act requests for surface (truck/rail) support is executed in accordance with Service/Component guidance. For airlift and certain surface request support see [Table W-2](#). Airlift, sealift, and ground (truck/rail) approval authority for movements that **are not** primarily of official interest to the DoD Component concerned are vested with the Secretary of Defense or designee as prescribed in Department of Defense Directive (DoDD) 4500.09, Transportation and Traffic Management, Enclosure E4.3., and Department of Defense Instruction (DoDI) 4500.57, Transportation and Traffic Management. The delegations of that approval authority and points of contact (POCs) are reflected in the following tables.

Table W-1. Requests from Non-DoD Agencies of the United States Government

Nature of Request	Approval Authority	Remarks	POC/Contact Information
Hostage Repatriation Requested by: White House Military Office (WHMO) or Department of State (DoS)	Secretary of Defense (SecDef) or designee	Provide movement data to Department of the Assistant Secretary of Defense (DASD-[TP])	DoDI 3002.03, <u>DoD Personnel Recovery – Reintegration of Recovered Personnel</u> Requests are sent by the Head of Agency to the Executive Secretary, Office of the Secretary of Defense (OSD)
Domestic civil emergencies and disaster relief Requested by: the Federal Emergency Management Agency (FEMA) or other designated Primary Federal Agency	SecDef or designee	Reimbursable by FEMA at DoD rate Assistant Secretary of Defense for Homeland Defense (ASD-HD) is the Executive Agent Joint Staff (JS) is the Action Agency All support to domestic civil authorities is initiated by a Request for Assistance (RFA)	DoDI 3025.21, Defense Support of Civilian Law Enforcement Agencies Head of Primary Federal Agency sends RFA to: Executive Secretary, OSD Joint Staff (JS) action agency is: Joint Director of Military Support (JDOMS) mailto: JDOMS@JS.PENTAGON.MIL JDOMS: (703) 697-9400/DSN: 227-9400

Nature of Request	Approval Authority	Remarks	POC/Contact Information
<p>Civil Disturbance</p> <p>Requested by: Department of Justice or Primary Federal Agency</p>	SecDef or designee	<p>ASD-HD is the Executive Agent</p> <p>JS is the Action Agency</p> <p>All support to domestic civil authorities is initiated by a RFA</p>	<p>DoDI 3025.21</p> <p>Head of Primary Federal Agency sends RFA to: Executive Secretary, OSD</p> <p>JS action agency is: JDOMS mailto: JDOMS@JS.PENTAGON.MIL JDOMS: (703) 697-9400/DSN: 227-9400</p>
<p>Foreign Disaster Relief (Humanitarian and Refugee Affairs)</p> <p>Requested by: DoS</p>	SecDef or designee	Provide movement data to DASD-TP	Federal Agency sends RFA to: Executive Secretary, OSD
<p>International Humanitarian Assistance (McCollum Amendment)</p> <p>Requested by: DoS</p>	SecDef or designee		<p>Mission set-up in coordination with DoS and/or United States Agency for International Development http://www.usaid.gov/</p> <p>(202) 712-0000 (202) 216-3524 (Fax)</p>
<p>Drug Law Enforcement Agencies</p> <p>Requested by: Federal, State, and/or Local Law Enforcement Agencies</p>	SecDef or designee	<p>Funded by DoD counter-drug appropriations</p> <p>Executive Agent: DASD for Counter- Narcotics and Global Threats</p>	Agency requests DoD support through their channels to the Executive Secretary, OSD
Request by a U.S. Government Agency pursuant to the Economy Act	<p>For Passengers (PAX): Executive Secretary, OSD</p> <p>For Cargo/Cargo Couriers: DASD- TP</p> <p>For PAX and Cargo: Executive Secretary, OSD</p>	<p>Fully reimbursable for all costs at the non-DoD U.S. Government tariff rate (Section 1535, <u>Agency</u> <u>Agreements</u>, Title 31, United States Code (U.S.C.))</p>	<p>Requests are sent by the Head of Agency to the Executive Secretary, OSD</p> <p>-or-</p> <p>For information on requests for transportation support using the Economy Act, click on the following link: http://www.gpo.gov/fdsys/pkg/USCODE-2009-title31/pdf/USCODE-2009-title31-subtitleII-chap15-subchapIII-sec1535.pdf</p>

Nature of Request	Approval Authority	Remarks	POC/Contact Information
Government Agency, not meeting Economy Act guidelines	SecDef or designee		Requests are sent by the Head of Agency to the Executive Secretary, OSD
Noncombatant Evacuation Operation (NEO) Requested by: DoS	SecDef or designee	Reimbursable at non-DoD U.S. Government tariff rate unless otherwise authorized by the approval authority Note: U.S. Army is the Executive Agent	DoDD 3025.14, <u>Evacuation of U.S. Citizens and Designated Aliens from Threatened Areas Abroad</u> Requests are sent by the Head of Agency to the Executive Secretary, OSD

Table W-2. Requests from Non-U.S. Government Entities

Nature of Request	Approval Authority	Remarks	POC/Contact Information
<p>International Humanitarian Assistance (Denton Program)</p> <p>Requested by: U.S.-Based Non-Governmental sources</p>	SecDef or designee	<p>Space available movement of donated humanitarian goods.</p>	<p>Defense Security Cooperation Agency (DSCA/HA) Program Officer for Denton and Funded Transportation Program: (703) 601-3854 or DSN: 329-3854</p> <p>Donor application website: https://hatransportation.ohasis.org/default.aspx</p> <p>USAID Program Officer for Denton: (202) 567-4699 or denton@usaid.gov</p> <p>United States Transportation Command (USTRANSCOM) J3-SS contact: (618) 220-5385/DSN: 770-5385</p> <p>Joint Relief International (JRI), Inc.– (Denton Contractor to J3)</p> <p>105 S. Bates Street, Bldg. 164 Charleston AFB, SC 29404 (843) 963-6424/6425 or, DSN: 673-6424/6425</p> <p>DoS Program Officer: (310) 424-6888</p>
<p>International Humanitarian Assistance (Funded Transportation Program)</p> <p>Requested by: U.S.-Based Non-Governmental sources</p>	SecDef or designee	<p>DoD Funded (Limited)</p> <p>Movement of donated humanitarian goods (door-to-port surface transportation)</p> <p><u>Minimum:</u> (1) 20' container</p> <p><u>Maximum:</u> (5) 40' (containers)</p>	<p>DSCA/HA Program Officer for Denton and Funded Transportation Program: (703) 601-3854 or DSN: 329-3854</p> <p>Donor application website: http://hatransportation.ohasis.org/</p> <p>USTRANSCOM J3-SS contact: (618) 220-5385/DSN: 770-5385</p>

Nature of Request	Approval Authority	Remarks	POC/Contact Information
<p>International Humanitarian Assistance “Project Handclasp”</p> <p>Requested by: Corporations, charitable and Service organizations, and Private Citizens (within the United States)</p>	Secretary of the Navy or designee	Space available movement of goods on naval vessels on a not-to-interfere basis	<p>Chief of Naval Instructions 5726.3D, <u>PROJECT HANDCLASP</u></p> <p>Director, Project Handclasp (DNS-3H) 937 N. Harbor Dr. – Suite 104 San Diego, CA 92132</p> <p>(619) 532-1492/DSN: 522-1492</p> <p>Message address: DIRECTOR PROJECT HANDCLASP SAN DIEGO CA //N00//</p>
<p>Troop Donations (i.e., care packages for deployed troops)</p> <p>Donations made by: Private Citizens, Charitable Organization etc.</p>	N/A	DoD has a policy not to accept goods or offer DoD funded transportation	<p>DASD-TP Website: http://www.defense.gov/resources/community-resources/carepackages</p> <p>Or</p> <p>http://www.defense.gov/resources</p>
<p>Troop Donations/ gifts accepted as Government Property</p> <p>Donations made by: Private Citizens, Charitable Organizations</p>	Combatant Commander, Military Department, Units	Once gifts are accepted, they become Government Property and the accepting DoD Component is responsible for funding transportation	<p>7000.14-R, <u>Financial Management Regulation</u>, Volume 12, Chapter 3, Paragraph 030301; Air Force Instruction 51-506, <u>Gifts to the Department of the Air Force from Domestic and Foreign Sources</u>; Secretary of the Navy Instruction 4001.2G, <u>Acceptance of Gifts</u>; Army Regulation 1-100, <u>The Army Gift Program</u></p>
Transportation of non-U.S. Government property not previously listed	SecDef or designee		Executive Secretary, OSD

Table W-3. Requests from Foreign Entities

Nature of Request	Approval Authority	Remarks	Refer To
Pursuant to an Acquisition and Cross-Servicing Agreement (ACSA) Requested by: WHMO or DoS	USTRANSCOM for common-user airlift/sealift services -or- Combatant Command (COCOM) for Outside Continental United States (OCONUS) theater-assigned assets	Normally, reimbursable at the DoD tariff rate identified in the agreement	DoDD 2010.9, <u>Acquisition and Cross-Servicing Agreements</u> and Chairman of the Joint Chiefs of Staff Instruction 2120.01D, <u>Acquisition and Cross-Servicing Agreements</u> ; United States Transportation Command Instruction 20-5, <u>Logistic Support Using Acquisition and Cross-Servicing Agreements (ACSA)</u> USTRANSCOM/JA (618) 229-1388/DSN: 779-1388 or; Applicable COCOM
Pursuant to a Cooperative Military Airlift Agreement (CMAA)	USTRANSCOM for common-user airlift services or the COCOM for OCONUS theater-assigned assets		Section 2350c, <u>Cooperative Military Airlift Agreements: Allied Countries</u> , of Title 10, U.S.C. Terms of the agreement apply
Pursuant to an international agreement other than an ACSA or CMAA	USTRANSCOM for common-user airlift or the COCOM for OCONUS theater-assigned assets		Terms of the agreement apply
Foreign Military Sales (FMS)	Military Department FMS transportation coordinator		DoD 5105.38-M, <u>Security Assistance Management Manual</u> , Chapter 7, Table C7.T3 for guidance on transportation responsibilities of FMS material U.S. Army Security Assistance Command (USASAC), (717) 770-4832/DSN: 771-4832 Air Force Security Assistance Command (AFSAC), (937) 522-6564/DSN: 672-6564 Navy Inventory Control Point (NAVICP), (215) 697-1340/DSN: 442-1340
Foreign individuals and/or cargo	SecDef or designee; COCOM's		Executive Secretary, OSD or COCOMs