

5. Depending on the value of your HHG, you may decide to purchase additional insurance through the TSP or a commercial company (at your own expense). Additionally, some homeowner policies may cover some items in shipment; check your policy or contact your insurance company for details.

NOTE: The option to purchase additional insurance through the Government no longer exists.

a. Service Claims Office:

- (1) Army: <https://www.jagcnet.army.mil/>
- (2) Air Force: <https://claims.jag.af.mil>
- (3) Navy: http://www.jag.navy.mil/organization/code_15.htm
- (4) Marine Corps: The Navy handles all Marine Corps claims
- (5) Coast Guard: <https://www.uscg.mil/fincen/HHG/>

Z. INCONVENIENCE CLAIMS

It is your TSP's responsibility to pick up and deliver your shipment on the dates reflected on the Bill of lading and to meet the agreed-upon delivery date out of storage in transit (SIT). Your TSP is also responsible to deliver your shipment out of SIT within seven (7) government business days (GBD) of the date the customer makes first contact requesting delivery or within 2 GBDs of the requested delivery date when the requested date exceeds 7 GBDs from when the customer makes first contact requesting delivery. Failure to do so may cause serious inconvenience to you and your dependents, and can result in unnecessary out-of-pocket expenses for lodging, meals, laundry, and/or rental/purchase of household necessities.

When your TSP does not meet the required dates, they must provide you with inconvenience claim guidance prior to missing those dates, discuss items that may be reimbursed, and inform you of the current status of your shipment. Inconvenience claims against your TSP must be reasonable, supported by receipts, and relate directly to relieving a definite hardship to establishing your home.

Normally, the TSP's reimbursements will be based on the status and delay of your shipment. Keep in mind that not all shipments and circumstances are the same:

1. Receipt free per diem applies only to the first 7 calendar days unless the claim exceeds the local per diem rate for Meals and Incidental Expenses (excluding lodging) for the member only. During the first 7 days the customer is due the greater of the per diem rate or actual expenses as substantiated by receipts. Receipts are mandatory for actual out of pocket expenses that exceed the local per diem rate for the first 7 calendar days. Payment for the per diem rate is not applicable beginning on the 8th day. Receipts are mandatory beginning on the 8th calendar day for all actual out-of-pocket expenses.
2. Actual out-of-pocket are expenses incurred by a customer and their dependents because they are not able to use necessary items in their shipment to establish their household. Expenses that may be reimbursed when establishing a household include, but are not limited to, laundry service, furniture and/or appliances rental (to include rental of a television) air mattresses, towels, linens, pillows, and necessary kitchen items, such as pots, pans, dishes, paper plates, plastic ware. Actual out-of-pocket expenses are not expenses for groceries or alcohol. Reimbursement for lodging and meals (substantiated by receipts) will be determined on a case-by-case basis. Additional guidance is located under the following link https://www.militaryonesource.mil/search/?s=household-goods&wpsolr_fq%5B0%5D=tags%3Aclaims.

NOTE 1: The TSP may elect to reclaim durable household items.

NOTE 2: In the event the TSP does not meet an RDD and the customer is not able to receive the shipment, due to good cause (i.e., hospitalization, training, etc.), on first available delivery date provided by the TSP. The customer is authorized an inconvenience claim outlined in this paragraph. However, the request must be accompanied by an Inconvenience Claim Form and proper documentation substantiating the claim (i.e., doctor's evaluation, orders, etc.).

3. Request for reimbursement of alcoholic beverages in any quantity is prohibited.

You will submit your inconvenience claim directly to your TSP. You should include how the delay of your pickup/delivery caused a hardship and include an itemized list of charges along with accompanying receipts if out of pocket expenses exceed the baseline payment amount. Your TSP must acknowledge receipt of your inconvenience claim within five (5) GBDs from the date of contact, and you should receive reimbursement within 30 calendar days of receipt.

Remember, an inconvenience claim is not an entitlement; it is a requirement for the TSP to reimburse for out-of-pocket expenses. If you have questions/concerns or your TSP is not meeting its requirements, you should contact your Transportation Office.

AA. DURING AND AFTER THE MOVE

1. Evaluation of Move: At some time during packing, pickup, and/or delivery of your personal property, a Quality Control inspector from the TO may drop by to check on the progress of the services being performed by the TSP. If you have any questions or problems, inform the inspector or contact the TO.
2. Customer Satisfaction Survey (CSS):
 - a. Your voice counts. The survey consists of questions designed to measure TSP and Government performance. Your comments on TSP performance will have a direct impact on the future shipment allocations to the servicing TSP.
 - b. You will receive a notification (i.e., Multimedia Message Service (MMS) text message or email) from the Customer Satisfaction Survey Contractor to provide feedback on each stage of your shipment (i.e., counseling, origin/destination services, and claims (submitted and/or transferred to the Military Claims Office (MCO))). You will be sent your first MMS and e-mail notification within 12 hours of the Contractor receiving an order to survey. You will then have 120 days from initial notification to complete each survey.

NOTE: Additional MMS and e-mail reminders are sent as deemed appropriate to ensure sufficient responses from customers.

BB. PERSONALLY PROCURED MOVE (PPM)

1. The PPM program is an alternate means of moving your personal property. You must make the arrangements at origin just as you would for a Government arranged move and complete certain other requirements to include obtaining weight tickets.
2. This program is an option available to you or to a deceased member's next of kin.
3. The PPM program allows you to personally move HHG and either be reimbursed up to the Government's cost or to collect an incentive payment from the Government when you have orders for PCS, TDY, ETS, or RET, or assignment to/from or between Government Quarters.
4. The following are authorized methods of moving your personal property:
 - a. POV PPM. There are no restrictions as to the type of POV or equipment used to perform personally procured transportation of HHG except for a Government owned vehicle.

- b. Privately Owned Trailers. The utility trailer weight applies one time only if the trailer is used as the means of conveyance. A utility trailer, with or without a tilt bed, with a single axle, and an overall length of no more than 12 feet (from rear to trailer hitch), and no wider than 8 feet (outside tire to outside tire). Side rails/body no higher than 28 inches (unless detachable) and ramp/gate for the utility trailer no higher than 4 feet (unless detachable). The member or member's dependent must own the trailer prior to the effective date of the PCS or TDY order.
 - c. Other methods include "You-Load They-Drive," Rental Equipment, Parcel Post, and Hire a Commercial Company. Contact your local TO/PPPO/PPSO to obtain Service unique details on PPM allowances and procedures.
 5. **Approval:** The TO/PPPO/PPSO must provide counseling and prior approval for a PPM move. Failing to comply with Service requirements of the program may limit payment or result in complete denial of your claim. Articles not meeting the definition of HHG in the JTR, Appendix A, are not authorized in the total weight to be shipped.
 6. **Excess Costs:** Actual authorized moving costs that exceed the Government cost is at your expense. If you draw an advance allowance based on the estimated weight of your HHG, and the actual shipment weight is less, you are required to reimburse the Government the excess amount.
NOTE: Performing a PPM does not eliminate the possibility of excess cost.
 7. **Estimating Weight:** The most important step you can take to avoid paying back any of your advanced operating allowance is to accurately estimate the weight to be moved.
 8. **Weight Allowances:** The JTR weight allowances are applicable in connection with TDY, PCS, ETS, and RET moves. Your personal property counselor can advise you of your authorized weight during your counseling session. You are required to complete an inventory of HHG to determine an estimated weight.
 9. **Incentive:**
 - a. As an incentive to participate in the program, you are authorized to receive 100 percent of what it would cost the Government to transport your HHG. The computation is based on actual weight transported NTE your authorized JTR weight allowance. Your TO can estimate the constructive move cost based on the estimated weight to be moved and the authorized distance from origin to destination.
 - b. Incentive payment estimates, provided at the time of counseling, are estimates only. Overestimating the weight of your shipment may result in a larger than authorized advance allowance. If this happens, you are required to reimburse the Government the amount advanced that exceeded your authorized amount for the actual weight moved.
 10. **The member's responsibilities under the PPM program are to:**
 - a. Obtain the necessary equipment, moving aids, packing materials, and vehicles to safely transport your property.
 - b. Locate weight scales to obtain certified weight tickets (empty and full weights) for each segment of the move.
 - c. Obtain receipts for expenses IAW Service and Internal Revenue Service requirements.
 - d. Submit a settlement claim to the destination TO/PPPO/PPSO or IAW Service requirements.

The TO can provide guidance on submitting your final documentation. If you elected an advance operating allowance, you should file your final settlement claim within 45 days after the start of the move. Failure to file in a timely manner could result in the Government recouping your advanced operating allowance from your pay.

11. **Operating Expenses:** Operating expenses include any costs reasonably associated with the shipment and/or storage of HHG.
12. **Advance Operating Allowance:** An advance operating allowance, IAW your respective Service guidance/regulations, may be provided up to 60 percent of the estimated Government cost to help defray your operating cost. The operating allowance helps defray the cost of rental vehicle, gasoline, oil, tolls, packing material, moving equipment, and other services directly related to the move. Your personal property counselor can determine the amount based on your estimated weight.

NOTE: If you elect to draw an advance operating allowance when performing a PPM shipment, you should submit your PPM documentation to the respective TO/PPPO/PPSO or IAW Service Requirements for final computation and settlement within 45 days from the start date of the move.

13. **Weight Tickets:**

- a. Empty and full weight tickets should be obtained from a certified weigh station for each trip made. Full weight tickets are required to be dated on or after the date the member's orders are issued. The same weight ticket cannot be used on multiple order number's, the entire weight ticket must be clear, legible, and unaltered (including commercial companies you may have hired to perform the move for you) regardless of weight allowance. Your personal property counselor can provide you with a list of locations of certified scales at counseling time and inform you what information has to be included on your individual weight tickets.
- b. No passengers are to be in the vehicle when obtaining the weight tickets. If making multiple moves (i.e., TDY to several locations) separate weight tickets are required for each segment of the move.
- c. The constructive weight of seven (7) pounds per cubic foot may be authorized or approved through the Secretarial Process when weight certificates are not available due to the following reasons:
 - (1) A public or Government scale is not available.
 - (2) The HHG was moved commercially, and the carrier or contractor was paid for the move on a basis other than weight.
- d. When the carrier or contractor constructs the weight, the carrier or contractor may be requested to substantiate the reasonableness of the constructed weight. If the constructed weight is unreasonable, then the Service may base reimbursement on reasonable weight. JTR Chapter 5, paragraph 051502.
- e. If you are going to tow your POV behind the rental vehicle, the POV must be disconnected before obtaining weights.

14. **Temporary Storage:**

- a. Temporary storage for a PPM shipment is authorized only when circumstances prevent HHG delivery to the residence. Temporary storage arranged by the member must utilize a commercial storage facility (public storage) used by the general populace to store personal property. Reimbursement for commercial storage is limited to the actual expenses incurred NTE the GCC to store a like weight of HHG within the member's JTR weight allowance. You should have a residence available for delivery of the HHG upon arrival at destination. If not, you should contact the destination TO/PPPO/PPSO prior to making arrangements for storage. There is no storage authorized in connection with a local move.

- b. Types of storage may include:
 - (1) Extending truck or trailer rental time, keeping personal property in the vehicle.
 - (2) Use of mini-storage warehouses or conventional storage facilities subject to time limits in the JTR.
 - c. If you store property in a mini-storage/commercial warehouse or rental vehicle/equipment, you must pay for the storage fees and file for reimbursement once the property is removed.
15. Insurance Coverage: If you are planning to use a trailer for a PPM, check your automobile insurance policy to see if you are properly covered in case of loss or damage. Some automobile insurance companies extend coverage when trailers are towed behind a POV; others may not. If you must procure additional insurance, the expense can be claimed as an authorized operating expense.
16. Claims for Loss and Damage: You assume the risk for and are responsible for preventing loss and/or damage before, during, and after the move. Submit claims IAW current Service regulations. Because PPM move participants are responsible for arranging the entire move, claims for loss and/or damage are generally not paid except in those cases where an act transpires that is beyond your control (e.g., vehicle accident, fire, or theft) and it is determined that you are free of negligence. If you contract with a commercial moving company to pack or transport your goods, you will have to file a claim directly against that TSP before you can file a claim for loss and damage with the Government. The Government does not pay you for any amounts that you could have recovered from the TSP with which you had the contract.
17. Submit PPM settlements to:

ARMY AND AIR FORCE	Active Duty Personnel: New Permanent Duty Station TO Retired/Separated Personnel: Last Permanent Duty Station TO
NAVY Primary: hhg_audit_ppm_claims.fct@navy.mil	Alternate: HHG AUDIT DIV CODE 302 NAVSUP FLC NORFOLK 1968 Gilbert Street Suite 600 Norfolk, VA 23511-3392
MARINE CORPS All Marines MUST submit their completed package via the Travel Tab in Marine On-Line (MOL). Detailed instructions are available on the USMC PCS Resource page available at: https://www.iandl.marines.mil/Divisions/Logistics-Division-LP/Logistics-Distribution-Policy-Branch-LPD/PCS-Move-Resources/Personally-Procured-Move-Information/	If you're not able to access MOL and your duty station is a Marine Corps Installation you can turn the completed PPM Package into the local DMO for submission via the Document Tracking Management System (DTMS)

COAST GUARD https://www.uscg.mil/fincen/HHG/	Commanding Officer ATTN: PPM Desk U.S. Coast Guard Finance Center 1430A Kristina Way P.O. BOX 4102 Chesapeake, VA 23326-0017
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CC. STORAGE

When authorized, a member may be entitled to either temporary storage known as SIT or long-term storage known as NTS.

1. SIT:

- a. SIT is short-term storage that is part of HHG transportation. SIT may occur at origin, destination, and/or anyplace en route. SIT is not authorized for HHG moves between local quarters when no PCS exists.
- b. SIT (ICW authorized HHG transportation) should not exceed 90 days unless the member requests (in writing) an additional period, NTE 90 days, that is authorized/approved by a Service/Defense Agency designated official. If no additional storage is authorized or approved, the member is financially responsible for the additional storage expense.
- c. Acceptable justification for an additional SIT period includes:
 - (1) Serious illness of the member.
 - (2) Serious illness or death of a dependent.
 - (3) Impending assignment to Government/Government-controlled quarters or privatized housing.
 - (4) Directed TDY after arrival at PDS.
 - (5) Nonavailability of suitable civilian housing.
 - (6) Awaiting completion of residence under construction.
 - (7) Natural Disaster.
- d. The maximum SIT limit of 180 days is generally adequate for most Permanent Duty Travel. Only in limited circumstances can SIT be authorized beyond 180 days IAW JTR. Your local TO/PPSO/PPPO can provide additional information if applicable.

2. NTS. A member may be eligible for NTS when (includes, but not limited to):

- a. A member performs PCS travel to a designated isolated CONUS Permanent Duty Station.
 - b. A member moves to/between OCONUS areas.
 - c. Is unable to use HHG in Government/Government-controlled quarters or privatized housing.
 - d. Storage is in the best interest of the Government.
 - e. In conjunction with retirement.
3. In the event your HHG are placed into NTS, keep your TO and or the TSP storing your HHG informed of any changes of address, contact phone numbers, e-mail address or receipt of new orders/authorization. If stationed overseas and your tour is extended or you PCS to another overseas tour, ensure you provide your TO a complete copy of your new orders/authorization and amendments/endorsements. This action ensures your HHG continue to be stored at Government

expense. Failure to do so may result in financial costs at your expense. For additional information contact your servicing PPSO/TO.

NOTE: The Government does not pay for climate controlled NTS.

4. Service members are advised to dispose of foods and liquids that could spill or spoil while in storage. Food and liquid items create an unacceptable risk to personal property. To prevent the infestation by rodents and/or insects, this prohibition is inclusive of canned food, dried food, hermetically sealed food, spices, consumable liquids, and any other applicable food items. In addition, liquid goods are prohibited due to the lack of storage facility environmental requirements (climate control). These goods are highly susceptible to freezing, breakage or leakage, which may result in damage to other personal property shipments in long-term storage.

DD. TRANSPORTATION OF UNAUTHORIZED HHG ARTICLES

Shipment of unauthorized HHG items defined in Appendix A of the JTR must be transported separately from authorized HHG. You, not the TSP, must arrange shipment of unauthorized items. When non-HHG articles are disclosed, the member is financially responsible for all identifiable transportation costs for the articles. If the transportation cost of the articles cannot be established, the weight of the non-HHG articles is excess weight per JTR. HHG shipments are subject to Quality Assurance inspections by the origin and/or the destination TOs.

EE. WEBSITES TO VISIT

1. State Wine Laws: <http://www.wineinstitute.org>.
2. Personal Importation of Alcoholic Beverages: <https://www.ttb.gov/>.
3. Alcohol Beverage Control Boards for the United States: <http://www.ttb.gov/>.
4. Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) regulations: <http://www.atf.gov/>.
5. The Military OneSource website has a multitude of relocation information available for all Service members: <https://www.militaryonesource.mil/moving-housing/moving/pcs-and-military-moves/>.
6. Defense Travel Management Office: <http://www.defensetravel.dod.mil/>.
7. Government Services Administration “FedRooms” program offers specially negotiated Federal government hotel rates with Federal Emergency Management Administration certified hotels, simplifying hotel selections for Government travelers. The website address is <http://www.fedrooms.com>.
8. Homeowner’s Assistance Program is a special relief program designed to provide financial assistance to eligible Military and Federal employee homeowners when the real estate market is so adversely affected by a military installation partial or complete closure, a reduction in scope of operations, or a realignment that the personnel are unable to dispose of their dwellings under reasonable terms and conditions. The website address is <https://www.usace.army.mil/Missions/Military-Missions/Real-Estate/HAP/>.
9. Internal Revenue Service Form 3903 Moving Expenses: <http://www.irs.gov/pub/irs-pdf/f3903.pdf>.
10. Internal Revenue Service Form 4684 and Publication 4684; Casualties and Thefts: <http://www.irs.gov/pub/irs-pdf/i4684.pdf> and <http://www.irs.gov/pub/irs-pdf/f4684.pdf>.
11. Moving Your Mobile Home: https://www.ustranscom.mil/dtr/part-iv/dtr_part_iv_app_k_5.pdf and select “Moving Your Mobile Home”.

12. Military OneSource/Moving & Housing/PCS & Military Moves:
<https://www.militaryonesource.mil/moving-housing/moving/pcs-and-military-moves/>.
13. For entitlement questions and assistance, visit <https://www.militaryonesource.mil/moving-housing/moving/planning-your-move/customer-service-contacts-for-military-pcs/>.
14. PDTATAC maintains and implements new statutory changes to the JTR. Within the regulations are per diem, travel and transportation allowances, relocation allowances, and certain other allowances of Uniformed Service members (including regular and reserve components) based on law. The website is <http://www.defensetravel.dod.mil/>.
15. POV Locator: <https://www.pcsmypov.com>.
16. Shipping a POV: https://www.ustranscom.mil/dtr/part-iv/dtr_part_iv_app_k_3.pdf and select “Shipping Your POV”.
17. Storing a POV: https://www.ustranscom.mil/dtr/part-iv/dtr_part_iv_app_k_4.pdf and select “Storing Your POV”.
18. Weight Estimator Form: <https://www.ustranscom.mil/dp3/index.cfm> and access the “Weight Estimator” tab.

APPLICATION FOR SHIPMENT AND/OR STORAGE OF PERSONAL PROPERTY <i>(Read Privacy Act Statement on back before completing form.)</i>		1. DATE PREPARED (DDMMYYYY)	2. SHIPMENT NUMBER
3. NAME OF PREPARING OFFICE		4. TO (Responsible Origin Personal Property Shipping Office)	
		a. NAME	
5. DESTINATION PERSONAL PROPERTY SHIPPING OFFICE		b. ADDRESS (Street, Suite Number, City, State, ZIP Code)	
a. NAME			
b. TELEPHONE NUMBERS (Include Area Code)		c. TELEPHONE NUMBERS (Include Area Code)	
6. CUSTOMER INFORMATION			
a. NAME (Last, First, Middle Initial)		b. DOD ID	c. RANK/GRADE
d. AGENCY	e. EMAIL ADDRESS PRIMARY (Work)	f. EMAIL ADDRESS ALTERNATE (Personal)	
7. REQUEST ACTION BE TAKEN TO TRANSPORT OR STORE THE FOLLOWING HOUSEHOLD GOODS/UNACCOMPANIED BAGGAGE/ ITEMS AND/OR POUNDS OF PROFESSIONAL BOOKS, PAPERS AND EQUIPMENT (PBP&E) (Enter quantity estimate)			
a. AUTHORIZED WEIGHT	b. ESTIMATED WEIGHT	c. ESTIMATED MEMBER PBP&E	d. ESTIMATED MIL SPOUSE PBP&E
8. THIS SHIPMENT/STORAGE IS REQUIRED INCIDENT TO THE FOLLOWING ORDERS:			
a. TYPE ORDERS (X one) <input type="checkbox"/> PERMANENT <input type="checkbox"/> TEMPORARY		b. ISSUED BY	c. NEW DUTY ASSIGNMENT
d. DATE OF ORDERS (DDMMYYYY)		e. ORDERS NUMBER	
9. PICKUP (ORIGIN) INFORMATION		10. DESTINATION INFORMATION	
a. ADDRESS (Street, Apartment Number, City, County, State, ZIP Code)		a. ADDRESS (Street, Apartment Number, City, County, State, ZIP Code)	
b. TELEPHONE NUMBERS (Duty/Home/Cell) (Include Area Code)		b. TELEPHONE NUMBERS (Duty/Home/Cell) (Include Area Code)	
c. AGENT DESIGNATED TO RELEASE PROPERTY/TELEPHONE NUMBER		c. AGENT DESIGNATED TO RECEIVE PROPERTY/TELEPHONE NUMBER	
11. EXTRA PICKUP INFORMATION (If applicable)		12. EXTRA DELIVERY INFORMATION (If applicable)	
a. ADDRESS (Street, Apartment Number, City, County, State, ZIP Code)		a. ADDRESS (Street, Apartment Number, City, County, State, ZIP Code)	
b. TELEPHONE NUMBERS (Duty/Home/Cell) (Include Area Code)		b. TELEPHONE NUMBERS (Duty/Home/Cell) (Include Area Code)	
c. AGENT DESIGNATED TO RELEASE PROPERTY/TELEPHONE NUMBER		c. AGENT DESIGNATED TO RECEIVE PROPERTY/TELEPHONE NUMBER	
13. INTRANSIT INFORMATION/PERMANENT MAILING ADDRESS		b. TELEPHONE NUMBERS (Duty/Home/Cell) (Include Area Code)	
a. ADDRESS (Street, Apartment Number, City, County, State, ZIP Code)			
		c. EMAIL ADDRESS (Other than Primary or Alternate)	
14. DESIRED DATES FOR (DDMMYYYY)			
a. EARLIEST PICKUP	b. LATEST PICKUP	c. DESIRED PICKUP	d. EST SHPT ARRIVAL
15. DIRECT DELIVERY REQUESTED (X one) <input type="checkbox"/> YES <input type="checkbox"/> NO			
16. REMARKS			
17. CERTIFICATION OF SHIPMENT RESPONSIBILITIES/STORAGE CONDITIONS I certify that I have read and understand my shipping responsibilities and storage conditions printed on the back side of this form.			
a. SIGNATURE OF CUSTOMER		b. DATE SIGNED (DDMMYYYY)	
18. CERTIFICATE IN LIEU OF SIGNATURE ON THIS FORM IS REQUIRED WHEN REGULATIONS SO AUTHORIZE. Personal property is baggage, household goods, and/or professional books, papers and equipment authorized to be shipped at government expense.			
a. REASON FOR NONAVAILABILITY OF SIGNATURE		b. CERTIFIED BY (Signature)	
		c. TITLE	

DD FORM 1299, MAR 2022

PREVIOUS EDITION MAY BE USED.

Reset

Figure A-K1-1. DD Form 1299, Application for Shipment and/or Storage of Personal Property

PRIVACY ACT STATEMENT	
<p>AUTHORITY: 37 USC 406 and 5 USC 5726.</p> <p>PRINCIPAL PURPOSE(S): For evaluating requests submitted by Service members and eligible individuals for shipment and/or storage of personal property. Also used to prepare the Government bill of lading and other shipping documents (as applicable) to move the personal property. Used by the Finance Office for collection from the customer in case goods to be shipped exceed Government entitlement limits.</p> <p>ROUTINE USE(S): DD Form 1299 may be provided to commercial Transportation Service Providers (TSP) carriers and/or their designated shipping agents as the official shipping and storage order.</p> <p>DISCLOSURE: Voluntary; however, failure to provide the requested information may delay shipment and/or storage of your personal property and impede storage arrangements.</p>	
CERTIFICATION OF SHIPMENT RESPONSIBILITIES	
<p>In consideration of said household goods or mobile home being shipped at Government expense, I hereby agree that:</p> <ol style="list-style-type: none">1. This shipment/storage lot consists of my property or the property awarded to my ex-spouse incident to a divorce which was acquired by me prior to the effective date of my orders.2. If my orders are modified or cancelled and affect this shipment, I will immediately notify the shipping office at point of origin (or port, if any) and destination.3. I will remit the proper amount or consent to the collection from my pay as may be necessary to cover all excess costs occasioned by this shipment.	<ol style="list-style-type: none">4. I agree, prior to shipment and at my expense to place my mobile home in condition to withstand transportation.5. I understand the entitlements for transportation of my mobile home and/or shipment of household goods/unaccompanied baggage are provided for in Chapter 5 of JTR.6. I understand the Government will not be responsible for goods remaining in storage after the expiration of the authorized period. I also understand the timeline for all my responsibilities for filing a claim on those goods begins when Government responsibility expires.7. Professional books, papers and equipment are or were necessary in the performance of official duties Member/Spouse if applicable.
CONDITION FOR STORAGE	
<p>In consideration of said household goods being stored at Government expense, I hereby agree as follows:</p> <ol style="list-style-type: none">1. I will notify the transportation office responsible for storing my nontemporary storage account of any changes in my storage entitlement.2. The Government is authorized to enter into any agreement and to do all acts and things which may be convenient or necessary to store the household goods. Storage of the household goods is furnished subject to such applicable laws and regulations as are now or may hereafter be in effect.3. The Government may store the household goods in Government facilities or in commercial storage under a Government contract.4. The Government may move or transfer by any appropriate means the household goods from their present location to Government or commercial storage facilities and from such facilities to an appropriate destination upon termination of storage.5. When the household goods are stored in Government facilities and the authorized period for storage at Government expense expires, the Government may require me to remove the household goods from their place of storage. In the event, after 30 days notice, I fail to remove the household	<p>goods, or if, after diligent effort, notice to me cannot be effected, the Government may proceed as follows: (a) place and store the household goods in commercial storage at my expense, or (b) if a commercial warehouse will not accept the household goods for commercial storage at my expense, the Government is hereby authorized to take whatever action in accordance with law and regulation may be deemed appropriate to effect disposition of the household goods.</p> <ol style="list-style-type: none">6. When the household goods are stored in commercial facilities and the authorized period of storage at Government expense expires, all storage and incidental charges accruing after the last day of the authorized period of storage shall be at my expense.7. The Government shall not be liable for charges incident to storage or services in connection with the household goods (1) not authorized by law or regulation to be at Government expense, (2) in excess of weight limitations imposed by law or regulation, or (3) after the expiration of the period of which storage at Government expense is authorized.8. All new Government contracts for the storage of household goods limits the liability of \$6.00 times the net weight of the lot is mandatory at each NTS Facility location. Applicants are advised to consider obtaining insurance on their household goods while such goods are in storage.

DD FORM 1299 (BACK), MAR 2022

Figure A-K1-1. DD Form 1299, Application for Shipment and/or Storage of Personal Property (Back) (Cont'd)

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