

## CHAPTER 506

### DOD CUSTOMS AND BORDER CLEARANCE SENIOR AGRICULTURE AGENT (SAA) PROGRAM

#### A. GENERAL

The focus of the DoD Customs and Border Clearance Senior Agriculture Agent (SAA) program is to enhance military operations by preventing entry of contraband and agricultural pests into the Defense Transportation System (DTS), United States, and host nations. Destructive and invasive species such as gypsy moths, brown tree snakes, several varieties of snails, and others can hitchhike on military equipment and personal effects. Foreign soil attached to cargo may harbor pests and animal diseases. These pests can cause immense damage to natural resources, destroy crops, and disrupt the export of agricultural commodities. Foreign agricultural restrictions are specified by country in this regulation; however, the same general responsibilities of Department of Defense (DoD) activities for the prevention of agricultural pest movements apply to export shipments from the United States to foreign countries as well as imports to the United States. This chapter prescribes procedures for requesting SAA training and certification, SAA responsibilities, customs and agricultural clearance requirements, coordination and communication, and reporting procedures.

#### B. PROCEDURES FOR REQUESTING DOD CUSTOMS AND BORDER CLEARANCE SENIOR AGRICULTURE AGENT TRAINING

1. Prior to conducting deployment and redeployment planning for exercises, contingencies, or other special airlift/sealift operations, units will contact supported Geographic Combatant Command (GCC) SAA Managers to request SAA training in preparation for inspecting and documenting personnel and/or equipment. Training requests for personnel tasked to perform SAA duties will include the total number of personnel requiring training, date(s) personnel will be available for training, and training location.
2. Requests will be electronically transmitted to the supported GCC, or designated representative, as part of the initial planning of the deployment or redeployment, but not later than 75 days prior to the execution. To obtain supported GCC point of contact (POC) information, contact USTRANSCOM/TCJ4-PI via email at [transcom.scott.tcj5j4.mbx.pi-customs@mail.mil](mailto:transcom.scott.tcj5j4.mbx.pi-customs@mail.mil). The supported GCC SAA Manager will forward the approved request to USTRANSCOM/TCJ4-PI, Scott AFB, Illinois, via email at [transcom.scott.tcj5j4.mbx.pi-customs@mail.mil](mailto:transcom.scott.tcj5j4.mbx.pi-customs@mail.mil) not less than 60 days prior to the first movement.
3. If redeployments are originating in the USEUCOM or USAFRICOM Area of Responsibility (AOR), the supporting unit will contact the USEUCOM Customs/Agriculture Executive Agent (HQ USAREUR-AF/ECJ4-CEA) directly to coordinate for clearance assistance. Their point of contact (POC) information is [usarmy.wiesbaden.usareur.mbx.opm-customs-cbcap@mail.mil](mailto:usarmy.wiesbaden.usareur.mbx.opm-customs-cbcap@mail.mil), civilian phone number 011-49-6111-43-5373954/3951, or DSN 314-537-3954/3951. Their website URL is <https://www.europeafrica.army.mil/customs/>. It is recommended that requests for clearance assistance be coordinated at least 45 days in advance of the needed assistance. HQ USAREUR-AF/ECJ4-CEA will also provide equivalent training with USDA in theater for personnel conducting agriculture clearance missions in the USEUCOM or AFRICOM AOR.
4. Approval of SAA training requests under the provisions of this section does not negate any requirements for the requesting organization or Transportation Service Provider (TSP) to ensure entry is accomplished at an established port of entry. This port of entry may be a Regular Airports of Entry (R-AOE) or Limited Airports of Entry (L-AOE), an international commercial airport or water port of entry, or any other airport or water port where a Federal Inspection

Service (FIS) capability exists or can be arranged on an exception basis (Refer to DoD Foreign Clearance Guide [<https://www.fcg.pentagon.mil>]; R-AOEs and L-AOEs can be found in the FCG by typing “United States” in the search function, selecting “Go”, and scrolling to Section VIII: Miscellaneous).

5. If use of any United States port of entry other than those regularly staffed by FIS personnel is planned, the requesting organization or TSP operator is responsible for coordinating requirements with the Field Operations office or Port Directors of Customs and Border Protection (CBP).

### **C. DOD CUSTOMS AND BORDER CLEARANCE SENIOR AGRICULTURE AGENT TRAINING AND CERTIFICATION**

1. The supported GCC and the Service Component will coordinate the SAA training request to the Service for sourcing of designated personnel to act as SAA’s for the duration of the deployment or redeployment.
2. Training will be provided by USTRANSCOM J4-PI and may be accomplished in the Continental United States (CONUS) or at an overseas location. In some cases, USTRANSCOM may approve DoD personnel as certified trainers. When a “train the trainer” process is approved, Commanders (CDRs) will be required to:
  - a. Use a USTRANSCOM approved SAA training curriculum.
  - b. Provide program management as well as any Command specific training.
  - c. Send list of SAA trained individuals to USTRANSCOM J4-PI via email at [transcom.scott.tcj5j4.mbx.pi-customs@mail.mil](mailto:transcom.scott.tcj5j4.mbx.pi-customs@mail.mil).
3. Upon successful completion of SAA training, USTRANSCOM will provide certification for trainees. [Figure 506-3](#) shows an example of SAA training certificate.
4. Trained personnel will be appointed on orders as SAA trained by the sponsoring Service Component. Orders will include an effective termination date or coincide with duration of overseas tour.
5. SAA training certificates are valid two years from date trained. GCCs train the trainer programs will provide GCC specific certificates and/or other agency specific certificates where applicable.

### **D. DOD CUSTOMS AND BORDER CLEARANCE SENIOR AGRICULTURE AGENT RESPONSIBILITIES**

1. SAA’s are responsible for:
  - a. Performing their duties in accordance with (IAW) this regulation, Armed Forces Pest Management Board (AFPMB) Technical Guide (TG) No. 31: Agricultural Washdown and Inspection Preparation for Military Conveyance and Equipment, and U.S. and/or foreign country border clearance requirements.
  - b. Inspecting and certifying DoD-owned materiel, personal effects, and passengers are acceptable for entry into the United States or host nations. If contraband is discovered during the inspection process, the SAA will notify legal authorities.
  - c. Representing the CDR in performance of inspections, and ensuring documentation accompanies all shipments or personnel.
  - d. Ensuring customs/border clearance violations are expeditiously reported to the legal authority or military agency for disposition.

- e. Conducting all inspections and examinations in a professional, expeditious, and courteous manner.
- f. SAA's will not, under any circumstances, collect or accept duty payments.

## **E. DOD CUSTOMS AND AGRICULTURE CLEARANCE REQUIREMENTS**

1. SAA's will inspect all crews, troops, passengers, and their accompanied baggage, professional equipment, issued weapons, cargo and aircraft prior to departure.
2. Ships, aircraft, personnel, cargo (including ordnance) packing material, and personal effects, must be free of contraband, soil, and prohibited and restricted plants, animals, and plant/animal products. The DoD Foreign Clearance Guide, this regulation, and CBP Know Before You Go website (<https://www.cbp.gov/travel/us-citizens/know-before-you-go>), provide additional information on country specific clearance requirements and prohibited items.
3. AFPMB TG-31 provides information on cleaning techniques and inspection procedures for DoD personnel responsible for agricultural preparation of personal gear, equipment, supplies and vehicles for deployment and redeployment.
4. Agriculture inspections must be conducted in natural or well-lighted areas. Cleaning and disinfecting of commodities or equipment must be conducted in areas free of pests and contaminants. Commodities or equipment must be stored in such a manner as to prevent re-infestation by pests or contaminants.
5. To expedite clearance upon deployment or redeployment:
  - a. All accompanied baggage and professional equipment excess to immediate personal needs must be inspected in the presence of a SAA. To optimize unit deployment or redeployment processing, inspections may be conducted several days prior to the actual deployment or redeployment provided the baggage can be secured and held in a sterile area from the time of the inspection until arrival at the port of entry. Primary and secondary screening of passenger baggage can be electronically enhanced by the use of the Transportation Security Administration-approved Non-Invasive Inspection technology, such as the Backscatter x-ray scanners.
  - b. The SAA will inspect hand-carried baggage at the time passengers are processed into a sterile area for isolation until actual departure. If a sterile area is not available, the SAA will inspect the personnel and hand-carried baggage at the water or air terminal immediately prior to embarkation. If someone who has been inspected and is waiting in the sterile area finds it necessary to depart the area, they must undergo a new inspection when they return to the sterile area.
  - c. The SAA will inspect unit equipment prior to it being loaded on the ship or aircraft to ensure the equipment meets CBP, United States Department of Agriculture (USDA), and United States or host nation border clearance requirements. The deploying or redeploying unit will ensure personal baggage, such as footlockers, is readily identified and retains its individual integrity distinct from military cargo during shipment.
  - d. Each passenger inspected/examined for clearance to the United States must complete and sign a CBP Form 6059B, U.S. Customs and Border Protection Customs Declaration, [Figure 506-2](#), prior to boarding.
6. Immediately upon completion of the inspection/examination of DoD cargo, DD Form 2855, U.S. Military Customs and Border Clearance Program, [Figure 506-1](#), will be properly executed and authenticated by the SAA with their printed name and signature. The SAA will also securely affix the DD Form 2855 to the outside of each container, vehicle, or equipment

inspected/examined. The DD Form 2855 is to be used only for cargo inspected and certified by SAA personnel at Outside Continental United States (OCONUS) locations as part of an exercise or contingency operation IAW Chapter 505 and Chapter 506 of the Defense Transportation Regulation (DTR), and meets CBP and USDA CONUS clearance entry requirements.

7. Security Seals for Freight Containers. To ensure sterility of cleared freight container shipments, use of tamper-proof container seals (i.e., ball lock protection) that cannot be resealed once broken is required and will be applied by unit deployment representative. Record the security seal number in the Remarks Section of the DD Form 2855.
8. Packing Material. All wood packaging material (WPM), dunnage, pallets, and crating must be free from soil, bark, and pest infestation and must be marked with the International Plant Protection Convention (IPPC) logo IAW Chapter 505, Paragraph D.2.f.

## **F. DOD CUSTOMS AND AGRICULTURE CLEARANCE COORDINATION AND COMMUNICATION**

1. Coordination with and notification of affected organizations of actual cleared passengers, baggage, and cargo shipments is critical to the successful implementation of the SAA inspection program for exercises, contingencies, or other special airlift/sealift operations. At a minimum, the following communications must occur after clearance operations have been approved.
  - a. Airlift and sealift schedulers will keep CBP notified of redeployment routing and schedules as soon as they are developed. USTRANSCOM information systems will be used to provide CBP access to Air Mobility Command (AMC) organic and chartered aircraft arrival schedules for CONUS bound international missions. CBP will provide clearance instructions and procedures to field operations and port directors indicating status of DoD passengers, baggage, cargo, and/or conveyance to expedite port of debarkation (POD) clearance procedures.

## **G. CUSTOMS AND AGRICULTURE CLEARANCE REPORTING PROCEDURES**

1. GCC's that have requested and received approval to operate a SAA program, will submit a Quarterly Workload Report of SAA activity and additional reports on any incidents of contraband interception, detection, or agricultural issues, for USTRANSCOM to track trends concerning passenger and cargo deployments and redeployments. Reports are submitted to the DoD Single Manager (USTRANSCOM/TCJ4-PI) via email at [transcom.scott.tcj5j4.mbx.pi-customs@mail.mil](mailto:transcom.scott.tcj5j4.mbx.pi-customs@mail.mil) for consolidation and forwarding as appropriate. As a minimum, quarterly reports are submitted unless USTRANSCOM requests reports on a more frequent basis.
2. Quarterly Workload Report Requirements will include (see [Figure 506-4](#) for SAA Quarterly Workload Report format):
  - a. Number of passengers processed
  - b. Number of checked bags examined
  - c. Number of pieces of equipment examined
  - d. Major types of military equipment processed
  - e. Major military units processed for redeployment
  - f. Destination
  - g. Trends/problem areas.

3. Reports on incidents of contraband interception, detection, and agricultural issues will include (see [Figure 506-5](#) for SAA Incident Report format):
  - a. Number of passengers processed
  - b. Number of checked bags examined
  - c. Major types of military equipment processed
  - d. Major military units processed for redeployment
  - e. Destination
  - f. Identify type of contraband seized
  - g. Contents found in amnesty box
  - h. Significant agriculture pests encountered
  - i. Description of dirty cargo presented for clearance
  - j. Trends/problem areas.

## H. AIRBORNE TROOPS

Airborne troop movements with an airdrop upon return to the CTUS, must be coordinated with the CBP director in the district involved. The annotated customs declarations ([Figure 506-2](#)) of the airborne troops must be provided to a member of the aircrew, preferably the aircraft CDR, prior to the airdrop. The Aircraft CDR will ensure all customs declarations are turned over to CBP inspectors at the port of entry for the aircraft.

| <b>U.S. MILITARY CUSTOMS AND BORDER CLEARANCE PROGRAM</b><br>Authorized use only in accordance with DoD 4500.9-R, Part V Chapters 505 and 506.                          |                           |
|---|---------------------------|
| <input type="checkbox"/> The U.S. Government property to which this label has been affixed meets the entry requirements of the Bureau of Customs and Border Protection. |                           |
| <input type="checkbox"/> The U.S. Government property to which this label has been affixed meets the entry requirements of the U.S. Department of Agriculture.          |                           |
| <b>1. INSPECTOR'S RANK AND NAME</b>   | <b>2. DATE (YYYYMMDD)</b> |
| <b>3. ORIGIN</b>  | <b>4. DESTINATION</b>     |
| <b>5. INSPECTOR'S STAMP</b>   | <b>6. REMARKS</b>         |

DD FORM 2855, SEPT 2020

PREVIOUS EDITION IS OBSOLETE.

Reset

**Figure 506-1. DD Form 2855, U.S. Military Customs and Border Clearance Program**



U.S. Customs and  
Border Protection

This Space For Official Use Only

**Customs Declaration**

FORM APPROVED  
OMB NO. 1651-0009  
19 CFR 122.27, 148.12, 148.13, 148.110, 148.111, 19 USC 1498; 31 CFR 6318

Each arriving traveler or responsible family member must provide the following information (only ONE written declaration per family is required). The term "family" is defined as "members of a family residing in the same household who are related by blood, marriage, domestic relationship, or adoption."

|           |  |           |     |      |
|-----------|--|-----------|-----|------|
| <b>1</b>  | Family Name  |           |     |      |
|           | First (Given)  | Middle    |     |      |
| <b>2</b>  | Birth date   | Month     | Day | Year |
| <b>3</b>  | Number of Family members traveling with you  |           |     |      |
| <b>4</b>  | (a) U.S. Street Address (hotel name/destination)   |           |     |      |
|           | (b) City   | (c) State |     |      |
| <b>5</b>  | Passport issued by (country)   |           |     |      |
| <b>6</b>  | Passport number  |           |     |      |
| <b>7</b>  | Country of Residence   |           |     |      |
| <b>8</b>  | Countries visited on this trip prior to U.S. arrival   |           |     |      |
| <b>9</b>  | Airline/Flight No. or Vessel Name  |           |     |      |
| <b>10</b> | The primary purpose of this trip is business:  | Yes       | No  |      |
| <b>11</b> | I am (We are) bringing   |           |     |      |
|           | (a) fruits, vegetables, plants, seeds, food, insects:  | Yes       | No  |      |
|           | (b) meats, animals, animal/wildlife products:  | Yes       | No  |      |
|           | (c) disease agents, cell cultures, snails:   | Yes       | No  |      |
|           | (d) soil or have been on a farm/ranch/pasture:   | Yes       | No  |      |
| <b>12</b> | I have (We have) been in close proximity of livestock:   | Yes       | No  |      |
|           | (such as touching or handling)   |           |     |      |
| <b>13</b> | I am (We are) carrying currency or monetary instruments over \$10,000 U.S. or foreign equivalent:  | Yes       | No  |      |
|           | (see definition of monetary instruments on reverse)  |           |     |      |
| <b>14</b> | I have (We have) commercial merchandise:   | Yes       | No  |      |
|           | (articles for sale, samples used for soliciting orders, or goods that are not considered personal effects)   |           |     |      |
| <b>15</b> | <b>RESIDENTS</b> —the total value of all goods, including commercial merchandise I/we have purchased or acquired abroad, (including gifts for someone else but not items mailed to the U.S.) and am/are bringing to the U.S. is: |           |     |      |
|           |  | \$        |     |      |
|           | <b>VISITORS</b> —the total value of all articles that will remain in the U.S., including commercial merchandise is:  |           |     |      |
|           |  | \$        |     |      |

Read the instructions on the back of this form. Space is provided to list all the items you must declare.

I HAVE READ THE IMPORTANT INFORMATION ON THE REVERSE SIDE OF THIS FORM AND HAVE MADE A TRUTHFUL DECLARATION.

**X** \_\_\_\_\_

Signature \_\_\_\_\_ Date (month/day/year) \_\_\_\_\_

CBP Form 6059B (11/16)

**U.S. Customs and Border Protection Welcomes You to the United States**  
 U.S. Customs and Border Protection is responsible for protecting the United States against the illegal importation of prohibited items. CBP officers have the authority to question you and to examine you and your personal property. If you are one of the travelers selected for an examination, you will be treated in a courteous, professional, and dignified manner. CBP Supervisors and Passenger Service Representatives are available to answer your questions. Comment cards are available to compliment or provide feedback.

**Important Information**  
**U.S. Residents**—Declare all articles that you have acquired abroad and are bringing into the United States.  
**Visitors (Non-Residents)**—Declare the value of all articles that will remain in the United States.  
**Declare all articles** on this declaration form and show the value in U.S. dollars. For gifts, please indicate the retail value.  
**Duty**—CBP officers will determine duty. U.S. residents are normally entitled to a duty-free exemption of \$800 on items accompanying them. Visitors (non-residents) are normally entitled to an exemption of \$100. Duty will be assessed at the current rate on the first \$1,000 above the exemption.  
**Agricultural and Wildlife Products**—To prevent the entry of dangerous agricultural pests and prohibited wildlife, the following are restricted: Fruits, vegetables, plants, plant products, soil, meat, meat products, birds, snails, and other live animals or animal products. Failure to declare such items to a Customs and Border Protection Officer/ Customs and Border Protection Agriculture Specialist/Fish and Wildlife Inspector can result in penalties and the items may be subject to seizure.  
**Controlled substances, obscene articles, and toxic substances** are generally prohibited entry. The importation of merchandise into the U.S. that infringes intellectual property rights may subject travelers to civil or criminal penalties and may pose serious risk to safety or health.

The transportation of currency or monetary instruments, regardless of the amount, is legal. However, if you bring into or take out of the United States more than \$10,000 (U.S. or foreign equivalent, or a combination of both), you are required by law to file a report on FinCEN 105 (formerly Customs Form 4790) with U.S. Customs and Border Protection. Monetary instruments include coin, currency, travelers checks and bearer instruments such as personal or cashiers checks and stocks and bonds. If you have someone else carry the currency or monetary instrument for you, you must also file a report on FinCEN 105. Failure to file the required report or failure to report the total amount that you are carrying may lead to the seizure of all the currency or monetary instruments, and may subject you to civil penalties and/or criminal prosecution. **SIGN ON THE OPPOSITE SIDE OF THIS FORM AFTER YOU HAVE READ THE IMPORTANT INFORMATION ABOVE AND MADE A TRUTHFUL DECLARATION.**

| Description of Articles<br>(List may continue on another CBP Form 6059B) | Value | CBP Use Only |
|--|-------|--------------|
|  |       |              |
|  |       |              |
|  |       |              |
|  |       |              |
|  |       |              |
|  |       |              |
| <b>Total</b>   |       |              |

**PAPERWORK REDUCTION ACT STATEMENT:** An agency may not conduct or sponsor an information collection and a person is not required to respond to this information unless it displays a current valid OMB control number. The control number for this collection is 1651-0009. The estimated average time to complete this application is 4 minutes. Your response is mandatory. If you have any comments regarding the burden estimate you can write to U.S. Customs and Border Protection Office of Regulations and Rulings, 90 K Street, NE, 10th Floor, Washington, DC 20229.

CBP Form 6059B (11/16)

**Figure 506-2. CBP Form 6059B, U.S. Customs and Border Protection Customs Declaration**



# Certificate of Training

*This is to certify that*

**John Doe**

*Senior Agriculture Agent Course*

*on*

*19 February 2021*

---

*USTRANSCOM Customs and Border Clearance Program Functional Manager*

**Figure 506-3. Sample of Senior Agriculture Agent Training Certificate**

| Senior Agriculture Agent Quarterly Workload Report                                      |  |
|---|--|
| Geographical Combatant Command/Month  |  |
| Total Number of Passengers Inspected  |  |
| Total Number of Passenger Bags Inspected  |  |
| Total Number of Pieces of Equipment Inspected   |  |
| Type of Military Equipment Inspected  |  |
| Service and Military Units Processed for Deployment for the Month (include destination) |  |
| Issues Identified during the Month  |  |
| Remarks:  |  |

**Figure 506-4, SAA Quarterly Workload Report Format**

| <b>Senior Agriculture Agent Incident Report</b>                                 |  |
|---|--|
| <b>Geographical Combatant Command/Date</b>                                      |  |
| <b>Total Number of Passengers Inspected</b>                                     |  |
| <b>Total Number of Passenger Bags Inspected</b>                                 |  |
| <b>Total Number of Pieces of Equipment Inspected</b>                            |  |
| <b>Type of Military Equipment Inspected</b>                                     |  |
| <b>Service and Military Unit Processed for Deployment (include destination)</b> |  |
| <b>Issues Identified</b>  |  |
| <b>Type and Quantity of Contraband Disposed in Amnesty Box (if any)</b>         |  |
| <b>Type and Quantity of Contraband Seized (if any)</b>                          |  |
| <b>Agriculture Pests Identified (if any)</b>                                    |  |
| <b>Description of Dirty Cargo (if any)</b>                                      |  |
| <b>Corrective Actions</b>   |  |
| <b>Remarks:</b>   |  |
|   |  |

**Figure 506-5, SAA Incident Report Format**