

**UNITED STATES TRANSPORTATION COMMAND  
(USTRANSCOM)**

**Contract HTC711-08-F-0047  
Modification P00013, 1 October 2009**

**Sustainment of Legacy Global Transportation Network (GTN)**

**Awarded to Lockheed-Martin Corporation**

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1. CONTRACT ID CODE <b>J</b>		PAGE OF PAGES <b>1</b>   <b>5</b>	
2. AMENDMENT/MODIFICATION NO. <b>F00013</b>		3. EFFECTIVE DATE <b>01-Oct-2009</b>		4. REQUISITION/PURCHASE REQ. NO. SEE SCHEDULE		5. PROJECT NO. (If applicable)	
6. ISSUED BY CODE <b>HTC711</b>  USTRANSCOM-AQ - HTC711 508 SCOTT DR SCOTT AFB IL 62225-5357		7. ADMINISTERED BY (If other than item 6) CODE  <b>See Item 6</b>					
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) LOCKHEED MARTIN CORPORATION (b)(6) 16500 GOODWIN DR, LOCATION B MANASSAS VA 20110-4168				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. HTC711-08-F-0047			
				X 10B. DATED (SEE ITEM 13) 25-Aug-2008			
CODE 3VTD1		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) <b>See Schedule</b>							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
X D. OTHER (Specify type of modification and authority) FAR 52.217-9, Option to Extend the Term of the Contract							
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: <b>tcvosstr092368</b> The purpose of this modification is to exercise Option Period Two. POC for this action is Tina Voss, 618-256-9615.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) GAIL T. EVANS / CONTRACTING OFFICER TEL: 618-256-4309 EMAIL: gail.evans@ustrancom.mil			
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY <i>Gail T. Evans</i> (Signature of Contracting Officer)		16C. DATE SIGNED 01-Oct-2009	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 1449 - CONTINUATION SHEET

SOLICITATION/CONTRACT FORM

The total cost of this contract was increased by \$11,405,379.00 from \$17,270,234.90 to \$28,675,613.90.

SUPPLIES OR SERVICES AND PRICES

CLIN 2001

The CLIN extended description has changed from Labor for Legacy GTN Maintenance / Sustainment IAW PWS dated 14 Aug 08POP: 1 Oct 09 - 30 Sep 10 to EXERCISED OPTION - Labor for Legacy GTN Maintenance / Sustainment IAW PWS dated 14 Aug 08POP: 1 Oct 09 - 30 Sep 10.

The option status has changed from Option to No Status.

CLIN 2002

The CLIN extended description has changed from Labor for FY08 Legacy GTN System Change Requests IAW PWS dated 14 Aug 08See addendum for labor categories/rates.POP: 1 Oct 09 - 30 Sep 10 to EXERCISED OPTION - Labor for FY08 Legacy GTN System Change Requests IAW PWS dated 14 Aug 08See addendum for labor categories/rates.POP: 1 Oct 09 - 30 Sep 10.

The option status has changed from Option to No Status.

CLIN 2004

The CLIN extended description has changed from Travel IAW PWS dated 14 Aug 08POP 1 Oct 09 - 30 Sep 10 to EXERCISED OPTION - Travel IAW PWS dated 14 Aug 08POP 1 Oct 09 - 30 Sep 10.

The option status has changed from Option to No Status.

SUBCLIN 200101 is added as follows:

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
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200101	Legacy GTN Maintenance / Sustainment FFP Funding for Legacy GTN Maintenance/Sustainment FOB: Destination PURCHASE REQUEST NUMBER: F3ST699082A901 PROJECT: 000 SIGNAL CODE: A		Months	\$0.00	\$0.00
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NET AMT	\$0.00
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ACRN AM	\$9,755,379.00
CIN: F3ST699082A9010000AA	

SUBCLIN 200201 is added as follows:

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
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200201	Legacy GTN System Change Requests FFP Funding for Legacy GTN System Change Requests FOB: Destination MILSTRIP: F3ST699082A901 PURCHASE REQUEST NUMBER: F3ST699082A901 PROJECT: 000 SIGNAL CODE: A		Lot	\$0.00	\$0.00
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NET AMT	\$0.00
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ACRN AM	\$1,600,000.00
CIN: F3ST699082A9010000AA	

SUBCLIN 200401 is added as follows:

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
200401	Legacy GTN Travel FFP Funding for Legacy GTN Travel FOB: Destination MILSTRIP: F3ST699082A901 PURCHASE REQUEST NUMBER: F3ST699082A901 PROJECT: 000 SIGNAL CODE: A		Lot	\$0.00	\$0.00
NET AMT					\$0.00
ACRN AM					\$50,000.00
CIN: F3ST699082A9010000AA					

## ACCOUNTING AND APPROPRIATION

## Summary for the Payment Office

As a result of this modification, the total funded amount for this document was increased by \$11,405,379.00 from \$17,270,234.90 to \$28,675,613.90.

## SUBCLIN 200101:

Funding on SUBCLIN 200101 is initiated as follows:

ACRN: AM

CIN: F3ST699082A9010000AA

Acctng Data: 97X4930.FD50 6F0 70AB 125000 G6BD00 70210 000000 667100 F67100

Increase: \$9,755,379.00

Total: \$9,755,379.00

## SUBCLIN 200201:

Funding on SUBCLIN 200201 is initiated as follows:

ACRN: AM

CIN: F3ST699082A9010000AA

Acctng Data: 97X4930.FD50 6F0 70AB 125000 G6BD00 70210 000000 667100 F67100

Increase: \$1,600,000.00

Total: \$1,600,000.00

**SUBCLIN 200401:**

Funding on SUBCLIN 200401 is initiated as follows:

ACRN: AM

CIN: F3ST699082A9010000AA

Acctng Data: 97X4930.FD50 6F0 70AB 125000 G6BD00 70210 000000 667100 F67100

Increase: \$50,000.00

Total: \$50,000.00

**INSPECTION AND ACCEPTANCE**

The following Acceptance/Inspection Schedule was added for SUBCLIN 200101:

INSPECT AT  
N/A

INSPECT BY  
N/A

ACCEPT AT  
N/A

ACCEPT BY  
Government

The following Acceptance/Inspection Schedule was added for SUBCLIN 200201:

INSPECT AT  
N/A

INSPECT BY  
N/A

ACCEPT AT  
N/A

ACCEPT BY  
Government

The following Acceptance/Inspection Schedule was added for SUBCLIN 200401:

INSPECT AT  
N/A

INSPECT BY  
N/A

ACCEPT AT  
N/A

ACCEPT BY  
Government

(End of Summary of Changes)

**PERFORMANCE WORK STATEMENT**

**FOR**

**SUSTAINMENT OF LEGACY GLOBAL  
TRANSPORTATION NETWORK (GTN)**



**25 September 2009**

*atch 2*

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## **1.0 INTRODUCTION**

### **1.1 SCOPE OF WORK**

The general scope of this PWS is to provide operational support required to maintain Legacy GTN until its convergence with the Defense Logistics Agency's (DLA) Integrated Data Environment (IDE) scheduled to be completed as IDE/GTN Convergence (IGC). At that time Legacy components of GTN will be retired. General description of the work includes:

- Maintenance and sustainment of the Legacy GTN system (low and high side) until the IGC program reaches full operational capability (FOC) and Legacy GTN is retired.
- Completion of Legacy GTN system change requests (SCRs) currently underway.
- Analysis of SCRs to determine system impact and engineering complexity, and implementation of the Government-directed SCR.
- Maintenance and sustainment of the GTN Pre-Planned Product Improvement (P3I) Data Warehouse until transfer of responsibility to the IGC contractor.
- Completion of the GTN P3I Spiral III if current development schedule slips due to unforeseen circumstances.
- Technical knowledge transfer of GTN Legacy and GTN/P3I capabilities to the IGC contractor to aid the migration effort.
- Transfer/teardown/shutdown of the GTN Legacy and GTN/P3I development/test environments.

### **1.2 BACKGROUND**

The United States Transportation Command (USTRANSCOM) provides global air, land, and sea transportation management for the Department of Defense (DOD) through its Transportation Component Commands (TCCs), Air Mobility Command (AMC), Surface Deployment and Distribution Command (SDDC), and Military Sealift Command (MSC). USTRANSCOM provides the synchronized transportation and distribution management required to project and maintain national power where needed with the greatest efficiency and the most reliable level of trust and accuracy.

Legacy GTN is the automated Command and Control (C2) information system necessary for USTRANSCOM as the Distribution Process Owner (DPO) to carry out its mission to provide End-to-End (E2E) global transportation management. Legacy GTN supports the community of worldwide DOD transportation users and providers (both DOD and commercial) by providing an integrated system of In-Transit Visibility (ITV), C2 planning and analysis, and C2 exercise support. It is the Transportation Domain enabler for the Global Combat Support System (GCSS) Family of Systems (FOS) and DOD's system of record for authoritative, aggregated, transportation information. Legacy GTN collects and integrates transportation information from over 20 DOD transportation systems, (air/sea/land transportation and logistics execution and planning systems), and over 200 commercial transportation provider Electronic Commerce/Electronic Data Interchange (EC/EDI) and transportation tracking systems.

The Legacy GTN system is located at two sites: a primary site at Scott Air Force Base (SAFB) IL, and an alternate site at Robins Air Force Base (RAFB) GA. The two sites are identical in

function and configuration with the exception of certain high-side/low-side capabilities which are deployed only at SAFB for exercise support and prototyping. The Distribution Services Program Management Office (DSPMO) follows a project model of developing and releasing software incrementally in order to respond to urgent USTRANSCOM mission requirements. Legacy GTN meets system management requirements through the use of commercial software products and custom-developed applications. Legacy GTN contains Sensitive But Unclassified (SBU) data and SECRET data in a separate environment. The Continued Operation Plan (COOP) site for both high and low side operations is located at the Defense Information Systems Agency (DISA) Defense Enterprise Computing Center (DECC) at RAFB. The Legacy GTN Development and Test environments will remain at the contractor's facility.

Legacy GTN is scheduled to be replaced by IGC in the 2010 timeframe. Existing Legacy GTN capabilities will be migrated over time until IGC FOC is achieved, at which point Legacy GTN will be decommissioned and the environments dismantled.

## **2.0 SPECIFIC TASK REQUIREMENTS**

### **2.1 SUSTAIN/MAINTAIN LEGACY GTN (CLIN X001)**

This task includes routine sustainment and operations activities required to ensure that the Legacy GTN system meets operational availability requirements. It includes activities such as System Engineering, System Administration, System Operations Support, Database Administration, Help Desk Support, Outreach training, Patch Management, Data Quality Support, Release Management/Deployment, and Development/Test Lab Maintenance.

#### **2.1.1 PROGRAM MANAGEMENT**

The contractor shall manage the day to day business of sustaining Legacy GTN and GTN/P3I. Program Management tasks include administrative support, program control of performance, risk management, oversight of program staffing resources, scheduling, contract and subcontract administration, pricing, action items, correspondence, management IT, and administrative support for contractor facilities and program data management and documentation.

The contractor shall coordinate all work performed and shall have sufficient corporate authority and experience to direct, execute, and control all elements of Legacy GTN and GTN/ P3I to ensure efficient and economical program execution to include resources, metrics, coordination, communication, scheduling, and reporting. This includes managing team resources, establishing the project schedule, maintaining performance indicators, coordinating activities with the systems integration and test efforts, maintaining customer involvement, and ensuring successful project completion.

The Contractor shall conduct a Program Management Review (PMR) every quarter. The review shall include contract status, project status overview, schedule, and performance for the period along with updates to program risk, quality assurance, configuration management, and security management. The PMR shall identify any issues, problem areas, or items that require Government review. The status of P3I will be included in the review until the transfer of P3I to IGC is completed. The contractor shall deliver the PMR briefing slides in hardcopy and electronic format to the government 2 working days prior to the PMR event.

The Contractor shall conduct a program kick-off meeting within the first two weeks following contract award.

#### **2.1.2 SYSTEM ENGINEERING MANAGEMENT**

The contractor shall provide engineering task management, software engineering, and test engineering. The contractor shall manage the system architecture and monitor, coordinate, and review design decisions across all release tasks in order to support Legacy GTN.

#### **2.1.3 SCHEDULE MANAGEMENT**

The contractor shall create, deliver and maintain the Integrated Master Sustainment Schedule for all ongoing sustainment, operation, and SCR activities. The contractor shall track task completion and review status weekly with the DSPMO. Each activity shall be linked depicting predecessors and successors where appropriate. Schedule reporting shall be included in the PMR. The contractor shall deliver the sustainment schedule with updated status weekly.

#### **2.1.4 RISK MANAGEMENT**

The Contractor shall implement a process to identify, analyze, manage, and mitigate risks. The contractor shall prepare and deliver to the Government a Risk Report which identifies the risk, probability of occurrence, and steps required to mitigate. The contractor shall track progress on mitigation steps. The Risk Report will be delivered quarterly. Risk management reporting shall be included in the PMR.

#### **2.1.5 CONFIGURATION MANAGEMENT (CM)**

The contractor shall control and maintain the existing CM Libraries for the inventory and control of contractor developed software, Commercial-Off-The-Shelf (COTS) and Government-Off-The-Shelf (GOTS) software, and approved Freeware and Open Source Software (FOSS) downloaded from supplier/vendor websites. The contractor shall control and maintain the baselines for all Computer Software Configurable Items (CSCIs) and Hardware Configurable Items (HWCIs). The contractor shall control and maintain the Site Installation Notification Forms (SINFs) which document releases installed on individual servers at both SAFB and RAFB. The contractor shall provide administration and change management support for Incident Reports (IRs), System Trouble Reports (STRs) and Change Requests (CRs). The contractor shall control software configurations throughout the entire software lifecycle. The contractor shall report any obsolete software, media and documentation entries to the DSPMO for disposition. CM activities also apply to the Development, Maintenance, and Test (DMT), System Integration and Test (SIT), and SIPRNet Labs.

The contractor shall attend and participate in the following process review meetings and management review boards: the Incident Report Working Group (IRWG), Change Authorization Board (CAB), Engineering Review Board (ERB), Ready for Release (RFR) Board(s), and the Product Review Board (PRB).

#### **2.1.6 QUALITY ASSURANCE (QA)**

The contractor shall maintain an internal quality program that ensures quality performance in all tasks required for the execution of Legacy GTN sustainment. The contractor shall review and audit processes to ensure process compliance and identify areas for improvement.

#### **2.1.7 TECHNICAL INTERCHANGE MEETINGS**

The contractor shall conduct or participate in Technical Interchange Meetings (TIMs) to further refine requirements, functional, engineering, architecture, or security approaches. These TIMs will be conducted at Scott AFB or at the contractor's facility. Participation via telecon will be acceptable for TIMs not at these locations. For contractor-led TIMs, the contractor shall provide an agenda 2 working days prior to the scheduled TIM. Formal minutes shall be drafted by the Contractor and delivered to the Government within 5 working days after each TIM. It is estimated that there will be up to 15 TIMs within a calendar year. It is estimated that each TIM will require up to 5 contractor attendees knowledgeable of the topic area, and be up to 3 hours in duration.

#### **2.1.8 SYSTEM OPERATOR (SO) SUPPORT**

The contractor shall provide concurrent SO support for SAFB and RAFB. The contractor shall monitor the feeder system processing, system availability, identify, report, and resolve problems. The SO support shall be 7x24 through a combination of on-site and on-call coverage. On-call response shall be within 30 minutes.

Contractor system operator support shall include/exclude the following:

- On-call support is provided when sites are unmanned.
- The 30-minute response time is measured from the time the call is made to the time the standby personnel has acknowledged the call for support and is on the way into the base to support the issue or can correct the issue virtually.
- Metrics will be collected daily and status reports will be provided during quarterly Program Management Reviews.
- The contractor will escort the hardware maintenance vendor within building 1575 at SAFB and building 508 at RAFB for on-base maintenance activities.
- Government personnel will receive hardware maintenance/spare shipments at RAFB.

#### **2.1.9 SYSTEM PERFORMANCE AND AVAILABILITY**

The contractor shall maintain system performance & availability. For sustainment Releases, the contractor shall monitor and measure specific performance parameters in the DMT and SIT environments. The contractor shall evaluate the effect of schema change(s), load code, etc. on transaction processing and queries within the development environment and estimate system performance changes in the production environment. The contractor shall identify opportunities for performance improvements. The GTN Legacy GFE equipment/system (including Archiver) from the GTN Sustainment contract F19628-95-C-0029 meets the capacity and response times specifications shown in PWS 2.1.9.2.

The contractor shall maintain system performance and availability at both the primary and COOP sites to the following levels. Contractor support required for large increases in system

usage/processing on the Legacy GTN system which impact system performance will not be addressed under CLIN X001.

#### 2.1.9.1 AVAILABILITY

The availability numbers for the GTN system are stated in user terms. The GTN system shall be available as follows:

- 23.5 out of 24 hours during any given day
- 167 out of 168 hours during any given 7-day period
- 717 out of 720 hours during any given 30-day period

System availability shall be a minimum of .9969 calculated using the following availability formula over a 90-day rolling period. System performance and availability degradations attributable to Government Network or Guard outages/throughput issues will not be considered in the calculations.

System availability =  $MTBCF / (MTBCF + MTTR)$  where

MTBCF = Mean Time between Critical Failures

MTTR = Mean Time to Repair.

#### 2.1.9.2 CAPACITY AND RESPONSE TIME SPECIFICATIONS AND GOALS

The following table summarizes the system objective and minimum capacity and response time requirements.

Technical Parameters	Minimum Requirement	Objective Requirement
Update Transactions (Million/Day)	4 million	6 million
Number of Users (Note 1):		
Total	4,000 users	8,000 users
Simultaneous	100 users	300 users
Customer Interfaces (Note 2)	30 interfaces	45 interfaces
On-Line Queries (Note 4):		
Simple (Sec)	80% under 60	90% under 30
Complex (Min)	80% under 5	90% under 5
Source Data Posted to the GTN database	Within 2 hours	Within 1 hour
On-Line Data Storage Capacity		
Active (Days)	60 days	60 days
Historical Data Storage	2.5 Years	3 Years

Notes:

1. Users are defined as individuals that interact with GTN to include both functional and technical users. This includes users of the customer system.
2. Customer system interfaces are interfaces with other primary user support systems.
3. Response time requirements include allowances for USTRANSCOM LAN delays. Response time is the length of time starting with the user's last input and ending with the last character of the first line of response data.
4. A simple query is any query using a single, indexed, qualifier that is fully specified in the query (i.e., no partial key values, ranges, or wildcards). A complex query is any other query. The following are examples of simple queries:
  - a. Query on cargo data for TCN = W8001761169017XXX
  - b. Query on requisition data for Requisition Number = N6003732508706XXX
  - c. Query on passenger data for Passenger Name "Smith, John K."
  - d. Query on passenger data for UIC = "WK4TPB."A query such as "All inbound cargo for Dover" is a complex query.

### 2.1.10 SECURITY ENGINEERING

The contractor shall evaluate Legacy GTN system components, applications, operating systems and databases to ensure security issues are identified and addressed.

The contractor shall monitor and analyze Information Assurance Vulnerability Management (IAVM) Notices, USTRANSCOM Security Notifications, United States Computer Emergency Readiness Team (US-CERT) Security Bulletins, and vendor security advisories to determine applicability to Legacy GTN. The contractor shall analyze the impact of applicable security bulletins to determine system impact, identify mitigating factors, and develop recommendations to the government regarding potential courses of action. The contractor shall prepare and deliver an initial analysis and assessment "quick look" for high impact (risk) advisories within 2 working days. The contractor shall prepare and deliver an analysis for other than high impact advisories within 7 working days of issuance. If the contractor is required to perform more in-depth analysis for other advisories, the Government will issue an SCR. The contractor shall provide a summary of security analysis and assessment results at the PMR.

Where appropriate, the contractor shall recommend new or upgraded security hardware and software to mitigate security risks. Contractor recommendations shall be compliant with GTN, USTRANSCOM, and DOD security requirements and vendor best security practices.

The contractor shall ensure that patch deployments and other significant security activities are documented in the Integrated Sustainment Master Schedule.

Contractor security engineering support shall include/exclude the following:

- Under CLIN X001, support will not be required for any special security projects such as accreditation or Security Evaluation and Test (ST&E) during this contract period.
- Support will not be required for Security Working Groups.
- It is estimated that up to 10 security -related events (defined as CERTs, IAVAs, or any vendor vulnerabilities) will be reviewed per weekday and approximately 1 of those 10 security-related events will require further analysis/impact assessment.
- Support will not be required for the Vulnerability Management System (VMS) on the high security side.

- For the purposes of estimating, the GTN hardware will remain in its current location under its current security policies. If there is a significant change to security policies, it will be addressed under CLIN 0002.

#### **2.1.11 LAB MANAGEMENT**

The contractor shall maintain the existing DMT SIT, SECRET SIPRNet Lab, and communication links to support ongoing release activities. The contractor shall review lab processes and update as required. The contractor shall maintain configuration management of all lab hardware and software to include model numbers, software versions and locations installed, floor location, cabling.

The contractor shall follow security regulations for Legacy GTN's lab resources to include insuring personnel who handle sensitive items pertaining to the Legacy GTN labs (DMT, SIT, and SIPRNET) are trained. Physical access to Legacy GTN labs and privileged accesses to systems will be monitored and maintained by the contractor. The SIPRNET operation will be in compliance with the approved Automated Information System Security Plan document.

#### **2.1.12 HARDWARE AND SOFTWARE MAINTENANCE**

The contractor shall manage and track the hardware and software licenses and maintenance contract for all Legacy GTN environments. The contractor shall track individual maintenance expiration dates. Maintenance expiration dates and new contract efforts shall be shown as tasks in the Integrated Master Sustainment Schedule. The contractor shall provide for software and hardware maintenance at the operational systems and lab based on the system configuration at time of award. The contractor shall report at the PMR the projected maintenance contracts that will expire within 30, 60, and 90 days. The contractor shall request approval from the Government prior to renewing maintenance contracts. The contractor shall initiate an ECP to this contract in the event the Government decides to renew the software maintenance for Sybase licenses.

#### **2.1.13 HELP DESK ENGINEERING**

The contractor shall provide full customer service, 7x24 hour Help Desk support for Legacy GTN and level I Help Desk support for IGC (formerly GTN P3I). Level I Help Desk support shall include user account management, logging Help Desk tickets, tracking/reporting status, and notifying users of disposition. The office will be manned 0500-2100 CST, daily excluding Government holidays with the remainder of the time covered by 30-minute on-call response. The 30-minute response time is measured from the time the call is made to the time the standby personnel has acknowledged the call for support and is on the way in to the base facility to support the issue or can correct the issue virtually. The contractor shall attempt to resolve problems at the first level of support. Help desk metrics including number of calls, types, status, resolution time, etc., will be required on a quarterly basis. It is estimated that no more than 800 Level 1 Help Desk Tickets will be dispositioned per month (based on a 6-month average). The Government will provide work space, work stations, connectivity to high side and low side environments, and appropriate GFE software to support the Help Desk tracking of tickets.



#### **2.1.14 DATA QUALITY**

The contractor shall analyze the completeness, timeliness, and accuracy of incoming data in Legacy GTN. Data Quality findings, recommendations, and current metrics shall be included in the PMR. The contractor and Government will jointly define the metrics required. The tasks to be provided by the contractor are further defined below:

- Contractor will produce a weekly and monthly feeder report to identify and track errors and to report on negative trends by exception
- It is estimated that contractor monthly analysis will evaluate no more than two (2) critical elements for up to three (3) data feeds (with one critical element being a primary key or key and the other a significant data field for Warfighter information), and three (3) statistics will be collected for each critical element: accuracy, consistency, and validity
- Contractor will ensure DataFlux licenses and associated accounts accessing the raw data will be provided as GFI
- Contractor will provide recommended actions necessary to maximize performance for a stand-alone DataFlux client and upgrade of DataFlux software versions as required
- Contractor will provide GTN data for a monthly USTRANSCOM J3 RF TAG Completeness and GATES Top 100 Metric Report
- Contractor will support a monthly USTRANSCOM DQ Working Group for up to 1 hour; and,
- Contractor will complete all technical work associated with migrating the feeds into the data quality database and insure completed prior to contract startup

#### **2.1.15 DATABASE ADMINISTRATION**

The contractor shall provide for database management functions to support Legacy GTN feeder system transaction error processing, GTN reference table maintenance and GTN Exercise Support (GES) and Redundant GES (RGES) exercise support. The office will be manned weekdays 0800-1700 CST excluding Government holidays.

Contractor database administration support shall include/exclude the following:

- It is estimated that up to 75 reference data tables will be updated monthly.
- It is estimated that analysis support will be required for up to five Level 2 GTN Help Desk Tickets per month.
- On call support is not required for this task.

#### **2.1.16 SYSTEM ADMINISTRATOR (SA)**

The contractor shall provide system administration management support at both SAFB and RAFB. Additionally, the contractor shall support Exercise execution by performing SA duties on the Legacy GTN GES and RGES systems. The SA shall perform morning checks of system/software; monitor system performance, tune, and troubleshoot as required; monitor and troubleshoot network performance; and apply upgrades. The office will be manned weekdays 0800-1700 CST and on-call availability after hours with a 30-minute response time. This activity will also encompass SCCN implementation and documentation. The tasks to be provided by the contractor are defined below:

- System performance tuning

- Server maintenance
- Scripting
- Documenting the configuration of the system
- Providing Technical support
- Network Administration
- Performing routine audits of systems and software
- Perform System Backups
- Applying operating system updates, patches, and configuration changes
- Installing and configuring new hardware and software
- Insuring that the network infrastructure is up and running
- Security
- Documentation
- Support for a maximum of nine USTRANSCOM supported exercises per year
- Support for a maximum of 12 GES/RGES event testings (DESS, JFAST, etc) per year
- SA support will be manned weekdays 0800-1700 CST excluding Government holidays
- Provide 30-minute on-call response.
  - On-call 30-minute response time will be measured from the time the call is made to the time the standby person has acknowledged the call for support and is on the way into the base facility to support the issue or can correct the issue virtually
- Implement no more than five SCCNs within a months timeframe to the system
- Perform defragmentation(s) on a quarterly basis for SAFB production, RAFB production, and on USX; and,

#### **2.1.17 OUTREACH TRAINING**

The contractor shall provide support services in development and execution of Legacy GTN Customer and ITV support including customer assistance visits, Legacy GTN demonstrations and briefings, documentation of customer profiles and training feedback. The contractor shall act as advisor during contingencies and exercises. Outreach activities/outcomes will be included in the PMR. A Trip report shall be developed and provided to the government within 5 working days of the trip.

For Outreach support it is estimated that 1 person will provide training or Crisis Action Support (CAT) (on average) during a 40-hour work-week. Travel time is to be included within the 40-hour work-week.

#### **2.1.18 TASK PRIORITIZATION**

To ensure the contractor has adequate visibility of upcoming and pending SCRs, the Government and the contractor will collectively develop a task prioritization list. The task prioritization list will be maintained by the contractor and delivered weekly.

#### **2.1.19 LEGACY GTN KNOWLEDGE TRANSFER**

The contractor shall support Technical and Functional Interchange Meetings with the new IGC contractor. Topics for discussion will include Legacy GTN architecture, data base design, interfacing, processing and business logic, and functionality/capability. It is anticipated that the majority of the briefing information will be derived from existing Legacy GTN documentation. Supplemental information may be required to address specific questions. The contractor will not

be required to develop new materials other than briefing slides to support the knowledge transfer meetings (all meetings can be conducted utilizing existing system engineering, development, and test documentation).

It is estimated that there will be up to 17 TIMs. Each TIM will require up to 5 contractor attendees knowledgeable of the topic area and be up to 2 days in duration. The meetings will be held at the LM facility in O'Fallon IL or a telecon number will be provided.

## **2.2 LEGACY GTN OPERATIONS SHUTDOWN ACTIVITIES (CLIN X007)**

The contractor shall provide for teardown, packaging, and shipment of GTN Legacy environments at RAFB and SAFB, O'Fallon IL, and Manassas VA to the Government-designated location. The contractor will provide a schedule to include the key dates and tasks, i.e. shutdown July 2010 unless otherwise specified by the Government; sixty (60) days notice prior to executing CLIN X007 shutdown activities provided by the Government. The contractor will provide current contractor experienced GTN personnel to support the shutdown activities. Government foresees no need for additional specialized skills to remove networking cables and/or hardware. The contractor will schedule required electricians to disconnect power to the UPS systems, not to exceed six (6) man-hours.

Furthermore, the contractor shall work with the Government to ensure all disks are degaussed. All Government hardware and software shall be accounted for and cross-referenced to existing CM inventories. The contractor shall ensure all items are properly labeled and packed for transit.

The contractor will not be required to provide a final delivery of software and/or documentation artifacts for legacy GTN at shutdown, e.g., in-process analysis papers, partially completed Requirements Design and Test (RDT) documents, and non-delivered development tools (scripts, generators, and metadata).

## **2.3 SUSTAIN/MAINTAIN GTN P3I (CLIN X005)**

Effective October 1, 2008 the Sustainment and Maintenance of GTN P3I DW has been transferred to the IGC contractor except for the following activities. GTN LSE Program Management will coordinate GTN P3I support with the IGC Sustainment contractor.

P3I Sustainment Project Management  
Sustainment of the P3I Development / Test Environment in O'Fallon IL  
Application Support – BDSS capabilities  
P3I Lab Relocation – Support pack & ship

Support requirements will be extended from 31 October 2008 to 30 January 2009.

### **2.3.1 GTN P3I SUSTAINMENT MANAGEMENT**

The contractor shall coordinate, manage, and oversee the sustainment activities for the GTN P3I data warehouse (DW).

### **2.3.2 APPLICATION SOFTWARE SUPPORT**

The contractor shall provide application support for the BDSS capabilities hosted on the P3I Data Warehouse infrastructure including; answering questions, supporting changes to existing queries, support of existing COGNOS install capabilities and BDSS Level II Help Desk analysis. Changes to code or schema if required, will be documented and forwarded to the Government.

### **2.3.3 LAB MANAGEMENT**

The contractor shall maintain the existing GTN P3I Development and Test Labs in the O'Fallon, IL facility until the labs are relocated to DECC Mechanicsburg. Hardware and software support services include maintaining control of the all lab hardware, including floor allocation, cabling, and Uninterruptible Power Supply (UPS). The contractor shall ensure the server and network monitoring tools are enabled to actively manage the connectivity and performance of P3I information technology lab resources. The contractor shall ensure that physical security regulations are followed and implemented for GTN P3I's lab resources. The contractor shall maintain and manage an accurate inventory of Government property and licenses management. In addition, the System Administrators are responsible for the installation of any approved patches, emergency fixes and other releases on the Development or Test Environments located in OFallon, IL as directed by the IGC Contractor. The management of the technical baseline for these environments is the responsibility of Configuration Management under the IGC contract.

### **2.3.4 RELOCATION OF DEVELOPMENT AND TEST ENVIRONMENTS**

The contractor shall provide support for teardown, packaging, and shipment of the Development and Test Environments from O'Fallon, IL, to the DECC Mechanicsburg, PA. The contractor shall work with the Government to ensure all disks are degaussed. All government provided hardware and software shall be accounted for and cross-referenced to existing CM inventories. The contractor shall ensure all items are properly labeled and packed for transit.

The contractor support shall include/exclude the following:

- All scheduling coordination and the physical relocation of hardware and software will be performed by the Government.
- The degaussing of disk drives will be accomplished by the Government.
- All software and hardware inventories will be conducted by the Government.
- The Contractor will assist with the inventory, packing, and shipping of hardware and software.
- Any other tasks associated with the GTN P3I Development and Test Relocation not specifically addressed here will be performed by the Government.
- The contractor will not be required to provide a final delivery of software and/or documentation artifacts associated with the relocation of the GTN P3I Development and Test environments.

## **2.4 GTN P3I KNOWLEDGE TRANSFER (CLIN X006)**

The contractor shall support Technical and Functional Interchange Meetings with the new IGC contractor. Topics for discussion will include GTN P3I architecture, data base design, interface processing and business logic, sustainment, and functionality/capability. It is anticipated that the majority of the briefing information will be derived from existing Legacy GTN P3I

documentation. However, supplemental information may be required to address specific questions.

Period of performance for this task is the GTN P3I sustainment period. It is estimated that there will be a maximum of 2 meetings per month lasting 2 days each. A maximum of 5 individuals conversant and knowledgeable of the topic area will be required for each meeting. The meetings will be at the LM facility in O'Fallon IL, or a telecon number will be provided.

## **2.5 COMPLETE GTN P3I SPIRAL III DEVELOPMENT (CLIN X008)**

This is an optional task. The task will cover completion of the GTN P3I Spiral III development if the development does not complete under the existing GTN contract. The task will only be exercised if the current development does not complete as scheduled.

### **2.5.1 GTN P3I SPIRAL III DEVELOPMENT**

The contractor will complete the Spiral III development, testing, and deployment of the following capabilities:

- Business Decision Support System (BDSS) Re-hosting
- BDSS Integration Layer
- Automated Manifesting System - Tactical (AMS-TAC)
- Computerized Movement Planning and Status System (COMPASS)
- Cargo Movement Operations System (CMOS)
- TRANSCOM Reference Data Manager (TRDM)
- Defense Logistics Management System (DLMS)
- Integrated Booking System (IBS)
- Integrated Booking System – Commercial Sealift Solution (IBS-CSS)

## **2.6 LEGACY GTN SYSTEM CHANGE REQUESTS (CLIN X002)**

In response to external organization requests or changes in business processes, the Government will issue SCRs to the contractor for analysis and possible implementation. The contractor shall follow the existing GTN RDT process. Following is an overview of the process:

The Government's authorization to begin RDT analysis or approved Pre-RDT Analysis for a candidate sustainment change release item is a pre-requisite for entry into the RDT process. This authorization will be in the form of a signed Authority to Proceed from the PMO.

- Requirements Focused Iterative Review Cycle
  - Informal requirements discussions will be held between the contractor and the Government to ensure requirement are well defined
  - The contractor will prepare and deliver a RDT Version Rev A to the Government
  - The Government will review and provide recommended changes to the RDT Version Rev A document. The contractor will incorporate the modifications.
  - At this point in the process, the RDT Version Rev A will document the agreed to requirements to be satisfied by the SCR.
- Design/Test Focused Iterative Review Cycle
  - Informal design/test discussions will be held between the contractor and the Government.

- The contractor will prepare and deliver a RDT Version Rev B to the Government focusing on the Design and Test approach for the SCR
- The Government will review and provide recommended changes to the RDT Version Rev B document. The contractor will incorporate the modifications.
- At this point in the process, the RDT Version Rev B will document the agreed to requirements, design, and test approach for the SCR.
- The contractor will develop and deliver an estimate of the hours required to complete the SCR based on the RDT Version Rev B
- The Government will review the estimate and decide whether or not to grant authorization to the contractor to proceed. This authorization will be in the form of a signed Authority to Proceed from the PMO.
- Once the Government accepts the hour estimate, the contractor will then develop and deliver a detailed development schedule for the effort. The contractor shall review development progress weekly with the Government.
- The contractor shall develop and report SCR hour burn-rate by SCR and projected estimate to complete by SCR. The contractor shall review the burn-rates weekly with the Government.
- Any changes to the RDT Version Rev B identified during development will be captured and incorporated into an as-built RDT
- The final RDT will be delivered in support of the Ready for Release and at the Product Review Board meetings

## **2.7 CDDOC SUPPORT (CLIN X003, X009)**

This is an optional task. The contractor shall provide on-site support to the HQ USCENCOM and CENTCOM Deployment Distribution Operations Center (CDDOC) in Kuwait from HQ USCENCOM Tampa, Florida. Travel from Tampa Florida to Kuwait is estimated to be 1-2 weeks per quarter year. The support is estimated to be on an 8 hour x 5 day basis CONUS and on a 8 hour x 6 days basis OCONUS. The support shall include both technical and functional support to the CDDOC staff. This includes: DTS transaction and process research and analysis; GTN training; opening GTN user accounts; problem identification with supporting data; impact assessments; and recommended courses of action; Department of Defense unit and sustainment supply chain tracking/management distribution systems. The contractor shall provide a weekly activity report of accomplishments and issues.

Contractor CDDOC support while OCONUS shall include/exclude the following:

- If support is required to be housed on-post, quarters will be at a level generally designated for a GS-12 and meals will be provided
- If support is required to be housed off-post, local area lodging and per diem costs will be expensed to the Government per the JTR
- Travel times and costs to the AOR and return will be reasonable per the JTR to allow for time-zone changes
- Medical coverage is the responsibility of the contractor except in the case of emergency care which will be provided by on-site medical authorities

## **2.8 TRAVEL (CLIN X004)**

Performance under this PWS may require the Contractor to travel outside the place of performance to provide training or attend various meetings on a cost-reimbursable basis. The Government will reimburse actual Contractor travel costs to the Contractor up to the limits specified in, and in accordance with, the Joint Travel Regulations (JTR), Federal Travel Regulations (FTR) and FAR cost principles. The airfare shall be the prevailing rates for commercial airline tourist class. When required, the most reasonable means of ground transportation (i.e. taxi, bus, car rental) shall be used. The locations and number of trips provided in the table below are the travel expected per year and the Contractor may propose changes as necessary. All travel other than short duration trips will be approved by the COR in advance.

### **2.8.1 TRAVEL COORDINATION**

All travel will be conducted in accordance with JTR. Travel Authorization Requests will consist of:

- Title, purpose/objective, expected outcome
- Date, time (window), and location
- Proposed itinerary
- Proposed meeting/activities agenda
- Number of the contractor participants
- Desired government participants
- Requested government support
- Estimated costs

### **2.8.2 TRIPS**

The government anticipates the following number of trips per year. The contractor must be flexible in regard to travel.

<b>Location</b>	<b>Number of Trips</b>	<b>Number of People</b>	<b>Number of Days</b>
CONUS	15	1	4-10
OCONUS	5	1	4-10
OCONUS (CDDOC)	4	1	14

## **3.0 CONTRACT DELIVERABLES (CDRLs)**

The Contractor shall deliver all products and reports, schedules, graphics, and spreadsheets in the current TCJ6 version of Microsoft Word, Project, Power Point, Excel, or other applicable application. Each deliverable shall be made in both hard copy and removable USB disc or compact disc, at Government discretion with an identifying label with the appropriate contract number and deliverable title.

Once a deliverable is submitted, the Government will provide comments and the Contractor shall make modifications and return the deliverable to the Government within five (5) working days after receipt of comments. If the returned deliverable modifications are incomplete or incorrect, the Government will notify the contractor of the required corrections. The contractor shall then return the updated deliverable to the Government within five (5) working days after receipt of comments. The documentation correction cycle shall be limited to 2 iterations.

<b>Task Paragraph Reference</b>	<b>Contractor Task</b>	<b>Contractor Deliverable</b>	<b>Deliverable Date</b>
2.1.1	Conduct Program Management Review	Program Management Review (PMR) Briefing Slides	Quarterly 2 working days prior to PMR
2.1.4	Identify and Track Program Risks	Risk Report	Quarterly (PMR)
2.1.3, 2.3.1, 2.6	Develop/maintain Sustainment Schedule	Integrated Master Sustainment Schedule (IMS)	Weekly
2.1.7, 2.1.19	Conduct Technical Interchange Meetings	Meeting Minutes	5 working days after meeting
2.1.10, 2.3.7	Conduct Security Impact Assessment	Security Assessment	<ul style="list-style-type: none"> <li>○ High Priority Assessment within 2 working days of Issuance.</li> <li>○ Remaining Assessment within 7 working days of Issuance</li> <li>○ Summary of security analysis/assessment Quarterly (PMR)</li> </ul>
2.1.13	Capture Help Desk Metrics	Help Desk Report	Quarterly (PMR)
2.1.14	Monitor Data Quality of Data Feeds	Data Quality Report	Monthly
2.1.17	Capture Outreach Training Metrics	Planned Trip	Quarterly (PMR)
2.1.17	Outreach Training	Trip Report	Within 5 days of the trip.
2.1.18	Maintain Sustainment Task Prioritization List	Sustainment Task Priority List	Weekly
2.6	RDT Rev A	Statement of SCR requirements	For each SCR
2.6	RDT Rev B	Statement of SCR requirements, Design and Test Approach	For each SCR
2.6	RDT Hour Estimate	Estimate of development hours required to complete SCR	For each SCR



<b>Task Paragraph Reference</b>	<b>Contractor Task</b>	<b>Contractor Deliverable</b>	<b>Deliverable Date</b>
2.6	RDT Hour Burn-rate	Hours burned to date on SCR and estimate of hours required to complete RDT	Weekly
2.7	CDDOC Support	Weekly Activity Report	Within 2 days of the end of the week..
6.4	Submit Travel Authorization Request	Travel Authorization Request	7 calendar days prior to trip

#### **4.0 SERVICE DELIVERY SUMMARY (SDS)**

The SDS for this PWS serves as a point of reference for both the Legacy GTN Contractor and the Government to measure the value of services provided.

<b>Performance Objective</b>	<b>Paragraph Reference</b>	<b>Surveillance Method</b>	<b>Performance Threshold</b>
Stated deliverables timely and accurate.	3.0	Periodic Inspection	Deliverables timely with 95% accuracy
The Contractor shall keep the Government informed of any potential risk to schedule, or performance.	2.1.4	Periodic Inspection	Report 95% of risks likely to impact schedule or performance to Legacy GTN within 90 days
Program Management Reviews (PMRs) will be conducted in a timely manner and address all required information.	2.1.1	Periodic Inspection	Host quarterly meetings to include required deliverables that are 95% accurate.
Integrated Master Sustainment Schedule is prepared and updated within the timeline established.	2.1.3	Periodic Inspection	Deliver on a weekly basis with 95% accuracy.
On-Line Data Storage Capacity	2.1.9.2	Periodic Inspection	100% of operational data is available for 60 days
GTN simple queries.	2.1.9.2	Periodic Inspection	80% of reports are completed and viewable to the user in under 60 seconds
GTN Ad Hoc reports.	2.1.9.2	Periodic Inspection	80% of reports are completed and viewable to the user in less than 5 minutes.

<b>Performance Objective</b>	<b>Paragraph Reference</b>	<b>Surveillance Method</b>	<b>Performance Threshold</b>
GTN System availability. The capability for the user to access the system at all times.	2.1.9.2	Periodic Inspection	System availability shall be a minimum of .9969 based on the formula used in Section 2.1.9.1
Accuracy of SCR estimate to complete	2.6	Periodic Inspection	Actual hours to complete SCR within +/- 10 % of contractor's estimate. Contractor will not be penalized for delays attributable to Government.

## **5.0 GOVERNMENT FURNISHED PROPERTY**

The Government will transfer necessary GFE from the current GTN sustainment contract F19628-95-C-0029 to the Legacy GTN contract, per asset list at time of contract award.

### **5.1 ILS MANAGEMENT – GOVERNMENT PROPERTY MANAGEMENT**

The contractor shall perform inventories, update Government Property databases and complete Plant Clearance Automated Reutilization Screening System (PCARSS) documents for GTN and GTN/P3I Government Property equipment.

### **5.2 COMPUTER RESOURCES**

The Government will provide space and access to computer equipment and connectivity for contractor personnel located at Scott AFB or Warner-Robins AFB during the period of performance.

## **6.0 GENERAL INFORMATION**

### **6.1 CONTRACTOR NOTICE REGARDING BASE ACCESS**

The Contractor shall acquire all necessary base passes for Contractor personnel. The Government will support and assist the contractor in obtaining the clearance requests and/or Common Access Card (CAC) renewals. The Contractor shall provide employee identification badges. The Government will provide security badges. The personnel filling these positions must possess a Security Clearance granted by the DOD and their parent Contractor facility shall also have the appropriate Facility Clearance in accordance with National Industrial Security Program (NISPOM) DOD 5220.22R prior to performing work on any classified Government systems or products. The security clearance level for this acquisition is SECRET; all key personnel and personnel requiring access to Government personnel working in a classified environment or working with, or in a work area containing SECRET data shall possess a minimum of a Secret clearance. All other personnel shall possess a National Agency Check. Personnel requiring security clearances must possess the clearance prior to beginning work on any classified information. The Contractor shall comply with all appropriate provisions of applicable security regulations. Specific security requirements are identified in the DD Form 254, Department of Defense Contract Security Classification Specification.

Contractors are hereby advised that DOD installations may implement force protection conditions at anytime. These force protection conditions require increased security checks at all installation entry points, and decreased access to the facility. It is assumed the force protection condition (FPCON) level changes if elevated or incurs policy changes will not prohibit contractor personnel with proper clearances from physical access to SAFB, RAFB, and the DISA DECC in Mechanicsburg, PA.

The efforts in this PWS to sustain legacy GTN and GTN/P3I were estimated based upon Information Operations Conditions (INFOCON) 5. Any elevated INFOCON levels or changes in policy prohibiting the types of system access outlined below will require contractual modifications to increased efforts:

- Remote access to GTN servers and databases via USTRANSCOM provided laptops;
- Daily transmissions of transactional data from GTN archiver-450 to GTN development lap;
- Remote access to the GTN/P3I servers and databases via the DISA DECC out of band network;
- Access to the GTN and GTN/P3I applications from .com environments using CAC authentication; and,
- Connectivity between USTRANSCOM networks and DISA DECC networks via the business-to-business interface.

## **6.2 PLACE OF PERFORMANCE**

The majority of the tasks will be performed at the proposed contractor's facility and SAFB. The contractor's office space in O'Fallon, IL is currently a Government premise. The contractor is converting this space to a contractor premise under the new contract. Utilization of Government-issued computers and telephone system in the contractor premise will continue during performance of this contract. Existing service agreements currently in place for the office infrastructure (fax, printers, PCs, laptops, telephone systems) will remain in place until expiration of this contract. Contractor will continue to replace failed units or upgrades for technical refresh at contractor expense. Tasks will also be performed at RAFB.

## **6.3 OTHER DATA**

The Contractor shall make available to the Government any data produced as a normal course of managing Legacy GTN and GTN/P3I. All contractor work products delivered under this contract become the property of the U.S. government. The Government will provide the contractor full access at contract award and throughout performance to all system documentation, manuals, code, data interface specifications, tools, and other relevant documentation and/or data related to the current GTN/P3I, and GTN systems.

## **6.4 PHYSICAL SECURITY**

The Contractor is responsible for knowing and following all Government internal security and access regulations and must hold regular training of its personnel, subcontractor, and associate Contractor personnel to ensure their knowledge of the procedures.

## **6.5 NONDISCLOSURE OF SENSITIVE AND/OR PROPRIETARY DATA**

### **6.5.1 NONDISCLOSURE**

The Contractor, in the performance of this contract, may receive or have access to "non-public information". The Contractor agrees to sign non-disclosure statements (appendix B) as required, and agrees to use and examine this information exclusively in the performance of this contract and to take the necessary steps in accordance with Government regulations to prevent disclosure of such information to any party outside the Government. "Non-public information", as used herein, includes trade secrets, confidential or proprietary business information (as defined for government employees in 18 USC 1905); advance procurement information (future requirements, acquisition strategies, statements of work, budget/program/planning data, etc.); source selection information (proposal rankings, source selection plans, contractor bid or proposal information); information protected by the Privacy Act (social security numbers, home addresses, etc.); sensitive information protected from release under the Freedom of Information Act (pre-decisional deliberations, litigation materials, privileged material, etc.); and information that has not been released to the general public and has not been authorized for such release (as defined for government employees in 5 CFR 2635.703). The Contractor shall exercise good faith and reasonable judgment in deciding whether information regarding other Contractors is to be considered privileged or confidential. When in doubt, such information shall be considered privileged and confidential, and not disclosed, except as required to perform the contracts.

### **6.6 INDOCTRINATION OF PERSONNEL**

The Contractor agrees to indoctrinate its personnel who have access as to the sensitive nature of the information and the relationship under which the Contractor has possession of or access to the information. Contractor personnel shall not engage in any other action, venture or employment wherein sensitive information will be used for the profit of any party other than those furnishing the information. The Contractor shall restrict access to sensitive/proprietary information to the minimum number of employees necessary for contract performance.

### **6.7 ORGANIZATIONAL CONFLICT OF INTEREST**

In order for the Government to try to prevent conflicting roles that might bias a Contractor's judgment or objectivity and potentially create a competitive advantage for that Contractor, the parties to this contract agree that the Contractor's future contracting with the Government shall be restricted as outlined in FAR Subpart 9.5, Organizational Conflicts of Interest, and as provided in this clause.

### **6.8 FOLLOW-ON CONTRACT**

In the event a follow-on contract is awarded to other than the incumbent, the Contractor shall provide, at Government direction, the support needed to ensure an orderly transition.

## APPENDIX A: NON-DISCLOSURE AGREEMENT

### NON-DISCLOSURE AGREEMENT FOR CONTRACTOR EMPLOYEES ON USTRANSCOM CONTRACTS

NOTE: This Non-Disclosure Agreement is a standard agreement designed for use by contractor (including subcontractor) employees assigned to work on USTRANSCOM contracts. Its use is designed to protect non-public government information from disclosure and prevent violations of federal statutes/regulations. The restrictions contained in this agreement also serve contractors by promoting compliant behavior that keeps contractors eligible to compete for government contracts. In addition to the potential impact on future business opportunities, failure to abide by this agreement could result in administrative, civil or criminal penalties specified by statute or regulation.

1. I, \_\_\_\_\_ currently an employee of \_\_\_\_\_, hereby agree to the terms and conditions set forth below:

2. I understand that I will have access to confidential business information (as defined by 18 USC 1905), contractor bid or proposal information (as defined by FAR 3.104-3), and/or source selection sensitive information (as defined by FAR 3.104-3) either for contract performance or as a result of working in a USTRANSCOM facility or of working near USTRANSCOM personnel, contractors, visitors, etc. I fully understand that such information is sensitive and must be protected in accordance with 41 U.S. Code Section 423 and 18 U.S. Code Section 1905 and FAR Part 3. I also certify that I do not have any real or apparent conflicts of interest with respect to the information disclosed. If any potential conflicts of interest, real or otherwise, do present themselves, then I shall immediately disclose the pertinent information that may be a potential conflict to an agency ethics official who shall review the circumstances.

3. In the course of performing under contract/order # \_\_\_\_\_ or some other contract or subcontract for the USTRANSCOM, I agree to:

a) Use only for government purpose any and all confidential business information, contractor bid or proposal information, and/or source selection sensitive information to which I am given access. I agree not to disclose "non-public information" by any means (in whole or in part, alone or in combination with other information, directly or indirectly or derivatively) to any person except to a U.S. government official with a need to know or to a non-government person (including, but not limited to, a person in my company, affiliated companies, subcontractors, etc.) who has a need to know related to the immediate contract/order, has executed a valid form of this non-disclosure agreement, and receives prior clearance by the contracting officer. All distribution of the documents will be controlled with the concurrence of the contracting officer.

b) "Non-public information", as used herein, includes trade secrets, confidential or proprietary business information (as defined for government employees in 18 USC 1905); advance procurement information (future requirements, acquisition strategies, statements of work, budget/program/planning data, etc.); source selection information (proposal rankings, source selection plans, contractor bid or proposal information); information protected by the Privacy Act (social security numbers, home addresses, etc.); sensitive information protected from release under the Freedom of Information Act (pre-decisional deliberations, litigation materials,

## APPENDIX A: NON-DISCLOSURE AGREEMENT

privileged material, etc.); and information that has not been released to the general public and has not been authorized for such release (as defined for government employees in 5 CFR 2635.703).

c) Not to use such information for any non-governmental purposes, including, but not limited to, the preparation of bids or proposals, or the development or execution of other business or commercial ventures.

d) To store the information in such a manner as to prevent inadvertent disclosure or releases to individuals who have not been authorized access to it.

4. I understand that I must never make an unauthorized disclosure or use of confidential business information, contractor bid or proposal information, and/or source selection sensitive information unless:

a) The information has otherwise been made available without restriction to the government, to a competing contractor, or to the public;

b) The contracting officer determines that such information is not subject to protection from release.

5. I agree that I shall not seek access to "non-public information" beyond what is required for the performance of the services I am contracted to perform. I agree that when I seek access to such information or attend meetings or communicate with other parties about such information, I will identify myself as a contractor. Should I become aware of any improper or unintentional release or disclosure of "non-public information", I will immediately report it to the contracting officer in writing. I agree that I will return all forms (including copies or reproduction of original documents) of any "non-public information" provided to me by the government for use in performing my duties to the control of the government when my duties no longer require this information.

By signing below, I certify that I have read and understand the terms of this Non-Disclosure Agreement and voluntarily agree to be bound by its terms.

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Employee Name

\_\_\_\_\_  
Government COR

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contracting Officer

\_\_\_\_\_  
Date

## APPENDIX B: ACRONYMS

ASSP	Application System Security Plan
AISSP	Automated Information Security Plan
AMC	Air Mobility Command
AMS-TAC	Automated Manifesting System - Tactical
BDSS	Business Decision Support System
C2	Command and Control
CAB	Configuration Action Board
CATS	Crises Action Teams
CDDOC	CENTCOM Deployment and Distribution Operations Center
CDRLs	Contract Deliverables
CERT	Computer Emergency Response Team
CII	Configuration Item Identifier
CLIN	Contract Line Item Number
CM	Configuration Management
CMOS	Cargo Movement Operations System
COMPASS	Computerized Movement Planning and Status System
COOP	Continued Operation Plan
COTS	Commercial Off the Shelf
CSCIs	Computer Software Configurable Item
DBM	Data Base Manager
DECC	Defense Enterprise Computing Centers
DISA	Defense Information Security Agency
DLA	Defense Logistics Agency
DLMS	Defense Logistics Management System
DM	Data Manager
DMT	Develop Maintenance and Test
DOD	Department of Defense
DPO	Distribution Process Owner
DTS	Defense Transportation System
E2E	End to End
EC/EDI	Electronic Commerce/Electronic Data Interchange
ECPs	Engineer Change Proposal
ERB	Engineer Review Board
FOC	Full Operational Capability
FOSS	Freeware and Open Source Software
FTR	Federal Travel Regulation
GCCS	Global Command and Control System
GTN	Global Transportation Network
GOTS	Government -off-The-Shelf
GES	GTN Exercise System
GFE	Government Furnished Equipment
HDT	Help Desk Ticket
HWCIs	Hardware Configurable Item

## APPENDIX B: ACRONYMS

IBS	Integrated Booking System
IBS-CSS	Integrated Booking System – Commercial Sealift Solution
IDE	Integrated Data Environment
IGC	IDE/GTN Convergence
ILS	Integrated Logistics Support
IMP	Integrated Master Plan
IPRs	Integrated Program Review
IR	Incident Report
IR/DD	Interface Requirements Design Document
ITV	In-Transit Visibility
LAN	Local Area Network
LDM	Logical Data Model
MSC	Military Sealift Command
NDI	Non-Developmental Item
NISPOM	National Industrial Security Program
P3I	Pre-Planned Product Improvement
PDM	Physical Data Model
PM	Program Manager
DSPMO	Distribution Services Program Management Office
PMR	Program Management Review
PRB	Program Review Board
PWS	Performance Work Statement
QA	Quality Assurance
RAFB	Robins AFB
RDT	Requirements, Design and Test Document
RGES	Remote GTN Exercise System
RTM	Requirements Tractability Matrix
SA	System Administrator
SAFB	Scott AFB
SBU	Sensitive But Unclassified
SCCN	Site Configuration Change Notification
SDDC	Surface Deployment and Distribution Command
SEMP	System Engineering Management Plan
SINF	Site Installation Notification Form
SIT	System Integration and Test
SO	System Operator
SSAA	System Security Authorization Agreement
STR	Software Trouble Report
TAR	Test Analysis Report
TIM	Test Inspection Report
TCC	Transportation Component Command
TIM	Technical Interchange Meeting
TO	Task Order
TRDM	TRANSCOM Reference Data Manager



## APPENDIX B: ACRONYMS

UAT	User Acceptance Test
UPS	Uninterruptible Power Supply
USTRANSCOM	United States Transportation Command
VDD	Version Description Document
WAN	Wide Area Network
WBS	Work BreakDown Schedule
XML	Extensive Markup Language