

**UNITED STATES TRANSPORTATION COMMAND
(USTRANSCOM)**

**Contract HTC711-07-D-0010
Task Order 0003**

JDPAC Distribution Analysis Support

Northrop Grumman Space & Missile Systems

Released under FOIA 10-09
FOIA Exemption 5 U.S.C. 552(b)(6) applies

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30				1. REQUISITION NUMBER		PAGE 1 OF 19	
2. CONTRACT NO. HTC711-07-D-0010		3. AWARD/EFFECTIVE DATE 02-Sep-2009		4. ORDER NUMBER 0003		5. SOLICITATION NUMBER	
7. FOR SOLICITATION INFORMATION CALL		8. NAME		6. TELEPHONE NUMBER (No Collect Calls)		8. SOLICITATION ISSUE DATE	
9. ISSUED BY USTRANSCOM-AQ - HTC711 508 SCOTT DR SCOTT AFB IL 62225-5357 TEL: CONTACT BUYER FAX: CONTACT BUYER		CODE HTC711		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR SB HUBZONE SB 8(A) SVC-DISABLED VET-OWNED SB <input type="checkbox"/> EMERGING SB SIZE STD: NAICS:		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE <input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP	
15. DELIVER TO USTCJIS - F33T9H JANSON, LORENE 702 SOUTH SCOTT DR. BLDG 1981 SCOTT AFB IL 62225-5357		CODE F33T9H		16. ADMINISTERED BY SEE ITEM 9			
17a. CONTRACTOR/OFFEROR NORTHROP GRUMMAN SPACE & MISSION SYSTEMS 12900 FEDERAL SYSTEMS PARK DR FAIRFAX VA 22033-4421 TEL 703-803-5729		CODE 18054 FACILITY CODE 18054		18a. PAYMENT WILL BE MADE BY DFAS-LIMSTONE - F67100 ATTN: DFAS-LBJAQBDD 27 ARKANSAS RD LIMSTONE ME 04751-6216			
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
SEE SCHEDULE							
25. ACCOUNTING AND APPROPRIATION DATA SUBJECT TO AVAILABILITY OF FUNDS PER FAR 52.232-18						26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$2,253,018.77 EST	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3, 52.212-5 ARE ATTACHED						ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED	
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED.						ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED	
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES <input checked="" type="checkbox"/> TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR (b)(6)				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) F. J. Spencer		31c. DATE SIGNED 08-Sep-2009	
30b. NAME AND TITLE OF SIGNER (b)(6) Sr. Contracts Administrator		30c. DATE SIGNED 9/29/09		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) C. TODD SPENCER / CONTRACTING OFFICER TEL: 616-229-2559 EMAIL: todd.spencer@ustrancom.mil			

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS (CONTINUED)					PAGE 2 OF 18	
18. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT	
	SEE SCHEDULE					
32a. QUANTITY IN COLUMN 21 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED _____						
32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE			
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE				
		32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE				
33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		37. CHECK NUMBER	
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY				
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		42a. RECEIVED BY (Print)				
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		42b. RECEIVED AT (Location)				
		42c. DATE REC'D (YY/MM/DD)		42d. TOTAL CONTAINERS		

AUTHORIZED FOR LOCAL REPRODUCTION
PREVIOUS EDITION IS NOT USABLE

STANDARD FORM 1449 (REV 3/2005) BACK
Prescribed by GSA
FAR (48 CFR) 53.212

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Base Year - Task Area 1 FFP Labor for JDPAC effort In Accordance With (IAW) PWS Task Area 1, Task 1 Subtask 1, Task 1 Subtask 2, and Task 1 Subtask 3. PoP: 1 Oct 09 through 30 Sep 10. ***SUBJECT TO AVAILABILITY OF FUNDS, per FAR 52.232-8*** FOB: Destination SIGNAL CODE: A	12	Months	\$1,660.382	\$19,924.58 NTE

NET AMT	\$19,924.58
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ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	Base Year - Task Area 2 LH Labor for JDPAC effort IAW PWS Task Area 2, Task 2 Subtask 2, and Task 2 Subtask 3. PoP: 1 Oct 09 through 30 Sep 10. ***SUBJECT TO AVAILABILITY OF FUNDS, per FAR 52.232-8*** FOB: Destination SIGNAL CODE: A	1	Lot	\$726,407.61	\$726,407.61 EST

TOT ESTIMATED PRICE	\$726,407.61 EST
CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003	Base Year - Task Area 2 LH Labor for JDPAC effort IAW PWS Task Area 2 Subtask 1. OPTIONAL. PoP: 1 Oct 09 through 30 Sep 10. ***SUBJECT TO AVAILABILITY OF FUNDS, per FAR 52.232-8*** FOB: Destination SIGNAL CODE: A	1	Lot	\$687,018.39	\$687,018.39 EST
TOT ESTIMATED PRICE					\$687,018.39 EST
CEILING PRICE					

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004	Base Year - Task Area 3 LH Labor for JDPAC effort IAW PWS Task Area 3, Task 3 Subtask 1, and Task 3 Subtask 2. OPTIONAL. PoP: 1 Oct 09 through 30 Sep 10. ***SUBJECT TO AVAILABILITY OF FUNDS, per FAR 52.232-8*** FOB: Destination SIGNAL CODE: A	1	Lot	\$362,381.96	\$362,381.96 EST
TOT ESTIMATED PRICE					\$362,381.96 EST
CEILING PRICE					

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005		1	Lot	\$168,214.19	\$168,214.19 EST

Base Year - Task Area 4

LH

Labor for JDPAC effort IAW PWS Task Area 4 and Task 4 Subtask 1.

OPTIONAL.

PoP: 1 Oct 09 through 30 Sep 10. ***SUBJECT TO AVAILABILITY OF FUNDS, per FAR 52.232-8***

FOB: Destination

SIGNAL CODE: A

TOT ESTIMATED PRICE

\$168,214.19 EST

CEILING PRICE

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
0006		1	Lot	\$219,072.04	\$219,072.04 EST

Base Year - Task Area 5

LH

Labor for JDPAC effort IAW PWS Task Area 5 and Task 5 Subtask 1.

PoP: 1 Oct 09 through 30 Sep 10. ***SUBJECT TO AVAILABILITY OF FUNDS, per FAR 52.232-8***

FOB: Destination

SIGNAL CODE: A

TOT ESTIMATED PRICE

\$219,072.04 EST

CEILING PRICE

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
0007 OPTION	Base Year - Task Area 5 LH Labor for JDPAC effort IAW PWS Task 2 Subtask 2. OPTIONAL. Not funded for base period. PoP: 1 Oct 09 through 30 Sep 10. ***SUBJECT TO AVAILABILITY OF FUNDS, per FAR 52.232-8*** FOB: Destination SIGNAL CODE: A	1	Lot	\$123,188.83	\$123,188.83 EST
TOT ESTIMATED PRICE					\$123,188.83 EST
CEILING PRICE					

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
0008 OPTION	Base Year - Task Area 6 LH Labor for JDPAC effort IAW PWS Task Area 6. OPTIONAL. Not funded for base period. PoP: 1 Oct 09 through 30 Sep 10. ***SUBJECT TO AVAILABILITY OF FUNDS, per FAR 52.232-8*** FOB: Destination SIGNAL CODE: A	1	Lot	\$277,634.33	\$277,634.33 EST
TOT ESTIMATED PRICE					\$277,634.33 EST
CEILING PRICE					

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
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0009

Base Year - Travel

COST

Travel IAW Federal Travel Regulations and PWS.

PoP: 1 Oct 09 through 30 Sep 10. ***SUBJECT TO AVAILABILITY OF FUNDS, per FAR 52.232-8***

FOB: Destination

SIGNAL CODE: A

\$70,000.00

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
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1001

OPTION

Option Year 1 - Task Area 1

FFP

Labor for JDPAC effort In Accordance With (IAW) PWS Task Area 1, Task 1 Subtask 1, Task 1 Subtask 2, and Task 1 Subtask 3.

PoP: 1 Oct 10 through 30 Sep 11.

FOB: Destination

SIGNAL CODE: A

\$1,712.009

\$20,544.11 NTE

NET AMT

\$20,544.11

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002 OPTION	Option Year 1 - Task Area 2 LH Labor for JDPAC effort IAW PWS Task Area 2, Task 2 Subtask 2, and Task 2 Subtask 3. PoP: 1 Oct 10 through 30 Sep 11. FOB: Destination SIGNAL CODE: A	1	Lot	\$747,043.23	\$747,043.23 EST
TOT ESTIMATED PRICE					\$747,043.23 EST
CEILING PRICE					

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003 OPTION	Option Year 1 - Task Area 2 LH Labor for JDPAC effort IAW PWS Task Area 2 Subtask 1. OPTIONAL. PoP: 1 Oct 10 through 30 Sep 11. FOB: Destination SIGNAL CODE: A	1	Lot	\$707,262.01	\$707,262.01 EST
TOT ESTIMATED PRICE					\$707,262.01 EST
CEILING PRICE					

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
1004 OPTION	Option Year I - Task Area 3 LH Labor for JDPAC effort IAW PWS Task Area 3, Task 3 Subtask 1, and Task 3 Subtask 2, OPTIONAL. PoP: 1 Oct 10 through 30 Sep 11. FOB: Destination SIGNAL CODE: A	1	Lot	\$372,769.48	\$372,769.48 EST
TOT ESTIMATED PRICE CEILING PRICE					\$372,769.48 EST

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
1005 OPTION	Option Year 1 - Task Area 4 LH Labor for JDPAC effort IAW PWS Task Area 4 and Task 4 Subtask 1. OPTIONAL. PoP: 1 Oct 10 through 30 Sep 11. FOB: Destination SIGNAL CODE: A	1	Lot	\$172,917.12	\$172,917.12 EST
TOT ESTIMATED PRICE CEILING PRICE					\$172,917.12 EST

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
1006 OPTION	Option Year 1 - Task Area 5 LH Labor for JDPAC effort IAW PWS Task Area 5 and Task 5 Subtask 1. PoP: 1 Oct 10 through 30 Sep 11. FOB: Destination SIGNAL CODE: A	1	Lot	\$224,984.41	\$224,984.41 EST
TOT ESTIMATED PRICE					\$224,984.41 EST
CEILING PRICE					

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
1007 OPTION	Option Year 1 - Task Area 5 LH Labor for JDPAC effort IAW PWS Task 2 Subtask 2. OPTIONAL. PoP: 1 Oct 10 through 30 Sep 11. FOB: Destination SIGNAL CODE: A	1	Lot	\$127,022.18	\$127,022.18 EST
TOT ESTIMATED PRICE					\$127,022.18 EST
CEILING PRICE					

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
1008 OPTION	Option Year-I - Task Area 6 LH Labor for JDPAC effort IAW PWS Task Area 6. OPTIONAL. PoP: 1 Oct 10 through 30 Sep 11. FOB: Destination SIGNAL CODE: A	1	Lot	\$285,997.36	\$285,997.36 EST

TOT ESTIMATED PRICE

\$285,997.36 EST

CEILING PRICE

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1009 OPTION	Option Year 1 - Travel COST Travel IAW Federal Travel Regulations and PWS. PoP: 1 Oct 10 through 30 Sep 11. FOB: Destination SIGNAL CODE: A		Lot		\$72,730.00

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001		12	Months	\$1,750.293	\$21,003.52 NTE
OPTION	Option Year 2 - Task Area 1 FFP Labor for JDPAC effort In Accordance With (IAW) PWS Task Area 1, Task 1 Subtask 1, Task 1 Subtask 2, and Task 1 Subtask 3. PoP: 1 Oct 11 through 30 Sep 12. FOB: Destination SIGNAL CODE: A				

NET AMT	\$21,003.52
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ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
2002		1	Lot	\$763,408.97	\$763,408.97 EST
OPTION	Option Year 2 - Task Area 2 LH Labor for JDPAC effort IAW PWS Task Area 2, Task 2 Subtask 2, and Task 2 Subtask 3. PoP: 1 Oct 11 through 30 Sep 12. FOB: Destination SIGNAL CODE: A				

TOT ESTIMATED PRICE	\$763,408.97 EST
CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
2003 OPTION	Option Year 2 - Task Area 2 LH Labor for JDPAC effort IAW PWS Task Area 2 Subtask 1. OPTIONAL. PoP: 1 Oct 11 through 30 Sep 12. FOB: Destination SIGNAL CODE: A	1	Lot	\$722,265.44	\$722,265.44 EST
TOT ESTIMATED PRICE					\$722,265.44 EST
CEILING PRICE					

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
2004 OPTION	Option Year 2 - Task Area 3 LH Labor for JDPAC effort IAW PWS Task Area 3, Task 3 Subtask 1, and Task 3 Subtask 2. OPTIONAL. PoP: 1 Oct 11 through 30 Sep 12. FOB: Destination SIGNAL CODE: A	1	Lot	\$378,395.15	\$378,395.15 EST
TOT ESTIMATED PRICE					\$378,395.15 EST
CEILING PRICE					

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
2005 OPTION	Option Year 2 - Task Area 4 LH Labor for JDPAC effort IAW PWS Task Area 4 and Task 4 Subtask 1. OPTIONAL. PoP: 1 Oct 11 through 30 Sep 12. FOB: Destination SIGNAL CODE: A	1	Lot	\$174,245.79	\$174,245.79 EST
TOT ESTIMATED PRICE					\$174,245.79 EST
CEILING PRICE					

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
2006 OPTION	Option Year 2 - Task Area 5 LH Labor for JDPAC effort IAW PWS Task Area 5 and Task 5 Subtask 1. PoP: 1 Oct 11 through 30 Sep 12. FOB: Destination SIGNAL CODE: A	1	Lot	\$229,492.41	\$229,492.41 EST
TOT ESTIMATED PRICE					\$229,492.41 EST
CEILING PRICE					

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
2007 OPTION	Option Year 2 - Task Area 5 LH Labor for JDPAC effort IAW PWS Task 2 Subtask 2. OPTIONAL. PoP: 1 Oct 11 through 30 Sep 12. FOB: Destination SIGNAL CODE: A	1	Lot	\$129,851.79	\$129,851.79 EST
TOT ESTIMATED PRICE					\$129,851.79 EST
CEILING PRICE					

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
2008 OPTION	Option Year 2 - Task Area 6 LH Labor for JDPAC effort IAW PWS Task Area 6. OPTIONAL. PoP: 1 Oct 11 through 30 Sep 12. FOB: Destination SIGNAL CODE: A	1	Lot	\$292,041.21	\$292,041.21 EST
TOT ESTIMATED PRICE					\$292,041.21 EST
CEILING PRICE					

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2009			Lot		\$74,830.00

OPTION

Option Year 2 - Travel

COST

Travel IAW Federal Travel Regulations and PWS.

PoP: 1 Oct 11 through 30 Sep 12.

FOB: Destination

SIGNAL CODE: A

NET AMT

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
0004	Destination	Government	Destination	Government
0005	Destination	Government	Destination	Government
0006	Destination	Government	Destination	Government
0007	Destination	Government	Destination	Government
0008	Destination	Government	Destination	Government
0009	Destination	Government	Destination	Government
1001	Destination	Government	Destination	Government
1002	Destination	Government	Destination	Government
1003	Destination	Government	Destination	Government
1004	Destination	Government	Destination	Government
1005	Destination	Government	Destination	Government
1006	Destination	Government	Destination	Government
1007	Destination	Government	Destination	Government
1008	Destination	Government	Destination	Government
1009	Destination	Government	Destination	Government
2001	Destination	Government	Destination	Government
2002	Destination	Government	Destination	Government
2003	Destination	Government	Destination	Government
2004	Destination	Government	Destination	Government
2005	Destination	Government	Destination	Government
2006	Destination	Government	Destination	Government
2007	Destination	Government	Destination	Government
2008	Destination	Government	Destination	Government
2009	Destination	Government	Destination	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 01-OCT-2009 TO 30-SEP-2010	N/A	USTC/J5 - F3ST94 JANSON, LORENE 702 SOUTH SCOTT DR, BLDG 1961 SCOTT AFB IL 62225-5357 618-229-4959 FOB: Destination	F3ST94
0002	POP 01-OCT-2009 TO 30-SEP-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
0003	POP 01-OCT-2009 TO 30-SEP-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
0004	POP 01-OCT-2009 TO 30-SEP-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
0005	POP 01-OCT-2009 TO 30-SEP-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
0006	POP 01-OCT-2009 TO 30-SEP-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
0007	POP 01-OCT-2009 TO 30-SEP-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
0008	POP 01-OCT-2009 TO 30-SEP-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
0009	POP 01-OCT-2009 TO 30-SEP-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
1001	POP 01-OCT-2010 TO 30-SEP-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
1002	POP 01-OCT-2010 TO 30-SEP-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
1003	POP 01-OCT-2010 TO 30-SEP-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
1004	POP 01-OCT-2010 TO 30-SEP-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
1005	POP 01-OCT-2010 TO 30-SEP-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94

1006	POP 01-OCT-2010 TO 30-SEP-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
1007	POP 01-OCT-2010 TO 30-SEP-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
1008	POP 01-OCT-2010 TO 30-SEP-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
1009	POP 01-OCT-2010 TO 30-SEP-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
2001	POP 01-OCT-2011 TO 30-SEP-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
2002	POP 01-OCT-2011 TO 30-SEP-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
2003	POP 01-OCT-2011 TO 30-SEP-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
2004	POP 01-OCT-2011 TO 30-SEP-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
2005	POP 01-OCT-2011 TO 30-SEP-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
2006	POP 01-OCT-2011 TO 30-SEP-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
2007	POP 01-OCT-2011 TO 30-SEP-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
2008	POP 01-OCT-2011 TO 30-SEP-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
2009	POP 01-OCT-2011 TO 30-SEP-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94

ACCOUNTING AND APPROPRIATION DATA

AA: 97X4930.FD50 6F0 70AB 124000 G50PS0 559ZZ 000000 667100 F67100

AMOUNT: \$2,253,018.77

CIN F3ST909111A0010000AA: \$2,253,018.77

LIST OF ATTACHMENTS:

1.)

Title:

Performance Work Statement

2.)

3.)

DD Form 254

WAWF Routing Sheet

Attachment 1

Joint Distribution Process Analysis Center (JDPAC)
DISTRIBUTION ANALYSIS SUPPORT
Performance Work Statement (PWS)
20 July 2009

1.0 DESCRIPTION OF SERVICES

1.1 Background. The United States Transportation Command (USTRANSCOM) mission is to provide air, land and sea distribution for the Department of Defense (DOD), during both peace and war. The Secretary of Defense assigned the United States Transportation Command (USTRANSCOM) as the Distribution Process Owner (DPO) for the DOD. An important functional requirement is the integration of the Transportation Component Commands (TCCs): Military Sealift Command (MSC), HQ Air Mobility Command (AMC), and Military Surface Deployment and Distribution Command (SDDC). The Joint Distribution Process Analysis Center (JDPAC) was established to serve as the analytic and engineering engine for USTRANSCOM and its Component Commanders in support of the Joint Deployment and Distribution Enterprise (JDDE) and the desired capabilities as described in the Joint Logistics (Distribution) Joint Integrating Concept. JDPAC's core functions include:

- Global deployment and distribution network and infrastructure assessments
- Analytically driven operational courses of action
- Joint capability analysis to inform programmatic decisions
- Systems integration and data management
- JDDE analysis/global distribution performance assessment
- Future transformation analysis

1.2 Scope. The contractor shall plan for all tasks identified in this task order and gather all pertinent information. Contractor estimates and timelines shall be determined based on the deliverable due dates specified in paragraph 1.4, Deliverables. The contractor shall coordinate with the Government to ensure that all activities are well synchronized and integrated with other USTRANSCOM and distribution management efforts, and that replicated or overlapping efforts do not occur. All reports, studies, or policies identified in the PWS shall be prepared and submitted for Government approval.

1.3 Specific Tasks.

1.3.1 Task Area 1: Contract Level and Task Order Management. This task consists of functional activities relating to the administration and management of this effort. The contractor shall provide program management oversight of contractor personnel performing tasks in this order. The contractor shall designate a principal point of contact for technical issues. This function shall encompass administrative, clerical, documentation, and related functions that provide general support for the program.

1.3.1.1 Task 1, Subtask 1: Task Order Management Plan (TOMP). The contractor shall provide an integrated (i.e., Government and contractor) project plan that defines tasks, resources, and dependencies. The plan shall describe the technical approach, organizational resources, and management controls to be employed to meet the cost, performance, and schedule requirements throughout contract execution. The plan should not be merely a reiteration of the PWS requirements.

Deliverable: TOMP

1.3.1.2 Task 1, Subtask 2: Monthly Status Report (MSR). The MSR shall list, by each active task area, the accomplishments of the reporting period. The report shall contain labor hours/costs by major task area. The MSR shall outline the current funding status and a brief synopsis of the efforts completed, deliverables provided, and conferences and trips conducted/attended during the reporting period, and an overall evaluation of the task order to

date. Estimated and actual travel costs shall be reported by trip location and purpose, and dates of travel. The report shall list the deliverables for each task and any issues, problem areas, and items that require Government action.

Deliverable: MSR

1.3.1.3 Task 1, Subtask 3: Conduct In-Progress Reviews (IPRs). The contractor shall conduct IPRs as scheduled by the Government for up to four IPRs during each period of performance. Presentation materials shall summarize status, progress, recommendations, and concerns in the development of any tasks or documentation described within this PWS. The contractor shall provide IPR meeting minutes; which at a minimum shall reflect a record of discussion activity, decisions made, date, locations, and attendees. IPRs, at the Government's discretion, may be performed via e-mail, telephone, or in person.

Deliverables: IPR Presentation Materials and Minutes

1.3.2. Task Area 2 Distribution Performance Analysis. The contractor shall perform analysis and assessment of global and regional distribution using standard enterprise metrics and applicable commercial leading practices for qualitative and quantitative measurement. The contractor shall provide analytical support for routine distribution monitoring; Deployment and Distribution Operations Center (DDOC) and Fusion Center reach back; adaptive planning analysis support; and special analysis as directed by the JDPAC Director. The contractor shall leverage modeling and simulation capabilities from DoD, commercial industry, and academia enabling JDPAC to model, simulate, and analyze more enterprise-wide distribution problems. The contractor shall conduct consistent End-to-End (E2E)¹ performance analyses within the JDDE. The contractor shall analyze root cause and potential solutions by leveraging commercial, defense, and academic supply chain expertise using command-established metrics (e.g., Performance Metrics Framework (JDDE PMF) including Velocity, Precision, Efficiency and Information Visibility within the Integrated Distribution Lane (IDL) construct).

1.3.2.1 Task 2, Subtask 1: Distribution Analysis and Periodic Assessment (Optional). Provide operations research analysis and assessment of distribution² performance for global and each geographic COCOM and CONUS areas of responsibility. Analyze integrated data to identify trends and factors contributing to distribution performance. Review integrated data quality and rules for manipulating data into actionable information. Provide recommendations to improve data quality and format of periodic statistic reports. Assess methodology and make recommendations to incorporate integrated distribution data within broader scope of a performance-based distribution management approach in support of the JDDE. Provide assessment of contributing factors to identify pragmatic options for optimizing the total number of distribution touch points; to reduce activity process time; and to reduce dwell time between physical distribution activities. The contractor shall collaborate with JDDE partners (e.g., Services, Defense Logistics Agency (DLA) to consolidate and prioritize critical path options in periodic reports and coordinate analysis supporting distribution performance reviews at various distribution forums, including IDL reviews with COCOMs, command metrics updates to TCJS/4, and DPO governance meetings such as the Distribution Steering Group (DSG). The contractor shall provide monthly assessments in the form of briefings and/or written reports with recommendations to improve the JDDE performance. In addition, the contractor may also be required to provide quarterly assessments as directed.

Deliverable: Distribution Analysis and Periodic Assessment Briefing and/or Report

1.3.2.2 Task 2, Subtask 2: Estimated Delivery Date (EDD) for Sustainment Distribution. The contractor shall continue the design and development of a repeatable process to estimate the delivery date for requisitions to

¹ End-to-End for sustainment begins at the Document Date and ends at the acknowledged retail receipt (D6S) in the context of DOD Instruction 5158, 27 July 2007, page 2.

² The scope of distribution analysis support is in the context of DOD Instruction 5158.04, "Distribution Process Owner", 17 Jul 2007, page 4-8.

estimate the delivery date by document number to the receiving customer Department of Defense Activity Address Code (DoDAAC), where the delivery date is defined as the acknowledge receipt (D6S) or physically at customer location (TK6), and process is defined as model, methodology or algorithm that is repeatable. The contractor shall work with TCJ5/4-SA to implement the capability at the enterprise level. The desired end-state is for any open requisition in the Defense Automatic Addressing System (DAAS), the process can calculate the EDD, update the EDD at subsequent nodes, and provide the output in a format that links the document number to the EDD. The contractor shall provide EDD process documentation to include at a minimum EDD calculations, assumptions, instructions, and systems requirements.

Deliverable: EDD Process Documentation

1.3.2.3 Task 2, Subtask 3: Expansion of the JDDE Performance Metrics Framework. This task includes expanding the population of distribution metrics to measure performance of distribution from sources other than sustainment, such as Redistribution (e.g. replenishment of forward depots); Defense Commissary Agency (DeCA)/Army Air Force Exchange Services (AAFES)/ Navy Exchange (NEX) Distribution; and Household Goods. The contractor shall develop respective metrics for these populations in sequence as directed by Government oversight. The contractor shall build upon the foundation established for sustainment distribution (i.e., Velocity, Precision, Information Visibility and Efficiency) and develop outcome-based enterprise metrics in accordance with models such as the Supply Chain Operations Reference (SCOR)³ model from the discrete task levels to the enterprise level of the redistribution hierarchy. To build the framework the contractor shall, in conjunction with stakeholders, (1) capture the voice of the customer, (2) describe end-to-end processes, (3) propose enterprise metrics, (4) determine baseline performance, and (5) propose benchmarks for possible performance targets, based on commercial best practices. The contractor shall provide a final written report for each population that documents the metrics framework for all customers and stakeholders to include sources of information. The contractor shall assist in implementation of the metrics (e.g. performance analysis, root cause analysis, and recommendations for improvements).

Deliverable: Final Reports

1.3.3 Task Area 3: Distribution Modeling, Simulation, and Analysis (DMSA) (Optional). The contractor shall provide and apply advanced modeling and analytical methods including optimization, simulation, and data analysis to underpin optimal distribution decisions and supply chain risk/threat analysis. Using statistical analysis and modeling/simulation tools, the contractor shall employ data mining, predictive modeling, optimization and statistical techniques to evaluate end-to-end distribution courses of action to meet warfighter needs, with a specific view to filling USTRANSCOM DPO requirements. These courses of action may include stock positioning, network design, route plans, analysis of tradeoffs between inventory and transportation, rule sets for cargo handling and routing, utilization of commercial versus organic capabilities, plus other non-standard distribution solutions. The contractor shall collaborate with Subject Matter Experts (SME) across the supply chain to provide timely and actionable solutions. Analysis data, results, and recommendations shall be provided via e-mail, point paper, briefing, and/or policy recommendation as directed by the Government.

Deliverable: Analysis Data, Results, and Recommendations

1.3.3.1 Task 3, Subtask 1: Operational Modeling (Optional). The contractor shall provide support for current and future, on-going and near-term, operational distribution challenges. Examples include evaluation of the Operation Enduring Freedom (OEF) Northern Distribution Network (or analysis of other theater distribution networks), and modeling of potential retrograde options as required by the COCOMs. The contractor shall model such cases by employing appropriate commercial supply chain modeling tools (e.g. Supply Chain Guru), to enable informed and optimized courses of action for senior DPO decision makers. Modeling data, results, and

³ See Supply Chain Council (www.supply-chain.org) for more information

recommendations shall be provided via e-mail, point paper, briefing, and/or policy recommendation as directed by the Government.

Deliverable: Modeling Data, Results, and Recommendations

1.3.3.2 Task 3, Subtask 2: Supply Chain Risk and Threat Analysis (Optional). The contractor shall provide technical and functional expertise to enable analysis and assessment of global and regional supply chains in terms of risk and potential threats to distribution operations. The contractor shall use existing frameworks for assessing risk and threats, to include providing mitigating strategies, estimates of costs and benefits of proposed mitigating actions, and comparative metrics to enable senior decision makers to evaluate supply chains on a global basis. Risk/threat data, results, and recommendations shall be provided via e-mail, point paper, briefing, and/or policy recommendation as directed by the Government.

Deliverable: Risk/Threat Data, Results, and Recommendations

1.3.4 Task Area 4: Deployment and Distribution (D2) Cost/Benefit Analysis (Optional). The contractor shall provide cost analyst expertise and SMEs to support analytical assessments and recommendations pertaining to near-term deployment, distribution and retrograde costs, as well as stand-alone business case analyses, as required.

1.3.4.1 Task 4, Subtask 1: Cost Analysis (Optional). The contractor shall leverage cost analysis capabilities from DoD, commercial industry, and academia to allow JDPAC to provide information and analyses to senior DPO decision makers to evaluate and select optimal operational courses of action and influence the establishment of definitive policy, guidance, and directives. The contractor shall develop methodologies and capabilities for the broad spectrum of JDPAC analysis to include requirements for enabling infrastructure, asset utilization, distribution networks, commercial/organic tradeoffs, cost/benefits of policy/courses of action (COA) selection, and systems integration. The contractor shall provide SME support for other analysis efforts within the JDPAC, USTRANSCOM, and Components. Cost analysis data, results, and recommendations shall be provided via e-mail, point paper, briefing, and/or policy recommendation as directed by the Government.

Deliverable: Cost Analysis Data, Results, and Recommendations

1.3.5 Task Area 5: D2 Data/Information Steward. The contractor shall investigate and develop strategies, methodologies, and techniques to identify, track, categorize/tag, and if necessary, store and maintain data/information in support of JDPAC core function as identified in paragraph 1.1, Background.

1.3.5.1 Task 5, Subtask 1: Analytical and Engineering Data Requirements. The contractor shall ensure on-demand data/information is available for JDPAC analytical and engineering requirements to enable more rapid, meaningful analysis of deployment and distribution systems. The contractor shall design such capability to meet the needs of JDPAC while considering collateral links/impacts to current and future endeavors with other organizations and projects, i.e., AT-21, etc. The contractor shall identify and catalogue data in a manner to allow access within four (4) hours of request.

Deliverable: Provide Data Availability On Demand

1.3.5.2 Task 5, Subtask 2: D2 Data/Information Steward Plan (Optional). Using a network of data links and storage (e.g. Task 5 Subtask 1), the contractor shall store, maintain, and ensure necessary access to data that enables JDPAC's core functions as identified above. The contractor shall develop a plan to perform necessary steward duties, to be approved by the Government, with detailed requirements/steps to transition such data/information steward responsibilities from contractor to government. Once the plan is approved, the contractor shall assist in implementation.

Deliverable: D2 Data/Information Steward Plan

1.3.6 Task Area 6: Business Case Analysis (Optional). The contractor shall collect and analyze DOD and/or commercial business information to support JDPAC-identified business, deployment, or distribution initiatives. Specific analysis shall address functional business practices, processes or capabilities, or other supply chain or distribution requirements. Depending on the specific topic, the contractor shall develop a data collection plan; collect the data, conduct the data or process analysis or assimilate the data, and provide a technical report detailing the results of the analysis. The contractor may be required to complete the analysis independently or in conjunction with a broader JDDE team. The contractor shall provide a business case analysis report for each business case.

Deliverable: Business Case Analysis Report

1.4. Deliverables

All deliverables shall meet professional standards and meet the requirements set forth in contractual documentation. The contractor shall provide all deliverables electronically in Microsoft Office (Word, Excel, PowerPoint, Project, etc.) formats pursuant to the following schedule.

*Note: Days is defined as business days unless otherwise stated.

Para	Deliverable Title	Delivery Schedule
1.3.1.1	Task Order Management Plan	Draft – within fifteen (15) business days of task order award. Final – within five (5) business days of Government comment.
1.3.1.2	Monthly Status Reports	No later than the 5th business day of each month.
1.3.1.3	IPR Presentation Materials	Five (5) business days prior to the IPR
1.3.1.3	IPR Minutes	Within five (5) business days after IPR as requested by the COR.
1.3.2.1	Distribution Analysis and Periodic Assessment	Monthly-No later than five (5) days after data availability, or otherwise directed. Quarterly-As directed.
1.3.2.2	EDD Process Documentation	No later than the end of the base period of performance.
1.3.2.3	Final Reports	Within thirty (30) days of completion of each population.
1.3.3	Analysis Data, Results, and Recommendations	As required.
1.3.3.1	Modeling Data, Results, and Recommendations	As required.
1.3.3.2	Risk/Threat Data, Results, and Recommendations	As required.
1.3.4.1	Cost Analysis Data, Results, and Recommendations	As required.
1.3.5.1	Provide Data Availability On Demand	No more than one (1) late delivery and no more than three (3) hours late. At least 100% of the information gathered must be relevant and accurate.
1.3.5.2	D2 Data/Information Steward Concept Plan	No later than the end of the base period of performance.
1.3.6	Business Case Analysis Report (Optional task)	Within thirty (30) days of completion of each business case.
4.2	Travel Requests	NLT 5th day prior to travel commencement date.
4.2	Trip Reports	NLT 5th workday after travel

4.3	Change of Personnel Notification	Within three (3) days of after information is known.
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2. SERVICE DELIVERY SUMMARY

The Services Delivery Summary (SDS) represents the most important contract objective that, when met, will ensure contract performance is satisfactory. Although not all PWS requirements are listed in the SDS, the contractor is fully expected to comply with all requirements in the PWS.

Para	Performance Objective	Performance Threshold
1.3.1.2	Monthly Status Reports	No more than one (1) late delivery per year and no more than five (5) days late. No more than two (2) sets of revisions/corrections with all revisions/corrections accomplished within five (5) days.
1.3.2.3	Final Reports	No more than five (5) days late per population report.
1.3.3	Analysis Data, Results, and Recommendations	No later than 72 hours after request.
1.3.4.1	Cost Analysis Data, Results, and Recommendations	No more than five (5) days late.

3. GOVERNMENT-FURNISHED PROPERTY AND SERVICES

3.1 The Government will provide office space, furniture, telephone services, computer equipment, office supplies and materials for sixteen contractor personnel to work on-site at Scott AFB, IL. The use of other contractor-requested Government office space will be evaluated on an "as needed" basis, and USTRANSCOM will grant approval for use if it does not conflict with mission requirements, as mutually agreed upon. The Government will furnish appropriate user identification cards and passwords for shared resources. Multiple sources of data are required throughout the terms of this PWS and shall be provided by the Government in a timely manner.

4. GENERAL INFORMATION

4.1 Hours of Operation. The USTRANSCOM normally operates between 0730 and 1600, Monday through Friday, with the exception of Federal holidays. If on-site contractor personnel deem it necessary to work outside the USTRANSCOM normal duty hours, it must be coordinated with the COR. The following will be observed as federal holidays: New Year's Day, Martin Luther King, Jr. Birthday, Presidents' Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving and Christmas.

4.2 Travel. Contractor personnel may be required to travel within the U.S. and overseas to perform tasks required in this PWS. The Government shall reimburse the contractor for travel expenses subject to the current Federal Acquisition Regulation (FAR) and Federal Travel Regulation (FTR). The contractor PM shall approve and forward travel requests to the COR for Government validation prior to the Contractor incurring any travel expense. Travel requests shall be submitted to the COR a minimum of five (5) workdays in advance of travel commencement date. Travel requests shall be in writing and contain the dates, locations, and estimated costs for the travel. Invoices (along with associated receipts) shall support all travel reimbursement requests. The Government shall not reimburse local travel and related expenses to the Contractor for daily travel to or from the place of performance.

Contractors shall not use General Services Administration city pair contracts. The Contractor shall not exceed the estimated travel amount stated in this task order. The following trips are estimated:

Each Period of Performance Location	# Trips	# Days	# People
EUCOM IDL Task 1.3.2.1	1	5	1
CONUS IDL Task 1.3.2.1	3	3	4
CONUS EDD Task 1.3.2.2	2	3	2
CONUS Metrics Task 1.3.2.3	3	3	2
CONUS Model Task 1.3.3.1	8	3	1
CONUS Data/Info Task 1.3.5	2	3	1
TBD Optional Task 1.3.6	2	3	2

Optional Task Areas are included in the travel estimates and the trips identified above are at the discretion of the Government on a cost-reimbursable basis. A trip report summarizing each trip will be provided to the government lead no later than five (5) workdays after trip completion.

Deliverable: Trip Report

4.3 Contract Manager. The Contractor shall provide a Contract Manager who shall be responsible for the performance of the work. The name of the Contract Manager and alternate(s), who shall act for the Contractor when the Contract Manager is absent, shall be designated in writing to the Contracting Officer (CO). The Contractor shall ensure all personnel assigned to this contract meet the minimum requirements specified in the Contractor's proposal.

Deliverable: Change of Personnel Notification

4.4 Security Requirements

a. The contractor is required to comply with all security regulations and directives as identified herein, and other security requirements in this contract. The contractor shall comply with DD Form 254, Contract Security Classification Specification.

b. All contractor personnel that will access classified information will have either a final or interim clearance granted by the Defense Industrial Security Clearance Office (DISCO) to the level of classified information being accessed. There are no exceptions. The contractor shall comply with all security requirements specified in the attached contract-level DD Form 254, Contract Security Classification Specification. Should security requirements exceed the levels specified in the contract-level DD Form 254, individual DD Forms 254 will be issued on a task order basis.

c. The contractor is required to comply with the provisions of DoD 5220.22 (the National Industrial Security Program Operating Manual) and applicable Air Force and Scott AFB security instructions. The contractor

shall acquire all necessary base passes for contractor personnel. Contractors operating on Government installations shall ensure their personnel always wear a contractor-furnished identification badge and provided SDDC or USTRANSCOM security badges on their outer clothing, on the front of the body, between the neck and the waist, and it shall be visible at all times. The contractor shall obtain a long-term visitor agreement in order to gain access to work areas within Government facilities. The contractor's security officer shall forward a visitor request letter to the Government COR, Mr Joe Diliberto at joseph.diliberto@ustranscom.mil, as well as to the Industrial Security Office at the following address:

USTRANSCOM
Attn: TCJ3-F
508 Scott Drive
Scott AFB IL 62225

d. All contractor personnel shall be briefed on site security operating procedures prior to or upon termination. The contractor shall provide continued security training of the contractor, subcontractors and associate contractor personnel.

e. Notification of Installation Security. The contractor shall notify local security personnel of contract start at each installation in accordance with Transportation FAR Supplement (TRANSFARS) 5552.204-9000, Notification of Government Security Activity and Visitor Group Security Agreements. At a minimum, the security agreement shall address the following topics:

- Visitor/Vehicle Pass
- National Agency Check (NAC) (AF Form 2584), as required
- Restricted Area Badges (AF Form 1199), as required
 - Designated Government Security Manager
 - Issue and Turn In
 - Control and Accountability
 - Inventories
 - Associated Training
- Escorts
- Pre-announcement Procedures

4.5 Non-disclosure. In performance of this contract, the Contractor may obtain access to sensitive, non-public information. The Contractor agrees to: (a) use and protect such information from unauthorized disclosure in accordance with the Federal Acquisition Regulation (FAR); (b) use and disclose such information only for the purpose of performing this contract and to not use or disclose such information for any personal or commercial purpose; (c) obtain permission from the contracting officer's representative (COR) before disclosing/discussing such information with a third party; (d) return, upon Government request, any non-public, sensitive information no longer required for contractor performance; and (e) advise the COR of any unauthorized release of such information. Due to the sensitive nature of the data and information being worked on a daily basis, completion of the attached non-disclosure statement will be required by contractor personnel who work on this project to ensure information that is considered sensitive or proprietary is not compromised. These signed forms shall be provided to the Contracting Officer (CO) at the Post Award Conference. For employees who begin work on this project after the Post Award Conference, non-disclosure forms shall be submitted to the CO within two working days of beginning applicable work.

The Government will require Contractor personnel to sign a non-disclosure agreement (Attachment IG) to protect non-public information of other Contractors and/or the Government.

5. Ownership of Capabilities. All products, algorithms, databases, tactics, techniques, and procedures developed in the performance of this task order will be the property of the United States Government.

6. Contractor Transition (If applicable)

6.1 Exit Requirements. *(Applicable if contractor does not receive a follow-on contract award).* The contractor shall organize all work related documents and files, store them on the designated shared drives, and provide a file plan outlining the file structure. Status for each project will be documented, to include recent, current, and pending actions. The contractor shall provide a listing of all GFE and COTS utilized in support of this task order and soft copies of all procedures and training materials developed as part of this task order. In addition, the contractor shall provide a complete list of all badges, vehicle passes, and Government software access permissions by individual currently working on the task order. The contractor must ensure no logistics or contract data is corrupted, changed, or altered in a manner that would cause damage to the Government.

APPENDICES:

1. **ACRONYMS**
2. **APPLICABLE DOCUMENTS**
3. **NON-DISCLOSURE AGREEMENT**
4. **HISTORICAL WORKLOAD**

Appendix 1

ACRONYMS

Acronym	Definition
AAFES	Army Air Force Exchange Service
AIS	Automated Information System
AMC	Air Mobility Command
BCA	Business Case Analysis
BTA	Business Transformation Agency
CIO	Chief Information Officer
CMR	Contractor Management Report
COCOM	Combatant Commander
CONUS	Continental United States
COR	Contracting Officer Representative
D2	Deployment and Distribution
DAAS	Defense Automatic Addressing System
DDOC	Deployment Distribution Operations Center
DeCA	Defense Commissary Agency
DLA	Defense Logistics Agency
DNO-P	Distribution Network Optimization-Pacific
DOD	Department of Defense
DoDAAC	Department of Defense Activity Address Code
DPO	Distribution Process Owner
DSG	Distribution Steering Group
DTS	Defense Transportation System
DTTF	Distribution Transformation Task Force
E2E	End to End
EDD	Estimated Delivery Date
FO/GO	Flag Officer/General Officer
FSC	Federal Service Code
FTE	Full Time Equivalent
GAIA	Global Access and Infrastructure Assessment
GERSC	Global En Route Infrastructure Steering Committee
IDL	Integrated Distribution Lane
IPR	In Progress Review
IT	Information Technology
JCIDS	Joint Capabilities Integration and Development System
JDDE	Joint Deployment and Distribution Enterprise
JDPAC	Joint Distribution Process Analysis Center
JFCOM	Joint Forces Command
JL(D)JIC	Joint Logistics (Distribution)
MRO	Materiel Release Order
MSA	Modeling, Simulation, and Analysis
MSC	Military Sealift Command
MSR	Monthly Status Report

Acronym	Definition
NDA	National Defense Authorization Act
NEX	Navy Exchange
OA	Operational Assessment
OMB	Office of Management and Budget
OSD (AT&L)	Office of the Secretary of Defense for Acquisition Training & Logistics
PM	Program Manager
PWS	Performance Work Statement
SCOR	Supply Chain Operational Reference
SDDC	Military Surface Deployment and Distribution Command
SDS	Services Delivery Summary
SME	Subject Matter Expert
TA	Technical Assessment
TCC	Transportation Component Command
TWCF	Transportation Working Capital Fund
UIC	Unit Identification Code
USTRANSCOM	United States Transportation Command
WMA	Warfighter Mission Area
XML	Extensible Markup Language

Appendix 2

APPLICABLE DOCUMENTS

Federal and DOD Regulations

DOD Directive 8000.1, Management of DoD Information Resources and Information Technology
<http://biotech.law.lsu.edu/blaw/dodd/corres/html2/d80001x.htm>

DOD Instruction 5158.06, Distribution Process Owner
<http://www.js.mil/whs/directives/corres/ins1.html>

DOD Instruction 8115.01, Information Technology Portfolio Management
<http://www.js.mil/whs/directives/corres/ins1.html>

DOD Instruction 8115.02, Information Technology Portfolio Management Implementation
<http://www.js.mil/whs/directives/corres/ins1.html>

E-Government Act of 2002 (Public Law 107-347)
http://en.wikipedia.org/wiki/E-Government_Act_of_2002

Federal Acquisition Reform Act (Division D of Public Law 104-106) www.cio.noaa.gov/Policy_Programs/fara.pdf

Federal Information Security Management Act (FISMA) of 2002
http://en.wikipedia.org/wiki/Federal_Information_Security_Management_Act_of_2002

Information Technology Management Reform Act (Division E of Public Law 104-106)

Paperwork Reduction Act (Public Law 104-13, Chapter 35 of title 44, United States Code)
<http://www.archives.gov/federal-register/laws/paperwork-reduction/3501.html>

USTRANSCOM Instructions

USTRANSCOM Instruction 33-16
<https://portal.transcom.mil/>

USTRANSCOM FAR Supplement 5552.204-9000, Notification of Government Security Activity and Visitor Group Security Agreements
<http://farsite.hill.af.mil/vfustca.htm>

Appendix 3

**NON-DISCLOSURE AGREEMENT FOR CONTRACTOR EMPLOYEES
SUPPORTING USTRANSCOM CONTRACTS**

NOTE: This Non-Disclosure Agreement is a standard agreement designed for use by contractor (including subcontractor) employees assigned to work on USTRANSCOM contracts. Its use is designed to protect non-public government information from disclosure and prevent violations of federal statutes/regulations. The restrictions contained in this agreement also serve contractors by promoting compliant behavior that keeps contractors eligible to compete for government contracts. In addition to the potential impact on future business opportunities, failure to abide by this agreement could result in administrative, civil or criminal penalties specified by statute or regulation.

1. I, _____ currently an employee of _____, hereby agree to the terms and conditions set forth below:

2. I understand that I will have access to confidential business information (as defined by 18 USC 1905), contractor bid or proposal information (as defined by FAR 3.104-3), and/or source selection sensitive information (as defined by FAR 3.104-3) either for contract performance or as a result of working in a USTRANSCOM facility or of working near USTRANSCOM personnel, contractors, visitors, etc. I fully understand that such information is sensitive and must be protected in accordance with 41 U.S. Code Section 423 and 18 U.S. Code Section 1905 and FAR Part 3. I also certify that I do not have any real or apparent conflicts of interest with respect to the information disclosed. If any potential conflicts of interest, real or otherwise, do present themselves, then I shall immediately disclose the pertinent information that may be a potential conflict to an agency ethics official who shall review the circumstances.

3. In the course of performing under contract/order # _____ or some other contract or subcontract for the USTRANSCOM, I agree to:

a) Use only for Government purpose any and all confidential business information, contractor bid or proposal information, and/or source selection sensitive information to which I am given access. I agree not to disclose "non-public information" by any means (in whole or in part, alone or in combination with other information, directly or indirectly or derivatively) to any person except to a U.S. Government official with a need to know or to a non-Government person (including, but not limited to, a person in my company, affiliated companies, subcontractors, etc.) who has a need to know related to the immediate contract/order, has executed a valid form of this non-disclosure agreement, and receives prior clearance by the contracting officer. All distribution of the documents will be controlled with the concurrence of the contracting officer.

b) "Non-public information", as used herein, includes trade secrets, confidential or proprietary business information (as defined for government employees in 18 USC 1905); advance procurement information (future requirements, acquisition strategies, statements of work, budget/program/planning data, etc.); source selection information (proposal rankings, source selection plans, contractor bid or proposal information); information protected by the Privacy Act (social security numbers, home addresses, etc.); sensitive information protected from release under the Freedom of Information Act (pre-decisional deliberations, litigation materials, privileged material, etc.); and information that has not been released to the general public and has not been authorized for such release (as defined for government employees in 5 CFR 2635.703).

c) Not to use such information for any non-governmental purposes, including, but not limited to, the preparation of bids or proposals, or the development or execution of other business or commercial ventures.

d) To store the information in such a manner as to prevent inadvertent disclosure or releases to individuals who have not been authorized access to it.

4. I understand that I must never make an unauthorized disclosure or use of confidential business information, contractor bid or proposal information, and/or source selection sensitive information unless:

a) The information has otherwise been made available without restriction to the government, to a competing contractor, or to the public;

b) The contracting officer determines that such information is not subject to protection from release.

5. I agree that I shall not seek access to "non-public information" beyond what is required for the performance of the services I am contracted to perform. I agree that when I seek access to such information or attend meetings or communicate with other parties about such information, I will identify myself as a contractor. Should I become aware of any improper or unintentional release or disclosure of "non-public information", I will immediately report it to the contracting officer in writing. I agree that I will return all forms (including copies or reproduction of original documents) of any "non-public information" provided to me by the government for use in performing my duties to the control of the Government when my duties no longer require this information.

By signing below, I certify that I have read and understand the terms of this Non-Disclosure Agreement and voluntarily agree to be bound by its terms.

Signature of Employee

Date

Printed Employee Name

Government COR

Date

Contracting Officer

Date

Appendix 4

ESTIMATED WORKLOAD BASE YEAR*

Task Area 1, *Contract Level and Task Order Management*: 192 hrs

Task Area 2, *Distribution Performance Analysis*: 15,360 hrs

Task 2 Subtask 1, *Distribution Analysis and Periodic Assessment Reports (Optional)*, 7,680 hrs

Task 2 Subtask 2, *Estimated Delivery Date for Sustainment Distribution*, 3,840 hrs

Task 2 Subtask 3, *Expansion of JDDE Metrics*, 3,840 hrs

Task Area 3, *Distribution Modeling, Simulation, and Analysis (Optional)*: 3,840 hrs

Task 3 Subtask 1, *Operational Modeling, (Optional)* 1,920 hrs

Task 3 Subtask 2, *Supply Chain Risk and Threat Analysis, (Optional)* 1,920 hrs

Task Area 4, *D2 Cost/Benefit Analysis (Optional)*: 1,920 hrs

Task Area 5, *D2 Data/Information Steward*: 3,840 hrs

Task 5 Subtask 1, *Analytical and Engineering Data Requirements*, 1,920 hrs

Task 5 Subtask 2, *D2 Data/Information Steward Plan (Optional)*, 1,920 hrs

Task Area 6, *Business Case Analyses (Optional)*: 3,840 hrs

*Estimated workload based on anticipated requirements. Actual workload may vary depending on the requirements of USTRANSCOM.

ESTIMATED WORKLOAD Option Year 1 (FY2011)*

Task Area 1, *Contract Level and Task Order Management*: 192 hrs

Task Area 2, *Distribution Performance Analysis*: 15,360 hrs

Task 2 Subtask 1, *Distribution Analysis and Periodic Assessment Reports (Optional)*, 7,680 hrs

Task 2 Subtask 2, *Estimated Delivery Date for Sustainment Distribution*, 3,840 hrs

Task 2 Subtask 3, *Expansion of JDDE Metrics*, 3,840 hrs

Task Area 3, *Distribution Modeling, Simulation, and Analysis (Optional)*: 3,840 hrs

Task 3 Subtask 1, *Operational Modeling (Optional)*, 1,920 hrs

Task 3 Subtask 2, *Supply Chain Risk and Threat Analysis, (Optional)* 1,920 hrs

Task Area 4, *D2 Cost/Benefit Analysis (Optional)*: 1,920 hrs

Task Area 5, *D2 Data/Information Steward*: 3,840 hrs

Task 5 Subtask 1, *Analytical and Engineering Data Requirements*, 1,920 hrs

Task 5 Subtask 2, *D2 Data/Information Steward Plan (Optional)*, 1,920 hrs

Task Area 6, *Business Case Analyses (Optional)*: 3,840 hrs

ESTIMATED WORKLOAD Option Year 2 (FY2012)*

Task Area 1, *Contract Level and Task Order Management*: 192 hrs

Task Area 2, *Distribution Performance Analysis*: 15,360 hrs

Task 2 Subtask 1, *Distribution Analysis and Periodic Assessment Reports (Optional)*, 7,680 hrs

Task 2 Subtask 2, *Estimated Delivery Date for Sustainment Distribution*, 3,840 hrs

Task 2 Subtask 3, *Expansion of JDDE Metrics*, 3,840 hrs

Task Area 3, *Distribution Modeling, Simulation, and Analysis (Optional)*: 3,840 hrs

Task 3 Subtask 1, *Operational Modeling, (Optional)* 1,920 hrs

Task 3 Subtask 2, *Supply Chain Risk and Threat Analysis (Optional)*, 1,920 hrs

Task Area 4, *D2 Cost/Benefit Analysis (Optional)*: 1,920 hrs

Task Area 5, *D2 Data/Information Steward*: 3,840 hrs

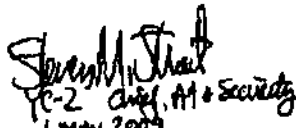

Task 5 Subtask 1, *Analytical and Engineering Data Requirements*, 1,920 hrs

Task 5 Subtask 2, *D2 Data/Information Steward Plan (Optional)*, 1,920 hrs

Task Area 6, *Business Case Analyses (Optional)*: 3,840 hrs

Attachment 2

DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION <i>(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort.)</i>				1. CLEARANCE AND SAFEGUARDING a. FACILITY CLEARANCE REQUIRED <div style="text-align: center; border: 1px solid black; padding: 2px;">SECRET</div> b. LEVEL OF SAFEGUARDING REQUIRED <div style="text-align: center; border: 1px solid black; padding: 2px;">NONE</div>																																																																																																																	
2. THIS SPECIFICATION IS FOR: (X and complete as applicable)				3. THIS SPECIFICATION IS: (X and complete as applicable)																																																																																																																	
a. PRIME CONTRACT NUMBER <div style="border: 1px solid black; height: 20px;"></div>		<input checked="" type="checkbox"/> ORIGINAL (Complete date in all cases)		DATE (YYYYMMDD) <div style="border: 1px solid black; padding: 2px;">20090501</div>																																																																																																																	
b. SUBCONTRACT NUMBER <div style="border: 1px solid black; height: 20px;"></div>		d. REVISED (Supersedes all previous specs)		REVISION NO. <div style="border: 1px solid black; height: 20px;"></div>																																																																																																																	
<input checked="" type="checkbox"/> c. SOLICITATION OR OTHER NUMBER <div style="border: 1px solid black; padding: 2px;">RFTUP 09-08</div>		DUE DATE (YYYYMMDD) <div style="border: 1px solid black; padding: 2px;">20090827</div>		c. FINAL (Complete item 3 in all cases)																																																																																																																	
4. IS THIS A FOLLOW-ON CONTRACT? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO. If Yes, complete the following: Classified material received or generated under <div style="border: 1px solid black; padding: 2px;">HTC711-07-F-0006</div> (Preceding Contract Number) is transferred to this follow-on contract.																																																																																																																					
5. IS THIS A FINAL DD FORM 254? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following: In response to the contractor's request dated _____, retention of the classified material is authorized for the period of _____.																																																																																																																					
6. CONTRACTOR (Include Commercial and Government Entity (CAGE) Code)																																																																																																																					
a. NAME, ADDRESS, AND ZIP CODE Northrop Grumman Mission Systems 12900 Federal Systems Park Drive Fairfax, VA 22033-4411		b. CAGE CODE <div style="border: 1px solid black; padding: 2px;">1B054</div>		c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) Defense Security Service 14428 Albemarle Point Place Suite 140 Chantilly, VA 20151																																																																																																																	
7. SUBCONTRACTOR																																																																																																																					
a. NAME, ADDRESS, AND ZIP CODE <div style="border: 1px solid black; height: 40px;"></div>		b. CAGE CODE <div style="border: 1px solid black; height: 40px;"></div>		c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) <div style="border: 1px solid black; height: 40px;"></div>																																																																																																																	
8. ACTUAL PERFORMANCE																																																																																																																					
a. LOCATION USTRANSCOM/TCAL and TCJ5/4 508 Scott Drive Scott AFB, IL 62254		b. CAGE CODE <div style="border: 1px solid black; height: 40px;"></div>		c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) Defense Security Service Field Office (S21SL), 11132 South Towne Square, St Louis MO 63123-7818																																																																																																																	
9. GENERAL IDENTIFICATION OF THIS PROCUREMENT This contract will provide resources for operations research and functional expertise for JDPAC Deployment and Distribution Analyses.																																																																																																																					
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">10. CONTRACTOR WILL REQUIRE ACCESS TO:</th> <th>YES</th> <th>NO</th> <th colspan="2">11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:</th> <th>YES</th> <th>NO</th> </tr> </thead> <tbody> <tr> <td>a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION</td> <td></td> <td></td> <td><input checked="" type="checkbox"/></td> <td>a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY</td> <td></td> <td><input checked="" type="checkbox"/></td> <td></td> </tr> <tr> <td>b. RESTRICTED DATA</td> <td></td> <td></td> <td><input checked="" type="checkbox"/></td> <td>b. RECEIVE CLASSIFIED DOCUMENTS ONLY</td> <td></td> <td><input checked="" type="checkbox"/></td> <td></td> </tr> <tr> <td>c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION</td> <td></td> <td></td> <td><input checked="" type="checkbox"/></td> <td>c. 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12. PUBLIC RELEASE. Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public releases shall be submitted for approval prior to release. <input type="checkbox"/> Direct <input checked="" type="checkbox"/> Through (Specify)														
USTRANSCOM Public Affairs, Attn: TCTA, 508 Scott Drive, Scott AFB IL 62225-5257. Commercial (618) 229-1162, DSN 779-1162. Public release of Sensitive Compartmented Information or COMSEC material is not authorized.														
<small>to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs) for review. *In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.</small>														
13. SECURITY GUIDANCE. The security classification guidance needed for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guides/abstracts referenced herein. Add additional pages as needed to provide complete guidance.)														
<ul style="list-style-type: none"> - Compliance with the National Industrial Security Program Operating Manual (NISPOM), (http://fas.org/irp/offdocs/eo 12829) Air Force, USTRANSCOM, and Scott AFB, security practices is required. - Reference block 10j. FOUO applies. Reference DOD 5700.7, Freedom of Information Act Program, which provides specific guidance of FOUO information. - Contractor employees will not be given unescorted access to or be allowed to work in USTRANSCOM facilities without an interim or final clearance. - Ref. Block 11a&b: Contractor will not routinely work with classified information, but may on occasion require classified access in performance of this contract. 														
 PC-2 Chief, AM & Security 1 MAY 2009														
14. ADDITIONAL SECURITY REQUIREMENTS. Requirements, in addition to ISAM requirements, are established for this contract. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>(If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use item 13 if additional space is needed.)</small>														
15. INSPECTIONS. Elements of this contract are outside the inspection responsibility of the cognizant security office. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>(If Yes, explain and identify specific areas or elements covered out and the activity responsible for inspections. Use item 13 if additional space is needed.)</small>														
16. CERTIFICATION AND SIGNATURE. Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.														
a. TYPED NAME OF CERTIFYING OFFICIAL TBO G. TODD SPENCER LTC, USA	b. TITLE Contracting Officer	c. TELEPHONE (Include Area Code) 618-256-2559												
d. ADDRESS (Include Zip Code) TCAQ Scott AFB IL 62225-5000	17. REQUIRED DISTRIBUTION <table border="0" style="width: 100%;"> <tr> <td><input checked="" type="checkbox"/></td> <td>a. CONTRACTOR</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>b. SUBCONTRACTOR</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>c. COM/AM SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>e. ADMINISTRATIVE CONTRACTING OFFICER</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>f. OTHERS AS NECESSARY</td> </tr> </table>		<input checked="" type="checkbox"/>	a. CONTRACTOR	<input checked="" type="checkbox"/>	b. SUBCONTRACTOR	<input checked="" type="checkbox"/>	c. COM/AM SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR	<input checked="" type="checkbox"/>	d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION	<input checked="" type="checkbox"/>	e. ADMINISTRATIVE CONTRACTING OFFICER	<input checked="" type="checkbox"/>	f. OTHERS AS NECESSARY
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<input checked="" type="checkbox"/>	f. OTHERS AS NECESSARY													
e. SIGNATURE 														

Attachment 3

WIDE AREA WORKFLOW (WAWF)
ELECTRONIC INVOICING INSTRUCTIONS

IN ACCORDANCE WITH DFARS 232.7002, USE OF ELECTRONIC PAYMENT REQUESTS IS MANDATORY. USE OF WAWF WILL SPEED UP YOUR PAYMENT PROCESSING TIME AND ALLOW YOU TO MONITOR YOUR PAYMENT STATUS ONLINE. THERE ARE NO CHARGES OR FEES TO USE WAWF.

Requests for payments must be submitted electronically via the Internet through the Wide Area WorkFlow system at <https://wawf.eb.mil>.

Questions concerning payment should be directed to the Defense Finance Accounting Services (DFAS) Limestone at (800) 756-4571 or faxed to (866) 392-7971 or e-mailed to cco-af-vpis@dfas.mil. Please have your contract/order number and invoice number ready when contacting DFAS about payment status. You can also access payment information using the DFAS myInvoice web site at <https://myinvoice.csd.disa.mil/index.html>

THE FOLLOWING CODES WILL BE REQUIRED TO ROUTE YOUR COST VOUCHERS AND ADDITIONAL E-MAILS CORRECTLY THROUGH WAWF.

CONTRACT NUMBER:

DELIVERY ORDER NUMBER:

TYPE OF DOCUMENT:

CAGE CODE:

ISSUE BY DODAAC:

ADMIN DODAAC:

DCAA OFFICE:

PAY OFFICE DODAAC:

SEND MORE E-MAIL NOTIFICATIONS:

CONTRACT ADMINISTRATOR:

CONTRACTING OFFICER:

ADDITIONAL NOTIFICATION:

LABOR-HOUR/COST CLINS COST VOUCHER (Page 2 of Cost Voucher WAWF Routing Sheet)

The contractor is required to submit interim cost vouchers to the appropriate DCAA auditor through Wide Area Work Flow (WAWF) when requesting payment for services performed under CLINS 0002, 0003, 0004, 1002, 1003, 1004, 2002, 2003, and 2004. The DCAA Auditor will either approve for payment those vouchers found acceptable, or may suspend payment of questionable costs. Once approved the interim cost vouchers will be routed to the appropriate DFAS office for payment. If direct bill authority has been authorized by DCAA, the interim cost voucher will route directly to the applicable DFAS office for payment.

WIDE AREA WORKFLOW - RECEIPT AND ACCEPTANCE (WAWF-RA)
ELECTRONIC RECEIVING REPORT AND INVOICING INSTRUCTIONS

IN ACCORDANCE WITH DFARS 232.7002, USE OF ELECTRONIC PAYMENT REQUESTS IS MANDATORY. USE OF WAWF WILL SPEED UP YOUR PAYMENT PROCESSING TIME AND ALLOW YOU TO MONITOR YOUR PAYMENT STATUS ONLINE. THERE ARE NO CHARGES OR FEES TO USE WAWF.

Requests for payments must be submitted electronically via the Internet through the Wide Area WorkFlow - Receipt and Acceptance (WAWF-RA) system at <https://wawf.eb.mil>.

Questions concerning payment should be directed to the Defense Finance Accounting Services (DFAS) Limestone at (800) 756-4571 or faxed to (866) 392-7971 or e-mailed to cco-af-vpis@dfas.mil. Please have your order number and invoice number ready when contacting DFAS about payment status. You can also access payment information using the DFAS myInvoice web site at <https://myinvoice.csd.disa.mil/index.html>

THE FOLLOWING CODES WILL BE REQUIRED TO ROUTE YOUR RECEIVING REPORTS, INVOICES AND ADDITIONAL E-MAILS CORRECTLY THROUGH WAWF.

CONTRACT NUMBER:	HTC711-07-D-0010
DELIVERY ORDER NUMBER:	0003
TYPE OF DOCUMENT:	Invoice and Receiving Report (Combo)
CAGE CODE:	1B054
ISSUE BY DODAAC:	HTC711
ADMIN DODAAC:	HTC711
SERVICE ACCEPTOR / SHIP TO:	F3ST94
PAY OFFICE DODAAC:	F67100

SEND MORE E-MAIL NOTIFICATIONS:

CONTRACT ADMINISTRATOR:	Scott.amos@ustranscom.mil
CONTRACTING OFFICER:	Steven.guzman@ustranscom.mil
ADDITIONAL NOTIFICATION:	Joseph.diliberto@ustranscom.mil

FIRM-FIXED PRICE CLINS COMBO (Page 2 of Combo WAWF Routing Sheet)

The contractor is required to submit a combo document through Wide Area Work Flow (WAWF) when requesting payment for services performed under CLINS 0001, 1001, 2001, and 3001. CLINS will be billed in accordance with Section I, FAR clause 52.212-4.