



**UNITED STATES TRANSPORTATION COMMAND
(USTRANSCOM)**

**Contract: HTC711-20-C-S002, 1 July 2010,
Solicitation: HTC711-09-R-0041, 19 October 2009**

**Air Terminal & Ground Handling Services at Kuwait
International Airport / Abdullah Al Mubarakj Airbase**

Awarded to: CAV International, Inc.

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30				1. REQUISITION NUMBER		PAGE 1 OF 22	
2. CONTRACT NO HTC711-10-C-S002		3. AWARD/EFFECTIVE DATE 01-Jul-2010		4. ORDER NUMBER		5. SOLICITATION NUMBER HTC711-09-R-0041	
7. FOR SOLICITATION INFORMATION CALL:		8. NAME TAMARA S. SCHUETTE		9. TELEPHONE NUMBER (No Collect Calls) 618-229-2458		6. SOLICITATION ISSUE DATE 19-Oct-2009	
9. ISSUED BY USTRANSCOM-AO - HTC711 508 SCOTT DR SCOTT AFB IL 62225-6357 TEL: CONTACT BUYER FAX: CONTACT BUYER		CODE HTC711		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SB <input type="checkbox"/> HUBZONE SB <input type="checkbox"/> B(A) <input type="checkbox"/> SVC-DISABLED VET-OWNED SB <input type="checkbox"/> EMERGING SB SIZE STD: NAICS:		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input type="checkbox"/> RFO <input type="checkbox"/> IFB <input checked="" type="checkbox"/> RFP	
15. DELIVER TO HQ AMC MSR - F3SF37 CARNANO, JERRY 402 SCOTT DR UNIT 2A2 SCOTT AFB IL 62225-5308		CODE F3SF37		16. ADMINISTERED BY OLR AMCAOS A3XS - FA493 AMC AOS/A34Y CONTRACT AIRLIFT DIV UNIT 3305 APO 09094-3305		CODE FA493	
17a. CONTRACTOR/OFFEROR CAV INTERNATIONAL INC. VAUGHAN, CARROLL 125 THE PARKWAY STE 250 GREENVILLE SC 29615-6626 TEL: 719-282-3774		CODE 1P5L2		18a. PAYMENT WILL BE MADE BY DFAS-LIMESTONE DEAMS - F87700 AOCTG DISB STA NR 387700 DFAS DEAMS 27 ARKANSAS RD LIMESTONE ME 04751-6216		CODE F87700	
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input checked="" type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/ SERVICES		21. QUANTITY		22. UNIT	
		CAV International's technical proposal (Staffing and Implementation plans) dated 4 Jan 10 is incorporated by reference and made a part of this contract.				23. UNIT PRICE	
						24. AMOUNT	
25. ACCOUNTING AND APPROPRIATION DATA		26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$0.00					
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3, 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED <input checked="" type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR 		31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) 		31c. DATE SIGNED 29 June 10			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT) CARROLL A. VAUGHAN, JR. PRESIDENT & CEO		30c. DATE SIGNED 6/29/10		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) JOYCE PAVLAK 618-220-7107 Joyce.Pavlak@ustranscom.mil			

AUTHORIZED FOR LOCAL REPRODUCTION

3/2005)

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS (CONTINUED)					PAGE 2 OF 22	
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT	
	SEE SCHEDULE					
32a. QUANTITY IN COLUMN 21 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____						
32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE			
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE			
			32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE			
33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER		
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL						
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY				
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		42a. RECEIVED BY (Print)				
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		42b. RECEIVED AT (Location)				
41c. DATE		42c. DATE REC'D (YY/MM/DD)		42d. TOTAL CONTAINERS		

Section SF 1449 - CONTINUATION SHEET

1. Continuation of Block 18b. All invoices will be submitted using Wide Area Work Flow – Receipt and Acceptance (WAWF-RA) in accordance with DFARS 252.232-7003 Electronic Submission of Payment Requests.
2. Continuation of Blocks 19 – 24. Performance of this contract shall begin 1 Jul 10, or date of award if subsequent thereto. It shall continue through 30 Sep 10, (30 Sep 11, if Option Year One is exercised, 30 Sep 12, if Option Year Two is exercised, 30 Sep 13, If Option Year Three is exercised, and 30 Sep 14 if Option Year Four is exercised) unless terminated or canceled sooner under the provisions of this contract or unless extended pursuant to FAR 52.217-8.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001		1	Lot	\$0.00	\$0.00 NTE
OPTION	Base Period - 1 Jul 10 - 30 Sep 10 FFP REIMBURSABLE - NOT TO EXCEED - Cost of travel and per diem for contractor personnel to attend familiarization training at Charleston AFB SC IAW PWS Paragraph 3.5.1.. Travel and per diem shall be billed IAW the Joint Travel Regulations. The contractor shall submit documentation to support all expenses identified on their invoices for charges submitted under this CLIN. NOTE: THIS CLIN IS NOT BEING FUNDED...CAV STIPULATED IN THEIR TECHNICAL PROPOSAL (WHICH IS INCORPORATED INTO THE CONTRACT BY REFERENCE) THAT FAMILIARIZATION TRAINING WILL NOT BE REQUIRED. THE GOVERNMENT WILL NOT PROVIDE FAMILIARIZATION TRAINING. FOB: Destination SIGNAL CODE: A				

NET AMT

\$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001		12	Months	\$1,160,677.00	\$13,928,124.00
OPTION	OPTION YEAR ONE - 1 OCT 10 - 30 SEP 11				
	FFP				
	Air Terminal and Ground Handling Service at Kuwait International Airport Kuwait				
	- Basic Monthly Service IAW attached Performance Work Statement				
	FOB: Destination				
	SIGNAL CODE: A				

NET AMT	\$13,928,124.00
---------	-----------------

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002		1	Lot	\$30,000.00	\$30,000.00 NTE
OPTION	REIMBURSABLE - NOT TO EXCEED				
	FFP				
	Cost of minor repair of MHE and AGE IAW PWS Paragraph 1.7.6.1.;				
	reimbursable heavy-duty highline dock repairs IAW PWS Paragraph 1.7.7.1; and				
	463L pallet scale calibration IAW PWS Paragraph 1.7.8.				
	FOB: Destination				
	SIGNAL CODE: A				

NET AMT	\$30,000.00
---------	-------------

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003		12	Each	\$2,200.00	\$26,400.00 NTE
OPTION	REIMBURSABLE - ESTIMATED QUANTITY FFP Towing Service to/from KCIA Aircraft Engine Run-up parking spots and lease of space at the Engine Test Run location IAW PWS paragraph 1.8.6.2. FOB: Destination SIGNAL CODE: A				

NET AMT	\$26,400.00
---------	-------------

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001		12	Months	\$1,186,422.00	\$14,237,064.00
OPTION	OPTION YEAR TWO - 1 Oct 11 - 30 Sep 12 FFP Air Terminal and Ground Handling Service at Kuwait International Airport Kuwait - Basic Monthly Service IAW attached Performance Work Statement FOB: Destination SIGNAL CODE: A				

NET AMT	\$14,237,064.00
---------	-----------------

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2002		1	Lot	\$30,000.00	\$30,000.00 NTE
OPTION	REIMBURSABLE - NOT TO EXCEED				

FFP

Cost of minor repair of MHE and AGE IAW PWS Paragraph 1.7.6.1.;
reimbursable heavy-duty highline dock repairs IAW PWS Paragraph 1.7.7.1; and
463L pallet scale calibration IAW PWS Paragraph 1.7.8.

FOB: Destination

SIGNAL CODE: A

NET AMT

\$30,000.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2003		12	Each	\$2,200.00	\$26,400.00 NTE
OPTION	REIMBURSABLE - ESTIMATED QUANTITY				

FFP

Towing Service to/from KCIA Aircraft Engine Run-up parking spots and lease of
space at the Engine Test Run location IAW PWS paragraph 1.8.6.2.

FOB: Destination

SIGNAL CODE: A

NET AMT

\$26,400.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3001		12	Months	\$1,213,684.00	\$14,564,208.00
OPTION	OPTION YEAR 3 - 1 Oct 12 - 30 Sep 13				
	FFP				
	Air Terminal and Ground Handling Service at Kuwait International Airport Kuwait				
	- Basic Monthly Service IAW attached Performance Work Statement				
	FOB: Destination				
	SIGNAL CODE: A				

NET AMT	\$14,564,208.00
---------	-----------------

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3002		1	Lot	\$30,000.00	\$30,000.00 NTE
OPTION	REIMBURSABLE - NOT TO EXCEED				
	FFP				
	Cost of minor repair of MHE and AGE IAW PWS Paragraph 1.7.6.1;				
	reimbursable heavy-duty highline dock repairs IAW PWS Paragraph 1.7.7.1; and				
	463L pallet scale calibration IAW PWS Paragraph 1.7.8.				
	FOB: Destination				
	SIGNAL CODE: A				

NET AMT	\$30,000.00
---------	-------------

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3003		12	Each	\$2,200.00	\$26,400.00 NTE
OPTION	REIMBURSABLE - ESTIMATED QUANTITY				

FFP

Towing Service to/from KCIA Aircraft Engine Run-up parking spots and lease of space at the Engine Test Run location IAW PWS paragraph 1.8.6.2.

FOB: Destination

SIGNAL CODE: A

NET AMT

\$26,400.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4001		12	Months	\$1,241,764.00	\$14,901,168.00
OPTION	OPTION YEAR FOUR - 1 Oct 13 - 30 Sep 14				

FFP

Air Terminal and Ground Handling Service at Kuwait International Airport Kuwait
- Basic Monthly Service IAW attached Performance Work Statement

FOB: Destination

SIGNAL CODE: A

NET AMT

\$14,901,168.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4002		1	Lot	\$30,000.00	\$30,000.00 NTE
OPTION	REIMBURSABLE - NOT TO EXCEED				

FFP

Cost of minor repair of MHE and AGE IAW PWS Paragraph 1.7.6.1.;
reimbursable heavy-duty highline dock repairs IAW PWS Paragraph 1.7.7.1; and
463L pallet scale calibration IAW PWS Paragraph 1.7.8.

FOB: Destination

SIGNAL CODE: A

NET AMT

\$30,000.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4003		12	Each	\$2,200.00	\$26,400.00 NTE
OPTION	REIMBURSABLE - ESTIMATED QUANTITY				

FFP

Towing Service to/from KCIA Aircraft Engine Run-up parking spots and lease of
space at the Engine Test Run location IAW PWS paragraph 1.8.6.2.

FOB: Destination

SIGNAL CODE: A

NET AMT

\$26,400.00

CLAUSES INCORPORATED BY REFERENCE

52.203-3	Gratuities	APR 1984
52.203-6 Alt I	Restrictions On Subcontractor Sales To The Government (Sep 2006) -- Alternate I	OCT 1995
52.203-13	Contractor Code of Business Ethics and Conduct	DEC 2008
52.204-2	Security Requirements	AUG 1996
52.204-9	Personal Identity Verification of Contractor Personnel	SEP 2007
52.209-6	Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, or Proposed for Debarment	SEP 2006
52.212-4	Contract Terms and Conditions--Commercial Items	MAR 2009
52.222-21	Prohibition Of Segregated Facilities	FEB 1999
52.222-35	Equal Opportunity For Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans	SEP 2006
52.222-36	Affirmative Action For Workers With Disabilities	JUN 1998
52.222-37	Employment Reports On Special Disabled Veterans, Veterans Of The Vietnam Era, and Other Eligible Veterans	SEP 2006
52.222-50	Combating Trafficking in Persons	FEB 2009
52.225-13	Restrictions on Certain Foreign Purchases	JUN 2008
52.228-3	Worker's Compensation Insurance (Defense Base Act)	APR 1984
52.228-4	Workers' Compensation and War-Hazard Insurance Overseas	APR 1984
52.232-18	Availability Of Funds	APR 1984
52.232-33	Payment by Electronic Funds Transfer--Central Contractor Registration	OCT 2003
52.233-3	Protest After Award	AUG 1996
52.233-4	Applicable Law for Breach of Contract Claim	OCT 2004
52.245-1	Government Property	JUN 2007
52.245-1 Alt I	Government Property (Jun 2007) Alternate I	JUN 2007
52.245-9	Use And Charges	JUN 2007
252.201-7000	Contracting Officer's Representative	DEC 1991
252.204-7000	Disclosure Of Information	DEC 1991
252.211-7003	Item Identification and Valuation	AUG 2008
252.211-7007	Reporting of Government-Furnished Equipment in the DoD Item Unique Identification (IUID) Registry	NOV 2008
252.222-7002	Compliance With Local Labor Laws (Overseas)	JUN 1997
252.225-7012	Preference For Certain Domestic Commodities	DEC 2008
252.226-7001	Utilization of Indian Organizations and Indian-Owned Economic Enterprises, and Native Hawaiian Small Business Concerns	SEP 2004
252.228-7003	Capture and Detention	DEC 1991
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	MAR 2008
252.232-7008	Assignment of Claims (Overseas)	JUN 1997
252.233-7001	Choice of Law (Overseas)	JUN 1997
252.243-7002	Requests for Equitable Adjustment	MAR 1998
252.247-7023	Transportation of Supplies by Sea	MAY 2002
552.204-9001	Facility Clearance	APR 2007

ADDENDUM TO FAR 52.212-4--CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (OCT 2008)

Paragraph (a) entitled "Inspection/Acceptance" is tailored to read: The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any services that have been tendered for acceptance. The Government may require reperformance of nonconforming services at no increase in contract price. When the nonconforming services cannot be corrected by reperformance, the Government may—

(1) Require the Contractor to take necessary action to ensure that future performance conforms to contract requirements; and

(2) Reduce the contract price to reflect the reduced value of the services performed.

If the Contractor fails to promptly perform acceptable services or to take the necessary action to ensure future performance is in conformity with contract requirements, the Government may by contract or otherwise, perform the services and charge to the Contractor any cost incurred by the Government that is directly related to the performance of such service.

CLAUSES INCORPORATED BY FULL TEXT

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at a monthly amount based on the price specified for the next option year, or if there is no subsequent option year, at a monthly amount based on the price specified for the option year currently in effect. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor no later than 30 calendar days before the contract expires.

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor not later than 15 calendar days prior to expiration of the existing contract; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 calendar days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 4 years, 9 months.

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es): <http://farsite.hill.af.mil/>

52.252-6 AUTHORIZED DEVIATIONS IN CLAUSES (APR 1984)

(a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the clause.

(b) The use in this solicitation or contract of any Department of Defense Supplement to the Federal Acquisition Regulation (48 CFR Chapter 2) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

252.225-7040 CONTRACTOR PERSONNEL IN THE UNITED STATES CENTRAL COMMAND AREA OF RESPONSIBILITY (DEVIATION #2 - 2007-O0010)

(a) Definitions. As used in this clause—

"Chief of mission" means the principal officer in charge of a diplomatic mission of the United States or if a United States office abroad which is designated by the Secretary of State as diplomatic in nature, including any individual assigned under section 502(c) of the Foreign Service Act of 1980 (Public Law 96-465) to be temporarily in charge of such a mission or office.

"Combatant commander" means the commander of a unified or specified combatant command established in accordance with 10 U.S.C. 161.

(b) General. (a) This clause applies when contractor personnel are required to perform in the United States Central command (USCENTCOM) Area of Responsibility (AOR), and are not covered by the clause at DFARS 252.225-7040, Contractor Personnel Authorized to Accompany U.S. Armed Forces Deployed Outside the United States.

(2) Contract performance may require work in dangerous or austere conditions. Except as otherwise provided in the contract, the Contractor accepts the risks associated with required contract performance in such operations.

(3) Contractor personnel are civilians.

(i) Except as provided in paragraph (b)(3)(ii) of this clause, and in accordance with paragraph (i)(3) of this clause, contractor personnel are only authorized to use deadly force in self defense.

(ii) Contractor personnel performing security functions are also authorized to use deadly force when use of such force reasonably appears necessary to execute their security mission to protect assets/persons, consistent with the terms and conditions contained in the contract or with their job description and terms of employment.

(4) Service performance by contractor personnel subject to this clause is not active duty or service under 38 U.S.C. 106 notes.

(c) Support. Unless specified elsewhere in the contract, the Contractor is responsible for all logistical and security support required for contractor personnel engaged in this contract.

(d) Compliance with laws and regulations. The Contractor shall comply with, and shall ensure that is personnel in the USCENTCOM AOR are familiar with and comply with all applicable—

(1) United States, host country, and third country national laws;

(2) Treaties and international agreements;

(3) United States regulations, directives, instructions, policies, and procedures; and

(4) Force protection, security, health, or safety orders, directives, and instructions issued by the Combatant commander; however, only the Contracting Officer is authorized to modify the terms and conditions of the contract.

(e) Preliminary personnel requirements. (1) Specific requirements for paragraphs (e)(2)(i) through (e)(2)(vi) of this clause will be set forth in the statement of work, or elsewhere in the contract.

(2) Before contractor personnel depart from the United States or a third country, and before contractor personnel residing in the host country begin contract performance in the USCENTCOM AOR, the Contractor shall ensure the following:

(i) All required security and background checks are complete and acceptable.

(ii) All personnel are medically and physically fit and have received all required vaccinations.

(iii) All personnel have all necessary passports, visa, entry permits, and other documents required for contractor personnel to enter and exit the foreign country, including those required for in-transit countries.

(iv) All personnel have received theater clearance, if required by the Combatant Commander.

(v) All personnel have received personal security training. The training must at a minimum—

(A) Cover safety and security issues facing employees overseas;

(B) Identify safety and security contingency planning activities; and

(C) Identify ways to utilize safety and security personnel and other resources appropriately.

(vi) All personnel have received isolated personnel training, if specified in the contract. Isolated personnel are military or civilian personnel separated from their unit or organization in an environment requiring them to survive, evade, or escape while awaiting rescue or recovery.

(vii) All personnel who are U.S. citizens are registered with the U.S. Embassy or Consulate with jurisdictions over the area of operations on-line at <http://www.travel.state.gov>.

(3) The Contractor shall notify all personnel who are not a local national or ordinarily resident in the host country that—

(i) Such employees, and dependents residing with such employees, who engage in conduct outside the United States that would constitute an offense punishable by imprisonment for more than one year if the conduct had been engaged in within the special maritime and territorial jurisdiction of the United States, may potentially be subject to the criminal jurisdiction of the United States (see the Military Extraterritorial Jurisdiction Act of 2000 (18 U.S.C. 3261 et seq.);

(ii) Pursuant to the War Crimes Act, 18 U.S.C. 2441, Federal criminal jurisdiction also extends to conduct that is determined to constitute a violation of the law of war when committed by a civilian national of the United States;

(iii) Other laws may provide for prosecution of U.S. nationals who commit offenses on the premises of United States diplomatic, consular, military or other Government missions outside the United States (18 U.S.C. 7(9)).

(f) Processing and departure points. The Contractor shall require its personnel who are arriving from outside the area of performance to perform in the USCENTCOM AOR to—

(1) Process through the departure center designated in the contract or completes another process as directed by the Contracting Officer;

(2) Use a specific point of departure and transportation mode as directed by the Contracting Officer; and

(3) Process through a reception center as designated by the Contracting Officer upon arrival at the place of performance.

(g) Personnel data. (1) The Contractor shall enter, before deployment, or if already in the USCENCOM AOR, enter upon becoming an employee under this contract, and maintain current data, including departure date, for all contractor personnel, including U.S. citizens, U.S. legal aliens, third country nationals, and local national contractor personnel, who are performing this contract in the USCENCOM AOR. This requirement excludes—
Personnel hired under contracts for which the period of performance is less than 30 days; and

Embarked contractor personnel, while afloat, that are tracked by the Diary
Message Reporting System.

(2) The automated web-based system to use for this effort is the Synchronized Predeployment and Operational Tracker (SPOT). Follow these steps to register in and use SPOT:

(i) SPOT registration can be accomplished by either a Common Access Card or through an Army Knowledge Online (AKO) account.

(ii) In order to obtain an AKO account, the Contractor shall—

(A) Request the Contracting Officer or other Government point of contact to sponsor its AKO guess account;

(B) Go to <http://www.us.army.mil>;

(C) Enter the AKO sponsor username; and

(D) After AKO registration, contact the sponsor to confirm registration.

(iii) Registration in SPOT.

(A) Register for a SPOT account at <https://fel.kc.us.army.mil/spotregistration/>.

(B) The customer support team must validate user need. This process may take 2 business days. Company supervisors will be contacted to determine the appropriate level of user access.

(iv) Access to SPOT. Upon approval, all users will access SPOT at <https://fel.kc.us.army.mil/spottracker>.

(v) SPOT Questions. Refer SPOT application assistance questions to the Customer Support Team at 717-506-1358 or SPOT@technisource.com.

(3) The Contractor shall ensure that all employees in the database have a current DD Form 93, Record of Emergency Data card, on file with both the Contractor and the designated Government official. The Contracting Officer will inform the Contractor of the Government official designated to receive the data card.

(h) Contractor personnel. The Contracting Officer may direct the Contractor, at its own expense, to remove and replace any contractor personnel who fail to comply with or violate applicable requirements of this contract. Such action may be taken at the Government's discretion without prejudice to its rights under any other provision of this contract, including termination for default or cause.

(i) Weapons. (1) If the Contracting Officer, subject to the approval of the Combatant Commander, authorizes the carrying of weapons--

(ii) The (not applicable) (Contracting Officer to specify individual, e.g. Contracting Officer Representative, Regional Security Officer, etc.) may issue Government-furnished weapons and ammunition to the Contractor for issuance to specified contractor employees.

(2) The contractor shall provide to the Contracting Officer a specific list of personnel for whom authorization to carry a weapon is requested.

(3) The Contractor shall provide to the Contracting Officer a specific list of personnel for whom authorization to carry a weapon is requested.

(i) Are adequately trained to carry and use them—

(A) Safely;

(B) With full understanding of, and adherence to, the rules of the use of force issued by the Combatant Commander; and

(C) In compliance with applicable Department of Defense and agency policies, agreements, rules, regulations, and other applicable law;

(ii) Are not barred from possession of a firearm by 18 U.S.C. 922; and

(iii) Adhere to all guidance and orders issued by the Combatant Commander regarding possession, use, safety, and accountability of weapons and ammunition.

(4) Upon revocation by the Contracting Officer of the Contractor's authorization to possess weapons, the Contractor shall ensure that all Government furnished weapons and unexpended ammunition are returned as directed by the Contracting Officer.

(5) Whether or not weapons are Government-furnished, all liability for the use of any weapon by contractor personnel rests solely with the Contractor and the Contractor employee using such weapon.

(j) Vehicle or equipment licenses. Contractor personnel shall possess the required licenses to operate all vehicles or equipment necessary to perform the contract in the area of performance.

(k) Military clothing and protective equipment. (1) Contractor personnel are prohibited from wearing military clothing unless specifically authorized by the Combatant Commander. If authorized to wear military clothing, contractor personnel must wear distinctive patches, arm bands, nametags, or headgear, in order to be distinguishable from military personnel, consistent with force protection measures.

(2) Contractor personnel may wear specific items required for safety and security, such as ballistic, nuclear, biological, or chemical protective equipment.

(1) Evacuation. If the Chief of Mission or Combatant Command orders a mandatory evacuation of some or all personnel, the Government will provide to United States and third country national contractor personnel the level of assistance provided to private United States citizens.

(2) In the event of a non-mandatory evacuation order, the Contractor shall maintain personnel on location sufficient to meet contractual obligations unless instructed to evacuate by the Contracting Officer.

(m) Personnel recovery. In the case of isolated, missing, detained, captured or abducted contractor personnel, the Government will assist in personnel recovery actions in accordance with DoD Directive 2310.2, Personnel Recovery.

(n) Notification and return of personnel effects. (1) The Contractor shall be responsible for notification of the employee-designated next of kin, and notification as soon as possible to the U.S. Consul responsible for the area in which the event occurred, if the employee—

(i) Dies;

(ii) Requires evacuation due to an injury; or

(iii) is isolated, missing, detained, captured, or abducted.

(2) The Contractor shall also be responsible for the return of all personal effects of deceased or missing contractor personnel, if appropriate, to next of kin.

(o) Mortuary affairs. Mortuary affairs for contractor personnel who die in the area of performance will be handled in accordance with DoD Directive 1300.22, Mortuary Affairs Policy.

(p) Changes. In addition to the changes otherwise authorized by the Changes clause of this contract, the Contracting Officer may, at any time, by written order identified as a change order, make changes in place of performance or Government-furnished facilities, equipment, material, services, or site. Any change order issued in accordance with this paragraph shall be subject to the provisions of the Changes clause of this contract.

(q) Subcontracts. The Contractor shall incorporate the substance of this clause, including this paragraph (q), in all subcontractor personnel to perform in the USCENTCOM AOR.

ADDENDUM TO 252.225-7040

For the purpose of this solicitation the following information is provided:

Paragraph (c) Support. Logistic Support (RFP Page 20 of 40) and security support (PWS paragraphs 3.4.2., 3.4.5., 3.4.7. and 3.4.10.) will remain as stated in the RFP.

Paragraph (d) Compliance with laws and regulations. For the purpose of paragraph (d)(4) of this clause, the contractor is required to comply with PWS paragraphs 4.5 and 4.6. The requirements of these paragraphs include force protection, security, health, or safety orders, directives, and instructions issued by the Combatant Commander.

Paragraph(e)(2)(i) thru (e)(2)(iv) and (e)(2)(vi). Items that must be accomplished prior to departing the United States and before beginning contract performance.

- (i) Security /background checks – will be processed in accordance with PWS Section 4.6 Security.
- (ii) Medical/physicals/vaccinations – Offerors are responsible for determining if personnel hired to perform under this contract are medically and physically fit and have received all required vaccinations. Smallpox and Anthrax vaccinations will be provided in accordance with PWS paragraph 4.1.6.
- (iii) Passports, visas, entry permits – Offerors are required to comply with host nation entry requirements. Visas for in-transit countries are not necessary unless required for the performance of the work.
- (iv) Theater clearance – In accordance with current Combatant Commander policies, theater clearances are not required.
- (vi) Isolated personnel training – Not applicable to this requirement.

Paragraph (f) Processing and departure points. Offerors may have new employees report to the worksite for local training and in-processing.

Paragraph (g) Personnel data. Registration in the SPOT database is mandatory. In accordance with DD Form 93, Record of Emergency Data, disclosure of this information is voluntary.

Paragraph (n) Notification and return of personnel effects. Offeror's commercial practice of dealing with personal effects is acceptable.

252.225-7043 ANTITERRORISM/FORCE PROTECTION POLICY FOR DEFENSE CONTRACTORS OUTSIDE THE UNITED STATES (MAR 2006)

(a) Definition. United States, as used in this clause, means, the 50 States, the District of Columbia, and outlying areas.

(b) Except as provided in paragraph (c) of this clause, the Contractor and its subcontractors, if performing or traveling outside the United States under this contract, shall--

- (1) Affiliate with the Overseas Security Advisory Council, if the Contractor or subcontractor is a U.S. entity;
- (2) Ensure that Contractor and subcontractor personnel who are U.S. nationals and are in-country on a non-transitory basis, register with the U.S. Embassy, and that Contractor and subcontractor personnel who are third country nationals comply with any security related requirements of the Embassy of their nationality;
- (3) Provide, to Contractor and subcontractor personnel, antiterrorism/force protection awareness information commensurate with that which the Department of Defense (DoD) provides to its military and civilian personnel and their families, to the extent such information can be made available prior to travel outside the United States; and
- (4) Obtain and comply with the most current antiterrorism/force protection guidance for Contractor and subcontractor personnel.

(c) The requirements of this clause do not apply to any subcontractor that is--

- (1) A foreign government;
- (2) A representative of a foreign government; or
- (3) A foreign corporation wholly owned by a foreign government.

(d) Information and guidance pertaining to DoD antiterrorism/force protection can be obtained from HQ AFSFC/SFPA, (210) 925-7035/36 and at <http://at-awareness.org>.

5552.204-9000 NOTIFICATION OF GOVERNMENT SECURITY ACTIVITY AND VISITOR GROUP SECURITY AGREEMENTS (APRIL 2007)

This contract contains a DD Form 254, DOD Contract Security Classification Specification, and requires performance at a government location in the U.S. or overseas. Prior to beginning operations involving classified information on an installation identified on the DD Form 254, the contractor shall take the following actions:

(a) At least thirty days prior to beginning operations, notify the security police activity shown in the distribution block of the DD Form 254 as to:

- (1) The name, address, and telephone number of this contract company's representative and designated alternate in the U.S. or overseas area, as appropriate;
- (2) The contract number and military contracting command;
- (3) The highest classification category of defense information to which contractor employees will have access which must coincide with the level of classification granted to the company and cage code located in the Joint Personnel Adjudication System (JPAS);
- (4) The installations in the U.S. (in overseas areas, identify only the APO number(s)) where the contract work will be performed;

- (5) The date contractor operations will begin on base in the U.S. or in the overseas area;
- (6) The estimated completion date of operations on base in the U.S. or in the overseas area; and,
- (7) Any changes to information previously provided under this clause.

This requirement is in addition to visit request procedures contained in DOD 5220.22-M, National Industrial Security Program Operating Manual.

(b) Prior to beginning operations involving classified information on an installation identified on the DD Form 254 where the contractor is not required to have a facility security clearance, the contractor shall enter into a Visitor Group Security Agreement (or understanding) with the installation commander to ensure that the contractor's security procedures are properly integrated with those of the installation. As a minimum, the agreement shall identify the security actions that will be performed:

- (1) By the installation for the contractor, such as providing storage and classified reproduction facilities, guard services, security forms, security inspections under DOD 5220.22-M, classified mail services, security badges, visitor control, and investigating security incidents; and
- (2) Jointly by the contractor and the installation, such as packaging and addressing classified transmittals, security checks, internal security controls, and implementing emergency procedures to protect classified material.

5552.237-9001 REQUIREMENTS AFFECTING CONTRACTOR PERSONNEL PERFORMING MISSION ESSENTIAL SERVICES (FEB 2009)

(a) The Contracting Officer has identified all or a portion of the services performed under this contract as "Essential DoD Contractor Services" as defined and described in DoD Instruction (DoDI) 3020.37, "Continuation of Essential DoD Contractor Services During Crises." Hereafter, the personnel identified by the contractor to perform these services shall be referred to as "Mission Essential Contractor Personnel."

(b) Within-(insert the number of days required to institute any necessary safety and health precautions)-days after contract award or incorporation of this clause into a contract by modification, the Contractor shall provide a written list of all "Mission Essential Contractor Personnel" to the Contracting Officer or designee. The list shall identify names and country(ies) where each employee will perform work under this contract.

(c) As required to comply with or perform pursuant to DoD or USTRANSCOM requirements, the contracting officer shall direct the contractor to comply with requirements intended to safeguard the safety and health of Mission Essential Contractor Personnel. The Contracting Officer may communicate the requirements through a letter of notification or other means, and subsequently modify the contract to incorporate the requirements via full text or by reference. The Contractor may file a proposal for cost or other impacts under the Changes clause or a Request for Equitable Adjustment.

(d) This clause shall be inserted in all subcontracts meeting the criteria in paragraph (a) of this clause.

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (SEP 2009) (DEVIATION)

(a) Comptroller General Examination of Record. The Contractor agrees to comply with the provisions of this paragraph (a) if the contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records-Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to the right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times, the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available

for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(b)(1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (DEC 2008) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note).

(ii) 52.219-8, Utilization of Small Business Concerns (May 2004) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$550,000 (\$1,000,000 for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) Reserved.

(iv) 52.222-26, Equal Opportunity (MAR 2007) (E.O. 11246).

(v) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (SEP 2006) (38 U.S.C. 4212).

(vi) 52.222-36, Affirmative Action for Workers with Disabilities (June 1998) (29 U.S.C. 793).

(vii) 52.222-39, Notification of Employee Rights Concerning Payment of Union Dues or Fees (DEC 2004) (E.O. 13201).

(viii) 52.222-41, Service Contract Act of 1965 (Nov 2007) (41 U.S.C. 351, et seq.).

(ix) 52.222-50, Combating Trafficking in Persons (FEB 2009) (22 U.S.C. 7104(g)).

Alternate I (AUG 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(x) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (Nov 2007) (41 U.S.C. 351, et seq.).

(xi) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services--Requirements (FEB 2009) (41 U.S.C. 351, et seq.).

(xii) 52.222-54, Employment Eligibility Verification (JAN 2009).

(xiii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations. (MAR 2009) (Pub. L. 110-247). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xiv) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (FEB 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor May include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

252.212-7001 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS APPLICABLE TO DEFENSE ACQUISITIONS OF COMMERCIAL ITEMS (JUL 2009) (DEVIATION)

(a) In addition to the clauses listed in paragraph (b) of the Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items clause of this contract (FAR 52.212-5) (Apr 2009) (DEVIATION), the Contractor shall include the terms of the following clause, if applicable, in subcontracts for commercial items or commercial components, awarded at any tier under this contract:

252.237-7019	Training for Contractor Personnel Interacting with Detainees (SEP 2006) (Section 1092 of Pub. L. 108-375).
252.247-7003	Pass-Through of Motor Carrier Fuel Surcharge Adjustment to the Cost Bearer (JUL 2009) (Section 884 of Public Law 110-417)
252.247-7023	Transportation of Supplies by Sea (MAY 2002) (10 U.S.C. 2631)
252.247-7024	Notification of Transportation of Supplies by Sea (MAR 2000) (10 U.S.C. 2631)

252.237-70XX CONTINUATION OF ESSENTIAL CONTRACTOR SERVICES (AUG 2009)

(a) The Contracting Officer has identified all or a portion of the contractor services performed under this contract as essential contractor services in support of mission essential functions. The contractor-provided services that have been determined to be essential contractor services in support of mission essential functions are listed in Attachment 1, Performance Work Statement.

(b) The Contractor shall have a plan after award of this contract or incorporation of this clause in a contract by modification, for continuing the performance of essential contractor services identified in (a) above during a crisis.

(1) The Contractor shall identify in the plan provisions made for the acquisition of necessary personnel and resources, if necessary, for continuity of operations for up to 30 days or until normal operations can be resumed;

(2) The plan must, at a minimum, address-

(i) Challenges associated with maintaining contractor essential services during an extended event, such as a pandemic that occurs in repeated waves;

(ii) The time lapse associated with the initiation of the acquisition of necessary personnel and resources and their actual availability on site;

(iii) The components, processes, and requirements for the identification, training, and preparedness of personnel who are capable of relocating to alternate facilities or performing work from home; and

(iv) Any established alert and notification procedures for mobilizing identified "essential contractor service" personnel; and

(v) The approach for communicating expectations to contractor employees regarding their roles and responsibilities during a crisis.

(c) The Contractor recognizes that the services under this contract are vital to the Government and must be continued without interruption. In the event the Contractor anticipates not being able to perform due to any of the causes enumerated in the excusable delay clause of this contract, the Contractor shall notify the contracting officer or other designated representative as expeditiously as possible and use its best efforts and cooperate with the Government in the Government's efforts to maintain the continuity of operations.

(d) The Government reserves the right in such crisis situations to use federal employees of other agencies or contract support from other contractors or to enter into new contracts for essential contractor services. Any new contracting efforts would be conducted in accordance with OFPP letter, "Emergency Acquisitions" May 2007 and FAR and DFARS Subparts 18 and 218 respectively or any other subsequent emergency guidance issued.

(e) This clause shall be included in subcontracts for the essential services.

CONTRACTOR REQUIRED INSURANCE

The contractor shall procure and maintain a level of insurance coverage commensurate with the commercial standard and in accordance with the host nation's statutory limits during the entire period of performance under this contract. The policies shall contain an endorsement that any cancellation or material change in the coverage adversely affecting the Government's interest shall not be effective until 30 days after the insurer or the Contractor gives written notice of cancellation or change to the Contracting Officer.

Evidence of insurance shall be provided the Contracting Officer at the Post Award Conference and each year prior to beginning of any option period.

LOGISTIC SUPPORT

Contractor personnel (U.S. Citizens with a valid US passport and completed NAC) shall, subject to availability as determined by the installation commander or designee, be provided the following logistic support:

- (a) Base or Post Exchange and theaters
- (b) Military banking facilities (with a provision in place that allows for recoupment of funds) - Preapproval required
- (c) Casualty assistance (mortuary services) on a reimbursable basis;
- (d) Emergency medical care on a reimbursable basis
- (e) Dental care, limited to relief of emergencies on a reimbursable basis;
- (f) Postal support, as authorized by military postal regulations
- (g) Local recreation services on a space-available basis
- (h) Dining Facility (Abdullah Al Mubarak Airbase)

CONTRACT DOCUMENTS, EXHIBITS OR ATTACHMENTS

ATCH / EXHIBIT	TITLE	DATE	PAGES
1	Performance Work Statement	21 Dec 09	44
2	Contract Security Classification Specification (DD Form 254)	19 Oct 09	2

SOLICITATION NO: HTC711-09-R-0041
CONTRACT NO: HTC711-10-C-S002

21 December 2009

PERFORMANCE WORK STATEMENT
FOR
AIR TERMINAL AND GROUND HANDLING SERVICES
FOR THE
AIR MOBILITY COMMAND
AT
KUWAIT INTERNATIONAL AIRPORT
ABDULLAH AL MUBARAK AIRBASE
KUWAIT

Attachment 1

1. DESCRIPTION OF SERVICES: The contractor shall provide Air Terminal and Ground Handling Services (ATGHS) on behalf of the Air Mobility Command (AMC) in support of the Department of Defense (DOD) Airlift System to include but not limited to all US Government owned or operated aircraft, US sponsored foreign Government aircraft, Coalition Forces aircraft, commercial contract aircraft, and tendered aircraft at Kuwait International Airport/ Abdullah Al Mubarak (KWI), Kuwait. The contractor shall facilitate on-time aircraft departures and maintain the ability to provide sustained ATGHS for a working Maximum on Ground (MOG), as defined in Appendix A, capability of four (4) wide-body aircraft or the equivalent thereof.

1.1. Air Mobility Control Center (AMCC): The contractor shall perform three separate functions within the AMCC: Command and Control (C2), Air Terminal Operations Center (ATOC), and Load Planning. These functions shall relay mission information and ensure readiness of terminal resources required to receive, document, plan, and move passengers, cargo, and mail ensuring maximum aircraft utilization and aircraft on-time departure reliability. The contractor shall:

1.1.1. Gather, process, and disseminate information in accordance with (IAW) Air Mobility Command Instruction (AMCI) 24-101, Vol. 9, paragraphs 1, 7. – 7.14., 10. – 10.4.3., and Sections C, D, E, and Attachment 3 ; Headquarters (HQ) AMC/A4T policy, messages, memorandums, and directives; AF and AMC Controller Information File (CIF) messages; and, Global Air Transportation Execution System (GATES).

1.1.1.1. Provide relevant briefings and associated documentation to the aircrew.

1.1.1.2. Maintain an AMCC events log, recording unique events and situations, and make it available to the Contracting Officer Representative (COR).

1.1.1.3. Utilize the Government provided Land Mobile Radio (LMR) network to provide arrival/departure/load times and Human Remains (HRs) Dignified Transfer information to agencies specified by COR and contractor work centers. Provide an update fifteen (15) minutes prior to aircraft arrival/departure to include but not limited to date, Zulu/local arrival/departure times, parking spot, type aircraft and tail number, mission number, number of HRs and number of escorts.

1.1.2. Provide detailed information concerning an actual delay or an abort to the appropriate Airlift Control Center, 618 Tanker/Airlift Control Center (618 TACC) Global Operations Cell, Theater or Multi-National Forces Aircraft Control Center and COR.

1.1.3. Report all aircraft mishaps/incidents as well as unscheduled aircraft remaining overnight (RON) to the appropriate Airlift Control Center and COR; and, enter a leg remark in the Global Decision Support System (GDSS) for each RON mission.

1.1.4. Each day update, publish, and provide daily mission schedules, which covers the next forty-eight (48) hour period to agencies specified by COR. Specific mission information shall not be given to Foreign Nationals any earlier than two (2) hours prior to actual mission arrival.

1.1.4.1. Publish and distribute the initial daily mission schedule at 0700L and provide updates, (i.e., mission add-ons, cancellations, delays), as required to ensure readiness of terminal resources.

1.1.4.2. Include in each mission schedule (as a minimum) all scheduled flights, aircraft type, scheduled or estimated arrival/departure times, and Prior Permission Required (PPR) numbers.

1.1.5. Announce aircraft arrival, parking spot, block-in, block-out, and departure status as well as any aircraft towing operations over the KWI LMR Network.

1.1.5.1. Notify the appropriate Airlift Control Center of aircraft landing, block-in, block-out, and take-off times.

1.1.6. Coordinate billeting and hotel shuttle service from the appropriate KWI entry control point for aircrew, transient mission recovery team, and mission support team members on-station to perform aircraft maintenance. Provide aircrew, mission recovery team, and mission support team members transportation to/from the aircraft or Hangar 4 to the appropriate KWI entry control point. A list of approved hotels will be provided by the COR.

1.1.7. Assist military and commercial aircrews as necessary with the flight planning process. Note: the Commercial Airline Representative for each transiting commercial carrier is primarily responsible for coordination with commercial aircrews.

1.1.7.1. Obtain and provide local weather conditions information (extreme temperatures, sandstorm warnings, adverse weather conditions, etc.) to aircrews and other agencies specified by COR.

1.1.8. Provide AMCC services utilizing GDSS, Integrated Management Tool (IMT) System, Automated Computer Flight Planning (ACFP) system, and all locally developed Command and Control Controller Checklists. The contractor shall:

1.1.8.1. Coordinate mission planning, control, and execution with, but not limited to, the 618 TACC, Air Forces Central Command (AFCENT) Air Mobility Division (AMD), 387 AEG OSF, Coalition Forces Liaison, and Kuwait AF Liaison.

1.1.8.2. Establish a Notice to Airman (NOTAM) account; issue, rescind, and change airfield NOTAMs, IAW the United States Notice to Airmen Defense Internet NOTAM Service (DINS) System Application User Guide.

1.1.8.2.1. Coordinate Notice to Airman (NOTAM) with the 387 Air Expeditionary Group (AEG)/Operations Support Flight (OSF) and 5 EAMS/Director of Operations (DO) prior to submission.

1.1.8.2.2. Within 24 hours of notification, forward all changes to airfield data (i.e., operating hours, quiet hours, construction, etc.) to HQ AMC/Airfield Suitability Office (618 229-3112 or airfield.helpdesk@amc.af.mil) and the COR, which enables updating of the Airfield Suitability Database.

1.1.8.3. Develop and implement a Prior Permission Required (PPR) program, IAW AFI 13-213, Chapter 6, paragraph 6.1.1.3.

1.1.8.3.1. Develop a PPR Request Form. At a minimum the PPR Request Form shall include; date of request, name of requester, phone number of requester, carrier name, type of aircraft, call sign, hazardous cargo information, services required, estimated date and time of arrival, ground time, time of departure.

1.1.8.3.2. Annotate the PPR Request Form indicating the approved slot time, maximum allowable ground time, and PPR Number assigned as well as attaching a copy of any related email communications.

1.1.8.3.3. Provide details concerning an original request which cannot be approved, to include at a minimum any coordinated and approved alternate slot time, any attempt to coordinate alternative slot times unsuccessfully, and reason for denying a request, on the PPR Request Form or in an email attached to the PPR Request Form.

1.1.8.3.4. Provide the 387 AEG Airfield Manager a copy of the PPR Request Form and attached email for any denied request and any other PPR Request Forms and attached email upon request.

1.1.8.3.5. Maintain PPR Forms and attached emails, NOTAM submissions, and other associated paperwork for a minimum of ninety (90) calendar days.

1.1.8.3.6. Input mission data into the AMC Station Coordinator Working Tool (SCWT), ensuring KWI mission data is current.

1.1.8.4. Conduct Engine Running Operations (ERO) for helicopter missions on the L-100 or maintenance parking ramp.

1.1.8.4.1. Disapprove EROs if the approved parking spots are not available or for safety reasons.

1.1.8.5. Prepare, maintain, and update a daily aircraft parking plan to meet airflow requirements and airfield restrictions, facilitate offload and on-load operations, and assist aircraft maintenance efforts and requirements.

1.1.8.5.1. Utilize the aircraft parking ramp and taxi-ways provided by the Kuwait AF and identified by 387 AEG/OSF, ensuring the aircraft separation distances are at a minimum ten (10) feet wing-tip to wing-tip and two hundred (200) feet nose to tail.

1.1.8.5.2. Distribute the parking plan and associated updates to agencies identified by the COR.

1.1.8.6. Develop and utilize Sequence of Events (SOE) Plan, IAW GATES SOE Plan Management Window, to track performance requirements within established aircraft ground times, facilitating on-time aircraft departures.

1.1.8.7. Ensure Distinguished Visitors (DVs) mission requirements are coordinated.

1.1.8.7.1. Afford DVs in the ranks of 0-6 (or civilian equivalent) and above the use of the Special Category Lounge. Additionally, extend the use of the lounge, upon coordination with the COR, to E-9, CWO-5, Mobility Mission Observer (MMO), Blue Bark, Coin Assist, Medal of Honor Recipients, and Next of Kin (NOK) of Very Seriously Ill (VSI) passengers, and other Very Important Passengers (VIPs).

1.1.8.8. Provide aircrews with Integrated Management Tool (IMT) flight packages and the Kuwait Civil Aviation Authorities (CAA) with flight plans.

1.1.8.9. Coordinate RON aircrew requirements and AMC stage mission requirements, in the absence of AMC Stage Missions Managers, and alert aircrews as required.

1.1.8.9.1. Utilize the 5 EAMS Aircrew Cell Phone Usage Memorandum provided by COR. Ensure the responsible aircrew member is provided the informational memorandum, which also depicts receipt and return date; and, retain a signed copy on file for one (1) year.

1.1.8.9.1.1. Maintain, distribute, and account for aircrew cell phones, as required.

1.1.8.10. Communicate with aircraft via UHF/VHF radios to relay/obtain arrival information, limited to ETA (+/- schedule arrival time), maintenance status, Air Evacuation patient load, and any other operational information that will reduce ground time or enhance ground handling activities.

1.1.8.10.1. For security reasons do not request information relevant to DVs, passenger, or cargo; or, the estimated time of aircraft arrival.

1.1.8.10.2. Obtain the following information from AMC commercial airlift contract flights: mission number and Federal Aviation Administration (FAA) aircraft registration number (tail number).

1.1.8.11. Ensure contractor personnel are fully qualified to perform GDSS data inputs, updates, and retrievals; and, maintain technical knowledge of mission movement and execution procedures to facilitate mission adaptations and relevant communications via secure computer or phone.

1.1.8.11.1. Provide a GDSS Unit Program Account Manager.

1.1.8.11.2. Manage GDSS accounts. Relay information directly to the 618 TACC if a system degradation/outage occurs preventing local data input.

1.1.8.11.3. Comply with all security instructions concerning access, use, and maintenance of GDSS.

1.1.8.12. Perform flight-following processes IAW AMCI 10-202, Vol 6 except Chapter 2 and Chapter 4, paragraph 4.5.

1.1.8.12.1. Enter aircraft arrival messages into GDSS not later than (NLT) 15 minutes after aircraft block-in.

1.1.8.12.2. Enter mission advisory messages into GDSS immediately after it is known that the mission will not depart at scheduled departure time or delay start time. Advisory messages may be transmitted to relay any other pertinent information to down line stations.

1.1.8.12.3. Enter mission departure messages into GDSS NLT 15 minutes after aircraft departure.

1.1.8.12.4. Enter mission deviation messages into GDSS as soon as possible, but NLT 2 hours after a mission departs in delay.

1.1.8.12.4.1. Fully research the reason for deviation and selectively choose the deviation code which most accurately reflects the cause of mission deviation.

1.1.8.13.. Notify the COR immediately when mission requirements cannot be met.

1.1.8.14. Accomplish Operational Reports (OPREP-3) and Mission Reliability Reports IAW:

- - AFI 10-206 Chapter 1, paragraphs 1.1., 1.2., and 1.4.; Chapter 2, Chapter 3 except paragraph 3.7.
- AFI 10-206 AMC Sup Chapter 2, paragraphs 2.1.2.8, 2.1.2.9, 2.1.3, attachments 2, 3 and table A3.2.
- AMCI 10-202, Vol. 6 except Chapter 2 and Chapter 4, paragraph 4.5.,
- 521 AMOW reporting guidance, as required.

1.1.8.15. Develop Command and Control Controller Checklists to save life, protect resources, and rapidly disseminate time sensitive information based upon mission requirements.

1.1.8.15.1. Coordinate Command and Control Controller Checklists with COR prior to initial implementation.

1.1.8.15.2. Maintain required checklists, to include but not limited to the following: 1) Aircraft Emergency/Accident, 2) Weather Warning/Watch/Advisory, 3) Helping Hand/Covered Wagon, 4) Aircraft Anti-Hijack/Theft, 5) Hotel Conference, 6) Bomb Threat, 7) Recall, 7) Hazardous Cargo, 8) Attack/Alarm Condition, 9) Disaster Response, 10) Communications Outage, 11) Hazardous Substance Spill, 12) Aircraft Contamination, 13) Buffer Zone Violation, 14) Explosive Ordnance Disposal (EOD) Assistance, 15) Fire/Evacuation, 16) Overdue Aircraft, 17) Aircraft Divert, 18) Unusual Incident, 19) Runway Closure, 20) VIP Arrival/Departure, 21) Hostage Situation, 22) Civil Request for Military Assistance, 23) Border Violations, 24) Non-aircraft Ground Emergencies, 25) Security Forces (SF) Notification; Maintenance Status and Associated Aircraft Movements, and 26) Aircraft Laser Incident.

1.1.8.15.3. At a minimum, update checklists the first week in January and July each year and forward a copy to the COR.

1.1.9. Plan, select, sequence, and monitor each aircraft passenger, cargo and mail load IAW AMCI 24-101, Vol. 9, paragraphs 9. – 9.16.4. and GATES.

1.1.9.1. The contractor shall validate load plans IAW DOD 4500.9-R, Part III, Chapter 303, paragraph B.2.e.(4) and Figure 303-2.

1.1.9.2. Obtain passenger deviations when moving hazardous material IAW AMCI 24-101, Vol. 9, Attachment4.

1.1.10. Prepare billing documents for services to non-DoD aircraft IAW AMCI 24-101, Vol. 9, paragraphs 21. – 21.3.

1.1.10.1. Preparation of billing documents are not required for services rendered to non-DoD aircraft that are contracted by AMC on a planeload charter and/or aircraft that have a justifiable claim under other authorizations (i.e., joint-use agreement, treaty, cooperative military airlift agreement, non-AMC contract).

1.2. Aircraft Services: The contractor shall control and record movement of cargo and mail, provide cargo processing, special handling, and aircraft loading and unloading IAW:

- AMCI 24-101, Vol. 11, except paragraphs 4, 11 - 11.2., 11.2.2.-11.2.3.3, 17, 74, 76-79, 81, 83, and 84;
- Department of Defense (DOD) 4500.9-R, Part II, Chapter 203, Section C, paragraphs 5, 6, 7, and 8;
- DOD 4500.9-R, Part III, Chapter 303, Section B, paragraphs 2e(4), Section C, paragraphs C 5 d (1) (c), C 2 d (3) (a) and Figure 303-2;
- Appendix J, paragraph B;
- Appendix K;
- Appendix M, paragraphs C.3. and D;
- Appendix O;
- Appendix P;
- Appendix S, paragraph D;
- Appendix U, paragraphs D and E;
- Appendix V, paragraphs A and G-I;
- Appendix X;
- DOD 4515.13R, Chapter 7;
- AFMAN 24-204(I);
- HQ AMC/A4T policy, messages, memorandums, and directives;
- GATES.

The contractor shall:

1.2.1. Load and unload cargo on and off Government owned or contracted surface conveyances.

1.2.2. Provide technical assistance for preparation of hazardous materials marking and labeling IAW AFMAN 24-204(I), along with applicable intermediate changes and supplements. Inspect all hazardous material IAW AFMAN 24-204(I) before acceptance into the Defense Transportation System. Use the International Air Transportation Association (IATA) Dangerous Goods Regulation as applicable.

1.2.3. Coordinate storage availability and facilitate on-ward movement of originating cargo/mail with the Theater Distribution Center (TDC), Camp Arifjan, Kuwait, Defense Distribution Depot Kuwait, Southwest Asia (DDKS), Public Warehouse Company (PWC) Logistics Central Regional Supply Point (CRSP), or appropriate transportation control offices/representatives.

1.2.3.1. Process originating cargo/mail within six (6) hours of receipt or release from 'frustrated status'.

1.2.4. Coordinate expeditious transportation for terminating cargo/mail with the contractor or transportation office responsible for trucking cargo/mail. Provide Transportation Control Numbers (TCNs), weight, number of pallets, requiring onward transportation. Establish an agreed upon pickup time ensuring cargo/mail shipments are ready for pickup/release within six (6) hours after aircraft arrival (block time).

1.2.4.1. Ensure advanced notification is provided for perishable cargo, unusual shipments (i.e., extreme length, unusual shape, or excessive weight), when couriers need to accompany cargo, and hazardous cargo shipments need to be tendered separately.

1.2.4.2. Bulk processing. The majority of originating and terminating cargo shall be mass in-checked and processed. All originating cargo shall be properly in-checked, inspected, and processed. Terminating cargo shall be expeditiously released using truck manifest. Individual pallets and containers should not be broken-down and inventoried, unless there's reason for concern, (e.g. leaking container, documentation errors, etc.).

1.2.4.2.1. Build-up/break-down approximately 10 percent of all originating/terminating cargo and mail (12 month period, Oct through Sep). Approximately 90 percent of all cargo and mail is pre-built and movement ready prior to arriving at KWI.

1.2.4.2.2. Build-up and break-down multi-pallet trains, loose cargo, and mixed pallets, as required.

1.2.4.3. Notify COR immediately if cargo/mail is not picked-up/released at the agreed upon/coordinated time.

1.2.5. Provide storage and security for all cargo/mail shipments until properly released to receiving agencies.

1.2.6. Upon receipt of aircrew requests for fleet services, inform aircrews fleet services are available on a cash reimbursable basis only, and provide them with a cost estimate provided by a Kuwait International Airport fleet services vendor.

1.2.6.1. Coordinate aircrew fleet service requests with the Kuwait International Airport fleet services vendor.

1.2.7. Remove all trash from aircraft, other than those requesting fleet services from a Kuwait International Airport fleet services vendor and AMC Contracted Commercial Aircraft, IAW host country policies and agreements.

1.2.8. Develop a Joint Inspection (JI) program to ensure a sufficient number of contractor personnel are JI certified to fulfill the requirements of this Performance Work Statement (PWS). Accomplish JI IAW DOD 4500.9R Part III.

1.2.8.1. Validate load plans, cargo, and documentation, and load/offload all aircraft supporting deploying/redeploying forces.

1.2.8.1.1. Provide load teams to meet all aircraft services requirements unless the applicable Government unit/service has stated that Government load teams will be provided during mission coordination with the contractor.

1.2.8.2. Notify the deployed activity as applicable of frustrated cargo/equipment.

1.2.8.3. Provide movement requirements technical assistance to deploying/redeploying units when requested.

1.2.8.4. Transport deploying/redeploying cargo to/from the aircraft to designated staging areas or pre-coordinated on-ward transportation at KWI.

1.2.9. Escort persons to include but not limited to Foreign National (FN) truck drivers and consignees/consignors picking-up or delivering cargo/mail to/from the Staging Area outside of the Vehicle Search Area (VSA) and Entry Control Point (ECP)2/3, IAW 387 Expeditionary Support Squadron Instruction (ESPTSI) 31-102, Force Protection Escort Program.

1.2.9.1. Provide escort(s) when notified trucks are waiting at the Staging Area or when called by a consignee/consignor who has cleared the VSA and is waiting at the staging area or ECP 2/3.

1.2.9.2. Provide one (1) lead escort vehicle when escorting no more than four (4) trucks; and, one (1) lead and one (1) follow escort vehicle when escorting more than four (4) trucks.

1.2.10. Manage Theater Express (Commercial Tenders) Operations based on current HQ AMC A4T policy and execution guidance.

1.3. Passenger Services: The contractor shall provide a complete range of passenger and baggage services IAW:

- AMCI 24-101, Volume 14, except Section A paragraphs 1., 2.3, 2.4., 2.5, 2.6.,2.9., and 2.12.; Section B, paragraphs 3. and 19.; Section C, paragraph 22.17.; Section D, paragraph 26.2. and 26.4.; Section E, paragraph 35.4, 39.1, 40.1.; Section F paragraphs 48. - 55.; Section G, paragraphs 59 and 62; Section H paragraphs 64. - 66.; Section I, paragraphs, 70.7.3.1 and 73.; Section K
- DOD 4515.13-R, Chapters 2, 6, and 10;
- DOD 4500.54G;
- DOD 4500.9-R, Part III, Chapter 303, Section B, paragraph B.2.e.(4) and Figure 303-2, Appendix M, paragraphs C.3. and D; Appendix S, paragraph D; Appendix V, paragraph J;
- HQ AMC/A4T policy, messages, memorandums, and directives;
- GATES.

1.3.1. Remote passenger processing. The contractor shall:

1.3.1.1. Coordinate aircraft arrival/departure processes with all Troop Commanders, Transportation Representatives and remote locations (as applicable), ensuring updated information is provided to facilitate required process adjustments.

1.3.1.2. Develop a standard passenger list form and distribute the electronic format to remote Kuwait processing locations, to include but not limited to, Camp Arifjan and Ali Al Salem AB. This passenger list shall include the passenger's full name, social security number, rank, birth date, actual or interrogated passenger weight, number of baggage pieces checked, weight of checked and hand-carried baggage, emergency point of contact name and number, and Unit Line Number (ULN).

1.3.1.2.1. Ensure the electronic formatted passenger list communicates with GATES.

1.3.1.3. Coordinate delivery of the completed passenger list from remote processing locations based on the scheduled aircraft departure time.

1.3.1.4. Document the receipt time of the completed passenger list.

1.3.1.5. Via GATES or DD Form 2131 (Manual Passenger Manifest), process passengers and develop manifests from the passenger lists received from all remote locations.

1.3.1.6. Print boarding passes at remote locations via GATES through assigned printers if available.

1.3.1.7. Ensure collection of orders from the Troop Commander or Transportation Representative who have witnessed the anti-hijacking procedure (the same individual will also sign the anti-hijacking statement on the passenger manifest) prior to passengers enplaning.

1.3.1.7.1. Collect the appropriate fees and/or finance paperwork from the Transportation Representative prior to passengers enplaning.

1.3.1.8. Verify boarding manifest using passenger list.

1.3.1.8.1. Attach a copy of the passenger list with signed anti-hijacking statement to each manifest package.

1.3.2. The contractor shall process eligible embassy personnel and others who show up at the KWI Passenger Terminal (i.e., unattached TDY, etc.). The contractor shall:

1.3.2.1. Facilitate Space Available passenger sign up at KWI, to include but not limited to, receiving faxes which include leave documentation and verifying travel eligibility IAW current Central Command Space Available policies.

1.3.2.2. Contact the appropriate consulates, embassies, Government agencies, etc., to assist passengers who have visa or passport problems.

1.3.2.3. Provide in-transit emergency leave passengers transportation to the commercial side of airport or otherwise assist with expediting on-ward travel.

1.3.3. The contractor shall provide passengers transportation between the aircraft and passenger terminal; and, maintain the capability to transport a minimum of eighty (80) passengers at any one time to/from the aircraft; escort passengers to/from the aircraft to designated KWI staging areas or pre-coordinated on-ward transportation at KWI; adjust the mission sequence of events to facilitate an on-time aircraft departure.

1.3.3.1. The contractor shall coordinate passenger transportation and escort requirements with all Troop Commanders, Transportation Representatives and remote locations (as applicable).

1.3.4. The contractor shall escort passengers to/from outside the circle of safety for authorized ERO helicopter missions. The Government retains responsibility for the upload/download of these passengers.

1.3.5. The contractor shall, prior to admitting ticketed passengers, secure and accomplish a walk-through inspection of passenger departure holding area, removing all individuals other than exempt on-duty passenger service personnel or personnel directly involved with passenger terminal operations on a day-to-day basis, (e.g. customs agents), and report any unattended baggage or suspicious packages to the Security Forces (SF) Base Defense Operations Center (BDOC).

1.3.5.1. The Station Manager may exempt on-duty passenger service personnel or personnel directly involved with passenger terminal operations on a day-to-day basis from screening if authorized in writing. This exemption list must be kept to an absolute minimum and be available at the security checkpoint.

1.3.5.2. The contractor shall screen all individuals entering/re-entering the sterile passenger holding area (including Army Air Force Exchange Service (AAFES) Food Vendors) using screening equipment (e.g., magnetometers, trace explosive detection equipment, hand-held magnetometers).

1.3.6. The contractor shall ensure the AMC Commander's comment system is available to include: a current posted picture, ample supply of blank AMC Form 253 (Air Passenger Comments), and a locked receptacle. The contractor shall not accept the completed comment forms directly from passengers.

1.3.7. The contractor shall advertise the Interactive Customer Evaluation (ICE) System and distribute cards provided by the COR to each passenger when feasible, making them available where customer service is provided.

1.3.8. Baggage Services. The contractor shall:

1.3.8.1. Ensure contractor personnel are knowledgeable of hazardous materials/dangerous goods that are acceptable/unacceptable to be carried by passengers in carry-on baggage and in checked baggage.

1.3.8.2. Upload/download baggage conveyances/aircraft and transport baggage to/from aircraft; unless the applicable Troop Commander or Transportation Representative has stated baggage will be transported to/from the aircraft and teams will be provided to upload or download baggage, as applicable to unit moves under DOD 4500.9R.

1.3.8.2.1. Coordinate baggage deliveries to arrive at KWI based on established SOE checklist baggage upload requirements and the aircraft's scheduled departure time.

1.3.8.2.1.1. Reweigh baggage as required or upon the request of the airline representative to ensure the documented weights are accurate.

1.3.8.2.1.2. Separate bags destined for different locations and ensure they are clearly marked with the destination and flight or mission number, as appropriate.

1.3.8.2.2. Download and transport baggage from aircraft to the passenger terminal; and separate baggage by destination to facilitate baggage claim; or, download baggage from aircraft, separate by destination, and place in/on appropriate conveyances for designated locations.

1.3.8.3. Provide expeditious processing of mishandled baggage.

1.3.8.3.1. Coordinate receipt and processing of mishandled baggage documentation (i.e., AMC Form 134, Mishandled Baggage Report, boarding pass, baggage claim stub, appropriate description of baggage, etc.) with each remote location's transportation office.

1.3.9. Monitor passengers upon arrival at KWI. The contractor shall:

1.3.9.1. De-plane arriving passengers, relinquishing control to the U.S. Installation Transportation Office (ITO) or Foreign National Embassy representative.

1.3.9.2. De-plane and transport passengers to the passenger terminal when an ITO or Embassy representative is not present upon arrival.

1.3.9.2.1. Brief passengers of the requirement to remain in the passenger terminal until the Ali Al Salem Shuttle Bus arrives to transport them to the Life Support Activity (LSA) at Ali Al Salem, where they will be processed through immigrations.

1.3.9.3. Contact the SF BDOC if passengers depart the terminal at any other time.

1.4. Funds Handling. The contractor shall provide funds handling services IAW AMCI 24-101, Vol. 14, Section F, except paragraphs 48. - 55. The contractor shall:

1.4.1. Forward funds and applicable documentation to the COR the next business day.

1.4.1.1. Account for DD Forms 1131, Cash Collection Vouchers.

1.4.2. Develop and implement internal audit procedures.

1.5. Reports, Records, and Electronic Data Interchange: The contractor shall:

1.5.1 Prepare and submit the following reports within the time frames stated below or IAW the specified publication. A copy of all reports identified with an asterisk (*) shall be provided to the COR.

1.5.1.1. *Monthly Station Traffic Handling Report, RCS: HQ AMC-A4T (M&Q) 7107 IAW AMCI 24-101, Vol. 6, paragraph 17. Include total tons of thru-load cargo as well as Theater Express data to include but not limited to total number of aircraft, originating and terminating short tons, in the remarks.

1.5.1.2. *Daily Offshore Station On-Hand Report RCS: HQ AMC-A4T (AR) 7115 twice daily or as required, to facilitate on-ward movement of cargo and mail, to the Theater Air Movement Division and 618 TACC, IAW AMCI 24-101, Vol.6, paragraph 22.

1.5.1.3. Short , Lost, Cannot Locate, and Pilfered Shipment Report IAW AMCI 24-101, Vol. 6, paragraph 16.

1.5.1.4. Over Shipment Report IAW AMCI 24-101, Vol. 6, paragraph 15.

1.5.1.5. *AMC Key Asset and Equipment Report, RCS: HQ AMC-A43 (M) 8001 IAW AMCI 24-101, Vol. 6, paragraph 23. Provide a copy to the AFFOR A4 Pallet and Net Manager.

1.5.1.6. MHE mishap reporting shall be submitted to HQ AMC/A4TR at the following web site https://private.amc.af.mil/A4/conf/mhe_mishap/registration_form.asp. All K-loader mishap data must be submitted to HQ AMC/A4TR and 521st AMOW within 5 calendar days.

1.5.1.7. Mishandled Baggage Summary, (AMC Form 134a) IAW AMCI 24-101, Vol. 14, paragraphs 74.1 through 74.5.

1.5.1.8. *Aerospace Ground Equipment (AGE) Report. Email or fax to Scott AMC/A4-A4MJS by 1400Z every Monday. Report AGE status by National Stock Number (NSN), serial number and local field assigned number, date of inspection, type of inspection, and date due inspection.

1.5.1.9. Halverson/Tunner Report. Upload file to the AF Vehicle Management Neighborhood IAW AFI 23-302, paragraph 4.75.3.4., monthly NLT the 5th calendar day

1.5.1.10. OLVIMS Monthly Report. Email file to HQ AMC/A4RV, IAW AFCSM 24-1, Section 6 monthly NLT the 5th calendar day.

1.5.1.11. OLVIMS Quarterly Report, 1RAQ6T.DA1. Email file to HQ AMC/A4RV, IAW AFCSM 24-1, Figure 7-1, Para 7.1 through 7.3.6., quarterly NLT the 5th calendar day,

1.5.1.12. Logistics Installation Mission Support Enterprise View (LIMS EV) data IAW AFCENT policy messages, memorandums, and directives.

1.5.1.13. *Weekly KWI Operations Summary (OPSUM) Passenger/Cargo Report: By 0900Z every Monday. Provide OPSUM IAW 5 EAMS/CC policy, messages, memorandums, and directives to include but not limited to originating, terminating, thru-load, and re-handled aircraft, cargo (short-tons), and passenger data, for the previous week, Monday (0001Z) to Sunday (2359Z); forecast for projected aircraft arrivals/departures for the following week, Monday (0001Z) to Sunday (2359Z); and manpower data.

1.5.1.14. AFCENT Daily Pallet Backlog Report. Complete and forward IAW AFCENT and 5 EAMS/CC policy messages, memorandums, and directives.

1.5.2. The contractor shall create, maintain, dispose, and stage or archive Government-required records IAW AF Information Management System (AFRIMS), Records Disposition Schedule Table 24-01, 24-02, 24-03, AMCI 24-101, Vol. 6, paragraphs 10. through 10.4.2., and GATES. The contractor shall provide the original record or a reproducible copy of any such record within three (3) working days of receipt of the request. The contractor shall:

1.5.2.1. Perform post flight procedures within twenty-four (24) hours of aircraft departure.

1.5.2.2. Complete and file all flight transactions and related documentation within forty-eight (48) hours of aircraft departure.

1.5.2.3. Research disputed billing requests and forward one (1) copy of the movement documents to the requester within forty-eight (48) hours of receipt of the request.

1.5.2.4. Research documentation retained by the contractor and prepare reports (i.e., special account handling, duplicate bookings, cargo/passenger movement statistics, etc.) within forty-eight (48) hours of request. Maintain a copy of all research requests for a period of ninety (90) calendar days.

1.5.3. Audit and correct all errors and discrepancies within twenty-four (24) hours of discovery or notification.

1.6. Communications Management and Information Systems. The contractor shall interface with the installation Communications Squadron, as required, and manage the air terminal computer systems, provide systems and software maintenance, as well as prepare and monitor all requirements documents submitted for upgrades or repair of communication systems. The contractor shall ensure all Government provided operating systems, hardware and software updates are installed on all Government furnished computers in a timely manner.

1.6.1. GATES Work Station Area Security Officer (WASO), IAW GATES Manual. The contractor shall:

1.6.1.1. Provide a letter with the name of the GATES WASO and alternate(s) to the CO and COR fifteen (15) calendar days before the start of the contract. Submit an updated appointment letter as required.

1.6.1.2. Immediately request assistance from HQ AMC/A4TI for software and hardware related problems, and notify the COR of software and hardware related problems within forty-eight (48) hours of the request for assistance.

1.6.1.3. Establish manual-processing procedures and provide uninterrupted service to the customer when GATES functionality is lost.

1.6.1.3.1. Notify COR when a loss of GATES functionality occurs and cannot be restored within thirty (30) minutes.

1.6.1.3.2. Conduct a test of manual processing procedures periodically and document the results.

1.6.1.3.2.1. Update GATES in conjunction with manual processing and complete GATES updates prior to mission departure.

1.6.2. The contractor shall coordinate the turn-in, replacement, repair, and addition of computer systems hardware with COR.

1.6.2.1. The contractor shall pick-up/drop-off computers systems hardware at the Government Automated Data Processing Equipment distribution center at either KWI or Ali Al Salem AB, as required.

1.6.2.2. The contractor shall provide the COR an initial list of contractor personnel authorized to pickup/drop-off computer systems hardware at Ali Al Salem AB not later than the contract performance start date and provide an updated list within twenty-four (24) hours of the employment and/or termination of contractor personnel.

1.7. Government-Furnished Materials Handling Equipment (MHE) and Aerospace Ground Equipment (AGE) Operation, Maintenance, and Repair. The contractor shall receive, process, and prepare for shipment as well as operate, maintain, and repair all MHE and AGE listed in the PWS in accordance with existing technical orders (TO), instructions, and individual operational orders to ensure maximum availability and utilization. The contractor shall be responsible for identification, ordering, receipt, tracking, and installation of all parts required to maintain MHE and AGE. Any difficulty in acquiring required parts and instructions/manuals/regulations shall be brought to the immediate attention of the COR. The contractor shall:

1.7.1. Operate all MHE and AGE a minimum of once per month for the purpose of determining the operational and material condition.

1.7.1.1. Operate MHE and AGE IAW applicable TOs and Manufacturer Operating Instructions.

1.7.1.2. Perform operator inspections on all Government-furnished MHE using current inspection forms.

1.7.1.2.1. Place Aircraft K-Loaders out of service when a vehicle maintenance work-order has been opened for any maintenance which requires more than two (2) hours of labor or encompasses safe vehicle operation items,(i.e. lights, blinkers, brakes, etc.). The Aircraft K-loader shall remain out of service until fully operational.

1.7.1.3. Coordinate a MHE and AGE parking plan with the COR for vehicles and equipment while not in use. The plan shall provide maximum clearances between vehicle parking spaces IAW the applicable T.O.

1.7.1.4. Balance the use of K-loaders, spreading usage based on operating hours and mission requirements.

1.7.2. Establish and maintain an up-to-date inventory and control system for all MHE and AGE, to include but not limited to, spares, tools, repair materials, and consumables.

1.7.2.1. Ensure sufficient fuel, fluids, spares, tools, and repair materials are available at all times to ensure maximum availability and utilization.

1.7.2.2. Order 60K Tunner parts via the DRS Sustainment Systems Inc.(DRS-SSI) web site, except those items listed in the vehicle T.O. as common consumables.

1.7.2.3. Order 25K Halvorsen loader parts via the FMC Technology web site, except those items listed in the vehicle T.O. as common consumables.

1.7.2.4. To the maximum extent possible, utilize commercial resources for obtaining critical work stoppage repair parts/supplies that meet T.O. and Manufacturers data as applicable.

1.7.2.4.1. Coordinate with COR to determine whether replacement parts should be procured locally or provided by the Government.

1.7.2.5. Pick-up fluids, spares, tools, and repair materials from commercial vendors or Government supply distribution centers at Camp Arifjan and Ali Al Salem AB.

1.7.2.6. Take retrograde Tunner/Halvorsen parts to the Ali Al Salem AB supply distribution center and return them to DRS-SSI/FMC Technology, using a Government provided on-line supply account to complete the shipment documents.

1.7.2.7. The contractor shall provide the COR an initial list of contractor personnel authorized to pickup/drop-off items at Camp Arifjan and Ali Al Salem AB as well as use the Government online supply account not later than the contract performance start date and provide an updated list within twenty-four (24) hours of the employment and/or termination of contractor personnel.

1.7.3. Maintain the appearance of MHE and AGE. Cleaning and washing of MHE shall include their undercarriages.

1.7.4. Utilize the OLVIMS to account for maintenance and repair actions as well as collect relevant data (i.e. out of commission times and awaiting parts status, parts costs, operating hours, and fuel consumption). Monitor and report vehicle in-commission rates to the COR daily.

1.7.4.1. Report Vehicle Time Compliance Technical Order (TCTO), Materiel Deficiency Reports (MDRs), Service Bulletins, and one-time inspections (compliance/non-compliance) to Vehicle and Management Support Office (VEMSO).

1.7.5. Accomplish maintenance, repair, and reconstitution actions for powered/non-powered AGE systems IAW T.O./Manufacturer's Technical Manual as well as TCTOs, MDRs, Service Bulletins, and One-Time Inspections.

1.7.5.1. Account for AGE using either the Standard Base Supply System (SBSS) or as required by AMC/A4-A4MJS, and retain Maintenance Data records. Forward data to HQ AMC/A4-A4MJS, as required.

1.7.5.2. Document maintenance actions using an AFTO Form 244, Industrial and Support Equipment Record. The AFTO Form 244 shall be maintained on each piece of AGE.

1.7.5.2.1. Report AGE TCTO, MDRs, Service Bulletins, and One-time Inspections (compliance/non-compliance) to HQ AMC/A4-A4MJS.

1.7.5.2.2. Report AGE that becomes inoperable and beyond contractor repair capabilities to the COR.

1.7.5.3. Requisition, purchase, and track Mission Capability (MICAP) reportable end-items.

1.7.6. Accomplish scheduled and routine MHE and AGE maintenance to include but not limited to, oil and fluid replacement or exchanges; filters, battery, and light bulb replacement. This shall be included under the basic monthly service CLIN.

1.7.6.1. Accomplish reimbursable MHE and AGE repairs, excluding contractor labor costs which are included under the basic monthly service CLIN. Equipment will be turned in for repair within twelve (12) hours of becoming inoperative. Repairs that are estimated to exceed \$250.00 or 50% of the replacement value shall be reported to COR, and the contractor shall comply with repair or disposition instructions. All estimates and reimbursements for repairs performed require proof of service required or rendered to include invoices and receipts.

1.7.7. Inspect and lubricate heavy-duty highline docks once a month as required. This shall be included under the basic monthly service CLIN.

1.7.7.1. Accomplish reimbursable heavy-duty highline docks repairs, excluding contractor labor costs which are included under the basic monthly service CLIN. Repairs that are estimated to exceed \$250.00 or 50% of the replacement value shall be reported to COR, and the contractor shall comply with repair or disposition instructions. All estimates and reimbursements for repairs performed require proof of service required or rendered to include invoices and receipts.

1.7.8. Accomplish reimbursable 463L pallet scale calibration as required and coordinated with the COR.

1.8. Aircraft Ground Services. The contractor shall perform aircraft ground services IAW Air Force Occupational Safety and Health Standard (AFOSHSTD) 91-100, Chapter 2, Chapter 6, paragraph 6.4.10., and Attachment 7; T.O. 00-25-172, Section 3.11., Table 3; and, AFI 11-218, Chapter 2. The contractor shall:

1.8.1. Position/deposition, connect/disconnect, to/from the aircraft and operate, as required, aircraft ground power units, air starting units, air-conditioning units, crew stairs, safety pins, 150 lb. Halon fire bottles, chocks, and other support equipment as required.

1.8.2. Coordinate the periodic inspection, servicing, and replacement of 150 lb. Halon fire bottles.

1.8.3. Provide support for transient mission recovery team and mission support team members on-station to perform aircraft maintenance, to include but not limited to, downloading aircraft parts, repair equipment and tools.

1.8.4. Provide aircraft marshalling to include follow-me services, parking (block-in/block-out), chocking of aircraft, wingtip/tail clearance guards, and fire bottle clearance prior to aircraft taxi.

1.8.4.1. Coordinate and obtain installation Airfield Management approval for spinning of all aircraft larger than a C-130 on/off the parking spot. Reversing aircraft off the parking spot is prohibited. Ensure aircrews are instructed to use minimal power to avoid potential Foreign Object Damage (FOD).

1.8.5. Upon request from 387 AEG/OSF, coordinate daily sweeping requirements for the cargo ramp, aircraft parking spots, and taxi-way access points. Sweeping requirements are based on potential for aircraft Foreign Object Damage (FOD, aircraft arrivals/departures, and the aircraft parking plan. Planned sweeping should have no negative impact on mission requirements. Notify 387 AEG/OSF when areas require additional sweeping.

1.8.5.1. Perform visual inspection of the assigned aircraft parking apron prior to aircraft arrival and departure, physically removing FOD or notifying the 387 AEG/OSF when areas require additional sweeping.

1.8.6. Provide aircraft push-back and towing services in coordination with the aircraft's civilian or military maintenance representative, as required to re-position aircraft on the parking apron.

1.8.6.1. Provide all required wing-walkers and spotters. Aircraft braking operations will be conducted by the aircraft's civilian or military maintenance representative.

1.8.6.2. Provide aircraft towing services to/from designated Kuwait International Airport aircraft maintenance ground engine run-up parking spots using a Civil Aviation Authority approved aircraft towing service vendor on a reimbursable basis, to include costs for roundtrip towing services and use of the engine run-up area. The 387 AEG/FP will provide escorts within the perimeter of KWI for Civil Aviation Authority approved aircraft towing service vendors.

1.8.6.2.1. Provide wingtip/tail clearance guards at the airport aircraft maintenance ground engine run-up parking spot from the time the aircraft arrives at the engine run-up parking spot until the aircraft is blocked-in and from the time maintenance ground engine runs are completed and the aircraft departs the parking spot. Provide fireguards at the engine run-up parking spot from the time the aircraft arrives until it departs the parking spot.

1.8.7. Position, operate, and deposition baggage conveyors on an as available basis to support C-5 aircrew baggage loading/unloading. Note: aircrews are responsible for the actual loading/unloading of aircrew baggage as well as coordinating a baggage loading time.

1.9. Custodial and Grounds Maintenance Services. The contractor shall clean and maintain all Government Furnished Facilities (GFF) (except the passenger terminal, those spaces occupied by Government personnel, and the bathroom trailers) to include office space and adjoining areas at frequencies determined by the contractor to ensure these areas present a neat, clean, professional, and safe working environment. The contractor shall:

1.9.1. Clean the passenger tent and outside passenger holding area, assigned vehicle and equipment parking areas, and the originating and terminating pallet grid storage areas to ensure these areas are clean, free of debris, and present safe working environments.

1.9.1.1. Share equal responsibility with Government personnel for cleaning the joint-use vehicle maintenance bay and adjacent outside vehicle maintenance area.

1.9.1.2. Provide documentation, such as cleaning frequency schedule or quality control inspection sheets, to the Contracting Officer (CO) upon request.

1.10. Environmental, recycling, resource recovery, and pollution prevention programs.

1.10.1. Comply with installation and host nation environmental, recycling, resource recovery, and pollution prevention programs.

1.10.2. Manage and control hazardous materials/waste as well as ensure the proper storage of any hazardous material used by the contractor

1.10.3. Clean-up and properly dispose of hazardous materials/waste. This shall be included under the basic monthly service CLIN.

2. SERVICE DELIVERY SUMMARY. The Service Delivery Summary (SDS) represents the most important contract objectives and includes safety and security requirements, which are interwoven critical aspects of these objectives. The contractor is fully expected to comply with all Performance Work Statement (PWS) requirements; however, the Government's assessment of contractor performance will focus mainly on these objectives.

2.1. A critical nonconformance cannot be corrected and adversely affects the safety and/or security of personnel and/or resources; cannot be corrected without mission impact; or adversely affects another Government agency's ability to accomplish their mission.

2.2. Minor nonconformance - nonconformance which cannot be corrected but is not likely to materially reduce the usability of the services for their intended purpose.

Performance Objective	PWS Paragraph(s)	Performance Threshold
1. Facilitate on-time aircraft departure.	1. and 1.1.	No more than 3 delayed missions caused by the contractor each month.
2. Manage information and terminal resources required to receive, document, plan, and move passengers, cargo, and mail, ensuring maximum aircraft utilization.	1.1. thru 1.1.7.1. 1.1.10. thru 1.1.10.1.	No critical nonconformance and less than 7 minor nonconformances each month.
3. Provide Air Mobility Command and Control services.	1.1.8. thru 1.1.8.15.3.	No critical nonconformance and less than 9 minor nonconformances each month.
4. Plan, select, sequence, and monitor each aircraft passenger, cargo and mail load.	1.1.9. thru 1.1.9.2.	No critical nonconformance and less than 4 minor nonconformances each month.
5. Provide aircraft services.	1.2., 1.2.1., 1.2.3. thru 1.2.10..	No critical nonconformance and less than 10 minor nonconformances each month.
6. Inspection, processing, and movement of hazardous materials.	1.2 and 1.2.2.	Inspected, processed, and moved with 100% accuracy.
7. Provide a complete range of passenger processing and baggage services.	1.3. thru 1.3.9.3.	No critical nonconformance and less than 10 minor nonconformances each month.
8. Manage accurate and auditable records and reports.	1.5. thru 1.5.3.	No critical nonconformance and less than 6 minor nonconformances each month.
9. Operate, maintain, and repair all MHE and AGE.	1.7. thru 1.7.8..	No critical nonconformance and less than 9 minor nonconformances each month.
10. Provide aircraft ground services.	1.8. thru 1.8.7.	No critical nonconformance and less than 4 minor nonconformances each month.

3. GOVERNMENT-FURNISHED MATERIALS, EQUIPMENT, FACILITIES, SERVICES AND TRAINING.

3.1. Government-Furnished Materials. Government-Furnished Materials (GFM), Appendix C-1, will be provided to the contractor for the duration of the performance period of this contract. The contractor and COR shall jointly inventory the initial stock of GFM provided not later than five (5) calendar days before 1 October 2010. Any missing items shall be annotated on the inventory and the CO notified in writing. The contractor shall sign a receipt for all materials provided by the Government.

3.1.1. The contractor shall request additional materials by providing a written request to the COR at least sixty (60) calendar days before the required delivery date of the materials, if additional materials are authorized by the contract. At the conclusion of the contract, the contractor shall return all residual inventories to the Government.

3.2. Government-Furnished Equipment. Government-Furnished Equipment (GFE), Appendix C-2, will be provided to the contractor for the duration of the performance period of this contract. The contractor and COR shall jointly inventory GFE NLT five (5) calendar days before 1 October 2010; and annually thereafter NLT ten (10) calendar days before completion of the contract period, including any option periods. The contractor and the COR shall jointly determine the working order and condition of all equipment and document their findings on the inventory. The CO shall be notified in writing when equipment is missing or not in working order. The contractor shall sign a receipt for all equipment provided by the Government. In the event of disagreement between the contractor and the COR on the working order and condition of equipment, the disagreement shall be elevated to the CO.

3.2.1. The contractor shall submit requests for additional or replacement GFE to the COR. Such requests shall specify the reason for the replacement request. The contractor shall turn in GFE approved for replacement or repair.

3.3. Government-Furnished Facilities. Government-Furnished Facilities (GFF), Appendix C-3, have been inspected by the Government. The Government will correct hazards according to approved plans of abatement taking into account safety and health priorities should a hazard within a GFF be identified. The Government will provide dedicated Defense Switching Network (DSN) telephone lines and appropriate computer network connections.

3.3.1. The contractor shall furnish the CO and COR documentation describing, in detail, any modification requested before any modification of the GFF is performed by the contractor at their expense. No alterations to the facilities shall be made without specific written permission from the CO. The contractor shall return the GFF to the Government in the same condition as received, fair wear and tear and approved modifications excepted. GFF shall only be used in performance of this contract.

3.3.2. The contractor shall make sure contractor personnel practice utilities conservation to include water, electricity, and resources in all facilities as well as ensure that telephones are only used for "Official Government Business".

3.4. Government-Furnished Services. The following Government-Furnished Services will be provided to the contractor for the duration of the performance period of this contract.

3.4.1. Dining Facility. Includes pay-as-you-go daily meal services.

3.4.2. Disaster Preparedness. Includes operation of disaster preparedness programs and related services, equipment, and facility support for emergencies, contingencies, and wartime operations.

3.4.3. Environmental Compliance. Includes operation of installation recycling and resource recovery programs, pollution prevention programs, environmental compliance programs, and other programs aimed at management and control of hazardous materials/waste. This service does not include clean up and disposal of hazardous materials/waste.

3.4.4. Facility Maintenance and Minor Repair. Includes routine and cyclical preventive maintenance and minor repairs required to preserve or restore real property so it may be used for its designated purpose.

3.4.5. Fire Protection. Includes all normal services related to fire protection and fighting operations, alert service, and rescue operations. Also includes inspections for fire hazards, servicing of portable extinguishers, and related training programs.

3.4.6. Grounds Maintenance. Except as identified under PWS paragraphs 1.9. through 1.9.2.

3.4.7. Law Enforcement Services. Includes maintaining law and order.

3.4.8. Mail Service. Includes collecting, accepting, sorting, routing, and delivery of official mail to/from KWI. This does not include personal mail services.

3.4.9. Refuse Collection and Disposal. Includes collection and disposal of trash and waste materials; does not include the collection and disposal of hazardous materials/waste.

3.4.10. Safety Services. Includes operation of installation safety programs, educational support, and promotional efforts.

3.4.11. Telephone and Computer Services. Includes connectivity and maintenance of Government-furnished telephones and computers.

3.4.12. Test Control Officer. Qualified person who administers a test within a controlled environment located at Ali Al Salem AB and KWI.

3.5. Government-Provided Training.

3.5.1. Government personnel will provide initial familiarization training for up to thirty (30) contractor personnel at any one time, at the 437th Aerial Port Squadron, Charleston Air Force Base, SC, for up to thirty (30) days each, between 1 July and 30 September 2010. Government subject matter experts will be on-site at KWI twelve (12) hours per day, 6 days per week, for the first thirty (30) days of the first contract option period to facilitate contract performance transition. The contractor is fully responsible for providing adequate personnel, supervision, and any items and services necessary to perform ATGHS as defined in this PWS as of the contract performance period, beginning 1 October 2010. Training will include, but not be limited to, such things as documentation, cargo/mail/ in-check, processing, preparation for airlift, passenger/baggage processing, JI processes, aircraft loading/unloading, records and reports requirements, GATES, AMC operating procedures, coordination of aircraft movement and reporting, and care of vehicles, equipment and facilities.

3.5.2. Within seven (7) calendar days after the Post Award conference, the contractor shall designate in writing to the CO and COR contractor personnel performing as JI, hazardous materials inspectors, and/or load planners, and shall provide the CO and COR a current certificate of completion of the Transportation of Hazardous Materials Preparer's Course or the Air Transportation of Hazardous Materials Inspector Course. For those contractor personnel designated but not qualified or current, the Government will make available, throughout the term of the contract, required Hazardous Materials Inspector Course training to enable proper certification of contractor personnel identified as JI, hazardous materials inspectors and/or load planners. The course duration is five (5) academic days and is currently held at Lackland AFB, TX (scheduled to re-locate to Ft Lee, VA in the next 12-18 months) and may be held at other locations world-wide.

3.5.2.1. A sufficient number of contractor personnel shall complete via Web-based Training (WBT) the Air Transportation Hazardous Inspectors Course to maintain required certification to fulfill the requirements of the PWS for the duration of the contract. The COR will coordinate required course registration. Certification requirements include a final exam to be administered by a certified Test Control Officer. The exam date/time will be coordinated with the COR. The prerequisite for this course is successful completion of the in-residence Transportation of Hazardous Materials Preparer's Course or the Air Transportation of Hazardous Materials Inspector Course.

3.5.2.2. Contractor personnel shall satisfactorily complete hazardous material handler training IAW AFMAN 24-204(I) prior to the start of the first contract option period. The contractor shall designate hazardous materials handlers in writing to the CO and COR.

3.5.3. The contractor shall designate JI personnel in writing to the CO and COR. JI personnel will be provided Government training during the initial familiarization training period and annual training thereafter shall be conducted by the contractor's qualified JI Instructor, reference requirements Appendix C-4, Government Joint Inspector Training Requirements. The prerequisite for this course is successful completion of the in-residence Transportation of Hazardous Materials Preparer's Course or the Air Transportation of Hazardous Materials Inspector Course.

3.5.3.1. The contractor shall designate in writing to the CO personnel performing as JI Instructor(s). The Government will make available, throughout the term of the contract, the Joint Inspector Instructor Qualification (AMCJIIQ) course to facilitate on-sight management of the JI program requirements. The course duration is ten (10) academic days and is currently held at the Expeditionary Center, Ft Dix, NJ. The prerequisite for this course is current JI certification.

3.5.4. Within seven (7) calendar days after the Post Award conference, the contractor shall designate in writing to the CO and COR contractor personnel performing 60K loader maintenance and shall provide the CO and COR current certificate of completion of the Government Turner (60K loader) Maintenance Course. For those contractor personnel designated but not qualified or current, the Government will make available, throughout the term of the contract, required Turner Maintenance Course training to enable proper certification of contractor personnel identified as 60K loader mechanics. The in-residence course duration is ten (10) academic days and is currently held at several locations each year in the United States.

3.5.5. Within seven (7) calendar days after the Post Award conference, the contractor shall designate in writing to the CO and COR contractor personnel performing Command and Control (C2) functions and shall provide the CO and COR a current certificate of completion of the AMC C2 Course. For those contractor personnel designated but not qualified or current, the Government will make available, throughout the term of the contract, required AMC C2 Course training to enable proper certification of contractor personnel. The course duration is ten (10) academic days and is currently held at Scott AFB, IL.

3.5.5.1. Government personnel will provide initial C2 services familiarization training at KWI to contractor personnel for a period not to exceed the first thirty (30) days of the contract performance period, beginning 1 October 2010. During this period, the contractor is fully responsible for providing adequate personnel, supervision, and any items and services necessary to perform C2 services, as defined in this PWS.

3.5.5.1.1. Government personnel will provide PPR and NOTAM familiarization training on-site at KWI for up to a total of three (3) contractor personnel, one (1) at any one time, which will begin 20 Sep 10 and end no-later-than 8 Oct 10.

3.5.6. Within seven (7) calendar days after the Post Award conference, the contractor shall designate in writing to the CO and COR personnel performing as Aircraft Load Planners. The Government will provide AMC unique aircraft load planning training during initial familiarization training, IAW AMCI 24-101, Vol. 22, Attachment 5, paragraphs A5.1.2. through A5.1.18. The prerequisite for this course is successful completion of the in-residence Transportation of Hazardous Materials Preparer's Course or the Air Transportation of Hazardous Materials Inspector Course.

3.5.7. The contractor shall designate in writing to the CO and COR Tunner (60K loader) and 25K loader drivers who will be provided Government training during the initial familiarization training period and training thereafter shall be conducted by the contractor's K loader instructors.

3.5.8. The contractor shall designate in writing to the CO and COR records management, publications library management and, as required SBSS personnel, who will be provided Government training during the initial familiarization training period and training thereafter shall be conducted by the contractor.

3.5.9. The contractor shall designate in writing to the CO and COR OLVIMS personnel who will be provided Government training during the initial familiarization training period and the Government will make available, throughout the term of the contract, required OLVIMS Course training. The in-residence course duration is five (5) academic days and is currently held at several locations each year in the United States.

3.5.10. The Government will provide training to contractor personnel assigned as escorts IAW Installation Force Protection Escort Program.

3.5.11. Training requirements shall be coordinated with the CO and COR.

3.5.12. The Government will not charge an attendance fee for the Air Transportation of Hazardous Materials Inspector Course, Tunner (60K loader) Maintenance Course, or AMC C2 Course.

4. GENERAL INFORMATION: The contractor shall provide all technical support, personnel, supervision, equipment, tools, materials and other items and services, (except as specified within the contract as GFM, GFE, GFF, Government-Furnished Services, and Government-Furnished Training), as required, to perform ATGHS as defined in this PWS in support of the DoD Airlift System.

4.1. Contractor Personnel. The contractor shall provide a Station Manager and Alternate Station Manager(s) who shall be responsible for the performance of the work. The name of these persons shall be designated in writing to the CO prior to the first day of initial familiarization training.

4.1.1. The Station Manager/Alternate Station Manager(s) shall have full authority to act for the contractor on all contract matters relating to the daily operation of this contract.

4.1.2. A minimum of one (1) Station Manager or Alternate Station Manager shall be on site during hours of operation; and shall read, write, speak, and understand English in order to use technical manuals/references and communicate effectively.

4.1.2.1. The Station Manager or Alternate Station Manager shall, at a minimum, attend 5 EAMS staff meetings; and installation logistics, transportation, airfield operations, deployment, exercise, safety, and force protection meetings; as well as, operational coordination meetings at Camp Arifjan and Ali Al Salem AB.

4.1.2.2. The contractor shall meet with the CO, COR, and other Government personnel as required by the CO.

4.1.3. The contractor shall ensure key personnel are qualified for their positions. The contractor shall notify the CO and COR of the departure of any individual in a key position and identify their substitution or replacement within seven (7) working days.

4.1.4. The contractor shall ensure a sufficient number of contractor personnel retain, as applicable, current and valid certificates, identification cards, licenses, badges, and clearances prior to commencing performance and to fulfill the requirements of the PWS for the duration of the contract.

4.1.5. Contractor personnel shall present a uniformly neat and professional appearance while being easily recognizable as contractor personnel. Contractor personnel shall wear commercial airline equivalent clothing (appropriate for the specific functions performed), bearing the name of the company and person.

4.1.5.1. Contractor personnel may wear headgear approved by COR, which compliments their uniform appearance and meets minimum safety requirements.

4.1.6. All contractor personnel shall receive mandatory Government Furnished Smallpox and Anthrax vaccinations. Vaccinations will be administered at a military treatment facility or other DoD designated immunization location(s) in Kuwait.

4.1.6.1. Contractor personnel may receive the Smallpox and initial Anthrax vaccinations at Charleston AFB Immunization Clinic, as coordinated with the CO.

4.2. Hours of Operation. The contractor shall perform the services required under this contract to meet all mission requirements to include weekends and holidays, 365 days a year, 24 hours a day. The contractor shall provide the CO, COR, 618 TACC, and Airlift Control Centers with the means/information needed to contact the Station Manager or Alternate Station Manager(s) twenty-four (24) hours a day.

4.2.1. Force Augmentation. AMC reserves the right to insert personnel to augment contractor operations. The senior AMC representative, in coordination with the Station Manager or Alternate Station Manager, has overall management responsibility for prioritizing workload and resources. The contractor shall cooperate with augmentees and render any assistance necessary (as directed by the CO) to ensure there is no degradation of services.

4.3. Training. The contractor shall be responsible for all contractor personnel training, certification, and proficiency, unless otherwise specified in the contract; and, pay all costs incurred for training required by this PWS for the duration of the contract. The contractor shall:

4.3.1. Prior to performance under the contract, develop a Joint Inspection program to ensure a sufficient number of contractor personnel complete required JI certifications IAW PWS Appendix C-4, Government JI Training Requirements, to fulfill the requirements of this PWS for the duration of this contract.

4.3.2. Develop an aircraft load planners program to ensure a sufficient number of contractor personnel complete required training, IAW AMCI 24-101, Vol. 22, Attachment 5, paragraphs A5.1.2. through A5.1.18.

4.3.3. Develop a Tunner (60K loader) and 25K loader drivers program.

4.3.4. Provide the CO and COR a list, designating in writing, qualified personnel fulfilling the following PWS requirements: JI Instructors/Inspectors, Aircraft Load Planner Instructors/Aircraft Load Planners, Hazardous Materials Inspectors/Handlers, C2 Controllers, and Tunner (60K loader) and 25K loader Instructors/Drivers/Mechanics.

4.3.4.1. The contractor shall provide the COR an initial list of contractor personnel fulfilling these PWS requirements not later than the contract performance start date and provide an updated list within twenty-four (24) hours of the employment and/or termination of contractor personnel.

4.4. Quality Programs.

4.4.1. The contractor shall utilize their commercial quality control program and procedures to identify, prevent, and ensure non-recurrence of defective services.

4.4.2. When the contractor is augmented with military personnel, both parties will be working simultaneously toward the same performance objectives. When defects are noted, the cause will be evaluated. Only defects that are clearly the sole responsibility of contractor personnel will be documented as deficient contractor performance. The contractor shall not be held accountable for any defect if the responsibility cannot be readily determined.

4.5. Safety. The contractor shall comply with the latest applicable Air Force, AMC, and Installation regulations, instructions, policies, management plans, and requirements regarding personnel health, occupational/operational safety and airfield operations. The COR shall provide copies of publications not available on the web and updates as they become available. The contractor shall:

4.5.1. Ensure work performed does not expose personnel or property to hazards, risk of injury, or damage. The Government safety program manager may conduct periodic and no-notice visits to the contractor work site. Anyone may cease operations immediately if an unsafe act is observed, a dangerous situation is believed to exist, or established regulations, instructions, policies, management plans, and requirements are not being met.

4.5.1.2. Accomplish Concurrent Servicing Operations (CSO) IAW T.O. 00-25-172 Change Nov 09, paragraph 5.1. CSO are not required on Mobility Air Force (MAF)/Commercial carrier aircraft unless refueling/defueling with JP-4, loading/downloading munitions or explosives, or servicing Liquid Oxygen (LOX) while performing maintenance. Simultaneous servicing of fuel while loading passengers, cargo, performing maintenance, aircrew members performing inspections, or operating aircraft systems is considered to be a normal fuel servicing operation. Restrictions listed in T.O. 00-25-172 Change Nov 09 paragraphs 5.6 and 5.7a, e, and h apply during aircraft refueling.

4.5.1.2.1. Check-in with the 5 EAMS Aircraft Con-current Servicing Supervisor (CSS), receive and comply with CSS safety briefings prior to engaging in any required aircraft CSO.

4.5.1.2.2. Comply with all 5 EAMS CSS instructions during all CSO.

4.5.3. Wear approved headgear, with the chin strap in-place or tight fitting, on the flight-line in compliance with safety standards applicable to aircraft engine run-up/blast distances.

4.5.4. Maintain eye wash stations, hazardous clothing kits, and hazardous spill kits, and inspect each monthly or more frequently, as required.

4.5.5. Inspect GFF fire extinguishers and report unserviceable units to the COR.

4.5.6. Report hazardous situations or events which cannot be eliminated immediately to the COR, FD, and AMC Program Manager.

4.5.6.1. Deliver a written report within twelve (12) hours, which includes, at a minimum, the following: a) date and time, b) situation or event, c) personnel and resources involved or affected, and d) a narrative description.

4.5.7. In the event of an incident/accident involving personnel and/or property, notify the COR telephonically within thirty (30) minutes and provide them a synopsis of the incident.

4.5.7.1. Deliver a written incident/accident report to the COR within twenty-four (24) hours, which includes the following: a) date and time of occurrence, b) place of occurrence, c) a list of personnel directly involved, d) a narrative description of the incident/accident that includes a chronological order of the circumstances, and e) recommended steps to prevent future incidents of the same nature.

4.6. Security. The contractor shall comply with the applicable DoD, USAF, AMC, and Installation Instructions, regarding Operational, Physical, and Communications Security as well as the Security Escort and Anti-terrorism/Force Protection Programs.

4.6.1. The contractor shall participate in Random Anti-Terrorism Measure (RAM) activities to the best of their ability. The contractor shall not add additional staff to perform RAMs. The PWS airlift mission performance requirements take precedence over RAM activities.

4.6.2. The contractor shall ensure contractor personnel employed to perform contract requirements meet the following criteria: (a) be a U.S. citizen who possesses a valid U.S. passport and (b) have a successfully completed National Agency Check with Written Inquiries (NACI) or Secret Clearance on file. The contractor shall ensure contractor personnel: 1) obtain Common User Access Cards (CAC) prior to arrival at KWI, 2) obtain valid Flight-line Badge issued by the Installation Security Forces (SF), and 3) display their identification card(s) at all times, IAW all local security procedures.

4.6.2.1. The contractor shall ensure the Station Manager(s), Alternate Station Manager(s), and all AMCC personnel have a Secret Clearance.

4.6.2.2. The Government will coordinate the initial issue of required Common Access/Geneva Convention Identity Cards.

4.6.3 Contractor personnel who do not require access to classified material but will still work in support of this contract on the deliverables or who will require access to Non-Secure Internet Protocol Router Network (NIPRNET) applications and/or who will require Common Access Cards (CAC), shall successfully complete a NACI or suitable investigation meeting the NACI level or equivalent. Favorable NACI or equivalent investigation results shall be posted in the Joint Personnel Adjudication System (JPAS). Before a CAC or NIPRNET access is issued the NACI shall be opened and fingerprint and name check returned favorably. NACI submissions will be completed on the Standard Form (SF) 85P and submitted with fingerprint cards (FP 258) to USTRANSCOM Force Protection, Security Services Center (SSC) through the CO.

4.6.4. Upon contract award, the contractor shall submit all names of contractor personnel to the USTRANSCOM Security Services Center (SSC) for vetting through JPAS to ensure investigative and clearance requirements have been satisfied. This shall be completed before the Contract Officer Representative (COR) / Trusted Agent (TA) accesses the DoD Contract Verification System (CVS) and submits requests for issuance of Common Access Cards (CAC) to the contractor personnel. The contract personnel will be denied the ability to work in support of this PWS, if they do not have the required investigative or security clearance level, and their information will not be loaded into CVS.

4.6.5. Upon notification by the SSC that contract personnel meet the required investigative and clearance level, contractor personnel will be loaded in CVS for an expiration on their CAC for the base year, plus two option years, for a three year total, if the contract is fully funded. CAC's will only be loaded for the base contract or option year, if the contract is unfunded or funded on a yearly basis requiring recertification of funding only.

4.6.6. Upon completion of this contract or upon termination, all contractor personnel who possess CAC cards shall return these cards to the COR for turn-in. Contractor personnel who possess any security badges shall turn these badges to the appropriate Security Forces Office.

4.6.7. Contractor personnel shall be removed and barred from the worksite if the Government notifies the contractor that the employment or the continued employment of the individual is prejudicial to the interests or endangers the security of the United States of America to include but not limited to security deviations/incidents and credible derogatory information obtained on contractor personnel during the course of the contract period.

4.6.8. Non-Public Information. In performance of this contract, the contractor may obtain access to sensitive, non-public information. The contractor agrees (a) to use and protect such information from unauthorized disclosure in accordance with the FAR; (b) to use and disclose such information only for the purpose of performing this contract and to not use or disclose such information for any personal or commercial purpose; (c) to obtain permission of the CO before disclosing/discussing such information with a third party; (d) to return, upon Government request, any non-public, sensitive information no longer required for contractor performance; and (e) to advise the Government PM of any unauthorized release of such information. Upon request, the contractor shall have its employees assigned to this contract execute a non-disclosure agreement for delivery to the Government. The Government will require contractor personnel to sign a non-disclosure statement to protect non-public information of other contractors and/or the Government. This is also covered in the DD 254 for disclosure approvals authorities.

4.6.9. The Government may supplement the contractor's work force if NACIs or Secret Clearances are not received prior to the contract performance start date. The costs required to perform the services listed in the PWS shall be deducted from the contractor's monthly payment if any delays in receipt of NACIs or Secret Clearances are due to the contractor's late submission of requests or if an investigation reveals the contractor's designated personnel are determined not eligible for clearance.

4.6.10. NACIs or Secret Clearances required because of contractor personnel turnover shall not constitute an excuse for nonperformance of this contract. The costs for Government performance while contractor personnel are awaiting clearances shall be deducted from the contractor's monthly payment based on actual costs incurred.

4.6.11. The contractor shall provide the COR an initial list of contractor personnel which includes at a minimum the following information: name (last, first, middle initial), primary position title, level of investigation/security clearance as well as date of approval, and date of on-site employment and termination not later than the contract performance start date and provide an updated list within twenty-four (24) hours of the employment and/or termination of contractor personnel to include .

4.6.12. The contractor shall obtain Vehicle Flight-line Access Passes for all contractor vehicles transiting the base Flight-line Entry Control Points.

4.6.12.1. Flight-line Access Passes are not authorized for contractor personal vehicles, except for the Station Manager and Alternate Station Manager(s).

4.6.13. Contractor personnel assigned as escorts shall obtain an AF IMT 483, Certificate of Competency, identifying them as a trained escort.

4.6.14. Within 30 calendar days after contract start, all contractor personnel shall complete Antiterrorism Level I training, as required by DODI 2000.16. Newly hired personnel shall complete the Antiterrorism Level I Training within the first 30 calendar days of their employment. Refresher Antiterrorism Level I training shall be completed and documented annually thereafter. The training is provided at <https://atlevel1.dtic.mil/at/>.

4.6.14.1. The contractor shall provide the Antiterrorism Level I training certificate to the COR.

4.7. Publications and Forms. Publications and forms which apply to the PWS are listed in Appendix B. The Government, at the start of the contract, will provide forms as identified in Appendix B and hard copies of all publications, which are not available via internet web locations. The COR will provide these web sites and will forward supplements or amendments to listed publications and forms that are not available on these web sites. The contractor shall maintain an up to date publications library ensuring applicable supplements, amendments, policy messages, memorandums, and directives associated with listed publications are properly posted. The contractor shall be guided by these publications and use these forms to the extent necessary to accomplish requirements in this PWS.

4.7.1. Supplements, amendments, policy messages, memorandums, and directives associated with listed publications may be issued from any organizational level (DoD, AF, AMC, and TSA) during the life of the contract. The contractor shall immediately implement those changes that result in a decrease or no change in the contract price and notify the CO in writing of such change. The contractor shall provide a proposal for a reduction in contract price to the CO should a

decrease in contract price result. The contractor shall submit to the CO a price proposal within thirty (30) calendar days following receipt of the change by the contractor, before implementing any change which may result in an increase in contract price. The CO and the contractor shall negotiate the change into the contract. Failure of the contractor to submit a price proposal within thirty (30) calendar days following receipt of the change entitles the Government to performance according to such change at no increase in contract price (unless the time requirement is waived by the CO).

(NOTE: The CORs will perform Technical Order Distribution Administration, obtaining required Technical Orders and periodic amendments from the AI Udeid Technical Order Distribution Office; and will provide these to the contractor.)

4.8. Phase In/Out. The contractor shall be allowed access to the GFF to familiarize supervisors and key personnel with equipment, reporting, work scheduling, and procedures, after the Post Award Conference, prior to contract performance start date. Such access will not interfere with Government or contractor personnel. To preclude such interference, arrangements for access to the GFF shall be made with the COR.

4.8.1. The contractor shall provide an initial status of their equipment and personnel implementation/transition plans submitted with their proposal, at the Post Award Conference; and, provide weekly updates to the CO and Program Manager, to include but not limited to, progress, shortfalls, significant events, etc.

4.8.2. During the phase-in/out period, the contractor shall be fully responsible for PWS performance requirements and cooperate to the extent required to permit an orderly change over to the successor contractor.

4.9. Points of Contact. The Government will provide applicable phone numbers, addresses, etc. as referenced throughout the PWS.

APPENDIX A

DEFINITIONS

Aerospace Ground Equipment (AGE). AGE has two categories, powered and non-powered. Powered AGE is defined as portable engine or motor driven equipment used in servicing, handling, and maintaining weapon systems support or aircraft and equipment. These items include, but are not limited to, portable engine and motor driven equipment in the following categories: generator sets, air compressors, blowers, portable hydraulic test stands, air conditioners, ground heaters, light carts, air cycling machines, gas turbine compressors, self propelled bomb lifts, etc. Non-powered AGE is defined as portable servicing, handling, and maintenance equipment which is not a motor or engine driven (with the exception of small electric positioning motors). Non-powered AGE includes, but is not limited to, maintenance stands, platforms, aircraft jacks and tow bars, liquid or gaseous oxygen and nitrogen carts, hydraulic servicing parts.

Aircraft Classifications:

- Narrow-body Aircraft. Any combination of two (2) of the following aircraft equate to one (1) wide-body aircraft: B-200, B-727, B-737, B-757, C-9, C-20, C-21, C-22, C-26, C-35, C-37, C-40, C-43, DC-8, H-53, H60, Casa 212, C-130, KC-135, C-235, L-100, and P-3. Generally, a passenger airplane with a single aisle, a cargo airplane which can accommodate less than 20 type 463L cargo pallet loads, or a helicopter.

- Wide-body Aircraft. One of the following aircraft: C-5, C-17, DC-10, KC-10, AN-124, B-747, B-767, and L-1011. Generally, a passenger airplane with two or more aisles, or a cargo airplane that can accommodate 20 or more type 463L cargo pallet loads.

Allowable Cabin Load (ACL). The total load an aircraft can transport over a given distance taking into account weight and volume.

Block Time. Block out time is determined when the aircraft actually moves, not when the aircraft chocks are removed. Block in time is when the aircraft has come to a complete stop and wheels have been chocked.

Command and Control Function. This function provides the coordination link necessary to satisfy mission requirements through an arrangement of personnel, equipment, communications, facilities, and procedures employed by the contract manager in planning, directing, coordinating, and controlling operations in the accomplishment of the mission.

Contracting Officer (CO). The duly appointed Government agent authorized to award and/or administer contracts and performs the day-to-day administration of the contract. The CO is the only person authorized to contractually obligate the Government.

Contracting Officer Representative (COR). The Government personnel who perform(s) quality assurance functions for a contracted service.

Delay. The criteria for military and commercial aircraft differ:

- Commercial Aircraft. On departures, reportable deviations occur when the mission's actual block out time exceeds the delay start time by one minute or more.

- Military Aircraft. For home station originating departures, a reportable delay occurs when the mission departs more than fourteen (14) minutes after scheduled takeoff time. For other military aircraft departures, a reportable delay occurs when a mission exceeds its scheduled ground time or scheduled time of takeoff, whichever is later, by more than fourteen (14) minutes.

Functional Director (FD). Chief COR personnel, the individual who provides functional continuity and stability for the requirements of a contract.

Frustrated Cargo. Cargo which must be referred to the shipper services representative for correction of packaging and/or documentation discrepancies before further processing can occur.

Global Air Transportation Execution System (GATES). A computer system designed for use by air terminals to process and manifest passengers, cargo, and mail.

Ground Time. Period of time an aircraft is on the ground. Ground times for military and commercial aircraft differ. Military aircraft ground time is computed from landing to takeoff, while commercial aircraft is from block-in to block-out.

Quality Assurance. A planned and systematic pattern of all actions necessary to provide confidence that adequate technical requirements are established; products and services conform to established technical requirements; and satisfactory performance is achieved. For the purposes of this contract, quality assurance refers to actions by the Government.

Quality Control. Those actions taken by a contractor to control the production of outputs to ensure that they conform to the contract requirements.

Scheduled Departure Time. The published time at which an aircraft is scheduled to takeoff.

Test Control Officer. Qualified person who administers an Air Force test within a controlled environment.

Working Maximum on Ground (MOG). The air terminal's capability to sustain simultaneous servicing (physical activity at the aircraft or services en-route to and from the aircraft), excluding Aircraft Ground Services (reference paragraphs 1.8. through 1.8.7.), of a specific number and types of aircraft.

APPENDIX B
PUBLICATIONS AND FORMS

<u>Publication No.</u>	<u>Title</u>	<u>Date</u>
387 ESPTSI 31-102	Force Protection Escort Program	Current
AFCSM 24-1	AF Computer Systems Manual	Sep 97
AFI 11-218	Aircraft Operations and Movement on the Ground	May 05
AFI 10-206	Operational Reporting	Oct 08
AFI 10-206 AMC Supplement	Operational Reporting	Nov 09
AFI 13-213	Airfield Management	Jun 09
AFI 23-302	Vehicle Management	Oct 07
AFOSHSTD 91-100	Aircraft Flightline Ground Operations and Activities	May 98
AFMAN 24-204(I)	Preparing Hazardous Materials for Military Air Shipment	Sep 09
AMCI 10-202, V. 6	Mission Reliability Reporting System	Aug 04
AMCI 24-101, V. 6	Military Airlift Transportation - Transportation Documentation, Data, Records, and Reports	Aug 09
AMCI 24-101, V. 9	Air Terminal Operations Center	Nov 09
AMCI 24-101, V. 11	Cargo and Mail	Apr 06
AMCI 24-101, V. 11CL5	Load Team Chief Checklist	Jul 06
AMCI 24-101, V. 14	Military Airlift Passenger Service	Oct 09
AMCI 24-101, V. 22	Training Requirements for Aerial Port Ops	Aug 08
DOD 4500.54-G	Foreign Clearance Guide	Current
DOD 4515.13R	Air Transportation Eligibility	Apr 98
DOD 4500.9-R Part II	Cargo Movement	Jun 08
DOD 4500.9-R Part III	Mobility	Sep 07
DOD 4500.9-R-1 Part VI	Management and Control of Intermodal Containers and System 463-L Equipment	Sep 07
DODI 2000.16	DoD Antiterrorism Standards	Oct 06
DOD 5200.1-R	DoD Information Security Program	Jan 97
DOD 5200.2-R	DoD Personnel Security Program	Jan 87
DOD 5200.08-R	DoD Physical Security program	Apr 97
DOD 5220.-M	National Industrial Security Program	Feb 06
DODD 8500.1	Information Assurance (IA)	Oct 02
DODD 2000.12	DoD Antiterrorism (AT) Program	Oct 03
DODI 8500.2	Information Assurance (IA) Implementation	Feb 03
IATA	International Air Transport Association Dangerous Goods	Current

<u>Technical Manual No.</u>	<u>Title</u>	<u>Date</u>
36M2-3-45-1	Manufacturer's Data	Mar 08
36M2-3-45-11	Operation and Maintenance Instructions	Mar 08
36M2-3-45-4	Illustrated Parts List	Mar 08

<u>Technical Manual No.</u>	<u>Title</u>	<u>Date</u>
36M2-3-35-11	Operation and Operator Maintenance Instructions Truck, Aircraft Cargo Loading/Unloading 60,000 Pound Capacity Type A/S 32H-23	Jan 08

36M2-3-35-11CL-1	Checklist Operation and Operator Truck, Aircraft Cargo Loading/Unloading 60,000 Pound Capacity Type A/S 32H-23	Jan 08
36M2-3-35-12	Technical Manual Maintenance and Overhaul Instructions Truck, Aircraft Cargo Loading/Unloading 60,000 Pound Capacity	Jan 08
36M2-3-35-14	Technical Manual Illustrated Parts Breakdown Truck, Aircraft Cargo Loading/Unloading 60,000 Pound Capacity	Jan 08

<u>Technical Order No.</u>	<u>Title</u>	<u>Date</u>
00-5-1	AF Technical Order System	Oct 08
00-25-172B C17	Ground Servicing Aircraft and Static Bonding	Nov 09
35D33-2-3-1	463L Pallet Maintenance	Jan 96
35D33-2-2-2	463L Air Cargo Pallets CFACC OPREP-3 MOA DINS User Guide	Dec 86 Current Apr 03
1-1A-15	General Maintenance. Instructions for support equipment	Jan 08
2G-GTCP85-41-2	Power Gas Turbine Engine, Models GTCP85-180, -180(C), -180L	Sep 07
2G-GTCP85-44	Illustrated Parts Breakdown Gas Turbine Engine, Models GTCP85-180, -180L, -180	Oct 08
2G-GTCP85-46	Maintenance Instructions Pneumatic Shaft Powered Gas Turbine Engine, PN 380834, 831116, Model GTCP85-180/180L/180(C)	Nov 08
32-1-2	Use of Hand tools	Oct 07
32-1-101	Use and Care of Hand Tools and measuring Tools	Sep 07
33-1-6WC-1	Periodic Inspection Workcards Electrical System Loadbanks	May 08
33DA22-42-1	Instructional Manual Avtron Model K990 Portable Load Bank	Aug 04
34Y1-1-171	Instructional, Operation, Maintenance and Inspections – Air Compressors	Apr 08
34Y1-244-1	Operation, Maintenance & Repair Instructions Compressor Type MC-7	Aug 07
35-1-3	Corrosion Prevention, Painting and Marking of Support Equipment	Feb 08
35-1-4	Processing and Inspection of Support Equipment for Storage and Shipment	Nov 06
35-1-256WC-1	Service Inspection Workcards Powered AGE Equipment	Jul 08
35A2-1-1	General Inspections, Procedures, and Instructions for Hydraulic Jacks	Feb 07

<u>Technical Order No.</u>	<u>Title</u>	<u>Date</u>
35A2-2-66-3	Operation, Maintenance 35-Ton Axle Jack	Oct 85
35A2-2-94-3	Overhaul, Repair and Test Procedures Aircraft Hydraulic Jacks	Aug 06

35A2-5-28-11	Instructional Manual 35-TON Axle Jack,	Nov 02
35A4-2-3-11	Service and Repair Instructions Aircraft Maintenance Platform, Type B-2	Mar 08
35A4-2-3-14	Illustrated Parts Breakdown Aircraft Maintenance Platform, Type B-2	Jul 08
35A4-2-3-51	Service and Repair Instructions Aircraft Maintenance Platform, Type B-1	Mar 08
35A4-2-3-54	Illustrated Parts Breakdown Aircraft Maintenance Platform, Type B-1	Mar 08
35A4-2-5-1	Service and Repair Instructions Aircraft Maintenance Platform, Type B-4	Mar 08
35A4-2-5-4	Illustrated Parts Breakdown Aircraft Maintenance Platform, Type B-4	Sep 08
35A4-2-6-1	Service and Repair Instructions Aircraft Maintenance Platform, Type B-5	Jan 08
35A4-2-6-4	Illustrated Parts Breakdown Aircraft Maintenance Platform, Type B-5	Jan 06
35B5-18-11	Operation and Maintenance Instructions With Illustrated Parts Breakdown Towbar Nosewheel, Type MD-1,	Apr 06
35B5-23-1	Operation and Maintenance Instructions Aircraft Towbar Assembly (C-5)	Apr 07
35C2-3-372-11	Operational and Maintenance instructions Generator Set Engine Driven Model A/M32A-60A	Mar 08
35C2-3-372-3	Overhaul Instructions Generator Set Gas Turbine Type A/M32A-60B	Dec 03
35C2-3-372-4	Illustrated Parts Breakdown Generator Set, Gas Turbine, Type A/M32A-60B	Sep 08
35B5-35-1	Operation and Service instructions with with Illustrated Parts Breakdown Aircraft Towbar Assembly, (C-17)	Apr 07
35C2-3-469-11	Operation, Maintenance and Overhaul Instructions With Illustrated Parts Breakdown Generator Set Gas Turbine, Type A/M32A-60A	Mar 08
35C2-3-1-426WC-4-20-1	Periodic Inspection Workcards Engine Driven Generator Sets, A/M32A-86, A/M32A-60, A/M32A-103, B809	Jun 08
35C2-3-469-1	Operational and Maintenance instructions Generator Set Engine Driven Model A/M32A-86 AND 5359C/90G20,	Jan 07
35C2-3-469-2	Intermediate Field and Depot Maintenance Instructions Generator Set Diesel Engine Driven, Model A/M32-86	Mar 07
35C2-3-469-4	Intermediate Field and Depot Maintenance Repair Parts and Special Tools Generator Set Diesel Engine Driven, Model A/M32-86	Apr 06
35C2-3-469-11	Operational and Maintenance instructions Generator Set Engine Driven Model A/M32A-86A and A/M32A-86D	Jun 08

<u>Technical Order No.</u>	<u>Title</u>	<u>Date</u>
35C2-3-469-12	Intermediate Field and Depot Maintenance Instructions Generator Set Diesel Engine Driven, Model A/M32-86A, A/M32-86D	Aug 07
35C2-3-469-14	Intermediate Field and Depot Maintenance Repair Parts and Special Tools Generator Set Diesel Engine Driven, Model A/M32-86A and A/M32-86D	Jul 08
35C2-3-477-2	Organizational and Intermediate Maintenance Instructions with IPB 28.5 VDC Power Supply Assembly	Mar 08
35D12-2-1-101WC-1	Periodic Inspection Workcards Trailer Mounted Gas Turbine Pneumatic Power Units MA-1/A AND A/M32A-95	Jan 07
35D12-2-14-1	Operational and Maintenance Instructions Compressor, Gas Turbine, Trailer Mounted Type A/M32A-95	Aug 07
35D29-7-6-1	Operation and Maintenance Instructions Self Generating Nitrogen Servicing Cart (SGNSC)	Jul 08
35D29-7-6-4	Illustrated Parts Breakdown Self Generating Nitrogen Service Cart (SGNSC)	Aug 08
35D29-7-6-3	Overhaul Instructions Self Generating Nitrogen Service Cart (SGNSC)	Sep 07
35D29-7-6WC-1	Workcards, Periodic Inspection, Self Generating Nitrogen Servicing Cart	Jul 08
35E9-1-101WC-1	Periodic Inspection Workcards Trailer Mounted Air Conditioner, Engine Driven	Sep 07
35E9-11-71	Operational and Maintenance Instructions Air Conditioner, Model MA-3D	Aug 08
35E9-11-73	Field Maintenance and Overhaul Instructions Air Conditioner, Model MA-3D	Jun 07
35E9-11-74	Illustrated Parts Breakdown, Air Conditioner Model, MA-3D	Aug 08
35F5-5-11-66WC-1	Periodic/Annual Inspection Portable, Gasoline and Diesel Engine Driven Lighting Units Models NF-2 and NF-2D	Oct 08
35F5-5-20-1	Operational and Maintenance Instructions With Illustrated Parts Breakdown, Floodlight Trailer Mounted Type FL-1D	Aug 08
38-1-5	Processing and Inspection of Non-aircraft Diesel Engines, AGE and Vehicles For Storage and Shipment	Jun 08
38G1-79-3	Overhaul Instructions, Diesel Engine Model L634T	Jul 95
38G1-107-2	Service and Maintenance Instructions Diesel Engine, 71-Series In-Line	Nov 08
38G1-107-4	Illustrated Parts Breakdown, Detroit Diesel, 71 Series	Apr 06
38G1-112-3	Overhaul Instructions with Illustrated Parts Breakdown Diesel Engine, Model 4039T, Installed on MA-3D Air Conditioner	May 08

<u>Technical Order No.</u>	<u>Title</u>	<u>Date</u>
38G1-124-1	Operators Manual, Engine Diesel	
	(KUBOTA) Commercial Manual	Aug 00
38G1-127-1	Reference and Overhaul Instructions	
	with Illustrated Parts Breakdown	
	Diesel Engine for Self Generating	
	Nitrogen Servicing Cart (SGNSC)	Oct 08
42E1-1-1	Aviation Hose and Tube Manual	Jul 08

<u>Form No.</u>	<u>Title</u>	<u>Date</u>
AF Form 129	Tally In/Out	Jan 87
AF Form 1297	Temporary Issue Receipt	Aug 02
AF Form 4069	Tiedown Equipment Checklist	May 02
AF Form 4080	Load/Sequence Breakdown Worksheet	May 02
AFTO Form 244	Industrial and Support Equipment Record	Jan 07
*AMC Form 20 Series	Manual Baggage Tags	Current
*AMC Form 47	Report and Disposition of Unaccompanied	Current
	Passenger Baggage	
*AMC Form 57	AMC Expedited Baggage Tag	Current
*AMC Form 20 Series	Manual Baggage Tags	Dec 92
AMC Form 22	AMC Customer Survey	May 02
AMC Form 33	Report of Frustrated Cargo	May 02
*AMC Form 47	Report and Disposition of Unaccompanied	May 02
	Passenger Baggage	
*AMC Form 57	AMC Expedited Baggage Tag	Jun 92
AMC Form 56	Rehandled Workload	May 02
AMC Form 70	RUSH Baggage Manifest	May 02
AMC Form 77	Aircraft Ground Handling Record	Oct 94
AMC Form 82	Monthly Station Traffic Handling Report	Aug 02
AMC Form 108	Rehandled Passenger Workload	May 02
AMC Form 134	Mishandled Baggage Report	May 02
AMC Form 134a	Mishandled Baggage Summary	May 02
AMC Form 136	Baggage Mishandled Report File	May 02
*AMC Form 148-1	Boarding Pass/Ticket (Top Feed)	Jun 92
*AMC Form 148-2	Boarding Pass/Ticket	Jun 92
AMC Form 148G	Boarding Pass/Ticket (Side Feed)	Jun 99
AMC Form 214	Security Cage Log and Inventory	May 02
AMC Form 253	Air Passenger Comments	May 02
AMC Form 1015	HAZMAT Inspection and Acceptance Checklist	Mar 07
*DD Form 139	Pay Adjustment Authorization	May 53
*DD Form 1131	Cash Collection Voucher	Dec 03
*DD Form 1172-2	Application for DoD CAC DEERS Enrollment	Dec 07
DD Form 1384	Transportation Control Movement Document	Oct 00
	(TCMD)	
DD Form 1385	Cargo Manifest	Nov 78
*DD Form 1502	Frozen Medical Material Shipment	Apr 02
*DD Form 1502-1	Chilled Medical Material Shipment	Apr 02
*DD Form 1502-2	Limited Unrefrigerated Medical Material Shipment	Apr 02
DD Form 1907	Signature Tally Record	Nov 06
*DD Form 2131	Manual Passenger Manifest	Sep 05
DD Form 2133	Joint Airlift Inspection Record	Oct 98
DD Form 2775	Pallet Identifier	Sep 98

<u>Form No.</u>	<u>Title</u>	<u>Date</u>
*DD Form 2842	DoD Public Key Infrastructure Certificate of Acceptance and Acknowledgement of Responsibilities	Sep 02
(FD-258)	FBI Fingerprint Form	May 99
SF Form 361	Transportation Discrepancy Report	Jun 06
SF Form 364	Report of Discrepancy	Feb 80
U.S. Form # 17067	Gummy Back Tags (Baggage tag label)	
	*Cash Collection Control Voucher Log	
	ID Tags	

An asterisk (*) denotes those forms that will be provided by the Government.

APPENDIX C-1

GOVERNMENT FURNISHED MATERIALS

Government Provided Records. The Government will provide any applicable active and inactive records to the contractor. Upon termination of the contract all Government-furnished records will be returned to the Government.

Government Provided Forms. The Government will provide applicable forms as identified in Appendix B.

Consumables. The Government will provide:

- 1) plastic pallet covers, blocking/bracing/shoring wood, buffer boards, as required to build/block/brace cargo, mail, and baggage
- 2) disposable earplugs for passengers
- 3) boxes and tape for staging records
- 4) 463L pallet dunnage sized IAW T.O. 35D33-2-2-2, paragraph 2.7.b.
- 5) aircraft and GFE wheel chocks
- 6) tires for GFE
- 7) all consumables required to maintain two (2) Hazardous Spill Kits/Hazardous Clothing Kits
- 8) air-time for aircrew and Government provided cell phones (the contractor is not responsible for cell phone minutes used by the aircrew on the Government provided cell phone)
- 9) water and electricity for GFF
- 10) bottled drinking water
- 11) gasoline and diesel fuel for the GFE.

The contractor shall be responsible for safeguarding all Government-furnished materials and maintaining a sufficient stock level to meet station workload requirements.

The contractor shall be provided phone and computer services as well as utilities for contractor furnished stacked office trailers.

**APPENDIX C-2
GOVERNMENT FURNISHED EQUIPMENT**

Vehicle Maintenance / Transient Alert

<u>NAME/MODEL</u>	<u>QTY</u>	<u>SERIAL/STOCK NUMBER</u>	<u>COST/UNIT</u>
Tunner 60K Loader	9	01E00011 98E00058 01E00027 02E00021 02E00031 05E00025 05E00026 00E00039 99E00041	\$1,200,000.00
Injector Rack Gauge (Tunner Tool)	1	J-224882-385	\$63.00
Injector Timing Gauge (Tunner Tool)	1	J-34921	\$70.00
Spanner Nut Socket (Tunner Tool)	1	J-5345-12	\$87.00
Throttle Delay Gauge (Tunner Tool)	1	J-24872	\$470.00
Dearborn Protocol Adapter (Tunner Tool)	1	1A4G3-0724-0267x	\$527.00
Halverson 25K Loader	2	01E00219 03E00064	\$612,000.00
Halverson MSRP 624-4196	1	F33657-00-D0023-0007	\$182,900.00
A/M32A-86 Generator	8	DG21 DG22 DG23 DG25 DG26 DG43 DG24 DG52	\$33,905.54
A/M32A-'95 Air Cart	3	GT-53 GT-55 GT-3	\$145,686.54
A/M32A-60	2	TG01 TG02	\$310,000.00
B-1 Maintenance Stand	3	B-106 B-131 B-132	\$1,915.80
B-2 Maintenance Stand	3	B-204 B-219 B-224	\$5,110.86
B-4 Maintenance Stand	2	B-432 B-403	\$3,584.40
B-5 Maintenance Stand	6	B-502 B-505 B-529 B-523 B-526 B-554	\$3,605.00
Light Cart	29	LC04 LC01 FL02 FL04	\$12,000.00

		FL12	
		FL29	
		LC22	
		FL21	
		FL24	
		LC24	
		LC29	
		LC59	
		LC43	
		LC09	
		NF8D	
		NF8A	
		LC03	
		LC05	
		LC06	
		LC12	
		LC14	
		LC15	
		LC17	
		LC18	
		LC20	
Air Conditioner		AC31	\$50,040.99
Air Compressor	1	HP02	\$10,527.00
Marsh Stencil Machine Model R1	1	46349	\$1,200.00
35T Axle Jack	2	3A24	\$4,271.41
		AJ39	
C-17 Tow Bar	1	TB-80	\$12,560.00
C-5 Tow Bar	2	TB-01	\$22,433.40
		TB-22	
Universal Tow Bar	1	TB-09	\$2,880.91
Universal Tow Bar	2	TB-31	\$4,271.41
		TB-0007	
SGNSC (NITROGEN CART)	1	SG-02	\$35,000.00
40T Aircraft Jack	1	AJ65	\$16,645.00
135/141 Tow Bar	1	TB54	\$3,278.49
Load Bank Tester	1	SE37	\$13,544.50
ID# QCSE37			
Waterproof Pouches (MHE/AGE)	50	NSN 8105-00-190-9824	\$5.00
Radio, 6 Slot Charger	1		\$600.00
Tunner Maintenance Stands	4	T001	\$2227.00
		T002	
		T003	
		T004	
150lb Halon Fire Bottles	25		\$380.00
*Computer	5		\$800.00
*Monitors	5		\$200.00
Pressure Washer Trailer	1	Pump S/N: 2651246785	\$1,100.00
Tunner CHPMSK - 90 Kit 301-301	1	Box 1 of 4	\$176,061.00
Tunner CHPMSK - 90 Kit 301-301	1	Box 2 of 4	
Tunner CHPMSK- 90 Kit 301 301	1	Box 3 of 4	
Tunner CHPMSK-90 Kit 301-301	1	Box 3 of 4	
AF1WRENCHTD Tunner Tool	1	T6631	\$1,176.00
AF2WRENCHTD Tunner Tool	1	T6632	\$1,465.00
Deck Pitch Breakout Box	4	98752ASSY9581335-301	\$6,384.00
Tunner Tool 98752ASSY9581258-301	1	98752-9581259-1(Green)	\$1,225.00

Tunner Tool 98752ASSY9581258-301	1	98752-9581259-1(Silver)	\$1,225.00
Tunner Tool 98752ASSY9581261-301	1	98752-9581263-1	\$1,225.00
HP LaserJet 3005	1	CNCW6C19KB	\$550.00
HP LaserJet 1160	1	CNH1D76292	\$550.00
Aircraft Wheel Chocks	12 sets		\$128.00

ATOC / AMCC / Training and Ops Manger

<u>NAME/MODEL</u>	<u>QTY</u>	<u>SERIAL/STOCK NUMBER</u>	<u>COST/UNIT</u>
Sabre Flat Screen TV/LCT321BKA	1	X2J0706003619	\$1,400.00
Radio Air/Ground UHF	1	G3301	\$8,800.00
Radio Air/Ground VHF	1	G3308	\$8,800.00
Classified Shredder - GEHA Primo 2700	1	250045058	\$680.00
CISCO Systems IP Phone 7960 Series	1	INM091112RR	\$2,400.00
STE Phone L-3 Communication	1	STEA3000089310	\$4,200.00
Hamilton Classified Material	1	32701B	\$1,600.00
-2 Drawer Safe			
Aircrew Cell Phones	3		\$120.00
AMCC Cell Phones	2		\$120.00
PPR Cell Phone	1		\$120.00
World Clock	1	144656	\$339.00
*Computers	10		\$800.00
*Monitors	14		\$200.00
HP LaserJet 4200N	1	CNHX126278	\$200.00
HP LaserJet 3055 (fax/scan- copier/printer)	1	CNSKN54338	\$200.00
HP LaserJet 2300d	1	CNCDF71795	\$200.00
Radio, 6 Slot Charger	1		\$600.00
Radio Base Station	1		\$1,200.00
Safe Net, MyKotronx (Cryptocard)	1	209463	\$770.00
HP LaserJet 4350	1	CNHXF41719	\$200.00

Passenger Service

<u>NAME/MODEL</u>	<u>QTY</u>	<u>SERIAL/STOCK NUMBER</u>	<u>COST/UNIT</u>
Panasonic Flat Screen TV/TH-50PV70H	2	YQ80120068	\$1000.00
		YQ80120054	\$1000.00
Unclassified Shredder/Taros 50.20	1	81780.00539	\$350.00
Hasawi Sliding Door Refrigerator	2		\$880.00
Intermec Easy Coder PM4i Printers	4	05200500229	\$1000.00
		05200500211	
		05200500231	
		05200500225	
Walk-Through Metal Detector	1	SA654763	\$3,511.00
Rapiscan Model: Meter 200			
X-Ray Machine	1	70531N03	\$35,000
Model: RAP 522B			
Rapiscan Roller Table	1		\$388.00
Hand-Held Body Scanners	5	Heimann MH5	\$135.00
		Rapiscan Meter 28 S/N: 480178	
		Rapiscan Meter 28 S/N: 480179	
		Ranger Security Detector	
		Ranger Security Detector	

BIZERBA Pax Baggage Scale	2	2049186	\$1,250.00
		2049187	
Cell Phone	1		\$120.00
World Clock	1	144654	\$339.00
*Monitors	6		\$200.00
HP LaserJet M4345 MFP	1	CNBR6CM007	\$200.00
Motorola Base Station	1	761ABJ0019	\$1,200.00
IONSCANNER	1	400B 247	\$26,000.00
Barringer Instruments, Inc			
Model: 400B 12238			
IONSCANNER	1	10024905631	\$26,000.00
Itemiser3			
Ion Track Instrument			
*Computer	6		\$800.00

Special Category Lounge

NAME/MODEL	QTY	SERIAL/STOCK NUMBER	COST/UNIT
*Computer	1		\$800.00
*Monitor	1		\$200.00
Refrigerator, Wansa/ RD-WR4HM	1		\$660.00
42" HCT LCD TV/ HLD-42MA	1	080842HD00015(R)	\$1,275.00
Leather Reclining Chairs, Beige	2		\$550.00
Leather 3-Seater sofa, Black	3		\$1,800.00
Desk, 47 1/2", Cherry	1		\$2,750.00
Table, wood, 47"	1		\$1,875.00
Coffee Table, Cherry	1		\$525.00
Cabinet, 2-door, wood	1		\$825.00
TV Stand, 4-door, high gloss finish	1		\$375.00
Table Lamp, 24" w/ shade	1		\$85.00
Floor Lamp, 62" w/ shade	1		\$135.00
High-back Office Chair, Black	1		\$575.00
Metal Coat Rack	1		\$45.00
Floor Rug, 90"x 90"	1		\$750.00
Pictures, 46 1/2 x 35 1/2"	2		\$275.00

Special Handling

NAME/MODEL	QTY	SERIAL/STOCK NUMBER	COST/UNIT
SAVI Technology Docking Station	1	904090078	\$450.00
Echo Point Adapter Model: SDSA-654-01	1	0032	\$180.00
*Computers	3		\$800.00
*Monitors	3		\$200.00
Walk-In Refrigerator Unit	1	N/A	\$4,500
HP LaserJet P3005	1	CNFW6C918H	\$200.00
Large 2 Door Storage Locker	1		\$580.00
Computer Desk	3		\$711.00
3 Drawer File Cabinet	3		\$366.00
2 Door Storage Cabinet	1		\$443.00
2 Door Cabinet w/ hutch	1		\$204.00
2 Drawer File Cabinet	2		\$281.00
Chairs	3		\$250.00
Radio, 6 Slot Charger	1		\$600.00

Cargo Processing

NAME/MODEL	QTY	SERIAL/STOCK NUMBER	COST/UNIT
SAVI Technology Docking Station	1	903040154	\$450.00
Echo Point Adapter Model: SDSA-654-01	1	0031	\$180.00
Portable Scales Model MD400	5	7955	\$800.00
		9245	
		9247	
		9250	
		9249	
Portable Scale Model PT300	11	0305AA08803	\$1,200.00
		0305AA08802	
		0305AA08798	
		0305AA08800	
		0305AA08799	
		0305AA08804	
		0305AA08801	
		0305AA08797	
		0305AA08812	
		25083036	
		25084608	
Nine (9) Pallet Highline Dock	1		\$40,000.00
Five (5) Pallet Highline Dock	1		\$30,000.00
Six (6) Pallet Highline Dock	2		\$35,000.00
Pallet Stacker(s)	3		\$850.00
Rice Lake Weighing Systems	2	322632	\$1850.00
Platform Scales/IQ Plus 355CE		322636	
463L Pallets	50		\$925.00
463L Side Nets	100		\$138.00
463L Top Nets	50		\$138.00
MB-1 Chains	500		\$14.00
MB-1 Devices	300		\$128.00
MB-2 Chains	20		\$73.98
MB-2 Devices	20		\$253.04
Straps	100		\$15.00
463L Pallet Couplers	150		\$23.59
463L KC-10 Couplers	10		\$133.50
Cell Phone	1		\$120.00
*Computers	4		\$800.00
*Monitors	4		\$200.00
HP LaserJet P3005n	1	CNCW6C81S5	\$200.00
Universal Scale Chargers	4		\$33.50
Interconnecting Cables	9		\$28.00
Radio, 6 Slot Charger	1		\$600.00
Motorola Base Station	1		\$1,200.00
HP LaserJet 4350	1	CNHXF40666	\$225.00

Load Planning

<u>NAME/MODEL</u>	<u>QTY</u>	<u>SERIAL/STOCK NUMBER</u>	<u>COST/UNIT</u>
World Clock	1	144655	\$339.00
*Computers	2		\$800.00
*Monitors	2		\$200.00
HP LaserJet M3027	1	CNMNG15573	\$200.00
Shredder Unclassified/Fellowes C320	1	CRC38320	\$100.00
Cell Phone	1		\$120.00

Ramp

<u>NAME/MODEL</u>	<u>QTY</u>	<u>SERIAL/STOCK NUMBER</u>	<u>COST/UNIT</u>
Cell Phone	1		\$120.00
*Computers	2		\$800.00
*Monitors	2		\$200.00
Radio, 6 Slot Charger	1		\$600.00
Motorola Base Station	1	374AYJ0021	\$1,200.00
K-Loader Safety Harness	11	3KN13	\$197.24
6 Ft Lanyard	11	4RC64	\$28.50
GFE Wheel Chocks	11		

Data Records

<u>NAME/MODEL</u>	<u>QTY</u>	<u>SERIAL/STOCK NUMBER</u>	<u>COST/UNIT</u>
*Computers	3		\$800.00
*Monitors	3		\$200.00
HP LaserJet 4050	1	NL7R072287	\$225.00
Shredder, Unclassified/Taros 50.20	1	81780.00548	\$100.00
Shredder - GEHA Primo 2700	1	250007640	\$550.00
Cannon Scanner DR5010C	1	DD309434	\$200.00

Air Freight Manager

<u>NAME/MODEL</u>	<u>QTY</u>	<u>SERIAL/STOCK NUMBER</u>	<u>COST/UIT</u>
*Computers	2		\$800.00
*Monitors	2		\$200.00

Station Manager / Admin / HR

<u>NAME/MODEL</u>	<u>QTY</u>	<u>SERIAL/STOCK NUMBER</u>	<u>COST/UNIT</u>
*Monitors	4		\$200.00
HP LaserJet 1200	1	CNCK129363	\$200.00
HP LaserJet 2820	1	CNSN7DMG22	\$200.00
*Computers	4		\$800.00

Portable Radios

<u>NAME/MODEL</u>	<u>QTY</u>	<u>SERIAL/STOCK NUMBER</u>	<u>COST/UNIT</u>
Motorola	30	320CJT2057	\$4,200.00
		320CJT1664	
		320CJT2062	
		320CJT1670	
		320CJT1740	
		320CJT1731	
		320CJT1732	
		320CJT1733	
		276CJT0188	
		320CJT2065	
		320CJT1736	
		320CJT2061	
		320CJT2060	
		320CJT2058	
		320CJT2063	
		320CJT1669	
		320CJT1654	
		320CJT2059	
		320CJT1661	
		320CJT1739	
		320CJT1738	
		320CJT1735	
		320CJT1737	
		320CJT1734	
		276CJT0185	
		320CJT2056	
		320CJT1657	
		320CJT1662	
		320CJT1655	
		320CJT1663	
		320CJT1656	
		276CJT0179	
		320CJT2064	

MISCELLANEOUS

<u>NAME/MODEL</u>	<u>QTY</u>	<u>SERIAL/STOCK NUMBER</u>	<u>COST/UNIT</u>
Corner workstation with Straight workstations (ATOC)	2		\$750.00
Wrap-around workstation (Manager's Office)	1		\$1,275.00
Wrap-around workstation (Safety Office)	1		\$1,275.00
Wrap-around workstation (Training Office)	1		\$1,275.00

Desk 5'		
(Passenger Service Office)	3	\$275.00
Desks	4	\$235.00
Chairs	12	\$145.00
Portable A/C Units	2	\$300.00
3 Drawer File Cabinets	18	\$150.00
(Data Records)		

Notify the COR with-in twelve (12) hours should MHE, AGE, and communications become inoperable.

Notify the COR with-in twenty-four (24) hours should GFE become missing or inoperable.

Items marked with an asterisk (*) are listed on the Automatic Data Processing Equipment (ADPE) account by model and serial number.

Calibration of portable scales shall be coordinated with COR and accomplished by the Government.

The contractor shall maintain 463 L assets IAW T.O. 35D33-2-3-1, 463L Pallet Maintenance and T.O. 35D33-2-2-2, 463L Air Cargo Pallets.

The quantities of 463L pallets, side-nets, top-nets, tie-down chains, devices, straps, couplers, and dunnage (plastic/wood) quantities reflected in this appendix are established authorizations, rather than actual quantities on-hand, which may fluctuate on a day-to-day basis.

The contractor shall coordinate the redistribution of excess 463 L assets with COR.

The contractor shall provide aircrew cell phones to the AMC Stage Missions Managers, as required.

The Government will provide all contractor personnel with Chemical Warfare Gear as required. The contractor shall provide COR with contractor personnel requirements within their first week of on-site work.

APPENDIX C-3

GOVERNMENT FURNISHED FACILITIES

Square footage measurements are an approximation.

FACILITEIS	SQ FOOTAGE
ATOC (AM056) to include room #202	1,120
Data Records and Reports (AM002)	580
Vehicle Maintenance Bay in Hangar 4 (Joint-use area with Civil Engineers total 18,000 sq. ft.)	9,000
Vehicle/AGE Mx Office Trailer (AM033) (Trailer is provided but will not be replaced or repaired by the Government)	120
Work Trailer in Hangar 4 (AM031)	175
Secure Passenger Holding Area (SPHA)	
Passenger Lounge-Tent (AM022)	3,300
Passenger Processing Area	1,430
Passenger Lounge 1	530
Passenger Lounge 2	390
Special Category Lounge	500
Connex (Connex may be recalled by the Government upon coordination with the contractor)	160
Work Trailer, Ramp Services (AM034) (Trailer is provided but will not be replaced or repaired by the Government)	350
Scale Shed, Weigh Station (Shed is provided but will not be replaced or repaired by the Government)	110
Special Handling (Sun Shade 10)	3,240
Special Handling Office; Utilizes 2/3 of Trailer (AM015)	460
Latrine Trailers	
(Joint-use trailer Adjacent to Hanger 4)	500
(Joint-use trailer, Adjacent to SPHA)	500
Break-area Adjacent to AM)24/25	320

The contractor is provided fenced space adjacent to the SPHA, which can be secured and provide additional sterile passenger holding area to include a latrine trailer, AAFES food vendors, and smoking area. The contractor is also provided joint-use space adjacent to the vehicle maintenance bay and originating/terminating pallet grid storage areas (approximately 200-600 463L pallet total capacity), one (1) adjacent to the aircraft parking apron; and, one (1) no more than one (1) mile from Hangar 4.

The 387 AEG and 5 EAMS will coordinate with the contractor for use of the passenger lounge tent. The contractor shall inform them of any scheduling conflicts or concerns. Contract performance requirements will take precedence. The 387 AEG and 5 EAMS will clean and repair the facility before the contractor resumes responsibility.

The contractor will be provided space on KWI to locate a stacked office trailer, which may need to be moved or removed at the contractor's expense due to unforeseen circumstances beyond the Government's control.

APPENDIX C-4

- JI qualified personnel are grandfathered until their established Hazardous Materials Inspector/Preparers recertification date.

-- Successfully complete and maintain hazardous materials inspector or preparer qualifications IAW AFMAN 24-204(I), Preparing Hazardous Materials for Military Shipments.

-- Successfully complete several joint inspections under instructor supervision

-- JI qualified personnel shall be thoroughly familiar with the various publications and T.O. to ensure safety of flight, proper cargo configuration, and cargo loading procedures.

-- As a prerequisite, personnel shall complete as a minimum, the following Air Transportation, AMC Distributed Learning Service (ADLS) website (<https://amc.csd.disa.mil/kc/login/login.asp#>) lessons identified as "required".

- Personnel performing duties, as joint inspectors shall maintain currency after meeting the initial certification qualifications. Currency may be maintained by using training loads/chalks that include at least one vehicle or rolling stock with hazards, a multi-pallet train, and pallets. Whenever possible, actual loads shall be used for training. **NOTE:** Hazardous cargo may be simulated on training loads/chalks.

-- Successfully complete all ADLS lessons listed above.

- Successfully complete biennial classroom refresher training.

APPENDIX D-1

STATION WORKLOAD

This workload data reflects missions by aircraft type (one aircraft depicted below equates to either an arrival or departure; or, an aircraft which was re-handled), passengers and cargo/mail short tons. These workload estimates include fluctuations due to humanitarian relief and surges. The contractor shall maintain the ability to provide sustained ATGHS for a working Maximum on Ground (MOG) capability of four (4) wide-body aircraft or the equivalent thereof.

Aircraft Push-back/Towing: approximately 140 aircraft push-backs/tows are required monthly due to restricted aircraft parking or aircraft maintenance. This is included under the basic monthly service CLIN.

Engine Run Spot Towing: approximately one (1) tow is required monthly to the engine run spot. These services shall be invoiced under the reimbursable CLIN.

Type Aircraft	Jul 08	Aug	Sep	Oct	Nov	Dec	Jan 09	Feb	Mar	Apr	May	Jun
C5	24	32	28	45	45	28	26	16	21	26	26	32
C9	0	0	0	10	2	10	12	8	14	0	0	2
C17	54	27	34	77	55	36	48	49	52	72	46	104
C130	60	78	62	66	104	74	58	62	50	86	80	76
C141	0	0	0	0	0	0	0	0	0	0	0	0
KC10	0	0	0	0	0	2	2	0	0	0	4	0
KC135	0	0	0	0	0	2	0	0	0	2	0	0
Mil Other	66	108	75	64	92	68	48	56	139	137	186	84
B747	68	71	103	93	72	71	110	83	84	100	105	82
DC8	6	2	2	0	0	0	0	0	0	0	0	0
DC10	99	99	122	140	122	107	151	103	88	98	94	78
L1011	0	0	0	0	0	0	0	0	0	0	0	0
B757	38	28	36	40	40	30	53	24	22	23	20	18
B767	90	85	106	88	76	70	67	97	111	93	88	110
Civ Other	816	595	641	274	246	234	208	207	524	622	244	134
Departure and Arrivals Totals	1321	1125	1209	897	854	732	783	705	1105	1259	893	728
Passenger Totals	45311	56637	64453	63439	61395	56550	64749	55982	58733	56112	76432	49102
Originating	25447	24645	26217	37005	33720	31015	27037	30115	32014	23976	49567	24913
Terminating	19255	30658	36317	34594	26473	24670	35006	24657	25582	31477	24553	24189
Intransit	609	1334	1919	1840	1202	865	2706	1210	1137	659	2332	0
Cargo/Mail Totals	9851	9447	9174	10033	10834	6135	10985	10069	8287	9953	8641	7178
Originating	6106	6468	6195	6762	7356	4050	5547	7350	6253	7122	6738	4457
Terminating	3745	3759	2979	3271	3478	2085	5438	2719	2034	2831	1903	2721
Intransit	0	0	0	0	0	0	0	0	0	0	0	0

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

Introduction

CAV International, Inc. is pleased to provide Air Mobility Command (AMC) with Part III of our offer, CAV's Technical Proposal to perform Air Terminal and Ground Handling Services at Kuwait International Airport/Abdullah Al Mubarak Airbase, Kuwait. Part III consists of this Introduction, our Staffing Plan, and our Implementation Plan.

Perhaps the most important aspect of CAV's Staffing Plan is that we already have a fully qualified workforce in place. Our plan includes the qualifications and experience levels that we will demand of key management and supervisory personnel, as well as short biographies of the individuals currently filling those critical positions...and which exceed even our own stringent position requirements.

CAV's Staffing Plan ensures our ability to meet all contract requirements, in particular the ability to execute a working MOG of 4 wide-body aircraft or equivalent, 24 x 7 x 365. As the incumbent contractor, CAV has a keen understanding of what it takes to meet all mission requirements. This understanding significantly mitigates the risk to the government inherent in any transition. We will describe in detail how we will maintain our fully qualified workforce within the Kuwaiti environment.

We will illustrate what it will take (what we will do) to meet all operating requirements. The working MOG of 4 wide-body aircraft or equivalent largely drives the staffing levels. Bidders without regard for, or understanding of, the magnitude and mission essential nature of this work will attempt to cut corners. As the incumbent, CAV International maintains a deep and clear appreciation of these realities, an understanding which underlies all aspects of our response to this solicitation.

Success for both CAV International and AMC in this endeavor requires adherence to the following principles, which in turn greatly enhance the probability of success and reduce risk on the Kuwait ATGHS contract;

- Recruit, hire, and retain a fully qualified workforce sufficient to meet mission demands
- Maintain the current qualified workforce with a competitive benefits package
- Provide the proper types and quantities of Contractor Furnished Equipment
- Ensure personnel and equipment remain on-site at contract start to maintain efficient operations
- Provide the necessary personnel support services and Quality of Life for our employees within Kuwait
- Continue to improve our on-site workforce skill sets with process improvement training throughout the contract duration

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

- Select the best possible Kuwaiti Sponsor for continued in-country operations support.

Regarding the above principles;

- Retaining the best qualified personnel, particularly in the senior management team, is always a key goal. CAV International has done this with our top management in retaining (b)(6) and (b)(6) (b)(6) towards this effort. Our other remaining "key personnel" (b)(6) (b)(6) and (b)(6) reflect our policy of hiring only highly qualified management. There is no substitute for depth and breadth of successful experience. We will apply this principle each and every time we hire a replacement.
- Our pay and benefits package is comparable to and competitive with many other DOD contractors in Kuwait. Attempting to match every contractor's salary and benefit package in Kuwait would drive pricing to an exorbitant level, so we have attempted to find a balance within the competitive employment arena. We will not risk abnormally high attrition rates on this mission essential contract, yet at the same time we remain good stewards of the U.S. taxpayer's money.
- We provide a comprehensive array of critical CFE that is brand new or recently overhauled. Our on-site equipment is sufficient to handle the current MOG of 6, and is more than ample to meet the new requirements. This eliminates the risk of another contractor needing to purchase and ship equipment to Kuwait during transition. We have lived through the vagaries of 3-5 month build times, shipping availability, and moving equipment through Kuwaiti Customs, all of which represent significant challenges for those unfamiliar with "business in Kuwait".
- Our Implementation Plan requires minimal to no effort as our complete operations are in-place. We have no need to mobilize personnel or ship in equipment. CAV is fully capable of performing on day one with no required government training or assistance. All key elements of the solicitation are taken into account. There will be no contract start up turmoil or risk. Additionally, CAV commits to a "zero cost" transition, avoiding the transition cost to the Government of over \$600K.
- Management's focus should center on the mission at-hand, with minimal distraction from everyday administrative issues such as housing, transportation, or normalization status. Our sponsor is (b)(4) the pre-eminent sponsor of thousands of DOD contractors in Kuwait (currently sponsoring ITT and AECOM - Combat Support Associates at Camp Arifjan). With a complete support services department, they handle all housing, transportation, and normalization issues on our behalf, freeing management to focus on the Air Terminal mission. This is a real advantage to CAV and value to

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

the Government. (b)(4) is the pre-eminent sponsor for DOD contractors in Kuwait and clearly understands that their performance enhances our performance, and ultimately the level of service received by the Government.

- Our Training Plan incorporates the requirements of the solicitation. We use a "train-the-trainer" philosophy to maintain internal capability to keep a fully trained workforce, as well as an aggressive cross-training program to ensure flexibility in our workforce. We maintain a Joint Inspection program and have two fully qualified instructors on-site. Our dedicated Quality Assurance/Training Manager provides in-house capability, eliminating the need for initial or familiarization training by the Government, a significant and distinct benefit to the Government.

This demanding, high visibility contract requires an extremely low risk contractor. To that end, we have positioned our company to be exactly that. Early in 2009, (b)(4) made a substantial investment in CAV, purchasing a majority share of the company. This important investment ensures our financial stability and supports expanding operations around the world. CAV International operates in close concert with our new Corporate Parent. (b)(4) brings a wide range of experience in aviation and airport services, particularly regarding its previous ownership of (b)(4) and its world class status as an air terminal services provider to commercial entities across the globe. The corporate history of (b)(4) is available at [www.\(b\)\(4\).com](http://www.(b)(4).com).

The majority institutional shareholder and lead investor of (b)(4) is (b)(4) a large private equity investment company capable of supporting all of CAV's growth requirements in the coming years ([www.\(b\)\(4\).com](http://www.(b)(4).com)). These new parent company aspects lend considerable competitive advantage and financial strength to CAV International, thereby lowering our risk profile in handling the operations in Kuwait. The bottom line is that since beginning the Kuwait contract in 2006, CAV has continued to strengthen our operations in Kuwait and expand our capability to support USTRANSCOM/AMC worldwide.

To recap, CAV International will provide in this section a plan that ensures the Government of a low-risk, best value solution to the requirements of the solicitation. We are in-place, trained, and capable of retaining a fully qualified workforce throughout the term of this contract. The expertise and experience of our corporate staff and on-site management team reflect our approach to only hiring the best. Our seasoned management team is a direct benefit to the Government. We will have a "right-sized" staffing plan that will truly be able to meet the solicitation requirement of four (4) wide-body aircraft or equivalent, 24 X 7. CAV International is fully cognizant of the theater unique challenges of the Kuwait contract. CAV has been in the lead on such issues as Tenders, NAC clearances, CAC issuance, and CVS requirements, as well as evolving issues with host Group 387 AEG. CAV is prepared to continue to shoulder the responsibility for all terminal operations, and we look forward to the future challenges.

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

STAFFING PLAN

Introduction – This section of our Technical Proposal provides the Government with details of our Staffing Plan to ensure that we accomplish all requirements of the PWS, and in particular that we meet the requirements of the 24 X 7 MOG of 4 or the equivalent. Following this introduction to our Staffing Plan we provide an Organizational Staffing Chart depicting the staffing we will have in-place for each organizational element as well as a Functional Chart illustrating our expected Work Breakdown Structure (WBS) for all requirements of the contract. Both charts reflect the organizational elements of our workforce. The Functional Chart shows which elements of our organization perform each task while the Organizational Staffing Chart indicates the quantity and types of personnel assigned for each 12-hour shift, from executive management, through first line supervisors, down to the technicians doing the work.

Our corporate leadership team, Carroll Vaughan as CEO and Bill McLendon as COO, bring many decades of operations management to bear, and can direct the full resources of our parent company . (b)(4) . to continuously improve operations in Kuwait, as we have proven in 2009.

We do not have any part-time positions and we are not subcontracting any of the PWS requirements, so no subcontractor interfaces (or interface issues) exist or are required. All levels of supervision and management are clearly depicted on the Staffing Chart, from first line supervision to the Contract (Station) Manager. Each major organizational branch has a dedicated Manager, as well as a Shift Supervisor for each 12-hour shift.

Our Management and Supervision staffing levels have been structured to reflect our dedicated responsibility for all terminal operations, allowing us to focus on the missions at hand (cargo, passengers, etc.) while retaining the ability to communicate, coordinate, or meet with other agencies on critical issues. For example, if the Contract (Station) Manager has to focus on the missions of the day, he will not have sufficient time to interface with 5th EAMS, Camp Arifjan, Ali Al Salem, and others. This complete structure adds costs, but benefits the Government in that CAV International remains self-sustaining on this contract.

Our dedicated Quality Control/Training Manager provides added value, and ensures focus on Quality and Training/Certification requirements while not diverting the attention of supervisors off important Flightline activities.

We also have a full-time Safety Officer reporting directly to the Contract (Station) Manager. This individual provides "eyes on" observation of Flightline activities, work processes, and all procedures impacting contract Safety.

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

These added positions will report directly to the Contract (Station) Manager while having a functional interface with the CAV International Director of Operations should there be locally unresolved Quality or Safety issues.

Our ADPE Technician in the Program Management Office will add additional and, as our experience tells us, very necessary support to an area that will receive limited on-site Government support in the future.

Following the two major organizational charts, we provide;

- Qualifications and experience level proposed for all management/supervisory positions by position title.
- Insight into the staffing and operations of our Project Management Office and the four major operational branches. Our understanding and approach in these areas are the foundation of our staffing levels and mix of skill sets.
 - Program Management Office
 - AMCC Branch
 - Aircraft Services Branch
 - Passenger Services Branch
 - Aircraft Ground Services Branch
- ~~Next—we provide~~ a training matrix that illustrates our estimates for both Government and CAV International provided training, and how we will meet training and certification requirements.
- Finally, we offer our conclusions and the benefits of our Staffing Plan.

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

Organizational Staffing Chart - CAV International has staffed its organization for success. All levels of staffing are clearly depicted for each of our 12-hour shifts. The Aircraft Services Branch maintains the ability to staff 6 load teams per shift to work a MOG of 4 Wide-body A/C or equivalent 24/7.

Project Management Office	Shift 1	Shift 2
Contract Manager	0.5	0.5
Operations Manager (ACM)	1	1
Bus/HR Manager	1	
Admin Specialist	1	1
Quality & Training Manager	1	
ADPE Technician	1	
Safety Officer	1	
Shift Totals	6.5	2.5
Branch Total		9

Total Project Staffing	Shift 1	Shift 2	Total
Project Management Office	6.5	2.5	9
AMCC Branch	9.5	9.5	19
A/C Ground Services Branch	15.5	6.5	22
Passenger Services Branch	7.5	7.5	15
A/C Services Branch	43.5	39.5	83
Project Total	82.5	65.5	148

AMCC Branch	Shift 1	Shift 2
AMCC/ATOC Manager	0.5	0.5
ATOC/AMCC Supervisor	1	1
C2IPS Specialist	2	2
Ramp Coordinator	1	1
PPR Coordinator	1	1
Cape Forecaster	1	1
I/O Flight Coordinator	2	2
Records Specialist	1	1
Shift Totals	9.5	9.5
Branch Total		19

A/C Services Branch	Shift 1	Shift 2
Aircraft Svcs Manager	0.5	0.5
Aircraft Svcs Supervisor	1	1
Lead, Special Handling	1	
Special Handling	2	2
Lead, Load Planner	1	
Load Planner	2	2
Cargo Processing Lead	1	
Cargo Processing	3	2
Material Expediter-Tenders	1	1
Escort Supervisor	1	1
Load Team Lead	6	6
Load Team Specialist	24	24
Shift Totals	43.5	39.5
Branch Total		83

A/C Ground Services Branch	Shift 1	Shift 2
A/C Ground Services Manager	0.5	0.5
Maint Supervisor (TA)	1	1
Trans Alert (FAA A&P)	3	3
Maintenance Supervisor	1	
Supply/OLVIMS	2	
CFE Mechanic	2	
AGE (60K) Mechanic	3	1
MHE (60K) Mechanic	3	1
Shift Totals	15.5	6.5
Branch Total		22

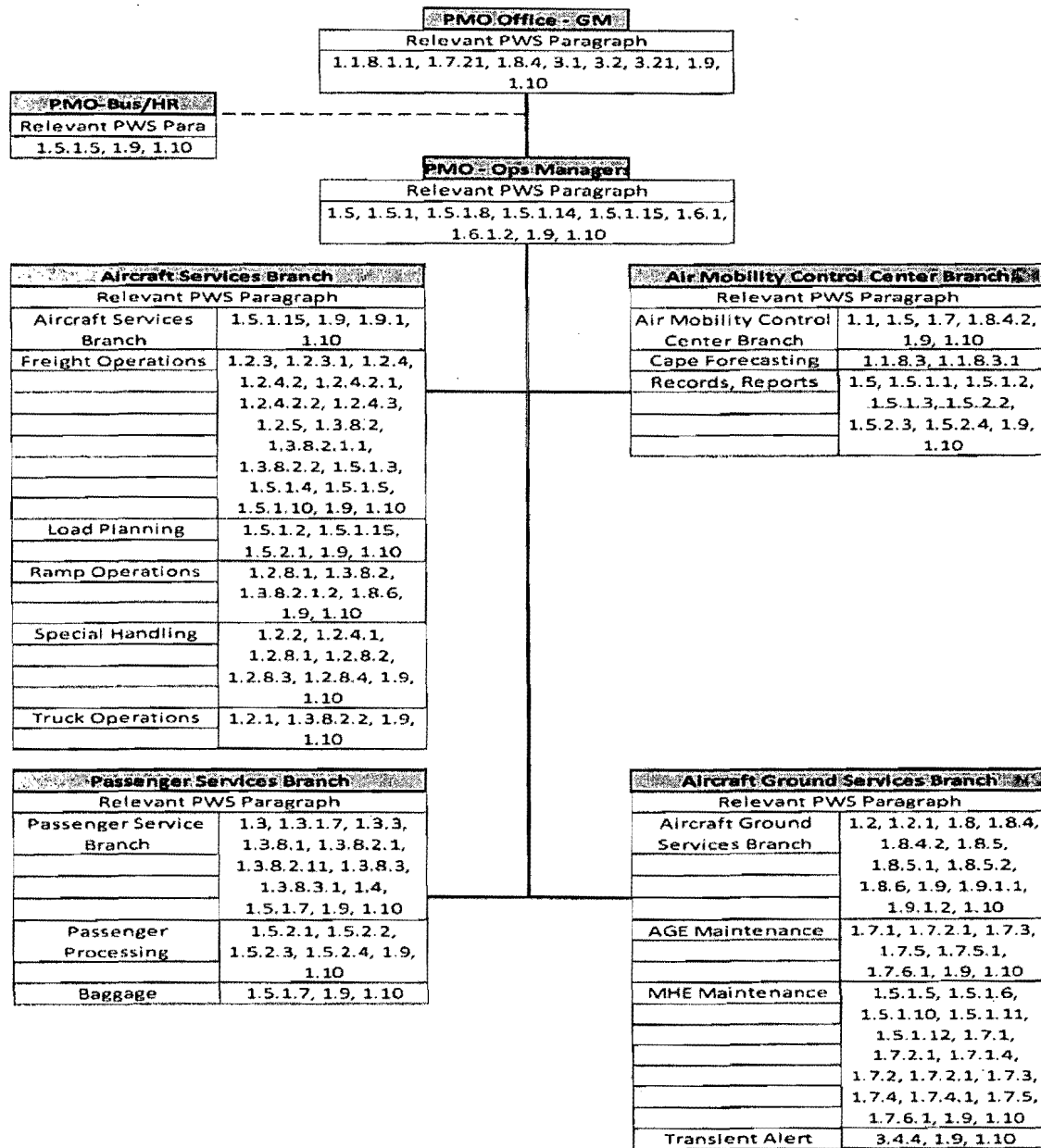
Passenger Services Branch	Shift 1	Shift 2
Passenger Service Manager	0.5	0.5
Passenger Services Supervisor	1	1
Passenger Processing	3	3
Gates/Dispatcher	2	2
Driver/DV	1	1
Shift Totals	7.5	7.5
Branch Total		15

CAV is confident based upon our experience at KCAB and many Lessons Learned that this staffing reflects the optimum staffing in all areas, while allowing the flexibility to continue to meet all mission requirements when personnel are absent for vacation or other personal time off. We can also meet most surge requirements without USAF augmentation.

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

Organization Functional Chart – CAV International has task-organized its organizational elements to streamline mission accomplishment and take advantage of economies of combining related functions. We have stringently reviewed the PWS and this chart depicts our Work Breakdown Structure to comply with all solicitation requirements. This structure is also flexible should conditions change or warrant restructuring in the future.



CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

Qualifications and Experience - CAV International has established stringent qualification and experience requirements for all of its Management and Supervisory positions since this contract began in 2006. Since that time we have been successful in ensuring that we have exceeded those stringent requirements, and any replacements will continue to meet or exceed those requirements.

Position Title – Contract (Station) Manager

Our Contract (Station) Manager for the AMC ATGHS contract in Kuwait will possess the following experience and qualifications:

- In depth working knowledge of military and commercial transport aircraft and ground operations.
- A minimum of 20 years successful experience in USAF air transportation. Experience reflects a retired USAF CMSgt, SMSgt, or O-4/5 transporter.
- A proven track record of multi-tasked complex operations over an extended duration of time; previous military contingency, crisis, humanitarian or Joint Chiefs of Staff type exercises preferred.
- Operational Risk Management experience with a keen sense of safety and situational awareness.
- Leadership skill set to work with Host nation personnel, Government personnel, and other contractors to resolve issues for successful mission accomplishment.
- Management ability to properly plan, organize and equip a large U.S. citizen workforce operating internationally, to include forecasting personnel issues, logistics pipeline, and local housing and transportation needs.
- The ability to sustain a working maximum on the ground of four wide-body aircraft or the equivalent thereof as a routine work day.
- Communicate effectively with multiple agencies to plan, facilitate, and execute directives towards the AMC mission accomplishment at the APOE/APOD.
- Orchestrate and implement an on-site training plan for recurring training of personnel on systems, MHE and equipment, AFOSH, and other training specific to functions contained within PWS.
- Maintain and foster a working relationship with contract managers and/or military leaders at Camp Arifjan, Ali Al Salem AB, and other military installations.
- Ensure proper staffing of all work centers: AMCC, Aircraft Services, Passenger Services, Aircraft Ground Services (Maintenance) to meet mission requirements.

Mr. (b)(6) is our current and proposed Contract Manager. He is a retired Air Transportation Superintendent with over 20 years of serving the United States Air Force and AMC. He has run the largest Air Freight operation in the United States at Dover AFB, been on the Air Combat Command Inspector General team and has served as a Contracting Officer Representative on ATGHS contracts. He is well respected within the AMC transportation community, a subject matter expert on air terminal operations, and exceeds our minimum requirements for this position.

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

Position Title – Operations Manager (Alternate Station Manager)

CAV will continue to staff two Operations Managers for the AMC ATGHS contract in Kuwait. They will also act as Assistant Contract Managers and possess the following experience and qualifications:

- In depth working knowledge of military and commercial transport aircraft and ground operations.
- 20 years experience in USAF air transportation. Experience reflects a retired USAF CMSgt, SMSgt, MSgt or O-4/5 transporter.
- A proven track record of multi-tasked complex operations over an extended duration of time; previous military contingency, crisis, humanitarian and Joint Chiefs of Staff type exercises preferred.
- Operational Risk Management experience with a keen sense of safety and situational awareness.
- Leadership skill set to work with Host nation personnel, government personnel, other contractors and Coalition Forces to resolve issues for successful mission accomplishment.
- Management ability to properly plan, organize and equip a large US citizen workforce operating internationally, to include forecasting personnel issues, logistics pipeline, and local housing and transportation needs.
- Operational skill set; the ability to sustain a working maximum on the ground of four wide-body aircraft or the equivalent thereof as a routine work day.
- Communicate effectively with multiple agencies to plan, facilitate, and execute directives towards the AMC mission accomplishment at the APOE/APOD.
- Orchestrate and implement an on-site training plan for recurring training of personnel on systems, MHE and equipment, AFOSH, and other training specific to functions contained within PWS.
- Maintain and foster a working relationship with contract managers and/or military leaders at Camp Arifjan, Ali Al Salem AB, and military installations.
- Ensure proper staffing of all work centers: AMCC, Aircraft Services, Passenger Services, Aircraft Ground Services (Maintenance) to meet mission requirements.
- Manage budget, payroll, Quality Assurance Plan, GFE and CFE and GFF.
- This position will have day-to-day responsibility for terminal operations, directing all organizational elements to ensure mission success.

(b)(6) and (b)(6) are our current and proposed Operations Managers (Assistant Contract Managers). They are both retired Air Transportation Superintendents with over 20 years of serving the USAF and AMC. Each has individually run large AMC operations during their military service. Both are well respected within the AMC transportation community, subject matter experts, and exceed even our own stringent qualification and experience requirements. CAV International uses these two positions on opposite shifts to provide 24/7 senior level expertise on mission execution.

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

Position Title – AMCC Branch Manager (Supervisors)

Our AMCC Branch Manager for Kuwait will also be an Assistant Contract Manager and possess the following experience and qualifications:

- Manage and run the Air Mobility Control Center; will be trained in Command and Control and Air Terminal Operations Center functions to include GATES, GDSS/GDSS2, DINS, IMT, ACFP and the daily aircraft parking for the airfield.
- Deep knowledge of military/commercial transport aircraft and ground operations.
- 20 years experience in USAF air transportation (15 years-Supervisors). Experience reflects a retired USAF CMSgt, SMSgt, MSgt or O-4/5 transporter.
- A proven track record of multi-tasked complex operations over an extended duration of time; previous military contingency, crisis, humanitarian and Joint Chiefs of Staff type exercises preferred.
- Operational Risk Management experience with a keen sense of safety and situational awareness.
- Leadership skill set to work with Host nation personnel, government personnel, contractors and Coalition Forces to resolve issues for mission accomplishment.
- Management ability to properly plan, organize and equip a large US citizen workforce operating internationally, to include forecasting personnel issues, logistics pipeline, and local housing and transportation needs.
- Operational skill set; the ability to sustain a working maximum on the ground of four wide-body aircraft or the equivalent thereof as a routine work day.
- Communicate effectively with multiple agencies to plan, facilitate, and execute directives towards the AMC mission accomplishment at the APOE/APOD.
- Orchestrate and implement an on-site training plan for recurring training of personnel on systems, MHE and equipment, AFOSH, and other training specific to functions contained within PWS.
- Maintain and foster a working relationship with contract managers and/or military leaders at Camp Arifjan, Ali Al Salem AB, and military installations.
- Ensure proper staffing of all work centers: AMCC, Aircraft Services, Passenger Services, Aircraft Ground Services (Maintenance) to meet mission requirements.

(b)(6) is our current and proposed AMCC Manager. He is a retired Lt. Colonel with over 20 years of serving the United States Air Force and AMC. He is a proven aviator and Command and Control expert. Colonel (b)(6) previously ran the 21st Air Force Command Post prior to consolidation at TACC. He is intimately familiar with all types of military and civilian aircraft, and can communicate with aircrews in a language they understand. He provides sound advice and counsel to active duty commanders on up-channel reporting and crisis/contingency action checklists. He is well respected within the AMC community, a subject matter expert on command and control, and exceeds our stringent qualifications and experience requirements.

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

Position Title – Aircraft Services Branch Manager (Supervisors)

Our Aircraft Services Manager for Kuwait will possess the following experience and qualifications

- In depth working knowledge of military and commercial transport aircraft and ground operations
- 20 years experience in USAF air transportation (15 years-Supervisors) at the Superintendant level.
- Operational skill set; the ability to sustain a working maximum on the ground of four wide-body aircraft or the equivalent thereof as a routine work day.
- Oversee timely submission of all reports to the various activities within SOW.
- Communicates effectively with multiple activities to plan, facilitate, and execute directives towards the AMC mission accomplishment at the APOE/APOD.
- Orchestrates and implements an on-site training plan for recurring training of personnel on systems, MHE and equipment, AFOSH, and other sundry training specific to functions contained within SOW.
- Maintains 6 load teams per 12 hour shift on a 24 hour basis or as mission requirements dictate.
- Responsible for the positioning of GFE and CFE to and from the aircraft and on to onward conveyances on and off the installation.
- Supervises the escort procedures of trucks for cargo and baggage on/off the installation.
- Manages the Hazardous Materials Inspector program, training, and Joint Inspection program, training, and execution.
- Supervises the ramp load teams, truck operations, cargo processing, special handling, Joint Inspection personnel to include organizing, equipping and training,
- Ensures GFE and CFE is operationally checked out daily and reported to maintenance for any corrective action.
- Maintains a cargo grid area for outbound cargo and facilitates surface conveyances of inbound cargo to avoid bottle necks at APOE/APOD.
- Maintain and foster a working relationship with contract managers and/or military leaders at Theater Distribution Center, Camp Arifjan, Defense Distribution Depot, Ali Al Salem AB, and other appropriate transportation control offices to facilitate cargo movement.
- Develops and maintains GFE/CFE parking plan.
- Knowledgeable of the International Air Transportation Association (IATA) Dangerous Goods Regulation and AFMAN 24-204.
- Ensures international trash removed from aircraft is disposed of IAW host nation policies and agreements and placed in proper receptacles.

(b)(6) is our current and proposed Aircraft Services Branch Manager and is successfully performing this job now. He is a retired Air Transportation Superintendent with over 20 years of successful service to the USAF and AMC. He has run some of the largest AMC operations during his military service. He is well respected within the AMC community, a subject matter expert, and exceeds our stringent qualification and experience requirements.

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

Position Title– Passenger Services Branch Manager (Supervisors)

Our Passenger Services Manager for Kuwait will possess the following experience and qualifications:

- Manages (Supervises) all passenger processing, terminal security, passenger service center and passenger loading and unloading functions.
- 20 years experience in USAF air transportation (15 years-Supervisors) at Mgmt Level.
- Operational skill set; the ability to sustain a working maximum on the ground of four wide-body aircraft or the equivalent thereof as a routine work day.
- Oversee timely submission of all reports to the various activities within SOW.
- Communicates effectively with multiple activities to plan, facilitate, and execute directives towards the AMC mission accomplishment at the APOE/APOD.
- Verifies and accounts for all funds handling activities.
- Maintains a working relationship with leaders at Camp Arifjan and Ali Al Salem AB, for the purpose of coordinating baggage and passenger movements.
- Supervises the escort procedures of buses carrying passengers or coming to pick up passengers on/off the installation.
- Oversees all border clearance matters and ensures passenger agents are fully aware and qualified-to-perform-their respective functions.
- Ensures remote passenger processing procedures are followed and that passenger lists are received in ample time to ensure on-time aircraft departure.

(b)(6) is our current and proposed Passenger Services Manager and is successfully doing this job now. She is a retired USAF SMSgt Transporter with over 20 years successful service to the USAF and AMC. She has been the Superintendent of large AMC operations during her military career, is well respected within AMC, a subject matter expert, and exceeds our stringent qualification and experience requirements.

Position Title – Aircraft Ground Services Branch Manager (Supervisors)

Our Maintenance Manager for Kuwait will possess the following experience and qualifications:

- In depth working knowledge of military and commercial aircraft and ground operations
- 15 years experience in ATGHS, maintenance, and TA functions (10 years-Supervisors).
- Experience with aircraft towing procedures and will ensure all such activities are properly supervised by qualified personnel.
- Establishes an in-depth training plan on aircraft marshalling, parking and chocking procedures, wingtip and tail clearance requirements for all transient aircraft.
- Experienced in Aerospace Ground Equipment and will monitor and oversee operations, maintenance and repair of such equipment.
- Oversees Materials Handling Equipment ensuring proper preventive maintenance and operation and care and necessary repairs are being made.
- Supervises the transient alert, aerospace ground equipment, materials handling equipment, and contractor furnished equipment maintenance personnel.

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

- 5 years experience maintaining equipment under OVLIMS

(b)(6) is currently our Aircraft Ground Services Branch Manager and has successfully led the transformation of this Branch into an effective and efficient operation. He is a retired USAF Transporter with over 20 years of serving the United States Air Force and AMC.

Position Title– Quality Assurance / Training Manager

Our Quality Assurance/Training Manager for Kuwait will possess the following experience and qualifications:

- Knowledgeable in all aspects of air transportation and air terminal ground handling services.
- 20 years experience in ATGHS
- Maintains the Joint Inspection program
- Monitors training in all areas and reports to contract manager.
- Performs corporate on-site Quality Assurance evaluations.
- Ensures recurring training is accomplished and documented.
- Identifies formal training needs and forecasts for slots from government.

Mr. (b)(6) is current and proposed Quality Assurance/Training Manager and is successfully performing this job now. He is a retired Air Transportation Superintendent with over 20 years of serving the United States Air Force and AMC. He is also a qualified Load Planning Instructor, Joint Inspector Instructor, and a 25K NGSL instructor. He is well respected within the AMC transportation community and a subject matter expert on air terminals. (b)(6)

(b)(6) exceeds our own stringent requirements for this position.

Position Description 8 – Safety Officer

Our Safety Officer for Kuwait will possess the following experience and qualifications:

- Knowledgeable in all aspects of Flightline safety and AFOSH standards.
- 10 years experience in ATGHS Safety.
- Maintain the Flightline safety and training program
- Monitors all areas for safety concerns and reports to contract manager.
- Performs corporate on-site safety assessments.
- Ensures mishaps are properly documented and follows-up on preventive measures for lasting corrective actions.
- Identifies training needs and ensures safety measures are incorporated into all training.

Mr. (b)(6) our current and proposed Safety Officer, is a retired USAF Senior NCO, a former C-17 loadmaster, and well qualified Safety Officer. He is well respected within the AMC community and a subject matter expert on airfield operations and safety. Given the complexity of Kuwait of the operation, we are committed to providing a full-time safety officer.

Operationally, CAV will organize and staff the following work centers. Our understanding and approach clearly illustrates the “right sizing” of our Staffing Plan.

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

Program Management Office

While the AMCC Branch is the nerve center for the day-to-day operations of the AMC Air Terminal & Ground Handling Services contract in Kuwait, CAV's Program

Project Management Office	Shift 1	Shift 2
Contract Manager	0.5	0.5
Operations Manager (ACM)	1	1
Bus/HR Manager	1	
Admin Specialist	1	1
Quality & Training Manager	1	
ADPE Technician	1	
Safety Officer	1	
Shift Totals	6.5	2.5
Branch Total		9

Management Office provides the leadership, program support, and personnel support to ensure the continued success of this critical and mission essential operation.

CAV's General Manager (Contract Manager & Station Manager), Mr. (b)(6) provides the Executive Leadership and guidance necessary for the success of this contract. He brings nearly 25 years of Air Terminal experience with the USAF to this effort, and is principally responsible

for the overall success of the operation. He works through staff officers such as our two superb Operations Managers, Mr. (b)(6) and Mr. (b)(6), for the day-to-day mission of running an Air Terminal. This terminal has been the busiest and most challenging of terminal operations within the USAF. The Ops Tempo is high and the environment is ripe with Operational Risks that require vigilance in day-to-day management.

We also support our CAV personnel from this office through a Business/HR Manager and staff that focus on maintaining a quality workforce, payroll, quality of life, and any other employee related issues. They also are the direct interface with our Kuwaiti sponsor. This function frees our Station Manager and all other managers to focus on day-to-day mission requirements. Our Business Manager also provides CAV with Arabic translation capability and facilitates our interface with local agencies and vendors.

CAV sees a significant benefit to both the Government and CAV in providing a full time Quality & Training Manager. (b)(6) is that manager, and he reports directly to the CAV Station Manager/GM. Not only does he establish and execute the CAV Quality Plan within the contract, he also manages, oversees, and executes a continuous training plan to ensure that CAV maintains a quality workforce. This position has a significant impact on the increased skill levels of our personnel, the reduction in unsatisfactory surveillances, and timely and safe operations on this contract.

CAV has a proven track record in Kuwait of maintaining on-time departures...with it being a rare occasion for there to be a "port delay" in Kuwait. However, with 24 hour operations in a challenging environment, 6 linear parking spots, and lots of night operations on a poorly lit airfield, safety remains a constant focus and a continuous challenge. We have met that challenge successfully, and have further enhanced its

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

importance with the addition of a full time Safety Officer. This addition has been a significant benefit to both CAV and the USAF. Not only has our Safety Officer provided daily support to our Station Manager and the various branches within our organization, but he also has become a conduit of information between CAV and the USAF. It cannot be overstated how much value has been added to our operation through this position, and certainly the protection of personnel, resources, and equipment is a significant benefit to all parties. Operational Risk Management is something that must be done every day in Kuwait, and our commitment to safety is directly reflected by our actions.

CAV International proposes to staff an ADPE Technician within the Program Management Office to perform critical functions found in PWS Paragraph 1.6. A dedicated ADPE Technician will function on-site within the Program Management Office to oversee all ADPE and systems. This individual will perform GATES Sybase Account duties as outlined and will act as the Work Station Area Security Officer (WASO). Responsible for opening all trouble tickets and notifying AMC/A43I and QAE's of any problems with hardware or software, this person will work with AMC to resolve issues over the phone and email, and will be the focal point for all system upgrades. He/she will ensure only authorized users have access to GATES and that all systems are kept operational or reported for corrective action, and will also maintain CFE systems. This person is the CAV focal point for turning in computer systems to Ali Al Salem and will manage, track, and account for all ADPE that is Government Furnished to CAV. He/she will utilize the Supply personnel assigned within AGS Branch to affect issue and turn-in of ADPE.

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

AMCC Branch (PWS 1.1)

Air Mobility Control Center Branch		
Position	Shift 1	Shift 2
AMCC Manager	0.5	0.5
ATOC Shift Supervisor	1	1
Cape Forecaster	1	1
C2IPS Specialist	2	2
Flight Coordinator	2	2
PPR Coordinator	1	1
Ramp Coordinator	1	1
Records Specialist	1	1
Shift Totals	9.5	9.5
Branch Totals	19	

The Air Mobility Control Center (AMCC) Branch will house the Command and Control (C2), Air Terminal Operations Center (ATOC), and Data Records and Reports. CAV will continue to operate with the Load Planning function aligned under Aircraft Services. We are confident that this provides a better functional grouping. The AMCC is consolidated within the Government Furnished Facility overlooking the parking ramp on Kuwait International Airport/Abdullah Al Mubarak Airbase. Active positions include inbound and outbound ATOC controllers (dual qualified as C2/ATOC), a C2 controller (dual qualified as ATOC), Prior Permission Required (PPR) program controller and an AMCC Manager/Supervisor or both on given days. ATOC ramp coordinators (2) will be on the radio communicating with the AMCC, physically approaching each inbound and outbound aircraft, briefing crews, picking up and dropping off documentation with aircrews.

AMCC operations are run by a Branch Manager and Shift Supervisor on each shift who act as the senior contractor representative having operational oversight on a given shift. Both of CAV's supervisors are 20-year retired Air Transportation experts. In fact, most of the AMCC is staffed with retired military Air Transportation or prior service personnel; all highly trained individuals, making up a talented team comparable to any large AMC base. The CAV in-place team handles more aircraft than any active duty unit within AMC with unprecedented results. The ATOC and C2 controllers funnel information for on-site decision making. They in turn communicate with other sub-sections such as passenger services, aircraft services, and aircraft ground services (maintenance) operations, as well as with down line stations, AMD, TACC, 5th EAMS, Theater and Multi-National Forces Aircraft Control Centers, and Kuwaiti Customs/Immigration via Land Mobile Radio (LMR), ground telephone lines and through published schedules.

Controllers keep data updated in GDSS/GDSS2, C2IPS, GATES, or manually on an AMC Form 77. A copy of all signed manifests, AM-9s, AF Form 4080 and other source documents will be filed inside an AMC Form 77 or automated version. Our AMCC personnel are in close coordination with the TACC, other AMCC/ATOC's where missions originate, and with any other down line station in order to obtain a good ETA, PAX/Freight count, and other mission unique information before arrival. AMCC will control Prior Permission Required (PPR) numbers for all aircraft wanting to operate to/from KWI and provide the 387th AEG Airfield Manager a copy of our PPR request form, any customer requests, and any denied requests. The AMCC coordination

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

functions are critical as the parking MOG is limited, a key factor in maximizing smooth operational throughput and orchestrating transient alert services to the aircraft. AMCC will continue to maintain a Notice to Airman (NOTAM) account and issue, rescind and change airfield NOTAMs. Additionally, AMCC will coordinate NOTAM requirements with the 387 AEG/OSF to keep all aircrews abreast of changes at KWI prior to submission. The AMCC is ultimately responsible for the aircraft parking plan at KCAB, and will work with qualified maintenance personnel and 5th EAMS when preparing or revising the plan. ATOC personnel notify passenger services, aircraft services or aircraft ground services (maintenance) personnel of projected inbound missions and their contents to preposition equipment and resources. On outbound missions ATOC keeps all sub-sections apprised of events and monitors progress IAW the established sequence of events. Upon aircraft departure an AM-9 is dispatched to down line stations within 30 minutes. On shorter flights a telephone call is made. Senior controllers request passenger deviation waivers from TACC APCC IAW Attachment 3 of AMCI 24-101 Volume 9. An ATOC ramp coordinator meets each arriving aircraft to retrieve documentation and provides a briefing to the crew.

The ramp coordinator is the eyes and ears of the senior controller/AMCC Manager on the ramp and passes information such as times and status. Our ramp coordinator walks the aircraft to verify seat counts and maximize aircraft utilization. ATOC briefs all crews on passenger service and cargo loads, and will specify any special handling cargo such as MICAP, hazardous, human remains, VVIP and/or signature service. ATOC notifies appropriate entities in the PWS of any delays, mishaps, aborts and any other activities that exceed the norm. ATOC monitors explosives movement and maintains close coordination with base activities such as security police, wing safety, munitions and our own special handling folks. ATOC identifies users on all SAAM's via GATES or coordination with TACC to ensure coordinated events leading up to departure. Direct coordination with staging bases to ensure timeliness of arrival at the airfield is critical. The C2 controller makes arrangements for aircrews in off-base approved hotels and arranges for transportation to and from the KWI security checkpoint. The C2 controller also updates times and information in GDSS/GDSS2, IMT, and ACFP.

The records and reports team monitors all reports submissions and Transportation Working Capital Fund updates. The Program Management Office operates using a checklist of required reports and is responsible for their timely submission. The records personnel obtain data from AMCC, passenger services, and aircraft services to compile 7107 report inputs. They also maintain files and respond to inquiries on disputed billing and higher headquarters requests within 48 hours of the request. The Program Management Office directs personnel to augment this operation as required to meet deadlines and maintain timely updating, filing, and processing as necessary. The AMCC Branch will comply with all applicable custodial requirements of **PWS Paragraph 1.9**. If assistance is required in cleaning or policing their respective area, that support will be provided through the Program Management Office.

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

Aircraft Services Branch (PWS 1.2)

The Aircraft Services Branch provides on/offloading of all cargo, mail, and baggage as well as trash collection. They will utilize government and contractor furnished Materials Handling Equipment, staircase trucks, baggage conveyors, and pick-up trucks.

Upon notification of pending aircraft arrival with cargo, baggage or mail to offload, the load team supervisor assembles his crew to approach the circle of safety around the

Aircraft Services Branch		
Position	Shift 1	Shift 2
Freight Manager	0.5	0.5
Shift Supervisor	1	1
Cargo/Truck lead	1	
Cargo Specialist/Truck Ops	3	2
Special Handling Lead	1	
Special Handling	2	2
Material Expediter (Tenders)	1	1
Load Team Lead	6	6
Load Team Specialist	24	24
Load Planning Lead	1	
Load Planner	2	2
Escort Supervisor	1	1
Shift Totals	43.5	39.5
Branch Totals	83	

aircraft, with spotters posted, and coordinates with the loadmaster or boom operator. Cargo will be safely offloaded and either tendered with appropriate signature on a manifest to the user, or transported to the cargo holding area for processing via GATES to the ultimate consignee. Notification of the appropriate shipper service representative (TMO, ARMY ACA, or NOACT) will be accomplished as soon as possible, but NLT 12 hours for 999 priority cargo or 18 hours for general cargo. Since the government has not assigned a shipper service representative in the Kuwait AOR, we will contact the appropriate activity to facilitate movement to the warfighters.

Cargo and Truck Operations are overseen by a Lead that ensures the GATES database management and steady flow of cargo into and out of the port by surface conveyance. Our cargo personnel use GATES truck manifests and obtain signatures of authorized agents prior to release and loading of commercial or military conveyances. Every effort is made to schedule surface conveyance for immediate release of inbound cargo/mail. Our cargo personnel accept cargo eligible for airlift IAW DOD 4500.9-R Part II with proper DD Forms 1384 (TCMD) cleared by shipper service reps. Cargo is stored IAW AMCI 24-101 Vol. 11 in storage grid/bay locations pending departure. Every attempt is made to keep PPT less than 2 hours in GATES. CAV will provide cargo escort to TCN drivers in compliance with 387 AEG/SF instructions for up to 8 trucks. Outbound cargo is assembled using load planner generated AF Forms 4080.

The load planning section is overseen by a Lead who is responsible for training personnel and the day-to-day facilitation of work. Each Load Planner strives for maximum aircraft utilization with safety of flight as primary concern. Using the GATES

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

system, the load planner obtains automated on-hand files to select cargo for movement. Cargo is moved based on SET and within cargo priority with every effort made to move Green Sheet, 999, registered mail, MICAP/VVIP cargo first regardless of SET. Aircraft restrictions listed in the appropriate aircraft Technical Order -9 will play a large part in the selection and sequencing process as well. The sequencing is in keeping with proper weight and balance on the aircraft, ease of offloading at down line stations, hazardous cargo compatibility and jettison provisions. The load planner obtains appropriate Theta and Dagger waivers as required through the information controller.

Manifesting is accomplished via GATES, or manually if required due to circumstances beyond our control, on DD Form 1385. The load planner lifts the mission in GATES 30 minutes after aircraft departure. The load planner physically walks each load to ensure mission compatibility. Load planners verify accuracy of all user load plans prior to loads being placed on-board the aircraft. On all commercial aircraft the load plans are submitted to the carrier representative for a final load plan. The load planner identifies any build-up pallet requirements to the aircraft services personnel as far in advance as possible to keep with an on-time mission departure. Every effort is made to load high priority cargo on the aircraft up to departure. The load planner manages cargo backlogs, and prepares and submits the 7115 report daily. Load/Sequence Breakdown Worksheets are completed in triplicate using Form Flow on the AF Form 4080 and the percentage of MAC is determined manually. A load planner provides one copy to aircraft services to assemble the load and one to ATOC information control to brief the aircrew. Load planners must be and are hazmat inspector qualified.

The Special Handling section has a Lead who oversees all operations and reports to the shift supervisor. Special Handling cargo is inspected and processed by hazmat inspector qualified personnel only. Processing procedures for special handling cargo are the same as for general cargo except each shipment is inspected for compliance with DOD 4500.9-R Part II, MILSTD 129, AFJMAN 24-204, Title 49 CFR, AFMAN 91-201 (Explosive shipments), IATA DGR or ICAO prior to acceptance. HAZMAT Information Files are used to cross reference added requirements/concerns/procedures. Certain categories of special handling cargo have different procedures and require different handling such as human remains, signature service, biological and perishables. All special handling type cargo is handled IAW AMCI 24-101 Vol. 11. Load teams will proceed towards aircraft with spotters posted and in coordination with appropriate aircrew member.

CAV has established a minimum load team of 5 personnel. Any team designed to load or unload a military or contracted commercial aircraft for the military must have safety as the first and foremost priority. Safety begins with a load team supervisor responsible for overall supervision of the loading team. To handle loading and unloading of throughput designed 463L palletized loads at the APOE/APOD using military specification designed Materials Handling Equipment (MHE) (such as 60K Tunnar Loaders), a load

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

team must have MHE operators. A minimum load team is designed with two MHE operators (K-loaders and/or 10K forklift as required) or in the case of a commercial passenger mission staircase and baggage conveyor drivers. A load team supervisor will designate his two MHE operators and ground spotters for approaching to and from the aircraft with pre-positioned chocks to ensure safety of the MHE and aircraft. Those who propose load teams with fewer personnel are sacrificing safety to achieve a lower price, which we will not do.

Inside the aircraft, two load team members will remove tie down straps and chains or otherwise release pallets from aircraft rails systems. They will proceed down each side of the aircraft rail locking systems or on each side of equipment to either tie it down or remove the tie down in the case of an offload. The cargo or baggage will not begin to move until the load team supervisor in conjunction with loadmaster, boom operator, or commercial airline equivalent has given the all clear sign to proceed. IAW the PWS, we will be prepared to perform the on/off-load without any assistance from the deploying unit as would be the normal case IAW DoD4500.9R Chapter 3.

Given that the contractor cannot be assured of additional personnel to assist in on/offloading, the Operational Risk Management assessment is a 5-man load team. This is the minimum requirement to operate safely with MHE, ground spotters, cargo/baggage handlers, and supervision. A load team of less than 5 personnel unduly places personnel in danger of injury and puts Government Furnished Equipment and/or Contractor Furnished Equipment at risk, as well as the aircraft. Ground spotting and chalking procedures for positioning MHE to the aircraft require someone on the flight-line ramp. Additionally, a driver is required in the MHE at all times. Positioning a staircase truck and baggage conveyor to an aircraft requires 2 ground spotters and 2 drivers along with a load team supervisor, making a team of 5.

Loading will be IAW AF Form 4080 or by loadmaster directed changes (any changes will be documented for correction to AM-9 and a new AF Form 4080 will be accomplished). Load teams will have appropriate safety gear and will follow applicable safety directives regarding MHE, Flightline operations, and AFOSH. When transporting cargo on a K-loader the forward and aft pallets will be secured using chains. Explosives are transported on approved routes with posted placards on equipment and around the respective aircraft.

Any over shipment/short shipments are properly annotated on the manifest entered into GATES and turned into the records section. Joint Inspection is accomplished by an inspector qualified hazmat professional and is accomplished IAW DOD 4500.9R (Part III) using a DD Form 2133. All hazardous cargo will be cross referenced against AFJMAN 24-204. Operations under provisions of DOD 4500.9R (Part III) are assumed in emergency, SAAM, and contingency situations. We currently provide Joint Inspection, passenger transport, MHE operators and load team expertise. Additionally, aircraft

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

services will remove all trash from aircraft and dispose of it IAW host nation approved policies and procedures. We also currently have two JI Inspectors assigned to this Branch to manage and maintain our JI Programs and to assist local AMC customers with JI training.

All baggage loading/unloading is also accomplished by aircraft services, including positioning baggage conveyors at aircraft belly openings or compartment belly doors and operating the equipment. Every effort is made to get load team augmentation to assist in the baggage detail, however we stand ready to accomplish this in the absence of such a detail as outlined in DOD 4500.9R Part 3. The aircraft services personnel also position staircase trucks to and from commercial and military aircraft. Efforts are made to help C-5 aircrews with a baggage conveyor to offload crew bags.

The Aircraft Services manager provides base security police a letter with the telephone number to ATOC for any escort requirements to the freight facility. Upon notification of vendor/driver escort requirements at an entry point, an aircraft services escort official will escort trucks to the appropriate freight facility, perform loading/unloading requirements, and then escort the vehicles back off the base.

The Aircraft Services Branch provides 6 load teams available on duty each shift as required, cargo processors, truck dock operations personnel for loading and unloading surface conveyances, and dedicated special handling personnel for joint inspection and handling special cargoes outlined in AMCI 24-101 Vol. 11.

CAV's shift supervisors are retired USAF air transportation Senior NCO's with over 20 years experience each. They are hazardous cargo inspector qualified, 60K Tunner, and 25K NGSL qualified. They oversee load planning, special handling, cargo and truck operations, escort duties, and the load teams on each 12 hour shift. Each section has a Lead and each load team has a Lead. All the Leads report to the Shift Supervisor for span of control and execution. The Shift Supervisor has the ability to cross utilize personnel to meet mission surges in aircraft or trucks, using this team concept to enhance mission accomplishment. The Shift Supervisors report to Aircraft Services Manager.

The Aircraft Services Branch will comply with all applicable custodial requirements of **PWS Paragraph 1.9**. Should assistance be required in cleaning or policing their respective area, that support will be provided through the Program Management Office.

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

Passenger Services Branch (PWS 1.3)

The Passenger Service Manager will ensure sufficient personnel are on duty to handle the scheduled workload. All passengers will be processed using GATES (except during manual operations). Manual manifests (DD Form 2131) will be entered into GATES as soon as possible after the mission departs in order to obtain ITV in GTN. Passenger eligibility will be verified IAW DOD 4515.13R by the Passenger Service Center (PSC). No baggage will be left unattended inside the terminal. The Passenger Service Manager will personally audit all funds collection for accountability. The Program Management Office will perform spot checks on funds audits and document such audits.

When processing a flight, one passenger services agent (PSC) performs a space required and space available roll-call and one or two agents will process passengers at the check-in counter space as necessary. When performing gate checks one agent will

Passenger Services Branch		
Position	Shift 1	Shift 2
Passenger Service Manager	0.5	0.5
Shift Supervisor	1	1
Passenger Processing	4	4
GATES	1	1
Drivers	1	1
Shift Totals	7.5	7.5
Branch Totals	15	

ensure each boarding pass is checked against the manifest to achieve 100 percent accountability. Gate agents screen all hand carried baggage through the GFE X-ray machine. All personnel are screened first by the magnetometer and then manually by the hand held wand if they set off the magnetometer on the second pass through.

The gate agent will ensure no hand carried baggage is left behind in the terminal. The gate agent will assist any passengers needing assistance in loading. All terminal announcements will be professional and pre-approved. Passengers are transported via bus to and from the aircraft as required. In the case of remotely processed passengers being driven directly to the aircraft, CAV passenger service personnel will ensure no hand carried items are left behind on the bus. On inbound aircraft the arrival agent briefs passengers on local time, conditions, restrictions and other general information. Passengers are taken to the arrivals area of the terminal or directly to buses for transport to base camps.

Baggage is transported to and from the terminal on either a baggage pallet with a 10K forklift or in the back of a pick-up truck if the baggage volume is low. Remote Passenger processing baggage is reweighed and then transported to the aircraft by aircraft services personnel. All loose loaded baggage is tied down to the floor of the aircraft away from departing passengers by aircraft services personnel. Travel orders collected on space required passengers are checked for appropriate accounting classification data so that Transportation Working Capital Fund can be updated

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

accordingly in GATES. Passenger manifests are forwarded to ATOC for inclusion in the AMC Form 77 and a copy is placed in the AMC Form 229. All baggage is checked to ensure that identification tags and destination tags are placed on them. On all troop movements the troop commander signs the manifest verifying the anti-hijacking briefing has been accomplished for their unit. Manifest/disk data is input into GATES. Passenger processing ensures a final meal order is passed to the carrier representative and ATOC.

A passenger service agent is available 24 hours a day to sign-up space available passengers. Additionally, a fax machine is available for remote sign-up. A space available roster is run daily and posted inside the terminal. Space available roll-calls are made by category, then date and time of sign-up within each respective category. Passengers are briefed on restrictions of hazardous materials/dangerous goods for hand carried or checked baggage.

All efforts are made to expedite mishandled baggage and/or appropriate case files opened. Passenger service personnel ensure proper coordination with various base camps and remote passenger processing for passenger lists well in advance of departure, and baggage arrival no later than three hours prior to departure.

A passenger service agent will coordinate and screen the gate holding area prior to going secure since the Pizza Inn and Subway are located inside the sterile area. This will mean all personnel will leave and be cleared to re-enter the secure area.

The Passenger Services Branch will comply with all applicable custodial requirements of **PWS Paragraph 1.9**. Should assistance be required in cleaning or policing passenger areas, that support will be provided by the Program Management Office.

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

Aircraft Ground Services Branch (PWS 1.7 and 1.8)

Aircraft Ground Services has a dedicated manager to oversee all activities, reports, and training. This operation consists of Transient Alert personnel to cover all follow-me,

Aircraft Ground Services Branch		
Position	Shift 1	Shift 2
MX Manager	0.5	0.5
TA Shift Supervisor	1	1
AGE	2	1
Trans Alert	3	3
MHE (60K)	3	2
CFE	2	
Supply/OLVIMS	2	
Maint. Supervisor MHE/AGE	1	
Shift Totals	14.5	7.5
Branch Totals	22	

blocking/chocking, AGE hook-up, fire bottle positioning and tows. We have staffed the appropriate number of mechanics to support both GFE and CFE maintenance requirements with special emphasis on OLVIMS. CAV will have dedicated supply personnel to order parts from DRS, FMC or through base supply and will pick up and deliver parts from Camp Arifjan /or Ali Al Salem. These supply personnel will also pick up or deliver to local vendors supporting our maintenance operations, and may be utilized by the ADPE

Technician to complete supply transactions for ADPE at Ali Al Salem.

A dedicated follow-me truck will guide each aircraft toward its parking spot (previously obtained from AMCC personnel). Upon approaching the designated parking spot an aircraft marshalling supervisor will be properly wearing a reflective vest and have hand-wands-to-guide-the aircraft-into its designated parking-spot. On each wing tip will be spotters in clear view of the supervisor at the nose of the aircraft to relay hand signals. Upon getting the aircraft into its designated parking spot wheels will be chocked and safety pins installed. A 150 lbs. Halon fire bottle will be positioned for each aircraft. The appropriate AGE equipment such as power units, air-conditioning units, air starts, etc will be positioned and connected to the aircraft. Our aircraft ground services personnel will coordinate with carrier representatives and military crew chiefs/crews on any issues requiring relay to AMCC. All fire bottles and AGE, MHE, GFE and CFE will be cleared from aircraft before removing aircraft chocks and beginning aircraft taxi.

All aircraft towing will be done IAW the applicable Technical Order and AFOSHSDTD 91-100. A towing supervisor will be at the nose of the aircraft and wing tip and tail walkers will be in communication with him/her. Aircraft ground services are responsible for any required aircraft repositioning on the parking apron to allow other aircraft to pass, or block out, or otherwise to improve airfield throughput.

Maintaining GFM, GFE, AGE and CFE is the responsibility of the aircraft ground services manager. He ensures routine spot inspections and scheduled maintenance of the entire fleet of equipment. All equipment is kept clean and neat in appearance and monitored by all section managers and the station manager. The Online Vehicle

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

Interactive Management Systems (OLVIMS) is used to account for and track repairs, maintenance and other data. CAV has dedicated mechanics for both AGE and MHE. The Aircraft Services manager designates and documents a monthly schedule for lubricating highline systems and the Program Management Office verifies completion. All equipment is operated and checked out daily to ensure mission readiness. Any discrepancies are annotated on the appropriate AFTO or AF Form. Material Handling Equipment in need of repair is coordinated with the COR and host base transportation unit. Minor GFE repair under \$250 and less than 50% replacement value is accomplished on a reimbursable basis. Those requiring above \$250 or over 50% replacement value are brought to the immediate attention of the COR for approval to repair. The Passenger Service manager performs evaluations of equipment located in the terminal IAW prescribed manufactures technical order. Scales are calibrated IAW their respective technical orders or without such guidance NLT 180 days from the last calibration.

The Aircraft Ground Services Branch Manager will have primary responsibility for CAV compliance with installation and host nation environmental requirements under **PWS Paragraph 1.10.** He/she will coordinate all requirements with the Program Management Office and all Branches within the organization. Individual Branches will be responsible for proper identification and storage of any hazardous materials in the workplace.

The Aircraft Ground Services Branch will comply with all applicable custodial requirements of **PWS-Paragraph-1.** Should assistance be required in cleaning or policing passenger areas, that support will be provided by the Program Management Office.

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

Training

The following matrix reflects our assessment of the Training and Certification Requirements we believe are necessary to properly support this solicitation. The Quantity column reflects our total training needs, while the next three columns reflect the source of any current training requirements. No training is required at Charleston AFB, and only a few formal school house courses have been identified (and requested) to satisfy our training needs before contract start. Any remaining training will be done internally at no cost to the Government.

Of substantial significance is the last column, "Certified". In our critical skill sets we purposefully have more trained personnel than required to meet the day-to-day missions. The benefit to CAV and the Government is that we can meet surge requirements and mitigate the impact of employee turnover in these critical areas.

Training Areas	Quantity	CHS AFB	Formal Government	CAV In-House	Certified
Hazardous Materials Handler	85	n/a		13	85
Hazardous Materials Inspector	14	n/a	2		14
Joint Inspector	6	n/a			6
Joint Inspector Instructor	2	n/a			2
Load Planning	7	n/a			7
Load Planning Instructors	2	n/a			2
AMC C2 Course	7	n/a	2		7
C2 Familiarization	7	n/a			7
60K Loader Qualified Operator	25	n/a			30
60K Loader Instructor	2	n/a			3
60K Loader Maintenance Course	5	n/a	1		5
25K Loader Qualified Operator	10	n/a			17
25K Loader Instructor	2	n/a			3
Aircraft Towing	8	n/a			8
GDSS2	10	n/a			10
Integrated Management Tool System	10	n/a			10
Automated Computer Flight Planning System	10	n/a			10
NOTAM Service System	10	n/a			10
GATES	60	n/a			60
Staircase Truck Qualified Operator	60	n/a			68
Baggage Conveyor Qualified Operator	60	n/a			72
15K Forklift Qualified Operator	60	n/a			85
4-6K Forklift Qualified Operator	20	n/a			20
Funds Handling	5	n/a			5
Aircraft Marshalling	10	n/a			10
Reports (various)	5	n/a			5
OLVIMS familiarization	2	n/a			2
Vehicle Escort Training	12	n/a			15
Anti Terrorism Training	150				150
TOTALS	666	0	5	13	728

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

In Summary, CAV International's Staffing Plan offers the following significant strengths and real benefits to the Government.

CAV Significant Strength	Benefit to the Government
Experience and Qualification levels set very high.	Ensures the Government benefits from the high levels of expertise we provide, reducing risk of degradation of performance or disruption of schedule, and reduces or eliminates Proposal and Performance Risk.
Known Management Team Already in Place – All exceed minimum requirements.	Reduces risk of degradation of performance or disruption of schedule, and reduces or eliminates Proposal and Performance Risk.
Workforce already on-site	Reduces risk of degradation of performance or disruption of schedule
Workforce already fully trained	Reduces risk of lower performance, costs of transition, and impact to Charleston AFB personnel/costs involved in 90 day training cycle
Training Plan	By having an abundance of internal instructors we reduce the cost and operational impact to CAV and the Government of having to use Government Provided Training except for formal school house courses
Exceed minimum Training & Certification requirements	By having more people qualified than required we reduce the impact/risk to operational performance due to inevitable turnover or during surge requirements.
Full time Safety Officer	CAV has recognized the importance of Safety by staffing a full time Safety Officer to the benefit of both CAV and AMC.
Full time Quality/Training Manager	CAV has recognized the importance of Quality and Training by staffing a full time Manager to the benefit of both CAV and AMC.
Multiple Operations Managers	CAV has recognized the importance of Operations by staffing multiple senior managers to the benefit of both CAV and AMC.
Full time ADPE Technician	Our full time ADPE support recognizes the decreasing Government support on-site in this critical area.
Staffing Level	CAV has staffed to ensure that we can support the MOG required, and we understand that could mean working 6-7 aircraft simultaneously.

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

Implementation Plan

Introduction – CAV International's Implementation Plan for having a fully operational organization in place on October 1, 2010 is simple and straight forward. We are already fully operational and in place, and completely capable of performing the requirements of this new contract right now.

The organization and staffing depicted in our Staffing Plan for this solicitation reflect the actual Staffing Plan currently in force on our Kuwait operation.

Our current CFE in Kuwait is the proposed CFE for this solicitation, except for our normal and routine upgrades to capital equipment over the term of the contract.

Our personnel are fully trained and our Training Plan continuously evaluates conditions that would require additional or refresher training of employees. Our cadre of certified trainers provides for internal training on almost all requirements with the exception of formal courses offered as Government Provided Training. As a normal course of business in our hiring process, we strive to hire fully trained replacement personnel, or at a minimum those that we can train internally on the job in Kuwait.

The result is that we do not have any milestones beyond contract award. We are ready to go now. There are no key events beyond contract award except a Post Award Conference to review the minor changes to our current contract and to provide contract deliverables. We do not need to phase in either personnel or equipment. Our proposed organization and equipment are already performing the requirements of this solicitation in Kuwait today. We do not need to avail ourselves of Government Provided Training at Charleston AFB, SC. Our workforce is fully trained now.

The bottom line is that our Implementation Plan is to continue doing what we are doing today, and do it successfully. In addition to that, we will coordinate a Post Award Conference at the Government's convenience to go over minor differences in the contract terms and conditions, PWS changes, and to provide all contract deliverables. Part of that process will be to begin employee inoculations for Smallpox and Anthrax.

Also, as an integral part of our proposal to the Government, CAV hereby stipulates that our transition will be at no cost to the Government, eliminating any costs associated with CLIN 0001 for training of CAV personnel at Charleston AFB.

On the following page we provide our current CFE in Kuwait, which is also our proposed CFE for the current solicitation, to facilitate a comparison with any other offeror's proposed equipment. Our Training requirements and current training/certification status is provided at the end of our proposed Staffing Plan.

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

Contractor Furnished Equipment – For ease of comparison between prospective bidders and CAV, CAV provides below its list of equipment currently on-site in Kuwait. This equipment exceeds the minimum requirements to support the mission workload in this solicitation. Our significant levels of CFE reflect maintaining operational equipment in the harsh and extreme environment of Kuwait, as well as "Lessons Learned" over the years that performance risk increases as you try to reduce the level of equipment on hand to support the mission.

This equipment represents a significant investment to this contract and other CAV projects in the future. As such, this equipment will not be available to any follow-on contractor. This CFE list does not include tools and equipment for maintenance activities or personal tool kits. These have been purchased locally or shipped to Kuwait during the current contract.

CAV International Inc. Kuwait Air Terminal
Contractor Furnished Equipment

Type of Equipment	Description	Quantity
Staircase Truck	Widebody	5
Towable Staircase	Widebody	3
Baggage Conveyor	Cochran, Belt	12
Forklift	6K	2
Forklift	15K	8
Forklift w/Long Tines	15K	2
Forklift	20K	1
Crew Cab Pickup	Crew Cab, V-8	2
Nissan Pickup	Crew Cab, V-6	3
Truck, SUV	5-7 Passenger	9
Passenger Van	15 Passenger	10
45 Pax Bus	School Bus Style	1
46 Pax Bus	School Bus Style	1
Clark Tug	Equipment Tug	2
Small Push Back Tug	Small Aircraft Tug	1
Large Push Back Tug	Large Aircraft Tug	1
Trailers, Office	CAV HQ and Freight OPS	2
Pallet Scale	Electronic	1
Pressure Washer	High Power Spray	1
Air Compressor	Maintenance Support	1

CAV International, Inc.
Solicitation HTC711-09-R-0041
Air Terminal & Ground Handling Services – Kuwait

Part III – Technical Proposal

In Summary, CAV International's Implementation Plan offers the following significant strengths and real benefits to the Government.

CAV Significant Strength	Benefit to the Government
No Cost Transition	Savings up to \$612K to the Government. No award necessary for CLIN 0001.
CFE Already on-site	Reduces risk of degradation of performance or disruption of schedule, and reduces cost to the Government
Workforce already on-site	Reduces risk of degradation of performance or disruption of schedule
Workforce already fully trained	Reduces risk of lower performance, costs of transition, and impact to Charleston AFB personnel/costs involved in 90 day training cycle
Training Plan	By having an abundance of internal instructors we reduce the cost and operational impact to CAV and the Government of having to use Government Provided Training except for formal school house courses
Exceed minimum Training & Certification requirements	By having more people qualified than required we reduce the impact/risk to operational performance due to inevitable turnover or during surge requirements.
Highly experienced senior and corporate management	Reduces the risk associated with learning curves, and enhances our ability to predict issues and improve performance.
Strongly capitalized parent company	With 3 large institutional shareholders, this ensures CAV's ability to continue to expand with mission requirements and to invest to keep Kuwait operationally excellent and a showcase for AMC.