


**UNITED STATES TRANSPORTATION COMMAND
(USTRANSCOM)**

**Order Number W81GYE-07-F-0010
Contract Number GS-35F-0343J**

**General Purpose Commercial Information Technology
Equipment, Software & Services**

Previously released under FOIA 09-19
Information being withheld pursuant
To 5 U.S.C. 552(b)(6)

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30				1. REQUISITION NUMBER W81GYE62749011A		PAGE 1 OF 24	
2. CONTRACT NO. GS-35F-0343J		3. AWARD/EFFECTIVE DATE 23-Oct-2006		4. ORDER NUMBER W81GYE-07-F-0010		5. SOLICITATION NUMBER	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME				b. TELEPHONE NUMBER (No Collect Calls)	
9. ISSUED BY SDDC CONTRACTING CENTER SDAQ-D DOMESTIC TRANSPORTATION SVCS DIV 200 STOVALL ST, RM 12S45 ALEXANDRIA VA 22332-5000 TEL: 703-428-3304 FAX: 703-428-3362		CODE W81GYE		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> 8(A) NAICS: SIZE STANDARD:		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE	
				13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) <input type="checkbox"/>		12. DISCOUNT TERMS	
				13b. RATING			
				14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP			
5. DELIVER TO SEE SCHEDULE		CODE		16. ADMINISTERED BY SDDC CONTRACTING CENTER TONI DAVIS 703-428-3479 DAVIST@SDDC.ARMY.MIL ALEXANDRIA VA		CODE W81GYE	
7a. CONTRACTOR/OFFEROR NISYS CORPORATION 720 PLAZA AMERICA DR ESTON VA 201904757		CODE 4W798		18a. PAYMENT WILL BE MADE BY DBOF DFAS-OM/FPB-MTMC PO BOX 7020 BELLEVUE NE 68005-1920		CODE 389900	
1. 703-439-3750		FACILITY CODE					
17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER <input type="checkbox"/>				18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	SEE SCHEDULE						
ACCOUNTING AND APPROPRIATION DATA See Schedule						26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$3,957,727.00	
27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 0 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				29. AWARD OF CONTRACT: REFERENCE <input checked="" type="checkbox"/> OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE			
SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)		31c. DATE SIGNED	
						24-Oct-2006	
NAME AND TITLE OF SIGNER E OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) JOHN CULMER / CONTRACTING OFFICER TEL: 703-428-2016 EMAIL: john.culmer@us.army.mil			

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
(CONTINUED)**

PAGE 2 OF 24

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	SEE SCHEDULE				

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

3. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT	37. CHECK NUMBER
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL			<input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	

8. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
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1a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY (Print)
1b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE
	42b. RECEIVED AT (Location)
	42c. DATE REC'D (YY/MM/DD)
	42d. TOTAL CONTAINERS

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Base Peiod FFP Base Period FOB: Destination PURCHASE REQUEST NUMBER: W81GYE62749011A		Each		
NET AMT					\$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AA	Labor FFP Labor CPP SW Funding FOB: Destination PURCHASE REQUEST NUMBER: W81GYE62749011A	1	Hours	\$840,000.00	\$840,000.00
NET AMT					\$840,000.00
ACRN AA CIN: W81GYE62749011A0001AA					\$840,000.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AB		1	Hours	\$3,110,175.00	\$3,110,175.00

Labor

FFP

Labor

FOB: Destination

PURCHASE REQUEST NUMBER: W81GYE62749011A

NET AMT	\$3,110,175.00
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ACRN AB

\$3,110,175.00

CIN: W81GYE62749011A0001AB

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AC		1	Dollars, U.S.	\$7,552.00	\$7,552.00 NTE

Travel

FFP

Travel

FOB: Destination

PURCHASE REQUEST NUMBER: W81GYE62749011A

NET AMT	\$7,552.00
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ACRN AB

\$7,552.00

CIN: W81GYE62749011A0001AC

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002			Each		
OPTION	Option Period I FFP Option Period I FOB: Destination PURCHASE REQUEST NUMBER: W81GYE62749011A				

NET AMT	\$0.00
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002AA		1	Hours	\$1,746,894.00	\$1,746,894.00
OPTION	Labor FFP Labor FOB: Destination PURCHASE REQUEST NUMBER: W81GYE62749011A				

NET AMT	\$1,746,894.00
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002AB		1	Dollars, U.S.	\$2,517.00	\$2,517.00 NTE
OPTION	Travel FFP Travel FOB: Destination PURCHASE REQUEST NUMBER: W81GYE62749011A				

NET AMT	\$2,517.00
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003			Hours		
OPTION	Option Period 2				
	FFP				
	Option Period 2				
	FOB: Destination				
	PURCHASE REQUEST NUMBER: W81GYE62749011A				

NET AMT	\$0.00
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003AA		1	Hours	\$1,746,894.00	\$1,746,894.00
OPTION	Labor				
	FFP				
	Labor				
	FOB: Destination				
	PURCHASE REQUEST NUMBER: W81GYE62749011A				

NET AMT	\$1,746,894.00
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003AB		1	Dollars, U.S.	\$5,035.00	\$5,035.00 NTE
OPTION	Travel				
	FFP				
	Travel				
	FOB: Destination				
	PURCHASE REQUEST NUMBER: W81GYE62749011A				

NET AMT	\$5,035.00
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INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0001AA	Destination	Government	Destination	Government
0001AB	Destination	Government	Destination	Government
0001AC	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0002AA	Destination	Government	Destination	Government
0002AB	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
0003AA	Destination	Government	Destination	Government
0003AB	Destination	Government	Destination	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 25-OCT-2006 TO 24-OCT-2007	N/A	DCS FOR INFORMATION MANAGEMENT W81GYE SDG6-FS [ROB HILL] SURFACE DEPLOYMENT & DISTRIB CMD 200 STOVALL ST ALEXANDRIA VA 22332-5000 703-428-2740 FOB: Destination	
0001AA	N/A	N/A	N/A	N/A
0001AB	N/A	N/A	N/A	N/A
0001AC	N/A	N/A	N/A	N/A
0002	POP 25-OCT-2007 TO 24-APR-2008	N/A	N/A FOB: Destination	
0002AA	N/A	N/A	N/A	N/A
0002AB	N/A	N/A	N/A	N/A
0003	POP 25-APR-2008 TO 24-OCT-2008	N/A	N/A FOB: Destination	
0003AA	N/A	N/A	N/A	N/A

0003AB N/A

N/A

N/A

N/A

ACCOUNTING AND APPROPRIATION DATA

AA: 97X4930.FD30 7 E3 35 82D7 TCPP103960 7300 3IEG W81GYE62749011A 389900

AMOUNT: \$840,000.00

CIN W81GYE62749011A0001AA: \$840,000.00

AB: 97X4930.FD30 7 E3 35 7780 TTTADPH0000 8410 252B W81GYE62749011A 389900

AMOUNT: \$3,117,727.00

CIN W81GYE62749011A0001AB: \$3,110,175.00

CIN W81GYE62749011A0001AC: \$7,552.00

INVOICE INSTRUCTIONS

INVOICES

INSTRUCTION FOR CONTRACTOR:

1. Please submit invoices to the following addressee:

Military Surface Deployment and Distribution Command
DCS for Personnel and Logistics
ATTN: Rob Hill
200 Stovall Street
Alexandria, VA 22332-5000

Telephone: 703-428-2740 / DSN 328

2. The invoice document shall include, as a minimum, the following information in order to ensure proper payment:

- a. Name and address of the Contractor (legal and doing business as);
- b. Cage Code number;
- c. Invoice number and date;
- d. Contract Number and/or subline item number for service/delivery rendered;
- e. Contract line item number(s) and/or subline item number for service/delivery rendered;
- f. Period of performance covered by invoice;
- g. Term of any prompt payment discount offered;
- h. Name, title, and phone number of person to be notified in case of defective invoices.

INSTRUCTIONS FOR PAYMENT OFFICE

Do not prorate payment on this contract. Invoices are to be paid per specific Contract Line Item Number (CLIN) and Accounting Classification Reference Number (ACRN) in order of allocation as cited by the contractor.

A copy of the final paid invoice should be forwarded to the Issuing Office's address in Block 6.

SOW

PERFORMANCE WORK STATEMENT (PWS)

October 6, 2006

Title: Global Freight Management (GFM) System Development, Maintenance, and Sustainment

Table of Contents

1.0	Scope	1	
1.1	Background/Environment	2	
1.2	Applicable Documents	6	
1.3	Objective	6	
2.0	Risk Management and Applicable Requirements Documents	6	6
2.1	General	6	
3.0	Contractor Duties	6	6
3.1	General Requirements	6	
3.2	Program Management Support	7	
3.3	GFM Software Development & Maintenance.....	7	
3.4	Bills of Lading (BLs)	8	
3.5	Tailored Transportation Contract (TTC) Interface	8	
3.6	Remote Carrier Access	8	
3.7	Tender Management	8	
3.8	Software Application Optimization Enhancement	8	
3.9	Windows/Linux Server Administration	9	
3.10	Electronic Commerce/Electronic Data Interchange (EC/EDI) Support	9	
3.11	Database Management Systems (DBMS) Administration	9	
3.12	Software Reviews	10	
3.13	Documentation Archive Library	10	
3.14	Software Development Test (SDT)	10	
3.15	Software Version Description (SVD)	10	
3.16	Configuration Management (CM)	10	
3.17	Deployed System Sustainment	11	
3.18	Distance Learning	11	
3.19	Contractor Management Requests (CMRs)	12	
4.0	Place of Performance/Hours of Operations.....	12	12
5.0	Period of Performance	12	12
6.0	Cooperation with Other Contractors and Government Personnel	13	
7.0	Deliverable Schedule Summary	13	13
7.1	Document Deliverable Criteria	13	
8.0	Government Furnished Equipment (GFE)/Government Furnished Information (GFI)	14	14
9.0	Security	14	14
9.1	Access to Government Facility	14	
9.2	Access to Sensitive Information	14	
9.3	Access to Classified Information	14	
9.4	Security Related to Personnel	15	
10.0	Other Pertinent Information or Special Considerations	15	15
11.0	Contractor Travel	15	15
12.0	Contract Transition	15	15
12.1	Transition of Operations	15	

1.0 Scope:

The scope of this effort is to provide the necessary contractor services in support for migration of the GFM system in the following primary system development, maintenance, and sustainment areas:

- Project Management and/or Administration
- Information Technology (IT) Operations
- Integration Services
- IT Software Design, Development, Maintenance, and Sustainment
- Web Based Electronic Commerce
- System Training
- Software Testing
- Customer Service Liaison Support
- System Documentation

1.1 Background/Environment. GFM is the capstone automated execution system of the Defense Transportation System (DTS) for the movement of domestic freight. It is also used to a certain degree as an OCONUS shipping tool. GFM consists of a Host computer and database located at the Military Surface Deployment and Distribution Command (SDDC), Alexandria, VA. Users access the GFM system through the Electronic Transportation Acquisition (ETA) System via an Internet connection. Unidata is the programming language/database management system that is the foundation of the GFM suite of applications. Extensive Unidata expertise is critical in supporting and implementing future changes to the existing software system. It remains the Government's intent to use Commercial-Off-the-Shelf (COTS) software products as much as practical. These products should be "best of breed" commercial software that meets the Government's requirements. Moreover, these products should be widely accepted by industry and Government organizations to ensure sustainability over the life span of this program and the supported software products. The current GFM Suite of applications are listed below:

Host System	Freight Acquisition Shipping Tool (FAST)
Spot Bid	Transportation Discrepancy Reports (TDR)
Transportation Facility Guide (TFG)	Customer Added Value Suite (CAVS)
Rate Quotation	Tender Entry on the Web (TEOW)
Small Package Express (SPE)	Freight Carrier Registration Program (FCRP)
Shipper's Export Declaration	In-transit Visibility (ITV)
Transportation for the Relief of Mankind (TRANSFORM)	

Using industry standard Internet browsers, normal Internet connectivity and NIPRNET, users shall have real-time, on-line access to the GFM System. GFM provides Department of Defense (DOD) traffic managers with an information management system for the procurement of commercial freight transportation services in peacetime and wartime, with the emphasis on service, economy, and readiness. Functions provided through GFM include: carrier selection, costing, shipment documentation (to include customs and hazardous material), and management of DOD freight movements. Additionally, GFM supports prepayment audits of carrier freight bills submitted to the Defense Finance and Accounting Service (DFAS) or US Banks' PowerTrack payment system, as well as, shipment information on Defense assets to include in-transit visibility data in support of readiness. The system also supports post payment audits that are conducted by the General Services Administration (GSA). In addition to providing information to installation level transportation offices, the GFM system uses Electronic Data Interchange (EDI) and eXtensible Markup Language (XML) to exchange information with a variety of collateral automated information systems, such as the USTRANSCOM Global Transportation Network (GTN). These interchanges assist with the facilitation of Total Asset Visibility (TAV) and In-transit Visibility (ITV) of freight movement assets.

The GFM system consists of multiple complex subsystems that perform a wide range of functions and interface with a large number of systems external to SDDC.

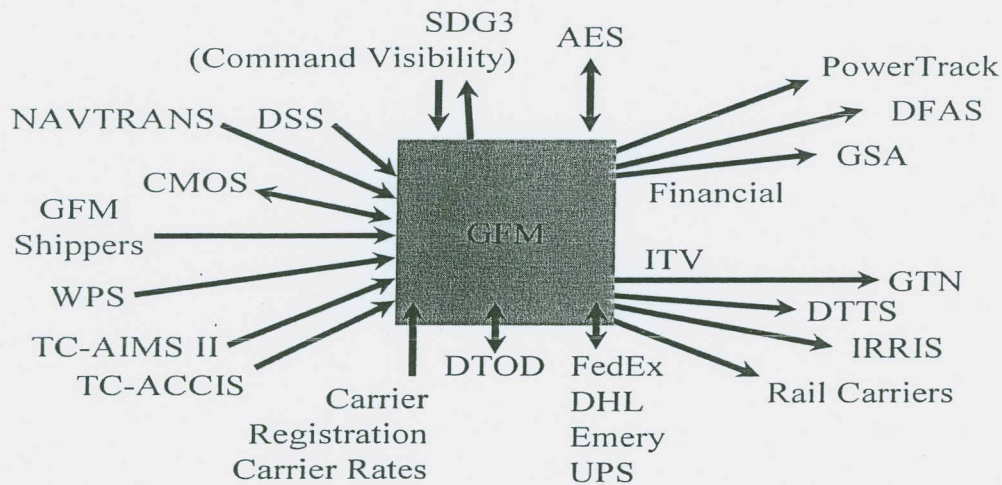
GFM Web-based Subsystems:

Web-Based Subsystems	Description
Customer Added Value Suite (CAVS)	<p>CAVS provides view and print capability for carrier tender and bill of lading information retrieved from the GFM Host database via the Internet.</p> <p>CAVS includes the following modules:</p> <ul style="list-style-type: none"> • Tender View allows users access to tenders that reside on the GFM Host. It provides shippers the capability of viewing and printing tenders on file for carriers who provide service to their respective locations. • Completed Shipments provides users the ability to review shipments completed using the GFM system. • Bill of Lading View provides users the ability to view and print bill of lading (BL) information. This information is accessible for payment reconciliation, clarification of shipment services rendered, and In-Transit Visibility (ITV). • CAVS Downloads allows users to download tender and shipment information from the GFM Host.
Freight Acquisition Shipping Tool (FAST)	<p>FAST is used to build and execute Tailored Transportation Contract (TTC) and voluntary traffic shipments utilizing GFM databases containing Standard Point Location Codes (SPLC) and commodity information, carrier tender bids, and user-maintained address and appropriation information. The major features of FAST include real-time rating and ranking of carrier tender bids, SDDC Operations Center intervention, bill of lading (BL) generation and Internet accessibility.</p>
Freight Carrier Registration Program (FCRP)	<p>FCRP streamlines the carrier qualification process and is used by carriers to obtain approval to transport freight for the Department of Defense (DoD). FCRP provides the SDDC and other DoD agencies with the following abilities:</p> <ul style="list-style-type: none"> • Application processing facilitation for SDDC Operations Center personnel • Automated Standard Carrier Alpha Code (SCAC) validation • Automated PowerTrack certification verification • Automated updates to the DoD approved carrier list • Access to management reports • Maintenance of historical application data • Maintenance of communications history between carriers and SDDC Operations Center personnel.
In-Transit Visibility (ITV)	<p>ITV provides Department of Defense (DoD) approved carriers with the ability to submit in-transit status information on DoD shipments to the Global Transportation Network (GTN). Bill of Lading (BL) data from the DoD shipping systems is automatically available to the assigned carrier in ITV. Carriers registered to use ITV may elect to receive notification via email when a newly tendered shipment is available for tracking in ITV. Carriers may use ITV, their own proprietary system, or an external commercial service provider to submit shipment status data to the GTN. As status events are submitted through ITV, GFM</p>

Web-Based Subsystems	Description
	generates the Electronic Data Interchange (EDI) file in the proper format and transmits the data to GTN.
Rate Quotation	The Rate Quotation Access System is designed to give users the ability to retrieve cost estimates based on specific shipment data. A user can process multiple requests at a time using numerous commodities and Standard Point Location Codes (SPLCs).
Shipper's Export Declaration (SED)	The SED system communicates relevant export information for qualifying shipments from Freight Acquisition Shipping Tool (FAST), Spot Bid (SB), and Small Package Express (SPE) to the U.S. Census Bureau's Automated Export System (AES). SED interfaces with FAST, SB and SPE. Each application sends pertinent shipment information for shipments that are identified as SED shipments to Gem's SED system for eventual submittal to the AES system. The interface between GFM and AES provides for data transmission to AES as well as receiving information regarding acceptance of information transmitted to AES.
Small Package Express (SPE)	<p>Small Package is an Internet-based application that is accessible from the GFM Main Menu. Small Package is designed to allow users to ship small packages weighing 150 pounds or less by entering shipment information for both domestic and international shipments and transmitting that information directly to commercial carriers. The shipping method is based on Government Services Administration (GSA) and Air Mobility Command (AMC) contracts with Federal Express (FedEx), DHL Worldwide Express (DHL), and Emery Worldwide (Emery), all PowerTrack carriers. Both Continental United States (CONUS) and Outside Continental United States (OCONUS) air shipments are supported. The application also provides the following features:</p> <ul style="list-style-type: none"> • Small Package utilizes links to GFM databases allowing the automatic entry of address and appropriation information. • Shipment information is stored so that historical reports may be generated.
Spot Bid	Spot Bid is used to build and execute one-time, expedited, over-weight and over-dimensional shipments. It can also be used to elicit carrier bids for shipments when no matching carrier tender bids are available on the GFM Host. Spot Bid utilizes links to the existing GFM databases and provides integrated "Best Value" logic. All bids submitted against Spot Bid shipments reflect an all-inclusive expense representing line haul, accessorial charges, and any additional expenses anticipated to support that particular shipment.
Transportation Discrepancy Reports (TDR)	<p>The TDR application consists of the TDR US Government Standard Form SF361 and TDR Management Information Reports.</p> <ul style="list-style-type: none"> • The SF 361 is used by shippers and receivers (mainly receivers) to record and track various shipment discrepancies regarding the movement of government cargo worldwide. It is also used as a claims form by DFAS. It is used to settle Claims on behalf of the US Government for discrepant shipments. • The TDR Management Information Reports are used to view and print the status of various shipment discrepancies regarding the movement of government cargo worldwide. Seven TDR

Web-Based Subsystems	Description
	Management Information Reports are generated from the data gathered.

GFM External Interfaces:



The operational systems span several platform types, Operating Systems, databases, and integrate custom-written software with Commercial-Off-The-Shelf (COTS) applications. Moreover The GFM system uses predominantly COTS software and hardware to develop and operate the system.

Development Software: Oracle RDBMS/Tools, Oracle Forms 10g, JDK1.5_06, Sterling's GENTRAN EDI Server Translation Software, PVCS Tracker 7.0, Apache 2.0.55, JBoss 4.0.3 SPI, JAVA, Unidata 5.2.35 Unibasic, C, CVS Version Manager, asp, javascript, vbscript, and Unix shell scripts.

Platforms: The GFM database and application resides on multiple platforms such as: SUNFIRE 4810, SUN Enterprise 6000, SUN Enterprise 4000, SUN 280R, SUN V880, Sun V490, Sun V210, and Dell Intel based servers.

Relational Databases: Relational databases used include UniData, Oracle, and MS Access

Operating Systems: Unix SUN Solaris 2.9/10, Windows 2000/2003/XP, and LINUX.

Other Commercial Off The Shelf (COTS) Software Packages: In addition to the above, the following software packages are used for development and systems support.

- Sterling Gentrant Server 6.0
- Sun WorkShop Compiler C Version 4.2
- Authorware
- VsiFax
- Defense Table of Distance (DTOD)
- TOAD
- JBoss Console
- Unidata Guide
- Ssh
- Sftp
- Eclipse
- cygwin
- ERWIN
- Siebel 7.8
- RoboHelp
- Shipapi
- Dream Weaver
- Oracle Application Server
- Paint Shop Pro 7.0
- Accuterm
- Adobe Photo Shop
- Flash

As technologies continue to advance during the period of performance, these products shall continue to be upgraded and/or replaced.

1.2 Applicable Documents. The GFM system's logic is based largely on functional business processes that are governed by the following regulations:

Defense Transportation Regulation (DTR),
Code of Federal Regulations (CFR) 49 Hazardous Materials,
MTMC Standard Tender Instruction Publication (MSTIP) No. 364,
Movement of Freight via Rail (MFTRP) No. 10A,
US Customs
Other DoD regulations, policies and procedures associated with commercial freight transportation.

1.3 Objective. The objective of this effort is to enhance, improve, maintain, and support the operations of the current GFM system in a cost effective and efficient manner that responds rapidly and effectively to constantly changing requirements. A key goal is to minimize system downtime, and to maximize system performance and data accuracy.

2.0 Risk Management and Applicable Requirements Documents:

2.1 General.

2.1.1 Ultimately the contractor and its personnel are responsible for performance of the requirements of this PWS in accordance with the requirements of the laws of the United States of America, just as the Government and its personnel would be if they were performing the efforts of this PWS. Notwithstanding any language in this PWS to the contrary, failure of the Government to specifically identify a particular document or part thereof as mandatory does not relieve the contractor or the Government from compliance with law in performance of this PWS. Risk is to be managed by the contractor and the Government as each performs their respective responsibilities subject to applicable oversight and approval requirements for their decisions. Where PWS requirements are based on policy, the contractor and the Government shall each work to achieve an acceptable balance change, compliance, and risk.

2.1.2 When reissues, supplements, or amendments to mandatory requirements documents or new mandatory requirements, documents are issued throughout the life of the contract, they shall be considered effective and binding at the same time they are binding on Government operations. The contractor shall promptly notify the Contracting Officer (KO) in writing of each change. Upon identification of any change to or new mandatory requirements document that results in an increase or a decrease in PWS price, the contractor shall promptly notify the KO of the change and submit a proposal to the KO, within 30 days of receipt of the change. The proposal shall contain detailed information that includes, as a minimum, comments on the affects that the change has on labor, performance, schedule, and it shall include a proposed cost growth or reduction estimate.

3.0 Contractor Duties:

3.1 General Requirements.

3.1.1 The contractor shall furnish all management, labor, tools, supplies, and materials (except as provided by the Government) necessary to perform the requirements contained herein.

For the term of this contract, it is the contractor's responsibility to employ and maintain the appropriate labor categories, skill levels, mix, and personnel qualifications to accomplish the mission.

3.1.2 The contractor shall provide information and recommendations based on subject matter expertise during meeting related activities and program management reviews and provide to SDDC monthly status reports of all activities in support of this contract effort. These reports shall include as a minimum, the status of all proposed, approved, in progress, completed activities, problems reports and metrics of Tier II support.

3.1.3 The contractor shall prepare a Management Plan for Government approval within 30 days of award. This document shall be a living document and changes shall be submitted to the Government on a quarterly basis following initial submission.

3.1.4 The contractor shall apply their detailed experience and knowledge of depot/installation level freight shipping functionality/management, military port operations, DoD carrier and tender management methodologies and specific governmental policies regarding electronic payments as related to the transport of DoD freight by commercial transportation carriers in the development of software solutions.

3.1.5 The contractor shall work with the Government and their customers in developing software solutions for Problem Reports (PR), Engineering Change Proposals (ECP), and/or other software related actions.

3.2 Program Management Support. Program Management Support involves providing assistance to SDDC program managers in conducting oversight and management of GFM programs. Program Management is comprised of Program Support, Life Cycle Support, and Planning Support. Support includes, but is not limited to: Work Breakdown Structure (WBS) Analysis, Project Schedule and Control, Project Management (Scope Management), and System Life Cycle Management.

Performance Objective No. 1: The contractor shall develop and maintain detailed Work Breakdown Structures to identify events and schedules required for the development, testing, training, documentation, and implementation of software changes, enhancements, and solutions.

Performance Measure: Provide WBS NLT the 5th work day of the month.

Performance Standard: 98% of the deliverables are timely, complete, professionally sound, and accurate.

Performance Objective No. 2: The contractor shall support the Government Program Manager in the planning and tracking of projects, to include schedules, risks, and associated contractor costs and resource utilization. Support includes providing timeline and cost estimate rough orders of magnitude for project planning, and providing project planning and tracking information via various forms of written and/or verbal communications, such as email, information papers, discussions, and meeting status reporting.

Performance Measure: Proactively provide project planning and tracking information to the government via various written and verbal means. Provide project planning and tracking information as requested by the government.

3.3 GFM Software Development & Maintenance. The contractor shall provide technical assistance to the GFM Program Management Office (PMO) in the resolution of open software PRs and in adding new functionality identified as software ECPs. The PR/ECP resolutions shall be incorporated into the baseline using software versioning methodology. The contractor shall prepare a document containing resolutions and test results for the PRs/ECPs contained in each software version. The contractor shall provide a completion status of all PRs/ECPs. The contractor shall design system applications and integration efforts to enhance/improve the performance and efficiencies of GFM software modules and applications.

Performance Objective No. 3: The contractor shall prepare a document containing resolutions and test results for the PRs/ECPs contained in each software version.

Performance Standard: 98% of tasks and activities assigned to the contractor (within the control of the contract) are completed per the Management Plan.

Performance Measure: Government acceptance of resolutions and test results.

3.4 Bills of Lading (BLs). The contractor shall provide for electronic transfer of BLs among all GFM trading partners through the development and maintenance of software and the monitoring of BL file transmissions.

Additionally, the contractor shall develop/maintain the capability to cost and select for traffic currently moving under BLs in order to assure that the Government acquires the best value.

Performance Objective No 4: The contractor shall enable the system to produce electronic and hardcopy BLs. The contractor shall ensure that the electronic files are available for transmission to GFM Trading Partners (TPs).

Performance Standard: 98% of BLs submitted to GFM shall be costed, sent out electronically, and stored for audit purposes.

Performance Measure: Based on percentage of customer complaints and Government approval of system performance.

3.5 Tailored Transportation Contract (TTC) Interface. The contractor shall maintain a current set of TTC tender rates on the GFM Host database. The contractor shall also enter tender rates via a manual mode when necessary. The contractor shall continuously enhance this interface as necessary.

Performance Objective No 5: The contractor shall maintain the process of uploading TTC Rates received via electronic spreadsheet.

Performance Standard: Upload of TTC rates within one working day with a 100% input accuracy rate.

Performance Measure: Government acceptance as detailed by review of rates uploaded to the GFM Host System.

3.6 Remote Carrier Access. The contractor shall provide the capability for commercial carriers to access the GFM CAVS, FCRP and TEOW applications from remote locations and obtain shipment Requests and Responses, Standard Tender of Freight Services, and Bills of Lading information.

Performance Objective No 6: The contractor shall support and enhance the automated process of carriers accessing CAVS, FCRP, and TEOW via the Internet.

Performance Standard: Carriers are able to access 100% of BL data submitted for rating to the GFM Host System via CAVS. Carriers are able to input tender data without delay due to system errors.

Performance Measure: Government acceptance of system performance reports based on system downtime and user complaints.

3.7 Tender Management. GFM currently provides a central database of DoD commercial transportation tenders. Additional modes are added to this database as additional Standard Rules and Tender Formats are developed. The contractor shall continue to develop and implement software for all supported modes of transportation.

Performance Objective No 7: Using an automated process, the contractor shall maintain and update all tender formats approved and submitted by Government agencies.

Performance Standard: Tender formats shall be accepted in an automated fashion within 30 days of Government approval.

Performance Measure: Government acceptance based on 100% systems acceptance rate for automated tenders without user input errors.

3.8 Software Application Optimization Enhancement. The contractor shall enhance and improve the existing GFM application software and/or its applications for the purpose of insuring maximum system optimization. The contractor shall maintain/sustain the software development system and assist in urgent analysis for the production system when required, daily activities include systems configuration and operation. The contractor shall optimize system operation and resource utilization.

Performance Objective No 8: Contractor shall conduct performance tuning to obtain systems optimization for maximum application workload while maintaining historical performance data to be used as a benchmark. Software development and maintenance shall not cause a digression of the current system's performance.

Performance Standard: Through the utilization of application software monitoring tools the contractor shall ensure that the application software performs within 98% of peak optimization.

Performance Measure: Government acceptance of system software maintenance/enhancement efforts. Contractor efforts shall not degrade current functionality.

3.9 Windows/Linux Server Administration. The contractor shall provide system administration for the Surface Cargo System (SCS) Branch Windows/LINUX servers. The support shall include configuration of the servers, installing and upgrading software, troubleshooting problems, and advising the SCS Branch of the resolutions, providing intrusion detection security and response, performing backups and recovery of data as required, and informing the property manager when servers are relocated.

Performance Objective No 9: The contractor shall monitor the GFM system and perform preventative maintenance in order to ensure maximum system performance.

Performance Standard: System shall be monitored on a daily bases. Contractor ensures that system is up and running 98% of the time.

Performance Measure: Government acceptance of system usage reports and availability of system for access.

3.10 Electronic Commerce/Electronic Data Interchange (EC/EDI) Support. The contractor shall provide highly qualified and trained personnel to build and/or support the technical infrastructure needed to support EC/EDI. This support shall include, as a minimum, an integrated software system that includes EC/EDI translation software, communication software and application software. Personnel shall possess detailed technical knowledge of EDI ASC X.12 Transportation Standards, DoD Implementation Conventions, data requirements, mapping, and software associated with the system. The contractor shall work with GFM PMO, Government, and industry personnel to develop and enhance the ASC X.12 Transportation Standards and DoD Implementation Conventions as required. Contractor personnel shall be technically proficient in the use of GENTRAN Server Software, UNIX, and C Programming.

Performance Objective No 10: The contractor shall assist with loading, testing, and operation of GENTRAN Server Software. The contractor shall setup interfaces for outbound and inbound system traffic.

Performance Standard: Ensures that GENTRAN Server runs at 100% performance level 98% of the time. Setup requested interfaces within a 1 – 2 week timeframe.

Performance Measure: Government acceptance is based on system performance and timelines met by contractor.

3.11 Database Management Systems (DBMS) Administration. The contractor shall provide database administration remotely or on site and shall provide assistance and technical expertise in the identification, design, and development of the GFM databases and existing database elements.

Performance Objective No 11: The contractor shall provide 24x7 database administration system monitoring and assistance.

Performance Standard: Databases shall be current and accessible 99% of the time.

Performance Measure: Government acceptance of system usage reports and availability of system for access.

3.12 Software Reviews. The contractor shall over the period of performance conduct software reviews, and participate in briefings, walkthroughs, and/or prototype demonstrations. The contractor shall accurately record the proceedings and develop the meeting minutes that shall be provided to the GFM PMO in accordance with the schedule identified in the Deliverable Delivery Summary within this PWS.

3.13 Documentation Archive Library. The contractor shall maintain the single, centralized electronic library that contains all GFM documentation determined by the Government for storage in the library. This library shall be made available for all GFM staff to review at their discretion. The electronic file structure for this library is at the contractor's discretion, subject to Government approval, and shall be organized to ensure logical presentation of documentation for system activities and reports.

Performance Objective No 12: The contractor shall maintain a centralized electronic library that contains appropriate sub-folders for individual activities.

Performance Standard: Library shall house the latest documentation pertaining to all associated systems 98% of the time.

Performance Measure: Government spot checks of documentation stored in library.

3.14 Software Development Test (SDT). The GFM software developer shall conduct the appropriate number of successful Software Development Tests (SDT) before releasing software to the GFM PMO. The contractor shall develop a Software Development Test Plan, conduct a SDT, and develop a SDT Test Results Report for each software PR and ECP incorporated. The contractor shall ensure that regression testing is conducted on all software changes and development prior to forwarding for Independent Verification and Validation (IV&V) Testing. The developer shall ensure the software is error and abort free and shall verify interoperability and integration with interfacing systems.

Performance Objective No 13: The contractor shall perform system tests to include SDTs and regression testing.

Performance Standard: Software is error and abort free and integrates successfully with interfacing systems 100% of the time.

Performance Measure: Government acceptance of Test Plans and Test Results Reports for all PRs and ECPs implemented.

3.15 Software Version Description (SVD). The contractor shall prepare a SVD for each software release and present the SVD to the Government no later than five (5) work days after deployment of the application. The SVD shall identify and describe an inventory of materials to be released, software/applications contents, changes to be installed, adaptation of data, related documents, installation instructions, and possible problems and known errors.

Performance Objective No 14: The contractor shall prepare an SVD for each software release.

Performance Standard: Contractor shall present the SVD to the Government no later than five (5) work days after deployment of the application 98% of the time.

Performance Measure: Government acceptance of the SVD.

3.16 Configuration Management (CM). The contractor shall prepare and revise CM related documentation, keep current and participate in activities that control changes to the multiple GFM subsystems that are developed or modified. The contractor shall also develop and maintain a software library that contains source and object code for the GFM software. As a safeguard software code shall also be stored on external electronic media with a listing of contents of the deliverable, including LAN server based files and those databases and files associated with COTS products. The contractor shall provide electronic notice of software releases to the GFM Program Manager and other program management office government and contractor personnel who have a need to know.

Performance Objective No 15: The contractor shall prepare and revise CM related documentation and external electronic media for physical site and electronic library storage.

Performance Standard: CM documentation and library must be current 98% of the time.

Performance Measure: Government acceptance of CM items.

3.17 Deployed System Sustainment. The contractor shall assign an individual to act as a Tier II customer assistance liaison between the SDDC Systems Response Center (SRC) and the GFM PMO. Problems that cannot be resolved by the SRC shall be elevated to the GFM Tier II liaison for resolution. The Tier II liaison shall support all GFM software modules and applications.

The contractor shall provide software problem resolution and customer assistance support to the SRC on a daily basis, utilizing its technical and functional expertise. The contractor shall provide monthly statistics that include number of service requests elevated to the Tier II liaison and percentage of time spent on training and problem resolution validations.

Performance Objective No 16: The contractor shall provide Tier II functional and technical expertise in support of the SRC and GFM customers on a daily basis. The contractor shall prepare monthly statistic reports.

Performance Standard: Respond to request within one working day, resolve trouble calls, provide written response to requests for information (RFI), or standard customer reports (that are within the control of the contractor) 98% of the time.

Performance Measure: 98% of responses shall be resolved within the time period as requested by the Government. Government review and acceptance of trouble call log, responses to RFI, and required reports.

3.18 Distance Learning. The contractor shall develop, implement, and sustain a Distance Learning Program (DLP) for the GFM suite of applications. This DLP shall be developed using commercially available, proven technologies and techniques, and shall be tailored to match multiple learning styles. It shall be designed to reduce and minimize Government investment and sustainment costs. The DLP shall also include promotional notices to the user community upon notification prior to software release. The DLP program shall be developed consistent with GFM's compressed developmental strategy and must be executed efficiently and effectively. The contractor shall ensure integration of these products with the existing developmental strategies of GFM and current training. The contractor shall ensure that all training and learning tools are updated consistent with and are synchronized with software upgrades and version releases. On a limited case-by-case basis, the contractor shall be required to conduct system information briefings, training sessions, and system demonstrations at Government meetings, symposiums, workshops, conferences, and other events.

Performance Objective No 17:

The contractor shall develop, maintain, and sustain a GFM Distance Learning Program.

Performance Standard: All DLP deliverables are delivered IAW the schedules established in the Work Breakdown Structure, which are based upon bilateral agreement and are synchronized with the software releases they support, 98% of the time.

Performance Measure: Government review, evaluation and acceptance of the DLP releases.

3.19 Contractor Management Requests (CMRs). The contractor shall provide assistance to the GFM PMO in the resolution of CMRs. Resolutions may be in the form of correction of data issues; training and/or meeting, symposium, workshop, or conference support; response to Freedom of Information Act inquiries; analysis/impact studies; support for data calls; and/or generation of various reports.

Performance Objective No. 18: The contractor shall respond to CMRs by the government approved due date 98% of the time.

4.0 Place of Performance/Hours of Operations:

The place of performance shall be at HQ SDDC located in Alexandria, Virginia.

Exceptions to performing all work at the designated Government site shall be submitted to the COR for review. Generally this would apply when specialty work would best be accomplished at another location (including contractor's site) where appropriate special skills or facilities are present.

4.1 The contractor shall be expected to have personnel available at the Government site during a period of 0630 and 1800 hours Eastern Time, Monday-Friday. Additionally, selected personnel must be available, on-call, 24 hours a day, 7 days a week for emergency response. Method of access to on-call personnel (e.g., cell phone) shall be reliable and responsive. The Government shall furnish cell phones for communication purposes (note that phone-call bills shall be reviewed and any inappropriate calls shall be chargeable to the contractor).

4.2 The following days have been established as legal public holidays for the Federal Government:

New Year's Day	1 st day of January
Martin Luther King Jr.' Birthday	3 rd Monday in January
Presidents' Day	3 rd Monday in February
Memorial Day	4 th Monday in May
Independence Day	4 th day of July
Labor Day	1 st Monday in September
Columbus Day	2 nd Monday in October
Veteran's Day	11 th day of November
Thanksgiving Day	4 th Thursday in November
Christmas Day	25 th day of December

The contractor shall not schedule interfacing work (meetings, approvals, deliveries, etc.) with the Government on any of the established holidays, or any other day designated as a holiday by Federal Statute or by Executive Order except with prior approval from the Contracting Officer or Contracting Officer Representatives. If a holiday falls on a Saturday, the official holiday shall be celebrated the preceding Friday. If the holiday falls on a Sunday, the official holiday shall be celebrated the following Monday.

5.0 Period of Performance. The Period of Performance for this contract is as follows:

Base Period: 25 Oct 2006 – 24 Oct 2007 (1 Yr.)

Option Period 1: 25 Oct 2007 – 24 Apr 2008 (6 Mos.)

Option Period 2: 25 Apr 2008 – 24 Oct 2008 (6 Mos.)

IMPORTANT NOTE: For the purposes of contract proposal, following the completion of the contract Base Period there shall be a decrease of approximately 65% in contractor support required for the new software development only, that shall apply to contract Option Periods 1 and 2. Contractor support required for system/software maintenance and sustainment will not be affected by a decrease in effort. Contractor support required for system/software maintenance and sustainment will continue to remain status quo for the contract Base Period, as well as, both Option Periods.

6.0 Cooperation with Other Contractors and Government Personnel:

The contractor shall cooperate with other contractors and Government personnel performing work for SDDC. The contractor shall avoid interfering with the performance of work by other contractors or Government employees while not compromising health, safety or security. The contractor shall bring to the attention of the COR any disagreements or delays caused by contractor personnel interference or non-cooperation.

7.0 Deliverable Schedule Summary:

Title	Applicable PWS Task	Delivery Schedule
Monthly status Report	3.1.2	NLT 5 th Work Day of the Month
Management Plan	3.1.3	Initial Plan 30 Days After Task Award; then updated Quarterly
Work Breakdown Structure	3.2	NLT 5 th Work Day of the Month
Bills of Lading	3.4	Included as part of Subtask 3.16 Software Baseline Document/Code Deliverable
Tailored Transportation Contract (TTC) Interface	3.5	Included as part of Subtask 3.16 Software Baseline Document/Code Deliverable
Remote Carrier Access	3.6	Included as part of Subtask 3.16 Software Baseline Document/Code Deliverable
Tender Management	3.7	Included as part of Subtask 3.16 Software Baseline Document/Code Deliverable
Software Application Optimization Enhancement	3.8	Included as part of Subtask 3.16 Software Baseline Document/Code Deliverable
EC/EDI Support	3.10	Included as part of Subtask 3.16 Software Baseline Document/Code Deliverable
DBMS Administration	3.11	Updated Database Design Specification NLT 10 work days after software release
Software Review Minutes	3.12	NLT 10 work days after meeting attached to the appropriate PVCS Tracker record.
Documentation Archive Library	3.13	Documentation Deliverables delivered 10 days after completion.
Software Development Test Plan	3.14	NLT 5 work days prior to scheduled SDT start
Software Development Test Results Report	3.14	NLT 10 work days after test completion
Software Version Description	3.15	NLT 5 work days after release to production
Software Baseline Document/Code	3.16	NLT 5 work days after release to production
GFM Tier II Customer Assistance Support Statistics	3.17	Presented at Monthly Contractor In-Progress Review.
Web-based Training Deployment (Live Meeting Sessions On-Line)	3.18	Established in conjunction with the Government IAW with mutually agreed upon schedules
Web-based Tutorials for deployed software	3.18	Updated NLT 3 work days after each software release
System Information Briefs, Training Sessions, and Demonstrations	3.18	As Suspended by the Government
Contractor Management Requests	3.19	As Suspended by the Government
Transition Summary Report	12.1	NLT 15 work days following notification of PWS termination

7.1 Document Deliverable Criteria. Reports, documents, and narrative type deliverables shall be accepted when all discrepancies, errors, or other deficiencies identified in writing by the Government have been corrected.

For the initial (draft) deliverables required by this PWS, the following procedures shall apply:
The Government shall provide written acceptance, comments and/or change requests, if any, within 15 working days from receipt by the Government of the initial deliverable. Upon receipt of the Government's comments, the contractor shall have 15 working days to incorporate the Government's comments and/or change requests and to resubmit the deliverable in its final form.

If written acceptance, comments and/or change requests are not issued by the Government within 15 working days of submission of draft, the draft deliverable shall be deemed acceptable as written and the contractor may consider the draft to be the final deliverable product.

8.0 Government Furnished Equipment (GFE)/Government Furnished Information (GFI):

HQ SDDC is designated as the contractor's primary place of performance. At HQ SDDC contractor personnel shall be provided the following GFE: Office desk area, computer workstations, LAN access, Fax, Telephonic support, supplies, and access to other routine office support equipment such as copiers, and printers. The Government shall provide as GFI all necessary software required to perform this PWS. All GFE/GFI must be returned to the COR or transitioned to a follow-on contract no later than the last day of the PWS. GFE/GFI must be maintained in the same condition as received throughout contract performance.

9.0 Security:

The following security measures shall apply depending on the level of security required by the solicitation/contract as identified below.

9.1 Access to Government Facility

Access to SDDC facilities will not be granted until approved by Command Security Office. An Individual requiring access must meet one of two criteria:

- (1) Up-to-date clearance, verified by Command Security Office
- (2) Favorable NCIC check completed by Command Security Office

The SDDC building pass application will be completed and signed by the government representative. The government representative will provide the form to the Command Security Office.

9.2 Access to Sensitive Information

The contractor must abide by all personnel security requirements per AR25-2, paragraphs 4-10, 4-14 and 4-15. Requirements vary depending on contractor role.

- (1) Investigative Levels. The Contractor shall ensure personnel assigned to work possess the appropriate background investigation. The Contractor shall provide verification of investigation for each individual to SDDC's Command Security Office.
- (2) Network Security. The Contractor shall ensure that all Government hardware and software are in compliance with SDDC security guidelines and only authorized personnel have access to the network. A copy of the SDDC security guidelines will be provided upon award.
- (3) Roles/Privileges. The Contractor shall ensure that roles/privileges assigned to Contractor employees on the Government computing platforms are limited to the roles/privileges essential to that individual's performance of his/her assignments. These roles/privileges can be limited or revoked by the Government.

9.3 Access to Classified Information

All data in GFM is at the For Official Use Only (FOUO) level of classifications. Nonetheless any person who has Information Assurance (IA) administrative privileges or monitors a DoD IT system (such as GFM) is designated by DoD 8500.1 as an IT-1 position (and as an ADP-1 position by DoD 5200.2-R). DoD 8500.2 Enclosure 3, AR 380-19 paragraph 2-16 and AR 380-67 paragraph 3-614 all specify that such persons must successfully complete a Single Scope Background Investigation (SSBI) before obtaining access to the DoD IT system.

Personnel requiring IA administrative privileges or system monitoring capability under this PWS must have initiated a SSBI and obtained interim SSBI clearance before being granted IA administrative privileges on GFM systems. Personnel under this PWS who do not require IA administrative privileges or system monitoring capability must successfully complete a National Agency Check (NAC) or a National Agency Check with Inquiries (NACI).

- (1) Investigative levels are defined in DOD 5200.2-R.
- (2) A DD254 for the Contractor shall be maintained in the contract file.

9.4 Security Related to Personnel

If the Government notifies the Contractor that the employment or the continued employment of any Contractor employee is prejudicial to the interests or endangers the security of the United States of America, that person shall be removed and barred from the worksite. The Contractor shall immediately make any changes necessary in the appointment(s).

10.0 Other Pertinent Information or Special Considerations:

The contractor shall be required to have an in-depth knowledge of DoD and commercial transportation rules and regulations. The possession of this knowledge is crucial when analyzing or updating the system process data flows and automating transportation business practices.

Packaging, Packing, and Shipping Instructions are as follows: the contractor shall provide all deliverables and other project related products, reports, etc., as an electronic file e-mail attachment whenever possible. The contractor shall generate all document deliverables in standard SDDC office automation software products. If the contractor determines that it would be more beneficial to GFM to use non-standard SDDC office automation software to generate any of the required deliverables, the contractor must notify and receive approval from the COR, one (1) hardcopy with 2 soft copies on media approved by PMO of the product shall either be hand delivered or mailed by certified mail to the COR. All software, documentation, training literature, and any other deliverables produced under this contract shall be the property of the Government, with all rights and privileges of ownership/copyright belonging exclusively to the Government.

11.0 Contractor Travel:

Travel shall be required in support of meetings, symposiums, workshops, training sessions, conferences, and/or other events. The below chart contains estimated travel for purposes of contractor proposal and may deviate as requirements change. The estimated travel in the chart shall apply to the Base Period, and then shall be repeated again for each individual Option Period:

# Trips	Location	# People	# Days	Timeframe
1	San Antonio, TX	2	5	Feb
1	Williamsburg, VA	2	5	May
1	Orlando, FL	2	5	May

All non-local travel shall be approved by the Government prior to travel. Travel incurred under this contract shall be reimbursed by the Government in accordance with FAR 31.205-46.

The contractor shall not be reimbursed by the Government for local travel.

The contractor is responsible for tracking the status of travel funds and notifying the COR when funds fall below 85% of the established not-to-exceed amount as identified in the contract.

12.0 Contract Transition:

12.1 Transition of Operations. The contractor shall provide a Transition Summary Report of all work performed within 15 working days upon notification of termination of this PWS. This summary report shall include, but is not limited to, the status of all assigned tasks including an accurate WBS, a synopsis of problems, lessons learned, and recommendations for improvement. The report shall contain all the information necessary to assure project continuity.

12.2 The incumbent contractor shall provide a sufficient number of personnel to ensure effective transfer of all work in progress to a follow-on contractor so as not to adversely impact the Government's mission accomplishment.

