

**UNITED STATES TRANSPORTATION COMMAND  
(USTRANSCOM)**

**Contract Number HTC711-07-D-0015, No. 0002  
Awarded Under RFTOP 07-02**

**STRATEGIC PLANNING & SYSTEMS INTEGRATION  
ADVISORY & ASSISTANCE SERVICES IDIQ,  
THEATER CONCEPTS & ANALYSIS**

Previously released under FOIA 09-08  
Information being withheld pursuant  
To 5 U.S.C. 552(b)(6).

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS**

 1. REQUISITION NUMBER  
F3ST947173A001

PAGE 1 OF 16

OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30

2. CONTRACT NO. HTC711-07-D-0015		3. AWARD/EFFECTIVE DATE 01-Oct-2007		4. ORDER NUMBER 0002		5. SOLICITATION NUMBER		6. SOLICITATION ISSUE DATE			
7. FOR SOLICITATION INFORMATION CALL:		a. NAME		b. TELEPHONE NUMBER (No Collect Calls)		8. OFFER DUE DATE/LOCAL TIME		12. DISCOUNT TERMS Net 30 Days			
9. ISSUED BY  USTRANSCOM COMMAND ACQUISITION 508 SCOTT DR SCOTT AFB IL 62225-5357  TEL: 618-256-4300 FAX: 618-256-9600		CODE   HTC711		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> 8(A) NAICS: SIZE STANDARD:		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP		15. DELIVER TO   <b>SEE SCHEDULE</b>		16. ADMINISTERED BY   <b>SEE ITEM 9</b>	
17a. CONTRACTOR/OFFEROR  PARAGON TECHNOLOGY GROUP INC. (b)(6) 8229 BOONE BLVD SUITE 800 VIENNA VA 22182-2623  TEL (b)(6)		CODE   1XEJ6  FACILITY CODE   1XEJ6		18a. PAYMENT WILL BE MADE BY  DEFENSE FINANCE AND ACCOUNTING SERVICE ATTN: DFAS-BAASD/CC PO BOX 369020 COLUMBUS OH 43236-9020		CODE   F67100		17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input checked="" type="checkbox"/> SEE ADDENDUM	
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/ SERVICES		21. QUANTITY		22. UNIT		23. UNIT PRICE		24. AMOUNT	
		SEE SCHEDULE									
25. ACCOUNTING AND APPROPRIATION DATA  <b>See Schedule</b>								26. TOTAL AWARD AMOUNT (For Govt. Use Only)  <b>\$1,111,063.48</b>			
27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED											
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>0</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.						29. AWARD OF CONTRACT: REFERENCE <input checked="" type="checkbox"/> OFFER DATED <u>10-Aug-2007</u> . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE					
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)				31c. DATE SIGNED  01-Oct-2007			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)				30c. DATE SIGNED				31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT)  William T. Rachal / Contracting Officer  TEL: 618-256-4300 EMAIL: William.Rachal@ustranscom.mil			

 AUTHORIZED FOR LOCAL REPRODUCTION  
PREVIOUS EDITION IS NOT USABLE

 STANDARD FORM 1449 (REV 4/2002)  
Prescribed by GSA  
FAR (48 CFR) 53.212

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS (CONTINUED)					PAGE 2 OF 16	
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT	
	SEE SCHEDULE					
32a. QUANTITY IN COLUMN 21 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____						
32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE			
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE				
		32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE				
33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		37. CHECK NUMBER	
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL						
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY				
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		41c. DATE	42a. RECEIVED BY (Print)			
			42b. RECEIVED AT (Location)			
			42c. DATE REC'D (YY/MM/DD)	42d. TOTAL CONTAINERS		

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Labor FFP IAW PWS dated 24 July 2007 FOB: Destination PURCHASE REQUEST NUMBER: F3ST947173A001 SIGNAL CODE: A	12	Months	\$89,255.29	\$1,071,063.48

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NET AMT	\$1,071,063.48
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000101	Funding for Task 1&2 FFP IAW PWS dated 24 July 2007 FOB: Destination PURCHASE REQUEST NUMBER: F3ST947173A001 SIGNAL CODE: A		Months		

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NET AMT	\$0.00
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ACRN AB	\$466,263.48
CIN: F3ST947173A0010000AB	



ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000102	Funding for Task 3 FFP IAW PWS dated 24 July 2007 FOB: Destination PURCHASE REQUEST NUMBER: F3ST947173A001 SIGNAL CODE: A		Months		
NET AMT					\$0.00
ACRN AA CIN: F3ST947173A0010000AA					\$604,800.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002 OPTION	Optional FFP Task 2 Sub Task2 IAW PWS Para 1.3.2.2(c) dated 24 July 2007 Director Mobility Forces - Surface (DM4-S) 12 Months X \$15,224.77/Mon = \$182,937.24 FOB: Destination SIGNAL CODE: A		Months		
NET AMT					\$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003	Travel COST IAW PWS dated 24 July 2007 FOB: Destination PURCHASE REQUEST NUMBER: F3ST947173A001 SIGNAL CODE: A		Lot		
ESTIMATED COST					\$40,000.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000301	Funding for Travel COST IAW PWS dated 24 July 2007 FOB: Destination PURCHASE REQUEST NUMBER: F3ST947173A001 SIGNAL CODE: A		Lot		
				ESTIMATED COST	\$0.00
	ACRN AB CIN: F3ST947173A0010000AB				\$24,000.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000302	Funding for Travel COST IAW PWS dated 24 July 2007 FOB: Destination PURCHASE REQUEST NUMBER: F3ST947173A001 SIGNAL CODE: A		Lot		
				ESTIMATED COST	\$0.00
	ACRN AA CIN: F3ST947173A0010000AA				\$16,000.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001		12	Months	\$92,378.27	\$1,108,539.24
OPTION	Labor FFP IAW PWS dated 24 July 2007 FOB: Destination SIGNAL CODE: A				

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NET AMT	\$1,108,539.24
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002		12	Months	\$15,757.11	\$189,085.32
OPTION	Optional FFP Task 2 Sub Task2 IAW PWS Para 1.3.2.2(c) dated 24 July 2007 Director Mobility Forces - Surface (DM4-S) FOB: Destination SIGNAL CODE: A				

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NET AMT	\$189,085.32
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003			Lot		
OPTION	Travel COST IAW PWS dated 24 July 2007 FOB: Destination SIGNAL CODE: A				

ESTIMATED COST	\$40,000.00
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001		12	Months	\$95,611.00	\$1,147,332.00
OPTION	Labor FFP IAW PWS dated 24 July 2007 FOB: Destination SIGNAL CODE: A				

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NET AMT	\$1,147,332.00
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2002		12	Months	\$16,309.36	\$195,712.32
OPTION	Optional FFP Task 2 Sub Task2 IAW PWS Para 1.3.2.2(c) dated 24 July 2007 Director Mobility Forces - Surface (DM4-S) FOB: Destination SIGNAL CODE: A				

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NET AMT	\$195,712.32
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2003			Lot		
OPTION	Travel COST IAW PWS dated 24 July 2007 FOB: Destination SIGNAL CODE: A				

ESTIMATED COST	\$40,000.00
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3001		12	Months	\$98,956.84	\$1,187,482.08
OPTION	Labor FFP IAW PWS dated 24 July 2007 FOB: Destination SIGNAL CODE: A				

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NET AMT	\$1,187,482.08
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3002		12	Months	\$16,880.40	\$202,564.80
OPTION	Optional FFP Task 2 Sub Task2 IAW PWS Para 1.3.2.2(c) dated 24 July 2007 Director Mobility Forces - Surface (DM4-S) FOB: Destination SIGNAL CODE: A				

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NET AMT	\$202,564.80
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3003			Lot		
OPTION	Travel COST IAW PWS dated 24 July 2007 FOB: Destination SIGNAL CODE: A				

ESTIMATED COST	\$40,000.00
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4001		12	Months	\$101,383.51	\$1,216,602.12
OPTION	Labor FFP IAW PWS dated 24 July 2007 FOB: Destination SIGNAL CODE: A				

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NET AMT	\$1,216,602.12
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4002		12	Months	\$17,294.43	\$207,533.16
OPTION	Optional FFP Task 2 Sub Task2 IAW PWS Para 1.3.2.2(c) dated 24 July 2007 Director Mobility Forces - Surface (DM4-S) FOB: Destination SIGNAL CODE: A				

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NET AMT	\$207,533.16
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4003			Lot		
OPTION	Travel COST IAW PWS dated 24 July 2007 FOB: Destination SIGNAL CODE: A				

ESTIMATED COST	\$40,000.00
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## INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
000101	Destination	Government	Destination	Government
000102	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
000301	Destination	Government	Destination	Government
000302	Destination	Government	Destination	Government
1001	Destination	Government	Destination	Government
1002	Destination	Government	Destination	Government
1003	Destination	Government	Destination	Government
2001	Destination	Government	Destination	Government
2002	Destination	Government	Destination	Government
2003	Destination	Government	Destination	Government
3001	Destination	Government	Destination	Government
3002	Destination	Government	Destination	Government
3003	Destination	Government	Destination	Government
4001	Destination	Government	Destination	Government
4002	Destination	Government	Destination	Government
4003	Destination	Government	Destination	Government

## DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 01-OCT-2007 TO 30-SEP-2008	N/A	USTC/J5 SCHAEFER, PHYLLIS 702 SOUTH SCOTT DR, BLDG 1961 SCOTT AFB IL 62225-5357 618-229-1575 FOB: Destination	F3ST94
000101	POP 01-OCT-2007 TO 30-SEP-2008	N/A	N/A FOB: Destination	
000102	POP 01-OCT-2007 TO 30-SEP-2008	N/A	N/A FOB: Destination	
0002	POP 01-OCT-2007 TO 30-SEP-2008	N/A	N/A FOB: Destination	

0003	POP 01-OCT-2007 TO 30-SEP-2008	N/A	USTC/J5 SCHAEFER, PHYLLIS 702 SOUTH SCOTT DR, BLDG 1961 SCOTT AFB IL 62225-5357 618-229-1575 FOB: Destination	F3ST94
000301	POP 01-OCT-2007 TO 30-SEP-2008	N/A	N/A FOB: Destination	
000302	POP 01-OCT-2007 TO 30-SEP-2008	N/A	N/A FOB: Destination	
1001	POP 01-OCT-2008 TO 30-SEP-2009	N/A	USTC/J5 SCHAEFER, PHYLLIS 702 SOUTH SCOTT DR, BLDG 1961 SCOTT AFB IL 62225-5357 618-229-1575 FOB: Destination	F3ST94
1002	POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
1003	POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
2001	POP 01-OCT-2009 TO 30-SEP-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
2002	POP 01-OCT-2009 TO 30-SEP-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
2003	POP 01-OCT-2009 TO 30-SEP-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
3001	POP 01-OCT-2010 TO 30-SEP-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
3002	POP 01-OCT-2010 TO 30-SEP-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
3003	POP 01-OCT-2010 TO 30-SEP-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
4001	POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
4002	POP 01-OCT-2011 TO 30-SEP-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
4003	POP 01-OCT-2011 TO 30-SEP-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94



## ACCOUNTING AND APPROPRIATION DATA

AA: 97X4930.FD50 6F8 70AB 124000 G52X01 59290 000000 667100 F67100

AMOUNT: \$620,800.00

CIN F3ST947173A0010000AA: \$620,800.00

AB: 97X4930.FD50 6F8 70AB 124000 G52X04 59290 000000 667100 F67100 ESP:PD

AMOUNT: \$490,263.48

CIN F3ST947173A0010000AB: \$490,263.48

## CLAUSES INCORPORATED BY REFERENCE

52.217-5	Evaluation Of Options	JUL 1990
252.232-7003	Electronic Submission of Payment Requests	MAR 2007

## CLAUSES INCORPORATED BY FULL TEXT

## 52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 days.

(End of clause)

## 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 5 years 6 months

(End of clause)

## 5352.215-9000 FACILITY CLEARANCE (MAY 1996)

The offeror must possess, or acquire prior to award of a contract, a facility clearance equal to the highest classification stated on the Contract Security Classification Specification (DD Form 254) attached to this solicitation.

(End of provision)

5352.223-9001 HEALTH AND SAFETY ON GOVERNMENT INSTALLATIONS (JUN 1997)

(a) In performing work under this contract on a Government installation, the contractor shall:

- (1) Comply with the specific health and safety requirements established by this contract;
- (2) Comply with the health and safety rules of the Government installation that concern related activities not directly addressed in this contract;
- (3) Take all reasonable steps and precautions to prevent accidents and preserve the health and safety of contractor and Government personnel performing or in any way coming in contact with the performance of this contract; and
- (4) Take such additional immediate precautions as the contracting officer may reasonably require for health and safety purposes.

(b) The contracting officer may, by written order, direct Air Force Occupational Safety and Health (AFOSH) Standards and/or health/safety standards as may be required in the performance of this contract and any adjustments resulting from such direction will be in accordance with the Changes clause of this contract.

(c) Any violation of these health and safety rules and requirements, unless promptly corrected as directed by the contracting officer, shall be grounds for termination of this contract in accordance with the Default clause of this contract. (End of clause)

5352.242-9000 CONTRACTOR ACCESS TO AIR FORCE INSTALLATIONS (JUN 2002)

(a) The contractor shall obtain base identification and vehicle passes for all contractor personnel who make frequent visits to or perform work on the Air Force installation(s) cited in the contract. Contractor personnel are required to wear or prominently display installation identification badges or contractor-furnished, contractor identification badges while visiting or performing work on the installation.

(b) The contractor shall submit a written request on company letterhead to the contracting officer listing the following: contract number, location of work site, start and stop dates, and names of employees and subcontractor employees needing access to the base. The letter will also specify the individual(s) authorized to sign for a request for base identification credentials or vehicle passes. The contracting officer will endorse the request and forward it to the issuing base pass and registration office or security police for processing. When reporting to the registration office, the authorized contractor individual(s) should provide a valid driver's license, current vehicle registration, and a valid vehicle insurance certificate to obtain a vehicle pass.

- (c) During performance of the contract, the contractor shall be responsible for obtaining required identification for newly assigned personnel and for prompt return of credentials and vehicle passes for any employee who no longer requires access to the work site.
- (d) When work under this contract requires unescorted entry to controlled or restricted areas, the contractor shall comply with AFI 31-101, Volume 1, The Air Force Installation Security Program, and AFI 31-501, Personnel Security Program Management, as applicable.
- (e) Upon completion or termination of the contract or expiration of the identification passes, the prime contractor shall ensure that all base identification passes issued to employees and subcontractor employees are returned to the issuing office.
- (f) Failure to comply with these requirements may result in withholding of final payment. (End of clause)

5352.242-9001. COMMON ACCESS CARDS (CACs) FOR CONTRACTOR PERSONNEL (AUG 2004)

(a) For installation(s)/location(s) cited in the contract, contractors shall ensure Common Access Cards (CACs) are obtained by all contract or subcontract personnel who meet one or both of the following criteria:

(1) Require logical access to Department of Defense computer networks and systems in either:

(i) the unclassified environment; or

(ii) the classified environment where authorized by governing security directives.

(2) Perform work which requires the use of a CAC for installation entry control or physical access to facilities and buildings.

(b) Contractors and their personnel shall use the following procedures to obtain CACs:

(1) Contractors shall provide a listing of personnel authorized a CAC to the contracting officer. The contracting officer will provide a copy of the listing to the government representative in the local organization designated to authorize issuance of contractor CACs (i.e., "authorizing official").

(2) Contractor personnel on the listing shall each complete and submit a DD Form 1172-2 or other authorized DoD electronic form to the authorizing official. The authorizing official will verify the applicant's name against the contractor's listing and return the DD Form 1172-2 to the contractor personnel.

(3) Contractor personnel will proceed to the nearest CAC issuance workstation (usually the local Military Personnel Flight (MPF) with the DD Form 1172-2 and appropriate documentation to support their identification and/or citizenship. The CAC issuance workstation will then issue the CAC.

(c) While visiting or performing work on installation(s)/location(s), contractor personnel shall wear or prominently display the CAC as required by the governing local policy.

(d) During the performance period of the contract, the contractor shall:



- (1) Within 7 working days of any changes to the listing of the contract personnel authorized a CAC, provide an updated listing to the contracting officer who will provide the updated listing to the authorizing official;
- (2) Return CACs in accordance with local policy/directives within 7 working days of a change in status for contractor personnel who no longer require logical or physical access;
- (3) Return CACs in accordance with local policy/directives within 7 working days following a CACs expiration date; and
- (4) Report lost or stolen CACs in accordance with local policy/directives.
- (e) Within 7 working days following completion/termination of the contract, the contractor shall return all CACs issued to their personnel to the issuing office or the location specified by local policy/directives.
- (f) Failure to comply with these requirements may result in withholding of final payment. (End of clause)

#### Exhibit/Attachment Table of Contents

DOCUMENT TYPE	DESCRIPTION	PAGES	DATE
Attachment 1	Performance Work Statement	7	24-JUL-2007
Attachment 2	DD Form 254	2	10-AUG-2007

#### ADMIN/INVOICING DATA

#### **WIDE AREA WORKFLOW – RECEIPT AND ACCEPTANCE (WAWF-RA) ELECTRONIC RECEIVING REPORT AND INVOICING INSTRUCTIONS**

**IN ACCORDANCE WITH DFARS 232.7002, USE OF ELECTRONIC PAYMENT REQUESTS IS MANDATORY. USE OF WAWF WILL SPEED UP YOUR PAYMENT PROCESSING TIME AND ALLOW YOU TO MONITOR YOUR PAYMENT STATUS ONLINE. THERE ARE NO CHARGES OR FEES TO USE WAWF.**

Requests for payments must be submitted electronically via the Internet through the Wide Area WorkFlow – Receipt and Acceptance (WAWF-RA) system at <https://wawf.eb.mil>.

Questions concerning payment should be directed to the Defense Finance Accounting Services (DFAS) Limestone at (800) 756-4571 or faxed to (866) 392-7971 or e-mailed to [cco-af-vpis@dfas.mil](mailto:cco-af-vpis@dfas.mil). Please have your order number and invoice number ready when contacting DFAS about payment status. You can also access payment information using the DFAS myInvoice web site at <https://myinvoice.csd.disa.mil/index.html>

**THE FOLLOWING CODES WILL BE REQUIRED TO ROUTE YOUR RECEIVING REPORTS, INVOICES AND ADDITIONAL E-MAILS CORRECTLY THROUGH WAWF.**

**CONTRACT NUMBER:** HTC711-07-D-0015

**DELIVERY ORDER NUMBER:** 0002



**TYPE OF DOCUMENT:** Invoice and Receiving Report (Combo)

**CAGE CODE:** 1EXU6

**ISSUE BY DODAAC:** HTC711

**ADMIN DODAAC:** HTC711

**SERVICE ACCEPTOR / SHIP TO:** F3ST94

**PAY OFFICE DODAAC:** F67100

**SEND MORE E-MAIL NOTIFICATIONS:**

**CONTRACT ADMINISTRATOR:** Paula.Teague@ustranscom.mil

**CONTRACTING OFFICER:** William.Rachal@ustranscom.mil

**ADDITIONAL NOTIFICATION:** Phyllis.Schaefer@ustranscom.mil  
April.Guth@USTRANSCOM.mil

**USTRANSCOM THEATER CONCEPTS AND ANALYSIS**  
**Performance Work Statement (PWS)**  
**20 JULY 2007**

## **SECTION 1. DESCRIPTION OF SERVICES**

**1.1 Background.** The purpose of U.S. Transportation Command's (USTRANSCOM) designation as the Distribution Process Owner (DPO) is to oversee the overall effectiveness, efficiency, and alignment of Department of Defense (DOD)-wide distribution activities including force projection, sustainment, and redeployment/retrograde operations, and establish the concepts and operational frameworks related to the planning and execution of transportation operations. The designation of USTRANSCOM as the DPO is the foundation for collaboration between USTRANSCOM and numerous organizations, including OSD, the Joint Staff, Military Services, DLA, GSA, and the other Unified Commands. This is a comprehensive effort with profound business process changes to DOD global distribution system in order to transform end-to-end distribution processes for the benefit of the warfighter. To accomplish this, the DPO requires distribution transformational strategy support and analysis capability.

**1.2 Scope.** This Performance Work Statement (PWS) contains requirements for strategic concept development and analytical services encompassing distribution business practices. The specific tasks are:

Task Area 1: Contract-Level and Task Order Management

Task Area 2: Distribution Transformation

Task Area 3: Joint Deployment and Distribution Enterprise (JDDE)/Integrated Distribution Lane (IDL) Initiatives and Analysis

### **1.3 Specific Tasks:**

#### **1.3.1 Task Area 1: Contract Level and Task Order Management**

**Performance Objective.** This task consists of functional activities relating to administration and management of this effort. The contractor shall provide program management of contractor personnel performing tasks in this order. The contractor shall designate a principal point of contact for technical issues.

The contractor shall provide a centralized program management capability at the contractor site. This function shall encompass administrative, clerical, documentation, and related functions that provide general support for the program.

The contractor shall provide support by preparing documents such as briefings, point papers, and meeting minutes related to status of the performance of this task order.

**1.3.1.1 Subtask 1: Task Order Management Plan.** The contractor shall provide a task order management plan describing the functional approach, organizational and financial resources, supporting organizational structure and management controls that the contractor will employ in accordance with tasks and deliverables in this PWS. The draft plan shall be submitted within 15 days of award. The Government will have 10 days to review the plan and provide comments. The Contractor shall have five days from receipt of the Government's comments to submit the final plan.



**1.3.1.2 Subtask 2: Monthly Status Report.** The Monthly Status Report (MSR) outlines the current funding status and a brief synopsis of the efforts completed, deliverables provided, and conferences and trips conducted/attended during the reporting period. The MSR is due monthly within the first five working days of each month.

**1.3.1.3 Subtask 3: In Progress Review.** The Contractor shall meet with the Functional Manager/Contracting Officer Representative (COR) monthly or periodically as the COR may require, to discuss any problems with current tasks, assignment of future tasks, and to obtain government decisions or guidance necessary to contractor performance. In progress review is as required but could be performed as often as monthly.

### **1.3.2 Task Area 2: Distribution Transformation**

**Performance Objective:** The contractor shall provide logistics (including supply, distribution, and transportation) and functional process improvement expertise and support to the DPO Program Management and Strategy Division (TCJ5/4-S) for the management and execution of DPO programs and transformational initiatives. The contractor shall review, analyze, and provide practical solutions for distribution processes and practices in support of DPO transformation and improvement objectives.

**1.3.2.1 Subtask 1: DPO Support.** The contractor shall organize, facilitate, and/or participate in integration efforts that are conducted with the construct of the DPO corporate structure (e.g., Integrated Process Teams or IPTs) sourced with participants from USTRANSCOM, the Military Services, the Combatant Commands, and agencies worldwide. Distribution improvement efforts shall include analysis of distribution performance against overall objectives and integration with Service, Agency, Theater, Joint Staff, and OSD initiatives. The contractor shall identify opportunities to improve the overall performance of the global distribution system, which support the priorities identified by the DPO and TCJ5/4. The contractor shall continually assess and regularly report progress in meeting DPO initiatives, project goals, objectives, and schedules.

**1.3.2.2 Subtask 2: Transformational Support.** This subtask consists of functional activities relating to development, training, testing, integration and implementation of transformational initiatives such as:

**1.3.2.2.1 Deployable Distribution Command and Control (D2C2):** USTRANSCOM, as the DPO, is developing a suite of capabilities necessary to ensure the rapid deployment and distribution of forces and materiel in support of the five Geographic Combatant Commands. The contractor shall support:

- a. **Joint Deployment and Distribution Operation Center (JDDOC) augmentation.** JDDOC optimizes the end-to-end distribution process by linking supported Combatant Commanders to national partners. The contractor shall assist in the assessment and development of JDDOC capabilities.
- b. **Joint Task Force-Port Opening (JTF-PO) Capability.** JTF-PO addresses gaps in the military's ability to respond to contingency events with a coherent, expeditionary joint port opening and distribution capability. The contractor shall assist in the development and fielding of a Sea Port of Debarkation (SPOD) JTF-PO capability and enduring force sourcing solutions for the Aerial Port of Debarkation (APOD) and SPOD capability.
- c. **OPTIONAL: Director Mobility Forces-Surface (DM4-S).** DM4-S leverages DM4-Air successes and will synchronize and direct the movement of surface transportation resources to ensure uninterrupted throughput at Ports of Debarkation (air and sea) to



theater destinations as directed by the Combined/Joint Force Land Component Commander. The contractor shall leverage and synchronize the JDDOC and JTF-PO actions developed above with the Director Mobility Forces-Surface (DM4-S) initiative.

**1.3.2.2.2 Joint Deployment and Distribution Enterprise (JDDE) Control Initial Capabilities Document (ICD).** The contractor shall assist in the establishment of the "Common Theater-Level Joint D2 Capabilities Template" called for in the ICD to implement a Theater Enterprise Deployment and Distribution (TED2) focused on attaining unity of effort across the JDDE. The contractor shall assist in defining common theater tasks, functions and control capabilities; defining common information technology support requirements; developing required functional skills framework; and attaining consensus on a common theater deployment and distribution capability template.

**1.3.2.3 Subtask 3: Solution Development/Joint Capabilities Integration and Development System (JCIDS) Support.** The contractor shall provide analysis as required, develop formal products, and assist in coordinating material relating to the JCIDS process, Joint Requirements Oversight Council (JROC), or other staff submissions and activities regarding the above mentioned initiatives. The contractor shall provide expertise in the development of new Doctrine, Organization, Training, Material, Leadership and Education, Personnel, and Facilities (DOTMLPF) Change Request (DCR) analysis report in accordance with CJCSI 3170.01E, dated 11 May 2005. The contractor shall develop Functional Area Analysis, Functional Needs Analysis, and Functional Solution Analysis for DPO transformation initiatives as required. The contractor shall leverage and synchronize the JCIDS actions developed by DPO National partners to reduce redundancy and improve unity of effort.

**1.3.3. Task Area 3: Joint Deployment and Distribution Enterprise (JDDE)/Integrated Distribution Lane (IDL) Initiatives and Analysis**

**Performance Objective:** This task consists of programmatic, functional, and technical activities relating to analysis of enterprise performance. The contractor shall provide distribution performance and process improvement analysis with recommendations aimed at improving the JDDE. The contractor shall provide program management and functional process improvement support to TCJ5/4-S for emerging and existing initiatives focused on attaining reliable, consistent, predictable distribution to the customer. The contractor shall analyze distribution performance and assist in the creation of DPO efforts to focus and improve service.

**1.3.3.1 Subtask 1. Monthly Integrated Distribution Lane (IDL)/Time Definite Delivery (TDD) Performance Report Status.** The contractor shall use process improvement methodology to implement and expand Time Definite Delivery (TDD). The contractor shall identify distribution improvement opportunities with recommended courses of action. The contractor shall develop and submit for publication a monthly IDL Performance Report for each identified lane to include an executive summary, observation and analysis, and way-ahead recommendation section. The contractor will coordinate with various Government activities to gather and consolidate data for the report. The report is to be published electronically.

**1.3.3.2 Subtask 2: Cross—COCOM IDL Reviews.** The contractor shall conduct and submit for presentation to the Distribution Steering Group (DSG) cross-Combatant Command reviews twice per year. As required, the contractor shall facilitate additional IDL reviews, schedule Video Teleconferences and prepare position papers, briefings, and meeting minutes. The contractor shall continue to assist Government efforts to educate the distribution community on the IDL concept and expand IDLs to include General Service Administration and Service Supplier data, and other Transportation modes.



**SECTION 2. SERVICE DELIVERY SUMMARY**

**2.1. Deliverables/Delivery Schedule:** All references to days are defined as calendar days unless otherwise specified.

SOW Task #	Deliverable	Schedule	
		Draft	Final
1.3.1.1	Task Order Management Plan	Within 15 days of contract award	NLT 5 days after draft approval.
1.3.1.2	Monthly Status Report (MSR)	As directed by the Government	NLT 5 working days following month; final due last day of contract
1.3.2.1	DPO IPT Initiatives	As directed by the Government	Monthly in-progress deliverables documented in the MSR (1.3.1.2)
1.3.2.2	Transformational Initiatives/Activities	As directed by the Government	Monthly in-progress deliverables documented in the MSR (1.3.1.2)
1.3.2.2.1.c	Transformational Initiatives/Activities (Optional Task-to be provided only if exercised)	As directed by the Government	Monthly in-progress deliverables documented in the MSR (1.3.1.2)
1.3.2.3	DCR Initiatives/Reports	As directed by the Government	Monthly in-progress deliverables documented in the MSR (1.3.1.2)
1.3.3.1.	Monthly IDL Performance Reports	5 days of Government tasking	NLT 5 days after receipt of Government comments
1.3.3.2	DSG Cross-COCOM Reviews	5 days after Government tasking	NLT 5 days after receipt of Government comments
1.3.3.2	IDL Reviews	As directed by the Government	NLT 5 days after receipt of Government comments

## 2.2 Service Delivery Summary

Performance Objective	PWS Para	Performance Threshold
Provide deliverables on time in complete, concise format	1.3.1 1.3.2 1.3.3	A 95% compliance rate is acceptable to provide deliverables IAW PWS.
Facilitate meetings and briefings and maintain effective coordination with government POCs.	1.3.1 1.3.2 1.3.3	A 95% compliance rate is acceptable to provide on time, capture the pulse of USTRANCOM/DPO issues and initiatives, and gear to intended target audience IAW PWS.

### SECTION 3: GOVERNMENT-FURNISHED EQUIPMENT/INFORMATION (GFE/GFI):

Both the Government and the contractor will retain copies of any GFE/GFI listings for traceability and accountability. GFE/GFI provided to the contractor team and used at the contractor facility will be managed and controlled by the contractor. Software provided by the Government and used at contractor facilities will be treated as GFE. The contractor shall release all GFE to the Government upon termination of the specific task or subtask, whichever date is earlier.

The Government will provide an office environment and provide the following resources to the contractor for task performance:

- The Government will provide workspace at a Government facility for contractor employees in support of this requirement.
- The Government will provide all standard normal office equipment (office work area, telephone, computer, software, base network access, etc.) for official use only during task performance.

The use of other contractor-requested Government office space, etc, will be evaluated on an "as needed" basis, and USTRANCOM will grant approval for use if it does not conflict with mission requirements as mutually agreed upon. The Government will furnish appropriate user identification cards and passwords for shared resources. Multiple sources of data are required throughout the terms of this PWS and shall be provided by the Government in a timely manner.

### SECTION 4. GENERAL INFORMATION

**4.1. Place of Performance:** The primary place of performance is Scott AFB, IL. The Government will provide space for up to six contractor personnel at Scott AFB, IL. The contractor shall provide work space for any additional personnel.

**4.2. Period of Performance:**

Base period is 1 October 2007 through 30 September 2008 (FY 08).  
 First option year is 1 October 2008 through 30 September 2009 (FY 09).  
 Second option year is 1 October 2009 through 30 September 2010 (FY 10).  
 Third option year is 1 October 2010 through 30 September 2011 (FY11).  
 Fourth option year is 1 October 2011 through 30 September 2012 (FY12).



**4.3. Travel:** Performance under this Task Order may require contractor travel within and outside the Continental United States. The Government will reimburse contractor for travel expenses subject to Federal Acquisition Regulation and Joint Travel Regulation. All contractor travel shall be coordinated with and approved primary or alternate Contracting Officer representative (COR) prior to incurring any travel expenses. Contractor invoices (along with associated receipts) shall support all travel reimbursement requests. The contractor shall identify personnel who will be traveling in sufficient time to obtain the lowest possible rates for airfare, rental car and lodging. The Government will not reimburse local travel and related expenses to the Contractor for daily travel to or from work at Scott AFB. Travel is estimated at \$40,000 annually.

**4.4. Security Requirements:**

The contractor shall establish, document, and execute procedures to comply with contractor requirements cited in AFI 31-601. The Contractor shall acquire all necessary installation passes for contractor personnel. Contractors operating on government installations shall ensure their personnel always wear a contractor-furnished identification badge and provided USTRANSCOM Security Badges on their outer clothing, on the front of the body, between the neck and the waist, and it shall be visible at all times.

**4.5. Notification of Installation Security:**

The contractor shall notify local security personnel of contract start at each installation IAW AF FAR Sup 5352.204-9000, Notification of Government Security Activity and Visitor Group Security Agreements. At a minimum, the security agreement shall address the following topics:

- Visitor/Vehicle Pass
- National Agency Check (NAC) (AF Form 2584) as required
- Restricted Area Badges, AF Form 1199, as required
- Designated Government security manager
- Issue and turn in
- Control and accountability
- Inventories
- Associated training
- Escorts
- Pre-announcement Procedures

**4.6. Security Regulation Compliance:**

The contractor is required to comply with all security regulations and directives as identified herein, and other security requirements in this contract. The contractor shall comply with DD Form 254, Contract Security Classification Specification.

**4.7. Personnel Security Clearances:**

All Contractor personnel shall possess SECRET Security Clearances. All on-site contractor personnel shall be required to have access to SECRET information or data within a government-controlled space at start of contract award. The contractor shall ensure that sufficient personnel on duty have appropriate security clearance to accomplish all services specified in this PWS.

**4.8. Inspection and Acceptance Criteria:**

All work performed under this statement of work, and all final deliverables provided under this statement of work, are subject to inspection and acceptance by the Government.

**4.9. Packaging, Packing and Shipping Instructions:**

All deliverables will be submitted to the COR in electronic format. Deliverables in electronic format on MS 2000 Office or other compatible software shall be delivered on Compact Disk (CD) for large files. Multiple deliveries may be combined on a CD. All deliverables will be submitted to the respective COR.

**4.10 Additional Information**

Nondisclosure Agreement for Contractor Employees. The Government will require Contractor personnel to sign a non-disclosure statement to protect non-public information of other Contractors and/or Government.

**SECTION 5. Historical Workload:**

Task Area 1: Contract-Level and Task Order Management, 260 hours

Task Area 2: Distribution Transformation, 5,760 hours

Task Area 2: OPTIONAL: Distribution Transformation. DM4-S, 1,920 hours

Task Area 3: JDDE/IDL Initiatives and Analysis, 5,760 hours



DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION				1. CLEARANCE AND SAFEGUARDING	
<i>(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort.)</i>				a. FACILITY CLEARANCE REQUIRED	
				<b>SECRET</b>	
				b. LEVEL OF SAFEGUARDING REQUIRED	
				<b>NONE</b>	
2. THIS SPECIFICATION IS FOR: <i>(X and complete as applicable)</i>			3. THIS SPECIFICATION IS: <i>(X and complete as applicable)</i>		
<b>X</b>	a. PRIME CONTRACT NUMBER HTC711-07-R-0005		<b>X</b>	a ORIGINAL <i>(Complete date in all cases)</i> DATE (YYYYMMDD) 2007/10/01	
	b. SUBCONTRACT NUMBER			b. REVISED <i>(Supersedes all previous specs)</i>	REVISION NO. DATE (YYYYMMDD)
	c. SOLICITATION OR OTHER NUMBER	DUE DATE (YYYYMMDD)		c FINAL <i>(Complete item 5 in all cases)</i>	DATE (YYYYMMDD)
4. IS THIS A FOLLOW-ON CONTRACT? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If yes, complete the following					
Classified material received or generated under _____ is transferred to this follow-on contract.					
5. IS THIS A FINAL DD FORM 254? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If yes, complete the following					
In response to the contractor's request dated _____ retention of the classified material is authorized for the period of _____					
6. CONTRACTOR <i>(Include Commercial and Government Entity (CAGE) Code)</i>					
a NAME, ADDRESS, AND ZIP CODE Paragon Technology Group Inc. 8229 Boone Blvd Vienna Va. 22182		b CA: 1XEUG  GE CODE	c. COGNIZANT SECURITY OFFICE <i>(Name, Address, and Zip Code)</i> DSS DSICO ATTN: CVA 2780 Airport Drive Suite 400 Columbus, OH 43216-5006		
7. SUBCONTRACTOR					
a NAME, ADDRESS, AND ZIP CODE N/A		b CAGE CODE	c. COGNIZANT SECURITY OFFICE <i>(Name, Address, and Zip Code)</i> N/A		
8. ACTUAL PERFORMANCE					
a LOCATION USTRANSCOM/TCJ5/4 508 Scott Drive Scott AFB IL 62225		b CAGE CODE	c. COGNIZANT SECURITY OFFICE <i>(Name, Address, and Zip Code)</i> Defense Investigative Service (S21SL) 11132 South Towne Square, Ste 205 St. Louis, MO 63123-7818		
9. GENERAL IDENTIFICATION OF THIS PROCUREMENT Provide functional support to USTRANSCOM/TCJ5/4-P Transportation Policy and Doctrine Division (TCJ5/4-P)					
10. CONTRACTOR WILL REQUIRE ACCESS TO:		YES	NO	11. PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:	
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION			<b>X</b>	a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY	
b. RESTRICTED DATA		<b>X</b>		b. RECEIVE CLASSIFIED DOCUMENTS ONLY	
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION			<b>X</b>	c. RECEIVE AND GENERATE CLASSIFIED MATERIAL	
d. FORMERLY RESTRICTED DATA		<b>X</b>		d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE	
e. INTELLIGENCE INFORMATION			<b>X</b>	e. PERFORM SERVICES ONLY	
(1) Sensitive Compartmented Information (SCI)			<b>X</b>	f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S. PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES	
(2) Non-SCI			<b>X</b>	g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER	
f. SPECIAL ACCESS INFORMATION			<b>X</b>	h. REQUIRE A COMSEC ACCOUNT	
g. NATO INFORMATION			<b>X</b>	i. HAVE TEMPEST REQUIREMENTS	
h. FOREIGN GOVERNMENT INFORMATION			<b>X</b>	j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS	
i. LIMITED DISSEMINATION INFORMATION			<b>X</b>	k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE	
j. FOR SPECIAL USE ONLY INFORMATION		<b>X</b>		l. OTHER <i>(Specify)</i>	
k. OTHER <i>(Specify)</i>					



**12. PUBLIC RELEASE.** Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public releases shall be submitted for approval prior to release ☐ Direct ☒ Through (Specify)

USTRANSCOM Public Affairs, Attn: TCPA, 508 Scott Drive, Scott AFB IL 62225-5257. Commercial (618) 229-1162, DSN 779-1162.  
Public release of Sensitive Compartmented Information or COMSEC material is not authorized.

to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs)\* for review.  
\*In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.

**13. SECURITY GUIDANCE.** The security classification guidance needed for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract, and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guides/extracts referenced herein. Add additional pages as needed to provide complete guidance.)

Ref. Block 8c: For work done on Scott AFB, the 375th SFS/SFAC, 201 W. Winters, Scott AFB IL 62225, is the cognizant security office.

Compliance with the National Industrial Security Program Operating Manual (NISPOM), (<http://fas.org/irp/offdocs/EO12829>) Air Force, USTRANSCOM, and Scott AFB, security practices is required.

Reference block 10j. FOUO applies. Reference DOD 5200.1-R, Appendix 3, which provides guidance on controlling FOUO information.

All contractor personnel shall possess SECRET Security Clearances at time of award.

Ref Blocks 11a, b & c: Contractor will not routinely work with classified information but may on occasion require classified access in performance of this contract. The contractor will not create or generate any classified material as part of this contract.

*Steven M. Stark 18 May 07*

**14. ADDITIONAL SECURITY REQUIREMENTS.** Requirements, in addition to ISM requirements, are established for this contract. ☐ Yes ☒ No  
(If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed.)

**15. INSPECTIONS.** Elements of this contract are outside the inspection responsibility of the cognizant security office. ☐ Yes ☒ No  
(If Yes, explain and identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.)

**16. CERTIFICATION AND SIGNATURE.** Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL LORENE A. JANSON	b. TITLE CONTRACTOR OFFICER REPRESENTATIVE	c. TELEPHONE (Include Area Code) (618) 256-4959
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d. ADDRESS (Include Zip Code)  
USTRANSCOM TCJ5/4-S  
508 SCOTT DRIVE  
SCOTT AFB ILL 62225

e. SIGNATURE

**17. REQUIRED DISTRIBUTION**

- |                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | a. CONTRACTOR   |
| <input type="checkbox"/>            | b. SUBCONTRACTOR  |
| <input checked="" type="checkbox"/> | c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR          |
| <input type="checkbox"/>            | d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION |
| <input checked="" type="checkbox"/> | e. ADMINISTRATIVE CONTRACTING OFFICER                             |
| <input checked="" type="checkbox"/> | f. OTHERS AS NECESSARY  |