

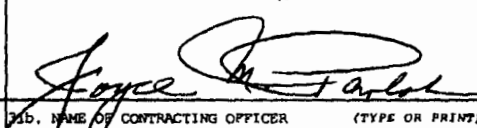
**UNITED STATES TRANSPORTATION  
COMMAND (USTRANSCOM)**

**CONTRACT: HTC711-09-C-0007,  
1 OCTOBER 2009**

**AIR TERMINAL & GROUND HANDLING  
SERVICES FOR AIR MOBILITY COMMAND,  
GUNSAN AB & GIMHAE ROKAF KOREA**

**AWARDED TO:  
CAV INTERNATIONAL, INC.**



<b>SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS</b> OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30				1. REQUISITION NUMBER		PAGE 1 OF 48	
2. CONTRACT NO. HTC711-09-C-0007		3. AWARD/EFFECTIVE DATE 01-Oct-2009		4. ORDER NUMBER		5. SOLICITATION NUMBER HTC711-09-R-0017	
7. FOR SOLICITATION INFORMATION CALL:		8. NAME DEBBIE TUPMAN		9. TELEPHONE NUMBER (No Collect Calls) 618-229-2482		6. SOLICITATION ISSUE DATE 20-Apr-2009	
9. ISSUED BY USTRANSCOM-AQ - HTC711 508 SCOTT DR SCOTT AFB IL 62225-5367  TEL: CONTACT BUYER FAX: CONTACT BUYER		CODE HTC711		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SB <input type="checkbox"/> HUBZONE SB <input type="checkbox"/> 8(A) <input type="checkbox"/> SVC-DISABLED VET-OWNED SB <input type="checkbox"/> EMERGING SB SIZE STD: \$7.0M NAICS: 488119		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE	
12. DISCOUNT TERMS Net 30 Days		13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		13b. RATING		14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input checked="" type="checkbox"/> RFP	
15. DELIVER TO HQ AMC A45R - F3SF37 CARNAGO, JERRY 402 SCOTT DR UNIT 2A2 SCOTT AFB IL 62225-5308		CODE F3SF37		16. ADMINISTERED BY OLT AMCAOS A3KS - FA4514 AMC AOS/A34Y CONTRACT AIRLIFT DIV UNIT 5083 APO 96328-5083		CODE FA4514	
17a. CONTRACTOR/OFFEROR CAV INTERNATIONAL INC VAUGHAN, CARROLL 3465 BRIARGATE BLVD STE 203 COLORADO SPRINGS CO 80920-4172  TEL: 719-282-3774		CODE 1P5L2		18a. PAYMENT WILL BE MADE BY DFAS-LIMESTONE - F67100 ATTN: DFAS-LI-JACBDD 27 ARKANSAS RD LIMESTONE ME 04751-6216		CODE F67100	
17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/ SERVICES		21. QUANTITY		22. UNIT	
		SEE SCHEDULE				23. UNIT PRICE	
						24. AMOUNT	
25. ACCOUNTING AND APPROPRIATION DATA						26. TOTAL AWARD AMOUNT (For Govt. Use Only)  \$324,760.00 EST	
27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3, 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN. REF: HTC711-09-R-0017				29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED 26-May-2009 . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE			
30a. SIGNATURE OF OFFEROR/CONTRACTOR  (b)(6)				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) 		31c. DATE SIGNED 21-Jul-2009	
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT) CARROLL A. VAUGHAN, JR. PRESIDENT		30c. DATE SIGNED 7/27/09		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) JOYCE M. PAVLAK / CONTRACTING OFFICER TEL: 618-229-2460 EMAIL: joyce.pavlak@ustrancom.mil			

AUTHORIZED FOR LOCAL REPRODUCTION  
OFFICIALS EXTENDING NOT VALID

STANDARD FORM 1449 (REV 3/2005)  
Prescribed by GSA



SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS (CONTINUED)				PAGE 2 OF 48	
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	SEE SCHEDULE				
32a. QUANTITY IN COLUMN 21 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____					
32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE			
		32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE			
33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		37. CHECK NUMBER
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL					
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY			
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		42a. RECEIVED BY (Print)			
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		41c. DATE	42b. RECEIVED AT (Location)		
			42c. DATE REC'D (YY/MM/DD)		
			42d. TOTAL CONTAINERS		

AUTHORIZED FOR LOCAL REPRODUCTION  
PREVIOUS EDITION IS NOT USABLE

STANDARD FORM 1449 (REV 3/2005) BACK  
Prescribed by GSA  
FAR (48 CFR) 53.212



## Section SF 1449 - CONTINUATION SHEET

## Exhibit/Attachment Table of Contents

DOCUMENT TYPE	DESCRIPTION	PAGES	DATE
Attachment 1	Gunsan AB PWS		21-JUL-2009
Attachment 2	Gimhae ROKAF PWS		21-JUL-2009
Attachment 3	DD 254, Contract Security Classification Specification		16-JUL-2009

CONTINUATION OF SF 1449  
CONTINUATION OF SF 1449

1. Continuation of Block 18b. All invoices will be submitted using Wide Area Work Flow – Receipt and Acceptance (WAWF-RA) in accordance with DFARS 252.232-7003 Electronic Submission of Payment Requests and the Routing Sheet, page 47 - 48 of 48.
2. Continuation of Blocks 19 – 24. Performance of this contract shall begin 1 Oct 09, or date of award if subsequent thereto. It shall continue through 30 Sep 10, (30 Sep 11, if Option Year One is exercised, 30 Sep 12, if Option Year Two is exercised, 30 Sep 13, if Option Year Three is exercised and 30 Sep 14, if Option Year Four is exercised) unless terminated or canceled sooner under the provisions of this contract or unless extended pursuant to FAR 52.217-8.



ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001		12	Months	(b)(4)	(b)(4)
	BASE PERIOD - 1 OCT 09 - 30 SEP 10				
	FFP				
	Basic Monthly Service - Contractor shall provide Air Terminal and Ground Handling Services at Gunsan AB, Korea IAW the attached PWS. Basic monthly service includes any aircraft arrival and departure where requirements do not include handling cargo or passengers. This includes workload identified in Appendix D-2.				
	FOB: Destination				
	SIGNAL CODE: A				

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NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002		48	Each	(b)(4)	(b)(4)
	Gunsan AB - (Narrow-body) Estimated Qty				
	FFP				
	Narrow-body Aircraft IAW definition in Appendix A of the Gunsan AB PWS. Contractor may invoice under this CLIN only when it performs services that include physical activity at the aircraft for an aircraft arrival/departure involving passengers and/or cargo. An aircraft arrival/departure is considered one single event for invoicing purposes, regardless of the time on ground.				
	FOB: Destination				
	SIGNAL CODE: A				

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NET AMT

(b)(4)



ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003		4	Each	(b)(4)	(b)(4)
	Gunsan AB - (Wide-body) Estimated Qty				
	FFP				
	Wide-body Aircraft IAW definition in Appendix A of the Gunsan AB PWS.				
	Contractor may invoice under this CLIN only when it performs services that				
	include physical activity at the aircraft for an aircraft arrival/departure involving				
	passengers and/or cargo. An aircraft arrival/departure is considered one single				
	event for invoicing purposes, regardless of the time on ground.				
	FOB: Destination				
	SIGNAL CODE: A				

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NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004		1	Lot	\$250.00	\$250.00 EST
	REIMBURSABLE				
	FFP				
	Cost of minor repair and maintenance IAW Appendix C-2 of Gunsan AB PWS.				
	FOB: Destination				
	SIGNAL CODE: A				

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NET AMT

\$250.00 (EST.)



ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005		12	Months	(b)(4)	(b)(4)
	BASE PERIOD - 1 OCT 09 - 30 SEP 10				
	FFP				
	Basic Monthly Service - Contractor shall provide Air Terminal and Ground Handling Services at Gimhae ROKAF, Korea IAW the attached PWS.				
	FOB: Destination				
	SIGNAL CODE: A				

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NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0006		30	Each	(b)(4)	(b)(4)
	Gimhae ROKAF - (Type A) Est Qty				
	FFP				
	Type A aircraft IAW definition in Appendix A of the Gimhae ROKAF PWS. An aircraft arrival/departure is considered one single event for invoicing purposes, regardless of the time on ground.				
	FOB: Destination				
	SIGNAL CODE: A				

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NET AMT

(b)(4)



ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0007		14	Each	(b)(4)	(b)(4)

Gimhae ROKAF - (Type B) Estimated Qty  
FFP

Type B aircraft IAW definition in Appendix A of the Gimhae ROKAF PWS. An aircraft arrival/departure is considered one single event for invoicing purposes, regardless of the time on ground.

FOB: Destination

SIGNAL CODE: A

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NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0008		1	Lot	\$250.00	\$250.00 EST

REIMBURSABLE  
FFP

Cost of minor repair and maintenance IAW Appendix C-2 of Gimhae ROKAF PWS.

FOB: Destination

SIGNAL CODE: A

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NET AMT

\$250.00 (EST.)



ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001		12	Months	(b)(4)	(b)(4)
OPTION	OPTION YR 1 - 1 OCT 10 - 30 SEP 11				
	FFP				
	Basic Monthly Service - Contractor shall provide Air Terminal and Ground Handling Services at Gunsan AB, Korea IAW the attached PWS. Basic monthly service includes any aircraft arrival and departure where requirements do not include handling cargo or passengers. This includes workload identified in Appendix D-2.				
	FOB: Destination				
	SIGNAL CODE: A				

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NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002		48	Each	(b)(4)	(b)(4)
OPTION	Gunsan AB - (Narrow-body) Estimated Qty				
	FFP				
	Narrow-body Aircraft IAW definition in Appendix A of the Gunsan AB PWS. Contractor may invoice under this CLIN only when it performs services that include physical activity at the aircraft for an aircraft arrival/departure involving passengers and/or cargo. An aircraft arrival/departure is considered one single event for invoicing purposes, regardless of the time on ground.				
	FOB: Destination				
	SIGNAL CODE: A				

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NET AMT

(b)(4)



ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003		4	Each	(b)(4)	(b)(4)
OPTION	Gunsan AB - (Wide-body) Estimated Qty FFP Wide-body Aircraft IAW definition in Appendix A of the Gunsan AB PWS. Contractor may invoice under this CLIN only when it performs services that include physical activity at the aircraft for an aircraft arrival/departure involving passengers and/or cargo. An aircraft arrival/departure is considered one single event for invoicing purposes, regardless of the time on ground. FOB: Destination SIGNAL CODE: A				

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NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1004		1	Lot	\$250.00	\$250.00 EST
OPTION	REIMBURSABLE FFP Cost of minor repair and maintenance IAW Appendix C-2 of Gunsan AB PWS. FOB: Destination SIGNAL CODE: A				

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NET AMT

\$250.00 (EST.)



ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1005		12	Months	(b)(4)	(b)(4)
OPTION	OPTION YR 1 - 1 OCT 10 - 30 SEP 11				
	FFP				
	Basic Monthly Service - Contractor shall provide Air Terminal and Ground Handling Services at Gimhae ROKAF, Korea IAW the attached PWS.				
	FOB: Destination				
	SIGNAL CODE: A				

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NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1006		30	Each	(b)(4)	(b)(4)
OPTION	Gimhae ROKAF - (Type A) Est Qty				
	FFP				
	Type A aircraft IAW definition in Appendix A of the Gimhae ROKAF PWS. An aircraft arrival/departure is considered one single event for invoicing purposes, regardless of the time on ground.				
	FOB: Destination				
	SIGNAL CODE: A				

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NET AMT

(b)(4)



ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1007		14	Each	(b)(4)	(b)(4)
OPTION	Gimhae ROKAF - (Type B) Estimated Qty FFP				
	Type B aircraft IAW definition in Appendix A of the Gimhae ROKAF PWS. An aircraft arrival/departure is considered one single event for invoicing purposes, regardless of the time on ground.				
	FOB: Destination				
	SIGNAL CODE: A				
NET AMT					(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1008		1	Lot	\$250.00	\$250.00 EST
OPTION	REIMBURSABLE				
	FFP				
	Cost of minor repair and maintenance IAW Appendix C-2 of Gimhae ROKAF PWS.				
	FOB: Destination				
	SIGNAL CODE: A				
NET AMT					\$250.00 (EST.)



ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001		12	Months	(b)(4)	(b)(4)
OPTION	OPTION YR 2 - 1 OCT 11 - 30 SEP 12				
	FFP				
	Basic Monthly Service - Contractor shall provide Air Terminal and Ground Handling Services at Gunsan AB, Korea IAW the attached PWS. Basic monthly service includes any aircraft arrival and departure where requirements do not include handling cargo or passengers. This includes workload identified in Appendix D-2.				
	FOB: Destination				
	SIGNAL CODE: A				

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NET AMT	(b)(4)
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2002		48	Each	(b)(4)	(b)(4)
OPTION	Gunsan AB - (Narrow-body) Estimated Qty				
	FFP				
	Narrow-body Aircraft IAW definition in Appendix A of the Gunsan AB PWS. Contractor may invoice under this CLIN only when it performs services that include physical activity at the aircraft for an aircraft arrival/departure involving passengers and/or cargo. An aircraft arrival/departure is considered one single event for invoicing purposes, regardless of the time on ground.				
	FOB: Destination				
	SIGNAL CODE: A				

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NET AMT	(b)(4)
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2003		4	Each	(b)(4)	(b)(4)
OPTION	Gunsan AB - (Wide-body) Estimated Qty FFP Wide-body Aircraft IAW definition in Appendix A of the Gunsan AB PWS. Contractor may invoice under this CLIN only when it performs services that include physical activity at the aircraft for an aircraft arrival/departure involving passengers and/or cargo. An aircraft arrival/departure is considered one single event for invoicing purposes, regardless of the time on ground. FOB: Destination SIGNAL CODE: A				

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NET AMT	(b)(4)
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2004		1	Lot	\$250.00	\$250.00 EST
OPTION	REIMBURSABLE FFP Cost of minor repair and maintenance IAW Appendix C-2 of Gunsan AB PWS. FOB: Destination SIGNAL CODE: A				

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NET AMT	\$250.00 (EST.)
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2005		12	Months	(b)(4)	(b)(4)
OPTION	OPTION YR 2 - 1 OCT 11 - 30 SEP 12				
	FFP				
	Basic Monthly Service - Contractor shall provide Air Terminal and Ground Handling Services at Gimhae ROKAF, Korea IAW the attached PWS.				
	FOB: Destination				
	SIGNAL CODE: A				

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NET AMT	(b)(4)
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2006		30	Each	(b)(4)	(b)(4)
OPTION	Gimhae ROKAF - (Type A) Est Qty				
	FFP				
	Type A aircraft IAW definition in Appendix A of the Gimhae ROKAF PWS. An aircraft arrival/departure is considered one single event for invoicing purposes, regardless of the time on ground.				
	FOB: Destination				
	SIGNAL CODE: A				

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NET AMT	(b)(4)
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2007		14	Each	(b)(4)	(b)(4)
OPTION	Gimhae ROKAF - (Type B) Estimated Qty FFP				
	Type B aircraft IAW definition in Appendix A of the Gimhae ROKAF PWS. An aircraft arrival/departure is considered one single event for invoicing purposes, regardless of the time on ground.				
	FOB: Destination				
	SIGNAL CODE: A				

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NET AMT	(b)(4)
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2008		1	Lot	\$250.00	\$250.00 EST
OPTION	REIMBURSABLE				
	FFP				
	Cost of minor repair and maintenance IAW Appendix C-2 of Gimhae ROKAF PWS.				
	FOB: Destination				
	SIGNAL CODE: A				

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NET AMT	\$250.00 (EST.)
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3001		12	Months	(b)(4)	(b)(4)
OPTION	OPTION YR 3 - 1 OCT 12 - 30 SEP 13				
	FFP				
	Basic Monthly Service - Contractor shall provide Air Terminal and Ground Handling Services at Gunsan AB, Korea IAW the attached PWS. Basic monthly service includes any aircraft arrival and departure where requirements do not include handling cargo or passengers. This includes workload identified in Appendix D-2.				
	FOB: Destination				
	SIGNAL CODE: A				

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NET AMT	(b)(4)
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3002		48	Each	(b)(4)	(b)(4)
OPTION	Gunsan AB - (Narrow-body) Estimated Qty				
	FFP				
	Narrow-body Aircraft IAW definition in Appendix A of the Gunsan AB PWS. Contractor may invoice under this CLIN only when it performs services that include physical activity at the aircraft for an aircraft arrival/departure involving passengers and/or cargo. An aircraft arrival/departure is considered one single event for invoicing purposes, regardless of the time on ground.				
	FOB: Destination				
	SIGNAL CODE: A				

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NET AMT	(b)(4)
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3003		4	Each	(b)(4)	(b)(4)
OPTION	Gunsan AB - (Wide-body) Estimated Qty FFP Wide-body Aircraft IAW definition in Appendix A of the Gunsan AB PWS. Contractor may invoice under this CLIN only when it performs services that include physical activity at the aircraft for an aircraft arrival/departure involving passengers and/or cargo. An aircraft arrival/departure is considered one single event for invoicing purposes, regardless of the time on ground. FOB: Destination SIGNAL CODE: A				

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NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3004		1	Lot	\$250.00	\$250.00 EST
OPTION	REIMBURSABLE FFP Cost of minor repair and maintenance IAW Appendix C-2 of Gunsan AB PWS. FOB: Destination SIGNAL CODE: A				

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NET AMT

\$250.00 (EST.)



ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3005		12	Months	(b)(4)	(b)(4)
OPTION	OPTION YR 3 - 1 OCT 12 - 30 SEP 13 FFP Basic Monthly Service - Contractor shall provide Air Terminal and Ground Handling Services at Gimhae ROKAF, Korea IAW the attached PWS. FOB: Destination SIGNAL CODE: A				

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3006		30	Each	(b)(4)	(b)(4)
OPTION	Gimhae ROKAF - (Type A) Est Qty FFP Type A aircraft IAW definition in Appendix A of the Gimhae ROKAF PWS. An aircraft arrival/departure is considered one single event for invoicing purposes, regardless of the time on ground. FOB: Destination SIGNAL CODE: A				

NET AMT

(b)(4)



ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3007		14	Each	(b)(4)	(b)(4)
OPTION	Gimhae ROKAF - (Type B) Estimated Qty FFP Type B aircraft IAW definition in Appendix A of the Gimhae ROKAF PWS. An aircraft arrival/departure is considered one single event for invoicing purposes, regardless of the time on ground. FOB: Destination SIGNAL CODE: A				

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3008		1	Lot	\$250.00	\$250.00 EST
OPTION	REIMBURSABLE FFP Cost of minor repair and maintenance IAW Appendix C-2 of Gimhae ROKAF PWS. FOB: Destination SIGNAL CODE: A				

NET AMT

\$250.00 (EST.)



ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4001		12	Months	(b)(4)	(b)(4)
OPTION	OPTION YR 4 - 1 OCT 13 - 30 SEP 14				
	FFP				
	Basic Monthly Service - Contractor shall provide Air Terminal and Ground Handling Services at Gunsan AB, Korea IAW the attached PWS. Basic monthly service includes any aircraft arrival and departure where requirements do not include handling cargo or passengers. This includes workload identified in Appendix D-2.				
	FOB: Destination				
	SIGNAL CODE: A				

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NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4002		48	Each	(b)(4)	(b)(4)
OPTION	Gunsan AB - (Narrow-body) Estimated Qty				
	FFP				
	Narrow-body Aircraft IAW definition in Appendix A of the Gunsan AB PWS. Contractor may invoice under this CLIN only when it performs services that include physical activity at the aircraft for an aircraft arrival/departure involving passengers and/or cargo. An aircraft arrival/departure is considered one single event for invoicing purposes, regardless of the time on ground.				
	FOB: Destination				
	SIGNAL CODE: A				

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NET AMT

(b)(4)



ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4003		4	Each	(b)(4)	(b)(4)
OPTION	Gunsan AB - (Wide-body) Estimated Qty FFP				
	Wide-body Aircraft IAW definition in Appendix A of the Gunsan AB PWS. Contractor may invoice under this CLIN only when it performs services that include physical activity at the aircraft for an aircraft arrival/departure involving passengers and/or cargo. An aircraft arrival/departure is considered one single event for invoicing purposes, regardless of the time on ground.				
	FOB: Destination				
	SIGNAL CODE: A				

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NET AMT	(b)(4)
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4004		1	Lot	\$250.00	\$250.00 EST
OPTION	REIMBURSABLE FFP				
	Cost of minor repair and maintenance IAW Appendix C-2 of Gunsan AB PWS.				
	FOB: Destination				
	SIGNAL CODE: A				

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NET AMT	\$250.00 (EST.)
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4005		12	Months	(b)(4)	(b)(4)
OPTION	OPTION YR 4 - 1 OCT 13 - 30 SEP 14				
	FFP				
	Basic Monthly Service - Contractor shall provide Air Terminal and Ground Handling Services at Gimhae ROKAF, Korea IAW the attached PWS.				
	FOB: Destination				
	SIGNAL CODE: A				

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4006		30	Each	(b)(4)	(b)(4)
OPTION	Gimhae ROKAF - (Type A) Est Qty				
	FFP				
	Type A aircraft IAW definition in Appendix A of the Gimhae ROKAF PWS. An aircraft arrival/departure is considered one single event for invoicing purposes, regardless of the time on ground.				
	FOB: Destination				
	SIGNAL CODE: A				

NET AMT

(b)(4)



ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4007		14	Each	(b)(4)	(b)(4)
OPTION	Gimhae ROKAF - (Type B) Estimated Qty FFP Type B aircraft IAW definition in Appendix A of the Gimhae ROKAF PWS. An aircraft arrival/departure is considered one single event for invoicing purposes, regardless of the time on ground. FOB: Destination SIGNAL CODE: A				
NET AMT					(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4008		1	Lot	\$250.00	\$250.00 EST
OPTION	REIMBURSABLE FFP Cost of minor repair and maintenance IAW Appendix C-2 of Gimhae ROKAF PWS. FOB: Destination SIGNAL CODE: A				
NET AMT					\$250.00 (EST.)

## INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government



0003	Destination	Government	Destination	Government
0004	Destination	Government	Destination	Government
0005	Destination	Government	Destination	Government
0006	Destination	Government	Destination	Government
0007	Destination	Government	Destination	Government
0008	Destination	Government	Destination	Government
1001	Destination	Government	Destination	Government
1002	Destination	Government	Destination	Government
1003	Destination	Government	Destination	Government
1004	Destination	Government	Destination	Government
1005	Destination	Government	Destination	Government
1006	Destination	Government	Destination	Government
1007	Destination	Government	Destination	Government
1008	Destination	Government	Destination	Government
2001	Destination	Government	Destination	Government
2002	Destination	Government	Destination	Government
2003	Destination	Government	Destination	Government
2004	Destination	Government	Destination	Government
2005	Destination	Government	Destination	Government
2006	Destination	Government	Destination	Government
2007	Destination	Government	Destination	Government
2008	Destination	Government	Destination	Government
3001	Destination	Government	Destination	Government
3002	Destination	Government	Destination	Government
3003	Destination	Government	Destination	Government
3004	Destination	Government	Destination	Government
3005	Destination	Government	Destination	Government
3006	Destination	Government	Destination	Government
3007	Destination	Government	Destination	Government
3008	Destination	Government	Destination	Government
4001	Destination	Government	Destination	Government
4002	Destination	Government	Destination	Government
4003	Destination	Government	Destination	Government
4004	Destination	Government	Destination	Government
4005	Destination	Government	Destination	Government
4006	Destination	Government	Destination	Government
4007	Destination	Government	Destination	Government
4008	Destination	Government	Destination	Government

## DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS
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UIC
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0001	POP 01-OCT-2009 TO 30-SEP-2010	N/A	HQ AMC A45R - F3SF37 CARNAKO, JERRY 402 SCOTT DR UNIT 2A2 SCOTT AFB IL 62225-5308 618-229-2535 FOB: Destination	F3SF37
0002	POP 01-OCT-2009 TO 30-SEP-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
0003	POP 01-OCT-2009 TO 30-SEP-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
0004	POP 01-OCT-2009 TO 30-SEP-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
0005	POP 01-OCT-2009 TO 30-SEP-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
0006	POP 01-OCT-2009 TO 30-SEP-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
0007	POP 01-OCT-2009 TO 30-SEP-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
0008	POP 01-OCT-2009 TO 30-SEP-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
1001	POP 01-OCT-2010 TO 30-SEP-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
1002	POP 01-OCT-2010 TO 30-SEP-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
1003	POP 01-OCT-2010 TO 30-SEP-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
1004	POP 01-OCT-2010 TO 30-SEP-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
1005	POP 01-OCT-2010 TO 30-SEP-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
1006	POP 01-OCT-2010 TO 30-SEP-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
1007	POP 01-OCT-2010 TO 30-SEP-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
1008	POP 01-OCT-2010 TO 30-SEP-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
2001	POP 01-OCT-2011 TO 30-SEP-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37



2002	POP 01-OCT-2011 TO 30-SEP-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
2003	POP 01-OCT-2011 TO 30-SEP-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
2004	POP 01-OCT-2011 TO 30-SEP-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
2005	POP 01-OCT-2011 TO 30-SEP-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
2006	POP 01-OCT-2011 TO 30-SEP-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
2007	POP 01-OCT-2011 TO 30-SEP-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
2008	POP 01-OCT-2011 TO 30-SEP-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
3001	POP 01-OCT-2012 TO 30-SEP-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
3002	POP 01-OCT-2012 TO 30-SEP-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
3003	POP 01-OCT-2012 TO 30-SEP-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
3004	POP 01-OCT-2012 TO 30-SEP-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
3005	POP 01-OCT-2012 TO 30-SEP-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
3006	POP 01-OCT-2012 TO 30-SEP-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
3007	POP 01-OCT-2012 TO 30-SEP-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
3008	POP 01-OCT-2012 TO 30-SEP-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
4001	POP 01-OCT-2013 TO 30-SEP-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
4002	POP 01-OCT-2013 TO 30-SEP-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
4003	POP 01-OCT-2013 TO 30-SEP-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37



4004	POP 01-OCT-2013 TO 30-SEP-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
4005	POP 01-OCT-2013 TO 30-SEP-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
4006	POP 01-OCT-2013 TO 30-SEP-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
4007	POP 01-OCT-2013 TO 30-SEP-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
4008	POP 01-OCT-2013 TO 30-SEP-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37

## CLAUSES INCORPORATED BY REFERENCE

52.203-3	Gratuities	APR 1984
52.203-6	Restrictions On Subcontractor Sales To The Government	SEP 2006
52.203-6 Alt I	Restrictions On Subcontractor Sales To The Government (Sep 2006) -- Alternate I	OCT 1995
52.203-13	Contractor Code of Business Ethics and Conduct	DEC 2008
52.204-2	Security Requirements	AUG 1996
52.204-9	Personal Identity Verification of Contractor Personnel	SEP 2007
52.212-4	Contract Terms and Conditions--Commercial Items	OCT 2008
52.222-21	Prohibition Of Segregated Facilities	FEB 1999
52.222-26	Equal Opportunity	MAR 2007
52.222-35	Equal Opportunity For Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans	SEP 2006
52.222-36	Affirmative Action For Workers With Disabilities	JUN 1998
52.222-37	Employment Reports On Special Disabled Veterans, Veterans Of The Vietnam Era, and Other Eligible Veterans	SEP 2006
52.222-50	Combating Trafficking in Persons	AUG 2007
52.225-13	Restrictions on Certain Foreign Purchases	JUN 2008
52.228-3	Worker's Compensation Insurance (Defense Base Act)	APR 1984
52.228-4	Workers' Compensation and War-Hazard Insurance Overseas	APR 1984
52.228-5	Insurance - Work On A Government Installation	JAN 1997
52.232-33	Payment by Electronic Funds Transfer--Central Contractor Registration	OCT 2003
52.232-18	Availability Of Funds	APR 1984
52.233-3	Protest After Award	AUG 1996
52.233-4	Applicable Law for Breach of Contract Claim	OCT 2004
52.237-2	Protection Of Government Buildings, Equipment, And Vegetation	APR 1984
52.245-1	Government Property	JUN 2007
52.245-9	Use And Charges	JUN 2007
252.201-7000	Contracting Officer's Representative	DEC 1991
252.204-7000	Disclosure Of Information	DEC 1991



252.211-7003	Item Identification and Valuation	AUG 2008
252.211-7007	Reporting of Government-Furnished Equipment in the DoD	NOV 2008
	Item Unique Identification (IUID) Registry	
252.222-7002	Compliance With Local Labor Laws (Overseas)	JUN 1997
252.225-7012	Preference For Certain Domestic Commodities	DEC 2008
252.225-7042	Authorization to Perform	APR 2003

#### CLAUSES INCORPORATED BY FULL TEXT

##### 252.225-7043 ANTITERRORISM/FORCE PROTECTION POLICY FOR DEFENSE CONTRACTORS OUTSIDE THE UNITED STATES (MAR 2006)

(a) Definition. United States, as used in this clause, means, the 50 States, the District of Columbia, and outlying areas.

(b) Except as provided in paragraph (c) of this clause, the Contractor and its subcontractors, if performing or traveling outside the United States under this contract, shall--

(1) Affiliate with the Overseas Security Advisory Council, if the Contractor or subcontractor is a U.S. entity;

(2) Ensure that Contractor and subcontractor personnel who are U.S. nationals and are in-country on a non-transitory basis, register with the U.S. Embassy, and that Contractor and subcontractor personnel who are third country nationals comply with any security related requirements of the Embassy of their nationality;

(3) Provide, to Contractor and subcontractor personnel, antiterrorism/force protection awareness information commensurate with that which the Department of Defense (DoD) provides to its military and civilian personnel and their families, to the extent such information can be made available prior to travel outside the United States; and

(4) Obtain and comply with the most current antiterrorism/force protection guidance for Contractor and subcontractor personnel.

(c) The requirements of this clause do not apply to any subcontractor that is--

(1) A foreign government;

(2) A representative of a foreign government; or

(3) A foreign corporation wholly owned by a foreign government.

(d) Information and guidance pertaining to DoD antiterrorism/force protection can be obtained from HQ AFSFC/SFPA, (210)925-7035/36 and at <http://at-awareness.org>  
(End of clause)

#### CLAUSES INCORPORATED BY REFERENCE



252.226-7001	Utilization of Indian Organizations and Indian-Owned Economic Enterprises, and Native Hawaiian Small Business Concerns	SEP 2004
252.228-7003	Capture and Detention	DEC 1991
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	MAR 2008
252.232-7008	Assignment of Claims (Overseas)	JUN 1997
252.233-7001	Choice of Law (Overseas)	JUN 1997
252.243-7002	Requests for Equitable Adjustment	MAR 1998
252.247-7023	Transportation of Supplies by Sea	MAY 2002

#### CLAUSES INCORPORATED BY FULL TEXT

5552.204-9000 Notification of Government security activity and visitor group security agreements.

#### NOTIFICATION OF GOVERNMENT SECURITY ACTIVITY AND VISITOR GROUP SECURITY AGREEMENTS (APRIL 2007)

This contract contains a DD Form 254, DOD Contract Security Classification Specification, and requires performance at a government location in the U.S. or overseas. Prior to beginning operations involving classified information on an installation identified on the DD Form 254, the contractor shall take the following actions:

(a) At least thirty days prior to beginning operations, notify the security police activity shown in the distribution block of the DD Form 254 as to:

- (1) The name, address, and telephone number of this contract company's representative and designated alternate in the U.S. or overseas area, as appropriate;
- (2) The contract number and military contracting command;
- (3) The highest classification category of defense information to which contractor employees will have access which must coincide with the level of classification granted to the company and cage code located in the Joint Personnel Adjudication System (JPAS);
- (4) The installations in the U.S. (in overseas areas, identify only the APO number(s)) where the contract work will be performed;
- (5) The date contractor operations will begin on base in the U.S. or in the overseas area;
- (6) The estimated completion date of operations on base in the U.S. or in the overseas area; and,
- (7) Any changes to information previously provided under this clause.

This requirement is in addition to visit request procedures contained in DOD 5220.22-M, National Industrial Security Program Operating Manual.

(b) Prior to beginning operations involving classified information on an installation identified on the DD Form 254 where the contractor is not required to have a facility security clearance, the contractor shall enter into a Visitor Group Security Agreement (or understanding) with the installation commander to ensure that the contractor's security procedures are properly integrated with those of the installation. As a minimum, the agreement shall identify the security actions that will be performed:

- (1) By the installation for the contractor, such as providing storage and classified reproduction facilities, guard services, security forms, security inspections under DOD 5220.22-M, classified mail services, security badges, visitor control, and investigating security incidents; and
- (2) Jointly by the contractor and the installation, such as packaging and addressing classified transmittals, security checks, internal security controls, and implementing emergency procedures to protect classified material.



(End of clause)

5552.223-9001 Health and Safety on Government Installations.

**HEALTH AND SAFETY ON GOVERNMENT INSTALLATIONS (APRIL 2007)**

- (a) In performing work under this contract on a Government installation, the contractor shall:
- (1) Comply with the specific health and safety requirements established by this contract;
  - (2) Comply with the health and safety rules of the Government installation that concern related activities not directly addressed in this contract;
  - (3) Take all reasonable steps and precautions to prevent accidents and preserve the health and safety of contractor and Government personnel performing or in any way coming in contact with the performance of this contract; and
  - (4) Take such additional immediate precautions as the contracting officer may reasonably require for health and safety purposes.
- (b) The contracting officer may, by written order, direct Air Force Occupational safety and Health (AFOSH) Standards and/or health/safety standards as may be required in the performance of this contract and any adjustments resulting from such direction will be in accordance with the Changes clause of this contract.
- (c) Any violation of these health and safety rules and requirements, unless promptly corrected as directed by the contracting officer, shall be grounds for termination of this contract in accordance with the Default clause of this contract.

(End of Clause)

**ADDENDUM TO FAR 52.212-4**

**1. ADDENDUM TO FAR 52.212-4--CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (OCT 2008)**

Paragraph (a) entitled "Inspection/Acceptance" is tailored to read: The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any services that have been tendered for acceptance. The Government may require reperformance of nonconforming services at no increase in contract price. When the nonconforming services cannot be corrected by reperformance, the Government may—

(1) Require the Contractor to take necessary action to ensure that future performance conforms to contract requirements; and

(2) Reduce the contract price to reflect the reduced value of the services performed.

If the Contractor fails to promptly perform acceptable services or to take the necessary action to ensure future performance is in conformity with contract requirements, the Government may by contract or otherwise, perform the services and charge to the Contractor any cost incurred by the Government that is directly related to the performance of such service.

Paragraph (c) entitled "Changes" is tailored to read: Changes in the terms and conditions of this contract may be made only by written agreement of the parties except for items/provisions delineated in the contract as being within



the authority of the contracting officer, which may be made on a unilateral basis. Where the government requests a change requiring written agreement of the parties, the parties agree to undertake best efforts to affect the requested change.

#### CLAUSES INCORPORATED BY FULL TEXT

##### 52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (DEC 2008) (DEVIATION)

(a) Comptroller General Examination of Record. The Contractor agrees to comply with the provisions of this paragraph (a) if the contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records-Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to the right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times, the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(b)(1) Notwithstanding the requirements of any other clause in this contract, the Contractor is not required to flow down any FAR clause, other than those in paragraphs (i) through (vii) of this paragraph in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause--

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (DEC 2008) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note).

(ii) 52.219-8, Utilization of Small Business Concerns (MAY 2004) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$500,000 (\$1,000,000 for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) 52.222-26, Equal Opportunity (MAR 2007)(E.O. 11246).

(iv) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (SEP 2006)(38 U.S.C. 4212).

(v) 52.222-36, Affirmative Action for Workers with Disabilities (Jun 1998) (29 U.S.C. 793).

(vi) 52.222-39, Notification of Employee Rights Concerning Payment of Union Dues or Fees (DEC 2004) (E.O. 13201)



(vii) 52.222-41, Service Contract Act of 1965 (Nov 2007)(41 U.S.C. 351, et seq.).

(viii) 52.222-50, Combating Trafficking in Persons (AUG 2007) (22 U.S.C. 7104(g)) flow down required for all subcontracts subject to the Service Contract Act of 1965 (41 U.S.C. 351, et seq.).

(ix) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (Nov 2007) (41 U.S.C. 351, et seq.)

(x) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services--Requirements "(Nov 2007)" (41 U.S.C. 351, et seq.)

(xi) 52.247-64, Preference for Privately-Owned U.S. Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor May include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

#### 52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor no later than 30 calendar days before the contract expires.

(End of clause)

#### 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor not later than 15 calendar days before the contract expires; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 calendar days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed five years, 6 months.

(End of clause)

#### 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):



<http://farsite.hill.af.mil/>

(End of clause)

#### 52.252-6 AUTHORIZED DEVIATIONS IN CLAUSES (APR 1984)

(a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the clause.

(b) The use in this solicitation or contract of any Department of Defense Supplement to the Federal Acquisition Regulation (48 CFR Chapter 2) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of clause)

#### 252.212-7001 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS APPLICABLE TO DEFENSE ACQUISITIONS OF COMMERCIAL ITEMS (JAN 2009) (DEVIATION)

(a) In addition to the clauses listed in paragraph (b) of the Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items clause of this contract (FAR 52.212-5 (FEB 2008) (DEVIATION)), the Contractor shall include the terms of the following clause, if applicable, in subcontracts for commercial items or commercial components, awarded at any tier under this contract:

252.225-7014	Preference for Domestic Specialty Metals, Alternate I (APR 2003) (10 U.S.C. 2533a).
252.237-7019	Training for Contractor Personnel Interacting with Detainees (SEP 2006) (Section 1092 of Pub. L. 108-375).
252.247-7023	Transportation of Supplies by Sea (MAY 2002) (10 U.S.C. 2631)
252.247-7024	Notification of Transportation of Supplies by Sea (MAR 2000) (10 U.S.C. 2631)

(End of clause)

#### REQUIRED INSURANCE CONTRACTOR REQUIRED INSURANCE

#### REQUIRED INSURANCE - GUNSAN AB

In accordance with FAR 52.228-5, Insurance – Work on a Government Installation, the contractor shall comply with the following types and amount of insurance. Evidence of insurance shall be provided the Contracting Officer at the Post Award Conference and each year prior to beginning of any option period.

<u>TYPE</u>	<u>AMOUNT</u>
<u>Automobile</u>	
Bodily Injury Liability	\$200,000 per person \$500,000 per occurrence



Property Damage Liability	\$20,000 per occurrence
<u>Comprehensive General Liability</u>	
Bodily Injury Liability	\$500,000 per occurrence
<u>Worker's Compensation and Employers Liability</u>	
Worker's Compensation and Occupational Coverage in accordance with statutory limits.	
Employer's Liability Coverage with a minimum limit of	\$100,000.00

NOTE: The requirement for Workmen's Compensation Insurance and Employer's Liability Insurance is mandatory for designated contractors and subcontractors only with respect to those employees who are citizens of the United States or residents of the United States and were hired by the contractor in the United States. Contractors employing foreign nationals will be required to comply with the labor laws appropriate to that country.

#### **CONTRACTOR REQUIRED INSURANCE - GIMHAE ROKAF**

The contractor shall procure and maintain a level of insurance coverage commensurate with the commercial standard and in accordance with the host nation's statutory limits during the entire period of performance under this contract. The policies shall contain an endorsement that any cancellation or material change in the coverage adversely affecting the Government's interest shall not be effective until 30 days after the insurer or the Contractor gives written notice of cancellation or change to the Contracting Officer. Evidence of insurance shall be provided the Contracting Officer at the Post Award Conference and each year prior to beginning of any option period.

#### **ACCESS TO AF INSTALLATIONS**

##### **CONTRACTOR ACCESS TO AIR FORCE INSTALLATIONS**

- (a) The contractor shall obtain base identification and vehicle passes for all contractor personnel who make frequent visits to or perform work on the Air Force installation(s) cited in the contract. Contractor personnel are required to wear or prominently display installation identification badges or contractor-furnished, contractor identification badges while visiting or performing work on the installation.
- (b) The contractor shall submit a written request on company letterhead to the contracting officer listing the following: contract number, location of work site, start and stop dates, and names of employees and subcontractor employees needing access to the base. The letter will also specify the individual(s) authorized to sign for a request for base identification credentials or vehicle passes. The contracting officer will endorse the request and forward it to the issuing base pass and registration office or security police for processing. When reporting to the registration office, the authorized contractor individual(s) should provide a valid driver's license, current vehicle registration, and valid vehicle insurance certificate to obtain a vehicle pass.
- (c) During performance of the contract, the contractor shall be responsible for obtaining required identification for newly assigned personnel and for prompt return of credentials and vehicle passes for any employee who no longer requires access to the work site.
- (d) When work under this contract requires unescorted entry to controlled or restricted areas, the contractor shall comply with AFI 31-101, Volume 1, The Air Force Installation Security Program, and AFI 31-501, Personnel Security Program Management, as applicable.
- (e) Upon completion or termination of the contract or expiration of the identification passes, the prime contractor shall ensure that all base identification passes issued to employees and subcontractor employees are returned to the issuing office.
- (f) Failure to comply with these requirements may result in withholding of final payment.

#### **MISSION ESSENTIAL SERVICES**

**5552.237-9001 REQUIREMENTS AFFECTING CONTRACTOR PERSONNEL PERFORMING MISSION ESSENTIAL SERVICES (FEB 2009)**



(a) The Contracting Officer has identified all or a portion of the services performed under this contract as "Essential DoD Contractor Services" as defined and described in DoD Instruction (DoDI) 3020.37, "Continuation of Essential DoD Contractor Services During Crises." Hereafter, the personnel identified by the contractor to perform these services shall be referred to as "Mission Essential Contractor Personnel."

(b) Within 30 calendar days after contract award or incorporation of this clause into a contract by modification, the Contractor shall provide a written list of all "Mission Essential Contractor Personnel" to the Contracting Officer or designee. The list shall identify names and country(ies) where each employee will perform work under this contract.

(c) As required to comply with or perform pursuant to DoD or Air Force requirements, the contracting officer shall direct the contractor to comply with requirements intended to safeguard the safety and health of Mission Essential Contractor Personnel. The Contracting Officer may communicate the requirements through a letter of notification or other means, and subsequently modify the contract to incorporate the requirements via full text or by reference. The Contractor may file a proposal for cost or other impacts under the Changes clause or a Request for Equitable Adjustment.

(d) This clause shall be inserted in all subcontracts meeting the criteria in paragraph (a) of this clause.

**CONTINUANCE OF PERFORMANCE DUR**  
**CONTINUANCE OF PERFORMANCE DURING ANY STATE OF EMERGENCY**  
**IN THE REPUBLIC OF KOREA (ROK)**

Invited Contractor (IC) and Technical Representative (TR) status shall be governed by the U.S.-ROK Status of Forces Agreement (SOFA) as implemented by United States Forces Korea (USFK) Reg 700-19, which can be found under the "publications" tab on the US Forces Korea homepage <http://www.usfk.mil>

(a) Definitions. As used in this clause—

"U.S. – ROK Status of Forces Agreement" (SOFA) means the Mutual Defense Treaty between the Republic of Korea and the U.S. of America, Regarding Facilities and Areas and the Status of U.S. Armed Forces in the Republic of Korea, as amended

"Combatant Commander" means the commander of a unified or specified combatant command established in accordance with 10 U.S.C. 161. In Korea, the Combatant Commander is the Commander, United States Pacific Command.

"United States Forces Korea" (USFK) means the subordinate unified command through which US forces would be sent to the Combined Forces Command fighting components. COMUSK means the commander of all U.S. forces present in Korea. In the Republic of Korea, COMUSK also serves as Commander, Combined Forces Command (CDR CFC) and Commander, United Nations Command (CDR UNC).

"USFK, Assistant Chief of Staff, Acquisition Management" (USFK/FKAQ) means the principal staff office to USFK for all acquisition matters and administrator of the U.S.-ROK SOFA as applied to US and Third Country contractors under the Invited Contractor (IC) and Technical Representative (TR) Program (USFK Reg 700-19).

"Responsible Officer" (RO) means A senior DOD employee (such as a military E5 and above or civilian GS-7 and above), appointed by the USFK Sponsoring Agency (SA), who is directly responsible for determining and administering appropriate logistics support for IC/TRs during contract performance in the ROK.

"Theater of operations" means an area defined by the combatant commander for the conduct or support of specified operations.



"Uniform Code of Military Justice" means 10 U.S.C. Chapter 47

(b) General.

(1) This clause applies when contractor personnel deploy with or otherwise provide support in the theater of operations (specifically, the Korean Theater of Operations) to U.S. military forces deployed/located outside the United States in—

- (i) Contingency operations;
- (ii) Humanitarian or peacekeeping operations; or
- (iii) Other military operations or exercises designated by the Combatant Commander.

(2) Contract performance in support of U.S. military forces may require work in dangerous or austere conditions. The Contractor accepts the risks associated with required contract performance in such operations. The contractor will require all its employees to acknowledge in writing that they understand the danger, stress, physical hardships and field living conditions that are possible if the employee deploys in support of military operations.

(3) Contractor personnel are not combatants and shall not undertake any role that would jeopardize their status. Contractor personnel shall not use force or otherwise directly participate in acts likely to cause actual harm to enemy armed forces.

(c) Support.

(1) Unless the terms and conditions of this contract place the responsibility with another party, the COMUSK will develop a security plan to provide protection, through military means, of Contractor personnel engaged in the theater of operations when sufficient or legitimate civilian authority does not exist.

(2)(i) All Contractor personnel engaged in the theater of operations are authorized resuscitative care, stabilization, hospitalization at level III military treatment facilities, and assistance with patient movement in emergencies where loss of life, limb, or eyesight could occur. Hospitalization will be limited to stabilization and short-term medical treatment with an emphasis on return to duty or placement in the patient movement system.

(ii) When the Government provides medical treatment or transportation of Contractor personnel to a selected civilian facility, the Contractor shall ensure that the Government is reimbursed for any costs associated with such treatment or transportation.

(iii) Medical or dental care beyond this standard is not authorized unless specified elsewhere in this contract.

(3) Unless specified elsewhere in this contract, the Contractor is responsible for all other support required for its personnel engaged in the theater of operations under this contract.

(d) Compliance with laws and regulations. The Contractor shall comply with, and shall ensure that its personnel supporting U.S. Armed Forces in the Republic of Korea as specified in paragraph (b)(1) of this clause are familiar with and comply with, all applicable—

- (1) United States, host country, and third country national laws;



(i) The Military Extraterritorial Jurisdiction Act may apply to contractor personnel if contractor personnel commit crimes outside the United States.

(ii) Under the War Crimes Act, United States citizens (including contractor personnel) who commit war crimes may be subject to federal criminal jurisdiction.

(iii) When Congress formally declares war, contractor personnel authorized to accompany the force may be subject to the Uniform Code of Military Justice.

(2) Treaties and international agreements;

(3) United States regulations, directives, instructions, policies, and procedures; and

(4) Orders, directives, and instructions issued by the COMUSK relating to force protection, security, health, safety, or relations and interaction with local nationals. Included in this list are force protection advisories, health advisories, area (i.e. "off-limits"), prostitution and human trafficking and curfew restrictions.

(e) Pre-deployment/departure requirements. The Contractor shall ensure that the following requirements are met prior to deploying/locating personnel in support of U.S. military forces in the Republic of Korea. Specific requirements for each category may be specified in the statement of work or elsewhere in the contract.

(1) All required security and background checks are complete and acceptable.

(2) All contractor personnel meet the minimum medical screening requirements and have received all required immunizations as specified in the contract. In the Republic of Korea, all contractor employees subject to this clause shall comply with the same DoD immunization requirements applicable to Emergency Essential DoD civilians—INCLUDING ANTHRAX IMMUNIZATION. The Government will provide, at no cost to the Contractor, any Korean theater-specific immunizations and/or medications not available to the general public.

(3) Contractor personnel have all necessary passports, visas, and other documents required to enter and exit a theater of operations and have a Geneva Conventions identification card from the deployment center or CONUS personnel office—if, applicable.

(4) Country and theater clearance is obtained for contractor personnel. Clearance requirements are in DOD Directive 4500.54, Official Temporary Duty Abroad, DOD 4500.54-G, DOD Foreign Clearance Guide, and USFK Reg 1-40, United States Forces Korea Travel Clearance Guide. Contractor personnel are considered non-DOD personnel traveling under DOD sponsorship.

(f) Processing and departure points. Deployed contractor personnel shall—

(1) Under contingency conditions or under other conditions as specified by the Contracting Officer, process through the deployment center designated in the contract, prior to deploying. The deployment center will conduct deployment processing to ensure visibility and accountability of contractor personnel and to ensure that all deployment requirements are met;

(2) Use the point of departure and transportation mode directed by the Contracting Officer; and

(3) If processing through a deployment center, process through a Joint Reception Center (JRC) upon arrival at the deployed location. The JRC will validate personnel accountability, ensure that specific theater of operations entrance requirements are met, and brief contractor personnel on theater-specific policies and procedures.



(g) Personnel data list.

(1) The Contractor shall establish and maintain with the designated Government official a current list of all contractor personnel that deploy with or otherwise provide support in the theater of operations to U.S. military forces as specified in paragraph (b)(1) of this clause. The Synchronized Predeployment and Operational Tracker (SPOT) is the designated automated system to use for this effort. This accountability requirement is separate and distinct from the personnel accountability requirement listed in the U.S.-ROK SOFA's Invited Contractor/Technical Representative Program (as promulgated in USFK Regulation 700-19).

(2) The Contractor shall ensure that all employees on the list have a current DD Form 93, Record of Emergency Data Card, on file with both the Contractor and the designated Government official.

(h) Contractor personnel.

(1) The Contracting Officer may direct the Contractor, at its own expense, to remove and replace any contractor personnel who jeopardize or interfere with mission accomplishment or who fail to comply with or violate applicable requirements of this clause. Contractors shall replace designated personnel within 72 hours, or at the Contracting Officer's direction. Such action may be taken at the Government's discretion without prejudice to its rights under any other provision of this contract, including the Termination for Default clause.

(2) The Contractor shall have a plan on file showing how the Contractor would replace employees who are unavailable for deployment or who need to be replaced during deployment. The Contractor shall keep this plan current and shall provide a copy to the Contracting Officer and USFK Sponsoring Agency (see USFK Reg 700-19) upon request. The plan shall—

- (i) Identify all personnel who are subject to U.S. or Republic of Korea military mobilization;
- (ii) Identify any exemptions thereto;
- (iii) Detail how the position would be filled if the individual were mobilized; and
- (iv) Identify all personnel who occupy a position that the Contracting Officer has designated as mission essential.

(i) Military clothing and protective equipment.

(1) Contractor personnel supporting a force deployed outside the United States as specified in paragraph (b)(1) of this clause are prohibited from wearing military clothing unless specifically authorized in writing by the COMUSK. If authorized to wear military clothing, contractor personnel must wear distinctive patches, arm bands, nametags, or headgear, in order to be distinguishable from military personnel, consistent with force protection measures and the Geneva Conventions.

(2) Contractor personnel may wear military-unique organizational clothing and individual equipment (OCIE) required for safety and security, such as ballistic, nuclear, biological, or chemical protective clothing.

(3) The deployment center, the Combatant Commander, or the Sponsoring Agency shall issue OCIE and shall provide training, if necessary, to ensure the safety and security of contractor personnel.



(4) The Contractor shall ensure that all issued OCIE is returned to the point of issue, unless otherwise directed by the Contracting Officer.

(j) Weapons.

(1) If the Contractor requests that its personnel performing in the theater of operations be authorized to carry weapons, the request shall be made through the Contracting Officer to the COMUSK. The COMUSK will determine whether to authorize in-theater contractor personnel to carry weapons and what weapons will be allowed.

(2) The Contractor shall ensure that its personnel who are authorized to carry weapons—

(i) Are adequately trained;

(ii) Are not barred from possession of a firearm by 18 U.S.C. 922; and

(iii) Adhere to all guidance and orders issued by the COMUSK regarding possession, use, safety, and accountability of weapons and ammunition.

(iv) The use of deadly force by persons subject to this clause shall be made only in self-defense, except:

(v) Persons subject to this clause who primarily provide private security are authorized to use deadly force only as defined in the terms and conditions of this contract in accordance with USFK regulations and policies (especially, USFK Regulation 190-50).

(vi) Liability for the use of any weapon by persons subject to this clause is solely the responsibility of the individual person and the contractor.

(3) Upon redeployment or revocation by the COMUSK of the Contractor's authorization to issue firearms, the Contractor shall ensure that all Government-issued weapons and unexpended ammunition are returned as directed by the Contracting Officer.

(k) Evacuation.

(1) In the event of a non-mandatory evacuation order, unless authorized in writing by the Contracting Officer, the Contractor shall maintain personnel on location sufficient to meet obligations under this contract.

(l) Theater Specific Training. Training Requirements for IC/TR personnel shall be conducted in accordance with USFK Reg 350-2 Theater Specific Required Training for all Arriving Personnel and Units Assigned to, Rotating to, or in Temporary Duty Status to USFK.

(m) USFK Responsible Officer (RO). The USFK appointed RO will ensure all IC/TR personnel complete all applicable training as outlined in this clause.

(n) Changes. In addition to the changes otherwise authorized by the Changes clause of this contract, the Contracting Officer may, at any time, by written order identified as a change order, make changes in Government-furnished facilities, equipment, material, services, or site. Any change order issued in accordance with this paragraph shall be subject to the provisions of the Changes clause of this contract.

(o) Subcontracts. The Contractor shall incorporate the substance of this clause, including this paragraph, in all subcontracts that require subcontractor personnel to be available to deploy with or otherwise provide support in the theater of operations to U.S. military forces



deployed/stationed outside the United States in—

- (1) Contingency operations;
- (2) Humanitarian or peacekeeping operations; or
- (3) Other military operations or exercises designated by the Combatant Commander.

(p) The Contracting Officer will discern any additional GFE, GFP or logistical support necessary to facilitate the performance of the enhanced requirement or necessary for the protection of contractor personnel. These items will be furnished to the Contractor at the sole discretion of the Contracting Officer and may be provided only on a reimbursable basis.

(End of clause)

**INVITED CONTRACTOR OR TECHNICAL**  
**INVITED CONTRACTOR OR TECHNICAL REPRESENTATIVE STATUS**  
**UNDER U.S. - REPUBLIC OF KOREA (ROK)**

Invited Contractor (IC) and Technical Representative (TR) status shall be governed by the U.S.-ROK Status of Forces Agreement (SOFA) as implemented by United States Forces Korea (USFK) Reg 700-19, which can be found under the "publications" tab on the US Forces Korea homepage <http://www.usfk.mil>

(a) Definitions. As used in this clause—

"U.S. - ROK Status of Forces Agreement" (SOFA) means the Mutual Defense Treaty between the Republic of Korea and the U.S. of America, Regarding Facilities and Areas and the Status of U.S. Armed Forces in the Republic of Korea, as amended

"Combatant Commander" means the commander of a unified or specified combatant command established in accordance with 10 U.S.C. 161. In Korea, the Combatant Commander is the Commander, United States Pacific Command.

"United States Forces Korea" (USFK) means the subordinate unified command through which US forces would be sent to the Combined Forces Command fighting components.

"Commander, United States Forces Korea" (COMUSK) means the commander of all U.S. forces present in Korea. In the Republic of Korea, COMUSK also serves as Commander, Combined Forces Command (CDR CFC) and Commander, United Nations Command (CDR UNC).

"USFK, Assistant Chief of Staff, Acquisition Management" (USFK/FKAQ) means the principal staff office to USFK for all acquisition matters and administrator of the U.S.-ROK SOFA as applied to US and Third Country contractors under the Invited Contractor (IC) and Technical Representative (TR) Program (USFK Reg 700-19).

"Responsible Officer (RO)" means a senior DOD employee (such as a military E5 and above or civilian GS-7 and above), appointed by the USFK Sponsoring Agency (SA), who is directly responsible for determining and administering appropriate logistics support for IC/TRs during contract performance in the ROK.

(b) IC or TR status under the SOFA is subject to the written approval of USFK, Assistant Chief of Staff, Acquisition Management (FKAQ), Unit #15237, APO AP 96205-5237.

(c) The contracting officer will coordinate with HQ USFK/FKAQ, IAW FAR 25.8, and USFK Reg 700-19. FKAQ will determine the appropriate contractor status under the SOFA and notify the contracting officer of that determination.



(d) Subject to the above determination, the contractor, including its employees and lawful dependents, may be accorded such privileges and exemptions under conditions and limitations as specified in the SOFA and USFK Reg 700-19. These privileges and exemptions may be furnished during the performance period of the contract, subject to their availability and continued SOFA status. Logistics support privileges are provided on an as-available basis to properly authorized individuals. Some logistics support may be issued as Government Furnished Property or transferred on a reimbursable basis.

(e) The contractor warrants and shall ensure that collectively, and individually, its officials and employees performing under this contract will not perform any contract, service, or other business activity in the ROK, except under U.S. Government contracts and that performance is IAW the SOFA.

(f) The contractor's direct employment of any Korean-National labor for performance of this contract shall be governed by ROK labor law and USFK regulation(s) pertaining to the direct employment and personnel administration of Korean National personnel.

(g) The authorities of the ROK have the right to exercise jurisdiction over invited contractors and technical representatives, including contractor officials, employees and their dependents, for offenses committed in the ROK and punishable by the laws of the ROK. In recognition of the role of such persons in the defense of the ROK, they will be subject to the provisions of Article XXII, SOFA, related Agreed Minutes and Understandings. In those cases in which the authorities of the ROK decide not to exercise jurisdiction, they shall notify the U.S. military authorities as soon as possible. Upon such notification, the military authorities will have the right to exercise jurisdiction as is conferred by the laws of the U.S.

(h) Invited contractors and technical representatives agree to cooperate fully with the USFK Sponsoring Agency (SA) and Responsible Officer (RO) on all matters pertaining to logistics support and theater training requirements. Contractors will provide the assigned SA prompt and accurate reports of changes in employee status as required by USFK Reg 700-19.

(i) Theater Specific Training. Training Requirements for IC/TR personnel shall be conducted in accordance with USFK Reg 350-2 Theater Specific Required Training for all Arriving Personnel and Units Assigned to, Rotating to, or in Temporary Duty Status to USFK. IC/TR personnel shall comply with requirements of USFK Reg 350-2.

(j) Except for contractor air crews flying Air Mobility Command missions, all U.S. contractors performing work on USAF classified contracts will report to the nearest Security Forces Information Security Section for the geographical area where the contract is to be performed to receive information concerning local security requirements.

(k) Invited Contractor and Technical Representative status may be withdrawn by USFK/FKAQ upon:

- (1) Completion or termination of the contract.
- (2) Determination that the contractor or its employees are engaged in business activities in the ROK other than those pertaining to U.S. armed forces.
- (3) Determination that the contractor or its employees are engaged in practices in contravention to Korean law or USFK regulations.

(l) It is agreed that the withdrawal of invited contractor or technical representative status, or the withdrawal of, or failure to provide any of the privileges associated therewith by the U.S. and USFK, shall not constitute grounds for excusable delay by the contractor in the performance of the contract and will not justify or excuse the contractor defaulting in the performance of this contract. Furthermore, it is agreed that withdrawal of SOFA status for reasons outlined in USFK Reg 700-19, Section II, paragraph 6 shall not serve as a basis for the contractor filing any claims against the U.S. or USFK. Under no circumstance shall the withdrawal of SOFA Status or



privileges be considered or construed as a breach of contract by the U.S. Government.

(m) Support.

(1) Unless the terms and conditions of this contract place the responsibility with another party, the COMUSK will develop a security plan to provide protection, through military means, of Contractor personnel engaged in the theater of operations when sufficient or legitimate civilian authority does not exist.

(2)(i) All Contractor personnel engaged in the theater of operations are authorized resuscitative care, stabilization, hospitalization at level III military treatment facilities, and assistance with patient movement in emergencies where loss of life, limb, or eyesight could occur. Hospitalization will be limited to stabilization and short-term medical treatment with an emphasis on return to duty or placement in the patient movement system.

(ii) When the Government provides medical or emergency dental treatment or transportation of Contractor personnel to a selected civilian facility, the Contractor shall ensure that the Government is reimbursed for any costs associated with such treatment or transportation.

(iii) Medical or dental care beyond this standard is not authorized unless specified elsewhere in this contract.

(3) Unless specified elsewhere in this contract, the Contractor is responsible for all other support required for its personnel engaged in the theater of operations under this contract.

(n) Compliance with laws and regulations. The Contractor shall comply with, and shall ensure that its personnel supporting U.S. Armed Forces in the Republic of Korea as specified in paragraph (b)(1) of this clause are familiar with and comply with, all applicable—

- (1) United States, host country, and third country national laws;
- (2) Treaties and international agreements;
- (3) United States regulations, directives, instructions, policies, and procedures; and
- (4) Orders, directives, and instructions issued by the COMUSK relating to force protection, security, health, safety, or relations and interaction with local nationals. Included in this list are force protection advisories, health advisories, area (i.e. "off-limits"), prostitution and human trafficking and curfew restrictions.

(o) Vehicle or equipment licenses. IAW USFK Regulation 190-1, Contractor personnel shall possess the required licenses to operate all vehicles or equipment necessary to perform the contract in the theater of operations. All contractor employees/dependents must have either a Korean driver's license or a valid international driver's license to legally drive on Korean roads, and must have a USFK driver's license to legally drive on USFK installations. Contractor employees/dependents will first obtain a Korean driver's license or a valid international driver's license then obtain a USFK driver's license.

(p) Evacuation.

(1) If the COMUSK orders a non-mandatory or mandatory evacuation of some or all personnel, the Government will provide assistance, to the extent available, to United States and third country national contractor personnel.

(2) Non-combatant Evacuation Operations (NEO).

(i) The contractor shall designate a representative to provide contractor personnel and dependents information to the servicing NEO warden as required by direction of the Responsible Officer.

(ii) If contract period of performance in the Republic of Korea is greater than six months, non emergency essential contractor personnel and all IC/TR dependents shall participate in at least one USFK sponsored NEO exercise per year.

(q) Next of kin notification and personnel recovery.

(1) The Contractor shall be responsible for notification of the employee-designated next of kin in the event an employee dies, requires evacuation due to an injury, or is missing, captured, or abducted.



(2) In the case of missing, captured, or abducted contractor personnel, the Government will assist in personnel recovery actions in accordance with DOD Directive 2310.2, Personnel Recovery.

(3) IC/TR personnel shall accomplish Personnel Recovery/Survival, Evasion, Resistance and Escape (PR/SERE) training in accordance with USFK Reg 525-40, Personnel Recovery Procedures and USFK Reg 350-2 Theater Specific Required Training for all Arriving Personnel and Units Assigned to, Rotating to, or in Temporary Duty Status to USFK.

(r) Mortuary affairs. Mortuary affairs for contractor personnel who die while providing support in the theater of operations to U.S. Armed Forces will be handled in accordance with DOD Directive 1300.22, Mortuary Affairs Policy and Army Regulation 638-2, Care and Disposition of Remains and Disposition of Personal Effects.

(s) USFK Responsible Officer (RO). The USFK appointed RO will ensure all IC/TR personnel complete all applicable training as outlined in this clause.

(End of Clause)

### LOGISTICS SUPPORT

#### **Logistics Support Privileges**

The following logistics support privileges may be provided to qualifying contractor employees on a space available basis pending authorization from HQ USFK after contract award.

Definition of Full Logistics Support from USFK Reg 700-19: A full-time contractor employee who is a U.S. citizen or a non-U.S. citizen with a U.S. green card, has ordinarily resident in the U.S. status, and employed in a full-time paid status with a period of performance greater than 179 days qualifies for full logistics support. Dependents of such full-time contractor employees may also receive full logistics support. Local hires meeting the criteria are eligible for full logistics support.

Contractor employees and authorized dependents, meeting the criteria set out in this regulation may be provided all of the logistics support listed below if properly authorized, on a space available basis unless specifically excluded by the terms of their U.S. Government contract.

1. SOFA immigration status and SOFA visa for contractor employee and lawful dependents.
2. ID Card.
3. USFK Form 73 (USFK Ration Control Plate).
4. Full Post Exchange (PX) or Base Exchange (BX) privileges.
5. Full Commissary privileges.
6. Full Class VI store privileges (alcoholic beverage package store)
7. Purchase of gasoline and petroleum, oil and lubricant products at PX or BX facilities.
8. Military postal service privileges (APO and FPO).
9. Military banking and credit union privileges.
10. Motor vehicle operator's permit.
11. Registration of one POV per family.
12. Medical services on a reimbursable basis.
13. Dental services for emergency care only on a reimbursable basis.
14. Mortuary services on a reimbursable basis.
15. Access to Department of Defense Dependent Schools IAW current policy.
16. Officers, noncommissioned officers, and enlisted members clubs subject to local policies.
17. Morale, welfare, and recreation facilities.
18. Use of Armed Forces Recreation center facilities on a space available basis.



**ADDITIONAL KOREAN CLAUSES****HOST NATION REQUIREMENT**

The contractor shall, without additional expense to the government, be responsible for obtaining any necessary licenses, permits, visas, etc. required to perform this contract and for complying with any Federal, State, Korean, and municipal laws, codes, and regulations applicable to the performance of work in Korea.

**ROK HOLIDAYS**

ROK legal holidays are as follows:

- (1) 1 and 2 January (New Year)
- (2) Lunar New Year (31 December, 1 and 2 January on the Lunar Calendar)
- (3) 1 March (Independence Movement Day)
- (4) 1 May (Labor Day)
- (5) 5 May (Children's Day)
- (6) Buddha's Birthday (8 April on the Lunar calendar)
- (7) 6 June (Memorial Day)
- (8) 17 July (Constitution Day)
- (9) 15 August (Liberation Day)
- (10) Chu-Suk (15 and 16 August on the Lunar Calendar)
- (11) 3 October (National Foundation Day)
- (12) 25 December (Christmas Day)

**TAX EXEMPTION AND CUSTOMS (ROK)**

a. EXEMPTION: This clause is in implementation of Article IX of the Status of Forces Agreement between the Republic of Korea and the United States of America granting contractors exemption from Republic of Korea customs duties and other such charges. At the time this contract is awarded, the Contractor shall certify to the Contracting Officer that all materials, supplies, and equipment to be imported for the contract have been proposed to the Government exclusive of customs duties and other such charges and; further, that the contract price includes no customs duty whatsoever. It shall indicate to the Contracting Officer the total amount of customs duties excluded from the contract price. The USFK Contracting Officer will verify the amount of customs duty that would otherwise be applicable to the contract and will issue USFK Form(s) 75 to the Contractor. The contractor will submit the original USFK Form 75 to the governing ROK Customs Office at the time of import declaration. The Chief of the Customs Office will review the USFK Form 75 and will exempt the Contractor from customs duties and other such charges. During the review process the customs office will post on the Contractor's Import Permit the anticipated submission date for a completed USFK Form 76, which will be prepared by the Contracting Officer and given to the contractor immediately after contract performance. The Contractor will submit the original USFK Form 76 to the governing ROK Customs Office no later than the date posted on the Import Permit. If the USFK Form 76 is not submitted by the anticipated date, the ROK Customs Office will immediately collect the customs duties and other such charges previously exempted.

b. If for any reason the Contractor has paid customs duties on materials, supplies, or equipment prior to award of this contract and desires to use such materials, supplies, or equipment for performance of this contract, the Contractor must exclude such duties from the contract price and may obtain refund of such previously paid duties by submitting a completed USFK Form 76 to the governing ROK Customs Office.

c. Refund: Any Contractor that requires refund of customs duties and other such charges on items used for USFK contracts, can claim refund of such charges by submitting a copy of a completed USFK Form 76 to the governing ROK Customs Office.

d. This entire clause is inapplicable to contracts, or any portions of contracts, funded by the Republic of Korea.

**TAX EXEMPTION AND SPECIAL EXCISE TAX (ROK)**

This clause is in implementation of Article XVI of the Status of Forces Agreement between the Republic of Korea and the United States, granting Contractors exemption from Republic of Korea Special Excise Taxes. At the time this contract is awarded the Contractor shall indicate to the Contracting Officer which items that it will purchase for the contract are subject to Special Excise Tax. It shall indicate the name of the item, the number of units to be purchased, the cost per unit without tax, the percentage of tax, the tax amount per unit, the total tax, and the manufacturer of the item. The Contracting Officer will verify the reasonableness of the quantities claimed and



ensure that the Contractor has certified that the contract price excludes Special Excise Tax on those items subject to the tax. The contractor shall purchase the special-excise-taxed items from the manufacturer, tax-inclusive. For construction and single-delivery type supply and service contracts, the contractor shall employ the following procedure: At the time it purchases the items it shall present the manufacturer with a notification letter requesting refund of the Special Excise Tax. (Copies of this letter can be obtained from the USAC CK Contracting Officer.) The manufacturer will endorse the letter to the manufacturer's District Tax Office which will make refund to the manufacturer. The manufacturer will make subsequent refund to the Contractor. Requests for refund under requirements-type contracts will be submitted monthly and will be accompanied by copies of the USFK delivery orders issued monthly.

#### **TAX EXEMPTION AND VALUE ADDED TAX (ROK)**

This clause implements Article XVI of the Status of Forces Agreement between the Republic of Korea and the United States of America, which exempts contractors from paying the Republic of Korea Value-Added Taxes. When the contractor submits an offer, it shall certify to the Contracting Officer that all the costs in the offer will be exclusive of any Value-Added Tax and; further, that the proposed contract price includes no Value-Added Tax. The contractor shall also indicate the amount and type of Value-Added Taxes excluded from the contract price. If supplies and/or services which the contractor purchases for this contract include Value-Added Taxes, it can obtain a full refund for the amount of the Value-Added Tax by submitting to the ROK District Tax Office tax invoices which the contractor receives when it purchases materials and/or services for this contract. The contractor must submit a copy of the USFK contract with its first tax invoice submission. Subsequent tax invoice submissions must be accompanied by a letter which references the USFK contract submitted with the first tax invoice submission.

#### **TAX EXEMPTION FOR POL PRODUCTS (ROK)**

a. This clause is in implementation of Article XVI of the Status of Forces Agreement between the Republic of Korea and the United States of America, granting Contractors exemption from Republic of Korea taxes for petroleum products (POL) utilized on USFK acquisitions in the Republic of Korea. At the time this contract is awarded, the Contractor shall make a final nomination in writing of its point of purchase for POL products to be used on this contract. If the Contractor intends to purchase directly from an oil company refinery, it may nominate any of the three ROK oil companies below which have agreed to sell to Contractor FOB refinery at the SET-exempt price.

List of Oil companies and their Respective Tax Offices

1) Hyundai Oil Refinery Co., Ltd.: Dong-Inchon District Tax Office

ATTN: POL Tax Administrator

Inchon City, Korea

2) SK Corporation:

Ulsan District Tax Office

ATTN: POL Tax Administrator

Ulsan City, Kyongsan Nam Do, Korea

3) LG Caltex Company:

Yosu District Tax Office

ATTN: POL Tax Administrator

Yosu City, Chonla Nam Do, Korea

b. If the contractor instead intends to purchase its POL products from an individual gasoline station, the Contracting Officer will advise the contractor as to which individual gasoline stations will sell to it at the SET-exempt price. The contractor shall specify from which of those stations it will purchase. In addition to specifying the oil company/gas station, the Contractor shall state the estimated quantity and the amount of POL to be purchased from each refinery/gas station. The USFK Contracting Officer will verify the reasonableness of the amounts of POL products claimed for use on the contract and, based on this verification, the USFK Responsible Officer will issue USFK POL Tax Exemption Coupons. If the Contractor wishes to purchase from an individual gas station, it will be required to make advance payment for the amount of POL covered by the coupons. Advance payment will be at the SET-exempt price and will be made to the gas station(s) previously nominated. Representatives from the nominated gas station(s) shall be present at the issuing session. They will collect the advance payments, mark "paid" on the back of the original copy of the coupons issued, and provide the purchasing Contractor with tax invoices to be used by the Contractor to obtain SET refund from its governing ROK District Tax Office. All coupons for construction contracts will be issued at the time of award. Coupons for requirements-type contracts will be issued on a delivery order increment basis or on a monthly basis. Pre-selected oil company refineries will sell their POL products at the SET-exempted prices upon presentation of the coupons. Individual gas stations, which have previously collected POL



payment in advance will accept the pre-paid USFK POL Tax Exemption Coupons from contractors and will provide the POL amounts reflected on tendered coupons without any further charge.

#### **CONTRACTOR REGISTRATION**

All local Korean contractors must be registered with the USACCK Contractor Source List (CSL) custodian prior to award of the contract. The CSL custodian is located at USACCK, Information Management Branch, Camp Coiner, Bldg 1130, Yongsan-dong, Yongsan-ku, Seoul, Korea. Telephone numbers are 724-6974 or Commercial 02-7914-6974. U.S. contractors must register electronically through the Central Contractor Registration (CCR) System.

#### **KOREAN LABOR LAW**

Contractor shall honor employees' rights in full compliance with Korean Labor Law, including the rights of succession of employment. Failure to comply may be deemed breach or default of the contract and evidence of nonresponsibility. Such violation of Korean Labor Law may be evidenced by a Republic of Korea Ministry of Labor determination, a court decision, or a Labor Relations Commission adjudication. If a contractor is found to be in serious violation and fails to take adequate corrective action promptly, USFK may consider this grounds for determining the contractor to be non-responsible for future Government contracts.

#### **EMPLOYMENT AGREEMENT**

a. The Contractor shall submit an employment agreement (s) used for U.S. Nationals to the Contracting Officer not later than 20 calendar days prior to the start of performance of this contract.

b. Annual, sick and compensatory leave for Contractor's U.S. citizens shall be in accordance with the Contractor's Employment Agreement. Annual, sick and compensatory leave for Korean National employees will conform to USFK 690-1. Nevertheless, absences of employees will not be justification for failure of the Contractor to perform this contract in accordance with its terms and conditions. The Contractor shall comply with all local pre-employment requirements, if any, for all employees.

c. American National employees whose employment is terminated for cause shall not be transferred or rehired for any other job or position under any contract held by the Contractor within the jurisdiction of United States Forces Korea (USFK).

#### **EMPLOYEE INFORMATION**

a. The Contractor shall provide a list of all employees by location and function with the following information:

- (1) Employee's Name
- (2) Location of Work
- (3) Job/Position Title
- (4) Korean Labor Classification
- (5) Nationality
- (6) Date of Hire
- (7) Labor Cost (monthly), broken down into:
  - (a) Salary (dollars)
  - (b) Bonus



- (c) Benefits
- (d) Social Security
- (e) Job Accident Insurance
- (f) Longevity
- (g) Other (Specify)

b. Separately identify positions that are mandatory, and positions filled by over hires, and American Nationals.

c. The Contractor shall provide the above report to the Contracting Officer every three months, beginning from date of award, thereafter. Such information except for American Nationals will not be considered proprietary and may be released as part of any future competitive solicitation or proposals.

#### **COMPLIANCE WITH USFK REGULATION 690-1, CIVILIAN PERSONNEL REGULATIONS AND PROCEDURES – KOREAN NATIONALS**

If Contractor employs any Korean Nationals by direct hire, rather than subcontracting for Korean Labor, its Korean employees will be members of the USFK Korean Employees Union, by operation of USFK Regulation 690-1. In that case, Contractor's relations with its Korean employees may very significantly impact USFK's own labor relations, as a whole, and its ability to perform its overall mission. Accordingly, it is a performance requirement that Contractor shall comply with USFK Regulation 690-1 in all regards, as to any direct-hire Korean employees. Failure to pay or accord its Korean employees any other benefits IAW USFK Regulation 690-1 shall be deemed material default of performance and will constitute grounds for possible termination for default and assessment of any excess costs of re-procurement.

#### **AUTHORIZATIONS**

This contract is authorized and executed to be performed under the provisions of the United States - Republic of Korea Status of Forces Agreement. The Contractor shall comply with all such agreements and any amendments.

#### **WIDE AREA WORK FLOW - RA**

**WIDE AREA WORK FLOW – RECEIPT AND ACCEPTANCE (WAWF-RA)  
ELECTRONIC RECEIVING REPORT AND INVOICING INSTRUCTIONS**

#### **CONTRACT HTC711-09-C-0007**

Questions concerning payment should be directed to the Defense Finance Accounting Services (DFAS) Limestone at (800) 337-0371. Please have your contract/order number and invoice number ready when calling about payment status.

You can easily access payment information at <https://myinvoice.csd.disa.mil/index.html>.

**NOTE: IN ACCORDANCE WITH DFARS 252.232.7003, USE OF ELECTRONIC PAYMENT REQUESTS IS MANDATORY. USE OF WAWF WILL SPEED UP YOUR PAYMENT PROCESSING TIME AND ALLOW YOU TO MONITOR YOUR PAYMENT STATUS ONLINE. THERE ARE NO CHARGES OR FEES TO USE WAWF.**

THE FOLLOWING CODES WILL BE REQUIRED TO ROUTE YOUR RECEIVING REPORTS, INVOICES AND ADDITIONAL E-MAILS CORRECTLY THROUGH WAWF.

1. CONTRACT NUMBER: HTC711-09-C-0007



2. CAGE CODE: IP5L2
3. PAY OFFICE DODAAC: F67100
4. TYPE OF DOCUMENT: COMBO
5. INSPECTION ACCEPTANCE: DESTINATION
6. ISSUE BY DODAAC: HTC711
7. ADMIN DODAAC: HTC711
8. SERVICE ACCEPTOR/SHIP TO: HTC711



**PERFORMANCE WORK STATEMENT  
AIR MOBILITY COMMAND  
AIR TERMINAL AND GROUND HANDLING SERVICES  
GUNSAN AB, KOREA**

**21 July 2009**

**1. DESCRIPTION OF SERVICES:** The contractor shall provide Air Terminal and Ground Handling Services (ATGHS) on behalf of the Air Mobility Command (AMC) in support of the Department of Defense (DOD) Airlift System to include but not limited to all US Government owned or operated aircraft, US sponsored Foreign Government or civil aircraft, Coalition Forces aircraft, commercial contract aircraft, and tendered aircraft, at Gunsan AB, Republic of Korea. The contractor shall facilitate on-time aircraft departures and maintain the capability to provide sustained ATGHS for a working Maximum on Ground (MOG), as defined in Appendix A, of one (1) wide-body aircraft or two (2) narrow body aircraft.

**1.1. Air Terminal Operations Center (ATOC):** The contractor shall provide a control function that manages all information and terminal resources required to receive, document, plan, and move passengers, cargo, and mail, ensuring maximum aircraft utilization. The contractor shall:

1.1.1. Gather, process, and disseminate information in accordance with (IAW) Air Mobility Command Instruction (AMCI) 24-101, Vol. 9, Section C, paragraphs 6.8. and 7., Section D, and HQ AMC/A4T policies and policy messages and Global Air Transportation Execution System (GATES).

1.1.1.1. Provide detailed information to 618 Tanker Airlift Control Center (TACC), 613 Air Operations Center (AOC)/Air Mobility Division Manager (AMDM) (as applicable), and the 731 Air Mobility Squadron (AMS)/Air Mobility Control Center (AMCC) concerning an aircraft delay or abort.

1.1.1.1.1. Contact the Contracting Officer Representative (COR) within 12 hours of an actual delay or abort.

1.1.1.2. Report all aircraft mishaps and incidents, as appropriate, to 618 TACC, 613 AOC/AMDM (as applicable) and the COR.

1.1.1.3. Update, publish, and provide daily mission schedules, which cover the next forty-eight (48) hour period, to agencies specified by COR.

1.1.1.3.1. Publish and distribute the initial mission schedule no later than (NLT) 0900L and provide updates upon occurrence (mission add-ons, cancellations, delays).

1.1.1.4. Coordinate Special Assignment Airlift Mission (SAAM) requirements with the mission validator, Installation Deployment Officer (IDO), and deploying/redeploying unit.

1.1.1.5. Coordinate inbound and outbound clearance for explosives shipments and monitor the terminal's explosive movement requirements and capability IAW AMCI 11-208, paragraph 3.7. and AMCI 24-101, Vol. 9, Atch 4.

1.1.1.6. Coordinate mission planning, control, and execution. Establish and utilize Sequence of Events Checklists to track performance requirements within established aircraft ground times, facilitating on-time aircraft departures.

1.1.1.7. Ensure cargo and passenger data is present in Global Transportation Network (GTN) no later than 60 minutes after aircraft departure.

1.1.1.8. Prepare billing documents for services to non-DoD aircraft IAW AMCI 24-101, Vol 9, Section H, paragraph 36.

1.1.1.8.1. Preparation of billing documents are not required for services rendered to non-DoD aircraft that are contracted by AMC on a planeload charter and/or aircraft that have a justifiable claim under other authorizations (i.e., joint-use agreement, treaty, cooperative military airlift agreement, non-AMC contract).

**1.2. Load Planning:** The contractor shall plan, select, sequence, and monitor each aircraft passenger, cargo and mail load IAW AMCI 24-101, Vol. 9, Section E, paragraphs 16 through 30.6 and GATES.



1.2.1. The contractor shall obtain passenger deviations when moving hazardous material IAW AMCI 24-101, Vol. 9, Attachment 3.

**1.3. Capability Forecasting.** The contractor shall receive/monitor airlift space assignments and control the port management levels by channel; accurately portray the ports status, identify periods of under/over generation, and when necessary, request increases or reduction in airlift capability.

**1.4. Aircraft Services:** The contractor shall control and record movement of cargo and mail, provide cargo processing, special handling, and aircraft loading and offloading IAW:

- AMCI 24-101, Vol. 11, except paragraphs 1, 4, 11, 17, 38, 74 through 79, 81, 83, and 84
- Department of Defense (DOD) 4500.9R, part II, Chapter 203, Section C, paragraphs 5, 6, 7, and 8
- DOD 4515.13R, Chapter 7
- AFMAN 24-204(I)
- HQ AMC/A4T policies, messages, memorandums, and directives
- GATES

1.4.1. The contractor shall load and offload cargo to/from surface conveyances.

1.4.2. The contractor shall provide technical assistance for preparation of hazardous materials marking, labeling, and documentation IAW AFMAN 24-204(I), and applicable intermediate changes and supplements. Inspect all hazardous material IAW AFMAN 24-204(I) before acceptance into the Defense Transportation System. Use the International Air Transportation Association (IATA) Dangerous Goods Regulation as applicable.

**1.5. Passenger Services:** The contractor shall provide a complete range of passenger and baggage services IAW:

- AMCI 24-101 Vol. 14, except Section A, paragraphs. 1, 2.1 - 2.3, 2.5, 2.7, 2.10, Section B, paragraphs 3, 6 & 19, Section D, paragraph 28; Section E, paragraphs 41, 42.1 - 42.3, 43.1 & 53
- DOD 4500.54G
- DOD 4515.13-R, Chapters 2, 6, and 10
- USPACOMINST 0201.2
- AMCI 24-101, Vol. 15
- AMCI 24-101, Vol. 24, paragraphs 4.15. - 4.15.5
- HQ AMC/A4T policy, messages, memorandums, and directives
- GATES

1.5.1. The contractor shall ensure the AMC Commander's comment system is available to include: a current posted picture, ample supply of blank AMC Form 253 "Air Passenger Comments", and a locked receptacle. The contractor shall not accept the completed comment forms directly from passengers.

1.5.2. The contractor shall ensure passengers are knowledgeable of hazardous materials/dangerous goods that are acceptable to be carried for personal use in carry-on baggage and in checked baggage.

**1.6. Funds Handling.** The contractor shall provide funds handling services IAW AMCI 24-101, Vol. 14, paragraphs 44-51, 58 and 59.

**1.7. Aero-medical Mission Support.** The contractor shall provide assistance with loading/offloading of patients and aero-medical equipment.

**1.8. Exercises, Inspections and Deployments/Redeployments.** The contractor shall provide services IAW:

Defense Transportation Regulation (DTR) 4500.9R, Part III, Chapter 303, Section B, paragraphs 2e(4), C 5 d (1) (c), and Figure 303-2.

- Appendix J, paragraph B
- Appendix K
- Appendix M, paragraphs C.3. and D
- Appendix O
- Appendix P



- Appendix S, paragraph D
- Appendix U, paragraphs D and E
- Appendix V, paragraphs A and G-I
- Appendix X

The contractor shall:

1.8.1. Accomplish Joint Inspection (JI) IAW DOD 4500.9R Part III for all unit moves.

1.8.1.1. Validate load plans IAW DoD 4500.9-R, Part III, Chapter 303, paragraph B.2.e. (4) and figure 303-2.

1.8.2. Notify the deployed activity as applicable of frustrated cargo/equipment.

1.8.3. Provide technical assistance to deploying/redeploying units when requested.

1.8.4. Provide load teams to meet all aircraft services requirements unless the applicable Government unit/service has stated that Government load teams will be provided during mission coordination with the contractor.

1.8.5. For 8th Fighter Wing (FW) Exercises, Deployments, and Reception of Forces.

1.8.5.1. Attend Exercise and Deployment meetings with the 8th FW Installation Deployment Officer (IDO) to coordinate use of the passenger terminal by 8 FW.

1.8.5.1.1. Allow use of the Air Passenger Terminal, not including contractor offices, by 8th FW for their exercises and deployments.

1.8.5.1.2. Conduct joint inspections, along with the 8<sup>th</sup> FW and COR, of passenger terminal and facilities. Inspections shall be conducted immediately prior to a 8<sup>th</sup> FW exercise/deployment and after an exercise/deployment once the 8<sup>th</sup> FW has cleaned and repaired the terminal/facilities but before the contractor resumes responsibility for the terminal/facilities.

1.8.5.2. Immediately inform the COR of any scheduling conflicts or concerns.

1.8.6. Participate in chemical warfare/host base exercises within establish PWS requirements, as pre-coordinated between the host base, COR, and station manager.

#### **1.9. Reports, Records, and Electronic Data Interchange.**

1.9.1. The contractor shall prepare and submit the following reports within the time frames stated below or IAW the specified publication. A copy of reports identified with an \* shall be provided to Functional Director (FD) and COR.

1.9.1.1. \* Monthly Station Traffic Handling Report, RCS: HQ AMC-A4T (M&Q) 7107 IAW AMCI 24-101, Volume 6, paragraph 24.

1.9.1.2. Short Shipment Report IAW AMCI 24-101, Vol. 6, paragraph 18.

1.9.1.3. Over Shipment Report IAW AMCI 24-101, Vol. 6, paragraph 16.

1.9.1.4. Lost Shipment Report IAW AMCI 24-101, Vol. 6, paragraph 19.

1.9.1.5. \* AMC Key Asset, Materials Handling Equipment (MHE) and Associated Aerial Port Equipment On-Hand Report, RCS: AMC A4T(M) 8001 IAW AMCI 24-101, Vol. 6, paragraph 26.

1.9.1.6. Mishandled Baggage Summary, AMC Form 134a IAW AMCI 24-101, Vol. 15, paragraph 10.2 through 10.4.

1.9.1.7. \*15 EMTF Weekly Recap Report. Complete and forward every Thursday by 1300L to 731 AMS Data Records IAW current 15 EMTF and 731 AMS policy, messages, memorandums.



1.9.1.8. MHE mishap reporting shall be submitted to HQ AMC/A4T at the following web site <https://amclg.scott.af.mil/feedback/mhemishap.pl>. All K-loader mishap data shall be submitted to HQ AMC/A4T, 515th AMOW/LGT within 5 working days.

1.9.2. The contractor shall create, maintain, and dispose of Government-required records IAW HQ AMC/A4T Converting Consolidated Flight Packages (September 2007) message, Records Disposition Schedule (AFRIMS), Table 24-01, 24-02, 24-03, and GATES. The contractor shall provide the original record or a reproducible copy of any such record within three (3) working days of receipt of the request. The contractor shall:

1.9.2.1. Research disputed billing requests and forward one (1) copy of the movement documents to the requester within forty-eight (48) hours of receipt of the request.

1.9.2.2. Research documentation retained by the contractor and prepare reports within forty-eight (48) hours of request. Maintain a copy of all research requests for a period of ninety (90) calendar days.

1.9.2.3. Perform post flight procedures within twenty-four (24) hours of aircraft departure unless a shorter period is directed by a governing directive.

1.9.2.4. Complete and file all flight transactions and related documentation within (48) hours of departure.

1.9.2.5. Audit and correct all errors and discrepancies within 24 hours of discovery or notification.

**1.10. Communications Management and Information Systems.** The contractor shall interface with the Government communications representative(s) as required to manage the air terminal computer systems and ensure continued functionality. The contractor shall:

1.10.1. Provide a GATES Work Station Area Security Officer (WASO) IAW GATES Manual. The contractor shall:

1.10.1.1. Provide a letter with the name of the GATES WASO and alternate(s) to the CO and COR fifteen (15) calendar days before the start of the contract. Submit an updated appointment letter whenever a new WASO is appointed.

1.10.1.2. Immediately notify the GATES helpdesk for software and hardware related problems, and notify the COR of software and hardware related problems within forty-eight (48) hours of the request for assistance.

1.10.1.3. Establish manual-processing procedures and provide uninterrupted service to the customer when GATES functionality is lost.

1.10.1.3.1. Notify the COR when a loss of GATES functionality occurs and cannot be restored within 30 minutes.

**1.11. MHE and Vehicle Operations/Maintenance.** The contractor shall inspect, operate, maintain, and provide preventive/routine maintenance for all MHE and vehicles listed in the PWS to ensure maximum availability and utilization IAW:

- AFJMAN 24-306, Chapter 15
- AFI 23-302, Chapter 7, Section 7B, paragraphs 7.12 - 7.17
- Equipment Technical Orders, Instructions, and Operational Orders
- Installation Vehicle/MHE programs and policies
- Appendix C-2 of this PWS

1.11.1. The contractor shall lubricate roller systems as required, weather permitting.

**1.12. Custodial Services.** The contractor shall ensure all Government provided equipment and facilities are clean.

**1.13. Ground Maintenance.** The contractor shall maintain a safe and neat environment. At a minimum cut, rake, edge and pick-up grass; trim trees, bushes, hedges and shrubs; provide ice control measures and remove snow from all sidewalks, steps, drives and parking areas within 150 feet of the Passenger Terminal portion of Bldg 2858, the Air Freight Bldg 2860, and the MHE storage facility Bldg 2881 except those areas identified for snow removal by the Government. Remove snow and ice within the freight yard to perform safe cargo handling operations.



**1.14. Customer Service.** The contractor shall conduct tours for individuals and groups as coordinated by the COR.

**2. SERVICE DELIVERY SUMMARY (SDS).** The SDS represents the most important contract objectives that, when met, will ensure contract performance is satisfactory. While the contractor is fully expected to comply with all requirements in the PWS, the Government's assessment of contractor performance will focus mainly on the objectives listed in the SDS.

2.1. A critical nonconformance cannot be corrected and adversely affects the safety and/or security of personnel and/or resources; cannot be corrected without mission impact; or adversely affects another Government agency's ability to accomplish their mission.

2.2. A minor nonconformance cannot be corrected but is not likely to materially reduce the usability of the services for their intended purpose.

Performance Objective	PWS Paragraph	Performance Threshold
1. Provide ATGHS to facilitate on-time aircraft departure	1.	No more than 1 delayed missions caused by the contractor each month.
2. Gather, process and disseminate information	1.1.1. through 1.1.1.8.1.	No critical nonconformance and less than 4 minor nonconformances each month.
3. Provide load planning services	1.2 and 1.2.1.	No critical nonconformance and less than 3 minor nonconformances each month.
4. Provide aircraft services	1.4. through 1.4.2.	No critical nonconformance and less than 7 minor nonconformances each month.
5. Provide passenger and baggage services	1.5. through 1.5.2.	No critical nonconformance and less than 7 minor nonconformances each month.
6. Perform funds handling	1.6.	Funds were accounted for properly and deposited on-time.
7. Provide exercises, inspections, deployments, and reception of forces	1.8. through 1.8.6.	No critical nonconformance and less than 3 minor nonconformances each month.
8. Manage reports, records and electronic data interchange.	1.9. through 1.9.2.5.	No critical nonconformance and less than 6 minor nonconformances each month.



### **3. GOVERNMENT-FURNISHED MATERIALS, EQUIPMENT, FACILITIES, SERVICES AND TRAINING**

**3.1. Government-Furnished Materials:** Government-Furnished Materials (GFM), Appendix C-1, will be provided to the contractor for the duration of the performance period of this contract. The contractor and COR shall jointly inventory the initial stock of GFM provided not later than five (5) working days before the contract start date. Any missing items shall be annotated on the inventory and the CO notified in writing. The contractor shall sign a receipt for all materials provided by the Government.

3.1.1. The contractor shall request additional materials by providing a written request to the COR at least sixty (60) calendar days before the required delivery date of the materials, if additional materials are authorized by the contract. At the conclusion of the contract, the contractor shall return all residual inventories to the Government.

**3.2. Government-Furnished Equipment:** Government-Furnished Equipment (GFE), Appendix C-2, will be provided to the contractor for the duration of the performance period of this contract. The contractor and COR shall jointly inventory GFE not later than five (5) working days before the contract start date; and annually thereafter not later than ten (10) calendar days before completion of the contract period, including any option periods. The contractor and the COR shall jointly determine the working order and condition of all equipment and document their findings on the inventory. The CO shall be notified in writing when equipment is missing or not in working order. The contractor shall sign a receipt for all equipment provided by the Government. In the event of disagreement between the contractor and the COR on the working order and condition of equipment, the disagreement shall be elevated to the CO.

3.2.1. The contractor shall submit requests for additional or replacement GFE to the COR. Such requests shall specify the reason for the replacement request. The contractor shall turn in GFE approved for replacement or repair.

**3.3. Government-Furnished Facilities:** Government-furnished facilities, Appendix C-3, have been inspected for compliance with the Occupational Safety and Health Act (OSHA). Should a hazard be identified, the Government corrects OSHA hazards according to the base-wide Government developed and approved plans of abatement taking into account safety and health priorities. A higher priority for correction will not be assigned to the facilities provided hereunder merely because of this contracting initiative. Compliance with the OSHA and other applicable laws and regulations for the protection of personnel is exclusively the obligation of the contractor. Further, the Government will assume no liability or responsibility for the contractor's compliance or noncompliance with such requirements, with the exception of the aforementioned requirement to make corrections according to approved plans of abatement subject to base-wide priorities. Before any modification of the facilities performed by the contractor at his or her expense, the contractor must furnish the CO and COR documentation describing, in detail, the modification requested. No alterations to the facilities shall be made without specific written permission from the CO. The contractor shall initiate all paperwork to effect modifications. The contractor shall return the facilities to the Government in the same condition as received, fair wear and tear and approved modifications excepted. These facilities shall only be used in performance of this contract.

#### **3.4. Government-Furnished Services.**

3.4.1. Mail Service. Includes collecting, accepting, sorting, routing, and delivery of official mail.

3.4.2. Refuse Collection and Disposal. Includes collection and disposal of trash and waste materials.

3.4.3. Entomology Services. Includes abatement and control measures directed against insects, rodents, weeds, fungi, and other animals or plants that are determined to be undesirable in buildings, equipment, supplies, and on grounds.

3.4.4. Grounds Maintenance. Except where the PWS designates maintenance to the contractor, for example, clearing snow, ice and cutting grass.

3.4.5. Police Services. Includes maintaining law and order, traffic management, vehicle decals, and parking pass services, as well as Force Protection inspections.

3.4.6. Safety Services. Includes operation of installation safety programs, educational support, and promotional efforts.

3.4.7. Fire Protection. Includes all normal services related to fire protection and fighting operations, alert service, and rescue operations. Also includes inspections for fire hazards, servicing of portable extinguishers, and related training programs.



3.4.8. Facility Maintenance and Minor Repair. Includes routine and cyclical preventive maintenance and minor repairs required to preserve or restore real property so it may be used for its designated purpose.

3.4.9. Disaster Preparedness. Includes operation of disaster preparedness programs and related services, equipment, and facility support for emergencies and contingency operations.

3.4.10. Environmental Compliance. Includes recycling and resource recovery programs, pollution prevention, environmental compliance, and programs aimed at management and control of hazardous materials. This service does not include clean up and disposal of hazardous materials.

3.4.11. Test Control Officer. Includes final examination administration for ATGHS correspondence and Web-based courses.

**3.5. Government-Provided Training.** Government personnel will provide initial familiarization training at Gunsan AB to contractor personnel for the first thirty (30) days of the contract performance period. During this period, the contractor is full responsible for providing adequate personnel, supervision, and any items and services necessary to perform ATGHS as defined in this PWS.

3.5.1. Within seven (7) calendar days after the Post Award conference, the contractor shall designate in writing to the CO and COR contractor personnel performing as JI, hazardous materials inspectors, and/or load planners; and, shall provide the CO and COR a current certificate of completion of the Transportation of Hazardous Materials Preparer's Course or the Air Transportation of Hazardous Materials Inspector Course. For those contractor personnel designated but not qualified or current, the Government will make available, throughout the term of the contract, required Hazardous Materials Inspector Course training to enable proper certification of contractor personnel identified as JI, hazardous materials inspectors and/or load planners. The course duration is five (5) academic days and is currently held at Lackland AFB, TX; and, scheduled to re-locate to Ft Lee VA in 12-18 months.

3.5.1.1. A sufficient number of contractor personnel shall complete by Web-based Training (WBT) the Air Transportation Hazardous Inspectors Course and maintain required certification to fulfill the requirements of the PWS for the duration of the contract. The COR will coordinate required course registration. Certification requirements include a final exam to be administered by a certified Test Control Officer, which will be coordinated by the COR.

3.5.1.2. Contractor personnel shall satisfactorily complete hazardous material handler training IAW AFMAN 24-204(I) prior to contract start. The contractor shall designate hazardous materials handlers in writing to the CO and COR.

3.5.2. The contractor shall designate JI personnel in writing to the CO and COR. JI personnel will be provided Government training during the initial familiarization training period and annual training thereafter shall be conducted by the contractor's qualified JI Instructor. Reference requirements Appendix C-4, Joint Inspector Training.

3.5.2.1. The contractor shall designate in writing to the CO personnel performing as JI Instructor(s). The Government will make available, throughout the term of the contract, the Joint Inspector Instructor Qualification (AMCJIIQ) course to facilitate on-sight management of the JI program requirements. The course duration is ten (10) academic days and is currently held at the Air Force Expeditionary Center, Ft Dix NJ.

3.5.3. Within seven (7) calendar days after the Post Award conference, the contractor shall designate in writing to the CO and COR personnel performing as Aircraft Load Planners. The Government will provide AMC unique aircraft load planning training during initial familiarization training, IAW AMCI 24-101, Vol 22, Attachment 5, paragraphs A5.1.2. through A5.1.18., and training thereafter shall be conducted by contractor's load planning instructor(s).

3.5.4. The contractor shall designate in writing to the CO and COR K loader drivers who will be provided Government training during the initial familiarization training period and training thereafter shall be conducted by the contractor's K-loader instructors.

3.5.5 The contractor shall designate in writing to the CO personnel requiring records management training.

3.5.6. The Government will not charge an attendance fee for the Air Transportation of Hazardous Materials Inspector Course or Joint Inspector Instructor Qualification Course.



3.5.7. All contractor personnel shall attend chemical warfare defense training as scheduled and coordinated with the COR.

3.5.8. Training requirements shall be coordinated with the CO and COR.

3.5.9. Government Web-Based Aerial Port Operations Training is available at no cost to the contractor. Training is available at: <https://amc.csd.disa.mil>. For contractor personnel not enrolled in DEERS, the COR will submit required documentation to the Air Mobility Warfare Center to establish access to the web-based training.

**4. GENERAL INFORMATION:** The contractor shall provide all technical support, personnel, supervision, equipment, tools, materials and other items and services, (except as specified within the contract as Government-furnished materials, equipment, facilities, services, and training), as required, to perform ATGHS as defined in this PWS, in support of the Department of Defense (DoD) Airlift System.

**4.1. Contractor Personnel.** The contractor shall provide a Station Manager and Alternate Station Manager(s) who shall be responsible for the performance of the work. The Station Manager and/or Alternate Station manager(s) shall be a U.S. Citizen with a Secret Security Clearance. The name of these persons shall be designated in writing to the CO ten (10) work days prior to the contract performance start date.

4.1.1. The Station Manager/Alternate Station Manager(s) shall have full authority to act for the contractor on all contract matters relating to the daily operation of this contract.

4.1.1.1. The Station Manager/Alternate Station Manager(s) shall either be present on the work site or able to respond to the work site within one (1) hour of notification by the Government; and, shall read, write, speak, and understand English in order to use technical manuals and references, as well as, communicate effectively.

4.1.1.2. The Station Manager/Alternate Station Manager(s) shall at a minimum attend base logistics, transportation, deployment, exercise, safety, and force protection meetings.

4.1.2. The contractor shall meet with the CO, COR, and other Government personnel as required by the CO.

4.1.3. The contractor shall ensure all personnel meet qualifications associated with assigned positions or functions and provide verifying documentation to the CO upon request. The contractor shall notify the CO of the departure of any individual in a key position and identify their substitution or replacement, within seven (7) working days.

4.1.4. Contractor personnel shall present a neat uniform appearance and be easily recognizable as contractor personnel. Contractor personnel shall wear commercial airline equivalent clothing (appropriate for the specific functions performed) bearing the name of the company and person.

4.1.4.1. Personnel-in-training shall wear nametags identifying them as a "Trainee". The Station Manager/Alternate Station Manager(s) nametag shall identify their position

4.1.5. Contractor personnel shall receive government furnished mandatory Smallpox and Anthrax vaccinations. Vaccinations will be administered at a military treatment facility or other DoD designated immunization location(s).

**4.2. Hours of Operation.** The contractor shall staff functions and perform services required under this contract 0800-1700 local time, Monday through Friday. At a minimum, the ATOC and Passenger Terminal shall be manned during these established operating hours. Additionally, the contractor shall staff functions outside the established operating hours as required to meet performance requirements 24 hours a day. The contractor shall anticipate approximately 10% of the annual performance required to meet specific aircraft arrival/departure mission requirements will occur outside the established (0800-1700) hours of operation.

4.2.1. In addition, the contractor shall provide Exercise, Inspection and Deployment/Redeployment services up to Twenty Four (24) hours per day on an extended basis.

4.2.2 The contractor shall provide the COR, CO, Gunsan AB Base Operations, Command Post, 731 AMS/ATOC, and 618 TACC with the means and information needed to contact the Station Manager/Alternate Station Manager(s) around the clock. The contractor may provide stand-by personnel when the 618 TACC, COR and local customers agree performance of service is not required during U.S. Federal and Republic of Korea holidays.



**4.2.3. Force Augmentation.** In the event of contingencies or during other periods that may warrant, AMC reserves the right to insert any necessary personnel to augment contractor operations. AMC augmentees will be responsible for the workload that is not normally part of the contractor's daily operations. The senior AMC representative has overall management responsibility for prioritizing workload and resources. The contractor shall cooperate with augmentees and render any assistance necessary (as directed by the CO) to ensure there is no degradation of services.

**4.2.3.1.** When the contractor is augmented with military personnel, both parties will be working simultaneously toward the same performance objectives. When defects are noted, the cause will be evaluated. Only defects that are clearly the sole responsibility of contractor personnel will be documented as deficient contractor performance. The contractor shall not be held accountable for any defect if the responsibility cannot be readily determined.

**4.3. Training.** The contractor shall be responsible for all contractor personnel training, certification, licensing, and proficiency, unless otherwise specified in the contract; and, pay all costs incurred for training required by this PWS for the duration of the contract. The contractor shall:

**4.3.1.** Prior to performance under the contract, develop a Joint Inspection program to ensure a sufficient number of contractor personnel complete required JI certifications, to fulfill the requirements of this PWS for the duration of this contract IAW AMCI 24-101 Vol. 22, Atch 4, JI Handbook ([https://www.usafec.af.mil/students/mos/MOpsDiv/trans/instruc\\_res.asp](https://www.usafec.af.mil/students/mos/MOpsDiv/trans/instruc_res.asp)).

**4.3.2.** Develop an aircraft load planners program to ensure a sufficient number of contractor personnel complete required training, IAW AMCI 24-101, Vol. 22, Attachment 5, paragraphs A5.1.2. through A5.1.19.

**4.3.3.** Develop a K-Loader drivers program IAW AMCI 24-101, Vol. 22, Attachment 6, paragraphs A6.2, A6.3.9., A6.4.1, A6.4.3., A6.5.1., and A6.5.2.

**4.3.3.1.** Complete an annual reevaluation which shall at a minimum consist of a driving competency evaluation and completion of the applicable Air Transportation Web Based Training (ATWBT) lessons with a passing score of 80%.

**4.3.3.2.** Document K-Loader training listing at a minimum the date of training, ATWBT lessons completed, and reevaluation due and completion dates.

**4.3.4.** The contractor shall provide a current list designating in writing qualified Joint Inspector Instructors/Inspectors, Aircraft Load Planner Instructors/Aircraft Load Planners, Hazardous Materials Inspectors/Handlers, and 60K/25K loader Instructors/Drivers.

**4.4. Safety.** The contractor shall comply with the latest applicable Air Force and AMC regulations, Installation policies, and requirements, regarding occupational/operational safety and personnel health. The COR shall provide copies of publications not available on the web and updates as they become available. The contractor shall:

**4.4.1.** Ensure work performed does not expose personnel or property to hazards, risk of injury, or damage. The Government safety program manager may conduct periodic and no-notice visits to the contractor work site. Anyone may cease operations immediately if an unsafe act is observed, a dangerous situation is believed to exist, or established policies, regulations, management plans, and requirements are not being met.

**4.4.1.1.** Maintain eye wash stations, hazardous clothing/spill kits, and inspect each monthly or more frequently, as required.

**4.4.1.2.** Inspect fire extinguishers monthly and report unserviceable units to the COR.

**4.4.2.** Be responsible for complying with the host base environmental recycling and resource recovery programs, pollution prevention, environmental compliance, clean-up and disposal of hazardous materials, and programs aimed at management and control of hazardous materials as well as the proper storage of any hazardous material used by the contractor.

**4.4.3.** Report hazards which cannot be eliminated immediately to the COR using AF Form 457, USAF Hazard Report.

**4.4.4.** In the event of an incident/accident involving personnel and/or property, notify the COR and 731 AMS/AMCC representative telephonically within thirty (30) minutes and provide them a synopsis of the incident.



4.4.4.1. Submit a written incident/accident report to the COR and 515 AMOW/XPO within twenty-four (24) hours, which includes the following: a) date and time of occurrence, b) place of occurrence, c) a list of personnel directly involved, d) a narrative description of the incident/accident that includes a chronological order of the circumstances, and e) recommended steps to prevent future incidents of the same nature.

**4.5. Security.** The contractor shall comply with the applicable DoD, USAF, AMC, and 8 FW instructions, regarding Operational, Physical, and Communications Security as well as the Anti-terrorism/Force Protection Programs.

4.5.1. The contractor shall participate in Random Anti-Terrorism Measure (RAM) activities to the best of their ability. The airlift mission takes precedence over RAM activities. The contractor shall not add additional staff to perform RAMs.

4.5.2. The contractor shall ensure contractor personnel employed to perform contract requirements meet the following criteria: Have a successfully completed National Agency Check Investigation with Written Inquiries (NACI) or Secret Clearance on file for U.S. Citizen employees and a host nation background check for local national employees as required to perform PWS requirements.

4.5.3. The Government may issue interim CAC access upon the favorable return of the name, fingerprint and criminal records checks based on the NACI. Interim SECRET clearances will only be authorized by the Defense Industrial Security Clearance Office (DISCO) based on the investigation being open with no derogatory information and the name, fingerprint and criminal records check is returned favorably to DISCO. The costs required to perform the services listed in the PWS shall be deducted from the contractor's monthly payment if any delays in receipt of NACIs or Secret Clearances are due to the contractor's late submission of requests or if an investigation reveals the contractor's designated personnel are determined not eligible.

4.5.3.1. Contractor personnel handling registered mail/signature service cargo must be a U.S. Citizen. Contractor must be a U.S. Citizen to receive SECRET clearance eligibility and receive classified material.

4.5.4. NACIs or Secret Clearances required because of contractor personnel turnover shall not constitute an excuse for nonperformance of this contract. The costs for Government performance while contractor personnel are awaiting clearances shall be deducted from the contractor's monthly payment based on actual costs incurred.

4.5.5. The contractor shall ensure contractor personnel have all required badges, access cards, and clearances.

4.5.6. Notify the CO and COR within twenty-four (24) hours of the employment and termination of any contractor personnel by providing an updated list of these personnel, which includes at a minimum the following information: name (last, first, middle initial), primary position title, level of investigation/security clearance as well as date of approval, and date of on-site employment or termination.

4.5.7. Within 30 calendar days after contract start, all employees shall complete Antiterrorism Level I training, as required by DODI 2000.16. Refresher Antiterrorism Level I training shall be completed and documented annually thereafter. New employees must complete the Antiterrorism Level I Training within the first 30 calendar days of their employment. The training is provided at <https://atlevel1.dtic.mil/at/>.

4.5.8. Contractor personnel who do not require access to classified material but will still work in support of this contract on the deliverables or who will require access to Non-Secure Internet Protocol Router Network (NIPRNET) applications and/or who will require Common Access Cards (CAC), shall successfully complete a National Agency Check with Inquiries (NACI) or suitable investigation meeting the NACI level or equivalent. Favorable NACI or equivalent investigation results shall be posted in the Joint Personnel Adjudication System (JPAS). Before a CAC or NIPRNET access is issued the NACI shall be opened and fingerprint and name check returned favorably. NACI submissions will be completed on the Standard Form (SF) 85P and submitted with fingerprint cards (FP 258) to USTRANSCOM Force Protection, Security Services Center (SSC).

4.5.9. Upon contract award, the contractor shall submit all names of contractor personnel to the USTRANSCOM Security Services Center (SSC) for vetting through JPAS to ensure investigative and clearance requirements have been satisfied. This shall be completed before the Contract Officer Representative (COR) / Trusted Agent (TA) accesses the DoD Contract



Verification System (CVS) and submits requests for issuance of Common Access Cards (CAC) to the contractor personnel. The contract personnel will be denied the ability to work in support of this PWS, if they do not have the required investigative or security clearance level, and their information will not be loaded into CVS.

4.5.10. Upon notification by the SSC that contract personnel meet the required investigative and clearance level, contractor personnel will be loaded in CVS for an expiration on their CAC for the base year, plus two option years, for a three year total, if the contract is fully funded. CAC's will only be loaded for the base contract or option year, if the contract is unfunded or funded on a yearly basis requiring recertification of funding only.

4.5.11. Upon completion of this contract or upon termination, all contractor personnel who possess CAC cards shall return these cards to the COR for turn-in. Contractor personnel who possess any security badges shall turn these badges to the appropriate Security Forces Office.

4.5.12. Contractor personnel shall be removed and barred from the worksite if the Government notifies the contractor that the employment or the continued employment of the individual is prejudicial to the interests or endangers the security of the United States of America to include but not limited to security deviations/incidents and credible derogatory information obtained on contractor personnel during the course of the contract period.

4.5.13. Non-Public Information. In performance of this contract, the contractor may obtain access to sensitive, non-public information. The contractor agrees (a) to use and protect such information from unauthorized disclosure in accordance with the FAR; (b) to use and disclose such information only for the purpose of performing this contract and to not use or disclose such information for any personal or commercial purpose; (c) to obtain permission of the Government Program Manager (PM) before disclosing/discussing such information with a third party; (d) to return, upon Government request, any non-public, sensitive information no longer required for contractor performance; and (e) to advise the Government PM of any unauthorized release of such information. Upon request, the contractor shall have its employees assigned to this contract execute a non-disclosure agreement for delivery to the Government. The Government will require contractor personnel to sign a non-disclosure statement to protect non-public information of other contractors and/or the Government. This is also covered in the DD 254 for disclosure approvals authorities.

4.5.14. Security Regulation Compliance. The contractor shall comply with all security regulations and directives as identified in Appendix B and other security requirements in this contract specific to site locations of work. Upon contract start, employees shall attend security training required by this PWS in Paragraph 4.3.

#### **4.6. Quality Programs.**

4.6.1. The contractor shall utilize their commercial quality control program and procedures to identify, prevent, and ensure non-recurrence of defective services.

**4.7. PUBLICATIONS AND FORMS:** Publications and forms that apply to the PWS are listed in Appendix B. The Government, at the start of the contract, will provide hard copies of all publications and forms which are not available via internet web locations. The COR will forward supplements or amendments to listed publications and forms that are not available on these web sites, as well as AMC policy messages, throughout the term of the contract.

4.7.1. Supplements or amendments to listed publications from any organizational level; and, HQ AMC/A4T policy, messages, memorandums, and directives may be issued during the life of the contract. The contractor shall immediately implement those changes that result in a decrease or no change in the contract price and notify the CO in writing of such change. Should a decrease in contract price result, the contractor shall provide a proposal for a reduction in contract price to the CO. Before implementing any change that will result in an increase in contract price, the contractor shall submit to the CO a price proposal within thirty (30) calendar days following receipt of the change by the contractor. The CO and the contractor shall negotiate the change into the contract. Failure of the contractor to submit a price proposal within thirty (30) calendar days following receipt of the change entitles the Government to performance according to such change at no increase in contract price (unless the time requirement is waived by the CO).

4.7.1.1. DoD publications can be found at: <http://www.dtic.mil/whs/directives/corres/pub1.html>

4.7.1.2. DOD Forms can be found at: <http://www.dtic.mil/whs/directives/infomgt/forms/formsprogram.htm>



**4.8. Phase-In/Out.** During the phase-in/out period, the incumbent contractor shall be fully responsible for PWS performance requirements and cooperate to the extent required to permit an orderly change over to the successor, whether contractor or military.

**4.8.1.** The Government reserves the right to conduct site visits in all GFF in conjunction with the solicitation of offers for the follow-on contract. With regard to a successor contractor's access to incumbent contractor personnel, a recruitment notice may be placed in each facility.

**4.9. Points of Contact.** The Government will provide an up-to-date listing of applicable phone numbers, addresses, etc. as referenced throughout the PWS.

## **APPENDIX A**

### **DEFINITIONS**

**AMC Cargo and Mail Selection Procedures.** Select cargo and mail based upon destination, movement priority, and system entry time (SET).

**Aircraft Classification.**

**Narrow-body Aircraft.** Includes but not limited to the following aircraft: B-200, B-727, B-737, B-757, C-9, C-12, C-20, C-21, C-22, C-26, C-35, C-37, C-40, C-43, DC-8, H-53, H60, Casa 212, C-130, KC-135, C-235, L-100, and P-3. Generally, a passenger airplane with a single aisle, a cargo airplane which can accommodate less than 20 type 463L cargo pallet loads, or a helicopter.

**Wide-body Aircraft.** Includes but not limited to the following aircraft: C-5, C-17, DC-10, KC-10, AN-124, B-747, B-767, and L-1011. Generally, a passenger airplane with two or more aisles, or a cargo airplane that can accommodate 20 or more type 463L cargo pallet loads.

**Air Terminal Operations Center (ATOC).** The air terminal work center which exercises operational control over other terminal work centers. ATOC coordinates activities for loading, offloading, and fleet servicing aircraft. ATOC manages the port backlog. ATOC coordinates with other agencies concerned with aircraft scheduling and space allocations.

**Allowable Cabin Load (ACL).** The total load an aircraft can transport over a given distance taking into account weight and volume.

**Block Time.** Block out time is determined when the aircraft actually moves, not when the aircraft chocks are removed. Block in time is when the aircraft has come to a complete stop and wheels have been chocked.

**Contracting Officer (CO).** The duly appointed Government agents authorized to award and/or administer contracts and perform the day-to-day administration of the contract. The CO is the only person authorized to contractually obligate the Government.

**Contracting Officer Representative (COR).** Government personnel who perform(s) quality assurance functions for a contracted service.

**Delay.** The criteria for military and commercial aircraft differ:

**Commercial Aircraft.** A reportable delay occurs when the mission departs the blocks more than twenty (20) minutes after scheduled block time.

**Military Aircraft.** For home station originating departures, a reportable delay occurs when the mission departs more than fourteen (14) minutes after scheduled takeoff time. For other military aircraft departures, a reportable delay occurs



when a mission exceeds its scheduled ground time or scheduled time of takeoff, whichever is later, by more than fourteen (14) minutes.

**Frustrated Cargo.** Cargo which must be referred to the shipper services representative for correction of packaging and/or documentation discrepancies before further processing can occur.

**Functional Director (FD).** Chief COR personnel who provides functional continuity and stability for the requirements of a contract.

**Global Air Transportation Execution System (GATES).** A web-based computer application designed for use by air terminals to process and manifest passengers, cargo, and mail.

**Ground Time.** Period of time an aircraft is on the ground. Ground times for military and commercial aircraft differ. Military aircraft ground time is computed from landing to takeoff, while commercial aircraft is from block-in to block-out.

**Quality Assurance.** A planned and systematic pattern of all actions necessary to provide confidence that adequate technical requirements are established; products and services conform to established technical requirements; and satisfactory performance is achieved. For the purposes of this contract, quality assurance refers to actions by the Government.

**Quality Control.** Those actions taken by a contractor to control the production of outputs to ensure that they conform to the contract requirements.

**Scheduled Departure Time.** The published time at which an aircraft is scheduled to takeoff.

**Test Control Officer.** Qualified person who administers an Air Force test within a controlled environment.

**Working Maximum on Ground (MOG).** The air terminal's capability to sustain simultaneous servicing (physical activity at the aircraft or services en-route to and from the aircraft).

## APPENDIX B



**PUBLICATIONS AND FORMS**

<u>Publication No.</u>	<u>Title</u>	<u>Date</u>
AFI 11-218	Aircraft Operations and Movement on the Ground	May 05
AFI 23-302	Vehicle Management	Oct 07
AFI 31-601	Industrial Security Program Management	Jun 05
AFMAN 24-204(1)	Preparing Hazardous Materials for Military Air Shipment	Apr 07
AFJMAN 24-306	Manual for The Wheeled Vehicle Driver	Aug 93
AFMAN 91-201	Explosive Safety Standard	Oct 01
AFSOHSTD 91-501	Air Force Consolidated Occupational Safety Standard	Jul 04
AFOSHSTD 91-46	Materials Handling and Storage Equipment	Aug 02
AFOSHSTD 91-66	General Industrial Operations	Oct 97
AFOSHSTD 91-100	Aircraft Flightline Ground Operations and Activities	May 98
AFI 91-301	Air Force occupational and Environmental Safety Fire Protection, and health (AFOSH) Program	Jun 96
AMCI 11-208	Tanker/Airlift Operations	Jun 00
AMCI 24-101, V. 6	Military Airlift Transportation - Transportation Documentation, Data, Records, and Reports	Oct 04
AMCI 24-101, V. 9	Air Terminal Operations Center	Jul 01
AMCI 24-101, V. 10	Military Airlift Fleet Service	Aug 04
AMCI 24-101, V. 11	Military Airlift Transportation - Cargo and Mail	Apr 06
AMCI 24-101, V. 14	Military Airlift Transportation - Passenger Service	Dec 04
AMCI 24-101, V. 15	Military Airlift Transportation - Baggage Service	Mar 06
AMCI 24-101, V. 22	Training Requirements for Aerial Port Ops	Aug 08
AMCI 24-101, V. 24	AMC Passenger Terminal Force Protection	Sep 05
DOD 4500.54-G	Foreign Clearance Guide	Current
DOD 4515.13R	Air Transportation Eligibility	Apr 98
DOD 4500.9-R Part II	Cargo Movement	Oct 08
DOD 4500.9-R Part III	Mobility	Feb 09
DOD 4500.9-R-1 Part VI	Management and Control of Intermodal Containers and System 463-L Equipment	Nov 08
DODI 2000.16	DoD Antiterrorism Standards	Oct 06
DOD 5200.1-R	DoD Information Security Program	Jan 97
DOD 5200.2-R	DoD Personnel Security Program	Jan 87
DOD 5200.08-R	DoD Physical Security program	Apr 97
DOD 5220.-M	National Industrial Security Program	Feb 06
DODD 8500.1	Information Assurance (IA)	Oct 02
DODD 2000.12	DoD Antiterrorism (AT) Program	Oct 03
DODI 8500.2	Information Assurance (IA) Implementation	Feb 03
IATA	International Air Transport Association Dangerous Goods	Current
GATES	Global Air Transportation	
User's Manual	Execution System User's Manual	Current
USPACOMINST0201.2	U.S. Pacific Command (USPACOM) Unfunded Environmental and Morale Leave (UMEL) Program	Jun 07
T.O. 00-25-172	Ground Servicing Aircraft and Static Bonding	Nov 08
T.O. 35D33-2-3-1	463L Pallet Maintenance	Jun 93
T.O. 35D33-2-2-2	463L Air Cargo Pallets	Jul 05
*35 FWI 31-101	Installation Security Instructions	Mar 05
	DINS User Guide	Apr 03
<u>Form No.</u>	<u>Title</u>	<u>Date</u>



AF Form 129	Tally In/Out	Jan 87
AF Form 457	Hazard Report	Aug 02
AF Form 1297	Temporary Issue Receipt	Aug 02
AF Form 4069	Tiedown Equipment Checklist	May 02
AF Form 4080	Load/Sequence Breakdown Worksheet	May 02
AF Form 4128	Fleet Service Checklist	May 02
AMC Form 20 Series	Manual Baggage Tags	Dec 92
*AMC Form 47	Report and Disposition of Unaccompanied Passenger Baggage	Current
*AMC Form 57	AMC Expedited Baggage Tag	Current
AMC Form 22	AMC Customer Survey	May 02
AMC Form 33	Report of Frustrated Cargo	May 02
AMC Form 56	Rehandled Workload	May 02
AMC Form 65	Aircraft Reserviced Workload	May 02
AMC Form 70	RUSH Baggage Manifest	May 02
AMC Form 77	Aircraft Ground Handling Record	Oct 94
AMC Form 82	Monthly Station Traffic Handling Report	Aug 02
AMC Form 108	Rehandled Passenger Workload	May 02
AMC Form 134	Mishandled Baggage Report	May 02
AMC Form 134a	Mishandled Baggage Summary	May 02
AMC Form 136	Baggage Mishandled Report File	May 02
*AMC Form 148	Boarding Pass/Ticket	Current
*AMC Form 148-2	Boarding Pass/Ticket	Current
AMC Form 148G	Boarding Pass/Ticket	Jun 99
AMC Form 214	Security Cage Log and Inventory	May 02
AMC Form 253	Air Passenger Comments	May 02
*AMC Form 416	Interline Baggage Claim Tags	Current
*AMC Form 1004	Unaccompanied Minor Passenger	Current
AMC Form 1015	HAZMAT Inspection and Acceptance Checklist	Mar 07
*DD Form 139	Pay Adjustment Authorization	Current
DD Form 254	DoD, Contract Security Classification Specification	Dec 99
*DD Form 1131	Cash Collection Voucher	Current
*DD Form 1172-2	Application for DoD CAC DEERS Enrollment	Current
DD Form 1384	Transportation Control Movement Document (TCMD)	Oct 00
DD Form 1385	Cargo Manifest	Nov 78
*DD Form 1502	Frozen Medical Material Shipment	Current
*DD Form 1502-1	Chilled Medical Material Shipment	Current
*DD Form 1502-2	Limited Unrefrigerated Medical Material Shipment	Apr 02
DD Form 1907	Signature Tally Record	Sep 06
*DD Form 2131	Passenger Manifest	Current
DD Form 2133	Joint Airlift Inspection Record	Oct 98
DD Form 2775	Pallet Identifier	Sep 98
*DD Form 2842	DoD Public Key Infrastructure Certificate of Acceptance and Acknowledgement of Responsibilities	Current
(FD-258)	FBI Fingerprint Form	May 99
SF Form 361	Transportation Discrepancy Report	Jun 06
SF Form 364	Report of Discrepancy	Feb 80
U.S. Form # 17067	*Gummy Back Tags (Baggage tag label)	
	*Cash Collection Control Voucher Log	
	ID Tags	

An asterisk (\*) denotes those forms that will be provided by the Government.

#### APPENDIX C-1



**GOVERNMENT FURNISHED MATERIALS**

**Government Provided Records.** The Government will provide any applicable active and inactive records to the contractor. Upon termination of the contract all Government-furnished records will be returned to the Government.

**Government Provided Forms.** The Government will provide applicable forms as identified in Appendix B.

**Consumables.** The Government will provide: official Government telephone, facsimile, and computer services; utilities for GFF; fuel for GFE; and, all consumables required to build cargo, mail, baggage pallets (except pallet ID bag), and perform fleet service functions, as stated in the PWS.

DESCRIPTION	QUANTITY	Serial/Stock # or Remarks
Hazardous clothing/spill Kit	1	
Plastic Pallet Covers	60	

The contractor shall be responsible for safeguarding all Government-furnished materials and maintaining a sufficient stock level to meet station workload requirements.

**NOTE:** The Government will replace industrial warehouse light bulbs, as required.



**GOVERNMENT FURNISHED EQUIPMENT**

NAME/MODEL	SERIAL NUMBER	STOCK NUMBER	QTY	Cost \$
Aircraft Loader, 60K**	05E28	3930-01-409-0039 CT	1(WRM)	\$1,200,000.00
Aircraft Loader, 60K**	99E35	3930-01-409-0039 CT	1(WRM)	\$1,200,000.00
Aircraft Loader, 25K NGSL**	02E00092	3930-01-480-9519	1 (AMC)	\$612,000.00
Forklift Truck, 4K*	95E590	3930-01-383-2942	1 (AMC)	\$34,000.00
Forklift Truck, 10K*	92E736	3930-01-087-3105 CT	1 (AMC)	\$72,000.00
Forklift Truck, 10K*	92E737	3930-01-087-3105 CT	1 (AMC)	\$72,000.00
Warehouse Tug, 4K	98E129	8854	1 (AMC)	\$25,000
Staircase Truck**	07C425		1	\$39,800
Staircase Truck**	07C417		1	\$39,800
Highline, Dock **	89533		1	\$35,000
Highline, Dock, **	1017		1	\$35,000
Highline, Dock, **	1021		1	\$40,000
Roll-on/Roll-off Dock			2 sets	\$1,200ea
Rollerized Tines			1	\$1,500
Intercomp Scale	27083298		1	\$1,500
Intercomp Scale	4258		1	\$1,500
Intercomp Scale	27083296		1	\$1,500
Intercomp Scale	4219		1	\$1,500
RFID Interrogator	ID: T904090080, SN: RET091082		1	\$1,200
RFID Docking Station	904090083		1	\$450
RFID Adapter	SDSA-654-01 0697		1	\$300
RFID Adapter	SDSA-654-01 0698		1	\$300
Docking Station RFID	904090080		1	\$450
Scale, Pallet	419008026232		1	\$1,500
Pallet Stacker			1	\$1,000
Plastic Pallet Cover Stand			1	\$400
Cargo Net Rack			2	\$400 ea
463L Pallet			15	\$925 ea
463L Top Nets			15	\$138 ea
463L Side Nets			30	\$138 ea
MB-1 CHAINS			50	\$ 14 ea
MB-1 DEVICES			50	\$128 ea
MB-2 CHAINS			10	\$ 74 ea
MB-2 DEVICES			10	\$253 ea
CGU-1B STRAPS			100	\$15 ea
463L Standard Couplers			10	\$24 ea
463L KC-10 Couplers			4	\$75 ea
RFID Tags			13	\$60 ea
Metal Dunnage			60	\$35 ea
Chemical Symbols (5 per Classification)			25	\$10 ea
Bag Tag Printer- Intermec	07600501305		1	\$1,000
Bag Tag Printer- Intermec	07600501311		1	\$1,000
Boarding Pass Printer - Intermec	07600581308		1	\$1,000
Boarding Pass Printer - Intermec	07600501309		1	\$1,000
Scale, Baggage	8808-235		1	\$1,035
Stanchions			6	\$75 ea
Walk Thru Metal Detector	C60335		1	\$3,500
Hand Held Metal Detectors	Model# 1000		2	\$145 ea
Rapiscan X-ray Machine	70506N01		1	\$35,000
VaporTracer2	10024934462		1	\$27,000
Motorola Battery Maintenance System	D105758		1	\$300
NAME/MODEL	SERIAL NUMBER	STOCK NUMBER	QTY	Cost \$
APS Ups	BR800BLK		1	



Motorola Astro Digital Base	374CDG0049	1	\$7,000.00
Motorola Base Station	124CFG0387	1	\$1,500.00
Motorola Base Station	124CFG0400	1	\$1,500.00
Motorola Battery Charger	1123487484	1	\$110.00
Motorola Battery Charger	1123487482	1	\$110.00
Motorola Battery Charger	1123487480	1	\$110.00
Motorola Battery Charger	1123487492	1	\$110.00
Motorola Battery Charger	1123487477	1	\$110.00
Motorola Battery Charger	1123487475	1	\$110.00
Motorola Battery Charger	1123487476	1	\$110.00
Motorola Hand Held Radio	620AZW0216	1	\$3,000.00
Motorola Hand Held Radio	620AZW0221	1	\$3,000.00
Motorola Hand Held Radio	620AZW0217	1	\$3,000.00
Motorola Hand Held Radio	620AZW0215	1	\$3,000.00
Motorola Hand Held Radio	620AZW0220	1	\$3,000.00
Motorola Hand Held Radio	620AZW0218	1	\$3,000.00
Motorola Hand Held Radio	620AZW0219	1	\$3,000.00
CPU- Gateway	0035374666	1	\$700
CPU- Gateway	0035374685	1	\$700
CPU- Gateway	0035374669	1	\$700
CPU- Gateway	0036374677	1	\$700
CPU- HP	2UA7190BQY	1	\$700
CPU- Gateway	0035374663	1	\$700
CPU- Gateway	0035374678	1	\$700
CPU- Gateway	0035374667	1	\$700
CPU- Dell	5PV7J81	1	\$800
CPU- Gateway	0035374679	1	\$250
Keyboard Workstation		10	\$40 ea
Monitor- Samsung	MJ19H9NL609859F	1	\$250
Monitor- Samsung	MJ19H9NL609860	1	\$250
Monitor- Samsung	MJ19H9NL609858	1	\$250
Monitor- Samsung	MJ19H9NL609863K	1	\$250
Monitor- Samsung	MJ19H9NL609864Z	1	\$250
Monitor- Planar	AG425A06060	1	\$250
Monitor- Planar	AG425A06055	1	\$250
Monitor- Planar	AG425A06062	1	\$250
Monitor- Dell	CN-0D5428-72201-486-08LS	1	\$250
Monitor- Dell	CN-0J6642-71618-57M-AM7S	1	\$250
Television- Sharp	690437	1	\$250
Television- Sharp	689269	1	\$250
Laser Printer- Hewlett Packard	USBNJ12668	1	\$500
Laser Printer- Hewlett Packard	USNC178036	1	\$500
Laser Printer- Hewlett Packard	USNC173400	1	\$500
Laser Printer- Hewlett Packard	CNDXB05802	1	\$500
Intermec label printer	3400D3110000	1	\$1,000
Fuji Xerox Copier	282791	1	\$1,500
Fuji Xerox Copier	282795	1	\$1,500
Facsimile, HP	CN4B2CFCQ8	1	\$200
Facsimile, HP	CN4B2CF2QC	1	\$200
Water Machine	85907-0082	1	\$450
Lawn Mower, Gas	7461533901E578	1	\$450
Weed Eater, Gas	05284N400161-1	1	\$200
Television, RCA	046450742	1	\$250
Vacuum Cleaner	961350746	1	\$155
Answering Machine, SW Bell	C0533437	1	\$95
Refrigerator	BA43004670	1	\$1,100
<b>NAME/MODEL</b>	<b>SERIAL NUMBER</b>	<b>STOCK NUMBER</b>	<b>QTY Cost \$</b>
Pager	0006329NM06		1 \$275



Pager	0006099NM06	1	\$275
Pager	0006353NM06	1	\$275
Pager	0006328NM06	1	\$275
Public Address System		1	\$890
Passenger Seating/ Passenger			
Lounge Seats		84	\$650 ea
VCR/DVD-JVC	10788954	1	\$100
TV 60"- Sony	9739902	1	\$1,200
Tables		3	\$250 ea
Chairs-high back (gray)		6	\$260 ea
Chairs-low back (gray)		4	\$240 ea
Chairs-L-frame (black)		8	\$240 ea
Chairs-CEO (black)		2	\$380 ea
Table-conference (brown/gray)		2	\$625 ea
Chairs (Stool)		2	\$85 ea
Couch		1	\$650
Storage Cabinets (Metal)		3	\$290 ea
Storage Units		11	\$175 ea
Storage Lockers		12	\$165 ea
File Cabinets		14	\$125 ea
Desk/Work station		7	\$700 ea
Book Cases		1	\$290
Typewriter Table		1	\$120
Storage Cabinets		5	\$130 ea
Passenger Counters		2	\$975 ea
Immigration/Gate Counter		1	\$450
Magazine Racks		2	\$95
Garbage Containers		5	\$15 ea
Buffer Boards, ¾ Inch Plywood		4	\$22 ea
Fire Extinguisher			
Facility	Per Base Fire Code	6	\$117 ea
Vehicle, Government		1 each	\$117
Building Fire Symbols	4 per classification (16)		\$25 ea
Vehicle DOT Placards		12	\$3 ea
Aircraft Fire Symbols	4 per classification (16)		\$25 ea
Tool Locker with Tools		1	\$200
Wheeled Pry Bar		2	\$65 ea
Additional Chairs		11	\$90 ea
Wheelchair	00110104010463	1	\$600
Pressure Washer, Eura	1547-06	1	\$350

**NOTE:** Each contractor personnel will be provided Chemical Warfare Gear.

\* Identifies those items that should they become disabled, notify the COR within 24 hours

\*\* Identifies those items that should they become disabled, notify the COR immediately

#### 463 L ASSETS

The contractor shall maintain 463 L assets IAW T.O. 35D33-2-3-1, 463L Pallet Maintenance and T.O. 35D33-2-2-2, 463L Air Cargo Pallets.

The quantities of 463L pallets, side-nets, top-nets, tie-down chains, devices, straps, couplers, and dunnage (plastic/wood) quantities reflected in this appendix are established authorizations, rather than actual quantities on-hand, which may fluctuate on a day-to-day basis.

The contractor shall coordinate the redistribution of excess 463 L assets with COR.



The contractor shall accomplish, without prior approval, repairs to equipment other than MHE and Vehicles that cost \$250.00 (parts and labor, not to exceed 50% of the replacement value) or less provided they don't exceed the dollar amount identified/obligated for the reimbursable CLIN for the contract period. Equipment will be turned in for repair within one workday. Repairs that are estimated to exceed \$250.00 or 50% of the replacement value shall be reported to the COR, and the contractor shall follow the COR instructions for repair of the item. All estimates and reimbursements for repairs performed require proof of service required or rendered to include invoices or receipts.

#### APPENDIX C-3

##### GOVERNMENT FURNISHED FACILITIES

Bldg Name	Bldg No	Total Area (Sq. Ft.)
Air Passenger Terminal	2858	6,897
Air Freight Terminal	2860	6,933
MHE Storage	2881	4,800

The contractor shall make sure contractor personnel practice utilities conservation to include water, electricity, and resources in all facilities as well as ensure that telephones are only used for "Official Government Business". Dedicated Defense Switching Network (DSN) telephone lines and appropriate computer network connections will be made available for the contractor to conduct required services under this PWS.

The contractor shall allow use of the Air Passenger Terminal, not including contractor offices, by 8th FW for their exercises and deployments.

NOTE: Total area square footage is estimated.

#### APPENDIX C-4



**GOVERNMENT FURNISHED  
JOINT INSPECTOR TRAINING**

**Joint Inspector (JI) Training Requirements.**

Prior to becoming JI qualified, contractor personnel selected to perform, as joint inspectors shall:

- Successfully complete and maintain hazardous materials inspector or preparer qualifications IAW AFMAN 24-204(I), *Preparing Hazardous Materials for Military Shipments*.
- Successfully complete the JI Training Course
- JI qualified personnel shall be thoroughly familiar with the various publications and Technical Orders (T.O.) listed in this appendix. In addition, inspectors shall be knowledgeable of their host base and/or wing's installation deployment plan (IDP).
- As a prerequisite, trainees shall complete as a minimum, the following Air Transportation /Web Based Training (AT/WBT) lessons.

AS03, Palletizing Cargo  
AS06, Handling Hazardous Materials/Explosives  
AS07, Mobility/Contingency Operations  
AT03, Load Planning

After meeting the initial certification qualifications, employee's performing duties, as joint inspectors shall:

- Maintain currency. Whenever possible, actual loads shall be used for training. However, currency may be maintained by using training loads/chalks that include at least one vehicle or rolling stock with hazards, a multi-pallet train, and pallets. **NOTE:** Hazardous cargo may be simulated on training loads/chalks.

As part of the annual re-certification process, contractor personnel shall:

- Successfully complete all ATWBT lessons.
- Successfully complete annual classroom refresher training.

**Note:** All applicable publications and forms are located in Appendix B of this document.



**STATION WORKLOAD DATA**

This projected data is provided for informational purposes only. Actual future requirements may vary. The projected cargo, passenger, and aircraft workload data is an estimate. The type and number of aircraft are subject to rapid and unpredictable fluctuation due to the nature of military requirements. This data was prepared in good faith; however, the actual future workload may not correspond to the projected data.

The projected aircraft workload is approximately 4 wide body and 48 narrow body aircraft per year due to the reduction in airflow in/out of Gunsan

**APPENDIX D-2****BASE EXERCISES AND INSPECTIONS**

This historical data reflects base exercises and inspections which **DO NOT** involve aircraft arrivals or departures. This data was prepared in good faith; however, the actual workload may not correspond to the historical data.

The contractor shall provide exercise and inspection services up to (24) twenty-four hours per day.

Dates	Duration	Cargo	PAX
7 Mar 09	1-day	None	100 (Non-Combatant Evacuation Operation exercise)

The majority of the exercises are to practice reception of forces procedures. In CY 08 the contractor did not participate in the local base exercise or inspection. With prior coordination the contractor shall provide Aircraft Services, Passenger Service and ATOC support for simulated inbound air cargo, inbound air passengers, briefing simulated aircrews, and simulated aircraft control.

**Note 1:** The number of base exercises and inspections should not exceed four (4) per year and each event is approximately 72 hours.

**Note 2:** This data is not included in the workload data listed in Appendix D-1

**APPENDIX D-3**



**DEPLOYMENTS/REDEPLOYMENTS**

This historical data reflects deployments which **DO** involve aircraft arrivals and departures. This data was prepared in good faith; however, the actual workload may not correspond to the historical data. The contractor shall provide deployment/redeployment services up to (24) twenty-four hours per day.

Month	Type Aircraft (# of each)	JI's Accomplished	Tons		Pax	
			Orig	Term	Orig	Term
<b>CY08</b>						
January	3 (2-C17; 1-DC 10)	3	33	75	0	200
February	0	0	0	0	0	0
March	6 (6-C130)	4	16	9	80	80
April	5 (2-C 17; 1-C 130; 2-KC 135)	4	118	6	43	73
May	1 (1-C 17)	1	15	0	54	0
June	4 (3-C 17; 1-C 5)	2	29	41	90	92
July	0	0	0	0	0	0
August	0	0	0	0	0	0
September	2 (1-C 5; 1-KC 10)	2	22	0	150	0
October	2 (1-C 17; 1-B 757)	2	0	26		150
November	1 (C-17)	0	0	0	0	54
December	0	0	0	0	0	0

**Note 1:** Missions above were in support of real world deployments and other missions, which fell under the scope of DTR Part III Chapter 303.

**Note 2:** This data is also included in the workload data listed in Appendix D-1.



**PERFORMANCE WORK STATEMENT  
AIR MOBILITY COMMAND  
AIR TERMINAL AND GROUND HANDLING SERVICES  
GIMHAE ROKAF, KOREA**

**21 July 2009**

**1. DESCRIPTION OF SERVICES:** The contractor shall provide Air Terminal and Ground Handling Services (ATGHS) on behalf of the Air Mobility Command (AMC) in support of the Department of Defense (DOD) Airlift System to include but not limited to all US Government owned or operated aircraft, US sponsored foreign Government or civil aircraft, Coalition Forces aircraft, commercial contract aircraft, and tendered aircraft, at Gimhae ROKAF, Korea. The contractor shall facilitate on-time aircraft departures and maintain the capability to provide ATGHS, for a working Maximum on Ground (MOG) of one (1) Type B or two (2) Type A aircraft.

**1.1. Air Terminal Operations Center (ATOC):** The contractor shall provide a control function that manages all information and terminal resources required to receive, document, plan, and move passengers, cargo, and mail, ensuring maximum aircraft utilization. The contractor shall:

1.1.1. Provide all ATGHS for aircraft when there are 19 or fewer passengers and/or only loose cargo is loaded/offloaded. Refer to paragraphs 1.3.4. and 1.3.4.1. when loose cargo weighs greater than 100 pounds.

1.1.2. Contact the COR and 731 AMS/ATOC for aircraft with 20 or more passengers and palletized cargo as soon as the requirements become known. They will ensure Government personnel are sent to Gimhae to perform all passenger/baggage handling and cargo loading/offloading, except as described in paragraph 1.1.2.1. and 1.1.3.4.1. below.

1.1.2.1. Provide load team supervision and Material Handling Equipment (MHE) operators IAW Defense Transportation Regulation (DTR) 4500.9R, Part III, Chapter 303, Section B, paragraphs 2e(4)(B) when the user provides load/offload team members.

1.1.3. Gather, process, and disseminate information in accordance with (IAW) Air Mobility Command Instruction (AMCI) 24-101, Vol. 9, Section C, paragraph 6.8. and 7. Section D, HQ AMC/A4T policy, policy messages and Global Air Transportation Execution System (GATES).

1.1.3.1. Provide detailed information to 618 Tanker/Airlift Control Center (618 TACC), 613 Air Operations Center (AOC)/Air Mobility Division Manager (AMDM) (as applicable), and the 731 Air Mobility Squadron (AMS)/Air Mobility Control Center (AMCC) concerning an aircraft delay or abort.

1.1.3.1.1. Contact the Contracting Officer Representative (COR) within 12 hours of an actual delay or abort.

1.1.3.2. Report all aircraft mishaps and incidents, as well as, unscheduled aircraft remaining overnight to 618 TACC, 613 AOC/AMDM (as applicable) and the COR.

1.1.3.3. Update, publish, and provide daily mission schedules, which cover the next forty-eight (48) hour period, to agencies specified by COR.

1.1.3.4. Coordinate Special Assignment Airlift Mission (SAAM) requirements with the user, mission validator, Installation Deployment Officer (IDO), and/or deploying/redeploying unit.

1.1.3.4.1. Provide load team supervision and Material Handling Equipment (MHE) operators when the user provides load/offload team members.

1.1.3.5. Ensure cargo and passenger data is present in Global Transportation Network (GTN) no later than 60 minutes after aircraft departure.

1.1.3.6. Coordinate Prior Permission Required (PPR) aircraft request with Gimhae Base Operations.

1.1.3.7. Within 24 hours of notification, forward all changes to airfield data (i.e., operating hours, quiet hours construction, etc.) to HQ AMC Airfield Suitability Office (DSN: 779-3112 or [airfield.helpdesk@amc.af.mil](mailto:airfield.helpdesk@amc.af.mil)) and COR, which enables updating of the airfield Suitability Database.



1.1.3.8. Prepare billing documents for services to non-DoD aircraft IAW AMCI 24-101, Vol 9, Section H, paragraph 36.

1.1.3.8.1. Preparation of billing documents are not required for services rendered to non-DoD aircraft that are contracted by AMC on a planeload charter and/or aircraft that have a justifiable claim under other authorizations (i.e., joint-use agreement, treaty, cooperative military airlift agreement, non-AMC contract).

1.1.3.9. Coordinate special cargo (i.e. Human Remains, medical supplies, blood, etc) movement requirements with 618 TACC, 613 AOC/AMDM, and 731 AMCC.

**1.2. Load Planning:** The contractor shall plan, select, sequence, and monitor each aircraft cargo and mail load utilizing government provided load planning systems, IAW AMCI 24-101, Vol. 9, Section E, paragraph 17.1 through 30.6.

**1.3. Aircraft Services:** The contractor shall control and record movement of cargo and mail, provide cargo/mail processing, special handling, and aircraft loading and offloading IAW:

- AMCI 24-101, Vol. 11, except paragraphs 1, 4, 11, 17, 38, 74 through 79, 81, 83, and 84
- Department of Defense (DOD) 4500.9R, part II, Chapter 203, Section C, paragraphs 5, 6, 7, and 8
- DOD 4515.13R, Chapter 7
- AFMAN 24-204(I)
- HQ AMC/A4T policies, messages, memorandums, and directives
- GATES

The contractor shall:

1.3.1. Coordinate the delivery and pick-up of outbound and inbound cargo/mail with customers.

1.3.2. Load and unload cargo/mail on and off surface conveyances.

1.3.3. Provide technical assistance for preparation of hazardous materials marking, labeling, and documentation IAW AFMAN 24-204(I), and applicable intermediate changes and supplements. Inspect all hazardous material IAW AFMAN 24-204(I) before acceptance into the Defense Transportation System. Use the International Air Transportation Association (IATA) Dangerous Goods Regulation as applicable.

1.3.4. Load/unload loose cargo weighing 100 pounds or greater per piece on/off aircraft with assistance provided by the shipper and/or aircrew.

1.3.4.1. If the shipper and/or aircrew will not assist with loose cargo weighing 100 pounds or greater, the cargo shall be left onboard the aircraft and returned to origination station.

1.3.5. Accept and store originating or in-transit cargo shipments (except mail and signature service/classified cargo) no more than 36 hours prior to scheduled aircraft arrival on which movement has been planned. Provide storage and security regardless of the duration; however, contact the Contracting Officer (CO) or COR when originating cargo has been in storage for more than 24 hours after the scheduled departure of the aircraft. Shipping documentation for mail, signature service/classified cargo shall be accepted and processed no more than 36 hours prior to, or less than three hours prior to scheduled aircraft arrival. Final processing will be conducted under the surveillance of the shipper.

1.3.6. Unload Ordinary/registered mail and signature service/classified cargo only under the direct surveillance of the consignee authorized to sign for and receive ordinary/registered mail and signature service/classified cargo. Consignee activities will provide official written communication designating specific personnel authorized to accept terminating mail and signature service/classified cargo.

1.3.6.1. When an authorized consignee is not present, coordinate downloading of mail and signature service cargo under the direct surveillance of the aircraft commander's representative to gain access to other terminating cargo. Terminating mail and signature service cargo shall be re-loaded under the surveillance of the aircraft commander's representative and returned to origination station if an authorized consignee has not arrived to receipt for the cargo 30 minutes prior to the mission's scheduled departure time.

**1.4. Passenger Services:** The contractor shall provide a complete range of passenger and baggage services IAW:



- AMCI 24-101 Vol. 14, except Section A, paragraphs. 1, 2.1 - 2.3, 2.5, 2.7, 2.10, Section B, paragraphs 3, 6 & 19, Section D, paragraph 28; Section E, paragraphs 41, 42.1 - 42.3, 43.1 & 53
- DOD 4500.54G
- DOD 4515.13-R, Chapters 2, 6, and 10
- USPACOMINST 0201.2
- AMCI 24-101, Vol. 15
- AMCI 24-101, Vol. 24, paragraphs 4.15. - 4.15.5
- HQ AMC/A4T policy messages, memorandums, and directives
- GATES

1.4.1. The contractor shall ensure the AMC Commander's comment system is available to include: a current posted picture, ample supply of blank AMC Form 253 "Air Passenger Comments", and a locked receptacle. The contractor shall not accept the completed comment forms directly from passengers.

1.4.2. The contractor shall ensure passengers are knowledgeable of hazardous materials/dangerous goods that are acceptable to be carried for personal use in carry-on baggage and in checked baggage.

**1.5. Aero-medical mission support.** The contractor shall provide assistance with loading/offloading of patients and aero-medical equipment. Assistance shall include but not limited to operating Materials Handling Equipment (MHE) for loading/offloading patients.

**1.6. Reports, Records, and Electronic Data Interchange.** The contractor shall:

1.6.1. Prepare and submit the following reports within the time frames stated below or IAW the specified publication. A copy of reports identified with an \* shall be provided to the Functional Director and the COR.

1.6.1.1. \* Monthly Station Traffic Handling Report, RCS: HQ AMC-A4T (M&Q) 7107 IAW AMCI 24-101, Volume 6, paragraph 24.

1.6.1.2. Short Shipment Report IAW AMCI 24-101, Vol. 6, paragraph 18.

1.6.1.3. Over Shipment Report IAW AMCI 24-101, Vol. 6, paragraph 16.

1.6.1.4. Lost Shipment Report IAW AMCI 24-101, Vol. 6, paragraph 19.

1.6.1.5. \* AMC Key Asset, Materials Handling Equipment (MHE) and Associated Aerial Port Equipment On-Hand Report, RCS: AMC A4T(M) 8001 IAW AMCI 24-101, Vol. 6, paragraph 26.

1.6.1.6. Mishandled Baggage Summary, AMC Form 134a IAW AMCI 24-101, Vol. 15, paragraph 10.2 through 10.4.

1.6.1.7. \* MHE mishap reporting shall be submitted to HQ AMC/A4T at the following web site <https://amclg.scott.af.mil/feedback/mhemishap.pl> All K-loader mishap data must be submitted to HQ AMC/A4T and 715th AMOG within 5 duty days.

1.6.2. The contractor shall create, maintain, and dispose of Government-required records IAW HQ AMC/A4T Converting Consolidated Flight Packages (September 2007) message, Records Disposition Schedule (AFRIMS), Table 24-01, 24-02, 24-03, and GATES. The contractor shall provide the original record or a reproducible copy of any such record within three (3) working days of receipt of the request. The contractor shall:

1.6.2.1. Research disputed billing requests and forward one (1) copy of the movement documents to the requester within forty-eight (48) hours of receipt of the request.

1.6.2.2. Research documentation retained by the contractor and prepare reports (i.e., special account handling, duplicate bookings, passenger movement statistics, etc.) within forty-eight (48) hours of request.

1.6.2.3. Complete and file all flight transactions and related documentation within (48) hours of departure.

1.6.2.4. Perform post flight procedures within twenty-four (24) hours of aircraft departure unless a shorter period is directed by a governing directive.



1.6.2.5. Audit and correct all errors and discrepancies within 24 hours of discovery or notification.

**1.7. Communications Management and Information Systems.** The contractor shall interface with the Government communications representative(s) as required to manage the air terminal computer systems and ensure continued functionality. The contractor shall:

1.7.1. Provide a GATES Work Station Area Security Officer (WASO) IAW GATES Manual. The contractor shall:

1.7.1.1. Provide a letter with the name of the GATES WASO and alternate(s) to the CO and COR fifteen (15) calendar days before the start of the contract. Submit an updated appointment letter as required when a new GATES WASO is appointed.

1.7.1.2. Immediately notify the GATES helpdesk for software and hardware related problems, and notify the COR of software and hardware related problems within forty-eight (48) hours of the request for assistance.

1.7.1.3. Establish manual-processing procedures and provide uninterrupted service to the customer when GATES functionality is lost.

1.7.1.3.1. Notify the COR when a loss of GATES functionality occurs and cannot be restored within 30 minutes.

**1.8. MHE and Vehicle Operations/Maintenance.** The contractor shall inspect, operate, maintain, and provide preventive/routine maintenance for all MHE and vehicles listed in the PWS to ensure maximum availability and utilization IAW:

- AFJMAN 24-306, Chapter 15
- AFI 23-302, Chapter 7, Section B, paragraphs 7.12 - 7.17.
- Equipment Technical Orders, Instructions, and Operational Orders

1.8.1. The contractor shall lubricate roller systems as required, weather permitting.

**1.9. Custodial Services.** The contractor shall ensure all government provided equipment, and facilities are clean.

**1.10. Ground Maintenance.** The contractor shall maintain a safe and neat environment within 50 feet of government-furnished facilities.

**1.11. Customer Service.** The contractor shall:

1.11.1. Conduct tours for individuals and groups as coordinated by the COR.

1.11.2. Escort and provide transportation for AMC customers to and from the passenger terminal and the ROKAF entry control point.

1.11.3. Provide Korean language translation/communication services.

1.11.4. Upon request, arrange for local hotel reservations and transportation as requested for AMC aircrew.

1.11.5. Coordinate Gimhae AB entry access as required for U.S. Military, Civilian, and Contractor personnel requiring access for official business.

**1.12. Aircraft Remaining Overnight.** The contractor shall:

1.12.1. Aircraft Arrival: Upon completion of cargo and passenger handling operations utilize stanchions and rope to provide a 360 degree cordon around aircraft remaining overnight.

1.12.2. Aircraft Departure: Within thirty (30) minutes of aircrew arrival remove stanchions and rope.



**2. SERVICE DELIVERY SUMMARY.** The Service Delivery Summary (SDS) represents the most important contract objectives that, when met, will ensure contract performance is satisfactory. While the contractor is fully expected to comply with all requirements in the PWS, the government's assessment of contractor performance will focus mainly on the objectives listed in the SDS.

2.1. A critical nonconformance cannot be corrected and adversely affects the safety and/or security of personnel and/or resources, cannot be corrected without mission impact, or adversely affects another government agency's ability to accomplish their mission.

2.2 Minor nonconformance cannot be corrected but is not likely to materially reduce the usability of the services for their intended purpose.

Performance Objective	PWS Paragraph	Performance Threshold
1. Provide ATGHS to facilitate on-time aircraft departure	1.	No more than 3 delayed missions caused by the contractor each quarter.
2. Provide a control function that manages all information and terminal resources to receive, document, plan, and move passengers, cargo, and mail, ensuring maximum aircraft utilization.	1.1.1. through 1.1.3.9.	No critical nonconformance and less than 6 minor nonconformances each quarter.
3. Provide load planning services	1.2.	No critical nonconformance and less than 4 minor nonconformances each quarter.
4. Provide aircraft services	1.3. through 1.3.6.1.	No critical nonconformance and less than 6 minor nonconformances each quarter.
5. Provide passenger and baggage services	1.4. and 1.4.2.	No critical nonconformance and less than 6 minor nonconformances each quarter.
6. Manage reports, records and electronic interchange.	1.6. through 1.6.2.5.	No critical nonconformance and less than 6 minor nonconformances each quarter.



### 3. GOVERNMENT-FURNISHED MATERIALS, EQUIPMENT, FACILITIES, SERVICES AND TRAINING

**3.1. Government-Furnished Materials:** Government-Furnished Materials (GFM), Appendix C-1, will be provided to the contractor for the duration of the performance period of this contract. The contractor and COR shall jointly inventory the initial stock of GFM provided not later than five (5) working days before the contract start date. Any missing items shall be annotated on the inventory and the CO notified in writing. The contractor shall sign a receipt for all materials provided by the Government.

3.1.1. The contractor shall request additional materials by providing a written request to the COR at least sixty (60) calendar days before the required delivery date of the materials, if additional materials are authorized by the contract. At the conclusion of the contract, the contractor shall return all residual inventories to the Government.

**3.2. Government-Furnished Equipment:** Government-Furnished Equipment (GFE), Appendix C-2, will be provided to the contractor for the duration of the performance period of this contract. The contractor and COR shall jointly inventory GFE not later than five (5) working days before the contract start date; and annually thereafter not later than ten (10) calendar days before completion of the contract period, including any option periods. The contractor and the COR shall jointly determine the working order and condition of all equipment and document their findings on the inventory. The CO shall be notified in writing when equipment is missing or not in working order. The contractor shall sign a receipt for all equipment provided by the Government. In the event of disagreement between the contractor and the COR on the working order and condition of equipment, the disagreement shall be elevated to the CO.

3.2.1. The contractor shall submit requests for additional or replacement GFE to the COR. Such requests shall specify the reason for the replacement request. The contractor shall turn in government-furnished equipment approved for replacement or repair.

**3.3. Government-Furnished Facilities:** Government furnished facilities, Appendix C-3, have been inspected for compliance with the Occupational Safety and Health Act (OSHA). Should a hazard be identified, the Government corrects OSHA hazards according to the base-wide government developed and approved plans of abatement taking into account safety and health priorities. A higher priority for correction will not be assigned to the facilities provided hereunder merely because of this contracting initiative. Compliance with the OSHA and other applicable laws and regulations for the protection of personnel is exclusively the obligation of the contractor. Further, the government will assume no liability or responsibility for the contractor's compliance or noncompliance with such requirements, with the exception of the aforementioned requirement to make corrections according to approved plans of abatement subject to base-wide priorities. Before any modification of the facilities performed by the contractor at his or her expense, the contractor must furnish the CO and COR documentation describing, in detail, the modification requested. No alterations to the facilities shall be made without specific written permission from the CO. The contractor shall initiate all paperwork to effect modifications. The contractor shall return the facilities to the government in the same condition as received, fair wear and tear and approved modifications excepted. These facilities shall only be used in performance of this contract.

#### 3.4. Government-Furnished Services

3.4.1. Mail Service. Includes collecting, accepting, sorting, routing, and delivery of official mail.

3.4.2. Refuse Collection and Disposal. Includes collection and disposal of trash and waste materials.

3.4.3. Entomology Services. Includes abatement and control measures directed against insects, rodents, weeds, fungi, and other animals or plants that are determined to be undesirable in buildings, equipment, supplies, and on grounds.

3.4.4. Police Services. Includes vehicle decals and parking pass services, as well as Force Protection inspections.

3.4.5. Safety Services. Includes operation of installation safety programs, educational support, and promotional efforts.

3.4.6. Fire Protection. Includes all normal services related to fire protection and fighting operations, alert service, and rescue operations. Also includes inspections for fire hazards, servicing of portable extinguishers, and related training programs.

3.4.7. Facility Maintenance and Minor Repair. Includes routine and cyclical preventive maintenance and minor repairs required to preserve or restore real property so it may be used for its designated purpose.



3.4.8. Disaster Preparedness. Includes operation of disaster preparedness programs and related services, equipment, and facility support for emergencies and contingency operations.

3.4.9. Environmental Compliance. Includes recycling and resource recovery programs, pollution prevention, environmental compliance, and programs aimed at management and control of hazardous materials. This service does not include clean up and disposal of hazardous materials.

3.4.10. Test Control Officer. Includes final examination administration for ATGHS correspondence and web-based courses.

**3.5. Government-Provided Training.** Government personnel will provide initial familiarization training at Gimhae ROKAF, Korea, to contractor personnel for the first thirty (30) days of the contract performance period. During this period, the contractor is fully responsible for providing adequate personnel, supervision, and any items and services necessary to perform ATGHS as defined in this PWS.

3.5.1. Within seven (7) calendar days after the Post Award conference, the contractor shall designate in writing to the Contracting Officer (CO) and COR contractor personnel performing as hazardous materials inspectors, and/or load planners; and, shall provide the CO and COR a current certificate of completion of the Transportation of Hazardous Materials Preparer's Course or the Air Transportation of Hazardous Materials Inspector Course. For those contractor personnel designated but not qualified or current, the Government will make available, throughout the term of the contract, required Hazardous Materials Inspector Course training to enable proper certification of contractor personnel identified as hazardous materials inspectors and/or load planners. The course duration is five (5) academic days and is currently held at Lackland AFB, TX' and. Scheduled to re-locate to Ft Lee VA in 12-18 months. The Government will not charge an attendance fee for the Air Transportation of Hazardous Materials Inspector Course.

3.5.1.1. A sufficient number of contractor personnel shall complete by Web-based Training (WBT) the Air Transportation Hazardous Inspectors Course and maintain required certification to fulfill the requirements of the PWS for the duration of the contract. The COR will coordinate required course registration. Certification requirements include a final exam to be administered by a certified Test Control Officer, which will be coordinated by the COR.

3.5.1.2. Contractor personnel shall satisfactorily complete hazardous material handler training IAW AFMAN 24-204(I) prior to the start of the contract. The contractor shall designate hazardous materials handlers in writing to the CO and COR.

3.5.2. Within seven (7) calendar days after the Post Award conference, the contractor shall designate in writing to the CO and COR personnel performing as Aircraft Load Planners. The Government will provide AMC unique aircraft load planning training during initial familiarization training, IAW AMCI 24-101, Vol 22, Attachment 5, paragraphs A5.1.2. through A5.1.19., and training thereafter shall be conducted by contractor's load planning instructor(s).

3.5.3. The contractor shall designate in writing to the CO and COR 25K loader drivers who will be provided Government training during the initial familiarization training period and training thereafter shall be conducted by the contractor's K loader instructors.

3.5.4. The contractor shall designate personnel requiring records management training.

3.5.5. The COR will coordinate required training with the contractor.

3.5.6. Government Web-Based Aerial Port Operations Training is available at no cost to the contractor. Training is available at: <https://amc.csd.disa.mil>. For contractor personnel not enrolled in DEERS, the COR will submit required documentation to the Air Mobility Warfare Center to establish access to the web-based training.

**4. GENERAL INFORMATION:** The contractor shall provide all technical support, personnel, supervision, equipment, tools, materials and other items and services, (except as specified within the contract as Government-furnished materials, equipment, facilities, services, and training), as required, to perform ATGHS as defined in this PWS, in support of the Department of Defense (DoD) Airlift System.

**4.1. Contractor Personnel.** The contractor shall provide a Station Manager who shall be responsible for the performance of the work. The Station Manager shall be a U.S. Citizen. The name of this person shall be designated in writing to the CO ten (10) work days prior to the contract performance start date.



4.1.1. The Station Manager shall have full authority to act for the contractor on all contract matters relating to the daily operation of this contract.

4.1.1.1. The Station Manager shall either be present on the work site or able to respond to the work site within two (2) hours of notification by the Government; and, shall read, write, speak, and understand English in order to use technical manuals and references, as well as, communicate effectively.

4.1.2. The contractor shall meet with the CO, COR, and other Government personnel as required by the CO.

4.1.3. The contractor shall ensure Station Manager meets all qualifications associated with assigned positions or functions and provide verifying documentation to the CO upon request. The contractor shall notify the CO of the departure of any individual in a key position and identify their substitution or replacement, within seven (7) working days.

4.1.4. Contractor personnel shall present a neat uniform appearance and be easily recognizable as contractor personnel. Contractor personnel shall wear commercial airline equivalent clothing (appropriate for the specific functions performed) bearing the name of the company and person.

4.1.4.1. Personnel-in-training shall wear nametags identifying them as a "Trainee". The Station Manager's nametag shall identify their position.

4.1.5. All contractor personnel shall receive government furnished mandatory Smallpox and Anthrax vaccinations. Vaccinations will be administered at a military treatment facility or other DoD designated immunization location(s).

**4.2. Hours of Operation.** The contractor shall staff functions 0900 to 1700 local time, Monday through Friday. At a minimum, during these established operating hours, the contractor shall log into GATES, review the GATES Mission Monitor, coordinate the Prior Permission Required requests with Gimhae Base Operations, and coordinate cargo/passenger movement. Additionally, the contractor shall staff functions outside the established operating hours to perform services required when aircraft are scheduled. The contractor shall anticipate approximately 10% of the annual performance required to meet specific aircraft arrival/departure mission requirements will occur outside the established (0900-1700) hours of operation.

4.2.1. The contractor shall provide the COR, CO, 613 AOC/AMDM, 731 AMS/AMCC, and 618 TACC with the means and information needed to contact the Station Manager around the clock. Contractor personnel shall respond to the work site within two (2) hour of notification by the Government. The contractor may provide stand-by personnel when the 618 TACC, COR and local customers agree performance of service is not required during U.S. Federal and Republic of Korea holidays.

4.2.2. Force Augmentation. In the event of contingencies or during other periods that may warrant, AMC reserves the right to insert any necessary personnel to augment contractor operations. AMC augmentees will be responsible for the workload that is not normally part of the contractor's daily operations. The senior AMC representative has overall management responsibility for prioritizing workload and resources. The contractor shall cooperate with augmentees and render any assistance necessary (as directed by the CO) to ensure there is no degradation of services.

4.2.2.1. When the contractor is augmented with military personnel, both parties will be working simultaneously toward the same performance objectives. When defects are noted, the cause will be evaluated. Only defects that are clearly the sole responsibility of contractor personnel will be documented as deficient contractor performance. The contractor shall not be held accountable for any defect if the responsibility cannot be readily determined.

**4.3. Training.** The contractor shall be responsible for all contractor personnel training, certification, licensing, and proficiency, unless otherwise specified in the contract; and, pay all costs incurred for training required by this PWS for the duration of the contract. The contractor shall:

4.3.1. Develop an aircraft load planners program to ensure a sufficient number of contractor personnel complete required training, IAW AMCI 24-101, Vol. 22, Attachment 5, paragraphs A5.1.2. through A5.1.19.

4.3.2. Develop a 25K Halverson Loader drivers program IAW AMCI 24-101, Vol 22, Attachment 6, paragraphs A6.2, A6.3.9., A6.4.1., A6.4.3., A6.5.1., and A6.5.2.



4.3.2.1. Complete an annual reevaluation which shall at a minimum consist of a driving competency evaluation and completion of the applicable Air Transportation Web Based Training (ATWBT) lessons with a passing score of 80%.

4.3.2.2. Document 25K Halverson Loader training listing at a minimum the date of training, ATWBT lessons completed, and reevaluation due date.

4.3.3. The contractor shall provide a current list designating in writing qualified personnel fulfilling the requirements of this PWS as Aircraft Load Planner Instructors/Aircraft Load Planners, Hazardous Materials Inspectors/Handlers, and 25K loader Instructors/Drivers.

**4.4. Safety.** The contractor shall comply with the latest applicable Air Force and AMC regulations, and airport policies regarding occupational/operational safety and personnel health. The COR shall provide copies of publications not available on the web and updates as they become available. The contractor shall:

4.4.1. Ensure work performed does not expose personnel or property to hazards, risk of injury, or damage. The Government safety program manager may conduct periodic and no-notice visits to the contractor work site. Anyone may cease operations immediately if an unsafe act is observed, a dangerous situation is believed to exist, or established policies, regulations, management plans, and requirements are not being met.

4.4.1.1. Maintain eye wash stations, hazardous clothing/spill kits, and inspect each monthly or more frequently, as required.

4.4.1.2. Inspect GFF fire extinguishers and report unserviceable units to the COR.

4.4.2. Be responsible for complying with the host base environmental recycling and resource recovery programs, pollution prevention, environmental compliance, clean-up and disposal of hazardous materials, and programs aimed at management and control of hazardous materials as well as the proper storage of any hazardous material used by the contractor.

4.4.3. Report hazards which cannot be eliminated immediately to the COR using AF Form 457, USAF Hazard Report.

4.4.4. In the event of an incident/accident involving personnel and/or property, notify the COR and 731 AMS/AMCC Representative telephonically within thirty (30) minutes and provide them a synopsis of the incident.

4.4.4.1. Submit a written incident/accident report to the COR and 515 AMOW/XPO within twenty-four (24) hours, which includes the following: a) date and time of occurrence, b) place of occurrence, c) a list of personnel directly involved, d) a narrative description of the incident/accident that includes a chronological order of the circumstances, and e) recommended steps to prevent future incidents of the same nature.

**4.5. Security.** The contractor shall comply with the applicable DOD, USAF, USFK, AMC, and installation regulations, regarding Operational, Physical, and Communications Security as well as the Anti-terrorism/Force Protection Programs.

4.5.1. The contractor shall ensure the Station Manager is a U.S. Citizen and other contractor personnel employed to perform contract requirements meet the following criteria: Have a successfully completed National Agency Check Investigation with Written Inquires (NACI) on file for U.S. Citizen employees and a host nation background check for local national employees as required to perform PWS requirements.

4.5.2. The Government may issue interim access or supplement the contractor's work force if NACIs are not completed prior to the contract performance start date. The costs required to perform the services listed in the PWS shall be deducted from the contractor's monthly payment if any delays in receipt of NACIs are due to the contractor's late submission of requests or if an investigation reveals the contractor's designated personnel are determined not eligible.

4.5.3. NACIs required because of contractor personnel turnover shall not constitute an excuse for nonperformance of this contract. The costs for Government performance while contractor personnel are awaiting clearances shall be deducted from the contractor's monthly payment based on actual costs incurred.

4.5.4. The contractor shall ensure contractor personnel have all required badges, access cards, and clearances.



4.5.5. Notify the CO and COR within twenty-four (24) hours of the employment and termination of any contractor personnel by providing an updated list of these personnel, which includes at a minimum the following information: name (last, first, middle initial), primary position title, and date of on-site employment or termination.

4.5.6. Within 30 calendar days after contract start, all employees shall complete Antiterrorism Level I training, as required by DODI 2000.16. Refresher Antiterrorism Level I training shall be completed and documented annually thereafter. New employees must complete the Antiterrorism Level I Training within the first 30 calendar days of their employment. The training is provided at <https://atlevel1.dtic.mil/at/>.

4.5.7. Contractor personnel who do not require access to classified material but will still work in support of this contract on the deliverables or who will require access to Non-Secure Internet Protocol Router Network (NIPRNET) applications and/or who will require Common Access Cards (CAC), shall successfully complete a National Agency Check with Inquiries (NACI) or suitable investigation meeting the NACI level or equivalent. Favorable NACI or equivalent investigation results shall be posted in the Joint Personnel Adjudication System (JPAS). Before a CAC or NIPRNET access is issued the NACI shall be opened and fingerprint and name check returned favorably. NACI submissions will be completed on the Standard Form (SF) 85P and submitted with fingerprint cards (FP 258) to USTRANSCOM Force Protection, Security Services Center (SSC).

4.5.8. Upon contract award, the contractor shall submit all names of contractor personnel to the USTRANSCOM Security Services Center (SSC) for vetting through JPAS to ensure investigative and clearance requirements have been satisfied. This shall be completed before the Contract Officer Representative (COR) / Trusted Agent (TA) accesses the DoD Contract Verification System (CVS) and submits requests for issuance of Common Access Cards (CAC) to the contractor personnel. The contract personnel will be denied the ability to work in support of this PWS, if they do not have the required investigative or security clearance level, and their information will not be loaded into CVS.

4.5.9. Upon notification by the SSC that contract personnel meet the required investigative and clearance level, contractor personnel will be loaded in CVS for an expiration on their CAC for the base year, plus two option years, for a three year total, if the contract is fully funded. CAC's will only be loaded for the base contract or option year, if the contract is unfunded or funded on a yearly basis requiring recertification of funding only.

4.5.10. Upon completion of this contract or upon termination, all contractor personnel who possess CAC cards shall return these cards to the COR for turn-in. Contractor personnel who possess any security badges shall turn these badges to the appropriate Security Forces Office.

4.5.11. Contractor personnel shall be removed and barred from the worksite if the Government notifies the contractor that the employment or the continued employment of the individual is prejudicial to the interests or endangers the security of the United States of America to include but not limited to security deviations/incidents and credible derogatory information obtained on contractor personnel during the course of the contract period.

4.5.12. Non-Public Information. In performance of this contract, the contractor may obtain access to sensitive, non-public information. The contractor agrees (a) to use and protect such information from unauthorized disclosure in accordance with the FAR; (b) to use and disclose such information only for the purpose of performing this contract and to not use or disclose such information for any personal or commercial purpose; (c) to obtain permission of the Government Program Manager (PM) before disclosing/discussing such information with a third party; (d) to return, upon Government request, any non-public, sensitive information no longer required for contractor performance; and (e) to advise the Government PM of any unauthorized release of such information. Upon request, the contractor shall have its employees assigned to this contract execute a non-disclosure agreement for delivery to the Government. The Government will require contractor personnel to sign a non-disclosure statement to protect non-public information of other contractors and/or the Government. This is also covered in the DD 254 for disclosure approvals authorities.

4.5.13. Security Regulation Compliance. The contractor shall comply with all security regulations and directives as identified in Appendix B and other security requirements in this contract specific to site locations of work. Upon contract start, employees shall attend security training required by this PWS in Paragraph 4.3.

#### 4.6. Quality Programs.



4.6.1. The contractor shall utilize their commercial quality control program and procedures to identify, prevent, and ensure non-recurrence of defective services.

**4.7. PUBLICATIONS AND FORMS:** Publications and forms that apply to the PWS are listed in Appendix B. The Government, at the start of the contract, will provide hard copies of all publications and forms which are not available via the internet and Records Disposition Schedule. The COR will forward supplements or amendments to listed publications and forms that are not available on these web sites, as well as AMC policy messages, throughout the term of the contract.

4.7.1. Supplements or amendments to listed publications from any organizational level; and, HQ AMC/A4T policy, messages, memorandums, and directives may be issued during the life of the contract. The contractor shall immediately implement those changes that result in a decrease or no change in the contract price and notify the CO in writing of such change. Should a decrease in contract price result, the contractor shall provide a proposal for a reduction in contract price to the CO. Before implementing any change that will result in an increase in contract price, the contractor shall submit to the CO a price proposal within thirty (30) calendar days following receipt of the change by the contractor. The CO and the contractor shall negotiate the change into the contract. Failure of the contractor to submit a price proposal within thirty (30) calendar days following receipt of the change entitles the Government to performance according to such change at no increase in contract price (unless the time requirement is waived by the CO).

4.7.1.1. DoD publications can be found at: <http://www.dtic.mil/whs/directives/corres/pub1.html>

4.7.1.2. DOD Forms can be found at: <http://www.dtic.mil/whs/directives/infomgt/forms/formsprogram.htm>

**4.8. Phase-In/Out.** During the phase-in/out period, the incumbent contractor shall be fully responsible for PWS performance requirements and cooperate to the extent required to permit an orderly change over to the successor, whether contractor or military.

4.8.1. The Government reserves the right to conduct site visits in all GFF in conjunction with the solicitation of offers for the follow-on contract. With regard to a successor contractor's access to incumbent contractor personnel, a recruitment notice may be placed in each facility.

**4.9. Points of Contact.** The Government will provide an up-to-date listing of applicable phone numbers, addresses, etc. as referenced throughout the PWS.

## APPENDIX A



**DEFINITIONS**

**AMC Cargo and Mail Selection Procedures.** Select cargo and mail based upon destination, movement priority, and system entry time (SET).

**Aircraft Classification.**

**Type A Aircraft.** Aircraft where there are 19 or fewer passengers and/or only loose cargo is loaded/offloaded.

**Type B Aircraft.** Aircraft where there are 20 or more passengers and/or palletized/rolling stock cargo is loaded/offloaded.

**Air Terminal Operations Center (ATOC).** The air terminal work center which exercises operational control over other terminal work centers. ATOC coordinates activities for loading, offloading, and fleet servicing aircraft. ATOC manages the port backlog. ATOC coordinates with other agencies concerned with aircraft scheduling and space allocations.

**Allowable Cabin Load (ACL).** The total load an aircraft can transport over a given distance taking into account weight and volume.

**Block Time.** Block out time is determined when the aircraft actually moves, not when the aircraft chocks are removed. Block in time is when the aircraft has come to a complete stop and wheels have been chocked.

**Contracting Officer (CO).** The duly appointed Government agents authorized to award and/or administer contracts and perform the day-to-day administration of the contract. The CO is the only person authorized to contractually obligate the Government.

**Contracting Officer Representative (COR).** Government personnel who perform(s) quality assurance functions for a contracted service.

**Delay.** The criteria for military and commercial aircraft differ:

**Commercial Aircraft.** A reportable delay occurs when the mission departs the blocks more than twenty (20) minutes after scheduled block time.

**Military Aircraft.** For home station originating departures, a reportable delay occurs when the mission departs more than fourteen (14) minutes after scheduled takeoff time. For other military aircraft departures, a reportable delay occurs when a mission exceeds its scheduled ground time or scheduled time of takeoff, whichever is later, by more than fourteen (14) minutes.

**Frustrated Cargo.** Cargo which must be referred to the shipper services representative for correction of packaging and/or documentation discrepancies before further processing can occur.

**Functional Director (FD).** Chief COR personnel who provides functional continuity and stability for the requirements of a contract.

**Global Air Transportation Execution System (GATES).** A web-based computer application designed for use by air terminals to process and manifest passengers, cargo, and mail.

**Ground Time.** Period of time an aircraft is on the ground. Ground times for military and commercial aircraft differ. Military aircraft ground time is computed from landing to takeoff, while commercial aircraft is from block-in to block-out.

**Quality Assurance.** A planned and systematic pattern of all actions necessary to provide confidence that adequate technical requirements are established; products and services conform to established technical requirements; and satisfactory performance is achieved. For the purposes of this contract, quality assurance refers to actions by the Government.

**Quality Control.** Those actions taken by a contractor to control the production of outputs to ensure that they conform to the contract requirements.



**Scheduled Departure Time.** The published time at which an aircraft is scheduled to takeoff.

**Test Control Officer.** Qualified person who administers an Air Force test within a controlled environment.

**Working Maximum on Ground (MOG).** The air terminal's capability to sustain simultaneous servicing (physical activity at the aircraft or services en-route to and from the aircraft).

## **APPENDIX B**



**PUBLICATIONS AND FORMS**

<u>Publication No.</u>	<u>Title</u>	<u>Date</u>
AFI 11-218	Aircraft Operations and Movement on the Ground	May 05
AFI 13-213	Airfield Management	Jan 08
AFI 23-302	Vehicle Management	Oct 07
AFI 31-601	Industrial Security Program Management	Jun 05
AFOSHSTD 91-100	Aircraft Flightline Ground Operations and Activities	May 98
AFSOHSTD 91-501	Air Force Consolidated Occupational Safety Standard	Jul 04
AFOSHSTD 91-46	Materials Handling and Storage Equipment	Aug 02
AFOSHSTD 91-66	General Industrial Operations	Oct 97
AFI 91-301	Air Force occupational and Environmental Safety Fire Protection, and health (AFOSH) Program	Jun 96
AFMAN 24-204(I)	Preparing Hazardous Materials for Military Air Shipment	Apr 07
AFJMAN 24-306	Manual for The Wheeled Vehicle Driver	Aug 93
AMCI 24-101, V. 6	Military Airlift Transportation - Transportation Documentation, Data, Records, and Reports	Oct 04
AMCI 24-101, V. 9	Air Terminal Operations Center	Jul 01
AMCI 24-101, V. 10	Military Airlift Fleet Service	Aug 04
AMCI 24-101, V. 11	Military Airlift Transportation - Cargo and Mail	Apr 06
AMCI 24-101, V. 14	Military Airlift Transportation - Passenger Service	Dec 04
AMCI 24-101, V. 15	Military Airlift Transportation - Baggage Service	Mar 06
AMCI 24-101, V. 22	Training Requirements for Aerial Port Ops	Aug 08
AMCI 24-101, V. 24	AMC Passenger Terminal Force Protection	Sep 05
DOD 4500.54-G	Foreign Clearance Guide	Current
DOD 4515.13R	Air Transportation Eligibility	Nov 94
DOD 4500.9-R Part II	Cargo Movement	Oct 08
DOD 4500.9-R Part III	Mobility	Feb 09
DOD 4500.9-R-1 Part VI	Management and Control of Intermodal Containers and System 463-L Equipment	Nov 08
DODI 2000.16	DoD Antiterrorism Standards	Oct 06
DOD 5200.1-R	DoD Information Security Program	Jan 97
DOD 5200.2-R	DoD Personnel Security Program	Jan 87
DOD 5200.08-R	DoD Physical Security program	Apr 97
DOD 5220.-M	National Industrial Security Program	Feb 06
DODD 8500.1	Information Assurance (IA)	Oct 02
DODD 2000.12	DoD Antiterrorism (AT) Program	Oct 03
DODI 8500.2	Information Assurance (IA) Implementation	Feb 03
GATES	Global Air Transportation	
User's Manual	Execution System User's Manual	Current
IATA	International Air Transport Association Dangerous Goods	Current
T.O. 00-25-172	Ground Servicing Aircraft and Static Bonding	Nov 08
T.O. 35D33-2-3-1	463L Pallet Maintenance	Jun 93
T.O. 35D33-2-2-2	463L Air Cargo Pallets	Jul 05
USPACOMINST0201.2	U.S. Pacific Command (USPACOM) Unfunded Environmental and Morale Leave (UMEL) Program	Jun 07
AMCI 10-202, V. 6	Mission Reliability Reporting System	Aug 04
AMCI 11-208	Tanker/Airlift Operations	Jun 00

<u>Form No.</u>	<u>Title</u>	<u>Date</u>
AF Form 129	Tally In/Out	Jan 87



AF Form 457	Hazard Report	Aug 02
AF Form 1297	Temporary Issue Receipt	Aug 02
AF Form 4069	Tiedown Equipment Checklist	May 02
AF Form 4080	Load/Sequence Breakdown Worksheet	May 02
AF Form 4128	Fleet Service Checklist	May 02
*AMC Form 20 Series	Manual Baggage Tags	Current
*AMC Form 47	Report and Disposition of Unaccompanied Passenger Baggage	Current
*AMC Form 57	AMC Expedited Baggage Tag	Current
AMC Form 22	AMC Customer Survey	May 02
AMC Form 33	Report of Frustrated Cargo	May 02
AMC Form 56	Rehandled Workload	May 02
AMC Form 65	Aircraft Reserviced Workload	May 02
AMC Form 70	RUSH Baggage Manifest	May 02
AMC Form 77	Aircraft Ground Handling Record	Oct 94
AMC Form 82	Monthly Station Traffic Handling Report	Aug 02
AMC Form 108	Rehandled Passenger Workload	May 02
AMC Form 134	Mishandled Baggage Report	May 02
AMC Form 134a	Mishandled Baggage Summary	May 02
AMC Form 136	Baggage Mishandled Report File	May 02
*AMC Form 148	Boarding Pass/Ticket	Current
*AMC Form 148-2	Boarding Pass/Ticket	Current
AMC Form 148G	Boarding Pass/Ticket	Jun 99
AMC Form 214	Security Cage Log and Inventory	May 02
AMC Form 253	Air Passenger Comments	May 02
*AMC Form 416	Interline Baggage Claim Tags	Current
*AMC Form 1004	Unaccompanied Minor Passenger	Current
AMC Form 1015	HAZMAT Inspection and Acceptance Checklist	Mar 07
*DD Form 139	Pay Adjustment Authorization	Current
DD Form 254	DoD, Contract Security Classification Specification	Dec 99
*DD Form 1131	Cash Collection Voucher	Current
*DD Form 1172-2	Application for DoD CAC DEERS Enrollment	Current
DD Form 1384	Transportation Control Movement Document (TCMD)	Oct 00
DD Form 1385	Cargo Manifest	Nov 78
*DD Form 1502	Frozen Medical Material Shipment	Current
*DD Form 1502-1	Chilled Medical Material Shipment	Current
*DD Form 1502-2	Limited Unrefrigerated Medical Material Shipment	Current
DD Form 1907	Signature Tally Record	Nov 06
*DD Form 2131	Passenger Manifest	Current
DD Form 2133	Joint Airlift Inspection Record	Oct 98
DD Form 2775	Pallet Identifier	Sep 98
*DD Form 2842	DoD Public Key Infrastructure Certificate of Acceptance and Acknowledgement of Responsibilities	Current
(FD-258)	FBI Fingerprint Form	May 99
SF Form 361	Transportation Discrepancy Report	Jun 06
SF Form 364	Report of Discrepancy	Feb 80
	*Cash Collection Control Voucher Log	
	ID Tags	

An asterisk (\*) denotes those forms that will be provided by the Government.

## APPENDIX C-1



**GOVERNMENT FURNISHED MATERIALS**

**Government Provided Records.** The Government will provide any applicable active and inactive records to the contractor. Upon termination of the contract all Government-furnished records will be returned to the Government.

**Government Provided Forms.** The Government will provide applicable forms as identified in Appendix B.

**Consumables.** The Government will provide: official Government telephone, facsimile, and computer services; utilities for GFF; fuel for GFE; and, all consumables required to build cargo, mail, baggage pallets (except Pallet ID bags) as stated in the PWS. Consumables shall include but not limited to:

DESCRIPTION	QUANTITY	Serial/Stock # or Remarks
Plastic, Pallet cover	60	NSN 3990-00-930-1480
Hazardous clothing/spill Kit	1	

The contractor shall be responsible for safeguarding all Government-furnished materials and maintaining a sufficient stock level to meet station workload requirements.

**NOTE:** The Government will replace industrial warehouse light bulbs, as required.



**GOVERNMENT FURNISHED EQUIPMENT**

NAME/MODEL	SERIAL NUMBER	STOCK NUMBER	QUANTITY	COSTS
Aircraft Loader, 25K NGSL**	02E081	3930-01-480-9519-CT	1	\$612,000
(AMC) Forklift Truck, 4K*	94E00257	3930-01-383-2952-CT	1	\$34,000
Forklift Truck, 10K*	92E893	3930-01-087-3105-CT	1	\$78,000
Platform Scale, 11K 463L	13073		1	\$1,500
Intermec Label Printer	3400D3110000		1	\$1,000
Portable Scale	25084088		1	\$4,200
Portable Scale	25084086		1	\$4,200
Portable Scale	25084090		1	\$4,200
Portable Scale	25084089		1	\$4,200
Xerox Copier	282726		1	\$1,100
Radio, Base, Motorola	412AWL0213		1	\$7,000
Radio, Base Station Remote			1	\$1,500
Radio, Motorola, (Astro)	620AZW0126		1	\$3,000
Radio, Motorola, (Astro)	620AZW0127		1	\$3,000
Motorola Battery Charger	1123485504		1	\$110
Motorola Battery Charger	1123485518		1	\$110
Motorola Battery Charger	1123485531		1	\$110
Walk-thru Metal Detector	B60302		1	\$3,500
Handheld Metal Detector	Model 1000		2	\$145 ea
RFID Interrogator	ID: 904090081		1	\$850
RFID Interrogator	ID: 904090082		1	\$850
Scale Dial Indicating (Bag)	9208-44/992-38		1	\$1,500
CPU HP	MXL6150JYC		1	\$700
CPU HP	MXL6150KWB		1	\$700
CPU HP	MXL6150GHC		1	\$700
CPU HP	MXL6150LWM		1	\$700
CPU HP	MXL6150BRH		1	\$700
Monitor Samsung	MJ19H9NL609862B		1	\$250
Monitor Samsung	MJ19H9L609853A		1	\$250
Monitor Samsung	MJ19H9NL609848H		1	\$250
Monitor Samsung	MJ19HVFL705083E		1	\$250
Keyboard HP	BC2AC0AGAU8J3L		1	\$50
CPU- Dell	CNS7381		1	\$800
Monitor- Dell	CN-OJ6642-71618-57M-ALV5		1	\$250
Monitor- MICRON	YA009844085293		1	\$250
Keyboard			6	\$40 ea
HP Laser Jet Printer	CNDXJ11810		1	\$550
APC Smart Up's	WS9831023365		1	\$250
Deltec Power Supply UPS	A30110559		1	\$250
Deltec Power Supply UPS	A30115087		1	\$250
Printer-Network HP4000 TN	USNC177724		1	\$500
Fax Machine, Hewlett Packard	MY09IF30BJ		1	\$150
Time Zone Clocks	110217		1	\$1,300
Digital Clock (Warehouse)			1	\$150
Telephones			11	\$50 ea
Wheelchair	00110104010441		1	\$600
Refrigerator, (GE)	LF750867		1	\$1,200
Refrigerator, (GE)	LF750606		1	\$1,200
Microwave, Sanyo	77900369		1	\$175
Typewriter, Electric	FB3M		1	\$160
Television, Sony 27"	8071106		1	\$350
Sharp T.V. (FIDS)	690438		1	\$425
VCR, Hitachi	61003422		1	\$120
Cabinet Storage, (Flame)		7125-01-1405-447	1	\$325
NAME/MODEL	SERIAL NUMBER	STOCK NUMBER	QUANTITY	COST \$
Desks			5	\$680 ea



## Attachment 2

Low Back Chairs	11	\$265 ea
Double Low Back Chairs	2	\$430 ea
Workstations	3	\$850 ea
Chairs	6	\$265 ea
File Cabinet	1	\$350
File Cabinet (small)	4	\$285
Couch	1	\$1829
Lounge Chairs	4	\$270 ea
Coffee Table	1	\$225
Passenger Seats (in Passenger Terminal)	22	\$650 ea
Passenger Seats (In Freight Warehouse)	12	\$650 ea
End Tables	2	\$125 ea
Bookcases	3	\$190 ea
Conference Table/Eight Seats	1	\$375
Television Stand	1	\$160
Magazine Rack	1	\$90
Newspaper Rack	1	\$90
Computer Stand	1	\$155
Pax Counter Stool	2	\$45 ea
Wall unit	1	\$190
Printer Table	1	\$185
463L PLTS	15	\$925 ea
463L Top NETS	15	\$138
463L Side NETS	30	\$139
MB-1 CHAINS	50	\$14 ea
MB-1 DEVICES	50	\$12 ea
MB-2 CHAINS	10	\$74 ea
MB-2 DEVICES	10	\$15 ea
CGU-1B Straps	100	\$15 ea
463L Pallet Standard Couplers	12	\$24 ea
RFID Tags	13	\$40 ea
Banding Machine	1	\$200
Cargo Net Rack	1	\$500
Eye Wash/Body Wash	1	\$110
Fire Extinguisher, Facility	PER BASE FIRE CODE	
Fire Extinguisher, Government VEHICLE	1 Per	\$117
Pallet Stacker, Metal	1	\$800
Special Clothing Kit	1	\$145
TMH Systems, Highline Dock	18'	\$2,000 ea
TMH Systems, Portable Loading	3	\$4,000 ea
Aluminum Bridge Plates	2	\$600 ea
Stanchions (Cordon)	32	\$22.00 ea
Rope (Cordon)	Approximately 2000 ft \$200.00	

\* Identifies those items that should they become disabled, notify the COR within 24-hours.

\*\* Identifies those items that should they become disabled, notify the COR immediately.

#### 463 L ASSETS

The contractor shall maintain 463 L assets IAW T.O. 35D33-2-3-1, 463L Pallet Maintenance and T.O. 35D33-2-2-2, 463L Air Cargo Pallets.

The quantities of 463L pallets, side-nets, top-nets, tie-down chains, devices, straps, couplers, and dunnage (plastic/wood) quantities reflected in this appendix are established authorizations, rather than actual quantities on-hand, which may fluctuate on a day-to-day basis.

The contractor shall coordinate the redistribution of excess 463 L assets with COR.



The contractor shall accomplish, without prior approval, repairs to equipment other than MHE and Vehicles that cost \$250.00 (parts and labor, not to exceed 50% of the replacement value) or less provided they don't exceed the dollar amount identified/obligated for the reimbursable CLIN for the contract period. Equipment will be turned in for repair within one workday. Repairs that are estimated to exceed \$250.00 or 50% of the replacement value shall be reported to the COR, and the contractor shall follow the COR instructions for repair of the item. All estimates and reimbursements for repairs performed require proof of service required or rendered to include invoices or receipts.

### APPENDIX C-3

#### GOVERNMENT FURNISHED FACILITIES

Bldg Name	Bldg No	Total
		Area (Sq. Ft.)
Freight Terminal	2005	2,000
Passenger Terminal	2009	5,000

The contractor shall make sure contractor personnel practice utilities conservation to include water, electricity, and resources in all facilities as well as ensure that telephones are only used for "Official Government Business". Dedicated Defense Switching Network (DSN) telephone lines and appropriate computer network connections will be made available for the contractor to conduct required services under this PWS.

NOTE: Total area square footage is estimated.

### APPENDIX D-1

#### WORKLOAD DATA

**Station Workload Estimates.** This projected data is provided for informational purposes only. Actual future requirements may vary. The projected cargo, passenger, and aircraft workload data is an estimate. The type and number of aircraft are subject to rapid and unpredictable fluctuation due to the nature of military requirements. This data was prepared in good faith; however, the actual future workload may not correspond to the projected data.

The projected workload is approximately 44 aircraft per year.