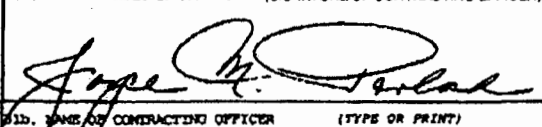


**UNITED STATES TRANSPORTATION
COMMAND (USTRANSCOM)**

**CONTRACT: HTC711-10-C-S003,
1 SEPTEMBER 2010**

**AIR TERMINAL & GROUND HANDLING
SERVICES FOR AIR MOBILITY COMMAND,
CENTRAL & SOUTH AMERICA-BOGOTA**

**AWARDED TO:
CAV INTERNATIONAL, INC.**

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30				1. REQUISITION NUMBER F35F3701S2A001		PAGE 1 OF 15	
2. CONTRACT NO. HTC711-10-C-8003		3. AWARD/EFFECTIVE DATE 01-Sep-2010		4. ORDER NUMBER		5. SOLICITATION NUMBER HTC711-10-R-S064	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME MARIA T. GALLOWAY				b. TELEPHONE NUMBER (No Collect Calls) 618-229-2529	
9. ISSUED BY USTRANSCOM-AQ - HTC711 508 SCOTT DR SCOTT AFB IL 62229-6387		CODE HTC711		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SB <input type="checkbox"/> HUBZONE SB <input type="checkbox"/> 8(A) <input type="checkbox"/> SVC-DISABLED VET-OWNED SB <input type="checkbox"/> EMERGING SB SIZE STD: 6.5M NAICS: 488119		11. DELIVERY FOR FOR DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input checked="" type="checkbox"/> RFP	
12. DISCOUNT TERMS Net 30 Days		15. DELIVER TO CODE		16. ADMINISTERED BY CODE			
SEE SCHEDULE				SEE ITEM 9			
17a. CONTRACTOR/OFFEROR CAV INTERNATIONAL INC. VAUGHAN, CARROLL 125 THE PARKWAY STE 250 GREENVILLE SC 29615-6626		CODE 1P5L2		18a. PAYMENT WILL BE MADE BY DFAS-LIMESTONE DEAMS - F87700 ACCTG DISB STA NR 387700 DFAS DEAMS 27 ARKANSAS RD LIMESTONE ME 04751-6216		CODE F87700	
TEL: 719-282-3774		FACILITY CODE					
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER				18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input checked="" type="checkbox"/> SEE ADDENDUM			
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/ SERVICES		21. QUANTITY		22. UNIT	
		SEE SCHEDULE				23. UNIT PRICE	
						24. AMOUNT	
25. ACCOUNTING AND APPROPRIATION DATA See Schedule						26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$6,900.00	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3, 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED <input checked="" type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN. REF: HTC711-10-R-8084				29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED 28-Apr-2010 . YOUR OFFER ON SOLICITATION (BLOCK 6), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE			
30a. SIGNATURE OF OFFEROR/CONTRACTOR (b)(6)				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) 		31c. DATE SIGNED 22-Jun-2010	
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT) CARROLL A. VAUGHAN, JR. President & CEO		30c. DATE SIGNED 6/24/10		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) JOYCE M. PAVLAK / CONTRACTING OFFICER MAIL: 618-229-2460 EMAIL: joyce.pavlak@ustranscom.mil			

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS (CONTINUED)					PAGE 2 OF 15	
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT	
	SEE SCHEDULE					
32a. QUANTITY IN COLUMN 21 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____						
32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE			
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE				
		32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE				
33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT		37. CHECK NUMBER	
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL			<input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL			
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY				
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		42a. RECEIVED BY (Print)				
		42b. RECEIVED AT (Location)				
		42c. DATE REC'D (YY/MM/DD)	42d. TOTAL CONTAINERS			
		41c. DATE				

Section SF 1449 - CONTINUATION SHEET

CONTINUATION PAGE

1. Continuation of Block 18b. All invoices will be submitted using Wide Area Work Flow – Receipt and Acceptance WAWF-RA in accordance with DFARS 252.232-7003 Electronic Submission of Payment Requests and the Routing Sheet.

2. Continuation of Blocks 19 – 24. Performance of this contract shall begin 1 Sept 10, or date of award if subsequent thereto. It shall continue through 30 Sep 10, (30 Sep 11, if Option Year One is exercised, 30 Sep 12, if Option Year Two is exercised, 30 Sep 13, if Option Year Three is exercised, 30 Sep 14, if Option Year Four is exercised) unless terminated or canceled sooner under the provisions of this contract or unless extended pursuant to FAR 52.217-8.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001			Lot		\$6,900.00
	BASE PERIOD (1 Sept 10 - 30 Sept 10)				
	COST				
	Reimbursable cost of travel and per diem for contractor personnel to attend familiarization training at Charleston AFB, SC in accordance with the Performance Work Statement (PWS) paragraph 3.3. Travel and per diem shall be billed in accordance with the Joint Travel Regulations. The contractor shall submit documentation to support all expenses identified on their invoices for charges submitted under this CLIN.				
	THIS IS A COST REIMBURSABLE NOT-TO-EXCEED LINE ITEM.				
	FOB: Destination				
	SIGNAL CODE: A				
				ESTIMATED COST	\$6,900.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001		12	Months	(b)(4)	(b)(4)
OPTION	OPTION YR 1 (1 Oct 10 - 30 Sept 11)				
	FFP				
	Basic Monthly Service - Contractor shall provide Air Terminal and Ground Handling Services at El Dorado International Airport, Bogota, Columbia IAW the attached Performance Work Statement. Basic Monthly Service fee for station operation, to include any aircraft arrival and departure where requirements do not include handling cargo or passengers.				
	FOB: Destination				
	SIGNAL CODE: A				

NET AMT	(b)(4)
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002		450	Each	(b)(4)	(b)(4)
OPTION	Aircraft Service - Type A				
	FFP				
	PoP: 1 Oct 10 - 30 Sep 11				
	IAW definition in Appendix A of PWS				
	Estimated Quantities				
	FOB: Destination				
	SIGNAL CODE: A				

NET AMT	(b)(4)
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003		45	Each	(b)(4)	(b)(4)
OPTION	Aircraft Service - Type B FFP PoP: 1 Oct 10 - 30 Sep 11 IAW definition in Appendix A of PWS Estimated Quantities FOB: Destination SIGNAL CODE: A				

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001		12	Months	(b)(4)	(b)(4)
OPTION	OPTION YR 2 (1 Oct 11 - 30 Sept 12) FFP Basic Monthly Service - Contractor shall provide Air Terminal and Ground Handling Services at El Dorado International Airport, Bogota, Columbia IAW the attached Performance Work Statement. Basic Monthly Service fee for station operation, to include any aircraft arrival and departure where requirements do not include handling cargo or passengers. FOB: Destination SIGNAL CODE: A				

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2002		450	Each	(b)(4)	(b)(4)
OPTION	Aircraft Service - Type A FFP PoP: 1 Oct 11 - 30 Sep 12 IAW definition in Appendix A of PWS Estimated Quantities FOB: Destination SIGNAL CODE: A				

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2003		45	Each	(b)(4)	(b)(4)
OPTION	Aircraft Service - Type B FFP PoP: 1 Oct 11 - 30 Sep 12 IAW definition in Appendix A of PWS Estimated Quantities FOB: Destination SIGNAL CODE: A				

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3001		12	Months	(b)(4)	(b)(4)
OPTION	OPTION YR 3 (1 Oct 12 - 30 Sept 13)				
	FFP				
	Basic Monthly Service - Contractor shall provide Air Terminal and Ground Handling Services at El Dorado International Airport, Bogota, Columbia IAW the attached Performance Work Statement. Basic Monthly Service fee for station operation, to include any aircraft arrival and departure where requirements do not include handling cargo or passengers.				
	FOB: Destination				
	SIGNAL CODE: A				

NET AMT	(b)(4)
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3002		450	Each	(b)(4)	(b)(4)
OPTION	Aircraft Service - Type A				
	FFP				
	PoP: 1 Oct 12 - 30 Sep 13				
	IAW definition in Appendix A of PWS				
	Estimated Quantities				
	FOB: Destination				
	SIGNAL CODE: A				

NET AMT	(b)(4)
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3003		45	Each	(b)(4)	(b)(4)
OPTION	Aircraft Service - Type B FFP PoP: 1 Oct 12 - 30 Sep 13 IAW definition in Appendix A of PWS Estimated Quantities FOB: Destination SIGNAL CODE: A				

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4001		12	Months	(b)(4)	(b)(4)
OPTION	OPTION YR 4 (1 Oct 13 - 30 Sept 14) FFP Basic Monthly Service - Contractor shall provide Air Terminal and Ground Handling Services at El Dorado International Airport, Bogota, Columbia IAW the attached Performance Work Statement. Basic Monthly Service fee for station operation, to include any aircraft arrival and departure where requirements do not include handling cargo or passengers. FOB: Destination SIGNAL CODE: A				

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4002		450	Each	(b)(4)	(b)(4)
OPTION	Aircraft Service - Type A FFP PoP: 1 Oct 13 - 30 Sep 14 IAW definition in Appendix A of PWS Estimated Quantities FOB: Destination SIGNAL CODE: A				

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4003		45	Each	(b)(4)	(b)(4)
OPTION	Aircraft Service - Type B FFP PoP: 1 Oct 13 - 30 Sep 14 IAW definition in Appendix A of PWS Estimated Quantities FOB: Destination SIGNAL CODE: A				

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT Lot	UNIT PRICE	AMOUNT \$0.00 NTE
000101	Funding for CLIN 0001 FFP FOB: Destination PURCHASE REQUEST NUMBER: F3SF370152A001 SIGNAL CODE: A				

NET AMT

\$0.00

ACRN AA
CIN: 00000000000000001099

(b)(4)

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	N/A	N/A	N/A	Government
1001	N/A	N/A	N/A	Government
1002	N/A	N/A	N/A	Government
1003	N/A	N/A	N/A	Government
2001	N/A	N/A	N/A	Government
2002	N/A	N/A	N/A	Government
2003	N/A	N/A	N/A	Government
3001	N/A	N/A	N/A	Government
3002	N/A	N/A	N/A	Government
3003	N/A	N/A	N/A	Government
4001	N/A	N/A	N/A	Government
4002	N/A	N/A	N/A	Government
4003	N/A	N/A	N/A	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
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0001	POP 01-SEP-2010 TO 30-SEP-2010	N/A	HQ AMC A45R - F3SF37 SMITH, RONALD K 402 SCOTT DR UNIT 2A2 SCOTT AFB IL 62225-5308 618-229-2548 FOB: Destination	F3SF37
1001	POP 01-OCT-2010 TO 30-SEP-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
1002	POP 01-OCT-2010 TO 30-SEP-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
1003	POP 01-OCT-2010 TO 30-SEP-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
2001	POP 01-OCT-2011 TO 30-SEP-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
2002	POP 01-OCT-2011 TO 30-SEP-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
2003	POP 01-OCT-2011 TO 30-SEP-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
3001	POP 01-OCT-2012 TO 30-SEP-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
3002	POP 01-OCT-2012 TO 30-SEP-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
3003	POP 01-OCT-2012 TO 30-SEP-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
4001	POP 01-OCT-2013 TO 30-SEP-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
4002	POP 01-OCT-2013 TO 30-SEP-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37
4003	POP 01-OCT-2013 TO 30-SEP-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3SF37

ACCOUNTING AND APPROPRIATION DATA

AA: 97X4930.FD40 680 6594 101 142V22 55901 48542F 387700 F87700 ESP:JW
 AMOUNT: \$6,900.00
 CIN 00000000000000001099: \$6,900.00

CLAUSES INCORPORATED BY REFERENCE

52.203-3	Gratuities	APR 1984
52.203-6	Restrictions On Subcontractor Sales To The Government	SEP 2006
52.203-6 Alt I	Restrictions On Subcontractor Sales To The Government (Sep 2006) -- Alternate I	OCT 1995
52.212-4	Contract Terms and Conditions--Commercial Items	MAR 2009
52.222-21	Prohibition Of Segregated Facilities	FEB 1999
52.222-26	Equal Opportunity	MAR 2007
52.222-37	Employment Reports On Special Disabled Veterans, Veterans Of The Vietnam Era, and Other Eligible Veterans	SEP 2006
52.222-50	Combating Trafficking in Persons	FEB 2009
52.225-13	Restrictions on Certain Foreign Purchases	JUN 2008
52.228-3	Worker's Compensation Insurance (Defense Base Act)	APR 1984
52.228-4	Workers' Compensation and War-Hazard Insurance Overseas	APR 1984
52.232-18	Availability Of Funds	APR 1984
52.232-33	Payment by Electronic Funds Transfer--Central Contractor Registration	OCT 2003
52.233-3	Protest After Award	AUG 1996
52.233-4	Applicable Law for Breach of Contract Claim	OCT 2004
52.245-1	Government Property	JUN 2007
252.204-7000	Disclosure Of Information	DEC 1991
252.205-7000	Provision Of Information To Cooperative Agreement Holders	DEC 1991
252.211-7003	Item Identification and Valuation	AUG 2008
252.211-7007	Reporting of Government-Furnished Equipment in the DoD Item Unique Identification (IUID) Registry	NOV 2008
252.222-7002	Compliance With Local Labor Laws (Overseas)	JUN 1997
252.225-7012	Preference For Certain Domestic Commodities	DEC 2008
252.226-7001	Utilization of Indian Organizations and Indian-Owned Economic Enterprises, and Native Hawaiian Small Business Concerns	SEP 2004
252.228-7003	Capture and Detention	DEC 1991
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	MAR 2008
252.243-7002	Requests for Equitable Adjustment	MAR 1998

CLAUSES INCORPORATED BY FULL TEXT

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR
EXECUTIVE ORDERS--COMMERCIAL ITEMS (DEC 2009) (DEVIATION)

(a) Comptroller General Examination of Record. The Contractor agrees to comply with the provisions of this paragraph (a) if the contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records-Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to the right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times, the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(b)(1) Notwithstanding the requirements of any other clause in this contract, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (b)(i) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause-

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (DEC 2008) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note).

(ii) 52.219-8, Utilization of Small Business Concerns (May 2004) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$550,000 (\$1,000,000 for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) Reserved.

(iv) 52.222-26, Equal Opportunity (MAR 2007) (E.O. 11246).

(v) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (SEP 2006) (38 U.S.C. 4212).

(vi) 52.222-36, Affirmative Action for Workers with Disabilities (June 1998) (29 U.S.C. 793).

(vii) Reserved.

(viii) 52.222-41, Service Contract Act of 1965 (Nov 2007) (41 U.S.C. 351, et seq.).

(ix) 52.222-50, Combating Trafficking in Persons (FEB 2009) (22 U.S.C. 7104(g)).

Alternate I (AUG 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(x) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (Nov 2007) (41 U.S.C. 351, et seq.).

(xi) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services--Requirements (FEB 2009) (41 U.S.C. 351, et seq.).

(xii) 52.222-54, Employment Eligibility Verification (JAN 2009).

(xiii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations. (MAR 2009) (Pub. L. 110-247). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xiv) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (FEB 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor May include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the prices specified for the next option year, or if there is no subsequent option year, at prices specified for the option year currently in effect. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within no later than 30 calendar days before the contract expires.

(End of clause)

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor not later than 15 calendar days prior to expiration of the existing contract; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 4 years and 7 months.

(End of clause)

252.212-7001 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS APPLICABLE TO DEFENSE ACQUISITIONS OF COMMERCIAL ITEMS (JUL 2009) (DEVIATION)

(a) In addition to the clauses listed in paragraph (b) of the Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items clause of this contract (FAR 52.212-5) (Apr 2009) (DEVIATION), the Contractor shall include the terms of the following clause, if applicable, in subcontracts for commercial items or commercial components, awarded at any tier under this contract:

252.237-7019	Training for Contractor Personnel Interacting with Detainees (SEP 2006) (Section 1092 of Pub. L. 108-375).
252.247-7003	Pass-Through of Motor Carrier Fuel Surcharge Adjustment to the Cost Bearer (JUL 2009) (Section 884 of Public Law 110-417)
252.247-7023	Transportation of Supplies by Sea (MAY 2002) (10 U.S.C. 2631)
252.247-7024	Notification of Transportation of Supplies by Sea (MAR 2000) (10 U.S.C. 2631)

(End of clause)

252.225-7043 ANTITERRORISM/FORCE PROTECTION POLICY FOR DEFENSE CONTRACTORS
OUTSIDE THE UNITED STATES (MAR 2006)

(a) Definition. United States, as used in this clause, means, the 50 States, the District of Columbia, and outlying areas.

(b) Except as provided in paragraph (c) of this clause, the Contractor and its subcontractors, if performing or traveling outside the United States under this contract, shall--

(1) Affiliate with the Overseas Security Advisory Council, if the Contractor or subcontractor is a U.S. entity;

(2) Ensure that Contractor and subcontractor personnel who are U.S. nationals and are in-country on a non-transitory basis, register with the U.S. Embassy, and that Contractor and subcontractor personnel who are third country nationals comply with any security related requirements of the Embassy of their nationality;

(3) Provide, to Contractor and subcontractor personnel, antiterrorism/force protection awareness information commensurate with that which the Department of Defense (DoD) provides to its military and civilian personnel and their families, to the extent such information can be made available prior to travel outside the United States; and

(4) Obtain and comply with the most current antiterrorism/force protection guidance for Contractor and subcontractor personnel.

(c) The requirements of this clause do not apply to any subcontractor that is--

(1) A foreign government;

(2) A representative of a foreign government; or

(3) A foreign corporation wholly owned by a foreign government.

(d) Information and guidance pertaining to DoD antiterrorism/force protection can be obtained from HQ AFSFC/SFPA, (210) 925-7035/36 AND [HTTP://AT-AWARENESS.ORG](http://AT-AWARENESS.ORG)

(End of clause)

Exhibit/Attachment Table of Contents

DOCUMENT TYPE	DESCRIPTION	PAGES	DATE
Attachment I	Performance Work Statement	16	15-APR-2010

**PERFORMANCE WORK STATEMENT
AIR TERMINAL AND GROUND HANDLING SERVICES
FOR AIR MOBILITY COMMAND
CENTRAL AND SOUTH AMERICA- BOGOTA, COLOMBIA
DATE: 15 April 2010**

1. DESCRIPTION OF SERVICES. The contractor shall provide Air Terminal and Ground Handling Services (ATGHS) as defined in this Performance Work Statement (PWS) for Air Mobility Command (AMC) missions, as defined in Appendix A and facilitate on-time aircraft departures at El Dorado International Airport, Bogotá, Colombia.

1.1. Air Terminal Operations Center (ATOC). The contractor shall provide a control function that manages information and terminal resources required to receive, document, plan, and move passengers, cargo, and mail, ensuring maximum aircraft utilization. The contractor shall:

1.1.1. Gather, process, and disseminate information in accordance with (IAW) Air Mobility Command Instruction (AMCI) 24-101, Volume 9, paragraph 1, 7.-7.14., 10.-10.4.3., Section C, D, E, Attachment 3, and HQ AMC/A4T policy, messages, memorandums, and directives.

1.1.1.1. Contact the United States (US) Embassy Military Group (MILGRP), and Contracting Officer's Representative (COR) within 15 minutes of an aircraft departure delay, aircraft abort, or a mission cancellation.

1.1.1.2. Report aircraft mishaps and incidents as well as unscheduled aircraft remaining overnight to the MILGRP, COR, and when applicable, 618/Tanker Airlift Control Center (TACC). Provide written notification of mishaps and incidents as soon as possible, but not later than the next business day. Include a synopsis of the event along with the notification.

1.1.1.3. Within 24 hours of notification, forward all changes to airfield data (i.e., operating hours, quiet hours, construction, etc.) to HQ AMC/Airfield Suitability Office (618 229-3112 or airfield.helpdesk@amc.af.mil) and the COR, which enables updating of the Airfield Suitability Database.

1.1.1.4. Coordinate inbound and outbound clearance for explosives shipments IAW AMCI 11-208, paragraph 3.7. and AMCI 24-101 Vol 9, paragraphs 10.5., 10.6.-10.6.3. and Attachment 5.

1.1.2. Inform aircrew members remaining overnight and terminating passengers of local security threats, currency exchange processes, curfews, off-limit areas, and environmental and health risks or concerns, as a minimum.

1.1.3. Advise the aircraft commander and passengers of local host nation customs, agriculture, and immigration requirements.

1.1.4. Assist in expediting the necessary clearances for aircrew members, mission recovery team members, mission support team members, passengers, and cargo.

1.1.5. Assist the aircraft commander or aircrew representative(s), when requested, with obtaining weather briefings and Computer Flight Plans (CFP).

1.1.6. Provide transportation to aircrew members, mission recovery team members, and mission support team members to/from aircraft to any airport agency deemed necessary by the aircraft commander for mission accomplishment.

1.1.7. Pre-plan, select, sequence, process, and manifest each aircraft cargo and mail load IAW AMCI 24-101, Volume 9, paragraphs 9. through 9.16.4.

1.1.7.1. Obtain passenger deviations when moving hazardous material IAW AMCI 24-101, Vol 9, Attachment 4.

1.1.8. Ensure the AMC Form 77, Aircraft Ground Handling Record, provides a complete synopsis of events, actions, tasks accomplished, etc. related to accomplishing inbound/outbound mission performance requirements.

1.1.8.1. Document the following at a minimum: Inbound Information, blocks 1, 2, 4, 6, 9A thru C, 10A thru C, 11A, 12A, 12B, 13A, 13B and 14. Outbound Information, blocks 1, 2, 4, 5, 7, 9, 18C, 18D, 19A, 23B thru H, 24A, 24B, 24G, 26, 28, 30A, and 30B.

1.1.9. Obtain scheduled mission arrival/departure times plus mission planner point of contact from the MLO/MILGRP and/or the Defense Attaché Office.

1.1.9.1. Coordinate with mission planner for load breakdown information.

1.2. Aircraft Services. The contractor shall process cargo/mail to include but not limited to pallet build up/breakdown, load and unload cargo/mail and provide special handling services IAW:

- AMCI 24-101, Volume 11, except paragraphs 11, 17, 28, 74, 76-79, and 81-84
- DOD 4500.9R, part II, Chapter 203, Section C, paragraphs 5, 6, 7, and 8
- DOD 4515.13R, Chapter 7
- Air Force Manual (AFMAN) 24-204 Interservice (I)
- HQ AMC/A4T policy, messages, memorandums, and directives.

The contractor shall:

1.2.1. Coordinate the movement of outbound and inbound cargo processing with the MILGRP.

1.2.2. Load and unload cargo from government-owned or contracted surface conveyances at the contractor's facility and/or aircraft.

1.2.3. Unload terminating cargo from aircraft.

1.2.3.1. Unload ordinary/registered mail and signature service/classified cargo only under the direct surveillance of a US citizen from the US Embassy. The Military Liaison Office (MLO) or MILGRP will provide a letter designating specific personnel authorized to accept terminating mail and signature service/classified cargo. Note: When an authorized US Embassy representative is not present, coordinate downloading of mail and signature service cargo under the direct surveillance of the aircraft commander's representative to gain access to other terminating cargo. Terminating mail and signature service cargo shall be re-loaded under the surveillance of the aircraft commander's representative and returned to origination station if an authorized US Embassy representative has not arrived to receipt for the cargo 30 minutes prior to the mission's scheduled departure time.

1.2.3.2. Transport terminating general cargo (except explosives/ammunition) from the aircraft to the USMILGP Joint Logistics Support Facility (JLSF) for immediate joint inventory and release.

1.2.3.2.1. The contractor may transport cargo to the contractor's facility for processing and pick-up by USMILGP, if USMILGP has not downloaded contractor's conveyance within one (1) hour of arrival at JLSF and begun joint inventory.

1.2.3.2.2. Transport terminating ordinary/registered mail and signature service/classified cargo (except explosives/ammunition) from the aircraft to JLSF under the direct surveillance of the authorized US Citizen from the US Embassy for processing and immediate release. Note: The US Citizen Embassy representative may elect to take possession and sign a quick release at the aircraft.

1.2.4. Accept and store originating or in-transit cargo shipments (except mail and signature service/classified cargo) no more than 36 hours prior to scheduled aircraft arrival on which movement has been planned. Provide storage and security regardless of the duration; however, contact the Contracting Officer (CO) or COR personnel when originating cargo has been in storage for more than 24 hours after the scheduled departure of the aircraft. Shipping documentation for mail, signature service/classified cargo shall be accepted and processed no more than 36 hours

prior to, or less than three hours prior to scheduled aircraft arrival. Final processing will be conducted under the surveillance of the authorized US Citizen from the US Embassy.

1.2.4.1. Manifest cargo using consignee code TEMP01 and TAC A205 for mission numbers beginning with BDN (intra-Colombia airlift).

1.2.5. Transport originating cargo from/to contractor's facility and the aircraft.

1.2.6. Load general cargo onto aircraft.

1.2.6.1. Load ordinary/registered mail and signature service/classified cargo only under the direct surveillance of a US citizen from the US Embassy.

1.2.7. Remove and dispose of trash in compliance with host nation requirements, provide lavatory servicing, and advise the aircraft commander that these services are provided once upon arrival or prior to departure. Any of these services requested by the aircraft commander and provided beyond this initial requirement shall be charged to the U.S. Government Aviation Into-plane Reimbursement Card (AIR Card), as an arranged service.

1.2.8. Inspect all hazardous materials IAW AFMAN 24-204(I) or the International Air Transportation Association (IATA) Dangerous Goods Regulation as applicable.

1.2.8.1. Confirm movement is authorized when presented Shipper's Declaration of Dangerous Goods (SDDG) certified under AFMAN 24-204(I), Chapter 3. Applicable mission operations order must be confirmed with responsible troop Commander or with TACC.

1.2.8.2. Provide technical assistance for preparation of hazardous materials when shipments are tendered with improper documentation, packaging, marking or labeling.

1.3. Passenger Services. The contractor shall provide a complete range of passenger and baggage services IAW:

- DOD 4515.13-R, Chapters 2, 6, and 10

- DOD 4500.54G

- AMCI 24-101, Volume 14, except Section A paragraphs 1, 2.3, 2.4, 2.5, 2.6, 2.9, and 2.12; Section B, paragraphs 3, 9, 10.7, 14, and 19.; Section C, paragraph 22.17; Section D, paragraph 26.2, 26.4 and 35.4; Section E, paragraph 35.4, 39, and 40.1; Section F; Section G, paragraphs 59 and 62; Section H paragraphs 64 - 66; Section I, paragraphs 70.7.3.1 and 73; Section K

- HQ AMC/A4T policy, messages, memorandums, and directives.

The contractor shall:

1.3.1. Manifest passengers using CIC code STOL0000000000 for mission numbers beginning with BDN (intra-Colombia airlift).

1.3.2. Contact the appropriate consulates, embassies, government agencies, etc., to assist passengers who have visa or passport problems.

1.3.3. Provide transportation for passengers between the aircraft and airport facilities.

1.4. Manual Manifest Cargo/Mail and Passenger/Baggage. The contractor shall create, transmit, and reconcile manifest registers, cargo/mail and passenger manifests IAW AMCI 24-101, Vol 6, paragraphs 3.2, 3.4, 5, through 5.3, 6, and 7 through 7.6.9. The contractor shall:

1.4.1. Utilize DD Form 1385 for manifesting Cargo/Mail and DD Form 2131 for manifesting Passengers.

1.5. Records and Reports.

1.5.1. The contractor shall prepare and submit the following reports within the time frames stated below or IAW the specified publication. A copy of reports identified with an * shall be provided to the COR.

1.5.1.1. * Monthly Station Traffic Handling Report, RCS: HQ AMC-A4T (M&Q) 7107 IAW AMCI 24-101, Vol 6, paragraph 17.

1.5.1.2. Short , Lost, Cannot Locate, and Pilfered Shipment Report IAW AMCI 24-101, Vol. 6, paragraph 16.

1.5.1.3. Over Shipment Report IAW AMCI 24-101, Vol. 6, paragraph 15.

1.5.1.4. * AMC Key Asset, Materials Handling Equipment (MHE) and Associated Aerial Port Equipment On-Hand Report, RCS: AMC A4T(M) 8001 IAW AMCI 24-101, Vol. 6, paragraph 23. The contractor shall submit data to the COR via email.

1.5.1.5. Mishandled Baggage Summary, AMC Form 134a IAW AMCI 24-101, Vol. 15, paragraph 10.2 through 10.4.

1.5.2. The contractor shall create, maintain, and dispose of Government-required records IAW HQ AMC/A4T Converting Consolidated Flight Packages (September 2007) message, Records Disposition Schedule (AFRIMS), Table 24-01, 24-02, 24-03. The contractor shall provide the original record or a reproducible copy of any such record within three (3) working days of receipt of the request. The contractor shall:

1.5.2.1. Research disputed billing requests and forward one (1) copy of the movement documents to the requester within forty-eight (48) hours of receipt of the request.

1.5.2.2. Research documentation retained by the contractor and prepare reports within forty-eight (48) hours of request. Maintain a copy of all research requests for a period of ninety (90) calendar days.

1.5.2.3. Perform post flight procedures within twenty-four (24) hours of aircraft departure unless a shorter period is directed by a governing directive.

1.5.2.4 Complete and file all flight transactions and related documentation within (48) hours of departure.

1.5.3. * Hazardous Materials Shippers Declarations. Submit a copy of all inspected declarations to COR not later than the third (3rd) working day following the inspection of the shipment.

1.5.4. Provide a copy of the manifest page showing the totals of manifested Passengers/Cargo for all originating and/or terminating billable missions to the COR by the third (3rd) working day of the following month. The page shall include at a minimum the aircraft number, mission number, Julian date, and manifest number.

1.5.4.1. Provide a contractor-produced form depicting the same data in 1.5.4. when a manifest cannot be created or is not available.

1.5.4.2. Provide a copy of all associated manifest letters of transmittal to the COR.

1.5.5. Audit and correct all errors and discrepancies and retransmit records within 24 hours of discovery or notification.

1.6. Arranged Services: The contractor shall coordinate the following "arranged services" as defined in Appendix A:

1.6.1. Telecommunications for aircrew, mission recovery team, and mission support team members.

1.6.2. Transportation for aircrew, mission recovery team, and mission support team members to other than airport agencies.

1.6.2.1. The contractor shall coordinate transportation directly with the MILGRP transportation service provider; and, if services are unavailable, with other MILGRP approved commercial transportation services. A list of approved commercial transportation services will be provided to the contractor and updated periodically by the MILGRP.

1.6.3. Billeting for aircrew, mission recovery team, and mission support team members at a US Embassy-approved facility. A list of approved facilities will be provided to the contractor and updated periodically by the MILGRP.

1.6.4. Support for mission recovery team and mission support team members on-station to perform aircraft maintenance, to include but not limited to, downloading aircraft parts, repair equipment, and tools.

1.6.5. Delivery of in-flight meals/bottled water to the aircraft. The aircrew shall provide reimbursement for these items using an appropriate method of payment, i.e., cash or government travel card. These items should not be charged to the Air Card

1.6.5.1. Make every effort IAW AFI 10-246, paragraph 3.4.7.3. to procure bottled water from an approved source as listed in the approved sources list. Approved list can be found at <http://vets.amedd.army.mil/86256F90007C2D1D/VETCOM>. At this web site click on By State or Country, in the Find First Column block enter Colombia.

1.6.6. Wet/dry ice for shipments as required to prevent spoilage/damage.

1.6.7. All equipment, tools, materials, supervision, and any other items and services necessary to perform transient services (TA) from the time of aircraft arrival to the time of aircraft departure, regardless of the ground time of the aircraft. The contractor shall make arrangements when aircraft requiring servicing have been granted clearance into the country and requirements for servicing have been validated by the aircraft clearance request or TACC.

1.6.7.1. Aircraft stairs, only for KC 10, KC 135 and commercial aircraft, without passenger service requirements.

1.6.8. The contractor shall arrange for fueling of the aircraft by alerting the fuel distributor of aircraft arrival/departure times and advising aircrew members of fuel and aerospace ground equipment availability.

1.6.8.1. Arrangements for fuel servicing shall only be made with DoD-approved fuel contractors. Arrangements for fuel with other than the DoD-approved fuel contractor are acceptable only when the approved fuel contractor is in "Quality Hold" status. The contractor shall not be involved in the fuels invoicing process. For a complete list of approved fuel contractors and quality hold status listing, refer to web site: <http://www.desc.dla.mil/DCM/DCMPage.asp?LinkID=IntoPlane>, then click "Into-Plane Contract Information System" (IPCIS).

1.6.8.2. The aircraft commander shall be required to pay for arranged services using AIR Card.

1.6.8.2.1. A legible copy of AIR Card, Credit Card, and other receipts for payment of arranged services shall be retained and filed in the AMC Form 77.

1.6.8.2.1.1. Receipts shall have at a minimum the following information annotated on them or attached to them: aircraft tail number, mission number, and Julian date service was provided.

1.7. Miscellaneous Service: The contractor shall make arrangements for Administrative Contracting Officer (ACO) and/or COR to have escorted access to the airport restricted areas during the length of their surveillance inspections.

1.7.1. The contractor shall utilize UPS, FEDEX, or DHL to ship/mail paper documents as required under this PWS.

1.8. Government-Furnished Aircraft Towbars. The Contractor shall receive, process, and prepare for shipment as well as operate and maintain aircraft towbars listed in the PWS in accordance with existing technical orders (TO) instructions. The Contractor shall:

1.8.1. Maintain the appearance of the towbars and ensure tires are properly inflated and joints are properly lubricated. This shall be included under the basic monthly service CLIN

1.8.2. Report towbars that becomes inoperable to the COR and 437 AMX.

1.8.3. Document maintenance actions using an AFTO Form 244, Industrial and Support Equipment Record. The AFTO Form 244 shall be maintained on each towbar.

2. SERVICE DELIVERY SUMMARY (SDS). The SDS represents the most important contract objectives that, when met, will ensure contract performance is satisfactory. While the contractor is fully expected to comply with all requirements in the PWS, the government's assessment of contractor performance will focus mainly on the objectives listed in the SDS.

2.1. A critical nonconformance cannot be corrected and adversely affects the safety and/or security of personnel and/or resources; cannot be corrected without mission impact; or adversely affects another government agency's ability to accomplish their mission.

2.2. Minor nonconformance - nonconformance which cannot be corrected but is not likely to materially reduce the usability of the services for their intended purpose.

Performance Objective	PWS Paragraph	Performance Threshold
Facilitate on-time aircraft departure.	1.	No delayed missions caused by the contractor.
Manage information and terminal resources required to receive, document, plan, and move passengers, cargo, and mail, ensuring maximum aircraft utilization.	1.1. through 1.1.8.1.	No critical nonconformance and no minor nonconformance trends.
Accomplish inspection, processing, and movement of hazardous materials.	1.2., 1.2.8. through 1.2.8.2.	Inspected, processed, and moved with 100% accuracy.
Process cargo and mail.	1.2 through 1.2.7.	No critical nonconformance and no minor nonconformance trends.
Provide a complete range of passenger processing services in a prompt, courteous, and professional manner.	1.3. through 1.3.3.	No critical nonconformance and no minor nonconformance trends.
Create, transmit, and reconcile manifest registers, cargo/mail and passenger manifests.	1.4. and 1.4.1.	No critical nonconformance and no minor nonconformance trends.
Manage accurate and auditable data records and reports.	1.5. through 1.5.5.	No minor nonconformance trends.

3. GOVERNMENT-FURNISHED MATERIALS, EQUIPMENT, TRAINING, and SERVICES .

3.1. Government-Furnished Materials (GFM). GFM, Appendix C-1, will be provided to the contractor for the duration of the performance period of this contract. The contractor and COR or designated Government representative shall jointly inventory GFM at the start of the first operational performance period; and annually thereafter not later than ten (10) calendar days before completion of the contract period, including any option periods. Any missing items shall be annotated on the inventory and the CO notified in writing. The contractor shall sign a receipt for all materials provided by the government. The contractor shall request additional materials by providing a written request to COR at least sixty (60) calendar days before the required delivery date of the materials, if additional materials are authorized by the contract. At the conclusion of the contract, the contractor shall return all residual inventories to the government.

3.2. Government-Furnished Equipment (GFE). GFE, Appendix C-2, will be provided to the contractor for the duration of the contract. The contractor and COR or designated Government representative shall jointly inventory GFE at the start of the first operational performance period; and annually thereafter not later than ten (10) calendar days before completion of the contract period, including any option periods. The contractor and COR shall jointly determine the working order and condition of all equipment during each on-site COR surveillance, and document their findings. The CO shall be notified in writing when equipment is missing or not in working order. In the event of disagreement between the contractor and COR on the working order and condition of equipment, the disagreement shall be elevated to the CO. The contractor shall sign a receipt for all equipment provided by the government.

3.2.1. The contractor shall submit requests for additional or replacement GFE to the CO. Such requests shall specify the rationale for the request. The contractor shall comply with CO disposition instructions for GFE being replaced.

3.3. Government-Provided Training. The Government will provide initial familiarization training (in English) for up to two (2) Contractor personnel, at the 437 APS, Charleston AFB, SC for up to ten (10) working days between 1 and 30 September 2010. In addition, training will be provided to Contractor personnel at the Contractor's facilities for up to three (3) working days beginning 1 October 2010, as coordinated with the COR. Beginning 1 October 2010, the Contractor is fully responsible for providing adequate personnel, supervision, and any items and services necessary to perform ATGHS as defined in this PWS. Transition training requirements shall be coordinated with the COR. Training includes, but is not limited to, such things as cargo and passenger processing, handling, and documentation, aircraft cargo and passenger loading, and completion of required reports.

3.3.1 Within seven (7) calendar days after the Post Award conference, the Contractor shall designate in writing to the CO and COR Contractor personnel performing as hazardous materials inspectors, and/or load planners; and, shall provide the CO and COR a current certificate of completion of the Transportation of Hazardous Materials Preparer's Course or the Air Transportation of Hazardous Materials Inspector Course. For those Contractor personnel designated but not qualified or current, the Government will make available, throughout the term of the contract, required in-residence Hazardous Materials Inspector Course training to enable proper initial certification and biannual recertification of Contractor personnel identified as hazardous materials inspectors and/or load planners. The course duration is five (5) academic days and is currently held at Lackland AFB, TX (scheduled to re-locate to Ft Lee VA approximately Jan 11) and may be held at other locations world-wide.

3.3.2. Contractor personnel performing cargo handling functions shall satisfactorily complete hazardous material handler training IAW AFMAN 24-204(I), prior to performance of services.

3.3.3. Within seven calendar days after the post award the Contractor shall designate in writing to the CO and COR personnel requiring records management training.

3.3.4. All training requirements shall be coordinated with the COR.

3.3.5. The Government will not charge an attendance fee for the Air Transportation of Hazardous Materials Inspector Course. Contractor is responsible for travel cost IAW para 4.4.

4. GENERAL INFORMATION. The contractor shall act as an AMC liaison and provide all technical support, personnel, supervision, equipment, tools, materials and other items and services, except as specified within the contract as government-furnished materials, equipment, training, and services, as required, to perform ATGHS for AMC.

4.1. Contractor Personnel. The contractor shall provide a Station Manager who shall be responsible for the performance of the work. The name of this person shall be designated in writing to the CO prior to initial familiarization training. The contractor shall notify the CO, COR, and MILGRP within one work day of any employment/termination of Station Managers.

4.1.1. The Station Manager shall have full authority to act for the contractor on all contract matters relating to the daily operation of this contract.

4.1.2. The Station Manager shall be located on site to oversee all contracted operations and shall read, write, speak, and understand English in order to use technical manuals/references and for effective communication.

4.1.3. The contractor shall meet with the CO, COR, and other government personnel as required by the CO.

4.1.4. Contractor personnel shall present a neat appearance and wear commercial airline equivalent clothing (appropriate for the specific functions performed).

4.1.5. U.S. Citizen Employees shall submit a Theater and Country Clearance IAW DOD 4500.54-G, Foreign Clearance Guide, Section III, paragraphs A1. and A2. This requirement also applies to U.S. Citizens residing in Colombia. The COR will be available to provide assistance on a case-by-case basis.

4.2. Hours of Operation. The contractor shall perform the services required under this contract when aircraft are scheduled. Contractor personnel shall respond, upon notification by the government, to unforeseen mission requirements. The contractor shall provide the CO with the means/information needed to contact the Station Manager twenty-four hours a day.

4.2.1. AMC reserves the right to insert any necessary personnel to augment contractor operations. AMC augmentees will be responsible for the workload that is not normally part of the contractor's daily operations. The senior AMC representative has overall management responsibility for prioritizing workload and resources. The contractor shall cooperate with augmentees and render any assistance necessary (as directed by the CO).

4.3. Security. The contractor shall ensure that sufficient personnel have the appropriate clearance to accomplish all services as specified in the PWS, to include but not limited to USMILGP JLSF Access, Airport Access, Military Ramp Access, and access to Host Nation Military Bases, as required. The government reserves the right to direct the removal of personnel for health, safety, misconduct, or security reasons. This action does not relieve the contractor from total performance of the contract tasks specified in this PWS.

4.3.1. Regional Security Office Check: The contractor shall submit a completed Request for Name Check (RFNC) form along with a scanned copy of Government issued ID (front and back), to the CO within 72 hours of employment for non-US Citizens and US Citizens holding dual-citizenship. The CO shall notify the contractor of the name check results.

4.3.1.1. The appropriate clearance in paragraph 4.3. above shall be used to grant interim access to US aircraft, personnel, and cargo until such time as the final favorable RFNC is received. RFNC may take three (3) to six (6) weeks from date submitted.

4.3.1.2. The RFNC shall be accomplished at no cost to the contractor.

4.3.2. Prior to performance start, the contractor shall tell the ACO where aircraft services will be provided during normal Force Protection conditions—either on the civilian ramp or the military ramp of El Dorado IAP.

4.3.2.1. The contractor shall provide services to aircraft remaining over night on either ramp during normal Force Protection conditions. However, DoD aircraft must be parked overnight on CATAM.

4.3.2.2. In the event of increased Force Protection concerns, the contractor shall provide services to aircraft on the ramp directed by the MILGRP Air Component Coordination Element (ACCE). The ACO and COR will be notified as soon as possible but not later than 48 hours after receiving direction from the ACCE.

4.3.3. The Station Manager shall receive Anti-Terrorism/Force Protection briefings as deemed appropriate by the MILGRP.

4.4. Training. The contractor shall be responsible for all personnel training, certification, licensing, and proficiency, unless otherwise specified in the contract; and, pay all costs incurred for training required by this PWS for the duration of the contract.

4.4.1. The contractor shall forecast HAZMAT Inspector recertification requirements and coordinate with the COR to ensure training is scheduled.

4.5. Safety. The contractor shall ensure work performed does not expose personnel or property to hazards, risk of injury, or damage. The government personnel may conduct periodic and no-notice visits to the contractor work site. Anyone may cease operations immediately if an unsafe act is observed or a dangerous situation is believed to exist.

4.5.1. In the event of an incident/accident involving personnel and/or property, notify the COR via email as soon as possible, providing them a synopsis of the incident.

4.5.1.1. Deliver a written incident/accident report to the COR within twenty-four (24) hours, which includes the following: a) date and time of occurrence, b) place of occurrence, c) a list of personnel directly involved, d) a narrative description of the incident/accident that includes a chronological order of the circumstances, and e) recommended steps to prevent future incidents of the same nature.

4.6. Quality Programs.

4.6.1. The contractor shall utilize their commercial quality control program and procedures to identify, prevent, and ensure non-recurrence of defective services.

4.6.1.1. The contractor shall provide the aircraft commander or designated aircrew representative an AMC Aircrew Member Survey upon aircraft arrival, to be completed and retained for each AMC mission. A copy of completed surveys shall be forwarded to COR personnel not later than the third (3rd) working day of the following month.

4.7. Publications and Forms. Publications and forms that apply to the PWS are listed in Appendix B. The Contractor shall be guided by those publications or use those forms to the extent necessary to accomplish requirements in this PWS. The Government, at the start of the contract, will provide forms as identified in Appendix B and hard copies of all publications, which are not available via internet web locations. The COR will provide these web sites and will forward supplements or amendments to listed publications and forms that are not available on these web sites.

4.7.1. Supplements or amendments to listed publications from any organizational level; AMC and TSA policies, messages, memorandums, and directives, may be issued during the life of the contract. The Contractor shall immediately implement those changes that result in a decrease or no change in the contract price and notify the CO in writing of such change. Should a decrease in contract price result, the Contractor shall provide a proposal for a reduction in contract price to the CO. Before implementing any change that will result in an increase in contract price, the Contractor shall submit to the CO a price proposal within thirty (30) calendar days following receipt of the change by the Contractor. The CO and the Contractor shall negotiate the change into the contract. Failure of the Contractor to submit a price proposal within thirty (30) calendar days following receipt of the change entitles the

Government to performance according to such change at no increase in contract price (unless the time requirement is waived by the CO).

4.7.2. Applicable Points of Contact to include email addresses, phone and facsimile numbers will be provided by COR.

4.8. Phase-In/Out. The incumbent contractor shall cooperate to the extent required to permit an orderly change over to the successor contractor.

4.8.1. In the event contractor personnel are not afforded an opportunity to attend required HAZMAT inspector training prior to the performance start date, Government personnel will fulfill HAZMAT inspection requirements during the transition period.

4.9. Contractor Required Insurance. The contractor shall procure and maintain a level of insurance coverage commensurate with the commercial standard and in accordance with the host nation's statutory limits during the entire period of performance under this contract. The policies shall contain an endorsement that any cancelation or material change in the coverage adversely affecting the Government's interest shall not be effective until 30 days after the insurer or the Contractor gives written notice of cancellation or change to the Contracting Officer. Evidence of insurance shall be provided the Contracting Officer at the Post Award Conference and each year prior to beginning of any option period.

APPENDIX A

DEFINITIONS

Aircraft Classification.

TYPE A Aircraft. One of the following aircraft arrival and departure: B-200, B-1900, B-727, B-737, B-757, C-9, C-20, C-21, C-22, C-35, C-37, C-43, DC-8, Casa 212, C-130, KC-135, C-235, and L-100.

TYPE B Aircraft. One of the following aircraft arrival and departure: C-5, C-17, DC-10, KC-10, AN-124, B-747, B-767, and L-1011.

Air Terminal Operations Center (ATOC). The air terminal work center which exercises operational control over other terminal work centers. ATOC coordinates activities for loading, unloading, and fleet servicing aircraft. ATOC manages the port backlog. ATOC coordinates with other agencies concerned with aircraft scheduling and space allocations.

Allowable Cabin Load (ACL). The total load an aircraft can transport over a given distance taking into account weight and volume.

AMC Cargo and Mail Selection Procedures. Select cargo and mail based upon destination, movement priority, and system entry time (SET). EXCEPTION: AMC MICAP, VVIP, green sheet, registered mail and 999 shall be selected ahead of other cargo or mail regardless of SET. Green sheet cargo which is requested by a particular service (see AMCI 24-101, Volume. 9, paragraph 20) will be moved ahead of that service's cargo only without regard to SET.

AMC Mission. AMC missions, for service provided under this PWS, are identified using the AMC Mission ID Encode/Decode Tables, Chapter 2 **MISSION IDENTIFIER AND MISSION SYMBOL**, paragraph 2.1., Chapter 3 **CHANNEL MISSIONS**, paragraphs 3.2 Tables 3.1 and 3.25; Chapter 4 **SAAM**, paragraphs 4.1., Tables 4.1 and 4.2; Chapter 5 **JA/ATT MISSIONS**, paragraph 5.1., Table 5.1. and 5.2.; Chapter 7 **CONTINGENCY (OPLAN) AND EXERCISE MISSIONS**, paragraph 7.5. table 7.2. and NOTE; Chapter 10 **TANKER AIR REFUELING MISSIONS**, paragraphs 10.2 and 10.3, tables 10.2 and 10.3. and, Chapter 13 **MISCELLANEOUS MISSIONS**, paragraph 13.1., table 13.3.

Arranged Services. Services provided by a qualified vendor outside the scope of this contract.

Block Time. Block out time is determined when the aircraft actually moves, not when the aircraft chocks are removed. Block in time is when the aircraft has come to a complete stop and wheels have been chocked.

Contracting Officer (CO). The duly appointed government agent authorized to award and/or administer contracts. The CO is the only person authorized to contractually obligate the government or interpret the contract.

Contracting Officer's Representative (COR). The government personnel who perform(s) quality assurance functions for a contracted service.

Delay. The criteria for military and commercial aircraft differ:

Commercial Aircraft. A reportable delay occurs when the mission departs the blocks more than twenty (20) minutes after scheduled block time

Military Aircraft. For home station originating departures, a reportable delay occurs when the mission departs more than fourteen (14) minutes after scheduled takeoff time. For other military aircraft departures, a reportable delay occurs when a mission exceeds its scheduled ground time or scheduled time of takeoff, whichever is later, by more than fourteen (14) minutes.

Frustrated Cargo. Cargo which must be referred to the shipper services representative for correction of packaging and/or documentation discrepancies before further processing can occur.

Functional Director (FD). Assigns primary and alternate COR, reviews contractor performance documentation to ensure performance is compatible with the contract and mission objectives.

Glossary. A complete listing of references, abbreviations, acronyms, terms, and definitions for AMC can be found in AMCI 24-101, Volume 1, Military Airlift Transportation.

Ground Time. Period of time an aircraft is on the ground. Ground times for military and commercial aircraft differ. Military aircraft ground time is computed from landing to takeoff, while commercial aircraft is from block-in to block-out.

Quality Assurance. A planned and systematic pattern of all actions necessary to provide confidence that adequate technical requirements are established; products and services conform to established technical requirements; and satisfactory performance is achieved. For the purposes of this contract, quality assurance refers to actions by the government.

Quality Control. Those actions taken by a contractor to control the production of outputs to ensure that they conform to the contract requirements.

Refueling or Technical Stop Aircraft. Any aircraft arrival and departure, where requirements do not include the handling of passengers or cargo.

Scheduled Departure Time. The published time at which an aircraft is scheduled to takeoff.

APPENDIX B

PUBLICATIONS AND FORMS

Publication No.	Title	Date
AFI 10-246	Food and Water Protection Program	Dec 04
AFMAN 24-204(I)	Preparing Hazardous Materials for Military Air Shipment	Apr 07
AMCI 24-101 Vol 6	Military Airlift Transportation - Transportation Documentation, Data, Records, and Reports	Aug 09
AMCI 24-101 Vol 9	Air Terminal Operations Center	Nov 09
AMCI 24-101 Vol 11	Military Airlift Transportation - Cargo and Mail Policy	Apr 06
AMCI 24-101 Vol 14	Military Airlift Transportation - Passenger Service	Oct 09
DOD 4500.54-G	Foreign Clearance Guide	Current
DOD 4500.9-R Part II	Cargo Movement	Jun 09
DOD 4515.13R	Air Transportation Eligibility	Nov 94
DODR 4500.9-R Part VI	Management and Control of the DoD Intermodal Container System	Sep 07
IATA	International Air Transport Association Dangerous Goods	Annual
Joint Travel Regulation V2	DOD Civilian Personnel	Current
None	AMC Mission ID Encode/Decode Tables	Jul 08
Form No.	Title	Date
AMC Form 77	Aircraft Ground Handling Record	Oct 94
AMC Form 82	Monthly Station Traffic Handling Report	Aug 02
AMC Form 134a	Mishandled Baggage Summary	May 02
AMC Form 1015	HAZMAT Inspection and Acceptance Checklist	Mar 07
AF Form 4069	Tiedown Equipment Checklist	May 02
AF Form 4080	Load/Sequence Breakdown Worksheet	May 02
DD Form 1385	Cargo Manifest	Nov 78
DD Form 2131	Passenger Manifest	Sep 05
DD Form 2775	Pallet Identifier	Sep 98
	Baggage ID Tags	
	AMC Aircrew Member Survey	

APPENDIX C-1

GOVERNMENT FURNISHED MATERIALS

The government will provide any applicable active and inactive records to the contractor. Upon termination of the contract all government records will be returned to the government.

Description	Quantity
Plastic Pallet Covers	Sufficient replacement materials to meet station workload requirements will be coordinated through COR.

The contractor shall be responsible for safeguarding all government-furnished materials and maintaining a sufficient stock level to meet station workload requirements.

APPENDIX C-2

GOVERNMENT FURNISHED EQUIPMENT

The contractor shall be provided the following GFE.

Description	Quantity	Each	Total
10,000 lb. Chain	15	\$13.59	\$203.85
10,000 lb. Device	15	\$128.08	\$1,921.20
CGU1 Cargo Strap	15	\$15.38	\$230.70
463L Pallet	15	\$925.00	\$13,875.00
463L Side Nets	30	\$138.22	\$4,146.60
463L Top Nets	15	\$137.90	\$2,068.50

Description	Quantity	Each	Serial No.
C-17 Towbar	1	\$12,560.00	0007
C-130 Towbar	1	\$3,279.00	0674
Portable Scales	2	\$826.00	1696/7693

Calibration of portable scales shall be coordinated with COR and accomplished by the government.

The contractor shall be responsible for safeguarding all government-furnished equipment.

The contractor shall coordinate the redistribution of excess 463L assets with COR.

The contractor shall maintain 463L assets IAW T.O. 35D33-2-3-1, 463L Pallet Maintenance and T.O. 35D33-2-2-2, 463L Air Cargo Pallets; and, coordinate the redistribution of excess 463 L assets with COR.

The amount of 463L pallets, tie-down chains, devices, straps, and couplers may fluctuate on a day-to-day basis and the inventory listed shall be updated during annual inventory.

APPENDIX D

STATION WORKLOAD DATA

This workload data reflects missions by aircraft type (one aircraft depicted below equates to an arrival and departure), passengers and cargo/mail short tons. These workload estimates includes fluctuations due to humanitarian relief and surges. The government prepared this estimate in good faith; however, actual workload may not correspond to this estimate due to the rapid and unpredictable fluctuation of military and humanitarian requirements. Estimated quantities of aircraft in the pricing schedule will be monitored and adjusted if necessary.

El Dorado International Airport, Bogotá, Colombia 1 Oct 07 – 30 Sep 08

Aircraft	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
C-130	2		1	4	46	37	3	6	1			
C-17	5	2	2	1	2	7	5	2	3	1	2	1
C-5												
C-9												
KC-10					1	1						
KC-135							2					
Other Mil			1	1	3	4	18	1	15	9	2	
B747	2	5										
B757				4	3	3						
DC-10												
L100	1	1	1	1	3	3	1		1	1	1	1
Other Comm	34	35	28	32	31	25	22	33	20	15	10	9
Total	44	43	33	43	89	80	51	42	40	26	15	11

Cargo

Term	10	36	17	35	25	25	49	42	24	8	28	33
Orig	6	6	7	8	49	62	41	9	6	6	13	5

Passengers

Term	229	182	84	169	169	137	314	71	86	43	15	2
Orig	173	129	187	153	174	154	312	86	70	42	16	2
Total	402	311	271	322	343	291	626	157	156	85	31	4

Tech Stops	14		4	8	10	10	5	10	4	4		6
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The below estimated workload differs from the 1 Oct 07 – 30 Sep 08 workload because the below workload does not include the commercial short take off and landing (STOL) aircraft that was handled by the AMC Station Manager 1 Oct 07-30 Sep 08. The STOL airlift contract is expected to resume 1 Oct 10 with handling done by the AMC Station Manager raising the workload closer to the 1 Oct 07 – 30 Sep 08 level.

El Dorado International Airport, Bogotá, Colombia 1 Oct 08 – 30 Sep 09

Aircraft	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
C-130		3							4			
C-17		2	1	1		1	1	2	1	2	2	3
C-5												3
C-9												
KC-10											1	
KC-135												
Other Mil	15	9	10	22		1	2	1		1		2
B747												
B757												
DC-10												
L100	1		1	1		1	1	1	1	1		
Other Comm		3		5	1	33						1
Total	16	17	12	29	1	36	4		6	4	3	9

Cargo

Term	9	33	12	14	1	14	9	48	13	79	18	61
Orig	4	10	3	8	0	5	4	8	1	11	0	12

Passengers

Term	39	12	38	28	0	87	1	0	114	5	0	120
Orig	45	22	34	39	0	79	0	0	15	4	14	125
Total	84	34	72	67	0	166	1	0	129	9	14	245

Tech Stops	2	3	1	2	3	0	1	0	0	0	0	0
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**WIDE AREA WORK FLOW – RECEIPT AND ACCEPTANCE (WAWF-RA)
ELECTRONIC RECEIVING REPORT AND INVOICING INSTRUCTIONS**

CONTRACT: HTC711-10-C-S003

Questions concerning payment should be directed to the Defense Finance Accounting Services (DFAS) Limestone at (800) 337-0371. Please have your contract/order number and invoice number ready when calling about payment status.

You can easily access payment information at
<https://myinvoice.csd.disa.mil//index.html>.

NOTE: IN ACCORDANCE WITH DFARS 252.232.7003, USE OF ELECTRONIC PAYMENT REQUESTS IS MANDATORY. USE OF WAWF WILL SPEED UP YOUR PAYMENT PROCESSING TIME AND ALLOW YOU TO MONITOR YOUR PAYMENT STATUS ONLINE. THERE ARE NO CHARGES OR FEES TO USE WAWF.

THE FOLLOWING CODES WILL BE REQUIRED TO ROUTE YOUR RECEIVING REPORTS, INVOICES AND ADDITIONAL E-MAILS CORRECTLY THROUGH WAWF.

1. CONTRACT NUMBER: HTC711-10-C-S003
2. CAGE CODE: 1P5L2
3. PAY OFFICE DODAAC: F87700
4. TYPE OF DOCUMENT: COMBO
5. INSPECTION ACCEPTANCE: DESTINATION
6. ISSUE BY DODAAC: HTC711
7. ADMIN DODAAC: HTC711
8. SERVICE ACCEPTOR/SHIP TO: HTC711