

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER		PAGE 1 OF 23	
2. CONTRACT NO. GS00Q09BGD0025		3. AWARD/EFFECTIVE DATE 08-Aug-2012		4. ORDER NUMBER HTC711-12-F-D023		5. SOLICITATION NUMBER	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME				b. TELEPHONE NUMBER (No Collect Calls)	
9. ISSUED BY USTRANSCOM-AQ - HTC711 508 SCOTT DR SCOTT AFB IL 62225-5357 TEL: CONTACT BUYER FAX: CONTACT BUYER		CODE HTC711		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SB <input type="checkbox"/> HUBZONE SB <input type="checkbox"/> B(A) <input type="checkbox"/> SVC-DISABLED VET-OWNED SB <input type="checkbox"/> EMERGING SB SIZE STD: NAICS:		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE <input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input type="checkbox"/> RFO <input type="checkbox"/> IFB <input type="checkbox"/> RFP	
15. DELIVER TO USTCAJ5 - F3ST94 SNEIDER, KATHLEEN 508 SCOTT DRIVE SCOTT AFB IL 62225-5357		CODE F3ST94		16. ADMINISTERED BY SEE ITEM 9			
17a. CONTRACTOR/OFFEROR COMPUTER SCIENCES CORPORATION SHARLENE DYER 15000 CONFERENCE CENTER DR CHANTILLY VA 20151-3819 TEL. 619-225-2836		CODE 3RTH3		18a. PAYMENT WILL BE MADE BY DFAS-LIMESTONE DEAMS - F87700 ACCTG DISB STA NR 387700 DFAS DEAMS 27 ARKANSAS RD LIMESTONE ME 04751-6216		CODE F87700	
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/ SERVICES		21. QUANTITY		22. UNIT	
		SEE SCHEDULE				23. UNIT PRICE	
						24. AMOUNT	
25. ACCOUNTING AND APPROPRIATION DATA						26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$400,156.46	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3, 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>0</u> COPIES <input type="checkbox"/> TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				29. AWARD OF CONTRACT: REFERENCE RFP HTC711-12-R-0008 <input checked="" type="checkbox"/> OFFER DATED <u>02-May-2012</u> . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)		31c. DATE SIGNED 08-Aug-2012	
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)				30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) PAT EDWARD FILER / CONTRACTING OFFICER TEL: 618-220-7974 EMAIL: pat.filer@ustrancom.mil	

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
(CONTINUED)**

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
<p>SEE SCHEDULE</p>					

32a. QUANTITY IN COLUMN 21 HAS BEEN
 RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
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38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
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41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY (<i>Print</i>)		
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT (<i>Location</i>)	
		42c. DATE REC'D (<i>YY/MM/DD</i>)	42d. TOTAL CONTAINERS

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001		12	Months	\$32,913.744	\$394,964.93

DTR
 FFP
 Labor in support of DTR

PoP: 01 October 2012 – 30 September 2013

Bill: 11 Months at \$32,913.74 and 1 Month at \$32,913.79

FOB: Destination

NET AMT	\$394,964.93
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002			Lot		\$5,191.53

Travel
 COST
 DTR Travel
 FOB: Destination

ESTIMATED COST	\$5,191.53
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001		12	Months	\$34,191.209	\$410,294.51

OPTION DTR
FFP
Labor in support of DTR

PoP: 01 October 2013 – 30 September 2014

Bill: 11 Months at \$34,191.20 and 1 Month at \$34,191.31

FOB: Destination

NET AMT	\$410,294.51
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002			Lot		\$5,347.27

OPTION Travel
COST
DTR Travel
FOB: Destination

ESTIMATED COST	\$5,347.27
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001	DTR	12	Months	\$34,518.3875	\$414,220.65
OPTION	FFP Labor in support of DTR				
PoP: 01 October 2014 – 30 September 2015					
Bill: 11 Months at \$34,518.38 and 1 Month at \$34,518.47					
FOB: Destination					

NET AMT	\$414,220.65
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2002	Travel		Lot		\$5,507.69
OPTION	COST DTR Travel FOB: Destination				
ESTIMATED COST					\$5,507.69

Exhibit/Attachment Table of Contents

DOCUMENT TYPE	DESCRIPTION	PAGES	DATE
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INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
1001	Destination	Government	Destination	Government

1002	Destination	Government	Destination	Government
2001	Destination	Government	Destination	Government
2002	Destination	Government	Destination	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 01-OCT-2012 TO 30-SEP-2013	N/A	USTC/J5 - F3ST94 SNEIDER, KATHLEEN 508 SCOTT DRIVE SCOTT AFB IL 62225-5357 229-4506 FOB: Destination	F3ST94
0002	POP 01-OCT-2012 TO 30-SEP-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
1001	POP 01-OCT-2013 TO 30-SEP-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
1002	POP 01-OCT-2013 TO 30-SEP-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
2001	POP 01-OCT-2014 TO 30-SEP-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94
2002	POP 01-OCT-2014 TO 30-SEP-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F3ST94

CLAUSES INCORPORATED BY REFERENCE

52.204-7	Central Contractor Registration	FEB 2012
52.222-3	Convict Labor	JUN 2003
52.222-40	Notification of Employee Rights Under the National Labor Relations Act	DEC 2010
52.223-18	Encouraging Contractor Policies To Ban Text Messaging While Driving	AUG 2011
52.232-18	Availability Of Funds	APR 1984
252.201-7000	Contracting Officer's Representative	DEC 1991
252.204-7004 Alt A	Central Contractor Registration Alternate A	SEP 2007
252.227-7015	Technical Data--Commercial Items	DEC 2011
252.227-7016	Rights in Bid or Proposal Information	JAN 2011
252.227-7030	Technical Data--Withholding Of Payment	MAR 2000
252.227-7037	Validation of Restrictive Markings on Technical Data	APR 2012

252.232-7003 Electronic Submission of Payment Requests and Receiving Reports MAR 2008

CLAUSES INCORPORATED BY FULL TEXT

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 days before the contract expires.

(End of clause)

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days before the contract expires; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 36 months.

(End of clause)

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<http://farsite.hill.af.mil/>

(End of clause)

252.237-7023 CONTINUATION OF ESSENTIAL CONTRACTOR SERVICES (OCT 2010)

(a) Definitions. As used in this clause-

(1) Essential contractor service means a service provided by a firm or individual under contract to DoD to support mission-essential functions, such as support of vital systems, including ships owned, leased, or operated in support of military missions or roles at sea; associated support activities, including installation, garrison, and base support services; and similar services provided to foreign military sales customers under the Security Assistance Program. Services are essential if the effectiveness of defense systems or operations has the potential to be seriously impaired by the interruption of these services, as determined by the appropriate functional commander or civilian equivalent.

(2) Mission-essential functions means those organizational activities that must be performed under all circumstances to achieve DoD component missions or responsibilities, as determined by the appropriate functional commander or civilian equivalent. Failure to perform or sustain these functions would significantly affect DoD's ability to provide vital services or exercise authority, direction, and control.

(b) The Government has identified all or a portion of the contractor services performed under this contract as essential contractor services in support of mission-essential functions. These services are listed in the PWS.

(c)(1) The Mission-Essential Contractor Services Plan submitted by the Contractor, is incorporated in this contract.

(2) The Contractor shall maintain and update its plan as necessary. The Contractor shall provide all plan updates to the Contracting Officer for approval.

(3) As directed by the Contracting Officer, the Contractor shall participate in training events, exercises, and drills associated with Government efforts to test the effectiveness of continuity of operations procedures and practices.

(d)(1) Notwithstanding any other clause of this contract, the Contractor shall be responsible to perform those services identified as essential contractor services during crisis situations (as directed by the Contracting Officer), in accordance with its Mission-Essential Contractor Services Plan.

(2) In the event the Contractor anticipates not being able to perform any of the essential contractor services identified in accordance with paragraph (b) of this clause during a crisis situation, the Contractor shall notify the Contracting Officer or other designated representative as expeditiously as possible and use its best efforts to cooperate with the Government in the Government's efforts to maintain the continuity of operations.

(e) The Government reserves the right in such crisis situations to use Federal employees, military personnel, or contract support from other contractors, or to enter into new contracts for essential contractor services.

(f) Changes. The Contractor shall segregate and separately identify all costs incurred in continuing performance of essential services in a crisis situation. The Contractor shall notify the Contracting Officer of an increase or decrease in costs within ninety days after continued performance has been directed by the Contracting Officer, or within any additional period that the Contracting Officer approves in writing, but not later than the date of final payment under the contract. The Contractor's notice shall include the Contractor's proposal for an equitable adjustment and any data supporting the increase or decrease in the form prescribed by the Contracting Officer. The parties shall negotiate an equitable price adjustment to the contract price, delivery schedule, or both as soon as is practicable after receipt of the Contractor's proposal.

(g) The Contractor shall include the substance of this clause, including this paragraph (g), in subcontracts for the essential services.

(End of clause)

5552.204-9000 Notification of Government security activity and visitor group security agreements.

NOTIFICATION OF GOVERNMENT SECURITY ACTIVITY AND VISITOR GROUP SECURITY AGREEMENTS (APRIL 2007)

This contract contains a DD Form 254, DOD Contract Security Classification Specification, and requires performance at a government location in the U.S. or overseas. Prior to beginning operations involving classified information on an installation identified on the DD Form 254, the contractor shall take the following actions:

(a) At least thirty days prior to beginning operations, notify the security police activity shown in the distribution block of the DD Form 254 as to:

- (1) The name, address, and telephone number of this contract company's representative and designated alternate in the U.S. or overseas area, as appropriate;
- (2) The contract number and military contracting command;
- (3) The highest classification category of defense information to which contractor employees will have access which must coincide with the level of classification granted to the company and cage code located in the Joint Personnel Adjudication System (JPAS);
- (4) The installations in the U.S. (in overseas areas, identify only the APO number(s)) where the contract work will be performed;
- (5) The date contractor operations will begin on base in the U.S. or in the overseas area;
- (6) The estimated completion date of operations on base in the U.S. or in the overseas area; and,
- (7) Any changes to information previously provided under this clause.

This requirement is in addition to visit request procedures contained in DOD 5220.22-M, National Industrial Security Program Operating Manual.

(b) Prior to beginning operations involving classified information on an installation identified on the DD Form 254 where the contractor is not required to have a facility security clearance, the contractor shall enter into a Visitor Group Security Agreement (or understanding) with the installation commander to ensure that the contractor's security procedures are properly integrated with those of the installation. As a minimum, the agreement shall identify the security actions that will be performed:

- (1) By the installation for the contractor, such as providing storage and classified reproduction facilities, guard services, security forms, security inspections under DOD 5220.22-M, classified mail services, security badges, visitor control, and investigating security incidents; and
- (2) Jointly by the contractor and the installation, such as packaging and addressing classified transmittals, security checks, internal security controls, and implementing emergency procedures to protect classified material.

(End of clause)

5552.204-9001 Facility Clearance

FACILITY CLEARANCE (APRIL 2007)

The offeror must possess, or acquire prior to award of a contract, a facility clearance equal to the highest classification stated on the Contract Security Classification Specification DD Form 254 attached to this solicitation.

(End of clause)

5552.223-9001 Health and Safety on Government Installations.

HEALTH AND SAFETY ON GOVERNMENT INSTALLATIONS (APRIL 2007)

(a) In performing work under this contract on a Government installation, the contractor shall:

- (1) Comply with the specific health and safety requirements established by this contract;

(2) Comply with the health and safety rules of the Government installation that concern related activities not directly addressed in this contract;

(3) Take all reasonable steps and precautions to prevent accidents and preserve the health and safety of contractor and Government personnel performing or in any way coming in contact with the performance of this contract; and

(4) Take such additional immediate precautions as the contracting officer may reasonably require for health and safety purposes.

(b) The contracting officer may, by written order, direct Air Force Occupational safety and Health (AFOSH) Standards and/or health/safety standards as may be required in the performance of this contract and any adjustments resulting from such direction will be in accordance with the Changes clause of this contract.

(c) Any violation of these health and safety rules and requirements, unless promptly corrected as directed by the contracting officer, shall be grounds for termination of this contract in accordance with the Default clause of this contract.

(End of Clause)

5552.237-9001 REQUIREMENTS AFFECTING CONTRACTOR PERSONNEL PERFORMING MISSION ESSENTIAL SERVICES (NOV 2011)

(a) The Contracting Officer has identified all or a portion of the services performed under this contract as “Essential Contractor Services” as defined and described in DFARS 252.237-7023 “Continuation of Essential Contractor Services” Hereafter, the personnel identified by the contractor to perform these services shall be referred to as “Essential Contractor Personnel.

(b) Within 30 days after contract award or incorporation of this clause into a contract by modification, the Contractor shall provide a written list (See below sample) of all “Essential Contractor Personnel” to the Contracting Officer or designee. The list shall identify names and country (ies) where each employee will perform work under this contract and whether the employees have military mobilization recall commitments.

(c) As required to comply with or perform pursuant to DoD or USTRANSCOM requirements, the contracting officer shall direct the contractor to comply with requirements intended to safeguard the safety and health of Essential Contractor Personnel. The Contracting Officer may communicate the requirements through a letter of notification or other means, and subsequently modify the contract to incorporate the requirements via full text or by reference. The Contractor may file a proposal for cost or other impacts under the Changes clause or a Request for Equitable Adjustment.

(d) This clause shall be inserted in all subcontracts meeting the criteria in paragraph (a) of this clause.

ESSENTIAL CONTRACTOR PERSONNEL

Employee Name	Country/Countries	Mobilization Recall (Y or N)
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(End of clause)

5552.242-9000 COMMON ACCESS CARDS (CACs) FOR CONTRACTOR PERSONNEL (NOV 2011)

(a) When contractor performance is required on government installation(s)/location(s), contractors shall ensure Common Access Cards (CACs) are obtained by all contract or subcontract employees who meet one or both of the following criteria:

- (1) Require long-term logical access to Department of Defense computer networks and systems in either:
 - (i) the unclassified environment; or
 - (ii) the classified environment where authorized by governing security directives.
- (2) Performs work on a contract, which requires the use of a CAC for installation entry control or physical access to facilities and buildings.

(b) Contractors and their employees shall use the following procedures to obtain CACs:

(1) Contractors shall provide a listing of their employees that will require a CAC to the contracting officer. The listing will contain the following information in order for a CAC application to be created in the Contractor Verification System (CVS): last, middle, and first names; Social Security Number (SSN) or foreign identification number (FIN), as applicable; Date of Birth; email address; the contract number; and the contract end date. The contracting officer will provide a copy of the list to the government representative in the local organization designated to authorize issuance of contractor CACs (i.e., Trusted Agent (TA)). The TA will then create a CAC application in the Contractor Verification System (CVS.) The CVS TA on this contract is

_____. (Name, e-mail and phone number).

(2) Once the TA has created the CAC application, a temporary login/password will be generated in CVS. The TA will notify each contractor employee when his/her application is created and will securely distribute the login/password to that contractor employee. Each contractor employee will then enter the CVS web site using the temporary login/password and complete the CAC application and submit it back to the TA. This will require the contractor to obtain a Defense Knowledge On-line or similar mil domain e-mail account working with the sponsoring TA indicated above.

(3) If contractor employees will not require access to classified information, the contractor will submit a compiled list of names with biographical data to include SSN or FIN on each employee requiring a CAC. Upon verification by security office (name, e-mail and phone number) _____, those names who do not meet the background investigation criteria for a CAC will be required to complete the Questionnaire for Non-Sensitive Positions (SF85), located at www.opm.gov/forms/pdf_fill/SF85.pdf, and submit fingerprint cards (FD-258) to (security office contact information above or as appropriate if different)

_____ who will verify each employee and then forward the documents to the servicing Security Office _____. The questionnaires and fingerprint cards will be forwarded by the Security Office to OPM who will conduct a National Agency Check with written Inquiries (NACI) background investigation

(4) Before any interim credential is authorized by the TA, the contractor employee must submit an accurate and complete signed application, with FD-258 attached. Upon the favorable review by the security office of the name, fingerprint, and criminal records check, the interim CAC application may be approved.

(5) If contractor employees will require access to classified information, the contractor's company Facility Security Officer processes the Questionnaire for National Security Positions (SF86) and the fingerprint cards (FD-258) and submits them directly to the Defense Industrial Security Clearance Office (DISCO). In this instance, before the TA approves the CAC application in CVS, the TA must verify that the background investigation, name, fingerprint and criminal records check has been favorably adjudicated before the application for CVS can be processed.

(6) Once the TA has approved the CAC application, the TA will inform the contractor employee to proceed to the nearest CAC issuance workstation (usually located within the DEERS/RAPIDS website (insert website) with two forms of picture identification as indicated on the website. CAC issuance workstation personnel will then issue the CAC.

(c) While visiting or performing work on government installation(s)/location(s), contractor employees shall wear or prominently display the CAC as required by the governing local policy.

(d) During the performance period of the contract, the contractor, or contractor employee as appropriate, shall:

- (1) Within 7 working days of any changes to the listing of the contract personnel authorized a CAC, provide an updated listing to the contracting officer who will provide the updated listing to the TA (who will create new CAC applications or revoke those for employees no longer performing on the contract as appropriate);
- (2) As part of security out-processing, or when no longer performing on the specific contract for which the CAC was approved, return their CAC to the TA or DEERS/RAPIDS site.
- (3) Report lost or stolen CAC's immediately to the TA, the USTRANSCOM Security Services Center, or to a designated USTRANSCOM representative.

(e) Within 7 working days following completion/termination of the contract, return all CACs issued to contractor employees to the TA.

(f) Failure to comply with these requirements may result in withholding of final payment.

(g) For OCONUS contracts, in addition to the above procedures, contractor employees requiring a Geneva Convention category on their CAC will be required to complete DD Form 1172-2, Application for Department of Defense Common Access Card DEERS Enrollment. This form shall be submitted to/approved by the contracting officer and then be presented to the CAC issuance workstation personnel in conjunction with the CVS application for CAC issuance.

(End of clause)

WIDE AREA WORKFLOW

**WIDE AREA WORKFLOW – RECEIPT AND ACCEPTANCE (WAWF-RA)
ELECTRONIC RECEIVING REPORT AND INVOICING INSTRUCTIONS
FOR CLINS 0001, 1001, 2001, 3001**

IN ACCORDANCE WITH DFARS 232.7002, USE OF ELECTRONIC PAYMENT REQUESTS IS MANDATORY. USE OF WAWF WILL SPEED UP YOUR PAYMENT PROCESSING TIME AND ALLOW YOU TO MONITOR YOUR PAYMENT STATUS ONLINE. THERE ARE NO CHARGES OR FEES TO USE WAWF.

Requests for payments must be submitted electronically via the Internet through the Wide Area WorkFlow – Receipt and Acceptance (WAWF-RA) system at <https://wawf.eb.mil>.

Questions concerning payment should be directed to the Defense Finance Accounting Services (DFAS) Limestone at (800) 756-4571 or faxed to (866) 392-7971 or e-mailed to cco-af-vpis@dfas.mil. Please have your order number and invoice number ready when contacting DFAS about payment status. You can also access payment information using the DFAS myInvoice web site at <https://myinvoice.csd.disa.mil/index.html>

THE FOLLOWING CODES WILL BE REQUIRED TO ROUTE YOUR RECEIVING REPORTS, INVOICES AND ADDITIONAL E-MAILS CORRECTLY THROUGH WAWF.

CONTRACT NUMBER:	<input type="text" value="GS00Q9BGD0025"/>
DELIVERY ORDER NUMBER:	<input type="text" value="HTC711-12-F-D023"/>
TYPE OF DOCUMENT:	<input type="text" value="Invoice and Receiving Report (Combo)"/>
CAGE CODE:	<input type="text" value="3RTH3"/>
ISSUE BY DODAAC:	<input type="text" value="HTC711"/>

ADMIN DODAAC:

SERVICE ACCEPTOR / SHIP TO:

PAY OFFICE DODAAC:

SEND MORE E-MAIL NOTIFICATIONS:

CONTRACT ADMINISTRATOR:

ADDITIONAL NOTIFICATION:

ADMINISTRATIVE MATTERS

A. ACQUISITION POINT OF CONTACT:

Pat Edward Filer
 Contracting Officer
 USTRANSCOM/TCAQ-D
 PHONE: 618-220-7974
 FAX: 618-220-7910
 E-Mail: pat.filer@ustranscom.mil

B. ADMINISTRATIVE POINT OF CONTACT: After award has been made, the USTRANSCOM Directorate of Acquisition will administer this order. Any requests for information or clarification after award of order shall be referred to the buyer, Sue Pinkman.

David Hoag
 Contract Specialist
 USTRANSCOM/TCAQ-D
 Phone: 618-220-7082
 Fax: 618-220-7910
 E-Mail: david.hoag@ustranscom.mil

C. CONTRACTING OFFICER’S REPRESENTATIVE (COR): Ms. Kathleen Sneider is designated as the Contracting Officer’s Representative (COR) responsible for the administration, inspection, and acceptance of worked performed under this order.

USTRANSCOM/TCJ5/4-PT
 ATTN: Ms. Kathleen Sneider
 PHONE: 618-220-7380
 E-mail: kathleen.sneider@ustranscom.mil

D. This contract contains labor as Firm-Fixed Price CLINs.

E. The Contractor’s proposal, dated 02 May 2012, is incorporated into this task order by reference. In the event of inconsistencies between the Performance Work Statement and the Contractor’s proposal, the provisions of the PWS will take precedence.

F. UNILATERAL MODIFICATION: Notwithstanding FAR 52.212-4(c), the contractor specifically agrees that unilateral modifications for the purpose of making administrative changes (such as changes in accounting codes, payment offices, and other administrative changes which do not affect the terms and conditions of this order) may be issued without prior notice to the contractor. The contractor shall receive copies of unilateral modifications for record keeping purposes.

G. The DD 254 is hereby incorporated into this task order as Attachment 1.

PERFORMANCE WORK STATEMENT

**PERFORMANCE WORK STATEMENT
FOR UNITED STATES TRANSPORTATION COMMAND, STRATEGY, POLICY, PROGRAMS AND
LOGISTICS DIRECTORATE (TCJ5/4), POLICY AND DOCTRINE DIVISION FOR DEFENSE
TRANSPORTATION REGULATION SUPPORT**

8 March 2012

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PERFORMANCE WORK STATEMENT

1. DESCRIPTION OF SERVICES:

The contractor shall provide functional support for the development and maintenance of the Defense Transportation Regulation (DTR). The contractor must be familiar and experienced in the development and update of Department of Defense (DOD) Regulations and software applications used to support the DTR. Additionally, the contractor should be knowledgeable in transportation, traffic management, and logistics operations.

2. BASIC CONTRACT REQUIREMENT

The contractor shall be required to provide support in the specific areas outlined below in this PWS. The contractor shall work with the Transportation Policy and Doctrine Division, process owners/stakeholders, other Government representatives, and other contractors to accomplish these tasks.

2.1 Invoices and Reports

2.1.1 Invoices and Reports. The contractor shall invoice monthly. A breakout of hours/costs for each task and DTR volume as specified in this PWS shall be provided quarterly. Report can be provided as part of the Quarterly Status Report. The contractor shall provide a quarterly status report that details the specifics of the work performed not later than the 15th day of the month following the end of the quarter. In addition, the report shall summarize status, progress, and recommendations for project areas being undertaken under this task order as well as dates and locations for which In-Process Reviews (IPR) are conducted. The status report shall identify accomplishments to date (for the period of performance covered in this task order) and difficulties encountered and compare the status achieved to plan goals and resources expended. Status reports will provide specifics on labor hours/costs by major project area as determined by the Contracting Officer's Representative(COR).

2.1.2 Trip Reports. Within 5 working days of completion of any travel, the contractor shall submit a trip report to include the following details: purpose, location and length of trip, travelers, individuals contacted during trip, synopsis of all discussions, future actions identified, decisions made or issues of concern arising during trip.

2.1.3 Contract Management Plan. The contractor shall prepare a contract management plan describing the technical approach, organizational resources, and management controls to be employed to meet the cost, performance, and schedule requirements throughout contract execution. The plan should not be merely a reiteration of the PWS requirements.

2.2 Defense Transportation Regulation. The contractor shall sustain the capability to develop and manage changes to the Defense Transportation Regulation (DTR). The capability will offer the ability to provide updates to each of seven volumes of the DTR (Personal Property, Mobility, Cargo Movement, Passenger, Customs and Border Clearance, Intermodal/Container, and Human Remains). Contractor can anticipate completing an average of 48 small changes, and one medium change per month with 3-4 large changes per year. Definition of change sizes can be found at Appendix A of this PWS. In addition, the contractor shall, at the direction of the Government, revise and re-issue designated DTR volumes. Generally, the contractor can anticipate revising and reissuing up to two volumes

each year, depending upon the priority assigned to each. Maintenance of links to outside websites throughout each volume of the DTR is required on a continuous basis. The contractor shall employ a standardized change and publication process that applies to all parts of the DTR. The standardized change and publication process includes the capability to store archived copies of previous version of each volume of the DTR that can be retrieved when required.

Updates and revisions will include: creating submission procedures; cataloging and numbering change submittals; tracking change submittals; providing hotlinks to referenced areas of the pubs as well as outside websites and status reporting of change progress. The contractor shall provide a separate PDF file for each individual country listed in the foreign customs section, DTR Part V as requested. For each volume update and revision, the contractor will provide publication ready copies to the process owner in electronic and CD-ROM media and will work with the USTRANSCOM portal team as the designated GATEKEEPER for the DTR to post publication ready files to the USTRANSCOM web page. GATEKEEPER responsibilities include ensuring files are Section 508 compliant (29 U.S.C. ‘794d). Each DTR volume is maintained on the USTRANSCOM webpage with files available by TOC, individual chapter and individual appendix.

2.2.1 DTR Change Requests. The contractor shall maintain the standard format change request process and continue to make it available to DTR stakeholders as well as others who may request it. The change request shall include, at a minimum, the following elements: DTR Part, Chapter, and Paragraph/Subparagraph, changes requested, rationale, and name, organization, office symbol, telephone number and email address of the requester. The contractor shall forward any requests received from other than the official stakeholder POCs to those official stakeholders for approval. The contractor shall post Service, Agency, etc. approved change requests on the DTR coordination web page for viewing and comment by other stakeholders.

For each part of the DTR, the contractor shall maintain a spreadsheet that catalogues change requests and other inputs received from DTR stakeholders during the revision process. The spreadsheet shall show, at a minimum, the following information: Chapter, Paragraph/Subparagraph, change requested, organization and office symbol of requester, and disposition of the change (accepted, modified, or rejected with rationale).

The contractor shall provide workshop facilitation when requested to support the change management process.

2.2.2 Web Page Maintenance. Contractor shall maintain USTRANSCOM web pages using GATEKEEPER software for the purpose of coordinating draft revisions of the various parts of the DTR. These web pages will be entirely separate from the web page used to post final DTR publications that is maintained by the USTRANSCOM portal team. This task will require authorization of contractor personnel as USTRANSCOM portal gatekeepers for this designated web page. Contractor shall work with the USTRANSCOM portal team to post relevant information to the DTR coordination web page. Contractor will also format and post Federal Register Notices and Business Rules for DP3 Phase III development involving Part IV of the DTR. Web page design shall be approved by TCJ5/4-PT. The contractor’s role will be limited by applicable regulations, including USTRANSCOM Policy Directive 33-3 and USTRANSCOM 33-301, and the Limited Access page Approval Process. Coordination files must also be Section 508 compliant.

2.3 Travel. Performance under this PWS may require contractor travel within the U.S. and overseas. The Government will reimburse the contractor for travel expenses subject to the current Federal Acquisition Regulation and Joint Travel Regulation. All travel shall be coordinated with and approved by the primary or alternate COR prior to contractor incurring any travel expenses. Invoices (along with associated receipts) shall support all travel reimbursement requests. The Government will not reimburse local travel and related expenses to the contractor for daily travel to or from work at Scott AFB. For the purposes of costing, the contractor should use the following trips as an estimate:

Location	# Trips	# Days	# of People
Wash. DC	3	4	1

3. DELIVERABLES

PWS Para	Deliverable Title	Schedule
2.1.1	Project Specific breakouts to support monthly invoices Quarterly DTR Status Reports	Monthly Quarterly on the 15th of the month following each quarter. Final to be delivered by last day of the contract.
2.1.2	Trip Reports	Within 5 working days after completion of travel
2.1.3	Contract Management Plan	Draft – within 20 working days of contract award Final – within 5 days of Govt comment
2.2	Publication ready copies of DTR in electronic and CD-ROM media and posted on web site– updates for each of seven volumes, re-issuance of two volumes. PDF files for individual countries.	As scheduled by the Government

4. SERVICE DELIVERY SUMMARY

PWS Para.	Performance Objectives	Performance Threshold
2.1.1	Project Specific breakouts to support monthly invoices Quarterly DTR Status Reports	98% of time received the 10th of the month for work completed the previous month 98% of time received by 15th of month following end of quarter. Final by end of contract period
2.1.2	Trip reports submitted as required and on time.	99% of the time all trip reports received within 5 days of trip completion.
2.1.3	Contract Management Plan	98% of the time within designated timeline with all areas of concern resolved
2.2	Publication ready copies of DTR in electronic and CD-ROM media and posted on web site– updates for each of seven volumes, re-issuance of two volumes. PDF files for individual countries.	95% of the time within designated timelines with 99% accuracy

5. GOVERNMENT FURNISHED EQUIPMENT (GFE)/GOVERNMENT FURNISHED INFORMATION (GFI)

The Government will provide the Contractor with required data and necessary documents, reports, procedures, regulations, directives, and other information needed to accomplish the requirement. The Government will provide the software directed for use by the Government. The Government will also notify the contractor of software changes or training classes for each set of Government furnished software. Subject to Government approval requirements, contractor personnel may be eligible to attend Government-provided training only if this contract requires the Government to provide the training or the required training is not available from other sources and there is a direct, material benefit to DOD. Both the Government and the contractor will retain copies of GFE/GFI listings for traceability and accountability. GFE/GFI provided to the contractor team and used at the contractor facilities will be contractor managed and controlled. Software provided by the Government and used at contractor facilities will be treated as GFE. GFE provided to the contractor team and used at Government facilities will be tracked by contractor onsite personnel under Government management and control. The contractor shall release all GFE to the Government, upon termination of the specific task or subtask, whichever date is earlier.

Due to limited space and resources, the Government will provide up to 2 work areas for the contractor personnel within USTRANSCOM facilities on Scott AFB IL. Work areas are comparable to that already occupied by present Government personnel and include access to a computer and printer. The Government will also provide access to Class "A" phone service, fax machine and copier (to be shared with Government employees already on site). Additional work areas required by the contractor will be provided by the contractor and at the contractor's expense. The contractor shall release all GFE to the Government upon termination of the specific task or subtask, whichever date is earlier, in which its use is no longer necessary. The Government will provide the contractor with information about the development of, and plans to implement future transportation process improvements. This information will be reviewed by the contractor and incorporated as appropriate in contractor products.

The Government will provide all utilities required to support the assigned USTRANSCOM work areas to include electricity, refuse removal, entomology services and police and fire protection. Emergency medical transportation/treatment will be provided if required. Contractor shall reimburse the Government for any transportation and medical services paid by the Government.

6. GENERAL INFORMATION:

This services requirement is in support of United States Transportation Command (USTRANSCOM) at Scott AFB, IL. The TCJ5/4 Transportation Policy and Doctrine Division must support the Command in providing essential transportation and traffic management policy, procedures and guidance through the DTR. The normal hours of support will be from 0730 to 1630 Monday through Friday, excluding Government holidays except where indicated differently within individual Task Areas. TCJ5/4 must provide and maintain the most up-to-date guidance for the DTS on behalf of USTRANSCOM to ensure effective and efficient worldwide delivery of cargo, passengers and personal property within the DTS. Through the development and maintenance of the Defense Transportation Regulation the Transportation Policy Branch will contribute in a substantial way to the success of the USTRANSCOM mission.

6.1. Scope of Work. The contractor shall provide support for the efforts of United States Transportation Command (USTRANSCOM) at Scott AFB IL to provide essential support to the development and maintenance of the Defense Transportation Regulation in performance of the command's mission.

6.2. Contractor Employees. The contractor shall provide a work force possessing the skills, knowledge, and training to perform the services required by this contract. The contractor shall identify the minimum requirements for each labor category to be used in performance of this contract. The contractor shall provide a non-disclosure agreement, in a format approved by the Contracting Officer, for each employee working the assigned tasks.

6.3. Quality Assurance. In accordance with FAR Clause 52.212-4, Contract Terms and Conditions – Commercial Items, the Government will evaluate the contractor's performance under this contract. Any action taken by the Contracting Officer (CO) as a result of surveillance will be according to the terms of this contract.

6.4 Security Requirements.

6.4.1. The majority of daily work associated with this PWS is at the UNCLASSIFIED level. Some contractor personnel will be required to obtain a clearance for access to their secure room work areas in USTRANSCOM. Any stipulation of the numbers and what IT/ADP or clearance levels for the contractors will have will be approved by the functional manager, COR or the KO before the start of the contract task order. The contractor shall comply with all appropriate provisions of applicable security regulations stated in this section. Security requirements are identified in the DD Form 254, DOD Contract Security Classification Specification. A completed/signed DD Form 254 is attached to the contract.

6.4.2. Personnel Security Requirements: The contractor's, subcontractors, and/or partner's personnel performing services under this contract, shall be citizens of the United States of America. No dual citizens are authorized interim or final security clearance determinations. Any US Citizens who have a foreign government (expired or active) passport will not be able to hold or continue any interim or final security clearances within DOD. Any contractors who maintain or have in their possession a passport (either expired or active) issued by a foreign country are considered dual-citizens. The contractor, subcontractor(s), and/or partner(s) shall possess the capability to articulate well, speak and write fluently in the English Language, and comprehend the English Language. Overall, all contractor personnel shall possess the appropriate personnel security investigation for the position occupied. Contractor personnel shall be required to have a background investigation that corresponds with the sensitivity level of the tasks to be performed.

6.4.3. The following guidance will be followed when determining background investigation and clearance levels for this contract depending on requirements:

IT-II/ADP-II/Non-Critical Sensitive Positions (SECRET):

Those positions in which the incumbent is responsible for the direction, planning, design, operation, or maintenance of a computer system, and whose work is technically reviewed by a higher authority of the ADP-I category to ensure the integrity of the system. These include access to classified material or equipment at the SECRET level.

(IT-II/ADP-II/Non-Critical Sensitive) Background Investigation Requirements:

Positions designated by the Government at the Non-Critical Sensitive/ADP-II/IT-II rating require a National Agency Check with Local Credit (NACLC) (or acceptable periodic reinvestigation) favorably adjudicated (a favorable adjudication grants eligibility at the SECRET level as prescribed by DOD 5200.2-R). The IT-II/ADP-II requirement mandates the contractor have a minimum Facility Clearance Level (FCL) at the SECRET (or higher) level due to investigation submissions as directed in DOD 5220.22-M, DODM 5200.01-R and JPAS.

IT III/ADP III/Non-Sensitive Positions (Position of Trust // No Classified Access):

All other positions involved in computer activities or who require a Common Access Card. No clearance is granted for classified access and only a Position of Trust is awarded and posted in the Joint Personnel Adjudication System (JPAS).

(IT-III/ADP-III/Non-Sensitive) Background Investigation Requirements:

Positions designated by the Government at the Non-Sensitive/ADP-III/IT-III rating require a National Agency Check with Inquiries (NACI) (or acceptable investigation/reinvestigation) favorably adjudicated (a favorable adjudication issues a Position of Trust determination as prescribed by DOD 5200.2-R and DOD DTM 08-003 (Dated Dec 08). Favorable NACI or equivalent investigation results must be posted in JPAS before a Common Access Card (CAC) or Non-classified Internet Protocol Router Network (NIPRNET) access will be granted. To obtain interim CAC/NIPRNET access, NACI investigations will be opened with fingerprint, name and criminal records checks returned favorably before the credentials (CAC and NIPRNET) are issued. NACI submissions will be completed on the Standard Form (SF) 85P and submitted with fingerprint cards (FP 258) to USTRANSCOM Force Protection, Security Services Center (SSC) for processing. No classified access will be granted based on the NACI investigation.

NOTE: The above requirements for IT-III/ADP-III/Non-Sensitive Positions are for access to unclassified systems only. Contractors who require access to classified systems or areas must have interim or final adjudication of background investigations at the Critical or Non-Critical Sensitive levels.

USTRANSCOM will only process National Agency Check with Inquiries (NACI)/Position of Trust investigations and does not complete any personnel security investigations for classified access. It is incumbent upon the contractor to have the appropriate investigations completed upon start of the contract as prescribed by the government.

Interim clearance determination will be accepted only if the investigation is opened with the fingerprint, name and criminal records checks returned favorably by OPM. No interim determinations will be accepted without these basic checks completed IAW USTRANSCOM Instruction 31-11, DoD 5200.2-R and DTM 08-003.

6.4.4. Facilities Clearance Level: The contractor must have a valid FCL at the SECRET level. Interim FCLs are acceptable provided they are not expired. FCL procedures and security guidelines for adjudicative requirements are outlined in DOD 5220.22-M and DOD 5200.2-R. FCLs and Interim FCLs must be awarded by the appropriate Defense Security Service (DSS) field office. Safeguarding requirements at contractor locations are not authorized for this contract.

6.4.5 Personnel and Facilities Clearance Validation: Upon the issuance of a delivery task order by the government, the contractor will submit those names of contractor personnel that will work the delivery to the COR/KO or functional manager for vetting through JPAS to ensure investigative and clearance requirements have been satisfied for the delivery. If a contractor's employee does not have the required investigative or security clearance level based on the Government's determination, the contractor's personnel will be denied the ability to work in support of this contract (or task orders).

6.4.6. Common Access Card (CAC) Issuance Procedures: Upon notification by the USTRANSCOM Security Services Center (SSC) that contractor personnel meet the required investigative and clearance levels, the personnel may be loaded by the decision of the KO/COR or functional manager in CVS for an expiration on their CAC for the base year, plus two option years, for a three year total, if the contract is fully funded. If the contract is unfunded or funded on a yearly basis requiring recertification of funding by USTRANSCOM TCAQ/TCJ8, CACs will only be loaded for the current period of performance. All CAC issuance will be based on the favorable NACI investigation.

6.4.7. Visits to USTRANSCOM/HQ SDDC Building: Any visit(s) by contractor personnel will require an electronic visit request be submitted using the Joint Personnel Adjudication System (JPAS). JPAS visits can be forwarded to the Security Management Office (SMO) code: USTC-SDDC. The visit request will annotate the contract number in the POC block of the visit request and the name of the COR/CO in the phone number block. Visits may be initiated for the base or option year period only and not the entire duration of the contract.

6.4.8. Additional Security Conditions: Upon completion of this contract, the contractor's personnel shall surrender all Government supplies, materials and equipment to the COR. All contractor personnel assigned to this contract who possess CAC cards shall return those cards to the COR at SAFB for turn-in to the USTRANSCOM Security Services Center (SSC). Any assigned contractor personnel who possess a security badge shall turn in those badges to the issuing authority it was derived from during out-processing. Contractor personnel shall out-process on the last day of the contract or upon termination or reassignment from duties under this contract.

6.4.9. The Government shall ensure the roles/privileges assigned to contractor personnel on the Government computing platforms are limited to the roles/privileges essential to that individual's performance of his/her assignments. The Government may limit or revoke these roles or privileges for any reason.

6.4.10. If the Government notifies the contractor that the employment or the continued employment of any contractor personnel is prejudicial to the interests or endangers the security of the United States of America, that employee shall be removed and barred from the worksite. This includes security deviations/incidents and credible derogatory

information on contractor personnel during the course of the contract's period of performance. The contractor shall make any changes necessary in the appointment(s).

6.4.11. No contractor employee will access NATO information unless they have been indoctrinated by TCJ3-FP personnel and have NATO access recorded in JPAS. All contractor employees will follow USTRANSCOM control measures for NATO information.

6.4.12. Contractor employees working in USTRANSCOM facilities on Scott AFB will complete all required USTRANSCOM security training requirements.

Security Regulation Guidance:

Department of Defense (DOD):

2000.16 (DOD Antiterrorism (AT) Standards)

5200.01 V1-4(DOD Information Security Program)

5200.2-R (DOD Personnel Security Program)

5200.08-R (DOD Physical Security Program)

5220.22-M (National Industrial Security Program)

8500.1 (Information Assurance (IA))

2000.12 (DOD Antiterrorism (AT) Program)

8500.2 (Information Assurance (IA) Implementation)

DOD regulations found at: <http://www.dtic.mil/whs/directives/corres/pub1.html>

Scott Air Force Base:

SAFB Instruction 31-101 (Installation Security Instruction)

(Restricted publication. Sent only to .mil domains when forwarding. Not for public distribution.)

USTRANSCOM Instruction 31-11 (USTRANSCOM Security Program)

Forms:

DD 254, DOD, Contract Security Classification Specification

DOD forms found at:

<http://www.dtic.mil/whs/directives/corres/pub1.html>

USTRANSCOM Force Protection (Industrial Security) Points of Contact:

Patrick Collins or Steven Strait

508 Scott Drive

Security Services Center (SSC)

Scott AFB IL 62225

Commercial: 618-220-6550/6531 (respectively)

Email at Patrick.Collins@ustranscom.mil or Steven.Strait@ustranscom.mil

USTC FP Approval: Steven Strait 8 March 2012

DD 254 is attached

USTC FP Tracking #: USTRANSCOM-FP-00006-12

6.5 Period of Performance.

The initial period of performance for this contract is 1 October 2012 to 30 September 2013.

Period of performance for the first option year is 1 October 2013 to 30 September 2014.

Period of performance for the second option year is 1 October 2014 to 30 September 2015.

6.6 Follow-On Contract.

6.6.1 In the event the follow-on contract is awarded to other than the incumbent, the incumbent contractor shall provide all support needed by the Government and the successful offeror to ensure an orderly transition and minimize any impact on the entire operation. With regard to the successor contractor's access to incumbent employees, a recruitment notice may be placed in each facility.

6.6.2 The incumbent contractor shall provide a comprehensive transition plan not later than (NLT) the follow-on contract pre-performance conference for acceptance by the CO. The transition plan shall include provisions for incumbent contractor actions to assist and coordinate with the Government and the successor contractor in the changeover of all functions on the contract performance start date. The transition schedule shall be coordinated with all affected activities and managed to minimize any adverse impact on the mission. The incumbent contractor shall provide sufficient numbers of personnel to conduct a joint inventory of all Government-Furnished Equipment (GFE), Government-provided facilities space, publications, accounts, records, etc., with the successor contractor and Government representative to ensure inventories/accounts are accurate and complete. The incumbent contractor shall ensure shortages, equipment condition issues, and other contract requirement issues are rectified in a time frame agreeable to the Government prior to relinquishing GFE accounts to the Government.

6.7 Performance of Services During Crisis Declared by the President or Secretary of Defense Up To and Including War.

None.

APPENDIX A

Small DTR Change – Change that affects only one DTR part to include chapters, appendices or business rule sections of a single part. Response is within 3 working days of request.

Medium DTR Change – Change that affects multiple DTR parts or requires the adjustment of a number of chapters, appendices or business rule sections within or across multiple DTR parts. Change and response takes 5-7 working days to coordinate with Government.

Large DTR change – Change that affects multiple DTR parts with significant changes and affects multiple chapters, appendices or business rule sections within or across DTR parts. Change requires more than 7 working days to coordinate with the Government.