

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE J		PAGE OF PAGES 1 7	
2. AMENDMENT/MODIFICATION NO. 0001		3. EFFECTIVE DATE 09-Jan-2012		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)	
6. ISSUED BY CODE USTRANSCOM-AQ - HTC711 508 SCOTT DR SCOTT AFB IL 62225-5357		HTC711		7. ADMINISTERED BY (If other than item 6) See Item 6			
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				<input checked="" type="checkbox"/> X		9A. AMENDMENT OF SOLICITATION NO. HTC711-12-R-C003	
				<input checked="" type="checkbox"/> X		9B. DATED (SEE ITEM 11) 29-Dec-2011	
						10A. MOD. OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> X The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> X is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) The purpose of this amendment is to revise the addendum to FAR 52.212-1, Instructions to Offerors. See Summary of Changes for specific revisions. All other terms and conditions remain unchanged.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				TEL: _____ EMAIL: _____			
15B. CONTRACTOR/OFFEROR _____ (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED 09-Jan-2012	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 1449 - CONTINUATION SHEET

The following change has been made to the Addendum to FAR 52.212-1, Section (12) Proposal Preparation Instructions, PART III – Past Performance Information, Paragraph (4), Past Performance Questionnaires.

The paragraph is changed FROM:

“Past Performance Questionnaires. The Government will evaluate the quality and extent of the offeror’s past performance deemed relevant to the requirements of this RFP. The Government reserves the right to use information submitted by the offeror and other sources, such as the other Government offices and commercial sources to assess performance. **Maximum of four individual contract Past Performance Questionnaires shall be accepted by the Government from each offeror.** The offeror shall send out the Past Performance Questionnaires (Attachment 4, Past Performance Questionnaire) to each reference identified (only that reference shall respond). The responsibility to send out the Past Performance Questionnaires rests solely with the offeror; whereas, it shall not be delegated to any other entity. The Transmittal Letter shall be sent by the offeror along with the Past Performance Questionnaires. Once the questionnaires are completed, the information therein shall be considered sensitive and shall not be released to you, the offeror. The Past Performance Questionnaires shall be sent directly to the Government from the respondent via email or fax. **If more than one questionnaire is received on any of the four contract examples, only the first one received will be accepted.** The evaluation of past performance information will take into account the past performance information regarding principal subcontractor(s) that will perform major or critical aspects of the requirement when such information is relevant to the instant acquisition. **Completed Past Performance Questionnaires are requested to be received in the issuing office by 3:00 p.m. Central Standard Time (CST) on 26 January 2012. Please note that this date precedes the proposal due date.**”

TO:

“Past Performance Questionnaires. The Government will evaluate the quality and extent of the offeror’s past performance deemed relevant to the requirements of this RFP. The Government reserves the right to use information submitted by the offeror and other sources, such as the other Government offices and commercial sources to assess performance. **Maximum of eight Past Performance Questionnaires (PPQ) shall be accepted by the Government from each offeror with a minimum of one PPQ for each contract reference. Multiple Past Performance Questionnaires may be submitted for each contract reference, but the aggregate number shall not exceed eight PPQs and each reference shall have at least one PPQ submitted.** The offeror shall send out the Past Performance Questionnaires (Attachment 4, Past Performance Questionnaire) to each reference identified (only that reference shall respond). The responsibility to send out the Past Performance Questionnaires rests solely with the offeror; whereas, it shall not be delegated to any other entity. The Transmittal Letter shall be sent by the offeror along with the Past Performance Questionnaires. Once the questionnaires are completed, the information therein shall be considered sensitive and shall not be released to you, the offeror. The Past Performance Questionnaires shall be sent directly to the Government from the respondent via email or fax. The evaluation of past performance information will take into account the past performance information regarding principal subcontractor(s) that will perform major or critical aspects of the requirement when such information is relevant to the instant acquisition. **Completed Past Performance Questionnaires are requested to be received in the issuing office by 3:00 p.m. Central Standard Time (CST) on 26 January 2012. Please note that this date precedes the proposal due date.**”

The following includes the addendum to FAR 52.212-1, Instructions to Offerors, with the incorporated change to Paragraph (4) Past Performance Questionnaires as described above:

ADDENDUM TO FAR 52.212-1, INSTRUCTIONS TO OFFERORS – COMMERCIAL ITEMS

(JUN 2008)

Paragraph (b) of FAR 52.212-1 entitled "Submission of Offers" is supplemented with paragraph 12, "Proposal Preparation Instructions," below:

(12). PROPOSAL PREPARATION INSTRUCTIONS

(a) GENERAL INSTRUCTIONS

- (1) To be eligible to receive a contract award and subsequent orders pursuant to this solicitation, offerors are required to be a Civil Reserve Air Fleet (CRAF) carrier and maintain their CRAF status for the duration of the contract.
- (2) The proposal due date is 31 Jan 2012. The offeror shall make a clear statement in the proposal documentation that the proposal is valid for 180 calendar days as specified in FAR 52.212-1, Addendum, paragraph (c) cited below.
- (3) Proposals shall be submitted on plain white paper, 8 ½ x11 paper, Double-sided, Times New Roman, 12 font. Font size may be adjusted for charts, graphs, or titles.
- (4) By your proposal submission, you are representing that your firm will perform all the requirements specified in the solicitation.

- (b) SUBMISSION OF OFFERS. Proposals shall consist of four sections, Part I-Business Proposal, Part II-Technical Proposal, Part III-Past Performance Information, and Part IV- Pricing Proposal. Proposals will be evaluated in accordance with the evaluation criteria set forth in FAR 52.212-2, *Evaluation—Commercial Items* (JAN 1999), as included in this RFP. Offerors are required to submit one original hard copy and three additional hard copies (four hard copies total) plus one electronic copy on CD-ROM of their proposal by the specified due date to the address specified in the "USTRANSCOM/TCAQ Points of Contact" paragraph below.

PART I – Business Proposal: Offerors are required to comply with the following format and content requirements for Part I of their business proposal.

- (1) Solicitation/Contract Form. Offerors shall complete the SF Form 1449, blocks 12, 17a and 30a, b, and c. Block 17a should include the CAGE code. Signature by the offeror on the SF 1449 constitutes an offer, which the Government may accept, and acknowledgement by the offeror that they accede to the contract terms and conditions and PWS technical requirements.
- (2) Block 17b. Check this block if your remittance address is different, identify the remittance address in your proposal, and ensure this address in the Central Contractor Registration (CCR) database.
- (3) Acknowledgement of Solicitation Amendments (if any): Return one signed copy of each amendment.
- (4) For the prime and any principal subcontractor(s) provide the Company/Division Address, Identifying Codes, and Applicable Designations. Provide company/division's street address; CAGE code and DUNS code. A principal subcontractor is defined as a subcontractor that will perform major or critical aspects of this requirement.
- (5) Letter signed by a Civil Reserve Air Fleet (CRAF) representative identifying individuals who are authorized to negotiate and sign documents on the behalf of the CRAF carrier.

(6) Online Representations and Certifications Application (ORCA). The ORCA can be found at <http://orca.bpn.gov> or submit written representations and certifications IAW FAR 52.212-3 (Offeror Representations and Certifications – Commercial Items (APR 2011)).

(7) Statement acknowledging the requirement to maintain CRAF status for the duration of the contract.

(8) Documentation establishing any proposed CRAF carrier Teaming Agreement (if applicable).

PART II – Technical Proposal: Offerors are required to comply with the following format and content requirements. The Safety and Audit Oversight Plan is not to exceed 10 double-sided pages, Times New Roman, 12-font. There is not page limit for the Subcontracting Plan, but the narrative text shall be in Times New Roman, 12-font. Font size may be adjusted for charts, graphs, or titles.

(1) Technical Subfactor 1, Safety and Audit Oversight Plan: Offerors shall submit a realistic plan for accomplishing the technical requirements identified in the PWS, Para 1.2. Safety and Audit Oversight Program. The offeror shall describe their techniques, procedures, and approach for complying with the Safety and Audit Oversight Program for foreign flag subcontracted carriers. Proposals that merely paraphrase the requirements of the Government's specifications/PWS, or use such phrases as "will comply" or "standard techniques will be employed" will be considered unacceptable.

(2) Technical Subfactor 2, Subcontracting Plan: Offerors shall submit a subcontracting plan that covers the entire contract period (including option periods) which outlines procedures for supporting Afghanistan businesses and businesses within the Central and Southern Asian States (CASA). CASA states include Georgia, the Kyrgyz Republic, Pakistan, the Republic of Armenia, the Republic of Azerbaijan, the Republic of Kazakhstan, the Republic of Tajikistan, the Republic of Uzbekistan, and Turkmenistan. At a minimum, the subcontracting plan shall include the following:

- A. Separate percentage goals for using Afghanistan and CASA businesses for subcontracting opportunities. The percentage goal shall be determined by comparing the projected dollars to be subcontracted to Afghan and CASA entities with the projected total dollars to be subcontracted measured over a one-year performance period.
- B. A description of the principal types of services to be subcontracted to Afghanistan businesses and CASA businesses.
- C. The method used to develop the subcontracting goals.
- D. A description of the methods used to identify and employ potential sources.
- E. Assurance that the offeror will submit the required annual report as specified in paragraph 4.5 of the PWS.

(3) The technical proposal will be incorporated as an attachment into the subject contract.

PART III – Past Performance Information: Offerors are required to comply with the following format and content requirements. Limited to no more than 5 pages, Times New Roman, 12-font, per contract reference listed with a maximum of four contracts. The summary page describing the offeror's and principal subcontractor(s) (if applicable) role is limited to 3 pages, Times New Roman, 12-font. Font size may be adjusted for charts, graphs, and titles.

(1) The offeror shall provide information that the Government will use to evaluate the offeror's past performance. If the offeror intends to provide service through a subcontracting arrangement with a principal subcontractor(s), then the offeror is required to submit past performance information for both the offeror (prime) and the principal subcontractor(s). The offeror shall clearly identify the principal

subcontractor(s) who will perform a significant portion of the proposed effort. The offeror shall submit a summary page describing the role of the offeror and the principal subcontractor(s) (if applicable).

(2) Subcontractor consents (if applicable). Past performance information pertaining to a subcontractor cannot be disclosed to the prime offeror without the subcontractor's consent. With your proposal response, provide a letter from your principal subcontractor(s) that will perform major or critical aspects of the requirement consenting to the release of their past performance information to the prime contractor.

(3) The offeror is allowed to submit a total of four contract references for which the offeror (prime) or the proposed principal subcontractor(s) has performed. The offeror shall furnish the following information for each contract reference:

- A. Company/division name
- B. Description of service and a detailed narrative of relevance to this requirement
- C. Contracting agency
- D. Current points of contact to include name, address, telephone number, fax number and e-mail address for each contract reference
- E. Contract type
- F. Contract award date and period of performance
- G. Contract amount (per year cost and life cycle cost; if the contractor performed as a subcontractor under the contract submitted for evaluation, specify the per year cost and life cycle cost for the portion of work performed by the contractor)
- H. Questionnaire log including the name, address, telephone number, fax number and e-mail address for each point of contact to whom the Past Performance Questionnaire was sent for completion.

The Government may contact these references to verify information and/or obtain additional information.

(4) Past Performance Questionnaires. The Government will evaluate the quality and extent of the offeror's past performance deemed relevant to the requirements of this RFP. The Government reserves the right to use information submitted by the offeror and other sources, such as the other Government offices and commercial sources to assess performance. **Maximum of eight Past Performance Questionnaires (PPQ) shall be accepted by the Government from each offeror with a minimum of one PPQ for each contract reference. Multiple Past Performance Questionnaires may be submitted for each contract reference, but the aggregate number shall not exceed eight PPQs and each reference shall have at least one PPQ submitted.** The offeror shall send out the Past Performance Questionnaires (Attachment 4, Past Performance Questionnaire) to each reference identified (only that reference shall respond). The responsibility to send out the Past Performance Questionnaires rests solely with the offeror; whereas, it shall not be delegated to any other entity. The Transmittal Letter shall be sent by the offeror along with the Past Performance Questionnaires. Once the questionnaires are completed, the information therein shall be considered sensitive and shall not be released to you, the offeror. The Past Performance Questionnaires shall be sent directly to the Government from the respondent via email or fax. The evaluation of past performance information will take into account the past performance information regarding principal subcontractor(s) that will perform major or critical aspects of the requirement when such information is relevant to the instant acquisition. **Completed Past Performance Questionnaires are requested to be received in the issuing office by 3:00 p.m. Central Standard Time (CST) on 26 January 2012. Please note that this date precedes the proposal due date.**

Part IV – Pricing Proposal:

(1) Attachment 2, City-Pair Matrix. Offerors shall insert a proposed Not-To-Exceed (NTE) all-inclusive cost-per-pound rate for each mandatory city-pair combination listed in the Attachment 2, City-Pair Matrix, identified with green shading. To be eligible for award, the offeror must provide an all-inclusive U.S. dollar cost-per-pound rate for each of the 195 mandatory city-pair combinations highlighted in green. The mandatory city-pairs are also identified as those with estimated volumes identified in Attachment 3, City-Pair Volume Estimates. Offerors wanting to be eligible to provide service over the remaining 3,465 optional city-pair combinations shall propose a NTE all-inclusive rate for each of those applicable city-pairs. Offerors shall only complete the pricing matrix for the base year. Option year prices shall be adjusted according to the Economic Price Adjustment.

(2) Offerors are hereby informed their cost-per-pound rates are Not To Exceed (NTE) rates. On a daily basis, the Air Mobility Division, Airlift Control Team (AMD/ALCT) will email the awarded contractors a spreadsheet containing the AMD mission requirements. The contractor has the option to review the requirements and offer a spot-bid cost-per-pound rate within 75-minutes of the AMD's email notification at or below their NTE rate on contract. This process allows the contractor the opportunity to review existing cargo capacity and submit a reduced rate based on excess capacity.

(3) Unrealistically low or high proposed prices, either at the time of initial proposal submission or during subsequent discussions, may be grounds for eliminating a proposal from competition, either on the basis that the offeror does not understand the requirement or has submitted an unrealistic or unreasonable proposal.

(4) Do not alter the format of Attachment 2, City-Pair Matrix.

Paragraph (c) of FAR 52.212-1 entitled "Period for acceptance of offers" is tailored to read: "The offeror agrees to hold the prices in its offer firm for 180 calendar days from the date specified for receipt of offers."

Paragraph (e) of FAR 52.212-1 entitled "Multiple Offers" is tailored to read: "The government will not consider multiple offers presenting alternate terms and conditions for satisfying the requirements of this solicitation."

Paragraph (g) of FAR 52.212-1 entitled "Contract award (not applicable to Invitation for Bids)." is tailored to read: "The Government intends to evaluate offers and award contracts without discussions with offerors. Therefore, the offerors initial offer should contain the offerors most favorable terms and reflect its best possible performance potential. However, the Government reserves the right to conduct discussions if later determined by the Contracting Officer to be necessary. If the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals. The Government may reject any or all offers if such action is in the public interest; accept other than the lowest offer; and waive informalities and minor irregularities in offers received."

Paragraph (h) of FAR 52.212-1 entitled, "Multiple awards" is tailored to read: "The Government intends to award approximately three (3) Indefinite Delivery, Indefinite Quantity (IDIQ) contracts as a result of this solicitation. These IDIQ awards will be made based on the evaluation criteria listed herein. Subsequent task order awards will be awarded pursuant to the fair opportunity ordering procedures set forth in the Performance Work Statement (PWS) of this Request for Proposal (RFP).

USTRANSCOM/TCAQ Points of Contact:

- (1) The USTRANSCOM Contracting Office is the point of contact for this acquisition.
- (2) Address any questions or concerns to either of the individuals identified below.
- (3) Formal communications, such as requests for clarification, questions, and/or written information concerning this solicitation should be submitted in writing (email is the preferred method).

The points of contact for this acquisition are:

USTRANSCOM/TCAQ-CI

ATTN: Jason Logsdon
508 Scott Drive
Scott AFB, IL 62225-5357
Or Fax number (618) 220-7909
Or E-Mail Jason.Logsdon@ustranscom.mil

- (4) Written questions will be answered in writing and provided to all offerors via FedBizOpps. Solicitation changes will be made via amendment. However, due to the time required to research a question and provide an answer, questions received less than ten calendar days prior to the due date of offers specified in this solicitation may not be answered.

- (5) Formal communications should be submitted in the following format:

Reference: Section __, Page____, Paragraph____

Question:_____

(End of Provision)

(End of Summary of Changes)