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**RTGX**  
ROSS TECHNOLOGIES, INC.  
XPECT. XPAND. XCEL.



# Information Resource Management Data Repository Tool

## WEEKLY ACTIVITIES REPORT

*September 30, 2009*

**RTGX**  
ROSS TECHNOLOGIES, INC.  
XPECT. XPAND. XCEL.

Prepared By:  
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Sep 09

## Document Change History

Version	Date	Description
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48	9/9/2009	Update to week of Sep 2-8
49	9/16/2009	Update to week of Sep 9-15
50	9/23/2009	Update to week of Sep 16-22
51	9/30/2009	Update to week of Sep 23-29

**Author:**

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Ross Technologies

**Quality Control Review**

(b)(6)  
Ross Technologies

USTRANSCOM		Ross Technologies	
(b)(6)	COR	(b)(6)	Admin Project Manager
(b)(6)	Enterprise Engineer	(b)(6)	Technical Project Manager
(b)(6)	IRMDR Program Manager	(b)(6)	Site Business Manager
		DATE: September 30, 2009	

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## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
Maintaining web front-end applications	For Front End Applications: <ul style="list-style-type: none"> <li>- Troubleshot a problem with IT_Reporting where the admin could not change the trigger question to NO. Will need to modify the MOD area code once a decision on which application has priority over the data. No release at this time.</li> <li>- Troubleshot a problem with IT_Reporting where a user could not insert a YES to the MOD trigger question. Found that the Operational Database did not have the correct permissions for the required table. DB corrected. No release.</li> <li>- Troubleshot a problem with the MOD Ad Hoc report no showing the NO answers. Revised the Ad Hoc script to correctly select all answers. Script moved to Production by DB 28 Sep 09.</li> <li>- Troubleshot a problem with RqMT where all FSMEs were not showing properly. Found a problem with the Database for a couple of people. Database was corrected.</li> <li>- Troubleshot a problem with a CPRP report erroring when trying to process more than seven levels. Modified the Ad Hoc report to allow an eighth level. Users are very happy because this has been a problem for them for years. Code will be released to the live side 1 Oct 09.</li> </ul>
Enhancing web front-end applications	User Assists: - Worked with the CPRP users to refresh them on how the End-of-Year Rollover process works. No release needed.
Concerns:	



## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
Testing GOTS/COTS Systinet	<p>(b)(6) met with (b)(6) . (b)(6)</p> <p>reviewed the Isof output and will be completing system diagrams. Todd had the following concerns:</p> <ol style="list-style-type: none"> <li>1. Main issues revolve around the lack of an overall engineering plan for the system. There are many questions relating to access control, authentication, network architecture, etc.</li> <li>2. Password management for non-SiteMinder managed users (those using the</li> <li>3. Systinet Workbench app)</li> <li>4. Is policy management done using SiteMinder or OAS/Systinet?</li> <li>5. Ports and services available on the OAS to support user management (the</li> <li>6. Oracle management console is turned on, supposedly for behind the scenes</li> <li>7. user management)</li> <li>8. Communications paths from the NIPRNet to OAS/Systinet and to the DBMS</li> <li>9. technical drawings for how the system will be deployed on the TRANSCOM network and the failover plan for the servers.</li> </ol>
Testing GOTS/COTS Concerns:	
New Product Evaluations:	
<b>Configuration Control Board PWS Para 1.3.3</b>	
IRMDR CCB	Did not meet this period.
<b>Front End Support (Web/Application) PWS Para 1.3.4</b>	


## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
Develop web front-end applications	<p>CRIS web development team worked on 8 requirements this period and completed 4.</p> <ul style="list-style-type: none"> <li>- # 294 RqMT Remove UFR references. Started. Remove all references to UFR in RqMT displays. Projected release 1 Oct 09 (if possible).</li> <li>- # 291 Remove "Panel" from all CPRP displays. Started coding. Projected release 8 Oct 09.</li> <li>- # 289 RqMT Enhance Hierarchy Display – Started. Add Hierarchy info to View and Menu pages. Projected release 15 Oct 09.</li> <li>- # 287 EAACR Additional Status options – Completed. Adding new options to the Next Step procedure. Projected release 1 Oct 09.</li> <li>- # 251 RqMT add Process field to all displays. Completed. Added new Process field to allow users to monitor who is processing the requirement. Release 1 Oct 09.</li> <li>- # 246 RqMT Milestones Step B – Started coding. Working on creating the timeline instead of using a third party set of code. Proj release 15 Oct 09.</li> <li>- # 186 IRMDR requirements linking – Working. Have most of the coding complete. Working on the possibility of multiple requirements being associated with one. Release moved to 8 Oct 09.</li> <li>- # 126 DEMIT (aka D2GIM) – Completed. Final released of the initial code to Production. (b)(6) is still working on updating the live data and reviewing the application with live data to see if it works correctly. Projected full release date 1 Oct 09.</li> </ul> <p>- Evaluated 5 new requirements.</p>
Concerns:	
<b>Data Stewardship, PWS Para 1.3.5</b>	
Functional Database Management:	
Lead Data Stewardship	
<b>Accounts Management, PWS Para 1.3.6</b>	
<b>Account Administrator recommendations and FYIs:</b> Coordinated restoration of 2 firewall modifications for J5/4	

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
Account administration:	<ul style="list-style-type: none"> <li>- Created 2 Production accounts</li> <li>- Created 0 Development accounts</li> <li>- Modified 14 accounts</li> <li>- Validated 5 accounts</li> </ul>
<b>Help Desk Support PWS Para 1.3.7</b>	
User Support	<ul style="list-style-type: none"> <li>- Assisted 80 customers</li> <li>- Unlocked &amp; verified 17 accounts</li> <li>- Reset 5 passwords</li> <li>- Troubleshoot / restored 7 trouble tickets</li> <li>- Deleted 4 account(s)</li> </ul>
<b>System Security Requirements PWS Para 1.3.9</b>	
No updates	<p>Completed Enterprise Mission Assurance Support Service (eMASS) training provided by USTRANSCOM and DISA. eMASS is web based tool designed to develop, collect, and manage C&amp;A related data.</p> <p>Currently am coordinating how to approach all the ATO's that are coming up due to Tool Suite additions.</p> <p>CRIS ATO needs to be reworked due to HW change.</p>
<b>IRMDR Training PWS Para 1.3.10</b>	
Training	None this week
<b>Documentation PWS Para 1.3.8 and 1.3.11</b>	

## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
<b>Publications:</b>  Documentation Review Schedule	<b>DEIM User Manual:</b> "Developer: DEIM will be in development for a long time. I think we should pick a point in time/functionality that (b)(6) will cover and then periodically the UM can be updated with changes/new functionality. DEIM Lead: That's a good idea. Developer: I'll create the "snapshot" directory Wednesday or Thursday when I finish the current requirement I'm working." Have developed UM through Section 6 of 7.  Final version is dependent on how complete the application is on 6 Nov.
<b>FACCSM PWS Para 1.3.12</b>	
<b>CSRDs</b>	
CSRD 2009-8410 Adobe Creative Suite 4 Web Premium (replaces Cold Fusion 4.5) Background: Some components of this software package still need evaluation in the testbed. ITCM (b)(6) responded that he will try to get the remaining components moved up in the test queue.	Received the CS4 Web Premium DVDs. (b)(6) provided FACCSM with the key code. Software is ready to load.
Laptop request for (b)(6)	CSRD is currently in the J6-OMJ queue.
COIS workstations (b)(6) needed more justification for why they need their own workstation as opposed to using the SIPRNet café.	Still waiting on (b)(6) to provide additional justification.
New Dell Monitors	Monitors have been received. FACCSM started installing them on 29 Sep.
<b>FACCSM Activities</b>	
Firewall Mod Validation	FACCSM validated the need for 3 firewall mods to continue for another year.

## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
CRIS Development server move	FACCSM sent (b)(6) a list of all ODBC users and IPs so new firewall permissions can be submitted.
Portal changes	FACCSM submitted changes to TCJ6-OMW to have CRIS changed to ITS on the Portal.
Maintenance quotes	FACCSM started obtaining maintenance/support quotes for current software used by IRMDR contract. (b)(6) is leaving 30 Sep. FACCSM will contact his replacement about the quotes.
Sharepoint	FACCSM uploaded CRIS documents to Sharepoint. Sent a list of personnel that should have access to the private documents to J6-OMW. Tested and access is working.
CAC reader	(b)(6) CAC reader broke while he is TDY for several months. FACCSM sent him a new CAC reader.



## Information Resource Management Data Repository Tool

### WEEKLY ACTIVITIES REPORT

*September 23, 2009*



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50	9/23/2009	Update to week of Sep 16-22

**Author:**

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Ross Technologies

**Quality Control Review**

(b)(6)




Ross Technologies

# Weekly Activities Report



## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM		Ross Technologies	
(b)(6)	COR	(b)(6)	Admin Project Manager
(b)(6)	Enterprise Engineer	(b)(6)	Technical Project Manager
(b)(6)	IRMDR Program Manager	(b)(6)	Site Business Manager
DATE: September 23, 2009			

PWS Requirement/Background Info	Outcome/Issue
<b>Reports PWS Para 1.3.1</b>	
<b>MEETINGS:</b> Moving CRIS Classified Servers 17 Sep	Ross Team met with J6-O people to coordinate move of the CRIS servers from Building 1900 to Building 1575.  Move CRIS Servers 17 Sep 09
iDistribute 18 Sep	A meeting was held Sept. 18, at (b)(6) request, as a follow-up to the IPR regarding possible Ross Team involvement concerning iDistribute.  iDistribute minutes 18 Sep 09
IBM System Architect/Rational Suite meeting	A follow-on meeting was held on Sept. 22 to brief J6-O staff on J6-A and J6-P efforts to stand-up the IBM rational suite.  Sys Architect Meeting 22 Sep 09




## Weekly Activities Report

PWS Requirement/Background info		Outcome/Issue
SW/Web Maintenance & Support PWS Para 1.3.2		
Maintaining web front-end applications	For Front End Applications: - Troubleshot a problem with the CRIS server where Emails were not being generated from the system. The CRIS SAs found that the CRIS web server was processing the requests but the Email server was not answering. They had to reconnect the web server services with the Email server. All back emails were reprocessed. No emails were lost. No Release.	
Enhancing web front-end applications	User Assists: - Worked with the SAs to get each CRIS web server IP changed in preparation to moving them into consolidated areas.	
Concerns:		
Testing GOTS/COTS Systinet	Outstanding Issues: Todd O'Boyle of J6-A is being matrixed to assist/pick up where (b)(6) (OIP) left off regarding reviews of the Systinet configuration. (b)(6) has been in contact with him and will collaborate w/ (b)(6) —tentatively targeted for next week.	
Testing GOTS/COTS Concerns Not getting feedback from J6-OIP		
New Product Evaluations:		
Configuration Control Board PWS Para 1.3.3		
IRMDR CCB	Did not meet this period.	
Front End Support (Web/Application) PWS Para 1.3.4		

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
<p>Develop web front-end applications</p>	<p>CRIS web development team worked on 9 requirements this period and completed 4.</p> <ul style="list-style-type: none"> <li>- # 289 RqMT Enhance Hierarchy Display – Started. Add Hierarchy info to View and Menu pages. Projected release 8 Oct 09.</li> <li>- # 287 EAACR Additional Status options – Started. Adding new options to the Next Step procedure. Projected release 1 Oct 09.</li> <li>- # 281 WMT Exclude Delivered and add Status filter – Completed. Removed Delivered status from the normal displays. And added a Filter capability on Status Field. Release 24 Sep 09.</li> <li>- # 267 WMT Display improvements – Completed. Changed the look and feel of the popup screens so they display better on the overhead displays. Release 24 Sep 09.</li> <li>- #242 CRITR Add sort to POAM report – Completed. Added a sort to the POAM report to allow for easier identification of Weaknesses that need attention. Release 24 Sept 09.</li> <li>- # 246 RqMT Milestones Step B – Started Researching. Projected release 1 Oct 09.</li> <li>- # 245 RqMT Milestones Step A – Completed. New Milestone popup report is complete and all associated areas of the Responsible Groups have been re-coded to work with the new tables. Release 24 Sep 09.</li> <li>- # 186 IRMDR requirements linking – coding restarted. Have about three fourths of the coding complete. Release set for 1 Oct 09.</li> <li>- # 126 DEMIT (aka D2GIM) – Released fourth set of code to Production. (b)(6) is still updating the live data and reviewing the application with live data to see if it works correctly. Now working on the last full report and minor last minute cleanups. Projected full release date moved to 1 Oct 09.</li> </ul> <p>- Evaluated 0 new requirements.</p>
<p>Concerns:</p>	
<p><b>Data Stewardship PWS Para 1.3.5</b></p>	

# Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
Functional Database Management:	
Lead Data Stewardship	
<b>Accounts Management PWS Para 1.3.6</b>	
<b>Account Administrator recommendations and FYIs:</b>	
Created one Dev account for testing of Enterprise Architecture Change Request	
Account administration:	<ul style="list-style-type: none"> <li>- Created 8 Production accounts</li> <li>- Created 1 Development accounts</li> <li>- - Modified 5 accounts</li> <li>- Validated 9 accounts</li> </ul>
<b>Help Desk Support PWS Para 1.3.7</b>	
User Support	<ul style="list-style-type: none"> <li>- Assisted 93 customers</li> <li>- Unlocked &amp; verified 14 accounts</li> <li>- Reset 6 passwords</li> <li>- Troubleshoot / restored 6 trouble tickets</li> <li>- Deleted 0 account(s)</li> </ul>
<b>System Security Requirements PWS Para 1.3.9</b>	
No updates	
<b>IRMDR Training PWS Para 1.3.10</b>	
Training	None this week
<b>Documentation PWS Para 1.3.8 and 1.3.11</b>	
Publications:  Documentation Review Schedule	Met w/IRMDR COTR on Initial Draft of DEIM User Manual. He directed it be vetted w/DEIM personnel. Other Publications reviews and updates are to be second priority from the DEIM UM. Sent Initial DRAFT UM for review and comment on 21 Sep.
<b>FACCSM PWS Para 1.3.12</b>	

## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
<b>CSRDS</b>	
<p><b>CSRD 2009-8410 Adobe Creative Suite 4 Web Premium (replaces Cold Fusion 4.5)</b>  <b>Background:</b> Some components of this software package still need evaluation in the testbed. ITCM (b)(6) stated that the testbed was never officially tasked to test this software. FACCSM directed him to CSRD 2009-8410 which tasks them to do the testing. ITCM (b)(6) responded that he will try to get the remaining components moved up in the test queue.</p>	<p>Received email from Adobe stating licenses are available on Adobe Licensing Web Site. Emailed (b)(6) about actions to be taken next.</p>
<p><b>Laptop request</b>  (b)(6) replied that he needed more justification to move this CSRD along. FACCSM entered additional justification provided by (b)(6)</p>	<p>(b)(6) sent FACCSM an email stating that he forwarded the CSRD. However, it still appears to be in the Senior FACCSM (b)(6) queue. ACSRD tech is looking into the problem.</p>
<p><b>COIS workstations</b>  (b)(6) needed more justification for why they need their own workstation as opposed to using the SIPRNet café.</p>	<p>(b)(6) sent FACCSM an email stating that he forwarded the CSRD. However, it still appears to be in the Senior FACCSM (b)(6) queue. ACSRD tech is looking into the problem.</p>
<b>New Dell Monitors</b>	Monitors have been ordered along with additional optical mice.
<b>FACCSM Activities</b>	
<p><b>Firewall Mod Validation</b>  FACCSM requested static IPs and submitted firewall modification for (b)(6) in order for them to have ODBC access to CRIS production database.</p>	Connections tested successfully.
<b>Privacy Filters</b>	(b)(6) was out sick and stated she will place the order this week.

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
Line Badges	FACCSMs placed a spreadsheet into a folder accessible to all J6-A personnel to enter their line badge information. This information is needed by J6-EA to determine who needs new line badges for the new Automated Access Control/Intrusion Detection System (Vindicator).
Maintenance quotes	FACCSM started obtaining maintenance/support quotes for current software used by IRMDR contract.



# Information Resource Management Data Repository Tool

## WEEKLY ACTIVITIES REPORT

*September 16, 2009*



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**Author:**

(b)(6)  
Ross Technologies

**Quality Control Review**




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Ross Technologies

# Weekly Activities Report



## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
DATE: September 16, 2009	

PWS Requirement/Background Info	Outcome/Issue
<b>Reports PWS Para 1.3.1</b>	
MEETINGS: IRM meeting	<p>On 10 Sep Ross team members attended a meeting on IRM requirements management at the LMI facility.</p>  <p>IRM Meeting Minutes 10 Sep 09</p>
IRMDR IPR	<p>On 14 Sep (b)(6) and (b)(6) of Ross Technologies presented the IRMDR Quarterly IPR to (b)(6), (b)(6), and (b)(6) in the Stanford Conference Room from 1330 hrs to 1430 hrs.</p>  <p>IRMDR IPR 14 Sep 09</p>
Project Leaders and COTR meeting	<p>On 11 Sep (b)(6) and (b)(6) of Ross Technologies met with (b)(6) (IRMDR COTR)</p>  <p>11 Sep 09 COTR meeting</p>



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## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
<p><b>IRMDR CCB</b></p> <p>Requirements Approved:</p> <ul style="list-style-type: none"> <li>• #274 WMT--Spell Check Functionality</li> <li>• #287 Additional Status Options in EAACR</li> </ul> <p>Requirement statuses reviewed:</p> <p>Requirements approved under the "8 Hours or Less &amp; No Architecture Impact" rule:</p> <ul style="list-style-type: none"> <li>• #289 Enhance Hierarchy Display</li> <li>• #288 WMT Archive Execute Button</li> <li>• #286 WMT Change Organizations Displayed</li> <li>• #285 Validation Error on Assessment Form in EAACR</li> <li>• #284 WMT--Edit task screen modifications--Part B</li> <li>• #283 WMT--Edit Task and Add a New Task screen modifications--Part A</li> <li>• #282 WMT--Add a row number column on the Priority List</li> <li>• #280 WMT--Additional validation for delete function in Priority List</li> <li>• #279 WMT--Mouse-over descriptions for item labels and insert/update or organization on Add a New Task Screen</li> <li>• #278 WMT--Menu Bar Re-organization</li> <li>• #277 WMT--Roll-up Functionality Modification</li> <li>• #275 WMT--Add A New Task Screen Gov't Lead Drop-down Modification</li> </ul>	<p><b>General Discussion</b></p> <ul style="list-style-type: none"> <li>• #259 Reformat Check POA&amp;M Dates</li> <li>• #273 Valid Values</li> <li>• #270 Link to Requirement - Work Management Tool</li> <li>• #267 Display - Work Management Tool</li> <li>• #263 WMT--Forward and Backward Functionality for Requirement Details Screen</li> <li>• #258 Add Option in CRITR Admin to Create a List of Upcoming POA&amp;M Suspense Dates</li> <li>• #251 Add Process Information to RqMT</li> <li>• #245 RqMT Milestones: Step A - Capture the data</li> <li>• #228 Data Quality Tracker Tool</li> <li>• #213 D2CAM Gaps Segment Update</li> <li>• #169 CCR Automation</li> <li>• #126 Distribution Enterprise Management Information Tool (DEMIT)</li> <li>• #96 Information Taxonomy</li> <li>• #68 Common Vocabulary</li> </ul>
<b>Front End Support (Web/Application) PWS Para 1.3.4</b>	


## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
<p>Develop web front-end applications</p>	<p>CRIS web development team worked on 5 requirements this period and completed 1.</p> <ul style="list-style-type: none"> <li>- # 263 WMT Forward / Backward buttons – Completed Coding. Added buttons to the bottom of the Requirement Details pages to allow viewing forward and backward from each requirement. Release 16 Sep 09.</li> <li>- #242 CRITR Add sort to POAM report – Working. Working on adding a sort to the POAM report to allow for easier identification of Weaknesses that need attention. Projected release 24 Sept 09.</li> <li>- # 245 RqMT Milestones Step A – Started. Received the new DB updates and started working on adding the new Milestone popup report. Projected release 24 Sep 09.</li> <li>- # 186 IRMDR requirements linking – coding On hold. Catching up on MWT higher priority requirements. New release set for 1 Oct 09.</li> <li>- # 126 DEMIT (aka D2GIM) – Released third set of code to Production. (b)(6) is still reviewing the application with live data to see if it works correctly. Still working on the last full report and any last minute cleanups. Projected full release date moved to from 17 to 24 Sep 09. User feedback is still very positive.</li> <li>- Evaluated 2 new requirements.</li> </ul>
<p>Concerns:</p>	
<p>Data Stewardship PWS Para 1.3.5</p>	

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
<b>Functional Database Management:</b> May 27, 2009: Only thing left to resolve is some graphics aren't working yet in the <i>Web Statistics</i> application using Cold Fusion products. J6-OMW is still working this. It's one of those "low pri going to take a while" efforts. There's no impact to users.	Long standing problem w/CRIS01 server concerning graphics has been fixed thanks to IRMDR PM involvement. See attached emails:  Request to fix graphics problem  Graphics problem fixed
<b>Lead Data Stewardship</b>	Finalized tech assessment document records. Had to revise pub associated tables to correct multiple (manymany) errors in URLs. Conducted sync operations with TMDS/TRDM to provide latest AIS data. Matched CRIS with DITPR SOS records and backloaded required indicators to CRIS. Met with (b)(6) and others (twice) on proposed AIS name changes. Met with data modelers to discuss possible new values in PUB_TYP_CD to allow easier input of documents during the TA.
<b>Accounts Management PWS Para 1.3.6</b>	
<b>Account Administrator recommendations and FYIs:</b> Verified approximately 107 individual personnel off the J6-A Internal Roster for possible use of WMT tool Two ODBC accounts created: (b)(6) and (b)(6) (TCJ6-AD people)	
<b>Account administration:</b>	<ul style="list-style-type: none"> <li>- Created 4 Production accounts</li> <li>- Created 1 Development accounts</li> <li>- Created 2 ODBC accounts</li> <li>- Modified 34 accounts</li> <li>- Validated 10 accounts</li> </ul>
<b>Help Desk Support PWS Para 1.3.7</b>	
<b>User Support</b>	<ul style="list-style-type: none"> <li>- Assisted 94 customers</li> <li>- Unlocked &amp; verified 11 accounts</li> <li>- Reset 11 passwords</li> <li>- Troubleshoot / restored 2 trouble tickets</li> <li>- Deleted 4 account(s)</li> </ul>
<b>System Security Requirements PWS Para 1.3.9</b>	

## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
No updates	
<b>IRMDR Training PWS Para 1.3.10</b>	
Training	None this week
<b>Documentation PWS Para 1.3.8 and 1.3.11</b>	
Publications:  Documentation Review Schedule	Will schedule publication vector checks 3 <sup>rd</sup> week of September.
<b>FACCSM PWS Para 1.3.12</b>	
<b>CSRDs</b>	
CSRD 2009-8410 Adobe Creative Suite 4 Web Premium (replaces Cold Fusion 4.5) Background: Some components of this software package still need evaluation in the testbed. ITCM (b)(6) stated that the testbed was never officially tasked to test this software. FACCSM directed him to CSRD 2009-8410 which tasks them to do the testing. ITCM (b)(6) responded that he will try to get the remaining components moved up in the test queue.	Contract for software awarded to Insight Public Sector on 11 Sep 09.
Laptop request (b)(6) replied that he needed more justification to move this CSRD along. FACCSM entered additional justification provided by (b)(6)	(b)(6) again replied to please stand-by while he researches the CERP program and its current status. CSRD still in Senior FACCSM ( (b)(6) ) queue. No Change this week.
COIS workstations (b)(6) needed more justification for why they need their own workstation as opposed to using the SIPRNet café.	Still awaiting additional justification from (b)(6) . No Change this week.

## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
New Dell Monitors	FACCSM submitted a CSRD to purchase 14 Dell P2210 Widescreen Flat Panel Monitors. POC: (b)(6) The number of monitors requested was increased to 18. CSRD was approved on 9 Sep 09. FACCSM provided (b)(6) with 3 bids to submit to contracting.
<b>FACCSM Activities</b>	
Firewall Mod Validation	FACCSM requested static IPs and submitted firewall modification for (b)(6) and (b)(6) in order for them to have ODBC access to CRIS production database.
Privacy Filters	FACCSM requested 16 privacy filters be purchased for the new monitors. POC: (b)(6) (b)(6) .

Accepted  
12

**RTG**  
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# Information Resource Management Data Repository Tool

## WEEKLY ACTIVITIES REPORT

*September 9, 2009*

**RTGX**  
ROSS TECHNOLOGIES, INC.  
XPECT. XPAND. XCEL.

Prepared By:  
Ross Technologies, Inc (RTGX)  
8825 Stanford Blvd, Suite 306  
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## Document Change History

Version	Date	Description
29	4/29/2009	Update to week of Apr 22-28
30	5/6/2009	Update to week of Apr 29 – May 5
31	5/13/2009	Update to week of May 6-12
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33	5/27/2009	Update to week of May 20-26
34	6/3/2009	Update to week of May 27-Jun 2
35	6/10/2009	Update to week of Jun 3-9
36	6/17/2009	Update to week of Jun 10-16
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45	8/19/2009	Update to week of Aug 12-18
46	8/26/2009	Update to week of Aug 19-25
47	9/2/2009	Update to week of Aug 26 to Sep 1
48	9/9/2009	Update to week of Sep 2-8

**Author:**

(b)(6)

Ross Technologies

**Quality Control Review**

(b)(6)

Ross Technologies



# Weekly Activities Report



## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
DATE: September 9, 2009	

PWS Requirement/Background Info	Outcome/Issue
<b>Reports PWS Para 1.3.1</b>	
MEETINGS: Coord meeting w/BAH	On 4 Sep Ross team members attempted to meet with BAH to coordinate Systinet activity. No one from BAH was able to attend.
<b>SW/Web Maintenance &amp; Support PWS Para 1.3.2</b>	
Maintaining web front-end applications	For Front End Applications: - Troubleshoot a problem with IT Reporting application where the History and Email show nothing changed for the URL but it was being captured as if it did change. Had to add an extra if around the URL save code to prevent this. Release of modified code on 10 Sep 09.
Enhancing web front-end applications	User Assists: - 0 during this period.
<b>Concerns:</b>	
Testing GOTS/COTS Systinet Background: Workbench still is not working with Siteminder. Two ways this may be worked will be to engage HP personnel when they come on site and/or test the newer versions of Systinet and/or Workbench to see if they fix the issue.	Outstanding Issues: 1. NO CHANGE: (b)(6) (OIP) had indicated he would likely perform an additional review and provide feedback the week of Aug. 24. However, the latest communication is that he is currently tasked with other priorities and cannot set a definite time.
Testing GOTS/COTS Concerns Not getting feedback from J6-OIP	


## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
<p><b>New Product Evaluations:</b></p> <p>IBM Rational RequisitePro, ClearCase, and ClearQuest</p>	<p>Delivered system requirements for the rational products</p> <p>TCJ6-P FACCSM is putting in a CSRD for the new servers</p>
<b>Configuration Control Board PWS Para 1.3.3</b>	
IRMDR CCB	No changes this week
<b>Front End Support (Web/Application) PWS Para 1.3.4</b>	
<p>Develop web front-end applications</p> <p>CRIS web development team worked on 6 requirements this period and completed 2.</p> <p>- # 270 WMT Link to RqMT Application – Completed Coding. When a requirement in RqMT is assigned to J6A-AD or J6A-AO, a new WMT record is created and assigned to the appropriate group. Release 10 Sep 09.</p>	<p>- # 238 CRIS CPRP Transactions report – Coding completed. Makes report accept one or more systems as inputs. Release 10 Sep 09.</p> <p>- # 237 CRIS CPRP Transactions report – Report will now print to Excel. Release 10 Sep 09.</p> <p>- #213 D2CAM Gaps Segment Update – Found a couple of required updates needed to finish this one. Release of updated code 10 Sep 09</p> <p>- # 186 IRMDR requirements linking – coding On hold. Catching up on MWT higher priority requirements. New release set for 17 Sep 09.</p> <p>- # 126 DEMIT (aka D2GIM) – Released second set of code to Production. (b)(6) is still reviewing the application with live data to see if it works correctly. One more full report to create and any last minute cleanups. Projected full release date moved to 17 Sep 09. User feedback is still very positive.</p> <p>- Evaluated 1 new requirement.</p>
<b>Concerns:</b>	

## Weekly Activities Report

PWS Requirement/Background info		Outcome/Issue
<b>Data Stewardship PWS Para 1.3.5</b>		
Functional Database Management:		Started review of AIS table for submission to the TRDM.
Lead Data Stewardship		Coordinated on several Change packages to CRIS.  Meeting scheduled to discuss change to GTN and IDE system names.
<b>Accounts Management PWS Para 1.3.6</b>		
<b>Account Administrator recommendations and FYIs:</b> The key string change was successfully completed on Sep 3rd from 0600 - 0700 by (b)(6) of J6-AD. - Sent "After Action Report" to PM Created 10 Development accounts for CPRP training class		
Account administration:		<ul style="list-style-type: none"> <li>- Created 7 Production accounts</li> <li>- Created 10 Development accounts</li> <li>- Modified 17 accounts</li> <li>- Validated 11 accounts</li> </ul>
<b>Help Desk Support PWS Para 1.3.7</b>		
User Support		<ul style="list-style-type: none"> <li>- Assisted 99 customers</li> <li>- Unlocked &amp; verified 16 accounts</li> <li>- Reset 12 passwords</li> <li>- Troubleshoot / restored 3 trouble tickets</li> <li>- Deleted 1 account</li> </ul>
<b>System Security Requirements PWS Para 1.3.9</b>		
No updates		
<b>IRMDR Training PWS Para 1.3.10</b>		
Training		None this week

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
<b>Documentation PWS Para 1.3.8 and 1.3.11</b>	
<b>Publications:</b>  Documentation Review Schedule	Will schedule publication vector checks 2 <sup>nd</sup> week of September.
<b>FACCSM PWS Para 1.3.12</b>	
<b>CSRDs</b>	
CSRD 2009-8410 Adobe Creative Suite 4 Web Premium (replaces Cold Fusion 4.5) Background: Some components of this software package still need evaluation in the testbed. ITCM (b)(6) stated that the testbed was never officially tasked to test this software. FACCSM directed him to CSRD 2009-8410 which tasks them to do the testing. ITCM (b)(6) responded that he will try to get the remaining components moved up in the test queue.	Still awaiting receipt of software and licenses.
CSRD 2009-8455 (Software Maintenance for Systinet)	(b)(6) (TCJ6-XI) stated that a CSRD is not required for software maintenance renewal. The CSRD was approved even though it was not needed.
<b>Laptop request</b> (b)(6) replied that he needed more justification to move this CSRD along. FACCSM entered additional justification provided by (b)(6)	(b)(6) again replied to please stand-by while he researches the CERP program and its current status. CSRD still in Senior FACCSM ( (b)(6) ) queue.
<b>COIS workstations</b> (b)(6) needed more justification for why they need their own workstation as opposed to using the SIPRNet café.	Still awaiting additional justification from (b)(6)
<b>New Dell Monitors</b>	FACCSM submitted a CSRD to purchase 14 Dell P2210 Widescreen Flat Panel Monitors. POC: (b)(6)

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
<b>FACCSM Activities</b>	
<b>J6-A Gatekeeper</b>  Background: Aug 5: (b)(6) from TRDM inquired about adding a TRDM link and changing the Mission statements on the public and private USTRANSCOM portals for TRDM. Still awaiting guidance on the changes to be made.	
<b>Firewall Mod Validation</b>	FACCSM validated 1 firewall mod as valid for another year.
<b>Toner cartridges</b> submitted an order for enough toner cartridges to get us well into the new fiscal year	Received shipment on 08 Sep 09.

*Accepted*

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# Information Resource Management Data Repository Tool

## WEEKLY ACTIVITIES REPORT

*September 2, 2009*

**RTGX**  
ROSS TECHNOLOGIES, INC.  
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Prepared By:  
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## Document Change History

Version	Date	Description
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44	8/12/2009	Update to week of Aug 5-11
45	8/19/2009	Update to week of Aug 12-18
46	8/26/2009	Update to week of Aug 19-25
47	9/2/2009	Update to week of Aug 26 to Sep 1

**Author:**

(b)(6)  
Ross Technologies

**Quality Control Review**


(b)(6)  
Ross Technologies

# Weekly Activities Report




## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
DATE: September 2, 2009	

PWS Requirement/Background info	Outcome/Issue
<b>Reports PWS Para 1.3.1</b>	
<b>MEETINGS:</b> TCJ6-P meeting about IBM Rational products	<p>On 27 Aug (b)(6) and (b)(6) of Ross Technologies attended a meeting hosted by (b)(6) TCJ6-P about coordinating with J6-A on the hosting and system administration of the IBM Rational products they and TCAQ are planning to buy.</p>  <p>Minutes for 8/27 Rational products me</p>
<b>SW/Web Maintenance &amp; Support PWS Para 1.3.2</b>	
Maintaining web front-end applications          Enhancing web front-end applications	<p>For Front End Applications:</p> <ul style="list-style-type: none"> <li>- Troubleshoot a problem in WMT where users were getting errors when trying to update organization. I had to update the database to remove all userids associated with the ORG. This then allowed any Manager to update ORGs. No release needed.</li> <li>- Troubleshoot a problem with the RqMT application users not being able to update the Next Step field. (b)(6) worked with the database entries and correctly associated each Next Step entry with the appropriate ORG_ID. No release needed.</li> </ul> <p>User Assists: - 0 during this period.</p>
<b>Concerns:</b>	




## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
<p>Testing GOTS/COTS Systinet</p> <p>Background: Workbench still is not working with Siteminder. Two ways this may be worked will be to engage HP personnel when they come on site and/or test the newer versions of Systinet and/or Workbench to see if they fix the issue.</p>	<p>Outstanding Issues:</p> <p>1. NO CHANGE: (b)(6) (OIP) had indicated he would likely perform an additional review and provide feedback the week of Aug. 24. However, the latest communication is that he is currently tasked with other priorities and cannot set a definite time.</p>
<p>Testing GOTS/COTS Concerns Not getting feedback from J6-OIP</p>	
<p>New Product Evaluations: System Architect</p> <p>IBM Rational RequisitePro, ClearCase, and ClearQuest (Ref Meetings above)</p>	<p>(b)(6) researched, in coordination with (b)(6) of LMI and IBM contacts, the hardware requirements for serving System Architect. See attached spreadsheet for System Architect.</p> <p>(b)(6) provided hardware and Operating System Software requirements for the Rational products. See attached spreadsheet.</p> <p> Rational products HW/SW requirements</p>
<b>Configuration Control Board PWS Para 1.3.3</b>	
IRMDR CCB	No changes this week

## Weekly Activities Report

PWS Requirement/Background Info		Outcome/Issue
<b>Front End Support (Web/Application) PWS Para 1.3.4</b>		
Develop web front-end applications	- # 233 OASIS E-Gov Scorecard/Interop – coding completed. The Interoperability section has been reformatted and a new column added. Release is 3 Sep 09.	
CRIS web development team worked on 10 requirements this period and completed 7.	- #213 D2CAM Gaps Segment Update – Rechecked code and got ready for release this week. Accepted by user. Release 3 Sep 09.	
	- # 186 IRMDR requirements linking – coding On hold. Catching up on MWT higher priority requirements. New release set for 10 Sep 09.	
	- # 126 DEMIT (aka D2GIM) – Released first set of code to Production. (b)(6) is reviewing the application with live data to see if it works correctly. Projected full release date updated to 10 Sep 09. User feedback is still very positive.	
	- Evaluated 3 new requirements.	
Concerns:		
<b>Data Stewardship PWS Para 1.3.5</b>		
Functional Database Management:		
Lead Data Stewardship		
<b>Accounts Management PWS Para 1.3.6</b>		
<b>Account Administrator recommendations and FYIs:</b>		
The Next key string change will be Sep 3rd from 0600 - 0700. It will be performed by Kathy Sisco of J6-AD.		
Account administration:	- Created 4 Production accounts	
	- Modified 11 accounts	
	- Validated 3 accounts	
<b>Help Desk Support PWS Para 1.3.7</b>		

## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
User Support	<ul style="list-style-type: none"> <li>- Assisted 69 customers</li> <li>- Unlocked &amp; verified 17 accounts</li> <li>- Reset 3 passwords</li> <li>- Troubleshoot / restored 3 trouble tickets</li> <li>- Deleted 0 account</li> </ul>
<b>System Security Requirements PWS Para 1.3.9</b>	
No updates	
<b>IRMDR Training PWS Para 1.3.10</b>	
Training	None this week
<b>Documentation PWS Para 1.3.8 and 1.3.11</b>	
Publications:  Documentation Review Schedule	Will schedule publication vector checks 2 <sup>nd</sup> week of September.
<b>FACCSM PWS Para 1.3.12</b>	
<b>CSRDs</b>	
CSRD 2009-8410 Adobe Creative Suite 4 Web Premium (replaces Cold Fusion 4.5) Background: Some components of this software package still need evaluation in the testbed. ITCM (b)(6) stated that the testbed was never officially tasked to test this software. FACCSM directed him to CSRD 2009-8410 which tasks them to do the testing.	ITCM (b)(6) responded that he will try to get the remaining components moved up in the test queue. Awaiting receipt of software and licenses.
CSRD (2009-8400) Monitors- Completed	Second monitor for David Jimenez was installed.
CSRD 2009-8455 (Software Maintenance for Systinet)	FACCSM submitted CSRD 2009-8455 for the renewal of the software maintenance licenses for development and production Systinet. The CSRD is currently in the J6-XI ( (b)(6) ) queue.

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
Laptop request	FACCSM entered an ACSRD for (b)(6) to replace her desktop workstation with a laptop and docking station. (b)(6) replied that he needed more justification to move this CSRD along. FACCSM entered additional justification provided by (b)(6). CSRD still in Senior FACCSM ( (b)(6) ) queue.
COIS workstations	FACCSM submitted CSRD for classified workstations for (b)(6) and (b)(6) requested by (b)(6). (b)(6) needed more justification for why they need their own workstation as opposed to using the SIPRNet café. Awaiting additional justification from (b)(6)
<b>FACCSM Activities</b>	
J6-A Gatekeeper  Background: Aug 5: (b)(6) from TRDM inquired about adding a TRDM link and changing the Mission statements on the public and private USTRANSCOM portals for TRDM.	Still awaiting guidance on the changes to be made.
Sharepoint	FACCSM now has Sharepoint account and access to TMT.
IAWIP Identification and Categorization of IA Staff Position (TMT TASK0922614922)	FACCSM provided (b)(6) with the contract and task numbers that define FACCSM duties for (b)(6), (b)(6) and (b)(6) as requested.
Toner cartridges	Per request from (b)(6), FACCSM submitted an order for enough toner cartridges to get us well into the new fiscal year in case IMPAC cards are frozen for a period of time.

Approved  
IR

**RTGX**  
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# Information Resource Management Data Repository Tool

## WEEKLY ACTIVITIES REPORT

*August 26, 2009*

**RTGX**  
ROSS TECHNOLOGIES, INC.  
XPECT. XPAND. XCEL.

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Aug 09

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46	8/26/2009	Update to week of Aug 19-25

**Author:**

(b)(6)  
Ross Technologies

**Quality Control Review**

(b)(6)  
Ross Technologies

# Weekly Activities Report



## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
DATE: August 26, 2009	

PWS Requirement/Background info	Outcome/Issue
<b>Reports PWS Para 1.3.1</b>	
MEETINGS: BAH and Ross Systinet Meeting	On 21 Aug (b)(6) and (b)(6) attended a status meeting with BAH, but no BAH were able to attend. The next meeting is scheduled for 27 Aug.
<b>SW/Web Maintenance &amp; Support PWS Para 1.3.2</b>	
Maintaining web front-end applications	For Front End Applications: - Troubleshot a problem where users were complaining they were locked out of CRIS. Found that the APW_APPU account was locked. Had (b)(6) unlock the account. No release needed.
Enhancing web front-end applications	User Assists: - TA monitor stated that assigned SMEs could not get into TA to do scoring. Troubleshot and found the TA monitor had locked the TA. Had him unlock the TA and set the close date to lock out the PMs. No release needed. - Moved 77 Documents to Production in support of TA process. No release. - Corrected 2 bad document entries in the System Information Documents area. No release needed. - Moved 3 code files to the development area for IRC testing. No release needed at this time (ATT).
Concerns:	


## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
<p>Testing GOTS/COTS Systinet</p> <p>Background: Workbench still is not working with Siteminder. Two ways this may be worked will be to engage HP personnel when they come on site and/or test the newer versions of Systinet and/or Workbench to see if they fix the issue.</p>	<p>Outstanding Issues:</p> <ol style="list-style-type: none"> <li>1. (b)(6) (OIP) had indicated he would likely perform an additional review and provide feedback the week of Aug. 24. However, the latest communication is that he is currently tasked with other priorities and cannot set a definite time.</li> <li>2. In coordination with (b)(6), an HP technical representative will likely be onsite at USTRANSCOM for two weeks in late September to assist with technical issues and provide mentoring/training for application administration.</li> </ol>
<p>Testing GOTS/COTS Concerns Not getting feedback from J6-OIP</p>	
<p>New Product Evaluations: System Architect</p>	<p>(b)(6) is researching, in coordination with (b)(6) of LMI and IBM contacts, the hardware requirements for serving System Architect.</p>
<b>Configuration Control Board PWS Para 1.3.3</b>	
<p>IRMDR CCB</p>	<p>Requirements Approved:</p> <ul style="list-style-type: none"> <li>• #273 Valid Values</li> </ul> <p>Requirement statuses reviewed:</p> <ul style="list-style-type: none"> <li>• #266 WMT--new fields</li> </ul> <p>Requirements approved under the "8 Hours or Less &amp; No Architecture Impact" rule:</p> <ul style="list-style-type: none"> <li>• #272 POC - Work Management Tool</li> <li>• #271 Add Work Management Tool to appropriate pages in CRIS</li> <li>• #270 Link to Requirement - Work Management Tool</li> <li>• #269 Need to be able to sort by POC, J6AD, etc - Work Management Tool</li> <li>• #268 Organization - Work Management Tool</li> <li>• #267 Display - Work Management Tool</li> </ul> <p>General Discussion</p> <ul style="list-style-type: none"> <li>• 8 hour or less rule further refined to mean 8 hours for either front-end or back-end team, but not to exceed 16 total hours</li> </ul>



PWS Requirement Background Info		Outcome/Issue
<b>Front End Support (Web/Application) PWS Para 1.3.4</b>		
Develop web front-end applications  CRIS web development team worked on 11 requirements this period and completed 7.  - # 284 WMT Edit screen updates Part B – Completed. Removed Pri from title bar and added unique ID on PriList. Release 27 Aug 09. - # 283 WMT Edit Screen updates Part A – Completed. Added ability to update Title, all Orqs updateable, roll up to Y or N only, and rearranged Status codes. Release 27 Aug 09. - # 282 WMT Add num row on Pri list. - Completed. Added a row number on each requirement. Release 27 Aug 09. - # 278 – WMT Menu bar reorganization. - Completed. Rearranged the items in the Menu bar as requested. Release 27 Aug 09. - #277 WMT--Roll-up Functionality Modification. A drop-down listing all org levels (organizational view) from J6-A, down, is to be provided on the priority list, matrix, and display screens, and roll-up reports will have all orgs available to select Release 27 Aug 09.		- # 275 – WMT Restrict Gov Lead entries. – Complete. Restricted to active J6 government /MITER personnel only. Release 27 Aug 09. - # 268 – WMT Organization. Complete. Allow all Orgs to be selected. Release 27 Aug 09. - # 271 Make WMT an active application on the CRIS application page. Completed. Updated database directly. No release. - # 236 Next Step / Resp Group updates – completed. Added the new entries and updated the code to handle the new entries. Release scheduled for 27 Aug 09. - # 233 OASIS E-Gov Scorecard/Interop – coding started. Completed 2 of the 6 items addresses in this requirement. Projected release is 3 Sep 09. - # 186 IRMDR requirements linking – coding On hold. Catching up on MWT higher priority requirements. New release set for 10 Sep 09. - # 126 DEMIT (aka D2GIM) – Working on last screens for GAPS area. Completed 4 Reports. Still have 1 to go. User has refined a couple of the requirements. We are going to do a partial release on 27 Aug 09 to let the user start testing with live data. Projected full release date updated to 10 Sep 09. User feedback is still very positive.  - Evaluated 10 new requirements.
Concerns:		
<b>Data Stewardship PWS Para 1.3.5</b>		
Functional Database Management:		
Lead Data Stewardship		

## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
<b>Accounts Management PWS Para 1.3.6</b>	
<b>Account Administrator recommendations and FYIs:</b> The Next key string change will be Sep 3rd from 0600 - 0700. It will be performed by (b)(6) of J6-AD.	
Account administration:	<ul style="list-style-type: none"> <li>- Created 7 Production accounts</li> <li>- Modified 8 accounts</li> <li>- Validated 10 accounts</li> </ul>
<b>Help Desk Support PWS Para 1.3.7</b>	
User Support	<ul style="list-style-type: none"> <li>- Assisted 67 customers</li> <li>- Unlocked &amp; verified 14 accounts</li> <li>- Reset 3 passwords</li> <li>- Troubleshoot / restored 3 trouble tickets</li> <li>- Deleted 1 account</li> </ul>
<b>System Security Requirements PWS Para 1.3.9</b>	
No updates	
<b>IRMDR Training PWS Para 1.3.10</b>	
Training	None this week
<b>Documentation PWS Para 1.3.8 and 1.3.11</b>	
Publications:  Documentation Review Schedule	Began review of all publications to determine if changes warrant republishing at this time. Will meet with IRMDR PM by end of month to make recommendations.  Started development of the DEIM User Manual.
<b>FACCSM PWS Para 1.3.12</b>	
Adobe Creative Suite 4 Web Premium (replaces Cold Fusion 4.5)	Some components of this software package still need evaluation in the testbed. ITCM (b)(6) stated that the testbed was never officially tasked to test this software. FACCSM directed him to CSRD 2009-8410 which tasks them to do the testing. Still awaiting status of purchase action.

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
Monitors	CSRD (2009-8400) for a second monitor for (b)(6) was approved. Installation is still pending purchase and receipt of additional monitors.
J6-A Gatekeeper	(b)(6) from TRDM about adding a TRDM link and changing the Mission statements on the public and private USTRANSCOM portals -- Three weeks have passed with no guidance from TRDM on changes to be made.
Classified LAN account	Requested a classified LAN account for (b)(6).
Sharepoint	FACCSM completed documentation to get a Sharepoint account.
Laptop request	FACCSM entered an ACSRD for (b)(6) to replace her desktop workstation with a laptop and docking station.

Accepted  
in



# Information Resource Management Data Repository Tool

## WEEKLY ACTIVITIES REPORT

*August 19, 2009*



Prepared By:  
Ross Technologies, Inc (RTGX)  
8825 Stanford Blvd, Suite 306  
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## Document Change History

Version	Date	Description
29	4/29/2009	Update to week of Apr 22-28
30	5/6/2009	Update to week of Apr 29 – May 5
31	5/13/2009	Update to week of May 6-12
32	5/20/2009	Update to week of May 13-19
33	5/27/2009	Update to week of May 20-26
34	6/3/2009	Update to week of May 27-Jun 2
35	6/10/2009	Update to week of Jun 3-9
36	6/17/2009	Update to week of Jun 10-16
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41	7/22/2009	Update to week of Jul 15-21
42	7/29/2009	Update to week of Jul 22-28
43	8/5/2009	Update to week of Jul 29-Aug 4
44	8/12/2009	Update to week of Aug 5-11
45	8/19/2009	Update to week of Aug 12-18

**Author:**

(b)(6)  
Ross Technologies

**Quality Control Review**


(b)(6)  
Ross Technologies

# Weekly Activities Report



## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
	<b>DATE: August 19, 2009</b>

PWS Requirement/Background Info	Outcome/Issue
<b>Reports PWS Para 1.3.1</b>	
<p>MEETINGS: Demo WMT</p> <p>Meeting with Asynchrony and LMI about System Architect</p>	<p>The Ross Developer Team attended the J6-A Rack &amp; Stack meeting this week and again demonstrated the Workflow Management Tool.</p> <p>On 18 Aug (b)(6), (b)(6), and (b)(6) of Ross Technologies attended a briefing on System Architect at the LMI facility. See embedded minutes.</p> <p> Sys Architect Meeting Minutes 18 A</p>

2

## Weekly Activities Report

PWS Requirement Background Info		Outcome/Issue
<b>Testing GOTS/COTS Concerns</b> <b>CONCERN COMPLETED:</b> Move htdocs directory and change httpd.conf to reflect new location (Apache config Guide). (b)(6) was able to move htdocs directory and change httpd.conf to reflect new location.		
New Product Evaluations		None this week
<b>Configuration Control Board PWS Para 1.3.3</b>		




## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
<p><b>IRMDR CCB</b></p> <p>Requirements Approved:</p> <ul style="list-style-type: none"> <li>• #263 WMT--Forward and Backward Functionality for Requirement Details Screen</li> <li>• #265 IRMLDM CCR 200908101537</li> </ul> <p>Requirements approved under the "8 Hours or Less &amp; No Architecture Impact" rule:</p> <ul style="list-style-type: none"> <li>• #264 WMT--Make Requirement Title More Prominent in Requirement Details Screen Header</li> <li>• #262 WMT--Increase in font-size and/or improved viewability</li> <li>• #261 WMT--Government Lead Listed in Priority List Report</li> <li>• #260 WMT--Status value and/or description changes</li> <li>• #259 Reformat Check POA&amp;M Dates</li> <li>• #258 Add Option in CRITR Admin to Create a List of Upcoming POA&amp;M Suspense Dates</li> <li>• #257 Update E-Authentication Method Descriptions in CRITR</li> <li>• #255 Update the E-Auth Method Legend on the E-Government Scorecard</li> </ul>	<p>Requirement statuses reviewed:</p> <ul style="list-style-type: none"> <li>• #264 WMT--Make Requirement Title More Prominent in Requirement Details Screen Header</li> <li>• #262 WMT--Increase in font-size and/or improved viewability</li> <li>• #261 WMT--Government Lead Listed in Priority List Report</li> <li>• #260 WMT--Status value and/or description changes</li> <li>• #259 Reformat Check POA&amp;M Dates</li> <li>• #258 Add Option in CRITR Admin to Create a List of Upcoming POA&amp;M Suspense Dates</li> <li>• #257 Update E-Authentication Method Descriptions in CRITR</li> <li>• #255 Update the E-Auth Method Legend on the E-Government Scorecard</li> <li>• #236 Changes to Next Step and Resp Group Lists</li> <li>• #229 peer review of Common Vocabulary mappings</li> <li>• #213 D2CAM Gaps Segment Update</li> <li>• #126 Distribution Enterprise Management Information Tool (DEMIT)</li> <li>• #96 Information Taxonomy</li> <li>• #68 Common Vocabulary</li> <li>• #254 IRMLDM synch-up</li> <li>• #245 RqMT Milestones: Step A - Capture the data</li> <li>• #253 RqMT Updates to Quad Chart and Input</li> <li>• #251 Add Process Information to RqMT</li> <li>• #239 J6-A One List Automation</li> </ul>
Front End Support (Web/Application) PWS Para 1.3.4	

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
Develop web front-end applications	<p>CRIS web development team worked on 8 requirements this period and completed 6 of them.</p> <ul style="list-style-type: none"> <li>- # 257 Update description in CRITR – Completed. Updated the description area for question 2 of EAUTH. Release 20 Aug 09.</li> <li>- # 255 Update legend on scorecard – Completed. Added new legend entries on the E-Gov Scorecard report. Release 20 Aug 09.</li> <li>- # 250 Remove Priority from RqMT – Completed. Removed the Priority field. Release 20 Aug 09.</li> <li>- # 248 PMs Verification of POA&amp;M entries – Completed. Added the ability for PMs to verify their own POA&amp;M entries. Release 20 Aug 09.</li> <li>- # 243 Add Email address in CRITR – Completed. Added second email address to receive help requests. Release 20 Aug 09.</li> <li>- # 241 Drill down on OASIS POAM Status – Completed. The drill down feature now allows users to view their POA&amp;M entries from the OASIS application. Release 20 Aug 09.</li> <li>- # 186 IRMDR requirements linking – coding continues. Allows users to link dependent requirements. Release projected 27 Aug 09.</li> <li>- # 126 DEMIT (aka D2GIM) – Working on last screens for GAPS area. Completed 3 Reports. Still have 2 to go. Projected release date remains at 27 Aug 09. User feedback is still very positive.</li> <li>- Evaluated 6 new requirements.</li> </ul>
Concerns:	
Data Stewardship PWS Para 1.3.5	

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
Functional Database Management:	
Lead Data Stewardship	
<b>Accounts Management PWS Para 1.3.6</b>	
<b>Account Administrator recommendations and FYIs:</b>	
Account administration:	<ul style="list-style-type: none"> <li>- Created 9 Production accounts</li> <li>- Modified 28 accounts</li> <li>- Validated 11 accounts</li> </ul>
<b>Help Desk Support PWS Para 1.3.7</b>	
User Support	<ul style="list-style-type: none"> <li>- Assisted 124 customers</li> <li>- Unlocked &amp; verified 17 accounts</li> <li>- Reset 2 passwords</li> <li>- Troubleshoot / restored 6 trouble tickets</li> <li>- Deleted 0 account</li> </ul>
<b>System Security Requirements PWS Para 1.3.9</b>	
No updates	
<b>IRMDR Training PWS Para 1.3.10</b>	
Training	None this week
<b>Documentation PWS Para 1.3.8 and 1.3.11</b>	
Publications:  Documentation Review Schedule	Task Order Management Plan completed.
<b>FACCSM PWS Para 1.3.12</b>	
Adobe Creative Suite 4 Web Premium (replaces Cold Fusion 4.5)	Awaiting status of purchase action.

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
Monitors	<p>CSRD 2009-8351 (Monitors for CRIS team) CRIS team members received the monitors on 12 Aug.</p> <p>CSRD (2009-8400) for a second monitor for (b)(6) was approved. Installation is pending purchase and receipt of additional monitors.</p>
J6-A Gatekeeper	<p>FACCSM contacted by (b)(6) from TRDM about adding a TRDM link and changing the Mission statements on the public and private USTRANSCOM portals. Waiting guidance on changes to be made.</p> <p>Two weeks pasted and still awaiting guidance from TRDM.</p>
Firewall Modifications	<p>FACCSM researched the need to extend two firewall mods that will expire within 30 days. Of the 12 IP addresses included in the two mods, only one IP address needed to be extended for another year.</p>
Smartboard	<p>FACCSMs worked with PC Maintenance to get the Smartboard working in the Alpha collaboration room. Smartboard is functioning properly.</p>

Accepted  
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**RTG**  
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## **Information Resource Management Data Repository Tool**

### **WEEKLY ACTIVITIES REPORT**

*August 12, 2009*

**RTGX**  
ROSS TECHNOLOGIES, INC.  
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**Prepared By:  
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### Document Change History

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44	8/12/2009	Update to week of Aug 5-11

**Author:**

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Ross Technologies

**Quality Control Review**

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Ross Technologies

# Weekly Activities Report



## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
DATE: August 12, 2009	

PWS Requirement/Background Info	Outcome/Issue
<b>Reports PWS Para 1.3.1</b>	
MEETINGS: Demo WMT	The Ross Developer Team attended the J6-A Rack & Stack meeting this week and demonstrated the Workflow Management Tool.
<b>SW/Web Maintenance &amp; Support PWS Para 1.3.2</b>	
Maintaining web front-end applications	For Front End Applications: - (b)(6) requested that we get the Mod section of the CRITR application ready for release in the near future. When testing he found that when a person had no update role that the display screen looked bad. When I checked it out I found a nowrap tag used where not needed. Code Release 13 Aug 09.
Enhancing web front-end applications	- Worked with (b)(6) to correct a bad BEA 6.0 record for IBS system. And to update 240 other BEA 6.0 records that had no valid type codes. Updated from 5.0. No release. - Worked with (b)(6) to fix a production CRIS Email spawning problem. Recovered many not delivered emails. No release needed fixed at the system level.

## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
<p>Testing GOTS/COTS Systinet Background: (b)(6) and (b)(6) (J6-OMD) were to redo settings in the Oracle database on Aug. 5, as per security request.</p>	<ol style="list-style-type: none"> <li>1. The encryption changes [for the Oracle database server] requested by Dan are not in. After applying these in combination with others, the Systinet SOA Repository became unavailable. After backing in and out these and other changes to isolate what happened, the database encryption changes have been tentatively identified as the cause. We will need to follow up on this to see if something can be done differently and/or if (b)(6)/OIP really requires them vs. if they are recommended.</li> <li>2. Changes in Apache settings that (b)(6) gave to (b)(6) are in and connection was successful via CAC.</li> </ol> <p>Other Actions:</p> <ol style="list-style-type: none"> <li>1. J6-OMD has changed the oracle password on the servers and wants us to contact them when we need access.</li> <li>2. LSOF installed Aug. 10 on both servers by (b)(6) of J6-OMW.</li> </ol>




PWS Requirement/Background info	Outcome/Issue
Testing GOTS/COTS	
(b)(6) J6-OMD contractor lead provided detailed feedback thus far to apparent OIP concerns:	
CONCERN: Numerous modules still enabled in httpd.conf (Apache config Guide) -things like scoreboard and proxy modules	
ACTION: Modules not required have been removed or commented out in the config file	
CONCERN: Languages still enabled in httpd.conf (Apache config Guide)	
ACTION: All the languages have been removed or commented out in the config file	
CONCERN: Search the OAS installation for .p12 and .crt files - identified there were about 40 files in subdirectories	
ACTION: Files have been cleaned up by removing the duplicate install of OAS - only necessary files remain	
CONCERN: Unnecessary ports on the servers running unknown processes	
ACTION: Currently no IP Filtering is established to allow full scanning -For the operational environment, all ports can be blocked except for 22 and 443 on the app server, and 22 and 7547 on database server	
CONCERN: Move htdocs directory and change httpd.conf to reflect new location (Apache config Guide)	
ACTION: After additional testing, it doesn't appear this is possible -although the directory was moved and the config files changed to reflect the new location, the application server would no longer start	
CONCERN: Modify sqlnet.ora files on database and app server to reflect SHA1 checksum and AES256 encryption	
ACTION: This is not possible - After testing numerous combinations, it has been determined that the best combination that this release of Oracle Application Server will support is MD5 checksum with 3DES_168 encryption -Oracle docs appear to support this	
CONCERN: dms.conf required and what is purpose?	
ACTION:DMS is Dynamic Monitoring Service, which captures the OAS HTTP server metrics - opmn control communicates with the service also to determine component functions and you can connect through the OAS management console to review performance statistics	
CONCERN: Proper settings for SSL Protocol and SSL Ciphers set in ssl.conf file (Apache config Guide)	
ACTION: Settings have been changed to reflect the requirements of the Apache Configuration Guide	

## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
New Product Evaluations	None this week
<b>Configuration Control Board PWS Para 1.3.3</b>	
IRMDR CCB	<p>Requirements Approved</p> <ul style="list-style-type: none"> <li>• #254 IRMLDM synch-up</li> <li>• #247 RqMT Milestones: Step C - Reporting</li> <li>• #246 RqMT Milestones: Step B - View Timeline</li> <li>• #245 RqMT Milestones: Step A - Capture the data</li> <li>• #241 Drill Down Capability In Scorecard POA&amp;M Update Status Column</li> </ul> <p>Requirements approved under the "8 Hours or Less &amp; No Architecture Impact" rule:</p> <ul style="list-style-type: none"> <li>• #253 RqMT Updates to Quad Chart and Input</li> <li>• #249 Mouse-over description for IRMDR Requirements tool</li> </ul> <p>Requirement statuses reviewed:</p> <ul style="list-style-type: none"> <li>• #251 Add Process Information to RqMT</li> <li>• #252 Update Urgency List in RqMT</li> <li>• #236 Changes to Next Step and Resp Group Lists</li> <li>• #229 peer review of Common Vocabulary mappings</li> <li>• #228 Data Quality Tracker Tool</li> <li>• #213 D2CAM Gaps Segment Update</li> <li>• #169 CCR Automation</li> <li>• #68 Common Vocabulary requirement</li> <li>• #96 Information Taxonomy</li> <li>• #68 Common Vocabulary</li> </ul>

PWS Requirement/Background Info	Outcome/Issue
<b>Front End Support (Web/Application) PWS Para 1.3.4</b>	
Develop web front-end applications	<p>CRIS web development team worked on 6 requirements this period and completed 2 of them.</p> <ul style="list-style-type: none"> <li>- # 253 RqMT updates to Quad Chart – Completed. Removed one field and added three others. Release 13 Aug 09.</li> <li>- # 244 CRITR History updates – Completed. Added a total record count and display of start and end dates when used. Release 13 Aug 09.</li> <li>- # 241 Drill down on OASIS POAM Status – Started. The drill down part is working. Now working out the permissions to see the link part of the problem. Release 20 Aug 09.</li> <li>- # 239 Workload Management Tool Automation – Demonstrated to Mr. Kenney on Friday 7 Aug 09. Many new requirements have been created and coding of the initial release continues. Release of version 1.0 will be in a few weeks.</li> <li>- # 186 IRMDR requirements linking – coding continues. Allows users to link dependent requirements. Release projected 27 Aug 09.</li> <li>- # 126 DEMIT (aka D2GIM) – Working on last screens for GAPS area. Completed 3 Reports. Still have 2 to go. Projected release date remains at 27 Aug 09. User feedback is still very positive.</li> </ul> <p>- Evaluated 9 new requirements.</p>
<b>Data Stewardship PWS Para 1.3.5</b>	
Functional Database Management:	
Lead Data Stewardship	<p>A lot of activity related to getting things added to support the TA. As the new TA folks become more familiar with the applications, I think this will decrease.</p> <p>SPENDING MOST OF THE TIME WORKING ON THE D2GIM APPLICATION.</p>

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
<b>Accounts Management PWS Para 1.3.6</b>	
<b>Account Administrator recommendations and FYIs:</b>	
1. Work Load Management Tool: Roles given to J6-A MITRE employees as directed	
Account administration:	<ul style="list-style-type: none"> <li>- Created 6 Production accounts</li> <li>- Modified 34 accounts</li> <li>- Validated 6 accounts</li> </ul>
<b>Help Desk Support PWS Para 1.3.7</b>	
User Support	<ul style="list-style-type: none"> <li>- Assisted 93 customers</li> <li>- Unlocked &amp; verified 16 accounts</li> <li>- Reset 1 passwords</li> <li>- Troubleshoot / restored 5 trouble tickets</li> <li>- Deleted 0 account</li> </ul>
<b>System Security Requirements PWS Para 1.3.9</b>	
No updates	
<b>IRMDR Training PWS Para 1.3.10</b>	
Training	Individual CRIS training for Technical Assessment was provided to (b)(6) of J6-PE on Aug. 5:
<b>Documentation PWS Para 1.3.8 and 1.3.11</b>	
Publications:  Documentation Review Schedule	Received comments on the Task Order Management Plan and revised the TOMP accordingly.
<b>FACCSM PWS Para 1.3.12</b>	
Adobe Creative Suite 4 Web Premium (replaces Cold Fusion 4.5)	CSRD 2009-8352 for the purchase of Adobe Creative Suite 4 Web Premium was approved. FACCSM provided (b)(6) with vendor names and product information to give to contracting.
Monitors	CSRD 2009-8351 (Monitors for CRIS team) Monitors were ordered on 7 Aug. They are scheduled to ship on 12 Aug.

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
J6-A Gatekeeper	FACCSM contacted by (b)(6) from TRDM about adding a TRDM link and changing the Mission statements on the public and private USTRANSCOM portals. Waiting guidance on changes to be made. Still awaiting guidance from TRDM.
EA Summit	FACCSMs attended the DPO EA Summit Hot Wash/Working Lunch. FACCSMs received certificates of recognition from (b)(6). Summit issues, survey results from this year's Summit and possible ways to improve next year's Summit were discussed by the group.
Monitor privacy filters	Privacy filters were delivered and distributed to all CRIS team members. Ordered two privacy filters for (b)(6).
Dataflux training	FACCSMs attended a training session on Dataflux.
Monitor CSRD	Submitted a CSRD (2009-8400) for a second monitor for (b)(6).

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## Information Resource Management Data Repository Tool

### WEEKLY ACTIVITIES REPORT

*August 5, 2009*



Prepared By:  
Ross Technologies, Inc (RTGX)  
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## Document Change History

Version	Date	Description
29	4/29/2009	Update to week of Apr 22-28
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43	8/5/2009	Update to week of Jul 29-Aug 4

### Author:

(b)(6)  
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### Quality Control Review

(b)(6)  
Ross Technologies

# Weekly Activities Report



## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
DATE: August 5, 2009	

PWS Requirement/Background info	Outcome/Issue
<b>Reports PWS Para 1.3.1</b>	
MEETINGS:	None this week
<b>SW/Web Maintenance &amp; Support PWS Para 1.3.2</b>	
Maintaining web front-end applications  Enhancing web front-end applications	For Front End Applications: - While working with a module that converts userids or pn_ids to a persons name/phone/email etc. We found a problem. We corrected the problem and the code is ready for release. Release 6 Aug 09.
Testing GOTS/COTS Systinet Background: On July 20 Ross Team met with (b)(6) to review and walk through the current Systinet configuration. (b)(6) is to provide written feedback as to the findings of the security review.	Formal feedback has not been presented yet, but requests made thus far have been: 1. Cleaning up of Oracle bin directory (see previous WAR—done by (b)(6) J6-OMD). 2. List of ports and associated applications (previous information had been supplied by (b)(6) (J6-OMW), but (b)(6) compiling a list). 3. (b)(6) and (b)(6) (J6-OMD) were to redo settings in the Oracle database on Aug. 5, as per security request.
New Product Evaluations	None this week
<b>Configuration Control Board PWS Para 1.3.3</b>	




## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
IRMDR CCB	<p>Requirements Approved</p> <ul style="list-style-type: none"> <li>• #239 J6-A One List Automation</li> </ul> <p>Requirements approved under the "8 Hours or Less &amp; No Architecture Impact" rule:</p> <ul style="list-style-type: none"> <li>• #244 Add Record Count to CRITR History Selection</li> <li>• #243 Addition of CIO Support Address to Contact IT Reporting Help e-mail Messages</li> <li>• #242 Add A Sort/Filter Capability On POA&amp;M Pages in CRITR.</li> <li>• #240 Add Deputy PM Information to General Section of Each Program's System Information Page</li> </ul> <p>Requirement statuses reviewed:</p> <ul style="list-style-type: none"> <li>• #245 RqMT Milestones: Step A - Capture the data</li> <li>• #236 Changes to Next Step and Resp Group Lists</li> <li>• #229 peer review of Common Vocabulary mappings</li> <li>• #228 Data Quality Tracker Tool</li> <li>• #213 D2CAM Gaps Segment Update</li> <li>• #169 CCR Automation</li> <li>• #126 Distribution Enterprise Management Information Tool (DEMIT)</li> <li>• #96 Information Taxonomy</li> <li>• #68 Common Vocabulary</li> </ul>
Front End Support (Web/Application) PWS Para 1.3.4	

## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
Develop web front-end applications	<p>CRIS web development team worked on 2 requirements this period.</p> <ul style="list-style-type: none"> <li>- # 239 J6-A One List Automation – Continued updating the preliminary application by adding two new reports for another demonstration on Friday 7 Aug 09.</li> <li>- # 126 DEMIT (aka D2GIM) – Working on last screens for GAPS area and started working on Reports. Projected release date is now 27 Aug 09. User feedback is still positive.</li> <li>- Evaluated 4 new requirements.</li> </ul>
<b>Data Stewardship PWS Para 1.3.5</b>	
Functional Database Management:	
Lead Data Stewardship	
<b>Accounts Management PWS Para 1.3.6</b>	
<b>Account Administrator recommendations and FYIs:</b> <p>ODBC accounts Validation Update:</p> <ul style="list-style-type: none"> <li>- No usable feedback provided by GOV leads after 2 emails sent. Expanded effort this week for improving ODBC process</li> </ul> <p>CYBER Team on board at J2</p> <ul style="list-style-type: none"> <li>- One member of CYBER team is from NSA</li> </ul> <p>Gave Lori Barnhill One List (OL) role per COR</p> <p>Advised SDDC POC of new Integrated Surface Deployment Data Cleansing (iSDDC), validated new PM and team members</p> <ul style="list-style-type: none"> <li>- Modified accounts and provided access to 6 team members</li> </ul> <p>CPRP team changed USTC business rules for non disclosure agreement to EXCLUDE MITRE employees</p>	
Account administration:	<ul style="list-style-type: none"> <li>- Created 5 Production accounts</li> <li>- Modified 30 accounts</li> <li>- Validated 10 accounts</li> </ul>
<b>Help Desk Support PWS Para 1.3.7</b>	

# Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
User Support	<ul style="list-style-type: none"> <li>- Assisted 86 customers</li> <li>- Unlocked &amp; verified 15 accounts</li> <li>- Reset 2 passwords</li> <li>- Troubleshoot / restored 1 trouble tickets</li> <li>- Deleted 1 account</li> </ul>
<b>System Security Requirements PWS Para 1.3.9</b>	
No updates	
<b>IRMDR Training PWS Para 1.3.10</b>	
Training to AMC	<p>Small group CRIS training for Technical Assessment was provided to the following individuals on July 29:</p> <p>(b)(6) - CAMPS  (b)(6) - CAMPS  (b)(6) - 618 TACC DAWS  (b)(6) - 618 TACC DAWS</p> <p>(b)(6) and (b)(6) were also in attendance.</p>
<b>Documentation PWS Para 1.3.8 and 1.3.11</b>	
<p>Publications:</p>  <p>Publications Timeline</p>	<p>Restored Handbooks in CRIS per COR concurrence. Removed the out-of-date <i>Standards Compliance and Interface Guide</i>. <i>System Information PM User Documentation</i> document was modified to update screen shots and eliminate guidance to old interface procedures.</p>
<b>FACCSM PWS Para 1.3.12</b>	

## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
<b>Cold Fusion 4.5</b> Background: The 375 <sup>th</sup> had problems with scanning older Cold Fusion software for approval to be on the AMC network. FACCSM submitted ACSRD (#2009-8209) to purchase and test 6 Dreamweaver CS4 licenses.	Funding was obtained to support CSRD 2009-8352 (Adobe Creative Suite 4 Web Premium software) so CSRD 2009-8209 (Purchase/Test Dreamweaver CS4 Software) is being cancelled. CSRD 2009-8352 is in the J6-X queue awaiting approval.
<b>Monitors</b>	CSRD 2009-8351 (Monitors for CRIS team) was approved. Sent to J6-OMS for purchase.
<b>J6-A Gatekeeper</b>	FACCSM contacted by (b)(6) from TRDM about adding a TRDM link and changing the Mission statements on the public and private USTRANSCOM portals. Waiting guidance on changes to be made.  Also updated the POC information on J6-AD section of the private portal per (b)(5) (b)(6) instruction.
<b>Printer cartridge inventory</b>	FACCSM performed inventory of printer cartridges on-hand and ordered supplies accordingly.
<b>Classified LAN Account</b>	(b)(6) requires a classified LAN account. On AARS, it is showing that he already has an active COIS account that was never picked up. Provided him with a DD Form 2875 to complete and take to GCCC to pick up his account.

Accepted  
OK

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# Information Resource Management Data Repository Tool

## WEEKLY ACTIVITIES REPORT

*July 29, 2009*



Prepared By:  
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## Document Change History

Version	Date	Description
29	4/29/2009	Update to week of Apr 22-28
30	5/6/2009	Update to week of Apr 29 – May 5
31	5/13/2009	Update to week of May 6-12
32	5/20/2009	Update to week of May 13-19
33	5/27/2009	Update to week of May 20-26
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36	6/17/2009	Update to week of Jun 10-16
37	6/24/2009	Update to week of Jun 17-23
38	7/1/2009	Update to week of Jun 24-30, New format IAW Mod 1 to PWS
39	7/8/2009	Update to week of Jul 1-7
40	7/15/2009	Update to week of Jul 8-14
41	7/22/2009	Update to week of Jul 15-21
42	7/29/2009	Update to week of Jul 22-28

**Author:**

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Ross Technologies

**Quality Control Review**



(b)(6)  
Ross Technologies

# Weekly Activities Report



## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
DATE: July 29, 2009	

PWS Requirement/Background Info	Outcome/Issue
<b>Reports PWS Para 1.3.1</b>	
<b>MEETINGS:</b> EA Summit 21-22 Jul     Team Meeting 24 Jul	Four Ross Team members attended the EA Summit.  EA Summit Minutes  The Ross Team met with the COR on 24 Jul.  Team Meeting 24 Jul Minutes
<b>SW/Web Maintenance &amp; Support PWS Para 1.3.2</b>	
Maintaining web front-end applications       Enhancing web front-end applications	For Front End Applications: - Worked with (b)(6) to correct a problem he found when trying to add a new Front End Application. Updated code to not allow CRIS_CONNECT role to be a selectable new role to add to a Front End. We do this automatically in the code. Release 30 Aug 09.

## Weekly Activities Report


PWS Requirement/Background info	Outcome/Issue
<p>Testing GOTS/COTS Systinet</p> <p>Background:</p> <p>On July 20 Ross Team met with (b)(6) to review and walk through the current Systinet configuration. (b)(6) will provide written feedback in approximately a week, but so far the main findings were:</p> <ol style="list-style-type: none"> <li>1. OAS has a directory structure that more or less loops back on itself, possibly resulting from multiple installs/instances, so a clean, single install/build of OAS is required</li> <li>2. Apache server on the OAS web application server box did not have all the security settings locked-down/set correctly and needs to be fixed</li> </ol>	<p>(b)(6) of J6-OMD addressed the OAS directory structure issue and needs specific feedback to respond to the Apache security setting issues.</p> <p>(b)(6) suggested that if a rebuild of the OAS occurs, then zones could be created, however, given review thus far, a rebuild is not likely needed. Follow up on this issue with (b)(6) resulted in an indication that if no CAT I issues are noted, then Systinet could receive and IATO.</p>
New Product Evaluations System Architect	No changes since last week.
<b>Configuration Control Board PWS Para 1.3.3</b>	
IRMDR CCB	CCB did not meet this week due to the EA Summit
<b>Front End Support (Web/Application) PWS Para 1.3.4</b>	
Develop web front-end applications	<p>CRIS web development team worked on 2 requirements this period.</p> <ul style="list-style-type: none"> <li>- # 239 J6-A One List Automation – Started – Continued updating the preliminary application for a second demonstration on Tuesday 4 Aug 09.</li> <li>- # 126 DEMIT (aka D2GIM) – Working on last screen for GAPS area and will start working on Reports when finished. Projected release date still delayed, still coding, and user still positive.</li> <li>- Evaluated 6 new requirements.</li> </ul>



## Weekly Activities Report

PWS Requirement/Background Info		Outcome/Issue
<b>Data Stewardship PWS Para 1.3.5</b>		
Functional Database Management: Coordinate <ul style="list-style-type: none"> <li>LDM/PDM design &amp; coding changes</li> <li>backup &amp; recovery</li> </ul>		Continuing update of PERS table in prep to convert to PIID vs PN_ID. (Note: (b)(6) , if you don't understand this I'll ask Lon to brief you. (b)(6) )
Lead Data Stewardship		DB Changes have slowed for some reason, Been working to assist the TA folks in their effort. Minor data tweaks, also several changes coming in from PMs to support the TA. Training session for PMs and SMEs scheduled for this afternoon.
<b>Accounts Management PWS Para 1.3.6</b>		
<b>Account Administrator recommendations and FYIs:</b> ODBC accounts Validation Update: <ul style="list-style-type: none"> <li>No usable feedback provided by GOV leads after 2 emails sent. Last week recommended that COR get with GOV POCs for action.</li> <li>(b)(6) /J6-AD now has approximately 10 Steward Production accounts approved by GOV POCs for Mining tasks performed by (b)(6) team</li> <li>(b)(6) approved Steward accounts</li> <li>J6-AD GOV PMs were given the OL_EVAL roles for the new Workload Management Tool</li> <li>Attended 2 meetings with our GOV lead</li> </ul>		
Account administration:		<ul style="list-style-type: none"> <li>Created 13 Production accounts</li> <li>Modified 19 accounts</li> <li>Validated 13 accounts</li> </ul>
<b>Help Desk Support PWS Para 1.3.7</b>		
User Support		<ul style="list-style-type: none"> <li>Assisted 102 customers</li> <li>Unlocked &amp; verified 17 accounts</li> <li>Reset 4 passwords</li> <li>Troubleshoot / restored 6 trouble tickets</li> <li>Deleted 0 account</li> </ul>

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
<b>System Security Requirements PWS Para 1.3.9</b>	
No updates	
<b>IRMDR Training PWS Para 1.3.10</b>	
Training to AMC-A6-IM	No training provided this week
<b>Documentation PWS Para 1.3.8 and 1.3.11</b>	
<b>Publications:</b>  Publications Timeline	Provided recommendation to IRMDR COR for those Handbooks that should be removed from CRIS library and those that should be made available again.
<b>FACCSM PWS Para 1.3.12</b>	
<b>Cold Fusion 4.5</b> Background: The 375 <sup>th</sup> had problems with scanning older Cold Fusion software for approval to be on the AMC network. FACCSM submitted ACSRD (#2009-8209) to purchase and test 6 Dreamweaver CS4 licenses.	Software is still awaiting testing in the testbed.  CSRD submitted for the full Dreamweaver suite per the directions received at the IPR. CSRD is currently sitting in J6-XI ( (b)(6) ) queue. FACCSM notified (b)(6) and asked him to do his analysis to move the CSRD along.
<b>Monitors</b>	FACCSM submitted CSRD for four monitors for (b)(6) and (b)(6). They require dual monitors.
<b>DPO EA Summit</b>	FACCSMs attended and provided technical support at the EA Summit. <b>FACCSMs were two of the five who received a TCJ6 star from (b)(6) for their efforts.</b>
<b>New LAN Account</b>	FACCSM requested Unclassified LAN account for (b)(6)

## Weekly Activities Report

PW'S Requirement/Background info	Outcome/Issue
FACCSM Briefing	FACCSMs attended a FACCSM briefing in the Seay Auditorium. The briefing was about upgrading the operating system on SIPRNET computers from Windows 2000 to Windows XP. All of J6-A SIPR machines except (b)(6) (b)(6) are diskless. Diskless machines are not affected by the upgrade and (b)(6) SIPR box already has XP loaded.

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## Information Resource Management Data Repository Tool

### WEEKLY ACTIVITIES REPORT

*July 22, 2009*

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## Document Change History

Version	Date	Description
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36	6/17/2009	Update to week of Jun 10-16
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39	7/8/2009	Update to week of Jul 1-7
40	7/15/2009	Update to week of Jul 8-14
41	7/22/2009	Update to week of Jul 15-21

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**Quality Control Review**


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# Weekly Activities Report



## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM		Ross Technologies	
(b)(6)	COR	(b)(6)	Admin Project Manager
(b)(6)	Enterprise Engineer	(b)(6)	Technical Project Manager
(b)(6)	IRMDR Program Manager	(b)(6)	Site Business Manager
		DATE: July 22, 2009	

PWS Requirement/Background info	Outcome/Issue
<b>Reports PWS Para 1.3.1</b>	
<b>MEETINGS:</b> IPR 15 July 2009	Presented IPR to (b)(6) and (b)(6)  Jul IPR minutes

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
SW/Web Maintenance & Support PWS Para 1.3.2	
Maintaining web front-end applications	<p>For TA:</p> <ul style="list-style-type: none"> <li>- Worked with (b)(6) to add a new email address to all user requests. Release 23 July 09.</li> <li>- Per request for (b)(6), Made Handbooks not available for download until further notice. No Release required.</li> </ul> <p>For CRITR:</p> <ul style="list-style-type: none"> <li>- Per a request from (b)(6), researched as to why a POA&amp;M Milestone record will not update. Found that the user had added extra spaces at the end of the Title field. (b)(6) fixed the data and the record was updated. Added new code to remove all leading and trailing spaces before saving records. Released 16 July 09.</li> </ul>
Enhancing web front-end applications	<ul style="list-style-type: none"> <li>- Per (b)(6), Updated the BEA OV5 and SV4 records for a few systems to remove old records. No release required.</li> </ul> <p>For DPFM:</p> <ul style="list-style-type: none"> <li>-Per (b)(6), Corrected the definition of the GSSC-Army system. No release required.</li> </ul> <p>For RqMT:</p> <ul style="list-style-type: none"> <li>-Per (b)(6), added the USTCJ8 as a valid sponsor ORG for new requirements. Worked with (b)(6) to add. No release required.</li> </ul>

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
<p>Testing GOTS/COTS Systinet</p>	<p>On July 20, J6-AD staff (Ross Team members) met with (b)(6) (J6-OIP) to review and walk through the current Systinet configuration. (b)(6) will provide written feedback in approximately a week, but so far the main findings were:</p> <ol style="list-style-type: none"> <li>1. OAS has a directory structure that more or less loops back on itself, possibly resulting from multiple installs/instances, so a clean, single install/build of OAS is required</li> <li>2. Apache server on the OAS web application server box did not have all the security settings locked-down/set correctly and needs to be fixed</li> </ol> <p>(b)(6) of J6-OM responded to an email requesting (b)(6) of J6-OMD work to correct these issues in coordination with (b)(6)</p>




## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
<p>New Product Evaluations System Architect</p>	<p>No changes since last week.</p>
<b>Configuration Control Board PWS Para 1.3.3</b>	
<p>IRMDR CCB</p>	<p>The following requirements were discussed at the last CCB:</p> <p>Requirements Approved:</p> <ul style="list-style-type: none"> <li>• #233 For OAISIS/E-Gov Scorecard/Interoperability</li> <li>• #228 Data Quality Tracker Tool</li> <li>• #238 CRIS CPRP TRANSACTIONS REPORT</li> <li>• #237 CRIS CPRP TRANSACTIONS REPORT</li> <li>• #229 peer review of Common Vocabulary mappings</li> </ul> <p>Moved to EAACR</p> <ul style="list-style-type: none"> <li>• #227 POST-P</li> </ul> <p>Requirement statuses reviewed:</p> <ul style="list-style-type: none"> <li>• #96 Information Taxonomy</li> <li>• #68 Common Vocabulary</li> <li>• #213 D2CAM Gaps Segment Update</li> </ul>
<b>Front End Support (Web/Application) PWS Para 1.3.4</b>	

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
Develop web front-end applications	<p>CRIS web development team worked on 4 requirements this period.</p> <ul style="list-style-type: none"> <li>- # 239 J6-A One List Automation – Started – Putting together a preliminary application for a demonstration on Friday 24 July 09.</li> <li>- # 233 OASIS Score card Interoperability updates – Started coding – Initial coding has started to update the Interoperability section. Projected release 6 Aug 09.</li> <li>- #168 IRMDR Requirements linking – Started coding – Initial coding has started to allow linking of Dependent requirements. Release projected for 6 Aug 09.</li> <li>- # 126 DEMIT (aka D2GIM) –Projected release date still delayed, still coding, and user still positive.</li> <li>- Evaluated 2 new requirements.</li> </ul>
<b>Data Stewardship PWS Para 1.3.5</b>	
<b>Functional Database Management:</b> Coordinate <ul style="list-style-type: none"> <li>• LDM/PDM design &amp; coding changes</li> <li>• backup &amp; recovery</li> </ul>	NO UPDATES
Lead Data Stewardship	NO UPDATES
<b>Accounts Management PWS Para 1.3.6</b>	
<b>Account Administrator recommendations and FYIs:</b> <ul style="list-style-type: none"> <li>- ODBC accounts Validation Update: No usable feedback provided by GOV leads after 2 emails sent.</li> <li>- Recommend that our GOV PM get with other GOV PMS for action</li> <li>- Created account for Joint Interoperability Test Command user sponsored by (b)(6) /GS-12 TCJ6/DISA</li> <li>- CPRP NOTE: J6-P requested 4<sup>th</sup> contractor to have access to CPRP...Denied by CPRP</li> <li>- Accounts coming from J2 for J2 Cyber team tasked with writing Red Team papers on AMC/USTRANSCOM's systems. They're BASIC Read Only Accounts.</li> </ul>	

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
Account administration:	<ul style="list-style-type: none"> <li>- Created 12 Production accounts</li> <li>- Modified 23 accounts</li> <li>- Validated 18 accounts</li> </ul>
<b>Help Desk Support PWS Para 1.3.7</b>	
User Support	<ul style="list-style-type: none"> <li>- Assisted 88 customers</li> <li>- Unlocked &amp; verified 16 accounts</li> <li>- Reset 5 passwords</li> <li>- Troubleshoot / restored 2 trouble tickets</li> <li>- Deleted 1 account</li> </ul>
<b>System Security Requirements PWS Para 1.3.9</b>	
No updates	
<b>IRMDR Training PWS Para 1.3.10</b>	
Training to AMC-A6-IM	<p>On July 17, at the request of (b)(6) and (b)(6) (two individuals who interact with the CRIS team on a frequent basis), informal CRIS training was provided for the benefit of (b)(6) and (b)(6). The training was informal in order to address some questions from the J6-I perspective regarding program manager input of data that is also utilized by subject matter experts. (b)(6) also attended.</p>
<b>Documentation PWS Para 1.3.8 and 1.3.11</b>	
Publications:  Publications Timeline	Began review of guides and handbooks kept in CRIS to see what must be updated and who is POC
<b>FACCSM PWS Para 1.3.12</b>	

## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
<p><b>Cold Fusion 4.5</b>  Background: The 375<sup>th</sup> had problems with scanning older Cold Fusion software for approval to be on the AMC network. FACCSM submitted ACSRD (#2009-8209) to purchase and test 6 Dreamweaver CS4 licenses.</p>	<p>The CSRD is in J6-XCT queue. Testing will take place based on resource availability. Software is still awaiting testing in the testbed.</p> <p>CSRD submitted for the full Dreamweaver suite per the directions received at the IPR.</p>
<p><b>Monitors</b></p>	<p>FACCSM submitted CSRD for three monitors for the new IRMDR personnel.</p>
<p><b>DPO EA Summit</b></p>	<p>FACCSMs worked primarily on the EA Summit requirements all week</p>

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## Information Resource Management Data Repository Tool

### WEEKLY ACTIVITIES REPORT

*July 15, 2009*



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29	4/29/2009	Update to week of Apr 22-28
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40	7/15/2009	Update to week of Jul 8-14

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# Weekly Activities Report



## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
	DATE: July 15, 2009

PWS Requirement/Background Info	Outcome/Issue
<b>Reports PWS Para 1.3.1</b>	
MEETINGS: Systinet BAH & Ross Coordination Meeting	Cancelled this week
<b>SW/Web Maintenance &amp; Support PWS Para 1.3.2</b>	
Maintaining web front-end applications	<p>For RqMT:</p> <ul style="list-style-type: none"> <li>- Worked with (b)(6) on a problem found with the Hierarchy Links page. Added two new checks to prevent errors. Release 16 July 09.</li> <li>- Added code to the Comments page to prevent possible problems. Release 16 July 09.</li> <li>- Added a check in the RqMT List screen to allow for Status code Historical records to be displayed when needed. Release 16 July 09.</li> </ul> <p>For CRITR</p> <ul style="list-style-type: none"> <li>- Per a request from InSu Song, removed a link from the PIA page in CRITR. Release 16 July 09.</li> <li>- Per request from (b)(6), added the word Active to the Total Users column on the Core page of CRITR. Release 16 July 09.</li> </ul>
Enhancing web front-end applications	

# Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
<p>Testing GOTS/COTS Systinet</p> <p>Background/Outstanding issues:</p> <p>1. We will provide J6-OIP additional information:</p> <ul style="list-style-type: none"> <li>a. Technical Password policy details. <ul style="list-style-type: none"> <li>• J6-OMW provided OIP with information Jul 10.</li> </ul> </li> <li>b. All major dependent applications and versions (JDK, JRE, Apache, etc.). <ul style="list-style-type: none"> <li>• J6-OMW provided OIP with information Jul 10.</li> </ul> </li> <li>c. Network Architecture of the program involving ports and protocols used in all communication paths. <ul style="list-style-type: none"> <li>• J6-OMW provided OIP with some information Jul 10, but had some questions of J6-AD staff and OMD about ports 7890 &amp; 8890. The tentative belief is that these ports could be closed.</li> </ul> </li> </ul>	<p>d. Regarding the UNIX-SRR scripts, OIP provided feedback on scripts to OMW, and OMW responded by making changes where needed and providing explanations for some setting that needed.</p>
<p>New Product Evaluations System Architect</p>	<p>No changes since last week.</p>
<p>Configuration Control Board PWS Para 1.3.3</p>	





## Weekly Activities Report

PWS Requirement Background Info	Outcome/Status
IRMDR CCB	<ul style="list-style-type: none"> <li>An electronic CCB (email) was held in lieu of (b)(6) being TDY for one requirement with urgency, and it was subsequently approved: <ul style="list-style-type: none"> <li>#236 Changes to Next Step and Resp Group Lists</li> </ul> </li> </ul>
<b>Front End Support (Web/Application) PWS Para 1.3.4</b>	
Develop web front-end applications	<p>CRIS web development team worked on 4 requirements this period and completed 2:</p> <ul style="list-style-type: none"> <li>- # 235 RqMT Help screen – Completed – Replaced the old Definition screen with the new Help Screen four elements. Release 16 July 09.</li> <li>- # 234 Allow Deletion of Drafts – Completed - Added a red X in front of each draft to allow for managers to delete old drafts. Release 16 July 09.</li> <li>- # 213 D2CAM Gaps Segment Update – Completed coding – This is now on hold until the D2GIM (i.e., DEMIT) is released because they use the new Initiative tables. Projected release date: see #126.</li> <li>- # 126 DEMIT (aka D2GIM) –The 6 Aug 09 projected release date of the 1<sup>st</sup> version has been delayed because of additional requests. Still coding to recent changes by the database personnel. User review continues to be positive.</li> <li>- Evaluated 2 new requirements.</li> </ul>
<b>Data Stewardship PWS Para 1.3.5</b>	

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
<b>Functional Database Management:</b> Coordinate <ul style="list-style-type: none"> <li>LDM/PDM design &amp; coding changes</li> <li>backup &amp; recovery</li> </ul>	NO UPDATES
Lead Data Stewardship	NO UPDATES
<b>Accounts Management PWS Para 1.3.6</b>	
Account administration:	- Created 11 Production accounts - Modified 11 accounts - Validated 19 accounts
<b>Help Desk Support PWS Para 1.3.7</b>	
User Support	- Assisted 84 customers - Unlocked & verified 18 accounts - Reset 3 passwords - Troubleshoot / restored 4 trouble tickets - Coordinated authorized service interruption (ASI) to reset database keys, provided after action report
<b>System Security Requirements PWS Para 1.3.9</b>	
UDDI Registry IATT/ IATO/ ATO Completion pending location of servers and assignment to system administrators.	No Update
System Architect IATT/IATO/ATO About 50 % of IA controls can be answered now but remaining controls depend on acquiring server and getting server located and assigned to system administrators.	No Update
<b>IRMDR Training PWS Para 1.3.10</b>	

## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
<p><b>Training to AMC-A6-IM</b></p>  <p>GATES Training slides 6 Jul 09</p>	<p>On July 6, at the request of (b)(6) (AMC-A6), (b)(6) and (b)(6) conducted semi-structured, customized individual training to AMC-A6IM personnel. The requested core content to be addressed involved Tech Assessment, System Information and Configurations, and OASIS and E-Gov. As the hands-on training progressed, other CRIS applications were reviewed such as RqMT, IRMDR Requirements, and a slightly more in depth look at System Information was performed. Three AMC people participated, and a slide deck was compiled and presented ahead of time. GATES was the system of focus for this training, and (b)(6) indicated there would be a future request she may submit for the CAMPS system.</p>
<b>Documentation PWS Para 1.3.8 and 1.3.11</b>	
<p><b>Publications:</b></p>  <p>Publications Timeline</p>	<p>All documents are published and ready to enter into review cycle.</p> <p>Began developing IRMDR Tool Suite Guide to establish and describe the procedures and requirements for including a system or application into the IRMDR Tool Suite.</p>
<b>FACCSM PWS Para 1.3.12</b>	
<p><b>Cold Fusion 4.5</b> Background: The 375<sup>th</sup> had problems with scanning older Cold Fusion software for approval to be on the AMC network. FACCSM submitted ACSRD (#2009-8209) to purchase and test 6 Dreamweaver CS4 licenses.</p>	<p>The CSRD is in J6-XCT queue. Testing will take place based on resource availability. Software is still awaiting testing in the testbed.</p>

## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
<p>DPO EA Summit</p> <p>J6-A FACCSMs are responsible for obtaining and setting up equipment (laptops, projectors, printers) for the EA Summit.</p> <p>FACCSMs have been invited to the weekly DPO EA Summit Planning Meeting.</p>	<p>FACCSMs reserved laptops from PC Maintenance and equipment from Audio/Visual. On Tuesday, FACCSMs setup equipment at Four Points Hotel location for a test run.</p> <p>Attended various EA Summit Planning meetings. .</p>



# Information Resource Management Data Repository Tool

## WEEKLY ACTIVITIES REPORT

*July 8, 2009*



Prepared By:  
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## Document Change History

Version	Date	Description
29	4/29/2009	Update to week of Apr 22-28
30	5/6/2009	Update to week of Apr 29 – May 5
31	5/13/2009	Update to week of May 6-12
32	5/20/2009	Update to week of May 13-19
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35	6/10/2009	Update to week of Jun 3-9
36	6/17/2009	Update to week of Jun 10-16
37	6/24/2009	Update to week of Jun 17-23
38	7/1/2009	Update to week of Jun 24-30, New format IAW Mod 1 to PWS
39	7/8/2009	Update to week of Jul 1-7

**Author:**

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**Quality Control Review**


(b)(6)  
Ross Technologies

# Weekly Activities Report



## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
DATE: July 8, 2009	

PWS Requirement/Background Info	Outcome/Issue
<b>Reports PWS Para 1.3.1</b>	
<p>MEETINGS:</p> <p>Systinet BAH &amp; Ross Coordination Meeting</p> <p>Open CRIS Data Stewards Briefing</p> <p>Meeting w/J6-IM on new requirement</p> <p> J6-IM Meet Minutes 29 June</p>	<p>Next meeting scheduled July 14.</p> <p>Next meeting will be scheduled following IRMDR PM return.</p> <p>Meeting with J6-IM to discuss the format that documentation is stored in CRIS and creating sub-folders for various subject areas. See minutes of meeting.</p>

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
<b>SW/Web Maintenance &amp; Support PWS Para 1.3.2</b>	
<p>Maintaining production applications</p>	<p>Two production issues and three customer assists during this period:</p> <ul style="list-style-type: none"> <li>- Worked with the database people to get new COI records added to the production environment. No Release required.</li> <li>- Worked with (b)(6) to get two new manuals posted for the new TA process. No release needed.</li> <li>- Troubleshoot a problem with CRITR POA&amp;M report dropdown not sorting properly. Found that after a new data item had been added the sorting was off. Added a new Order By statement to fix the problem. Release 9 July 09.</li> <li>- Troubleshoot a problem with RqMT error of missing field. Found that the database people had changed two records in a reference table from Active to History. Adjusted our query to account for History records. Release 9 July 09.</li> <li>- Troubleshoot a problem about why two versions are being highlighted on the D2CAM search report. Found that the user has used the identical short version name for two different versions. I advised them to correct the names.</li> </ul>
<p>Testing GOTS/COTS Systinet</p> <p>Background/Outstanding issues:</p> <p>1. We will provide J6-OIP additional information:</p> <ul style="list-style-type: none"> <li>a. Technical Password policy details.</li> <li>b. All major dependent applications and versions (JDK, JRE, Apache, etc.).</li> <li>c. Network Architecture of the program involving ports and protocols used in all communication paths.</li> </ul>	<p>Latest Issues:</p> <p>2. Same as last week: J6-OMW is still correcting the items identified by J6-OIP stemming from running the UNIX-SRR scripts.</p> <p>(b)(6) was briefed on the current status July 3<sup>rd</sup>, and indicated he would follow-up with J6-O POCs and possibly (b)(6).</p>



PWS Requirement Background Info	Outcome/Issue
<p><b>New Product Evaluations</b> <b>System Architect</b></p> <p>IRMDR staff attended a briefing that was conducted by (b)(6), (b)(6), and (b)(6). Other attendees included (b)(6), (b)(6), (b)(6), and (b)(6). An overview of SA was presented and a discussion period followed.</p> <p>Concerns to be addressed include:</p> <ol style="list-style-type: none"> <li>1. An ACSRD has been submitted, but the software mix requested may be tentative.</li> <li>2. Location of database or application servers still TBD: USTC, AMC, or RACE at DISA.</li> <li>3. System Administration and CM responsibilities: This is heavily related to point #2, but the hows and whats of System Architect that could be part of the IRMDR tool suite need to be determined.</li> <li>4. Serving of content: The use of thick clients was mentioned, but the use of serving over the web was initially mentioned as a future possibility, but then it was discussed as though it was going to happen. At the least, it appears that a database server and its configuration needs to be addressed, but if web content is to be served, the details need to be addressed as to how content is developed and with what server and software it will be served. Also, any customization would need to be addressed.</li> </ol>	<p>5. Integration with existing CRIS data and front-end: There was discussion about maintaining CRIS and SA database content in parallel, but questions about ETLs and/or how to update SA from CRIS or vice versa still need to be addressed. The details of what is to occur with architecture front-end applications in CRIS need to be addressed, too. The working assumption is CRIS architecture front-end will eventually sunset, but such data is integrated with other CRIS applications and would have to be addressed.</p> <p>6. Integration and use with existing applications and future COTS: There was some mention of SA even taking on requirement tracking/management functionality, but there is currently RqMT and the proposed JIRA. Integration with these tools and links to Systinet would need to be considered.</p> <p>Other non-tech Concerns:</p> <p>Slides showed <u>Recommended CSV TOOLSUITE</u>:        CRIS System Architect Systinet        Sharepoint/Intellipedia Wiki        WebMethods ?????different than IRMDR        Toolsuite????</p> <p>System Architect briefing came across as showing a tool to do briefings by not using "static" slides. However, it seemed that the data stored in Sys Architect has to be loaded (and then updated). Is that also "static"?</p> <p>Sys Arch DB structure is different than CRIS; makes importing and exporting more difficult.        (b)(6) kept asking if they were going to have to maintain the same data in two places.</p>



## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
<p><b>Configuration Control Board PWS Para 1.3.3</b></p> <p>IRMDR CCB</p>	<p>The following requirements were discussed at the last CCB ( (b)(6) was unable to attend, but representative discussed new requirements:</p> <p>Requirements tentatively approved pending PM final approval:</p> <ul style="list-style-type: none"> <li>• #233 For OAISIS/E-Gov Scorecard/Interoperability</li> <li>• #228 Data Quality Tracker Tool</li> <li>• #227 POST-P</li> </ul>
<p><b>Front End Support (Web/Application) PWS Para 1.3.4</b></p> <p>IRMDR requirements</p>	<p>CRIS web development team worked on 3 requirements this period:</p> <ul style="list-style-type: none"> <li>- # 234 Allow Deletion of Drafts – Started coding ( (b)(6) has started coding this as her first job) Projected release 16 July 09.</li> <li>- # 213 D2CAM Gaps Segment Update – Started coding – Had to change the whole process for processing GAPS. This brings the CAMs software up to using the new GAPS tables. Projected release is now 6 Aug 09 to coincide with #126.</li> <li>- # 126 DEMIT requirement – (Note that this is sometimes referred to as D2GIM). Still coding to catch up to recent changes made by the database personnel. User review of initial efforts continues to be positive. Projecting for a 6 Aug 09 release of the 1<sup>st</sup> version.</li> </ul> <p>- Evaluated 4 new requirements.</p>

## Weekly Activities Report

PWS Requirement Background Info		Outcome/Issue
<b>Data Stewardship PWS Para 1.3.5</b>		
Functional Database Management: Coordinate <ul style="list-style-type: none"><li>LDM/PDM design &amp; coding changes</li><li>backup &amp; recovery</li></ul>	NO UPDATES	
Lead Data Stewardship	NO UPDATES	
<b>Accounts Management PWS Para 1.3.6</b>		
Account administration:	<ul style="list-style-type: none"><li>- Created 3 Production accounts</li><li>- Modified 7 accounts</li><li>- Validated 7 accounts</li></ul>	
<b>Help Desk Support PWS Para 1.3.7</b>		
User Support	<ul style="list-style-type: none"><li>- Assisted 31 customers</li><li>- Unlocked &amp; verified 3 accounts</li><li>- Reset 1 passwords</li><li>- Troubleshoot / restored 5 trouble tickets</li></ul>	
<b>System Security Requirements PWS Para 1.3.9</b>		
UDDI Registry IATT/ IATO/ ATO Completion pending location of servers and assignment to system administrators.	No Update	
System Architect IATT/IATO/ATO About 50 % of IA controls can be answered now but remaining controls depend on acquiring server and getting server located and assigned to system administrators.	No Update	

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
<p><b>IRMDR Training PWS Para 1.3.10</b></p> <p>Training to AMC-A6-IM</p>  <p>GATES Training slides 6 Jul 09</p>	<p>On July 6, at the request of (b)(6) (AMC-A6), (b)(6) and (b)(6) conducted semi-structured, customized individual training to AMC-A6IM personnel. The requested core content to be addressed involved Tech Assessment, System Information and Configurations, and OASIS and E-Gov. As the hands-on training progressed, other CRIS applications were reviewed such as RqMT, IRMDR Requirements, and a slightly more in depth look at System Information was performed. Three AMC people participated, and a slide deck was compiled and presented ahead of time. GATES was the system of focus for this training, and (b)(6) indicated there would be a future request she may submit for the CAMPS system.</p>
<p><b>Documentation PWS Para 1.3.8 and 1.3.11</b></p> <p>Publications:</p>  <p>Publications Timeline</p>	<p>All documents are published and ready to enter into review cycle.</p> <p>Recommend a new document: "Process for Accepting New IRMDR Tool Suite Applications"; a How To Guide</p>
<p><b>FACCSM PWS Para 1.3.12</b></p> <p>Cold Fusion 4.5</p> <p>Background: The 375<sup>th</sup> had problems with scanning older Cold Fusion software for approval to be on the AMC network. FACCSM submitted ACSRD (#2009-8209) to purchase and test 6 Dreamweaver CS4 licenses.</p>	<p>The CSRD is in J6-XCT queue. Testing will take place based on resource availability. No change since last reporting period.</p>

## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
DPO EA Summit	<p>J6-A FACCSMs are responsible for obtaining and setting up equipment (laptops, projectors, printers) for the EA Summit.</p> <p>FACCSMs have been invited to the weekly DPO EA Summit Planning Meeting.</p> <p>FACCSMs also attended a DPO EA Summit Logistics Meeting to discuss equipment requirements for the summit.</p>
Service to Corporate Crossing	<p>(b)(6) firewall mod was completed and she is now able to access the CRIS databases.</p> <p>FACCSMs installed Oracle Client and Oracle SQL Developer on two machines and Cold Fusion 4.5 on the new developer's machine.</p> <p>FACCSMs also delivered six new UPS units to personnel at Corporate Crossing.</p>
LAN Account	<p>Requested LAN account for new employee (b)(6). Received notification that accounts for (b)(6) and (b)(6) were completed.</p>
IBM Rational System Architect	<p>CSRD 2009-8292 (IBM Rational System Architect Software Purchase) has been approved.</p>

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**RTGX**  
ROSS TECHNOLOGIES, INC.  
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## Information Resource Management Data Repository Tool

### WEEKLY ACTIVITIES REPORT

*July 1, 2009*



Prepared By:  
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### Document Change History

Version	Date	Description
29	4/29/2009	Update to week of Apr 22-28
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31	5/13/2009	Update to week of May 6-12
32	5/20/2009	Update to week of May 13-19
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35	6/10/2009	Update to week of Jun 3-9
36	6/17/2009	Update to week of Jun 10-16
37	6/24/2009	Update to week of Jun 17-23.
38	7/1/2009	Update to week of Jun 24-30, New format IAW Mod 1 to PWS

**Author:**

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**Quality Control Review**

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# Weekly Activities Report



## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
DATE: July 1, 2009	

PWS Requirement/Background info	Outcome/Issue
<b>Reports PWS Para 1.3.1</b>	
MEETINGS:	
Security Stand Down Training	FACCSMs attended the classified Security Stand Down Training.
Systinet BAH & Ross Coordination Meeting	Next meeting postponed; likely to occur 13 Jul
Open CRIS Data Stewards Briefing	Scheduled briefing to finalize opening CRIS to USTRANSCOM users with them not applying for an account- conflicts caused rescheduling (possible problem with Outlook scheduler)
Meeting w/J6-IM on new requirement	Met with J6-IM to discuss the format that documentation is stored in CRIS and creating sub-folders for various subject areas. J6-IM wants to capture Graham-Rudman requirements for USTRANSCOM systems. They will submit to IRMDR Requirements tool.
<b>SW/Web Maintenance &amp; Support PWS Para 1.3.2</b>	
Maintaining production applications	One production issue and one customer assist during this period: <ul style="list-style-type: none"> <li>- Worked with database people on getting CRITR ready for the new COI data updates. Had to make one small change to ensure we pick up only active records. Release 2 July 09.</li> <li>- Troubleshoot a problem with OASIS reports of not showing data for DEAMS. We found that there was an old record in the COI Compliance review from over a year ago that was stopping the data from showing. (b)(6) removed the record and DEAMS is now showing as requested</li> </ul>




## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
<p>Testing GOTS/COTS Systinet</p> <p>Background/Outstanding issues:</p> <ol style="list-style-type: none"> <li>1. We will provide J6-OIP additional information: <ol style="list-style-type: none"> <li>a. Technical Password policy details.</li> <li>b. All major dependent applications and versions (JDK, JRE, Apache, etc.).</li> <li>c. Network Architecture of the program involving ports and protocols used in all communication paths.</li> </ol> </li> </ol>	<p>Latest Issues:</p> <ol style="list-style-type: none"> <li>2. HP Workbench issues with Siteminder: HP support indicated that a new version of Workbench (due out in a couple months) would probably address issues—however, the new version will likely not be backward compatible to Systinet 3.10 and a new version expected in August. Attempts are being made to work with HP to see if the issue can be addressed in other ways.</li> <li>3. J6-OMW is still correcting the items identified by J6-OIP stemming from running the UNIX-SRR scripts.</li> </ol>
<b>Configuration Control Board PWS Para 1.3.3</b>	
IRMDR CCB	<p>The following requirements were discussed at the last CCB:</p> <p>Requirements Approved:</p> <ul style="list-style-type: none"> <li>• #226 IRMLDM CCR# 200906171215</li> </ul> <p>Requirement statuses reviewed:</p> <ul style="list-style-type: none"> <li>• #231 USTRANSCOM Network User Ids</li> <li>• #230 DEIM user manual</li> <li>• #229 peer review of Common Vocabulary mappings</li> </ul>

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
<b>Front End Support (Web/Application) PWS Para 1.3.4</b>	
IRMDR requirements	<p>CRIS web development team worked on 5 requirements this period and completed 3:</p> <ul style="list-style-type: none"> <li>- # 232 CRITR Changes to Interoperability – Completed – Revised the input form to allow for the new codes. Release 2 July 09</li> <li>- # 222 Export Req List to Excel – Completed – The users now has the ability to send a requirements list to Excel. Release 2 July 09.</li> <li>- # 213 D2CAM Gaps Segment Update – Started coding – We have the new data structure from the database shop and have completed 40% of the coding effort. Projected release 16 July 09.</li> <li>- # 126 DEMIT requirement – Note that this is sometimes referred to as D2GIM. Still coding to catch up to recent changes made by the database personnel. User review of initial efforts continues to be positive. No release scheduled at this time.</li> <li>- #77 RqMT Draft Requirement saves – coding has been completed and ready for release. Testing by user went well. Release 2 July 09.</li> </ul>
<b>Data Stewardship PWS Para 1.3.5</b>	
<p>Functional Database Management:</p> <p>Coordinate</p> <ul style="list-style-type: none"> <li>• LDM/PDM design &amp; coding changes</li> <li>• backup &amp; recovery</li> </ul>	NO UPDATES
Lead Data Stewardship	<p>Still awaiting final BEA 6.0 reconciliation.</p> <p>Entered several new AIS to support the RDPS application. Seems like they are rediscovering the application.</p>

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
<b>Accounts Management PWS Para 1.3.6</b>	
Account administration:	<ul style="list-style-type: none"> <li>- Created 4 Production accounts</li> <li>- Modified 2 accounts</li> <li>- Validated 10 accounts</li> <li>- Deleted 1 accounts</li> </ul> <p>Provided Quarterly User Report Successfully created account for GS-15, new J6-I. (b)(6)</p>
<b>Help Desk Support PWS Para 1.3.7</b>	
User Support	<ul style="list-style-type: none"> <li>- Assisted 49 customers</li> <li>- Unlocked &amp; verified 10 accounts</li> <li>- Reset 1 passwords</li> <li>- Troubleshoot / restored 2 trouble tickets</li> </ul>
<b>Documentation PWS Para 1.3.8 and 1.3.11</b>	
Publications:  Publications Timeline	IRMDR Accounts Management OI published
<b>System Security Requirements PWS Para 1.3.9</b>	
UDDI Registry IATT/ IATO/ ATO	Completion pending location of servers and assignment to system administrators.
System Architect IATT/IATO/ATO	About 50 % of IA controls can be answered now but remaining controls depend on acquiring server and getting server located and assigned to system administrators.
<b>IRMDR Training PWS Para 1.3.10</b>	
	New area

## Weekly Activities Report

PWS Requirement/Background info		Outcome/Issue
FACCSM PWS Para 1.3.12		
Cold Fusion 4.5 Background: The 375 <sup>th</sup> had problems with scanning older Cold Fusion software for approval to be on the AMC network. FACCSM submitted ACSRD (#2009-8209) to purchase and test 6 Dreamweaver CS4 licenses.	The CSRD is now in the J6-XCT queue. Spoke with (b)(6) in the testbed. He stated that they have the software and testing will take place based on resource availability.	
Monitor Privacy Filters	Researched the cost of 18 privacy filters for personnel at Corporate Crossing and Bldg. 1961. The purchase of the filters was approved. Gave the information to (b)(6) to order filters.	
Move to Corporate Crossing	Moved (b)(6) to Corporate Crossing. Submitted firewall mod for ODBC access to CRIS. Firewall was not complete at the end of the reporting period.	
LAN Account	Requested LAN account for new employee (b)(6). Account was not complete at the end of the reporting period.	
IBM Rational System Architect	FACCSM has been monitoring the progress of CSRD 2009-8292 (IBM Rational System Architect Software Purchase). The CSRD has been through J6-XR, J6-XCT, J6-OIP, J6-OMN and is currently back in the J6-XR queue.	
IRMDR Tools Suite Metrics		
IRMDR Tool Suite Metrics - Timeline for Documentation review (see IRMDR Documentation above) - CRIS Account Manager activities by month - IA Controls completion toward ATO	Collecting data for next IPR metrics to be presented in the July IPR.	
Planned Work Focus		
Data Steward  Table Stewards	Analyze procedures to implement open CRIS Access for all USTC users.	
Training	Prepare and present CRIS training to AMC personnel on July 6 at AMC	

Weekly Activities Report



PWS Requirement/Back ground info	Outcome/Issue
UDDI/Systinet ATO	Complete IA Control worksheets, develop necessary documents. Work with BAH.
System Architect ATO	Complete IA Control worksheets, develop necessary documents.

Accepted  
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# Information Resource Management Data Repository Tool

## WEEKLY ACTIVITIES REPORT

*June 24, 2009*



Prepared By:  
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### Document Change History

Version	Date	Description
29	4/29/2009	Update to week of Apr 22-28
30	5/6/2009	Update to week of Apr 29 – May 5
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36	6/17/2009	Update to week of Jun 10-16
37	6/24/2009	Update to week of Jun 17-23

**Author:**

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**Quality Control Review**

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# Weekly Activities Report




## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
	<b>DATE: June 24, 2009</b>

PWS Requirement/Background Info	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements	<p>CRIS web development team worked on 2 requirements this period:</p> <ul style="list-style-type: none"> <li>- # 126 DEMIT requirement – Note that this is sometimes referred to as D2GIM. User review of initial efforts continues to be positive. No release scheduled at this time.</li> <li>- #77 RqMT Draft Requirement saves – User has decided that anyone may save a draft and anyone may review / update / submit any saved draft. Coding to add this functionality will begin later this week. Projected release is 2 July 09.</li> </ul>
- Maintaining production applications	<p>One production issue and one customer assist during this period:</p> <ul style="list-style-type: none"> <li>- Worked problem with CRITR whereby a generated POAM report for CRITR was missing an input. Checked code and database and found no problems. Asked customer to redo and everything worked just fine. No release.</li> <li>- Troubleshoot a problem with RqMT comments sending error. We found that there is a possible problem when there is no Responsible Organization, the Requirement has been closed, and someone wants to view it. Code will be released 25 Jun 09.</li> </ul>



## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
UDDI Registry IATT/ IATO/ ATO	Completion pending location of servers and assignment to system administrators.
System Architect IATT/IATO/ATO	About 50 % of IA controls can be answered now but remaining depend on acquiring server and getting server located and assigned to system administrators.
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
Documentation Timeline Documentation Review Timeline Systinet Documents Schedule  Publications Timeline	IRMDR Accounts Management OI provided for signatures. Responding to comments on Final.
<b>FACCSM PWS Para 1.5</b>	
Security Stand Down Training	FACCSMs attended the Security Stand Down Training. The briefing was classified.
Cold Fusion 4.5 Background: The 375 <sup>th</sup> had problems with scanning older Cold Fusion software for approval to be on the AMC network. FACCSM submitted ACSRD (#2009-8209) to purchase and test 6 Dreamweaver CS4 licenses.	The CSRD is now in the J6-XCT queue. FACCSM review of CSRD status indicates (b)(6) (XCT) is working on it.
Software Load	FACCSMs loaded Oracle Client, Cold Fusion, Putty and Netviz Viewer on the workstation of the new CRIS development person at Corporate Crossing.
CAC reader	(b)(6) laptop required a new CAC reader. FACCSM acquired new reader from PC Maintenance and installed it.
ODBC users	FACCSM provided (b)(6) with a list of all users that have ODBC access to CRIS Production and Development databases. (Note: Senior FACCSM keeps list of ODBC accounts, their date implemented, and firewall address for annual re-verification of need for firewall mod.)


## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
IBM Rational System Architect	FACCSM completed the CSRD for the purchase of IBM Rational System Architect software.
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration:	<ul style="list-style-type: none"> <li>- Created 8 Production accounts</li> <li>- Assisted 94 customers</li> <li>- Modified 30 accounts</li> <li>- Unlocked &amp; verified 15 accounts</li> <li>- Reset 1 passwords</li> <li>- Validated 15 accounts</li> <li>- Troubleshoot / restored 1 trouble tickets</li> <li>- Deleted 2 accounts</li> <li>- Completed verifying all SDDC accounts with new SDDC POC (b)(6) (replaced (b)(6)).</li> <li>- Attended meeting about ODBC accounts rules with (b)(6)</li> </ul>
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Functional Database Management: Coordinate <ul style="list-style-type: none"> <li>• user roles access levels</li> <li>• LDM/PDM design &amp; coding changes</li> <li>• backup &amp; recovery</li> <li>• performance monitoring</li> </ul>	NO UPDATES
Lead Data Stewardship	<p>BEA 6.0 again being looked at due to mismatched data between DITPR and the BEA, reload of some data will be required.</p> <p>Working with AMC IRC crew to improve their access to POC updates for their application.</p>

## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
<p><b>IRMDR Tool Suite Support PWS Para 1.4</b></p> <p>Systinet BACKGROUND: We have four servers in the test bed to use for Systinet setup and testing. There are an additional two servers in building 1900.</p> <p>Background/Outstanding issues:</p> <ol style="list-style-type: none"> <li>1. Pending additional work by OMW, we will provide additional information to OIP, as per their check-list, including:               <ol style="list-style-type: none"> <li>a. Technical Password policy details. (SSO accounts i.e. inactivity, creation, etc)                   <ul style="list-style-type: none"> <li>• Working with J6-OMG to develop suitable and ideal process.</li> </ul> </li> <li>b. All major dependent applications and versions (JDK, JRE, Apache, etc.).</li> <li>c. Network Architecture of the program involving ports and protocols used in all communication paths.</li> </ol> </li> </ol>	<p>Latest Issues:</p> <ol style="list-style-type: none"> <li>2. HP Workbench issues with Siteminder: Some files that Workbench uses were identified by J6-AD, and a possible and/or partial workaround may involve “manually” pushing and pulling the files form client to server instead of Workbench performing that task.</li> <li>3. J6-OMW is still correcting the items identified by J6-OIP stemming from running the UNIX-SRR scripts.</li> </ol>
<p><b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b></p> <p>IRMDR Tool Suite Metrics</p> <ul style="list-style-type: none"> <li>- Timeline for Documentation review (see <b>IRMDR Documentation</b> above)</li> <li>- CRIS Account Manager activities by month</li> <li>- IA Controls completion toward ATO</li> </ul>	<p>Collecting data for next IPR metrics to be presented in the July IPR.</p>
<p><b>Meetings</b></p> <p>IRMDR CCB</p>	<p>The IRMDR CCB did not meet last week</p>

## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
System Architect Coordination Meeting	<p>Ross team met with J6-AO Government and Asynchrony personnel to discuss initial efforts of obtaining System Architect (SA) software. Initial language for an ACSRD was presented and will be submitted, however, issues to be addressed include:</p> <ol style="list-style-type: none"> <li>1. Asynchrony indicated SA was being used by AFCA at (b)(6) and (b)(6) suggested checking that existing implementation to see if it could facilitate USTRANSCOM's efforts ("piggy-backing" licensing, security review, documentation, etc.) ( (b)(6) will follow-up with Government contacts)</li> <li>2. Find out if a server needs to be purchased to support a database for the configuration ( (b)(6) and (b)(6) ).</li> <li>3. Reviewing the number of standalone licenses for laptop and floater users ( (b)(6) ).</li> </ol> <p> Sys Arch Meeting 18 Jun Minutes</p>
Systinet BAH & Ross Coordination Meeting	Next meeting scheduled 6/25.
<b>Planned Work Focus</b>	
Data Steward	
Table Stewards	Analyze procedures to implement open CRIS Access for all USTC users.
UDDI/Systinet ATO	Complete IA Control worksheets, develop necessary documents. Work with BAH.
System Architect ATO	Complete IA Control worksheets, develop necessary documents.

Accepted ✓

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## Information Resource Management Data Repository Tool

### WEEKLY ACTIVITIES REPORT

*June 17, 2009*

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Version	Date	Description
29	4/29/2009	Update to week of Apr 22-28
30	5/6/2009	Update to week of Apr 29 – May 5
31	5/13/2009	Update to week of May 6-12
32	5/20/2009	Update to week of May 13-19
33	5/27/2009	Update to week of May 20-26
34	6/3/2009	Update to week of May 27-Jun 2
35	6/10/2009	Update to week of Jun 3-9
36	6/17/2009	Update to week of Jun 10-16

**Author:**

(b)(6)  
Ross Technologies

**Quality Control Review**


(b)(6)  
Ross Technologies

**Information Resource Management Data Repository Tool Suite (IRMDR) Contract**  
**WEEKLY ACTIVITY REPORT**

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
	<b>DATE: June 17, 2009</b>

PWS Requirement/Background info	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements	<p>CRIS web development team worked on 4 requirements this period/Completed 2:</p> <ul style="list-style-type: none"> <li>- #225 Add Email Involved functionality to launch MS Outlook and send an email to the 'Requirements Management Team. Release for 18 Jun 09.</li> <li>- 224 New Column: Last Updated-A "Last Updated" column was added to the RqMT requirements list with selectable, sortable, and filterable functionality. Release for 18 Jun 09.</li> <li>- # 126 DEMIT requirement – Note that this is has started to be referred to as D2GIM. Additional functionalities are being developed and user review of initial efforts thus far has been positive.</li> <li>- #77 Draft Requirement saves – Issues such as permissions for non-CRIS account holders and ability of multiple users with edit capabilities are being worked and submitter indicated she has been coordinating with developer and had sent a recent email. Developer working the request is currently out-of-office on vacation and work will recommence when he returns. Urgency status of this requirement has been increased but pace of work still meeting expectations.</li> </ul>
- Maintaining production applications	<p>One production issue during this period:</p> <ul style="list-style-type: none"> <li>- Worked problem with DPfM whereby generated email included the fax rather than the voice phone number. Fix to be released 18 Jun 09.</li> </ul>

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
UDDI Registry IATT/ IATO/ ATO	Completion pending location of servers and assignment to system administrators.
System Architect IATT/IATO/ATO	Started working IA Control worksheets
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
Documentation Timeline Documentation Review Timeline Systinet Documents Schedule  Publications Timeline	IRMDR Accounts Management OI provided for signatures. Waiting for comments/signatures to approve publishing
<b>FACCSM PWS Para 1.5</b>	
Federal Desktop Core Configuration (FDCC) Background: By 31 Dec2009, all USTRANSCOM computers must be configured with MS Vista, Internet Explorer 7 and MS Office 2007	FACCSMs met to discuss a plan for when the mandated FDCC is implemented by 31 Dec 2009. FACCSMs will make sure that all J6-A workstations meet the minimum requirements for Internet Explorer 7 and MS Vista. MS Office 2007 is already on J6-A workstations.
Cold Fusion 4.5 Background: The 375 <sup>th</sup> had problems with scanning older Cold Fusion software for approval to be on the AMC network. FACCSM submitted ACSRD (#2009-8209) to purchase and test 6 Dreamweaver CS4 licenses.	CSRD was awaiting evaluation by J6-XI ( (b)(6) ) and (b)(6) spoke with him. The CSRD is now in the J6-XCT queue awaiting action from the testbed.
New Desktop	(b)(6) was having frequent problems with her laptop computer. FACCSMs replaced it with a new desktop computer.
CRIS ODBC access Background: Assisted two AMC users ( (b)(6) (b)(6) and (b)(6) ) with establishing ODBC access to CRIS production database. They were unable to get ODBC access to the CRIS database. We believed it was an AMC firewall issue.	Accounts Administrator assisted (b)(6) and (b)(6) (AMC) so they are now able to access the CRIS database. (see also Accounts Management entry)



## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
IBM Rational System Architect	FACCSM completed a draft CSRD for the purchase of IBM Rational System Architect software. The CSRD is being reviewed by (b)(6) prior to entering into the ACSRD program.
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration:	<ul style="list-style-type: none"> <li>- Created 6 Production accounts</li> <li>- Assisted 80 customers</li> <li>- Modified 7 accounts</li> <li>- Unlocked &amp; verified 9 accounts</li> <li>- Reset 1 passwords</li> <li>- Validated 13 accounts</li> <li>- Troubleshoot / restored 2 trouble tickets</li> <li>- Deleted 12 accounts</li> <li>- Assisted new SDDC POC (b)(6) (replaced (b)(6) ) in verifying all SDDC accounts</li> <li>- Assisted in getting AMC/DRC team (b)(6) and (b)(6) access to USTC/CRIS. They logged into ODBC accounts. (see also FACCSM entry)</li> </ul>
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Functional Database Management: Coordinate <ul style="list-style-type: none"> <li>• user roles access levels</li> <li>• LDM/PDM design &amp; coding changes</li> <li>• backup &amp; recovery</li> <li>• performance monitoring</li> <li>•</li> </ul>	NO UPDATES

## Weekly Activities Report

PWS Requirement/Background info	Outcome/Issue
<p>Lead Data Stewardship</p> <ul style="list-style-type: none"><li>• Stewards</li><li>• Data Tables review</li></ul>	<p>Still correcting errors with Activities numbering schema encountered in BEA 6.0 load. Errors stem from BEA updates and changes to the operational activities to add or delete activities and then don't change all the child activities associated with the parent activity. Compounding the problem is the lack of consistency between DITPR and BEA versions of the activities. J6-AO and IM are working with their BEA and DITPR counterparts to correct the problems.</p> <p>Tempo for new AIS's, Hardware, and Software is picking up, probably due to the upcoming TA.</p>

PWS Requirement/Background Info	Outcome/Issue
<p><b>IRMDR Tool Suite Support PWS Para 1.4</b></p> <p>Systinet  <b>BACKGROUND:</b> We have four servers in the test bed to use for Systinet setup and testing. There are an additional two servers in building 1900.</p> <p>Outstanding issues:</p> <ol style="list-style-type: none"> <li>1. Pending additional work by OMW, we will provide additional information to OIP, as per their check-list, including:               <ol style="list-style-type: none"> <li>a. Technical Password policy details. (SSO accounts i.e. inactivity, creation, etc)                   <ul style="list-style-type: none"> <li>• Working with J6-OMG to develop suitable and ideal process.</li> </ul> </li> <li>b. All major dependent applications and versions (JDK, JRE, Apache, etc.).</li> <li>c. Network Architecture of the program involving ports and protocols used in all communication paths.</li> </ol> </li> <li>2. Enabling Systinet Workbench to work with Siteminder and SSO is still being worked in conjunction with HP and (b)(6) and (b)(6) are doing additional research for possible solutions.</li> </ol>	<ol style="list-style-type: none"> <li>3. Status and coordination meeting was held with government POCs and BAH and Ross staff. Building of DPO developer website and its transitioning to Ross was discussed. Scheduling of weekly BAH &amp; Ross coordination meeting was established.</li> <li>4. HP support indicated that their latest version of Workbench may resolve our issues and better integrate with Siteminder, but HP needs to review when and if the new version can be released.</li> <li>5. The UNIX-SRR script / scan was completed by J6-OMW and the results were forwarded to Security, on 6/12. OMW received a partial list from OIP late 6/16 and are expecting further comments. (b)(6) has been assisting as (b)(6) was on leave in OIP. The UNIX-SRR script evaluates the configuration against DISA STIGs, which is distinct from what the normal scan security accomplishes. OMW has started correcting the items identified by (b)(6) while waiting for (b)(6) input. OMW is unsure if there will be subsequent rounds of running the UNIX-SRR scripts. OMW expectation is to complete this work this week, depending on when (b)(6) responds and if security would like another scan to verify corrections.</li> </ol>
<p><b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b></p> <p>IRMDR Tool Suite Metrics</p> <ul style="list-style-type: none"> <li>- Timeline for Documentation review (see <b>IRMDR Documentation</b> above)</li> <li>- CRIS Account Manager activities by month</li> <li>- IA Controls completion toward ATO</li> </ul>	<p>Collecting data for next IPR metrics to be presented in the July IPR.</p>

## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
<b>Meetings</b>	
IRMDR CCB	<p>The following requirements were discussed at the last CCB:</p> <p>Requirements Approved:</p> <ul style="list-style-type: none"> <li>• #222 Export Req List to Excel</li> </ul> <p>Requirement statuses reviewed:</p> <ul style="list-style-type: none"> <li>• #77 RqMT Save Draft Capability</li> <li>• #213 D2CAM Gaps Segment Update</li> <li>• #176 Standard Term Submission</li> <li>• #169 CCR Automation</li> <li>• #126 Distribution Enterprise Management Information Tool (DEMIT)</li> <li>• #96 Information Taxonomy</li> <li>• #68 Common Vocabulary</li> </ul> <p>Other discussion:</p> <ul style="list-style-type: none"> <li>• (b)(6) and the rest of the CCB agreed that the recurring time of the meeting could be altered to better accommodate lunch times of the attendees; time as been rescheduled to 10am on Wednesdays.</li> </ul>
CRIS User Outreach Meetings	<p>Conducted follow-on meeting with J6-IM and XR POCs in order to review possibility of automating the J6-XP "Spend Plan" process and data in CRIS. Take-away was to have (b)(6) provide example data, SQL, and slide deck to (b)(6) of the data modeling team and (b)(6) of the front-end team.</p>
Systinet BAH & Ross Coordination Meeting	<p>Held first weekly status meeting with BAH. BAH and Ross each provided status of their work thus far. On Workbench issue, BAH may be able to provide a patch that was developed, pending HP response. BAH may also have virtual machine images of their "sandbox" environment that could be used by all—BAH installing latest versions of Systinet and OAS.</p>

## Weekly Activities Report

PWS Requirement/Background Info	Outcome/Issue
<b>Planned Work Focus</b>	
Data Steward  Table Stewards	Analyze procedures to implement open CRIS Access for all USTC users.
UDDI/Systinet ATO	Complete IA Control worksheets, develop necessary documents. Work with BAH.
System Architect ATO	Complete IA Control worksheets, develop necessary documents. Schedule meeting with key personnel.

Accepted 18

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# Information Resource Management Data Repository Tool

## WEEKLY ACTIVITIES REPORT

*June 10, 2009*

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# Weekly Activities Report




## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
DATE: June 3, 2009	

Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements	<p>CRIS web development team worked on 2 requirements this period/Completed 1:</p> <ul style="list-style-type: none"> <li>- #220 Add link for JDDA-E –Data change/addition implemented and link went live under library documents off of main CIRS page 8 Jun 09.</li> <li>- # 126 DEMIT requirement – Made progress on initiative update functionality, added additional person records as part of data load.</li> <li>- #77 Draft Requirement saves – Working – permission problems with the Database team were worked, but the handling of how to accommodate non-CRIS account users when they submit a requirement needs to be resolved. This may depend on the progress of the “open CRIS” effort. As such, this requirement may be placed back on hold.</li> </ul>
- Maintaining	<p>One production issue during this period:</p> <ul style="list-style-type: none"> <li>- Worked problem with the architecture validation functionality in IT Reporting. The code needed to be modified to accommodate the new BEA. Code will be released to resolve issue.</li> </ul>
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
UDDI Registry IATT/ IATO/ ATO	No change:



## Weekly Activities Report

Significant Event	Outcome/Issue
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
Documentation Timeline Documentation Review Timeline Systinet Documents Schedule  Publications Timeline	IRMDR Accounts Management OI provided for signatures. Side Note: Almost completed interviews with Data Stewards. Data Steward recommendations are running two to one for controlling access to the data.  IAO Guide published
<b>FACCSM PWS Para 1.5</b>	
<b>Printers and plotters</b> Background: Per (b)(6) FACCSM submitted ticket to helpdesk to have all building 1961 printers assessed by OMP to enable them as large population community printers. This is a new hardware requirement and would require a CSRD.	FACCSM spoke with (b)(6) about this issue. He said to drop the issue for now. It may be brought up again at a later date.
<b>Cold Fusion 4.5</b> Background: The 375 <sup>th</sup> had problems with scanning older Cold Fusion software for approval to be on the AMC network. FACCSM submitted ACSRD (#2009-8209) to purchase and test 6 Dreamweaver CS4 licenses	CSRD is still awaiting evaluation by J6-XI ( (b)(6) ). Sent (b)(6) <u>another</u> email asking status of his evaluation. No response at end of reporting period. May need government intervention to get (b)(6) to respond on this.
<b>LAN accounts</b>	Assisted two new J6-AD contractors with the form 2875 that needs to be completed for Classified LAN accounts.
<b>CRIS ODBC access</b>	Assisted two users ( (b)(6) and (b)(6) (b)(6) ) with establishing ODBC access to CRIS production database. They are still unable to get ODBC access to the CRIS database. We believe it is an AMC firewall issue. Still working this issue.

## Weekly Activities Report

Significant Event	Outcome/Issue
USTC LAN User Account Status (b)(6) (375 <sup>th</sup> CS/SCUN) sent a list of J6-A users that have not accessed their Unclassified accounts in over 45 days. She gave a deadline of COB 4 June for the FACCSM to provide her with a status of those accounts.	FACCSM provided (b)(6) with feedback on account status.
Printer supplies	Inventoried and ordered printer supplies.  Sent e-mail advising all color printer users to be judicious in using the color printers when printing black and white because the need for black ink cartridges outpaced the supply.
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration:	<ul style="list-style-type: none"> <li>- Created 7 Production accounts</li> <li>- Assisted 70 customers</li> <li>- Modified 7 accounts</li> <li>- Unlocked &amp; verified 15 accounts</li> <li>- Reset 3 passwords</li> <li>- Validated 13 accounts</li> <li>- Troubleshoot / restored 6 trouble tickets</li> <li>- Deleted 1 account</li> </ul>
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Functional Database Management: Coordinate <ul style="list-style-type: none"> <li>• user roles access levels</li> <li>• LDM/PDM design &amp; coding changes</li> <li>• backup &amp; recovery</li> <li>• performance monitoring</li> </ul>	NO CHANGE
Lead Data Stewardship <ul style="list-style-type: none"> <li>• Stewards</li> <li>• Data Tables review</li> </ul>	<p>Continued Cleaning and loading data to Dev/Prod to support the D2GIM (renamed DEMIT) application. Data is not coming in a loadable format. Having to do considerable Cleaning/updating prior to loading.</p> <p>Working on completing the EPIID population. New data added to number of records requiring EPIID.</p> <p>Met with (b)(6) on Documentation Subject area for TA. I will be the alt to (b)(6).</p>

Significant Event	Outcome/Issue
<p><b>IRMDR Tool Suite Support PWS Para 1.4</b></p> <p>Systinet            BACKGROUND: We have four servers in the test bed to use for Systinet setup and testing. There are an additional two servers in building 1900.</p> <ol style="list-style-type: none"> <li>1. J6-OMW received feedback from OIP scripts that were ran as part of the review process, and is acting on requirements including: adding an IP filter, logging software, and installing monthly Solaris patches on the servers.</li> <li>2. Also, according to OIP, internal ports need to be locked down and that information was relayed to (b)(6) of J6-OMD.</li> </ol>	<ol style="list-style-type: none"> <li>3. The Systinet ACSRD is still officially in both the test bed's and OIP's queues.</li> <li>4. We will provide additional information to OIP, as per their check-list, including:               <ol style="list-style-type: none"> <li>a. Technical Password policy details. (Side Note: Provided (b)(6) copy of Accts Mgmt OI for this)</li> <li>b. All major dependent applications and versions (JDK, JRE, Apache, etc.).</li> <li>c. Network Architecture of the program involving ports and protocols used in all communication paths.</li> </ol> </li> <li>5. Enabling Systinet Workbench to work with Siteminder and SSO is still being worked in conjunction with HP and (b)(6) and (b)(6) are doing additional research for possible solutions.</li> </ol> <p>Outstanding issues:</p> <ol style="list-style-type: none"> <li>6. No Change: What are the mandated requirements for use/storage/maintenance of user SSO accounts (i.e. inactivity, creation, etc)?               <ul style="list-style-type: none"> <li>• Working with J6-OMG to develop suitable and ideal process.</li> </ul> </li> </ol>
<p><b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b></p> <p>IRMDR Tool Suite Metrics</p> <ul style="list-style-type: none"> <li>- Timeline for Documentation review (see <b>IRMDR Documentation</b> above)</li> <li>- Time to create CRIS account</li> <li>- CRIS Account Manager activities by month</li> <li>- IA Controls completion toward ATO</li> </ul>	<p>Collecting data for next IPR metrics to be presented in the June IPR.</p>

## Weekly Activities Report

Significant Event	Outcome/Issue
<b>Meetings</b>	
IRMDR CCB	<p>The following requirements were discussed at the last CCB:</p> <p>Requirements Approved:</p> <ul style="list-style-type: none"> <li>• #220 Add JDDA-E Intellipedia Link on the CRIS Home Page</li> <li>• #77 RqMT Save Draft Capability</li> </ul> <p>Other discussion:</p> <ul style="list-style-type: none"> <li>• The CDT and Decode project may entail new interfaces with CRIS and a new requirement may be generated to support this</li> </ul>
CRIS User Outreach Meetings	<p>Conducted meeting with J6-IM and XR POCs in order to review possibility of automating the J6-XP "Spend Plan" process and data in CRIS. A follow-on meeting is scheduled for next week.</p>
<b>Planned Work Focus</b>	
Documentation	Work with COR to complete Acct Mgmt OI.
Data Steward	Analyze procedures to implement open CRIS Access for all USTC users.
Table Stewards	
UDDI/Systinet ATO	Complete IA Control worksheets, develop necessary documents. Work with BAH.

Accepted m

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## Information Resource Management Data Repository Tool

### WEEKLY ACTIVITIES REPORT

*June 3, 2009*



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### Document Change History

Version	Date	Description
29	4/29/2009	Update to week of Apr 22-28
30	5/6/2009	Update to week of Apr 29 – May 5
31	5/13/2009	Update to week of May 6-12
32	5/20/2009	Update to week of May 13-19
33	5/27/2009	Update to week of May 20-26
34	6/3/2009	Update to week of May 27-Jun 2

**Author:**

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**Quality Control Review**

(b)(6)  
Ross Technologies

# Weekly Activities Report




## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
DATE: June 3, 2009	

Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements	<p>CRIS web development team worked on 4 requirements this period/Completed 1:</p> <ul style="list-style-type: none"> <li>- #221 RqMT Stop light changes. – Completed. Added the new algorithms for figuring when to turn the lights on. Release scheduled 4 Jun 09.</li> <li>- #220 Add link for JDDA-E – Evaluated – Waiting for further guidance on placement on CRIS web site. Projected release 11 Jun 09.</li> <li>- # 126 DEMIT requirement – Working – Continuing to work on setting up the initial screens. Had meeting with Users and they like the screens so far. We refined a few more areas and coding continues. No projected release ATT</li> <li>- #77 Draft Requirement saves – Working – the Users took this out of Hold and coding has started. We are working out permission problems with the Database. Projected release 11 Jun 09.</li> </ul>
- Maintaining	<p>Two customer assists, one production issue, and three meetings during this period:</p> <ul style="list-style-type: none"> <li>-Troubleshoot user error on RqMT Ad Hoc report for portfolio area( less than 8 hour to fix). Code release 4 Jun 09.</li> <li>- Worked problem with (b)(6) on why we could not get to Spider. He had to remove and reestablish the link to the area. No release.</li> <li>- Troubleshoot an error with the RqMT Ad Hoc report of user selecting 'None' and Org codes at the same time. Educated the user on the correct way to use the report. May need to look into adding some checks to make it impossible for these to be selected at the same time. No release.</li> <li>- Three meeting with users on feasibility of possible new requirements. They will input to IRMDR Requirements. No release required.</li> </ul>

## Weekly Activities Report

Significant Event	Outcome/Issue
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
UDDI Registry IATT/ IATO/ ATO	No change:
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
Documentation Timeline Documentation Review Timeline Systinet Documents Schedule  Publications Timeline	IRMDR Accounts Management OI and IAO Guide are being worked.
<b>FACCSM PWS Para 1.5</b>	
Printers and plotters Background: Per (b)(6), FACCSM submitted ticket to helpdesk to have all building 1961 printers assessed by OMP to enable them as large population community printers. This is a new hardware requirement and would require a CSRD.	Waiting for further direction from (b)(6). No change.
Cold Fusion 4.5 Background: The 375 <sup>th</sup> had problems with scanning older Cold Fusion software for approval to be on the AMC network. FACCSM submitted ACSRD (#2009-8209) to purchase and test 6 Dreamweaver CS4 licenses	CSRD is still awaiting evaluation by J6-XI ( (b)(6) ). Sent (b)(6) <u>another</u> email asking status of his evaluation. No response at end of reporting period.
LAN accounts	Requested Unclassified LAN accounts via AARS for two new J6-AD contractors.
CRIS ODBC access	Assisted two users ( (b)(6) and (b)(6) (b)(6) ) with establishing ODBC access to CRIS production database.
USTC LAN User Account Status	(b)(6) (375 <sup>th</sup> CS/SCUN) sent a list of J6-A users that have not accessed their Unclassified accounts in over 45 days. She gave a deadline of COB 4 June for the FACCSM to provide her with a status of those accounts. FACCSM is in process of determining the status of each account on the list.



## Weekly Activities Report

Significant Event	Outcome/Issue
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration:	<ul style="list-style-type: none"> <li>- Created 4 Production accounts</li> <li>- Assisted 60 customers</li> <li>- Modified 9 accounts</li> <li>- Unlocked &amp; verified 18 accounts</li> <li>- Reset 1 passwords</li> <li>- Validated 20 accounts</li> <li>- Troubleshoot / restored 6 trouble tickets</li> <li>- Deleted 1 account</li> </ul>
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Functional Database Management: Coordinate <ul style="list-style-type: none"> <li>• user roles access levels</li> <li>• LDM/PDM design &amp; coding changes</li> <li>• backup &amp; recovery</li> <li>• performance monitoring</li> </ul>	NO CHANGE
Lead Data Stewardship <ul style="list-style-type: none"> <li>• Stewards</li> <li>• Data Tables review</li> </ul>	Working with data modelers and D2GIM to modify and populate the Initiatives table and data. No Change

## Weekly Activities Report

Significant Event	Outcome/Issue
<p><b>IRMDR Tool Suite Support PWS Para 1.4</b></p> <p>Systinet  <b>BACKGROUND:</b> We have four servers in the test bed to use for Systinet setup and testing. There are an additional two servers in building 1900.</p> <p>Testing is in progress for Systinet Repository and Registry Foundation and we are working with J6-OIP to provide necessary information for their review.</p>	<p>J6-OMW received feedback from OIP scripts, and is acting on requirements including: adding an IP filter, logging software, and installing monthly Solaris patches on the servers. Also, according to OIP, internal ports need to be locked down and that information was relayed to (b)(6) of J6-OMD</p> <p>Outstanding issues:</p> <ol style="list-style-type: none"> <li>1. No Change: What are the mandated requirements for use/storage/maintenance of user SSO accounts (i.e. inactivity, creation, etc)? <ul style="list-style-type: none"> <li>• Working with J6-OMG to develop suitable and ideal process.</li> </ul> </li> <li>2. Latest version of Systinet Workbench was installed for testing, but initially is not working with Siteminder. <ul style="list-style-type: none"> <li>• Working with HP and J6-OMG to resolve situation.</li> <li>• Just received a patch from HP to possibly resolve situation, will install and test this week.</li> <li>• Since Workbench is client-side, testing of server components (Repository and Foundation) can continue.</li> </ul> </li> </ol>

## Weekly Activities Report

Significant Event	Outcome/Issue
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
IRMDR Tool Suite Metrics - Timeline for Documentation review (see <b>IRMDR Documentation</b> above) - Time to create CRIS account - CRIS Account Manager activities by month - IA Controls completion toward ATO	Collecting data for next IPR metrics to be presented in the June IPR.
<b>Meetings</b>	
IRMDR CCB	CCB did not meet last week.
CRIS User Outreach Meetings	Conducted meeting with J6-IM and XR POCs in order to review possibility of automating the J6-XP "Spend Plan" process and data in CRIS. A follow-on meeting is scheduled for next week.
<b>Planned Work Focus</b>	
Documentation	Continue to work the IRMDR Accounts Management OI by meeting with all Data Stewards to document their Data restriction requirements. Interviews with Data Stewards are scheduled for this week.
Data Steward  Table Stewards	Scheduled data steward interviews for week of June 1
UDDI/Systinet ATO	Complete IA Control worksheets, develop necessary documents. Work with BAH.

Accepted  
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# Information Resource Management Data Repository Tool

## WEEKLY ACTIVITIES REPORT

*May 27, 2009*

**RTGX**  
ROSS TECHNOLOGIES, INC.  
XPECT. XPAND. XCEL.

Prepared By:  
Ross Technologies, Inc (RTGX)  
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Columbia, MD 21045



# Weekly Activities Report




## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
DATE: May 27, 2009	

Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements	<p>CRIS web development team worked on 2 requirements this period:</p> <ul style="list-style-type: none"> <li>- #213 D2CAM Gaps Segment Update – Evaluated. Now waiting for database changes.</li> <li>- # 126 DEMIT requirement – Working – Continuing to work on setting up the initial screens. No projected release at this time.</li> </ul>
- Maintaining	<p>Three customer assists and one meeting during this period:</p> <ul style="list-style-type: none"> <li>- Worked with (b)(6) to get three new statuses for RqMT on line. No release required.</li> <li>- Meeting with (b)(6) and his crew to discuss what is going to have to be done to get USTRANSCOM people with a valid CAC into CRIS. No extra coding has to be done for this to happen.</li> <li>- Troubleshooted an error generated by a user of TA. Found that the code is working the user needed a little training on the application. No release.</li> <li>- Worked with the CRIS database to finish linking up the new BEA 6.0 architecture. It has now been turned over to (b)(6) for validation. No release required.</li> </ul>
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
<p>UDDI Registry IATT/ IATO/ ATO</p> <p>Background: (b)(6) (BAH) and (b)(6) (Ross) asked (b)(6) (OIP) for his thoughts about whether IA Controls are needed for the Sandbox that's outside the USTRANSCOM firewall and not connected to the USTRANSCOM network. He'll check with (b)(6) and get back with us.</p>	<p>No change: 78% of controls are done. We need System Administrators assigned to SYSTINET to answer more of the IA controls.</p> <p>Asked for DIACAP Scorecard from (b)(6) (b)(6) (OIP). Working on update for him.</p>

## Weekly Activities Report

Significant Event	Outcome/Issue
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
<p>Documentation Timeline Documentation Review Timeline Systinet Documents Schedule</p>  <p>Document Timeline</p>	<p>Drafted changes to Accounts Management OI that incorporate the Open access to CRIS procedures. It's being vetted w/ (b)(6) this week.</p>
<b>FACCSM PWS Para 1.5</b>	
<p>Printers and plotters Background: Per (b)(6), FACCSM submitted ticket to helpdesk to have all building 1961 printers assessed by OMP to enable them as large population community printers. This is a new hardware requirement and would require a CSRD.</p>	<p>The decision to submit the CSRD is waiting for (b)(6) to return. No change.</p>
<p>Cold Fusion 4.5 Background: The 375<sup>th</sup> had problems with scanning older Cold Fusion software for approval to be on the AMC network. FACCSM submitted ACSRD (#2009-8209) to purchase and test 6 Dreamweaver CS4 licenses</p>	<p>CSRD is still awaiting evaluation by J6-XI ( (b)(6) ). Sent (b)(6) email asking status of his evaluation. No response at end of reporting period.</p>
<p>LAN accounts</p>	<p>Requested a Classified LAN account via AARS for Damelsa White. Requested an Unclassified LAN account via AARS for (b)(6) (b)(6).</p>
<p>Trouble Ticket</p>	<p>(b)(6) is unable to launch courses on the Defense Acquisition University website. FACCSM submitted a help desk ticket.</p>
<p>Toner Cartridge Inventory</p>	<p>FACCSM performed inventory of toner cartridges on-hand. Submitted an order to (b)(6) to replenish cartridges in short supply.</p>

## Weekly Activities Report

Significant Event	Outcome/Issue
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration:	<ul style="list-style-type: none"> <li>- Created 4 Production accounts</li> <li>- Assisted 36 customers</li> <li>- Modified 4 accounts</li> <li>- Unlocked &amp; verified 6 accounts</li> <li>- Reset 2 passwords</li> <li>- Validated 7 accounts</li> <li>- Troubleshoot / restored 5 trouble tickets</li> <li>- Coordinated auth stoppage incident (ASI), sent after action report (i.e., CRIS key changes by (b)(6) )</li> </ul>
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Functional Database Management: Coordinate <ul style="list-style-type: none"> <li>• user roles access levels</li> <li>• LDM/PDM design &amp; coding changes</li> <li>• backup &amp; recovery</li> <li>• performance monitoring</li> </ul>	NO CHANGE Only thing left to resolve is some graphics aren't working yet in the <i>Web Statistics</i> application using Cold Fusion products. J6-OMW is still working this. It's one of those "low pri going to take a while" efforts. There's no impact to users.
Lead Data Stewardship <ul style="list-style-type: none"> <li>• Stewards</li> <li>• Data Tables review</li> </ul>	<p>Working with data modelers and D2GIM to modify and populate the Initiatives table and data.</p> <p>PMs must be prepping for TA since the number of hardware/software add requests has gone up.</p> <p>Reviewing data collection forms for CRIS Applications to support USTC CAC login.</p>



## Weekly Activities Report

Significant Event	Outcome/Issue
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
<p>Systinet</p> <p>BACKGROUND: We have four servers in the test bed to use for Systinet setup and testing. There are an additional two servers in building 1900.</p>	<p>Testing is in progress for Systinet Repository and Registry Foundation and we are working with J6-OIP to provide necessary information for their review. J6-OMW is in the process of running scripts and various lock-downs in support of the OIP security review, and has also performed patches on the servers.</p> <p>Outstanding issues:</p> <ol style="list-style-type: none"> <li>1. What are the mandated requirements for use/storage/maintenance of user SSO accounts (i.e. inactivity, creation, etc)? <ul style="list-style-type: none"> <li>• Working with J6-OMG to develop suitable and ideal process.</li> </ul> </li> <li>2. Latest version of Systinet Workbench was installed for testing, but initially is not working with Siteminder. <ul style="list-style-type: none"> <li>• Working with J6-OMG to resolve situation, but since Workbench is client-side, testing of server components (Repository and Foundation) can continue.</li> </ul> </li> </ol>
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
<p>IRMDR Tool Suite Metrics</p> <ul style="list-style-type: none"> <li>- Timeline for Documentation review (see <b>IRMDR Documentation</b> above)</li> <li>- Time to create CRIS account</li> <li>- CRIS Account Manager activities by month</li> <li>- IA Controls completion toward ATO</li> </ul>	<p>Collecting data for next IPR metrics.</p>

## Weekly Activities Report

Significant Event	Outcome/Issue
<b>Meetings</b>	
IRMDR CCB	<p>The following requirements were discussed at the last CCB:</p> <p>Requirements Approved:</p> <ul style="list-style-type: none"> <li>• #218 Increasing field sizes - Min/Max lengths</li> <li>• #217 Alter Capability to Edit RqMT Comments</li> <li>• #213 D2CAM Gaps Segment Update</li> </ul> <p>Others reviewed:</p> <ul style="list-style-type: none"> <li>• 77 RqMT Save Draft Capability</li> </ul> <p>Other discussion:</p> <ul style="list-style-type: none"> <li>• Clarification of the "8 Hours or Less &amp; No Architecture Impact" Rule was sought; it was agreed that this would mean 8 hours total (front-end and back-end work, combined) for a requirement</li> </ul>
CRIS User Outreach Meetings	Conducted an additional semi-structured interview with J6-AO POC.
<b>Planned Work Focus</b>	
Documentation	Continue to work the IRMDR Accounts Management OI by meeting with all Data Stewards to document their Data restriction requirements.
Data Steward  Table Stewards	Met w/ (b)(6) and (b)(6) about the types of data involved in the applications and tables that they are stewards for. Will schedule additional data steward interviews after modifying data collection template.
UDDI/Systinet ATO	Complete IA Control worksheets, develop necessary documents. Work with BAH.

Accepted  
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## Information Resource Management Data Repository Tool

### WEEKLY ACTIVITIES REPORT

*May 20, 2009*



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**Author:**

### Quality Control Review

(b)(6)  
Ross Technologies

# Weekly Activities Report




## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
	DATE: May 20, 2009

Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements	<p>CRIS web development team completed 2 of 4 requirements in progress this period:</p> <ul style="list-style-type: none"> <li>- # 217 Alter Edit RqMT Comments- Completed</li> <li>-Met with the user and the requirement was revised for historical purposes. Editing of a comment will be done by the Portfolio Stewards using ODBC connections. Release 21 May 09.</li> <li>- #216 CCB Charter – New Charter was posted on line for IRMDR. Released 14 May 09.</li> <li>- #213 D2CAM Gaps Segment Update – Evaluated. Now waiting for database changes.</li> <li>- # 126 DEMIT requirement – Working – Continuing to work on setting up the initial screens. No projected release at this time.</li> </ul>
- Maintaining	<p>Three customer assists and one production issue during this period:</p> <ul style="list-style-type: none"> <li>- Troubleshoot why CRITR JCAs are showing duplicates. Found that with the recent release of a new JCA version, a query for selection of JCA sets had to be modified to look at current set only. Release projected for 21 May 09.</li> <li>- Assisted RqMT with what was needed to add three new Statuses to the application. No release.</li> <li>- Assisted Database shop in determining what applications use a table. No release.</li> <li>- Troubleshoot an error received on Ops Arch of too many entries in search list. Code working properly. Advised user to alter selection list.</li> </ul>

## Weekly Activities Report

Significant Event	Outcome/Issue
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
<p>UDDI Registry IATT/ IATO/ ATO</p> <p>Background: (b)(6) (BAH) and (b)(6) (Ross) asked (b)(6) (OIP) for his thoughts about whether IA Controls are needed for the Sandbox that's outside the USTRANSCOM firewall and not connected to the USTRANSCOM network. He'll check with Hedgecough and get back with us.</p>	<p>No change: 78% of controls are done. We need System Administrators assigned to SYSTINET to answer more of the IA controls.</p> <p>Asked for DIACAP Scorecard from (b)(6) (OIP). Will update and return to him.</p>
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
<p>Documentation Timeline</p> <p>Documentation Review Timeline</p> <p>Systinet Documents Schedule</p>  <p>Document Timeline</p>	<p>IRMDR Accounts Management OI still on hold until CRIS access issue is decided.</p> <p>Conducted Data Steward briefing on 18 May for opening CRIS to USTRANSCOM users. No "push-back" was received. Will proceed with Accounts Management OI.</p>
<b>FACCSM PWS Para 1.5</b>	
<p>Printers and plotters</p> <p>Background: Per (b)(6), FACCSM submitted ticket to helpdesk to have all building 1961 printers assessed by OMP to enable them as large population community printers.</p>	<p>PC Maintenance analyzed the situation and determined that there are no hardware issues to troubleshoot to warrant upgrades at this time. Therefore this is a new hardware requirement and would require a CSRD. The decision to submit the CSRD is waiting for (b)(6) to return. No change.</p>
<p>Cold Fusion 4.5</p> <p>Background: The 375<sup>th</sup> had problems with scanning older Cold Fusion software for approval to be on the AMC network. FACCSM submitted ACSRD (#2009-8209) to purchase and test 6 Dreamweaver CS4 licenses</p>	<p>CSRD is still awaiting evaluation by J6-XI ( (b)(6) ). Sent (b)(6) email asking status of his evaluation. No response at end of reporting period.</p>
<p>CRIS ODBC accounts</p>	<p>Two J5/4 personnel requested ODBC access to CRIS Prod. and Dev. FACCSMs installed the Oracle software and submitted the necessary firewall mod requests during the last reporting period. FACCSMs setup and tested their ODBC access once the firewall mod was completed.</p>

## Weekly Activities Report

Significant Event	Outcome/Issue
(b)(6) laptop	(b)(6) reported that his laptop and wireless internet were not working correctly. FACCSM submitted a help desk ticket to have the laptop reimaged and the wireless tested. After the machine was reimaged, FACCSM had to submit help desk ticket to have MS Project and Visio reinstalled.
Network Migration	FACCSM received another request from (b)(6) to provide a copy of software for scanning. HP Designjet 500/800 Series software was located on a J6-A workstation. A copy of the software was provided to (b)(6).
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration:	<ul style="list-style-type: none"> <li>- Created 3 Production accounts</li> <li>- Created 2 Development accts</li> <li>- Completed install of 2 ODBC accts for J5/4</li> <li>- Completed install of 2 ODBC accts for AMC</li> <li>- Assisted 46 customers</li> <li>- Modified 3 accounts</li> <li>- Unlocked &amp; verified 8 accounts</li> <li>- Reset 1 passwords</li> <li>- Validated 7 accounts</li> <li>- Troubleshoot / restored 1 trouble tickets</li> <li>- Deleted 1 Production accounts</li> </ul>
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Functional Database Management: Coordinate <ul style="list-style-type: none"> <li>• user roles access levels</li> <li>• LDM/PDM design &amp; coding changes</li> <li>• backup &amp; recovery</li> <li>• performance monitoring</li> </ul>	NO CHANGE Only thing left to resolve is some graphics aren't working yet in the <i>Web Statistics</i> application using Cold Fusion products. J6-OMW is still working this. It's one of those "low pri going to take a while" efforts. There's no impact to users.

## Weekly Activities Report

Significant Event	Outcome/Issue
<b>Lead Data Stewardship</b> <ul style="list-style-type: none"> <li>Stewards</li> <li>Data Tables review</li> </ul>	<ul style="list-style-type: none"> <li>- Started data load for BEA 6.0 then found out additional data required for HRMX not initially loaded by Architects, reload will be required when they finish.</li> <li>Still awaiting results or HRMX meeting/load by Ops Architecture.</li> <li>- Worked with IRC to correct some ORG records and add new AISs.</li> <li>- Talked with TA folks about initial load for upcoming TA.</li> <li>- Downloaded DITPR extract in preparation to do data compare.</li> <li>- Provided data to SDDC to help them map their operational activities to their interfaces for CDT.</li> </ul>
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
<b>Systinet</b> <b>BACKGROUND:</b> We have four servers in the test bed to use for Systinet setup and testing. There are an additional two servers in building 1900.	<p>Met with (b)(6) May 13 to provide background information for testing of Systinet Repository and Registry Foundation. (b)(6) (b)(6) indicated that testing has begun.</p> <p>Outstanding issues:</p> <ol style="list-style-type: none"> <li>1. What are the mandated requirements for use/storage/maintenance of user SSO accounts (i.e. inactivity, creation, etc)?             <ul style="list-style-type: none"> <li>• Working with J6-OMG to develop suitable and ideal process.</li> </ul> </li> <li>2. Latest version of Systinet Workbench was installed for testing, but initially is not working with Siteminder.             <ul style="list-style-type: none"> <li>• Working with J6-OMG to resolve situation, but since Workbench is client-side, testing of server components (Repository and Foundation) can continue.</li> </ul> </li> </ol>



## Weekly Activities Report

Significant Event	Outcome/Issue
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
IRMDR Tool Suite Metrics - Timeline for Documentation review (see <b>IRMDR Documentation</b> above) - Time to create CRIS account - CRIS Account Manager activities by month - IA Controls completion toward ATO	Collecting data for next IPR metrics.
<b>Meetings</b>	
IRMDR CCB	The IRMDR CCB did not meet last week.
CRIS User Outreach Meetings	Working to schedule additional semi-structured interview with key POCs and power users of CRIS.
<b>Planned Work Focus</b>	
Documentation	Continue to work the IRMDR Accounts Management OI by meeting with all Data Stewards to document their Data restriction requirements.
Data Steward  Table Stewards	Will set up one-on-one interviews with Data Stewards about opening CRIS to all TRANSCOM users after the briefing conducted on 18 May.
UDDI/Systinet ATO	Complete IA Control worksheets, develop necessary documents. Work with BAH.

Accepted m

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## Information Resource Management Data Repository Tool

### WEEKLY ACTIVITIES REPORT

*May 13, 2009*

**RTGX**  
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# Weekly Activities Report




## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
DATE: May 13, 2009	

Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements	CRIS web development team completed 1 of 3 requirements in progress this period: - # 211 Update Ad Hoc and Wild Card Reports-Working –Release 14 May 09. - #219 E-Gov Scorecard – met with submitter to confirm screen and wording changes - # 126 DEMIT requirement – – Met with D2GIM principles, addressed question and answers from both sides of the table. Demoed current and continuing work.
- Maintaining	One customer assist during this period: - Assisted on pushing updates adjusting sort functionality on IRC application.
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
UDDI Registry IATT/ IATO/ ATO	No change: 78% of controls are done. We need System Administrators assigned to SYSTINET to answer more of the IA controls.  Met with BAH on IA Controls for Systinet. They are doing the IA Controls for their Sandbox version in case anyone questioning how they're caring for the "live data" they're using. (b)(6) (BAH) and (b)(6) (Ross) asked (b)(6) (OIP) for his thoughts about whether IA Controls are needed for the Sandbox that's outside the USTRANSCOM firewall and not connected to the USTRANSCOM network. He'll check with (b)(6) and get back with us.


## Weekly Activities Report

Significant Event	Outcome/Issue
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
<p>Documentation Timeline Documentation Review Timeline Systinet Documents Schedule</p>  <p>Document Timeline</p>	<p>IRMDR Accounts Management OI still on hold until CRIS access issue is decided.</p> <p>Setup briefing for 18 May to CRIS Data Stewards to begin process of providing CRIS basic access w/o current application process.</p>
<b>FACCSM PWS Para 1.5</b>	
<p>Printers and plotters Background: Per (b)(6), FACCSM submitted ticket to helpdesk to have all building 1961 printers assessed by OMP to enable them as large population community printers.</p>	<p>PC Maintenance analyzed the situation and determined that there are no hardware issues to troubleshoot to warrant upgrades at this time. Therefore this is a new hardware requirement and would require a CSRD. No change.</p>
<p>Cold Fusion 4.5 Background: The 375<sup>th</sup> had problems with scanning older Cold Fusion software for approval to be on the AMC network.</p>	<p>FACCSM submitted an ACSRD (#2009-8209) for the purchase and testing (to run on the USTC network) of 6 Dreamweaver CS4 licenses to replace Cold Fusion 4.5. CSRD is still awaiting evaluation by J6-XI.</p>
<p>Hardware Inventory Background: FACCSM addressed some hardware inventory issues. Items were still showing up on J6-AA account that were not accounted for.</p>	<p>One missing workstation was located at the Mitre facility. The workstation was due for the Computer Equipment Replacement Program (CERP) since it was out of warranty. FACCSM entered a ticket to have the machine CERP'd. FACCSMs along with PC Maintenance setup the new workstation at Mitre. As of the end of the reporting period, all J6-A equipment had been accounted for or removed from our inventory account (J6-AA).</p>


## Weekly Activities Report

Significant Event	Outcome/Issue
CRIS ODBC accounts	<p>Two J5/4 personnel ( (b)(6) and (b)(6) (b)(6) ) requested ODBC access to CRIS Prod. and Dev. per (b)(6) FACCSM contacted J5/4 FACCSM to verify it was acceptable for J6-A FACCSMs to install the Oracle Client software. They authorized the installation. FACCSMs installed the Oracle software on both workstations, requested static IPs and submitted the necessary firewall mod requests. FACCSMs will setup and test their ODBC access once the firewall mod is completed.</p> <p>While there, (b)(6) pointed out that his SIPR terminal had not been operational for some time. J6-A FACCSMs submitted help desk ticket to have the SIPR terminal added to the domain. SIPR terminal was working when FACCSMs returned next day for follow up.</p>
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration:	<ul style="list-style-type: none"> <li>- Created 6 Production accounts</li> <li>- Coordinating 2 ODBC accts for J5/4</li> <li>- Coordinating 2 ODBC accounts for AMC</li> <li>- Created 4 ODBC accounts</li> <li>- Assisted 85 customers</li> <li>- Modified 10 accounts</li> <li>- Unlocked &amp; verified 16 accounts</li> <li>- Reset 6 passwords</li> <li>- Validated 26 accounts</li> <li>- Troubleshoot / restored 6 trouble tickets</li> <li>- Deleted 14 Production accounts</li> <li>- Deleted 3 Development accounts</li> </ul>
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Functional Database Management: Coordinate <ul style="list-style-type: none"> <li>• user roles access levels</li> <li>• LDM/PDM design &amp; coding changes</li> <li>• backup &amp; recovery</li> <li>• performance monitoring</li> </ul>	<p>NO CHANGE Only thing left to resolve is some graphics aren't working yet in the <i>Web Statistics</i> application using Cold Fusion products. J6-OMW is still working this. It's one of those "low pri going to take a while" efforts. There's no impact to users.</p>

## Weekly Activities Report

Significant Event	Outcome/Issue
<p>Lead Data Stewardship</p> <ul style="list-style-type: none"> <li>Stewards</li> <li>Data Tables review</li> </ul>	<p>Started data load for BEA 6.0, finished 2 tables, with 4 more to go, then found out additional data required for HRMX not initially loaded by Architects, reload will be required when they finish.</p> <p>Met with (b)(6) and will be providing data support for TA, now starting.</p> <p>Will be part of Data Steward interviews for granting CRIS access to all USTRANSCOM users.</p>
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
<p>Systinet</p> <p>BACKGROUND: We have four servers in the test bed to use for Systinet setup and testing. There are an additional two servers in building 1900.</p>	<p>Systinet Repository and Registry Foundation were working and J6-OMD has indicated that patches and updates for both Oracle Application Server (OAS) and Oracle Database are now applied and working. Now coordinating with test bed for the testing phase—initial meeting with (b)(6) to take place May 13.</p> <p>Met with BAH May 12 to coordinate efforts going forward for “productionalizing” Systinet. He does not foresee many significant changes to the services after the initial build—possible one to five updates over the course of the next one to five years. The BAH Systinet sandbox will not be an exact replication of the J6-AD configuration in that BAH does not have the same hardware build. See embedded minutes from the meeting.</p> <p></p> <p>Minutes of Ross/BAH meeting May 12</p> <p>Outstanding issues:</p> <ol style="list-style-type: none"> <li>What are the mandated requirements for use/storage/maintenance of user SSO accounts (i.e. inactivity, creation, etc)?</li> </ol>

## Weekly Activities Report

Significant Event	Outcome/Issue
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
<b>IRMDR Tool Suite Metrics</b> - Timeline for Documentation review (see <b>IRMDR Documentation</b> above) - Time to create CRIS account - CRIS Account Manager activities by month - IA Controls completion toward ATO	Presented IPR 4 May 09. Minutes provided on 11 May.  May 4 IPR Minutes
<b>Meetings</b>	
IRMDR CCB	The IRMDR CCB did not meet last week.
CRIS User Outreach Meetings	Working to schedule additional semi-structured interview with key POCs and power users of CRIS.
<b>Planned Work Focus</b>	
Documentation	Continue to work the IRMDR Accounts Management OI by meeting with all Data Stewards to document their Data restriction requirements.
Data Steward  Table Stewards	Will set up one-on-one interviews with Data Stewards about opening CRIS to all TRANSCOM users after the briefing scheduled for 18 May.
UDDI/Systinet ATO	Complete IA Control worksheets, develop necessary documents. Work with BAH.



Accepted in

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## Information Resource Management Data Repository Tool

### WEEKLY ACTIVITIES REPORT

*May 6, 2009*



Prepared By:  
Ross Technologies, Inc (RTGX)  
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### Document Change History

Version	Date	Description
13	1/7/2009	Update to week of Dec 31 – Jan 6
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15	1/21/2009	Update to week of Jan 14-20
16	1/28/2009	Update to week of Jan 21-27
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20	2/25/2009	Update to week of Feb 18-24
21	3/4/2009	Update to week of Feb 25-Mar 3
22	3/11/2009	Update to week of Mar 4-10
23	3/18/2009	Update to week of Mar 11-17
24	3/25/2009	Update to week of Mar 18-24
25	4/1/2009	Update to week of Mar 25-31
26	4/8/2009	Update to week of Apr 1-7
27	4/15/2009	Update to week of Apr 8-14
28	4/22/2009	Update to week of Apr 15-21
29	4/29/2009	Update to week of Apr 22-28
30	5/6/2009	Update to week of Apr 29 – May 5

**Author:**

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**Quality Control Review**

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Ross Technologies, Inc.

# Weekly Activities Report




## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
DATE: May 6, 2009	


Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements	<p>CRIS web development team completed 2 of 4 requirements in progress this period:</p> <ul style="list-style-type: none"> <li>- # 215 Display POC Org Information - Completed - Submitter and FSMA organizations are now displayed. Release 07 May 09.</li> <li>- # 214 Change EPfM POC to Req POC - Completed - Updated columns on the Menu.cfm page to display the new Req POC and other related displays. Release 07 May 09.</li> <li>- # 211 Update Ad Hoc and Wild Card Reports-Working - The Wild Card report has been updated and turned over for testing. Ad Hoc report in progress. Projected Release 14 May 09.</li> <li>- # 126 DEMIT requirement - Working - (b)(6) has started coding the basic structure. Coding has been started but will require much updating. Release date unknown at this time.</li> </ul>
- Maintaining	<ul style="list-style-type: none"> <li>- One customer assist and one production issue during this period.</li> <li>-- One RqMT evaluator had a problem where they thought they were missing a file. Troubleshooting revealed no problem, user training corrected problem. No Release needed.</li> <li>-- User noted that when they were not in the Eval role the Sponsor field did not show properly on the Details page. Release 7 May 09.</li> </ul>
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
UDDI Registry IATT/ IATO/ ATO	<p>No change: 78% of controls are done. We need System Administrators assigned to SYSTINET to answer more of the IA controls. Meeting by (b)(6) with (b)(6) (Ross), (b)(6) (BAH) and (b)(6) (BAH) reference collaboration on Systinet risk analysis.</p>

## Weekly Activities Report

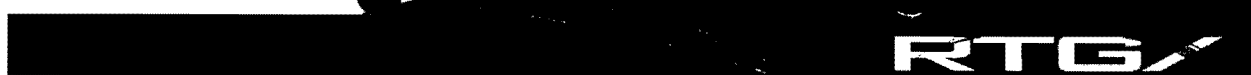
Significant Event	Outcome/Issue
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
Documentation Timeline Documentation Review Timeline Systinet Documents Schedule  Document Timeline	IRMDR Accounts Management OI still on hold until CRIS access issue is decided.  Provided copy of IAO Guide for 1 <sup>st</sup> vector check
<b>FACCSM PWS Para 1.5</b>	
Printers and plotters Background: Per (b)(6) FACCSM submitted ticket to helpdesk to have all building 1961 printers assessed by OMP to enable them as large population community printers.	PC Maintenance analyzed the situation and determined that there are no hardware issues to troubleshoot to warrant upgrades at this time. Therefore this is a new hardware requirement and would require a CSRD.
Oracle upgrade and patches	(b)(6) put the update install procedure in a batch file and copied to a DVD. FACCSMs updated workstations with Oracle Client loaded on them. 100% completed.
Cold Fusion 4.5 Background: The 375 <sup>th</sup> had problems with scanning older Cold Fusion software for approval to be on the AMC network.	FACCSM submitted an ACSRD (#2009-8209) for the purchase and testing (to run on the USTC network) of 6 Dreamweaver CS4 licenses to replace Cold Fusion 4.5. CSRD is currently awaiting evaluation by J6-XI.
Hardware Inventory	FACCSM addressed some hardware inventory issues. Items were still showing up on J6-AA account that were not accounted for. Several items have been located. Those that could not be found were removed from the account.
Network Migration	TopStyle Lite 1.5 was found to be installed on the CRIS Development team's computers and had not been submitted for testing for the migration to the Air Force network. It was determined that this software is not used and it was removed from the workstations. FACCSM informed (b)(6) that testing is not necessary.
New DISA intern	DISA ( (b)(6) ) is getting a Summer intern starting 4 May. New workstation was setup for the intern.

Significant Event	Outcome/Issue
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration:	<ul style="list-style-type: none"> <li>- Created 3 Production accounts</li> <li>- Created AARS accounts</li> <li>- Assisted 47 customers</li> <li>- Modified 2 accounts</li> <li>- Unlocked &amp; verified 13 accounts</li> <li>- Reset 2 passwords</li> <li>- Validated 13 accounts</li> <li>- Troubleshoot/restored 5 trouble tickets</li> </ul>
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Functional Database Management: Coordinate <ul style="list-style-type: none"> <li>• user roles access levels</li> <li>• LDM/PDM design &amp; coding changes</li> <li>• backup &amp; recovery</li> <li>• performance monitoring</li> </ul>	NO CHANGE Only thing left to resolve is some graphics aren't working yet in the Web Statistics application using Cold Fusion products. J6-OMW is still working this. It's one of those "low pri going to take a while" efforts. There's no impact to users.
Lead Data Stewardship <ul style="list-style-type: none"> <li>• Stewards</li> <li>• Data Tables review</li> </ul>	
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
Systinet BACKGROUND: We have four servers in the test bed to use for Systinet setup and testing. There are an additional two servers in building 1900.	Systinet Repository and Registry Foundation were working and J6-OMD has indicated that patches and updates for both Oracle Application Server (OAS) and Oracle Database are now applied and working. Will now coordinate with test bed to begin testing phase  Outstanding issues:  1. What are the mandated requirements for use/storage/maintenance of user SSO accounts (i.e. inactivity, creation, etc)?

# Weekly Activities Report

Significant Event	Outcome/Issue
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
<b>IRMDR Tool Suite Metrics</b> - Timeline for Documentation review (see <b>IRMDR Documentation</b> above) - Time to create CRIS account - CRIS Account Manager activities by month - IA Controls completion toward ATO	Presented IPR 4 May 09  IRMDR IPR May 4 09
<b>Meetings</b>	
IRMDR CCB	The IRMDR CCB did not meet last week.
CRIS User Training	None conducted last week
CRIS User Outreach Meetings	Continued with ongoing semi-structured interview with key POCs and power users of CRIS.
<b>Planned Work Focus</b>	
Documentation	Continue to work the IRMDR Accounts Management OI by working the "Open CRIS" concept.
Data Steward  Table Stewards	Set up briefing for Data Stewards about opening CRIS to all TRANSCOM users. Read ahead email sent.  Developed templates for documenting Data Stewards' comments concerning the level of access associated with their CRIS application.
UDDI/Systinet ATO	Complete IA Control worksheets, develop necessary documents. Work with BAH.
Expand CRIS Usage	Set up meeting for all Data Stewards. Then follow up with one-on one meetings with each steward.

Accepted 12



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# Information Resource Management Data Repository Tool

## WEEKLY ACTIVITIES REPORT

*April 29, 2009*



Prepared By:  
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Version	Date	Description
13	1/7/2009	Update to week of Dec 31 – Jan 6
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20	2/25/2009	Update to week of Feb 18-24
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25	4/1/2009	Update to week of Mar 25-31
26	4/8/2009	Update to week of Apr 1-7
27	4/15/2009	Update to week of Apr 8-14
28	4/22/2009	Update to week of Apr 15-21
29	4/29/2009	Update to week of Apr 22-28

**Author:**

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**Quality Control Review**

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# Weekly Activities Report




## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM		Ross Technologies	
(b)(6)	COR	(b)(6)	Admin Project Manager
(b)(6)	Enterprise Engineer	(b)(6)	Technical Project Manager
(b)(6)	IRMDR Program Manager	(b)(6)	Site Business Manager
		DATE: April 29, 2009	

Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements	<p>CRIS web development team completed 3 of 5 requirements in progress this period:</p> <ul style="list-style-type: none"> <li>- # 212 Weed out UFRs - Completed – Add new code to ask 4 new questions to weed out UFRs from being submitted. Release 30 April 09.</li> <li>- # 211 Update Ad Hoc and Wild Card Reports- Started reviewing – This will require logging all input fields and then updating the reports. Projected Release 14 May 09.</li> <li>- # 210 Org Boxes for Sponsor Emails - Completed - Now looking at Organizational areas for sponsor and not a person. Release 30 April 09.</li> <li>- # 186 I&amp;S section to CIO compliance OASIS Completed - All coding is done and the user has completed testing. Release 30 April 09.</li> <li>- # 126 DEMIT requirement – Working – (b)(6) completed loading data in the Development database for this requirement. Coding has been started but will require much updating. Release date unknown at this time.</li> </ul>
- Maintaining	<ul style="list-style-type: none"> <li>- Two customer assists during this period.</li> <li>-- One RqMT evaluator had a problem with an error when trying to update a requirement. Troubleshoot and tested on development. Could not duplicate the problem. Had them sign off and restart their computer. Then retry to update. Problem did not re-occur. No Release needed.</li> <li>-- Researched and provided info to the Database people on the new JCAs listing received from BTA. No Release needed.</li> </ul>
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	

## Weekly Activities Report

Significant Event	Outcome/Issue
UDDI Registry IATT/ IATO/ ATO	No change: 78% of controls are done. We need System Administrators assigned to SYSTINET to answer more of the IA controls.
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
Documentation Timeline Documentation Review Timeline Systinet Documents Schedule  Document Timeline	IRMDR Accounts Management OI still on hold until CRIS access issue is decided.  Continued development of IRMDR Information Assurance Officer (IAO) Guide
<b>FACCSM PWS Para 1.5</b>	
Printers and plotters Background: This is a requirement from (b)(6) (b)(6) . He would like all of the printers in 1961 to get memory upgrades.	Every J6-A printer but one currently has only the minimum RAM. Per (b)(6) FACCSM submitted ticket to helpdesk to have all building 1961 printers assessed by OMP to enable them as large population community printers. Ticket is on hold until (b)(6) returns from leave.
Oracle upgrade and patches	(b)(6) put the update install procedure in a batch file and copied to a DVD. FACCSMs started updating workstations with Oracle Client loaded on them. At the end of the reporting period, about 30% of the workstations have been updated.
Cold Fusion 4.5 Background: The 375 <sup>th</sup> had problems with scanning older Cold Fusion software for approval to be on the AMC network.	FACCSM submitted an ACSRD (#2009-8209) for the purchase and testing (to run on the USTC network) of 6 Dreamweaver CS4 licenses to replace Cold Fusion 4.5.
Firewall Modifications	Received request to assess the need for extension of 1 firewall mod set to expire within 30 days. Awaiting response from (b)(6) .
Printer supplies	J6-A FACCSM monitors printer supplies and requests replacement supplies when low. (b)(6) purchases the supplies.

## Weekly Activities Report

Significant Event	Outcome/Issue
New DISA intern	DISA ( (b)(6) ) is getting a Summer intern starting 4 May. FACCSMs have been tasked to have a workstation ready when the intern starts.
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration:	Data to be provided in next week's WAR <ul style="list-style-type: none"> <li>- Created Production accounts</li> <li>- Created AARS accounts</li> <li>- Assisted customers</li> <li>- Modified accounts</li> <li>- Unlocked &amp; verified accounts</li> <li>- Reset passwords</li> <li>- Validated accounts</li> <li>- Troubleshoot/restored trouble tickets</li> </ul>
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Functional Database Management: Coordinate <ul style="list-style-type: none"> <li>• user roles access levels</li> <li>• LDM/PDM design &amp; coding changes</li> <li>• backup &amp; recovery</li> <li>• performance monitoring</li> </ul>	NO CHANGE Only thing left to resolve is some graphics aren't working yet in the Web Statistics application using Cold Fusion products. J6-OMW is still working this
Lead Data Stewardship <ul style="list-style-type: none"> <li>• Stewards</li> <li>• Data Tables review</li> </ul>	Completed loading sample data in Development data base to test the triggers supporting the D2GIM (DEMIT) area. Some data loaded on production will remain as permanent. We will be finding holes and adding as we develop then do a better job loading production.  Completed Initial up load of BEA 6.0 System Functions, Reconciled last two versions. Accomplished quarterly update of AIS info for TRDM.

## Weekly Activities Report

Significant Event	Outcome/Issue
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
<p>Systinet</p> <p>BACKGROUND: We have four servers in the test bed to use for Systinet setup and testing. There are an additional two servers in building 1900.</p>	<p>Systinet Repository and Registry Foundation configurations are both working and, pending completion of Oracle patches, should move into testing.</p> <p>Outstanding issues:</p> <ol style="list-style-type: none"> <li>1. Coordinating with J6-OMD to install latest Oracle patches to database and web servers prior to submission for testing. Database patches appeared to be successful; however patches to Oracle Application Server (OAS) on the web server box have run into issues that are still being worked.</li> <li>2. What are the mandated requirements for use/storage/maintenance of user SSO accounts (i.e. inactivity, creation, etc)?</li> </ol>
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
<p>IRMDR Tool Suite Metrics</p> <ul style="list-style-type: none"> <li>- Timeline for Documentation review (see <b>IRMDR Documentation</b> above)</li> <li>- Time to create CRIS account</li> <li>- CRIS Account Manager activities by month</li> <li>- IA Controls completion toward ATO</li> </ul>	<p>Prepared metric and stats slides for the April IPR, scheduled for April 27 at 2:00 pm. Re-scheduled now to 4 May at 1:30.</p>
<b>Meetings</b>	
IRMDR CCB	The CCB did not meet
CRIS User Training	Conducted introductory CRIS training for three staff members from the D2COP data evaluation team.

## Weekly Activities Report

Significant Event	Outcome/Issue
CRIS User Outreach Meetings	Conducting ongoing semi-structured interview with key POCs and power users of CRIS. This project is part of the CRIS team efforts to improve CRIS applications and coordinate with our "customers." We are engaging CRIS users in order to obtain feedback about CRIS performance and desired enhancements. The focus of the questions are less on specific requirements, but more about how (if needed) to improve the look and feel of CRIS, improve functionality, and how CRIS might be integrated with any future tools.
<b>Planned Work Focus</b>	
Documentation	Continue to work the IRMDR Accounts Management OI by working the "Open CRIS" concept.
Data Steward  Table Stewards	Begin analysis of all CRIS data areas to document steward requirements for protection of data. Develop templates for documenting Data Stewards' comments concerning the level of access associated with their CRIS application.
UDDI/Systinet ATO	Complete IA Control worksheets, develop necessary documents
Expand CRIS Usage	Study concept to use RQMT inputs to populate other yet to be developed applications utilizing the CRIS database.

Accepted

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# **Information Resource Management Data Repository Tool**

## **WEEKLY ACTIVITIES REPORT**

*April 22, 2009*

**RTGX**  
ROSS TECHNOLOGIES, INC.  
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**Prepared By:  
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## Document Change History

Version	Date	Description
13	1/7/2009	Update to week of Dec 31 – Jan 6
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25	4/1/2009	Update to week of Mar 25-31
26	4/8/2009	Update to week of Apr 1-7
27	4/15/2009	Update to week of Apr 8-14
28	4/22/2009	Update to week of Apr 15-21

**Author:**

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**Quality Control Review**

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Ross Technologies, Inc.

# Weekly Activities Report






## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
DATE: April 22, 2009	

Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements	CRIS web development team completed 0 of 2 requirements in progress this period: - # 186 I&S section to CIO compliance OASIS Coding completed - All coding is done and the user is presently testing. Projected Release 30 April 09. - # 126 DEMIT requirement – Working – (b)(6) is still loading data for this requirement. Coding has been started but will require much updating. Release date unknown at this time.
- Maintaining	- one production issue during this period. -- RqMT folks had a problem where a user added 200 characters into a 150 character field. I have added a couple of new edits to make this impossible in the future. Release 23 Apr 09.
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
UDDI Registry IATT/ IATO/ ATO	No change: 78% of controls are done. We need System Administrators assigned to SYSTINET to answer more of the IA controls.



## Weekly Activities Report

Significant Event	Outcome/Issue
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
<p>Updated Documentation Timeline</p>  <p>Document Timeline</p> <p>Updated Documentation Review Timeline</p>  <p>Document Review Timeline</p> <p>New Systinet Documents Schedule</p>  <p>Systinet Publications Timeline</p>	<p>Received CCB Charter signed and approved to publish.</p> <p>IRMDR Accounts Management OI still on hold till CRIS access issue is decided.</p> <p>Began development of IRMDR Information Assurance Officer (IAO) Guide</p>
<b>FACCSM PWS Para 1.5</b>	
<p>Printers and plotters</p> <p>Background: This is a requirement from (b)(6) (b)(6). He would like all of the printers in 1961 to get memory upgrades.</p>	<p>Every J6-A printer but one currently has only the minimum RAM. Per (b)(6), FACCSM submitted helpdesk to have all building 1961 printers assessed by OMP to enable them as large population community printers.</p>
<p>Oracle patches</p>	<p>Received email from (b)(6) that critical Oracle patches are available. Working with (b)(6) to create a CD containing the patches to load on workstations that have Oracle Client.</p>
<p>Cold Fusion 4.5</p> <p>Background: The 375<sup>th</sup> had problems with scanning older Cold Fusion software for approval to be on the AMC network.</p>	<p>FACCSM submitted an ACSRD for the purchase of 6 Dreamweaver CS4 licenses. The ACSRD also requested testing for use on USTC network if necessary.</p>
<p>Firewall Modifications</p>	<p>Received requests to assess the need for extension of 3 firewall mods set to expire within 30 days. All 3 firewall mods can expire.</p>

## Weekly Activities Report

Significant Event	Outcome/Issue
Printer supplies	Ordered printer cartridges and plotter paper. FACCSM has also been tasked by (b)(6) to order plotter paper for TRDM. (Note: printer supplies come from a J6 account and not separate Division accounts within J6) More to follow next week.
New Users	Submitted USTC LAN Account Requests for two new USTC contractors.
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
<p>Account administration:</p> <ul style="list-style-type: none"> <li>*Modifying account -changing existing account roles</li> <li>**Annual Validation completed in Jan – now ongoing as accounts come up for change</li> </ul> <p>Accounts Administrator moved to the Corporate Crossing facility April 3, 2009.</p>	<ul style="list-style-type: none"> <li>- Created 5 Production accounts</li> <li>- Created 2 AARS accounts</li> <li>- Assisted 59 customers</li> <li>- Modified 9 accounts*</li> <li>- Unlocked &amp; verified 17 accounts</li> <li>- Reset 3 passwords</li> <li>- Validated 18 accounts**</li> <li>- Troubleshoot/restored 4 trouble tickets</li> </ul>
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
<p>Functional Database Management:</p> <p>Coordinate</p> <ul style="list-style-type: none"> <li>• user roles access levels</li> <li>• LDM/PDM design &amp; coding changes</li> <li>• backup &amp; recovery</li> <li>• performance monitoring</li> </ul>	<p>NO CHANGE Only thing left to resolve is some graphics aren't working yet in the Web Statistics application using Cold Fusion products. J6-OMW is still working this</p>
<p>Lead Data Stewardship</p> <ul style="list-style-type: none"> <li>• Stewards</li> <li>• Data Tables review</li> </ul>	<p>Continue loading sample data in Dev to test the triggers supporting the D2GIM (DEMIT) area. Some data loaded on production will remain as permanent.</p> <p>Completed Initial up load of BEA 6.0 System Functions, Reconciled last two versions. Accomplished quarterly update of AIS info for TRDM.</p>

## Weekly Activities Report

Significant Event	Outcome/Issue
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
<p>Systinet</p> <p>BACKGROUND: We have four servers in the test bed to use for Systinet setup and testing. There are an additional two servers in building 1900.</p>	<p>Worked with (b)(6) to solve configuration issues to enable CAC login and Siteminder X.509 authentication for both Systinet Repository and Registry Foundation.</p> <p><b>Both are now working.</b></p> <p>Outstanding issues:</p> <ol style="list-style-type: none"> <li>1. What are the mandated requirements for use/storage/maintenance of user SSO accounts (i.e. inactivity, creation, etc)?</li> <li>2. Coordinating with J6-OMD to install latest Oracle patches to database and web servers prior to submission for testing.</li> </ol>
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
<p>IRMDR Tool Suite Metrics</p> <ul style="list-style-type: none"> <li>- Timeline for Documentation review (see <b>IRMDR Documentation</b> above)</li> <li>- Time to create CRIS account</li> <li>- CRIS Account Manager activities by month</li> <li>- IA Controls completion toward ATO</li> </ul>	<p>Prepared metric and stats slides for the April IPR, scheduled for April 27 at 2:00 pm. Re-scheduled now to 4 May at 1:30.</p>
<b>Meetings</b>	
IRMDR CCB	<p>Approved the following requirements:</p> <ul style="list-style-type: none"> <li>• #212 Weed Out UFRs being Submitted into RqMT</li> <li>• #211 Update Existing RqMT Reports</li> <li>• #210 Org Boxes for Sponsor Emails</li> </ul> <p>Reviewed the status of the following open requirements:</p> <ul style="list-style-type: none"> <li>• #169 CCR Automation</li> <li>• #126 Distribution Enterprise Management Information Tool (DEMIT)</li> <li>• #96 Information Taxonomy</li> <li>• #68 Common Vocabulary</li> </ul>

## Weekly Activities Report

Significant Event	Outcome/Issue
<b>Planned Work Focus</b>	
Documentation	Continue to work the IRMDR Accounts Management OI by working the "Open CRIS" concept.
Data Steward  Table Stewards	Begin analysis of all CRIS data areas to document steward requirements for protection of data.
UDDI/Systinet ATO	Complete IA Control worksheets, develop necessary documents
Expand CRIS Usage	<p>Study concept to use RQMT inputs to populate other yet to be developed applications utilizing the CRIS database.</p> <p>Based on no pushback from Problem Paper submitted for opening CRIS to USTRANSCOM personnel, received guidance to proceed with survey of data stewards. Planning began on how to survey the Data Stewards with 1 Jun tentative data to begin giving CRIS access to everyone in USTRANSCOM.</p>

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## **Information Resource Management Data Repository Tool**

### **WEEKLY ACTIVITIES REPORT**

*April 15, 2009*

**RTGX**  
ROSS TECHNOLOGIES, INC.  
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**Prepared By:  
Ross Technologies, Inc (RTGX)  
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16	1/28/2009	Update to week of Jan 21-27
17	2/4/2009	Update to week of Jan 28 – Feb 3
18	2/11/2009	Update to week of Feb 4-10
19	2/18/2009	Update to week of Feb 11-17
20	2/25/2009	Update to week of Feb 18-24
21	3/4/2009	Update to week of Feb 25-Mar 3
22	3/11/2009	Update to week of Mar 4-10
23	3/18/2009	Update to week of Mar 11-17
24	3/25/2009	Update to week of Mar 18-24
25	4/1/2009	Update to week of Mar 25-31
26	4/8/2009	Update to week of Apr 1-7
27	4/15/2009	Update to week of Apr 8-14

**Author:**

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**Quality Control Review**

(b)(6)




Ross Technologies, Inc.

**Information Resource Management Data Repository Tool Suite (IRMDR) Contract**  
**WEEKLY ACTIVITY REPORT**

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
<b>DATE: April 15, 2009</b>	

**Front End Application Support PWS Para 1.4.1 & 1.4.2**

<p>IRMDR requirements          The Team moved to Corporate Crossing facility on April 3, 2009</p>	<p>CRIS web development team completed 2 of 4 requirements in progress this period:</p> <ul style="list-style-type: none"> <li>- # 193 2-Way request Transfers EAACR – Completed –Database permissions have been updated. Release scheduled 16 Apr 09</li> <li>- # 186 I&amp;S section to CIO compliance OASIS Working - Started looking at the requirement and validating the changes to be made. Release date unknown at this time.</li> <li>- # 179 Interoperability updates. – Completed – The coding complete and user testing revealed a couple of updates. They have been made and tested. Release scheduled 16 Apr 09</li> <li>- # 126 DEMIT requirement – Started – (b)(6) is still loading data for this requirement. Coding has been started but will require much updating. Release date unknown at this time.</li> </ul>
<p>- Maintaining</p>	<ul style="list-style-type: none"> <li>- Four production issues during this period.             <ul style="list-style-type: none"> <li>-- We noted multiple user errors with an ORA-2396 error. We determined that the database server and the web server were not communicating properly. We asked the SAs to reboot the web server to see if the errors would clear. The boot worked - errors have stopped.</li> <li>-- RqMT people liked the new updates to the Quad charts but still believe that the font size was too small for briefings. Font enlarged.</li> <li>-- CRITR user kept getting an error when running Ad Hoc Report. Troubleshooting revealed that he was using an old query and one of the fields he was requesting no longer exists. Helped him redo his query. Fixed.</li> <li>-- RqMT managers complained that the new ROI field was confusing too many customers. They wanted it changed to Benefits. Fixed.</li> </ul> </li> </ul>

IRMDR Certification & Accreditation PWS Para 1.4.5	
UDDI Registry IATT/ IATO/ ATO	No change: 78% of controls are done. We need System Administrators assigned to SYSTINET to answer more of the IA controls.
IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2	
Updated Documentation Timeline  Publications Timeline  Updated Documentation Review Timeline  Publications Review Timeline  New Systinet Documents Schedule  Systinet Publications Timeline	Received FACCSM OI and Data Steward OI signed from (b)(6) Working some more issues from (b)(6) on the CCB Charter.  Still awaiting approval of the IRMDR Accounts Management OI; it's on hold till CRIS access issue is decided.  Prepared Problem Paper for CRIS PM about giving everyone in USTRANSCOM a CRIS account without doing the Account Application process.
FACCSM PWS Para 1.5	
Printers and plotters Background: This is a requirement from (b)(6) (b)(6) He would like all of the printers in 1961 to get memory upgrades.	NO CHANGE Every J6-A printer but one currently has only the minimum RAM. Sent a list of all J6 printers with their current installed memory to PC Maintenance ( (b)(6) ). Still waiting response as to what we need to order so an ACSRD can be submitted. Sent second follow-up email this week to (b)(6) requesting status of his analysis.
Software Load	Loaded Oracle 10g on three workstations ( (b)(6) - , (b)(6) and (b)(6) (b)(6) ).



## Weekly Activities Report

<p><b>Cold Fusion 4.5</b> Background: FACCSMs had originally copied the software to the shared drive. The 375<sup>th</sup> had problems with scanning this software for approval to be on the AMC network. Brought Cold Fusion 4.5 CD over to them on Tuesday, 24 Feb. (b)(6) said the Cold Fusion 4.5 software scan was unsuccessful.</p>	<p>FACCSM, CRIS developers and (b)(6) met with (b)(6) to discuss options. It was decided that we will pursue upgrading to Adobe Dreamweaver CS4.</p>
<p><b>Firewall Modifications</b></p>	<p>Submitted two firewall mods for ODBC access to CRIS database ( (b)(6) and (b)(6) ).</p>
<p><b>Printer supplies</b></p>	<p>The J6-A FACCSM took over responsibilities from the J6-I FACCSM for monitoring supply levels of printer toner and paper for building 1961.</p>
<p><b>IRMDR Accounts Management PWS Para 1.4.3</b></p>	
<p>Account administration: *Modifying account -changing existing account roles **Annual Validation completed in Jan – now ongoing as accounts come up for change  Accounts Administrator moved to the Corporate Crossing facility April 3, 2009.</p>	<ul style="list-style-type: none"> <li>- Created 4 Production accounts</li> <li>- Created 1 Development account</li> <li>- Assisted 55 customers</li> <li>- Modified 1 accounts*</li> <li>- Unlocked &amp; verified 15 accounts</li> <li>- Reset 1 passwords</li> <li>- Validated 14 accounts**</li> <li>- Troubleshoot/restored 8 trouble tickets</li> <li>- Deleted 1 CRIS accounts</li> </ul>
<p><b>IRMDR Configuration Management PWS Para 1.4.4</b></p>	
<p>Functional Database Management: Coordinate</p> <ul style="list-style-type: none"> <li>• user roles access levels</li> <li>• LDM/PDM design &amp; coding changes</li> <li>• backup &amp; recovery</li> <li>• performance monitoring</li> </ul>	<p>NO CHANGE Only thing left to resolve is some graphics aren't working yet in the Web Statistics application using Cold Fusion products. J6-OMW is still working this</p>
<p>Lead Data Stewardship</p> <ul style="list-style-type: none"> <li>• Stewards</li> <li>• Data Tables review</li> </ul>	<p>Loading sample data in Dev to test the triggers supporting the D2GIM (DEMIT) area. Some data loaded on production will remain as permanent.</p>

<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
Systinet <b>BACKGROUND:</b> We have four servers in the test bed to use for Systinet setup and testing. There are an additional two servers in building 1900.	Awaiting HP feedback and support on outstanding issues: <ol style="list-style-type: none"> <li>1. Still working configuration issues to enable CAC login and Siteminder X.509 authentication working with Registry Foundation. Server logs sent to HP for review this week.</li> <li>2. What are the mandated requirements for use/storage/maintenance of user SSO accounts (i.e. inactivity, creation, etc)?</li> </ol>
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
<b>IRMDR Tool Suite Metrics</b> <ul style="list-style-type: none"> <li>- Timeline for Documentation review (see <b>IRMDR Documentation</b> above)</li> <li>- Time to create CRIS account</li> <li>- CRIS Account Manager activities by month</li> <li>- IA Controls completion toward ATO</li> </ul>	Collected data for the April IPR, yet to be scheduled
<b>Meetings</b>	
<b>IRMDR CCB</b>	The CCB did not meet this week
<b>Planned Work Focus</b>	
Documentation	Continue to work the IRMDR Accounts Management OI.
Data Steward  Table Stewards	Begin analysis of all CRIS data areas to document steward requirements for protection of data.
UDDI/Systinet ATO	Complete IA Control worksheets, develop necessary documents
Expand CRIS Usage	Study concept to use RQMT inputs to populate other yet to be developed applications utilizing the CRIS database.

Accepted  
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# Information Resource Management Data Repository Tool

## WEEKLY ACTIVITIES REPORT

*April 8, 2009*

**RTGX**  
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23	3/18/2009	Update to week of Mar 11-17
24	3/25/2009	Update to week of Mar 18-24
25	4/1/2009	Update to week of Mar 25-31
26	4/8/2009	Update to week of Apr 1-7

**Author:**

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Ross Technologies, Inc.

**Quality Control Review**

(b)(6)




Ross Technologies, Inc.

**Information Resource Management Data Repository Tool Suite (IRMDR) Contract**  
**WEEKLY ACTIVITY REPORT**

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
<b>DATE: April 8, 2009</b>	

**Front End Application Support PWS Para 1.4.1 & 1.4.2**

IRMDR requirements The Team moved to Corporate Crossing facility on April 3, 2009	CRIS web development team completed 0 of 3 requirements in progress this period: - # 193 2-Way request Transfers EAACR – Working – Coding complete waiting on Database people to adjust permissions. Release scheduled 16 Apr 09 - # 179 Interoperability updates. – Working – The coding has been complete and turned over for user testing. Release scheduled 16 Apr 09 - # 126 DEMIT requirement – Started – (b)(6) has started loading data for this requirement. Coding has been started but will require much updating. Release unknown at this time.
- Maintaining	- Three production issues during this period. -- RqMT user had a problem with bad data in a drop down. (b)(6) cleared up the data problem. -- Email error on an RqMT submission form. The Approver had no Email address in the system. (b)(6) added the correct Email address. -- Quad charts released last week were good but user requested that for display purposes on briefings that all the font be increased for readability purposes. Release 9 Apr 09
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
UDDI Registry IATT/ IATO/ ATO	No change: 78% of controls are done

<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
<p>Updated Documentation Timeline</p>  <p>Publications Timeline</p> <p>Updated Documentation Review Timeline</p>  <p>Publications Review Timeline</p> <p>New Systinet Documents Schedule</p>  <p>Systinet Pubs Timeline</p>	<p>No Change: Presented FACCSM OI, Data Steward OI, and CCB Charter to (b)(6) for signature.</p> <p>Still awaiting approval of the IRMDR Accounts Management OI; it's on hold till CRIS access issue is decided.</p>
<b>FACCSM PWS Para 1.5</b>	
<p>Printers and plotters</p> <p>Background: This is a requirement from (b)(6) (b)(6) He would like all of the printers in 1961 to get memory upgrades.</p>	<p>NO CHANGE Every J6-A printer but one currently has only the minimum RAM. Sent a list of all J6 printers with their current installed memory to PC Maintenance ( (b)(6) ). Still waiting response as to what we need to order so an ACSRD can be submitted. Sent follow-up email to (b)(6) requesting status of his analysis.</p>
<p>Move</p>	<p>FACCSMs moved 5 members of the CRIS development team to the Corporate Crossing off-site location. Also moved 5 workstations within building 1961 to make room for new personnel on the COP D2 DQ contract.</p>
<p>Cold Fusion 4.5</p> <p>Background: FACCSMs had originally copied the software to the shared drive. The 375<sup>th</sup> had problems with scanning this software for approval to be on the AMC network. Brought Cold Fusion 4.5 CD over to them on Tuesday, 24 Feb. (b)(6) said the Cold Fusion 4.5 software scan was unsuccessful.</p>	<p>Received the following email from (b)(6)</p> <p>"I have not heard back from our AFCA POC on alternate options to load and test Cold Fusion 4.5. I will readdress him.</p> <p>Unless a solution presents itself, I'm afraid we're at a standstill with getting it approved."</p>

## Weekly Activities Report

Firewall Modifications	Submitted a firewall mod for 5 members of the CRIS development team who moved to the Corporate Crossing location.
COP D2 DQ contract	FACCSMs setup 3 Dell Precision 380 workstations for the COP D2 DQ contract on 3 April per the request of (b)(6)
IRMDR	FACCSMs setup 3 additional workstations at the Corporate Crossing location per (b)(6) request.
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
<p>Account administration:</p> <p>*Modifying account -changing existing account roles</p> <p>**Annual Validation completed in Jan – now ongoing as accounts come up for change</p> <p>Accounts Administrator moved to the Corporate Crossing facility April 3, 2009.</p>	<ul style="list-style-type: none"> <li>- Created 5 Production accounts</li> <li>- Assisted 61 customers</li> <li>- Modified 22 accounts*</li> <li>- Unlocked &amp; verified 14 accounts</li> <li>- Reset 3 passwords</li> <li>- Validated 9 accounts**</li> <li>- Troubleshoot/restored 3 trouble tickets</li> <li>- Deleted 4 CRIS accounts</li> <li>- Coordinated installation of ODBC customer needs</li> </ul> <p>Phone number changes were made known to all CRIS users by Apr 3, 2009.</p> <p>Only impact so far is lack of direct DSN and lack of high-side terminal to check AARS.</p> <p>(b)(6) stops at Bldg 1961 on the way to Corporate Crossing to check AARS.</p>

<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Functional Database Management: Coordinate <ul style="list-style-type: none"> <li>• user roles access levels</li> <li>• LDM/PDM design &amp; coding changes</li> <li>• backup &amp; recovery</li> <li>• performance monitoring</li> </ul>	NO CHANGE J6-OMW reports successful backup of CRIS web servers following the cutover from CRIS02 to CRIS01 last month. Only thing left to resolve is some graphics aren't working yet in the Web Statistics application using Cold Fusion products. J6-OMW is still working this
Lead Data Stewardship <ul style="list-style-type: none"> <li>• Stewards</li> <li>• Data Tables review</li> </ul>	No Activity
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
Systinet BACKGROUND: We have four servers in the test bed to use for Systinet setup and testing. There are an additional two servers in building 1900.	Awaiting HP feedback and support on outstanding issues: <ol style="list-style-type: none"> <li>1. Still working configuration issues to enable CAC login and Siteminder X.509 authentication working with Registry Foundation</li> <li>2. What are the mandated requirements for use/storage/maintenance of user SSO accounts (i.e. inactivity, creation, etc)?</li> </ol>
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
IRMDR Tool Suite Metrics <ul style="list-style-type: none"> <li>- Timeline for Documentation review (see <b>IRMDR Documentation</b> above)</li> <li>- Time to create CRIS account</li> <li>- CRIS Account Manager activities by month</li> <li>- IA Controls completion toward ATO</li> </ul>	No Change
<b>Meetings</b>	
IRMDR CCB	The CCB did not meet this week
<b>Planned Work Focus</b>	
Documentation	Continue to work the IRMDR Accounts Management OI.



## Weekly Activities Report

Activity	Description
Data Steward  Table Stewards	Begin analysis of all CRIS data areas to document steward requirements for protection of data.
UDDI/Systinet ATO	Complete IA Control worksheets, develop necessary documents
Expand CRIS Usage	Develop concept to use RQMT inputs to populate other yet to be developed applications utilizing the CRIS database.

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## **Information Resource Management Data Repository Tool**

### **WEEKLY ACTIVITIES REPORT**

*April 1, 2009*



**Prepared By:**  
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**Quality Control Review**

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Ross Technologies, Inc.

**Information Resource Management Data Repository Tool Suite (IRMDR) Contract**  
**WEEKLY ACTIVITY REPORT**




USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
<b>DATE: April 1, 2009</b>	

**Front End Application Support PWS Para 1.4.1 & 1.4.2**

IRMDR requirements	<p>CRIS web development team completed 5 of 5 requirements in progress this period:</p> <ul style="list-style-type: none"> <li>- #206 Various tweaks to RqMT – Complete. Modified the application for many different updates. Scheduled Release 2 Apr 09.</li> <li>- #207 TCC Group Mailboxes – Complete - Allowed the selecting of TCC mail addresses from the comments update. Release 2 Apr 09</li> <li>- #208 Quad Chart V.2 - Complete - Changed the Quad charts as indicated to include increase in font size. Scheduled Released 2 Apr 09</li> <li>- # 202 D2CAM documents update – Complete – The ADMIN role may now add, delete, and reorder the docs. Release 2 Apr 09</li> <li>- # 201 D2CAM drill down – Complete – Corrected the problem of the drill down feature not working as desired. Release 2 Apr 09.</li> </ul>
- Maintaining	- Zero production issues during this period.

**IRMDR Certification & Accreditation PWS Para 1.4.5**

UDDI Registry IATT/ IATO/ ATO	Completed 1 CAT I and 3 CAT II Systinet IA Controls for a total of 77 controls or 78%.
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<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
<p>Updated Documentation Timeline</p>  <p>Publications Timeline</p> <p>Updated Documentation Review Timeline</p>  <p>Publications Review Timeline</p> <p>New Systinet Documents Schedule</p>  <p>Systinet Pubs Timeline</p>	<p>UPDATE: Presented FACCSM OI, Data Steward OI, and CCB Charter to (b)(6) for signature.</p> <p>Still awaiting approval of the IRMDR Accounts Management OI; it's on hold till CRIS access issue is decided.</p> <p>Began update of the <u>CRIS System Information Program Manager User Documentation</u>. Received new chapter 2 about Interfaces. This document is on hold until the DEIM issue is decided.</p>
<b>FACCSM PWS Para 1.5</b>	
<p>Printers and plotters</p> <p>Background: This is a requirement from (b)(6) (b)(6) He would like all of the printers in 1961 to get memory upgrades.</p>	<p>Every J6-A printer but one currently has only the minimum RAM. Sent a list of all J6 printers with their current installed memory to PC Maintenance ( (b)(6) ). Still waiting response as to what we need to order so an ACSRD can be submitted. Sent follow-up email to (b)(6) requesting status of his analysis.</p>
<p>Hardware Inventory</p>	<p>J6-A FACCSMs completed inventorying the computer hardware used by J6-A personnel. Unable to locate one scanner and four monitors. They were removed from the J6-AA account.</p>
<p>Cold Fusion 4.5</p> <p>Background: FACCSMs had originally copied the software to the shared drive. The 375<sup>th</sup> had problems with scanning this software. Brought Cold Fusion 4.5 CD over to them on Tuesday, 24 Feb. They said the scan should be complete in 2 to 3 business days.</p>	<p>The 375<sup>th</sup> is trying to do the scan on Cold Fusion for approval to be on the AMC network.</p> <p>Received email status from (b)(6) that the Cold Fusion 4.5 software scan was unsuccessful. (b)(6) requested that J6-A FACCSMs work with the 375<sup>th</sup> to resolve this issue. This is still on-going.</p>

## Weekly Activities Report

Firewall Modifications	Submitted a firewall mod for 3 off-site users to have access to CRIS Dev web front end.
Corporate Crossing location	Received a tasking from (b)(6) to establish an ODBC connection at the Corporate Crossing location to test connection response time. FACCSM and (b)(6) went on location and tested the response times by doing some queries on the CRIS database. The response times were found to be acceptable.
COP D2 DQ contract	The COP D2 DQ contract begins on 1 April. (b)(6) tasked the FACCSMs to have 3 Dell Precision 380 workstations ready for the new personnel. The workstations had to be re-imaged. FACCSMs loaded Oracle Client on each workstation. DataFlux still needs to be loaded but software and licenses need to be obtained.
IRMDR	(b)(6) requested 3 additional workstations. FACCSMs are working this requirement.
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration: *Modifying account -changing existing account roles **Annual Validation completed in Jan – now ongoing as accounts come up for change	<ul style="list-style-type: none"> <li>- Created 5 Production accounts</li> <li>- Assisted 52 customers</li> <li>- Modified 1 accounts*</li> <li>- Unlocked &amp; verified 12 accounts</li> <li>- Reset 2 passwords</li> <li>- Validated 7 accounts**</li> <li>- Troubleshoot/restored 6 trouble tickets</li> <li>- Deleted 3 AARS accounts</li> <li>- Coordinated installation of AARS on SIPRNET computer</li> </ul>

## Weekly Activities Report

IRMDR Configuration Management PWS Para 1.4.4	
Functional Database Management: Coordinate <ul style="list-style-type: none"><li>• user roles access levels</li><li>• LDM/PDM design &amp; coding changes</li><li>• backup &amp; recovery</li><li>• performance monitoring</li></ul>	J6-OMW reports successful backup of CRIS web servers following the cutover from CRIS02 to CRIS01 last month. Only thing left to resolve is some graphics aren't working yet in the Web Statistics application using Cold Fusion products. J6-OMW is still working this
Lead Data Stewardship <ul style="list-style-type: none"><li>• Stewards</li><li>• Data Tables review</li></ul>	Completed building organizations for DeMIT.

**IRMDR Tool Suite Support PWS Para 1.4**

Systinet

**BACKGROUND:** We have four servers in the test bed to use for Systinet setup and testing. There are an additional two servers in building 1900.

Held two meetings: 3/26 meeting discussed J6-OMD support on outstanding issues and 3/30 discussed J6-OIP and OM support and recommendations for outstanding issues. The following issues are still being worked:

1. Systinet/Registry Foundation has been configured to use SiteMinder 5.5 for authentication (occurred since aforementioned meetings).
  - CAC login is fully operational for Systinet.
  - Manual login is functional for Registry Foundation, however still working configuration issues to enable CAC login.

2. User store in OAS is no longer required for SiteMinder integration.

- Systinet/Registry Foundation make use of SSO user store for authentication.

Outstanding Issue

- Could not locate an approved ACSRD for OAS 10g. Has OAS 10g been approved for deployment on the network?

Outstanding Issues

3. What are the mandated requirements for:

- Use/storage/maintenance of user SSO accounts (i.e. inactivity, creation, etc)?
- Users outside of USTC domain? Some may not have access to the USTC network (i.e. AMC, non-USTC contractors, etc). Who maintains the SSO user administration?
- Backup or fail-over of a MAC III, unclassified system? At this time, 24/7 service will not be required. Will daily system backup be an acceptable solution?



<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
<b>IRMDR Tool Suite Metrics</b> <ul style="list-style-type: none"> <li>- Timeline for Documentation review (see <b>IRMDR Documentation</b> above)</li> <li>- Time to create CRIS account</li> <li>- CRIS Account Manager activities by month</li> <li>- IA Controls completion toward ATO</li> </ul>	<p>From Last week's WAR: (b)(6) , I worked over the metrics and statistics slides, what do you think of the new look? See embedded slides.</p> <div data-bbox="893 506 959 569" data-label="Image"> </div> <p>CRIS New Metrics Slides</p>
<b>Meetings</b>	
<b>IRMDR CCB</b>	<p>The following requirements were discussed at the last CCB:</p> <p>Requirements Approved:</p> <ul style="list-style-type: none"> <li>• #200 Alter Quad Chart Functionality</li> <li>• #192 IRMLDM Cross-Corporate model Review (CCR) of Package: 200903091243 TMLT_VRNT_ID</li> <li>• #206 Various Tweaks to RqMT Displays</li> </ul> <p>Others reviewed:</p> <ul style="list-style-type: none"> <li>• #179 Update user input options for System Interoperability to conform to changes in CJCSI 6212.01E, 15 Dec 08.</li> <li>• #169 CCR Automation</li> <li>• #126 Distribution Enterprise Management Information Tool (DEMIT)</li> <li>• #96 Information Taxonomy</li> <li>• #68 Common Vocabulary</li> <li>• #39 EIM - PM Validation</li> </ul>
<b>Planned Work Focus</b>	
<b>Documentation</b>	Continue to work the IRMDR Accounts Management OI.
<b>Data Steward</b>  Table Stewards	Begin analysis of all CRIS data areas to document steward requirements for protection of data.
<b>UDDI/Systinet ATO</b>	Complete IA Control worksheets, develop necessary documents

## Weekly Activities Report

Activity	Description
Expand CRIS Usage	Develop concept to use RQMT inputs to populate other yet to be developed applications utilizing the CRIS database.

Accepted 12



## Information Resource Management Data Repository Tool

### WEEKLY ACTIVITIES REPORT

*March 25, 2009*



Prepared By:  
Ross Technologies, Inc (RTGX)  
8825 Stanford Blvd, Suite 306  
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## Document Change History

Version	Date	Description
13	1/7/2009	Update to week of Dec 31 – Jan 6
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19	2/18/2009	Update to week of Feb 11-17
20	2/25/2009	Update to week of Feb 18-24
21	3/4/2009	Update to week of Feb 25-Mar 3
22	3/11/2009	Update to week of Mar 4-10
23	3/18/2009	Update to week of Mar 11-17
24	3/25/2009	Update to week of Mar 18-24

**Author:**

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**Quality Control Review**

(b)(6)




Ross Technologies, Inc.

**Information Resource Management Data Repository Tool Suite (IRMDR) Contract**  
**WEEKLY ACTIVITY REPORT**

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
<b>DATE: March 25, 2009</b>	

**Front End Application Support PWS Para 1.4.1 & 1.4.2**

IRMDR requirements	<p>CRIS web development team completed 4 of 4 requirements in progress this period:</p> <ul style="list-style-type: none"> <li>- #191 Correct CPRP report error – Complete. Modified the report to remove SPIFs that were at end date. Scheduled Release 26 Mar 09.</li> <li>- #197 D2Cam Search not finding all records - Complete - Changed delimiters used when selecting records. Released 19 Mar 09</li> <li>- #198 D2CAM screen problem – Corrected problem where select was only picking up systems and not programs. Released 19 Mar 09</li> <li>- # 200 Alter Quad Charts – Complete – Removed old quad chart pages and rebuilt a new quad chart. Scheduled release 26 Mar 09.</li> </ul>
- Maintaining	<ul style="list-style-type: none"> <li>- Four production issues during this period.               <ul style="list-style-type: none"> <li>-- User complained that the CRITR Ad Hoc report was not working. Found that the user had an old query and it had data elements that had been removed. No Release required.</li> <li>-- RqMT user complained about three old records reappearing in the requirements list. Lon removed the old records. No release.</li> <li>-- Found a problem where there were two identical records in the RqMT requirement list. (b)(6) removed one of the records. No release.</li> <li>-- User had an error where they could not update the Req Level for a requirement. We found that the code would not allow a Req level to be blanked then readdded. Code was corrected. Scheduled release 26 Mar 09.</li> </ul> </li> </ul>

<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
<b>CRIS ATO/IATO</b> Background: Request for DIACAP ATO was submitted to OIP 22 Jan. ATO Signed 10 Mar 09	
<b>UDDI Registry IATT/ IATO/ ATO</b>	Completed 7 CAT I, 6 CAT II, and 5 CAT III more Systinet IA Controls for a total of 72 controls or 74%.
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
<b>Updated Documentation Timeline</b>  Publications Timeline  <b>Updated Documentation Review Timeline</b>  Publications Review Timeline  <b>New Systinet Documents Schedule</b>  Systinet Publications Timeline	<p>UPDATE: Still awaiting final decision/approval on Data Steward OI and Tool Suite Accounts Management OI.</p> <p>Still awaiting approval to publish the J6-A FACCSM OI and the IRMDR Tool 1 Suite CCB Charter</p> <p>Began update of the <u>CRIS System Information Program Manager User Documentation</u>. Revised version will be the <u>CRIS PM Guide</u>. This publication was last updated in June 06.</p>
<b>FACCSM PWS Para 1.5</b>	
<b>TCJ6 Unregistered or Unknown COTS Software</b>	Reviewed a spreadsheet of unregistered or unknown COTS software owned by J6-A provided by (b)(6), TCJ6-OM. Reported to (b)(6) that the only software on the spreadsheet that applies to J6-A is Platinum Erwin Navigator 3.5.2.
<b>Printers and plotters</b>	Every J6-A printer but one currently has only the minimum RAM. Sent a list of all J6 printers with their current installed memory to PC Maintenance. Still waiting response as to what we need to order so an ACSRD can be submitted.
<b>Hardware Inventory</b>	J6-A FACCSMs continued inventorying the computer hardware used by J6-A personnel.

<b>Cold Fusion 4.5</b> Background: FACCSMs had originally copied the software to the shared drive. The 375 <sup>th</sup> had problems with scanning this software. Brought Cold Fusion 4.5 CD over to them on Tuesday, 24 Feb. They said the scan should be complete in 2 to 3 business days.	The 375 <sup>th</sup> is trying to do the scan on Cold Fusion for approval to be on the AMC network.  Received email status from (b)(6) that the Cold Fusion 4.5 software scan was unsuccessful. (b)(6) requested that J6-A FACCSMs work with the 375 <sup>th</sup> to resolve this issue.
<b>Firewall Modifications</b>	Worked several firewall issues.
<b>Corporate Crossing location</b>	Received a tasking from (b)(6) to establish an ODBC connection at the Corporate Crossing location to test connection response time. FACCSMs submitted the necessary firewall mod requests and established the connection. FACCSM and (b)(6) will test the response times during the next reporting period.
<b>Folder Access</b>	Worked several shared drive folder access issues for (b)(6) and (b)(6)
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
<b>Account administration:</b> *Modifying account -changing existing account roles **Annual Validation completed in Jan – now ongoing as accounts come up for change	- Created 4 Production accounts - Assisted 48 customers - Modified 14 accounts* - Unlocked & verified 8 accounts - Reset 5 passwords - Validated 13 accounts** - Troubleshoot/restored 4 trouble tickets - Deleted 1 account - Attended J6-A Requirement Briefing
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
<b>Functional Database Management:</b> Coordinate <ul style="list-style-type: none"> <li>• user roles access levels</li> <li>• LDM/PDM design &amp; coding changes</li> <li>• backup &amp; recovery</li> <li>• performance monitoring</li> </ul>	J6-OMW reports successful backup of CRIS web servers following the cutover from CRIS02 to CRIS01 last month. Only thing left to resolve is some graphics of Cold Fusion products aren't working yet.

## Weekly Activities Report

<p>Lead Data Stewardship</p> <ul style="list-style-type: none"> <li>• Stewards</li> <li>• Data Tables review</li> </ul>	<p>Completed building organizations for DeMIT.</p>
<p><b>IRMDR Tool Suite Support PWS Para 1.4</b></p>	
<p>Systinet BACKGROUND: We have four servers in the test bed to use for Systinet setup and testing. There are an additional two servers in building 1900.</p>	<p>The following issues are <del>still being worked</del>:</p> <ul style="list-style-type: none"> <li>• There is an error when accessing via web browser. It has been resolved except for a problem using Internet Explorer that needs to be worked.</li> <li>• The location for users is currently in Oracle Application Server in an XML file. Currently researching options to change the location to Systinet. The database currently has a table to store user information. Working with Oracle Support to determine a path forward.</li> <li>• SiteMinder integration with Registry Foundation is functional, however it does not automatically log in. Once authenticated via SiteMinder, the login screen is presented. The user name and password has to be manually entered to log in to the system. Working this with (b)(6) and HP Support to eliminate the dual log in.</li> </ul>
<p><b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b></p>	
<p>IRMDR Tool Suite Metrics</p> <ul style="list-style-type: none"> <li>- Timeline for Documentation review (see <b>IRMDR Documentation</b> above)</li> <li>- Time to create CRIS account</li> <li>- CRIS Account Manager activities by month</li> <li>- IA Controls completion toward ATO</li> </ul>	<p>(b)(6) , I worked over the metrics and statistics slides, what do you think of the new look? See embedded slides.</p> <div data-bbox="898 1373 964 1436" data-label="Image"> </div> <p>CRIS New Metrics Slides</p>



<b>Meetings</b>	
IRMDR CCB	<p>The following requirements were discussed at the last CCB:</p> <p>Requirements Approved:</p> <ul style="list-style-type: none"> <li>• #193 Allow 2-way Change Request Transfers</li> </ul> <p>Others reviewed:</p> <ul style="list-style-type: none"> <li>• #192 IRMLDM Cross-Corporate model Review (CCR) of Package: 200903091243 TMPLT_VRNT_ID#184 Limit ECP_EVAL to specific Requirements</li> <li>• #191 Correct CRIS Database PfM Recommended Error</li> <li>• #189 Form Block Text</li> <li>• #179 Update user input options for System Interoperability to conform to changes in CJCSI 6212.01E, 15 Dec 08.</li> <li>• #176 Standard Term Submission</li> <li>• #169 CCR Automation</li> <li>• #126 Distribution Enterprise Management Information Tool (DEMIT)</li> <li>• #96 Information Taxonomy</li> <li>• #68 Common Vocabulary</li> <li>• #39 EIM - PM Validation</li> </ul>
<b>Planned Work Focus</b>	
Documentation	Obtain authorizations to publish and establish initial baseline configurations of the documents.
Data Steward Data Steward OI  Table Stewards	Completed DRAFT Final on 27Feb Waiting authorizations to publish. Begin analysis of all CRIS data areas to document steward requirements for protection of data.

## Weekly Activities Report



UDDI/Systinet ATO	Complete IA Control worksheets, develop necessary documents
Expand CRIS Usage	What is the CRIS "Product" that we provide for folks to do their jobs?

Amphel m



# Information Resource Management Data Repository Tool

## WEEKLY ACTIVITIES REPORT

*March 18, 2009*



Prepared By:  
Ross Technologies, Inc (RTGX)  
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### Document Change History

Version	Date	Description
13	1/7/2009	Update to week of Dec 31 – Jan 6
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18	2/11/2009	Update to week of Feb 4-10
19	2/18/2009	Update to week of Feb 11-17
20	2/25/2009	Update to week of Feb 18-24
21	3/4/2009	Update to week of Feb 25-Mar 3
22	3/11/2009	Update to week of Mar 4-10
23	3/18/2009	Update to week of Mar 11-17

**Author:**

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**Quality Control Review**

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## Weekly Activities Report

### Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
DATE: March 18, 2009	

#### Front End Application Support PWS Para 1.4.1 & 1.4.2

IRMDR requirements	<p>CRIS web development team completed 4 of 6 requirements in progress this period:</p> <ul style="list-style-type: none"> <li>- #196 Change Request Unique IDs – Completed. Added new column to report and allowed it to sort. Release 19 Mar 09.</li> <li>- #195 Add ‘WG Recommendation’ Field – Completed. Added new field and allow updating by Mgr and Eval. Release 19 Mar 09.</li> <li>- #194 Alter ‘Word Print out’ Functionality - Completed. Changed the transfer to Word feature as requested and removed the direct to printer option. Release 19 Mar 09</li> <li>- #191 Correct CPRP report error – Working. Modified the report to remove SPIFs that were at end date. Users evaluating to see if this corrects their problem. Proj release 26 Mar 09.</li> <li>- #185 Build special edit - Working - Added a new link on the Admin page to allow user to generate a POA&amp;M report for overdue milestone. User testing. Proj Release 19Mar 09</li> <li>- #178 Identify Sponsor for approval – Finally completed – Two new Status codes added and Submitted status now is not visible on initial opening of the report. Release 19 Mar 09</li> </ul>
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<p>- Maintaining</p>	<p>- Two production errors during this period.</p> <p>-- RqMT user found a problem of the Priority field not sorting. Problem found and fixed. Release of corrected code 19 Mar 09.</p> <p>-- User reported a problem of the same description is showing for two different applications. Worked with the Data Steward and got the descriptions updated. Also found two other descriptions missing and added them. Data change only no release of code.</p> <p>Worked with Justin to switch the CRIS primary web server from CRIS02 to CRIS01 and then make CRIS02 the hot backup. Backup procedures are now working. Still working to get problem with some graphics not displaying in the Web Statistics application. We know the cause, just haven't worked out the solution. Minimal impact right now.</p>
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
<p>CRIS ATO/IATO Background: Request for DIACAP ATO was submitted to OIP 22 Jan.</p>	<p>CRIS ATO signed on 10 Mar 09. It's good for three years contingent upon annual review of security baseline by the CRIS PM. Annual reviews to be submitted to J6-OIP.</p>
<p>UDDI Registry IATT/ IATO/ ATO</p>	<p>Completed DRAFT Info Sys Security Policy (ISSP) for IRMDR that we can use as source to complete more Systinet IA Controls.</p>
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
<p>Updated Documentation Timeline</p>  <p>Deliverables Timeline</p> <p>Updated Documentation Review Timeline</p>  <p>Deliverable Review Timeline</p> <p>New Systinet Documents Schedule</p>  <p>Systinet Document Schedule</p>	<p>UPDATE: Contingency Plan approved to publish.</p> <p>CRIS Exercise Results signed and filed with Contingency Plan.</p> <p>IRMDR CCB Charter and Tool Suite Accounts Mgmt OI pending review and acceptance. FACCSM OI awaiting approval to publish.</p> <p>Initiated UDDI (Systinet) Documents Deliverable Schedule.</p>

**FACCSM PWS Para 1.5**

TCJ6 Unregistered or Unknown COTS Software	Received a tasking from (b)(6) to review a spreadsheet of unregistered or unknown COTS software owned by J6-A provided by (b)(6), TCJ6-OM. Suspense is 20 March.
Printers and plotters	Every J6-A printer but one currently has only the minimum RAM. The warehouse only had two 64MB chips available. We will need to order the rest. Sent a list of all J6 printers with their current installed memory to PC Maintenance. Waiting response as to what we need to order so an ACSRD can be submitted. Worked some printer maintenance issues.
Hardware Inventory	J6-A FACCSMs continued inventorying the computer hardware used by J6-A personnel.
Cold Fusion 4.5 Background: FACCSMs had originally copied the software to the shared drive. The 375 <sup>th</sup> had problems with scanning this software. Brought Cold Fusion 4.5 CD over to them on Tuesday, 24 Feb. They said the scan should be complete in 2 to 3 business days.	The 375 <sup>th</sup> is trying to do the scan on Cold Fusion for approval to be on the AMC network.  Sent several emails to (b)(6) requesting status but haven't received a response. Sent email to (b)(6) awaiting his response.
Information Assurance Officer (CRIS)	No Change
Firewall Modifications	Worked several firewall issues.

**IRMDR Accounts Management PWS Para 1.4.3**

Account administration: *Modifying account -changing existing account roles **Annual Validation completed in Jan – now ongoing as accounts come up for change	<ul style="list-style-type: none"> <li>- Created 10 Production accounts</li> <li>- Assisted 64 customers</li> <li>- Modified 7 accounts*</li> <li>- Unlocked &amp; verified 18 accounts</li> <li>- Reset 5 passwords</li> <li>- Validated 10 accounts**</li> <li>- Troubleshoot/restored 7 trouble tickets</li> <li>- Assisted with establishment of new DCTNRY_MGR (Dictionary Manager) role in CRIS Development for use with DEIM application</li> </ul>
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<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
<b>Functional Database Management:</b> <b>Coordinate</b> <ul style="list-style-type: none"> <li>• user roles access levels</li> <li>• LDM/PDM design &amp; coding changes</li> <li>• backup &amp; recovery</li> <li>• performance monitoring</li> </ul>	Successful completion of failover from CRIS02 to CRIS01 followed by validating successful backup of these web servers.
<b>Lead Data Stewardship</b> <ul style="list-style-type: none"> <li>• Stewards</li> <li>• Data Tables review</li> </ul>	Added (b)(6) as ALT Steward to all tables where (b)(6) is Primary Steward. Now we are two deep. Completed Annual review/update of the AIS_TYpe table with TRDM.
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
<b>Systinet</b> <b>BACKGROUND:</b> We have four servers in the test bed to use for Systinet setup and testing. There are an additional two servers in building 1900.	On Mar. 12, a meeting was held with OMW, OMD staff, and J6-O lead, (b)(6). The project status was reviewed, outstanding issues presented, and the overall process reviewed. Progress in the past week included: <ul style="list-style-type: none"> <li>• Upgraded software to Systinet 3.10 and Registry Foundation 6.63</li> <li>• Modified Registry Foundation configuration for SiteMinder integration</li> <li>• Experimented with Java SSO component/database integration for user store</li> </ul> The following issues are yet to be resolved: <ul style="list-style-type: none"> <li>• There is an error when accessing via web browser. It has been resolved except for a problem using Internet Explorer that needs to be worked.</li> <li>• The location for users is currently in Oracle Application Server in an XML file. Currently researching options to change the location to Systinet. The database currently has a table to store user information. Working with Oracle Support to determine a path forward.</li> </ul> SiteMinder integration with Registry Foundation is functional, however it does not automatically log in. Once authenticated via SiteMinder, the login screen is presented. The user name and password has to be manually entered to log in to the system. Working this with (b)(6) and HP Support to eliminate the dual log in.




**IRMDR Tools Suite Metrics PWS Para 1.4.7.3**

<p>IRMDR Tool Suite Metrics</p> <ul style="list-style-type: none"> <li>- Timeline for Documentation review (see <b>IRMDR Documentation</b> above)</li> <li>- Time to create CRIS account</li> <li>- CRIS Account Manager activities by month</li> <li>- IA Controls completion toward ATO</li> </ul>	<p>Provided requested statistics to TCJ6-A (see embedded slides:</p> <div data-bbox="877 470 943 533" data-label="Image"> </div> <p>CRIS Usage statistics</p>
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**Meetings**

<p>IRMDR CCB</p>	<p>The following requirements were discussed at the last CCB:</p> <p>Requirements Approved:</p> <ul style="list-style-type: none"> <li>• #189 Form Block Text</li> </ul> <p>Others reviewed:</p> <ul style="list-style-type: none"> <li>• #191 Correct CRIS Database Pfm Recommended Error</li> <li>• #184 Limit ECP_EVAL to specific Requirements</li> <li>• #178 Identify req sponsor and generate email for approval</li> <li>• #39 EIM - PM Validation</li> <li>• #181 Increase field sizes for Dictionary Elements</li> </ul> <p>Discussion:</p> <ul style="list-style-type: none"> <li>• Discussed how we need to educate about and promote CRIS more, especially to new employees</li> </ul> <p>Enterprise Engineering Group (EEG) wants to have greater visibility with regards to IRMDR, so the architecture staff will review requirements that are submitted to IRMDR and if the IRMDR requirements have architecture and engineering impact, they will forward them on to the EEG as well</p>
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## Weekly Activities Report

<b>Planned Work Focus</b>	
Documentation	Obtain authorizations to publish and establish initial baseline configurations of the documents.
Data Steward Data Steward OI Table Stewards	Completed DRAFT Final on 27Feb Waiting authorizations to publish and establish initial baseline configurations of the documents. Continue working with functional leads to assign and train (if needed) new table stewards
UDDI/Systinet ATO	Complete IA Control worksheets Develop necessary documents for UDDI Registry
Expand CRIS Usage	Ross Team met and discussed ways and means to enhance CRIS usage. Minutes of work session are embedded:  Team Meeting to Enhance CRIS

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**RTG**  
ROSS TECHNOLOGIES, INC.  
XPECT. XPAND. XCEL.



# Information Resource Management Data Repository Tool

## WEEKLY ACTIVITIES REPORT

*March 11, 2009*

**RTGX**  
ROSS TECHNOLOGIES, INC.  
XPECT. XPAND. XCEL.

Prepared By:  
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19	2/18/2009	Update to week of Feb 11-17
20	2/25/2009	Update to week of Feb 18-24
21	3/4/2009	Update to week of Feb 25-Mar 3
22	3/11/2009	Update to week of Mar 4-10

**Author:**

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Ross Technologies, Inc.

**Quality Control Review**




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Ross Technologies, Inc.

**Information Resource Management Data Repository Tool Suite (IRMDR) Contract**  
**WEEKLY ACTIVITY REPORT**

USTRANSCOM		Ross Technologies	
(b)(6)	COR	(b)(6)	Admin Project Manager
(b)(6)	Enterprise Engineer	(b)(6)	Technical Project Manager
(b)(6)	IRMDR Program Manager	(b)(6)	Site Business Manager
		<b>DATE: March 11, 2009</b>	



**Front End Application Support PWS Para 1.4.1 & 1.4.2**

IRMDR requirements	<p>CRIS web development team completed 2 of 5 requirements in progress this period:</p> <ul style="list-style-type: none"> <li>- #191 Correct CPRT report error – Started. Started researching the report error. Projected release 19 Mar 09.</li> <li>- #190 ETP legacy termination date – Completed. Made the ETP area available and updateable by the PM. Release 12 Mar 09.</li> <li>- #188 Alter RqMT Wizard page. Completed. Modified the page to use new buttons and to go directly to the ACSRD application and not collect the requirement here. Release 12 Mar 09</li> <li>- #185 Build special edit - Started work - Will add a new link on the Admin page. Projected Release 19Mar 09.</li> <li>- #178 Identify Sponsor for approval – Still working on – the first release of this caused some problems thus the database people reworked and we re-coded. But the users still want two new status codes. Database people are working on this. 90% Release 12 Mar 09</li> </ul>
- Maintaining	<ul style="list-style-type: none"> <li>- Three production errors during this period.               <ul style="list-style-type: none"> <li>-- Problem with RqMT when trying to Edit a requirement the user got an error saying bad date. Fixed to data base by correcting the data.</li> <li>-- Problem with RqMT when trying to Edit a requirement the user got an error of field not found. Fixed the database bad data entered.</li> <li>-- Problem with RqMT when trying to Edit a requirement the user got an error field not recognized. Fixed bad data entered.</li> </ul> </li> </ul>

<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
<b>CRIS ATO/IATO</b> Background: First IATO was granted under the old DITSCAP rules for the CRIS Unclass suite on 16 Apr 07 for 180 days, i.e. till 16 Oct 07. Extension was granted on 16 Oct 07 for 60 days, i.e. till 16 Dec 07. Request for ATO under DITSCAP was submitted but decision was to complete the package under DIACAP.  Request for DIACAP ATO was submitted to OIP 22 Jan.	Awaiting DAA Signature
<b>UDDI Registry IATT/ IATO/ ATO</b>	Met with (b)(6) to discuss Systinet and some of the possible IA Controls that could be completed. On Mar. 10, met with OIP, OMW, and OMD about locating Systinet servers and will be able to complete some more IA Controls.
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
Updated Documentation Timeline  Deliverables Timeline  Updated Documentation Review Timeline  Deliverable Review Timeline  New Systinet Documents Schedule  Systinet Document Schedule	UPDATE: Contingency Plan as signed by PM is alright for now. CRIS Contingency Plan needed to be signed by CRIS PM and USTRANSCOM SIAO – per J6-OIP.  IRMDR CCB Charter and Tool Suite Accounts Mgmt OI pending review and acceptance.  CRIS Exercise Results given to (b)(6) (J6-OIP) for review and signature on 4 Mar; awaiting signature.  Initiated UDDI (Systinet) Documents Deliverable Schedule.
<b>FACCSM PWS Para 1.5</b>	
<b>SIPRNet Café</b>	J6-A FACCSMs relocated the SIPRNet Café from cubicle 32 in aisle 5 to cubicle 64 on Distribution Alley. The old Classified workstations were replaced with new Dell Optiplex diskless workstations.

## Weekly Activities Report

Printers and plotters	Printed out configuration pages for all the printers located in the newly renovated area in bldg. 1961 to check the amount of RAM currently in each printer. Every printer but one currently has the RAM minimum. Per (b)(6) (b)(6), requested additional RAM for all of the printers.
Hardware Inventory	J6-A FACCSMs started inventorying the computer hardware used by J6-A personnel. This is still ongoing.
Cold Fusion 4.5 Background: FACCSMs had originally copied the software to the shared drive. The 375 <sup>th</sup> had problems with scanning this software. Brought Cold Fusion 4.5 CD over to them on Tuesday, 24 Feb. They said the scan should be complete in 2 to 3 business days.	The 375 <sup>th</sup> is trying to do the scan on Cold Fusion for approval to be on the AMC network. Sent email to (b)(6) requesting status but haven't received a response.
Information Assurance Officer (CRIS)	Continued getting familiar with IA controls documentation submitted for the CRIS ATO request.
Firewall Modifications	Worked several firewall issues.
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration: *Modifying account -changing existing account roles **Annual Validation completed in Jan – now ongoing as accounts come up for change	<ul style="list-style-type: none"> <li>- Created 6 Production accounts</li> <li>- Assisted 53 customers</li> <li>- Modified 6 accounts*</li> <li>- Unlocked &amp; verified 21 accounts</li> <li>- Reset 7 passwords</li> <li>- Validated 18 accounts**</li> <li>- Troubleshoot/restored 7 trouble tickets</li> <li>- Deleted 1 account</li> </ul>

<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Functional Database Management: Coordinate <ul style="list-style-type: none"> <li>• user roles access levels</li> <li>• LDM/PDM design &amp; coding changes</li> <li>• backup &amp; recovery</li> <li>• performance monitoring</li> </ul>	Previously: Will test CRIS01 and CRIS02 failover again as soon as TCJ6-OMW has all IPs loaded.  UPDATE: Since Mar 10 we are running on CRIS01 (vice CRIS02) as we were supposed to be all along. Minor adjustments being made by Ross Team in collaboration with J6-OMW.
Lead Data Stewardship <ul style="list-style-type: none"> <li>• Stewards</li> <li>• Data Tables review</li> </ul>	No change
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
Systinet BACKGROUND: We have four servers in the test bed to use for Systinet setup and testing. There are an additional two servers in building 1900.	<p>On Mar. 4, Met with OIP and OMD to discuss port and IP configuration options. An alternate method to just use OAS for both the repository and registry was the primary option and is currently being worked.</p> <p>On Mar. 10, met with OIP, OMW, and OMD to discuss requirements for getting rack space for the production servers, and configuration requirements that need to be met and specified beforehand as well as meet security controls. On Mar 10, also met with Booze-Allan-Hamilton to learn about the overall architecture design and future use of Systinet.</p> <p>Still working 3 issues: An error message that pops-up when authenticating to the repository (does not seem to effect performance), configuring Siteminder and SSO to work with the registry, and determining best solution for configuring user data store locations.</p>
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
IRMDR Tool Suite Metrics <ul style="list-style-type: none"> <li>- Timeline for Documentation review (see <b>IRMDR Documentation</b> above)</li> <li>- Time to create CRIS account</li> <li>- CRIS Account Manager activities by month</li> <li>- IA Controls completion toward ATO</li> </ul>	<p>Bimonthly IPR conducted March 4th</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">               Feb 09 IPR slides           </div> <div style="text-align: center;">               Feb 09 IPR Minutes           </div> </div> <p>Team members provided inputs and attended the IPR.</p>



<b>Meetings</b>	
IRMDR CCB	<p>The following requirements were discussed at the CCB on 3/14:</p> <p>Requirements Approved:</p> <ul style="list-style-type: none"> <li>• #179 Update user input options for System Interoperability to conform to changes in CJCSI 6212.01E, 15 Dec 08.</li> <li>• #185 Build a Special Edit Feature for POA&amp;M</li> <li>• #186 Changes to I&amp;S section of the CIO Compliance portion of the OA (OAISIS)</li> </ul> <p>Others reviewed:</p> <ul style="list-style-type: none"> <li>• #39 EIM - PM Validation</li> <li>• #68 Common Vocabulary</li> <li>• #126 Distribution Enterprise Management Information Tool (DEMIT)</li> </ul> <p>Discussion:</p> <p>The "4 Hours or Less &amp; No Architecture Impact" rule was increased to a threshold of 8</p>
<b>Planned Work Focus</b>	
Documentation	Obtain authorizations to publish and establish initial baseline configurations of the documents.
Data Steward Data Steward OI Table Stewards	<p>Completed DRAFT Final on 27Feb</p> <p>Obtain authorizations to publish and establish initial baseline configurations of the documents.</p> <p>Continue working with functional leads to assign and train (if needed) new table stewards</p>
UDDI/Systinet ATO	<p>Complete IA Control worksheets</p> <p>Develop necessary documents for UDDI Registry</p>



# **Information Resource Management Data Repository Tool**

## **WEEKLY ACTIVITIES REPORT**

*March 4, 2009*



**Prepared By:**  
**Ross Technologies, Inc (RTGX)**  
**8825 Stanford Blvd, Suite 306**  
**Columbia, MD 21045**

### Document Change History

Version	Date	Description
13	1/7/2009	Update to week of Dec 31 – Jan 6
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15	1/21/2009	Update to week of Jan 14-20
16	1/28/2009	Update to week of Jan 21-27
17	2/4/2009	Update to week of Jan 28 – Feb 3
18	2/11/2009	Update to week of Feb 4-10
19	2/18/2009	Update to week of Feb 11-17
20	2/25/2009	Update to week of Feb 18-24
21	3/4/2009	Update to week of Feb 25-Mar 3

**Author:**

(b)(6)

Ross Technologies, Inc.

**Quality Control Review**

(b)(6)

Ross Technologies, Inc.




## Weekly Activities Report



### Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
	<b>DATE: March 4, 2009</b>

Front End Application Support PWS Para 1.4.1 & 1.4.2	
IRMDR requirements	<p>CRIS web development team completed 5 of 5 requirements in progress this period:</p> <ul style="list-style-type: none"> <li>- #187 Element undefined in Session. Completed. This will eliminate quite a few errors every week when people let their sessions time out. Release 5 Mar 09</li> <li>- #178 Identify Sponsor for approval – was fixed last week and is now fixed again. Completed – Added the sponsor fields to the menu and details pages. Release 5 Mar 09</li> <li>- #183 RqMT Permissions Change – and #184 Limit ECP_EVAL role – Completed - ECP_EVAL role now has more power but only to specific requirements. Release 5 Mar 09.</li> <li>- #138 RqMT Portfolio Association – Completed New columns and fields have been added. Release 5 Mar 09</li> </ul>
- Maintaining	<ul style="list-style-type: none"> <li>- Four production errors during this period. <ul style="list-style-type: none"> <li>-- Problem with RqMT when not signed on. File does not exist. DB people had to add permissions to a couple of new files. Fixed</li> <li>-- Problem with D2CAM where documents were not working. Had Dave fix URL Fixed.</li> <li>-- Problem with the comments area of RqMT not allowing updates. Modified code. Fixed.</li> <li>-- Problem RqMT not being able to associate documents. Found code problem. Release 5 Mar 2009.</li> </ul> </li> </ul>

<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
<b>CRIS ATO/IATO</b> Background: First IATO was granted under the old DITSCAP rules for the CRIS Unclass suite on 16 Apr 07 for 180 days, i.e. till 16 Oct 07. Extension was granted on 16 Oct 07 for 60 days, i.e. till 16 Dec 07. Request for ATO under DITSCAP was submitted but decision was to complete the package under DIACAP.  Request for DIACAP ATO was submitted to OIP 22 Jan.	Status from OIP is the ATO is working
<b>UDDI Registry IATT/ IATO/ ATO</b>	Completed 23 IA controls for PM to approve. These controls bring the total completed to 56%
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
<b>Updated Documentation Timeline</b>  <b>Deliverables Timeline</b>  <b>Updated Documentation Review Timeline</b>  <b>Deliverable Review Timeline</b>  <b>New Systinet Documents Schedule</b>  <b>Systinet Document Schedule</b>	CRIS Contingency Plan needs to be signed by CRIS PM and USTRANSCOM SIAO – per J6-OIP Sys Admin Guide is ready for approval to publish IRMDR CCB Charter is ready for review and acceptance after J6-AD comments Config Mgmt Plan is ready for review and acceptance after J6-AD comments Tool Suite Accounts Mgmt OI is ready for final review and acceptance CRIS Exercise Results is ready for review and comment Initiated UDDI (Systinet) Documents Deliverable Schedule
<b>FACCSM PWS Para 1.5</b>	
<b>CRIS Classified workstation</b>	CRIS classified workstation is now up and running and able to connect to the CRIS server.
<b>Printers and plotters</b>	HP Color Laserjet CP3505dn printer has a broken part, HP tech fixed the printer on Wednesday, 25 Feb.
<b>Software load</b>	Loaded Oracle 10g on (b)(6) workstation. Requested a static IP also. He requires ODBC access to CRIS. Submitted firewall mod request for (b)(6) and (b)(6) to allow them access to the CRIS server.

## Weekly Activities Report

Significant Event	Outcome/Issue
Diskless Classified workstations	Diskless Classified workstations were installed for (b)(6) , (b)(6) , (b)(6) and (b)(6) .
Cold Fusion 4.5	The 375 <sup>th</sup> is trying to do the scan on Cold Fusion for approval to be on the AMC network. FACCSMs had originally copied the software to the shared drive. The 375 <sup>th</sup> had problems with scanning this software. Brought Cold Fusion 4.5 CD over to them on Tuesday, 24 Feb. They said the scan should be complete in 2 to 3 business days. Still waiting for the results of the scan.
Information Assurance Officer (CRIS)	Continued reviewing IA controls documentation submitted for the CRIS ATO request.
Toner cartridge replacement	Sent out email to all of J6 stating the policy for toner cartridge replacement. Policy states that toner cartridge replacement needs to be coordinated through one of the J6-A FACCSMs in order to maintain cartridge inventory levels.
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration: *Modifying account -changing existing account roles **Annual Validation completed in Jan – now ongoing as accounts come up for change	<ul style="list-style-type: none"> <li>- Created 4 Production accounts</li> <li>- Assisted 51 customers</li> <li>- Modified 9 accounts*</li> <li>- Unlocked &amp; verified 11 accounts</li> <li>- Reset 4 passwords</li> <li>- Validated 12 accounts**</li> <li>- Troubleshoot/restored 4 trouble tickets</li> <li>- Deleted 3 AARS accounts</li> <li>- Created 1 AARS account</li> <li>- Coordinated/Created 1 ODBC account</li> <li>- Created 1 Development account</li> </ul>

<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Functional Database Management: Coordinate <ul style="list-style-type: none"> <li>• user roles access levels</li> <li>• LDM/PDM design &amp; coding changes</li> <li>• backup &amp; recovery</li> <li>• performance monitoring</li> </ul>	After a month of researching and fixing by J6-OMW, requested and received test of CRIS web server (CRIS01) on Mar 2. Found that only two IP addresses are loaded to CRIS01 so switched back to CRIS02 while additional work performed on CRIS01. Will test again as soon as TCJ6-OMW has all IPs loaded.
Lead Data Stewardship <ul style="list-style-type: none"> <li>• Stewards</li> <li>• Data Tables review</li> </ul>	- Began review of tables where (b)(6) was primary or alternate steward. Identified some alternates to recommend to CRIS PM.
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
Systinet BACKGROUND: We have two servers in the test bed to use for Systinet setup and testing.	We continued working with (b)(6) from J6-OMG on Siteminder authentication for Systinet. Issues involving SSO are still being worked and J6-OMW indicated that Siteminder 5.5 is what is being used in production for USTC rather than 6.0. Siteminder 6.0 was what was initially used, so the test configuration is being re-worked for 5.5. Also, conversations were begun covering what was needed for production space allocation and configuration and a meeting is scheduled for next week to cover this.
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
IRMDR Tool Suite Metrics <ul style="list-style-type: none"> <li>- Timeline for Documentation review (see <b>IRMDR Documentation</b> above)</li> <li>- Time to create CRIS account</li> <li>- CRIS Account Manager activities by month</li> <li>- IA Controls completion toward ATO</li> </ul>	Bimonthly IPR scheduled for March 4th

## Weekly Activities Report

<b>Meetings</b>	
IRMDR CCB	The IRMDR CCB did not meet last week.
<b>Planned Work Focus</b>	
Documentation	Obtain authorizations to publish and establish initial baseline configurations of the documents.
Data Steward Data Steward OI Table Stewards	Completed DRAFT Final on 27Feb Obtain authorizations to publish and establish initial baseline configurations of the documents. Continue working with functional leads to assign and train (if needed) new table stewards
UDDI/Systinet ATO	Complete IA Control worksheets Develop necessary documents for UDDI Registry





## Information Resource Management Data Repository Tool

### WEEKLY ACTIVITIES REPORT

*February 25, 2009*



Prepared By:  
Ross Technologies, Inc (RTGX)  
8825 Stanford Blvd, Suite 306  
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Version	Date	Description
13	1/7/2009	Update to week of Dec 31 – Jan 6
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18	2/11/2009	Update to week of Feb 4-10
19	2/18/2009	Update to week of Feb 11-17
20	2/25/2009	Update to week of Feb 18-24

**Author:**

(b)(6)

Ross Technologies, Inc.

**Quality Control Review**

(b)(6)



Ross Technologies, Inc.

**Information Resource Management Data Repository Tool Suite (IRMDR) Contract**  
**WEEKLY ACTIVITY REPORT**

USTRANSCOM		Ross Technologies	
(b)(6)	COR	(b)(6)	Admin Project Manager
(b)(6)	Enterprise Engineer	(b)(6)	Technical Project Manager
(b)(6)	IRMDR Program Manager	(b)(6)	Site Business Manager
		<b>DATE: February 25, 2009</b>	

**Front End Application Support PWS Para 1.4.1 & 1.4.2**

IRMDR requirements	<p>CRIS web development team completed 4 of 5 requirements in progress this period:</p> <ul style="list-style-type: none"> <li>- #178 Identify Sponsor for approval – Completed – Every new requirement will now get a sponsor and send an approval Email. Release 26 Feb 09</li> <li>- #174 Adjust Status Check Marks – and #175 New Next Step field – Completed - Added the new columns. Release 26 Feb 09.</li> <li>- #129 RqMT Group – Completed – Resolved the final problems. New column added and sort and filter working. Release 26 Feb 09.</li> <li>- #138 RqMT Portfolio Association – work started.</li> </ul>
- Maintaining	<ul style="list-style-type: none"> <li>- Eight production errors during this period.               <ul style="list-style-type: none"> <li>-- Problem with IRMDR email notification when DB changes are moved to Dev. Fixed</li> <li>-- Problem with RqMT where Multiple ERID selections were not working. Fixed.</li> <li>-- Problem with the Date Due Flag not working for 30 day checks. Fixed.</li> <li>-- Problem after last release of people not signed in getting errors. DB people had to give the ERV_APPU privileges to new tables. Fixed</li> <li>-- RqMT error when trying to add new documents. Fixed coding error.</li> <li>-- Database people wanted to rename a table and we had to change our code to handle.</li> <li>-- RqMT had a problem with updating Status Summary field. Fixed a spelling error in code.</li> <li>-- D2CAM had a problem of document links not working. User never moved the file out to the repository area. Fixed.</li> </ul> </li> </ul>

<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
<b>CRIS ATO/IATO</b> Background: First IATO was granted under the old DITSCAP rules for the CRIS Unclass suite on 16 Apr 07 for 180 days, i.e. till 16 Oct 07. Extension was granted on 16 Oct 07 for 60 days, i.e. till 16 Dec 07. Request for ATO under DITSCAP was submitted but decision was to complete the package under DIACAP.  Request for DIACAP ATO was submitted to OIP 22 Jan.	No change this week
<b>UDDI Registry IATT/ IATO/ ATO</b>	No update
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
<b>Updated Documentation Timeline</b>  Deliverables Timeline  <b>Updated Documentation Review Timeline</b>  Deliverable Review Timeline	No change this week
<b>FACCSM PWS Para 1.5</b>	
<b>CRIS Classified workstation</b>	OMP brought over the new CRIS Classified workstation. Loaded Oracle 10g client on the workstation. Still having problems connecting to CRIS database. Waiting to hear back from (b)(6), database administrator.
<b>Printers and plotters</b>	HP Color Laserjet CP3505dn printer has a broken part, opened a help desk ticket to have it fixed, HP tech is scheduled to be here Thursday, 26 Feb to fix the printer..
<b>Software load</b>	Loaded Oracle 10g on (b)(6) workstation. Requested a static IP also. He requires ODBC access to CRIS.
<b>Privacy screen</b>	Put in a request for a privacy screen to be purchased for (b)(6)

Significant Event	Outcome/Issue
Cold Fusion 4.5	The 375 <sup>th</sup> is trying to do the scan on Cold Fusion for approval to be on the AMC network. FACCSMs had originally copied the software to the shared drive. The 375 <sup>th</sup> had problems with scanning this software. Brought Cold Fusion 4.5 CD over to them on Tuesday, 24 Feb. They said the scan should be complete in 2 to 3 business days and will notify me of the results.
Information Assurance Officer (CRIS)	Starting reviewing IA controls documentation submitted for the CRIS ATO request.
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration: *Modifying account -changing existing account roles **Annual Validation completed in Jan – now ongoing as accounts come up for change	<ul style="list-style-type: none"> <li>- Created 5 Production accounts</li> <li>- Assisted 38 customers</li> <li>- Modified 7 accounts*</li> <li>- Unlocked &amp; verified 10 accounts</li> <li>- Reset 6 passwords</li> <li>- Validated 11 accounts**</li> <li>- Troubleshoot/restored 4 trouble tickets</li> <li>- Deleted 1 CRIS account</li> <li>- Key Strings Auth Service Interrupt (ASI) completed as scheduled</li> </ul>
CRIS Account Metrics	Included in the upcoming March 4 bimonthly IPR
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Functional Database Management: Coordinate <ul style="list-style-type: none"> <li>• user roles access levels</li> <li>• LDM/PDM design &amp; coding changes</li> <li>• backup &amp; recovery</li> <li>• performance monitoring</li> </ul>	No changes
Lead Data Stewardship <ul style="list-style-type: none"> <li>• Stewards</li> <li>• Data Tables review</li> </ul>	- Began review of tables where (b)(6) was primary or alternate steward. Identified some alternates to recommend to CRIS PM.

## Weekly Activities Report

<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
Systinet BACKGROUND: We have two servers in the test bed to use for Systinet setup and testing.	The vector check meeting on 2/18 with involved parties covered issues concerning Siteminder authentication configurations. (b)(6) (b)(6) from J6-OM and (b)(6) from J6-AD worked on Siteminder configuration for Systinet, which worked in principal. A call, on 2/24 was held with HP technicians regarding authentication configuration issues.
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
IRMDR Tool Suite Metrics <ul style="list-style-type: none"><li>- Timeline for Documentation review (see <b>IRMDR Documentation</b> above)</li><li>- Time to create CRIS account</li><li>- CRIS Account Manager activities by month</li><li>- IA Controls completion toward ATO</li></ul>	Bimonthly IPR scheduled for March 4th

**Meetings**

**IRMDR CCB**

The following requirements were discussed at the CCB on 2/18:

**Requirements Approved:**

- #181 Increase field sizes for Dictionary Elements
- #184 Limit ECP\_EVAL to specific Requirements
- #183 RqMT Permissions Change

**Others reviewed:**

- #140 RqMT System Association  
Resulting Status: Under Review (Since the CCB, researched and learned no longer needed and closed)

- #185 Build a Special Edit Feature for POA&M

Resulting Status: Proposed (was not yet ROM'd so no CCB review at this CCB; since CCB on 2/18 it has been and moved to Ready for Approval)

- #179 Update user input options for System Interoperability to conform to changes in CJCSI 6212.01E, 15 Dec 08.

Resulting Status: Proposed (was not yet ROM'd so no CCB review at this CCB)

- •#182 DDOC - J3-G - SAAM REQUEST Updates

(Indicated the requirement should not be there, and should be closed as an IRMDR requirement)

## Weekly Activities Report

<b>Planned Work Focus</b>	
Documentation	Obtain authorizations to publish and establish initial baseline configurations of the documents.
Data Steward Data Steward OI Table Stewards	Submit DRAFT Final by 49- 27Feb Continue working with functional leads to assign and train (if needed) new table stewards
UDDI/Systinet ATO	Complete IA Control worksheets Develop necessary documents for UDDI Registry



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**RTG**  
ROSS TECHNOLOGIES, INC.  
XPECT. XPAND. XCEL.



## Information Resource Management Data Repository Tool

### WEEKLY ACTIVITIES REPORT

*February 18, 2009*

**RTGX**  
ROSS TECHNOLOGIES, INC.  
XPECT. XPAND. XCEL.

Prepared By:  
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18	2/11/2009	Update to week of Feb 4-10
19	2/18/2009	Update to week of Feb 11-17

**Author:**

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**Quality Control Review**




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Ross Technologies, Inc.

**Information Resource Management Data Repository Tool Suite (IRMDR) Contract**  
**WEEKLY ACTIVITY REPORT**

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
<b>DATE: February 18, 2009</b>	



Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements	<p>CRIS web development team worked on 1 of 3 requirements in progress this period:</p> <ul style="list-style-type: none"> <li>- #174 Adjust Status Check Marks – and #175 New data element.</li> </ul> <p>Second week of development. Will continue after completion of #129.</p> <ul style="list-style-type: none"> <li>- #129 RqMT Group – Continued – About 80% completed. Ran into problems getting the POR area to work. As of 18 Feb, I think we have the problems resolved. Moved Projected release to 26 Feb 09.</li> <li>- #138 RqMT Portfolio Association – Ready for coding – This will be started when the above three requirements are completed. Projected Release 5 Mar 09.</li> </ul>
- Maintaining	<ul style="list-style-type: none"> <li>- Two production errors during this period.               <ul style="list-style-type: none"> <li>-- The Database shop had a problem of not being able to get to the IRMDR application to make updates. Troubleshoot and found that during a recent permission cleanup a role was accidentally removed. Problem has been fixed.</li> <li>-- User had a problem in FISMA Milestone area where updates were not being accepted. Troubleshooting turned up that there were extra spaces in the title of certain milestones. (b)(6) removed the spaces and updates worked correctly. Added new code to intentionally remove any leading or trailing spaces from the titles. Code will be released 19 Feb 09.</li> </ul> </li> </ul>

Significant Event	Outcome/Issue
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
<b>CRIS ATO/IATO</b> Background: First IATO was granted under the old DITSCAP rules for the CRIS Unclass suite on 16 Apr 07 for 180 days, i.e. till 16 Oct 07. Extension was granted on 16 Oct 07 for 60 days, i.e. till 16 Dec 07. Request for ATO under DITSCAP was submitted but decision was to complete the package under DIACAP.  Request for DIACAP ATO was submitted to OIP 22 Jan.	The CRIS Contingency Plan Table-Top Exercise Walkthrough meeting of Feb 6 required the Exercise Results Minutes to be prepared. See the embedded document:  Contingency Plan Exercise Results  Additional information needs to be requested from J6-OM SAs for the CRIS servers.  I asked (b)(6) if he needed anything else from us for the CRIS ATO and he said he did not.
UDDI Registry IATT/ IATO/ ATO	No update
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
<b>Updated Documentation Timeline</b>  Deliverables Timeline  <b>Updated Documentation Review Timeline</b>  Deliverable Review Timeline	Incorporated (b)(6) comments for: FACCSM OI, Sys Admin Guide, Config Mgmt Plan, CRIS User Manual, and CRIS Contingency Plan.  Obtained authorization to publish CRIS User Manual and CRIS Contingency Plan.
<b>FACCSM PWS Para 1.5</b>	
Moves	Assisted (b)(6) with a problem he was having with Excel. When launching an Excel spreadsheet from email, the spreadsheet would not open. The Excel opening parameters needed to be changed. Also mapped new printers for him.
Printers and plotters	HP Color Laserjet CP3505dn printer has a broken part which makes it difficult to load the black toner cartridge. Opened a help desk ticket to have it fixed.
Meetings	FACCSMs continue to attend the weekly Bldg. 1961 Working Group Meeting and to meet weekly themselves.

## Weekly Activities Report

Significant Event	Outcome/Issue
Privacy screen	(b)(6) would like a monitor privacy screen because of some of the sensitive contract and budget documents she works on. Researched products and prices.
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration: *Modifying account -changing existing account roles **Annual Validation completed in Jan – now ongoing as accounts come up for change	<ul style="list-style-type: none"> <li>- Created 3 Production accounts</li> <li>- Created 2 Development accounts</li> <li>- Assisted 50 customers</li> <li>- Modified 60 accounts*</li> <li>- Unlocked &amp; verified 21 accounts</li> <li>- Reset 18 passwords</li> <li>- Validated 12 accounts**</li> <li>- Troubleshoot/restored 4 trouble tickets</li> <li>- Assisted in installation of 2 ODBC accounts</li> <li>- Assisted in restoration of 1 ODBC move</li> <li>- Deleted 5 CRIS accounts</li> </ul>
CRIS Account Metrics	Collecting metrics data for <i>Days to Create CRIS Account</i> and <i>CRIS Account Activities by Month</i> . Days to create an account are still one day. Account Activities showed account deletions more than doubled in Dec compared to Nov due to the re-validation of accounts. Deletions were negligible for Jan 09. Customer assists are steadily rising due to the number of new folks on board.
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Functional Database Management: Coordinate <ul style="list-style-type: none"> <li>• user roles access levels</li> <li>• LDM/PDM design &amp; coding changes</li> <li>• backup &amp; recovery</li> <li>• performance monitoring</li> </ul>	Nothing significant to report
Lead Data Stewardship <ul style="list-style-type: none"> <li>• Stewards</li> <li>• Data Tables review</li> </ul>	<ul style="list-style-type: none"> <li>- Began review of tables where (b)(6) was primary or alternate steward. Need to identify suitable replacements.</li> <li>- CPRP and IT Reporting stewards have returned and can remain primary stewards. (i.e., (b)(6) and (b)(6) )</li> </ul>

## Weekly Activities Report

Significant Event	Outcome/Issue
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
<p>Systinet</p> <p>BACKGROUND: We have two servers in the test bed to use for Systinet setup and testing.</p>	<p>J6-OMW had to reconfigure, from scratch, the server for the Siteminder Single Sign On (SSO) authentication system in the test bed. Configuration of Siteminder with Systinet is continuing this week. A vector check with involved parties is scheduled for this week.</p>
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
<p>IRMDR Tool Suite Metrics</p> <ul style="list-style-type: none"> <li>- Timeline for Documentation review (see <b>IRMDR Documentation</b> above)</li> <li>- Time to create CRIS account</li> <li>- CRIS Account Manager activities by month</li> <li>- IA Controls completion toward ATO</li> </ul>	<p>Provided at the bi-monthly IPRs</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">   CRIS Account Creation </div> <div style="text-align: center;">   CRIS Account Activity </div> </div>

<b>Meetings</b>	
IRMDR CCB	The IRMDR CCB did not meet last week.
<b>Planned Work Focus</b>	
Documentation	Obtain authorizations to publish and establish initial baseline configurations of the documents.
Data Steward Data Steward OI Table Stewards	Submit DRAFT Final by 19 Feb Continue working with functional leads to assign and train (if needed) new table stewards
UDDI/Systinet ATO	Complete IA Control worksheets Develop necessary documents for UDDI Registry



# Systinet 3.0 Stand-up & Configuration Timeline



	October	November	December	January	February	March
1. Racking of test servers • Completed by Jeff Shields Oct. 21						
2. FLAR of Solaris version 0808 operating system onto both server boxes • Ross will pull 2 drives from each box o Targeted to be provided by Ross to TCJ6-OMW Nov. 17 • FLAR of Solaris version 0808 Solaris 0808 with zone configurations o Targeted by TCJ6-OMW Nov. 24 o 5/08 Solaris initially FLAR'd 11/16 o Ongoing coordination with OS SA						
3. Oracle Application Server 10g & Oracle Database 10g o Targeted by TCJ6-OMD Dec. 5 o Actual Jan. 6 o Ongoing coordination with Oracle SA						
4. HP SOA Systinet 3.0 • J6-AD Ross team o Targeted by TCJ6-AD Jan. 9 o First revision Jan. 23 o Second revision Feb. 6 o Step 3 completed Jan. 6, but waited for status meeting Jan. 14 & drives delivered back to test bed Jan 16						
5. SiteMinder 6.0 o Targeted by TCJ6-OMW Jan. 16 o First revision Jan. 30 o Second revision Feb. 20						
6. USTC UNCLASS mail exchange server • AD will work to establish necessary accounts (concurrent with SiteMinder) o Targeted by TCJ6-AD Jan. 16 o First revision Jan. 30 o Second revision Feb. 20						
7. Test, Network, & Security Evaluations a. Test bed (TCJ6-OI) o Targeted by OI Feb. 13 o First revision Feb. 27 o Second revision Mar. 13 b. Security (TCJ6-OIP) o Targeted by TCJ6-OIP Mar. 2 o First revision Mar. 13 o Second revision Mar. 31						
8. HP SOA Systinet Workbench 3.0 (Workbench to be installed within Eclipse Classic 3.4.1 & in conjunction with Java SE Development Kit (JDK) 1.5.0 or higher) • Separate CSRD to be submitted o Targeted by TCJ6-AD to be concurrent to just after steps 4 through 7						



*Information Resource Management Data Repository (IRMDR) Tool Suite*

**CRIS Contingency Plan Pre-Walkthrough Minutes**

*January 29, 2009*



Contract GS-35F-0410R (1 Jul 08)  
HTC711-08-F-0038

Prepared By:  
Ross Technologies, Inc (RTGX)  
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### Document Change History

Version	Date	Description
Final	1/29/2009	CRIS Contingency Plan Pre-Walkthrough

**Author:**

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# Information Resource Management Data Repository Tool

## WEEKLY ACTIVITIES REPORT

*February 11, 2009*



**Prepared By:**  
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**8825 Stanford Blvd, Suite 306**  
**Columbia, MD 21045**

### Document Change History

Version	Date	Description
13	1/7/2009	Update to week of Dec 31 – Jan 6
14	1/14/2009	Update to week of Jan 7-13
15	1/21/2009	Update to week of Jan 14-20
16	1/28/2009	Update to week of Jan 21-27
17	2/4/2009	Update to week of Jan 28 – Feb 3
18	2/11/2009	Update to week of Feb 4-10

**Author:**

(b)(6)  
Ross Technologies, Inc.

**Quality Control Review**

(b)(6)  
Ross Technologies, Inc.





# Weekly Activities Report



## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
DATE: February 11, 2009	

Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements	<p>CRIS web development team completed 1 of 3 requirements in progress this period:</p> <ul style="list-style-type: none"> <li>- #174 Adjust Status Check Marks – and #175 New data element.</li> </ul> <p>Second week of development. Will continue after completion of #129.</p> <ul style="list-style-type: none"> <li>- #129 RqMT Group – Continued – About 60% completed. Working on getting the POR area to work. Projected release 19 Feb 09. - -</li> <li>- #141 D2CAM cleanup – Completed – We released this two weeks ago, but the user had a few extra things he wanted to get cleaned up on it.. Release scheduled 19 Feb 09.</li> </ul>
- Maintaining	<ul style="list-style-type: none"> <li>- Three production errors during this period. <ul style="list-style-type: none"> <li>-- User found a problem with the report title on a RqMT spreadsheet output. Corrected problem and release scheduled for 12 Feb 09.</li> <li>-- User generated six errors while updating records in the RqMT. Found records had old names for POC. Fixed and will release with #129 uses same files scheduled for 19 Feb 09.</li> <li>-- User had an error on CRITR Ad Hoc report. They had Insufficient Privileges to run the report. Worked with the Database people and correctly the role problem. No release needed.</li> </ul> </li> </ul>

Significant Event	Outcome/Issue
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
<b>CRIS ATO/IATO</b> Background: Regulation says you can have multiple IATOs as long as they don't cover more than 360 days. First IATO was granted under the old DITSCAP rules for the CRIS Unclass suite on 16 Apr 07 for 180 days, i.e. till 16 Oct 07. Extension was granted on 16 Oct 07 for 60 days, i.e. till 16 Dec 07. Request for ATO under DITSCAP was submitted but decision was to complete the package under DIACAP since that is what the Air Force will require for the ATO.	Meeting was conducted to do top table walk through exercise of the CRIS Contingency Plan Feb 6. See embedded minutes of the meeting.  CRIS Contingency Plan Walkthrough Min
<b>UDDI Registry IATT/ IATO/ ATO</b> DODI 8510.01: The Interim Authority to Test accreditation decision is a special case for authoring testing in an operational information environment or with live data for a specified time period.	Attended meeting on status of Systinet standup. See embedded minutes.  Systinet Feb 6 Meeting Minutes
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
<b>Updated Documentation Timeline</b>  Deliverable Timeline Schedule  <b>Updated Documentation Review Timeline</b>  Deliverable Review Timeline	Met to review and discuss (b)(6) comments on the Final Deliverable documents. Revised Development Schedule is embedded.  Completed Accounts Management OI vector check. Continuing to complete the OI.  Updated Document Review Schedule embedded.
<b>FACCSM PWS Para 1.5</b>	
<b>Moves</b>	Completed some outstanding issues related to moving of personnel in bldg. 1961. The move is now completed.
<b>Printers and plotters</b>	All printers in the newly remodeled area of bldg. 1961 are now operational.

## Weekly Activities Report

Significant Event	Outcome Issue
Meetings	FACCSMs attended the weekly Bldg. 1961 Working Group Meeting. The main thing discussed in this meeting was 256 vs. 229 phone prefix issue. Attended the walkthrough of the CRIS Contingency Plan (Table-top Exercise).
CRIS ODBC	Worked some static IP and CRIS firewall issues for new personnel requiring ODBC access to CRIS.
Phone numbers	FACCSMs updated the Automated Account Request System (AARS) to reflect all the new phone numbers of J6-A personnel.
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration: *Modifying account -changing existing account roles **Annual Validation complete – now ongoing as accounts come up for change	<ul style="list-style-type: none"> <li>- Created 13 accounts</li> <li>- Assisted 48 customers</li> <li>- Modified 14 accounts*</li> <li>- Unlocked &amp; verified 11 accounts</li> <li>- Reset 3 passwords</li> <li>- Validated 13 accounts**</li> <li>- Troubleshoot/restored 2 trouble tickets</li> <li>- Deleted 26 AARS accounts</li> <li>- Coordinating 1 ODBC accounts</li> <li>- Deleted 25 CRIS accounts</li> </ul>
CRIS Account Metrics	Collecting metrics data for <i>Days to Create CRIS Account</i> and <i>CRIS Account Activities by Month</i> .
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Functional Database Management: Coordinate <ul style="list-style-type: none"> <li>• user roles access levels</li> <li>• LDM/PDM design &amp; coding changes</li> <li>• backup &amp; recovery</li> <li>• performance monitoring</li> </ul>	No Update
Lead Data Stewardship <ul style="list-style-type: none"> <li>• Stewards</li> <li>• Data Tables review</li> </ul>	<ul style="list-style-type: none"> <li>- Two Stewards for Portfolio management now assigned.</li> <li>- Researched and added list of Organizations to support new concept for D2CAM.</li> <li>- Working with CPRP and IT Reporting to re-identify returning stewards to be primary stewards.</li> </ul>

## Weekly Activities Report

Significant Event	Outcome/Issue
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
Systinet BACKGROUND: We have two servers in the test bed to use for Systinet setup and testing.	No update
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
IRMDR Tool Suite Metrics <ul style="list-style-type: none"><li>- Timeline for Documentation review</li><li>- Time to create CRIS account</li><li>- CRIS Account Manager activities by month</li><li>- IA Controls completion toward ATO</li></ul>	Provided at the bi-monthly IPRs

Meetings	
IRMDR CCB	<p>The following requirements were discussed at the CCB on 2/4:</p> <p>Requirements Approved:</p> <ul style="list-style-type: none"> <li>• #174 Adjust status "check marks" in full requirements list in RqMt</li> <li>• #175 Add two data elements to each requirement listed in RqMt</li> <li>• #178 Identify req sponsor and generate email for approval</li> <li>• #176 Standard Term Submission</li> <li>• #169 CCR Automation</li> <li>• #96 Information Taxonomy</li> </ul> <p>Requirements Performed &amp; Closed Under the "4 Hours or Less &amp; No Architecture Impact" Rule:</p> <ul style="list-style-type: none"> <li>• #166 Build an edit feature to a POA&amp;M field</li> <li>• #170 Edit Business Rules for e-Authentication</li> <li>• #172 CRITR System URL History Record</li> <li>• #173 Add legend to requirements list page in RqMT</li> </ul> <p>Open Requirements Reviewed:</p> <ul style="list-style-type: none"> <li>• #77 RqMT Save Draft Capability</li> <li>• #129 RqMT Group</li> <li>• #126 Distribution Enterprise Management Information Tool (DEMIT)</li> <li>• #68 Common Vocabulary</li> <li>• #39 EIM - PM Validation</li> <li>• #168 IRMDR Requirements-linking interdependent requirements</li> <li>• #138 RqMT Portfolio Association</li> </ul>



## Weekly Activities Report

Significant Event	Outcome/Issue
UDDI/Systinet	Meetings held by IRMDR PM to coordinate future actions, Timelines, and expectations for Systinet. Attended by Ross, DRC contractor leads, and Booz Allen Hamilton contact.
<b>Planned Work Focus</b>	
Documentation	Incorporate comments on Final versions of documents.
Data Steward Data Steward OI Table Stewards	Conduct vector check on 12 Feb Continue working with functional leads to assign and train (if needed) new table stewards
UDDI/Systinet ATO	Complete IA Control worksheets Develop necessary documents for UDDI Registry

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## Information Resource Management Data Repository Tool

### WEEKLY ACTIVITIES REPORT

*February 4, 2009*

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# Weekly Activities Report





## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
DATE: February 4, 2009	

Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements	<p>CRIS web development team completed 1 of 3 requirements in progress this period:</p> <ul style="list-style-type: none"> <li>- #174 Adjust Status Check Marks – Started but not fully completed, waiting on #175. Started building the new icons and added the new column. This is all that can be completed at this time.</li> <li>- #177 Cleanup IRMDR application – Completed – Added a new configuration variable that we can control to add required Email addresses for Managers. This will allow us to remove the IRM manager role from un-needed people. Release scheduled 12 Feb 09.</li> <li>- #129 RqMT Group – Started – Had meeting with users and we now have all the info needed to code this one. Projected release 19 Jan 09.</li> </ul>

Significant Event	Outcome/Issue
<p>- Maintaining</p>	<p>- Four production errors during this period.</p> <p>-- User found a problem with the Search area of D2CAM application. Found a problem with the query when the All feature was used. Corrected problem and released on 29 Jan 09.</p> <p>-- Accounts Administrator found a problem when trying to make an account Single Sign ON (SSO). Found a bad data name. Fixed and did an out of cycle release on 3 Feb 09.</p> <p>-- Troubleshoot a problem with Non CRIS users having a problem with RqMT displays. Found that the data base needed to have a special role added to allow them viewing. Data shop fixed. No release required.</p> <p>-- CRITR user had a problem of extra Milestones showing for a system. Troubleshoot and found that this system had a recent name change and that caused a couple of extra records to show. Had data steward remove the records. All is back to normal.</p>
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
<p><b>CRIS ATO/IATO</b></p> <p>Background: Regulation says you can have multiple IATOs as long as they don't cover more than 360 days. First IATO was granted under the old DITSCAP rules for the CRIS Unclassified suite on 16 Apr 07 for 180 days, i.e. till 16 Oct 07. Extension was granted on 16 Oct 07 for 60 days, i.e. till 16 Dec 07. Request for ATO under DITSCAP was submitted but decision was to complete the package under DIACAP since that is what the Air Force will require for the ATO.</p>	<p>Meeting was conducted to do walk through of the CRIS Contingency Plan on 29 Jan. See minutes of the meeting:</p> <p></p> <p>Contingency Plan Walkthrough Minutes</p> <p>ATO approval is contingent on approval of the DIACAP Package which includes the System Identification Profile, DIACAP Implementation Plan, supporting documentation for the certification, DIACAP Scorecard, and the POA&amp;M.</p>
<p><b>UDDI Registry IATT/ IATO/ ATO</b></p> <p>DODI 8510.01: The Interim Authority to Test accreditation decision is a special case for authoring testing in an operational information environment or with live data for a specified time period.</p>	<p>Completed 32 of 102 IA Control worksheets for the UDDI Registry IATT/IATO/ATO.</p>

## Weekly Activities Report

Significant Event	Outcome/Issue
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
<p>Updated Documentation Timeline</p>  <p>Deliverables Development Schedule</p>  <p>Deliverable Review Schedule</p>	<p>Final IRMDR CCB Charter, System Administration Guide, Configuration Management Plan, CRIS User Manual, FACCSM OI, and CRIS Contingency Plan were accepted. Permissions to publish are pending.</p> <p>Continued developing Data Steward OI.</p> <p>Vector check of the Accounts Management OI scheduled for Feb 5</p>
<b>FACCSM PWS Para 1.5</b>	
Moves	FACCSMs completed the move of 50+ workstations in TCJ6-A area of building 1961. This includes relocating 9 personnel from off-site locations back to building 1961.
Printers and plotters	FACCSMs have completed locating all printers and plotters to designated locations per the floor plan. The plotter with the broken paper lock handle has been fixed. All printers are currently operational with the exception of one color printer. A ticket has been submitted to get the printer online.
Meetings	FACCSMs attended the weekly Bldg. 1961 Working Group Meeting. Attended the CRIS Contingency Plan Table-top Exercise.
CRIS ODBC	Worked some CRIS firewall issues for new personnel requiring ODBC access to CRIS.

Significant Event	Outcome/Issue
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration: *Modifying account -changing existing account roles **Annual Validation complete – now ongoing as accounts come up for change	<ul style="list-style-type: none"> <li>- Created 9 accounts</li> <li>- Assisted 53 customers</li> <li>- Modified 7 accounts*</li> <li>- Unlocked &amp; verified 8 accounts</li> <li>- Reset 5 passwords</li> <li>- Validated 12 accounts**</li> <li>- Troubleshoot/restored 3 trouble tickets</li> <li>- Deleted 6 AARS accounts</li> <li>- Completed 2 ODBC accounts</li> <li>- Deleted 6 CRIS accounts</li> </ul>
CRIS Account Metrics	Collecting metrics data for <i>Days to Create CRIS Account</i> and <i>CRIS Account Activities by Month</i> .
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Functional Database Management: Coordinate <ul style="list-style-type: none"> <li>• user roles access levels</li> <li>• LDM/PDM design &amp; coding changes</li> <li>• backup &amp; recovery</li> <li>• performance monitoring</li> </ul>	Provided query of user tables to answer question concerning how many non-TRANSCOM CRIS users. Corroborated need for Manager privileges to be given to additional users. Recommended additional role be created to provide needed access and still maintain Discretionary Access Control.
Lead Data Stewardship <ul style="list-style-type: none"> <li>• Stewards</li> <li>• Data Tables review</li> </ul>	<ul style="list-style-type: none"> <li>- Four data stewards remain to be assigned.</li> <li>- Met with IM folks and they are almost ready to name new Stewards for the Portfolio Management area.</li> <li>- Coordination on data model changes is becoming a normal daily activity and seems to be occurring as part of the initial development vs. a square to fill after the model is complete.</li> <li>- Lead Steward is working the impact of not having backup stewards.</li> </ul>
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
Systinet/UDDI BACKGROUND: We have two servers in the test bed to use for Systinet setup and testing.	Worked with J6-OM assistance concerning port configuration issues encountered during Systinet Registry deployment.

## Weekly Activities Report

Significant Event	Outcome/Issue
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
IRMDR Tool Suite Metrics <ul style="list-style-type: none"> <li>- Timeline for Documentation review</li> <li>- Time to create CRIS account</li> <li>- CRIS Account Manager activities by month</li> <li>- IA Controls completion toward ATO</li> </ul>	Provided at the bi-monthly IPRs

<b>Meetings</b>	
IRMDR CCB	Prior week CCB not held.
UDDI/Systinet	Meetings held with IRMDR PM for back-briefing and going-forward purposes, with additional meeting scheduled for 2/6.
IRMDR	Introductory CRIS training was held for New J6-I portfolio management team. There were approximately 20 attendees.
<b>Planned Work Focus</b>	
Documentation	Contingency Plan revision underway. Required UDDI Registry ATO documents identified
Data Steward Data Steward OI Table Stewards	Preparing Final Continue working with functional leads to assign and train (if needed) new table stewards
UDDI/Systinet ATO	Complete IA Control worksheets Develop necessary documents for UDDI Registry



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**Information Resource Management Data  
Repository Tool**

**WEEKLY ACTIVITIES REPORT**

*January 28, 2009*

**RTGX**  
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in



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**Quality Control Review**  
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Ross Technologies, Inc.

# Weekly Activities Report



## IRMDR Tool Suite Support PWS Para 1.4

Systinet/UDDI  
BACKGROUND: We have two servers in the test bed to use for Systinet setup and testing.

Worked in the test bed to configure the Systinet servers.

## IRMDR Tools Suite Metrics PWS Para 1.4.7.3

IRMDR Tool Suite Metrics  
- Timeline for Documentation development  
- Time to create CRIS account  
- CRIS Account Manager activities by month  
- IA Controls completion toward ATO

Continuing to develop CCB metric

Significant Event	Outcome/Issue
<b>Meetings</b>	
IRMDR CCB	o Update to be provided next week
<b>Planned Work Focus</b>	
Documentation	Continue reviewing and updating OLS, Guides, and Plans.
Data Steward Data Steward OI Table Stewards	Preparing final Continue working with functional leads to assign and train (if needed) new table stewards
UDDI/Systinet ATO	Prepare IA Control worksheets



# Weekly Activities Report



## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USITRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
DATE: January 28, 2009	

Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements	<p>CRIS web development team completed 3 of 3 requirements in progress this period:</p> <ul style="list-style-type: none"> <li>- #172 CRITIR URL History Record - Completed. Revised history updates to include documenting deletes for the URL field. Projected release 29 Jan 09.</li> <li>- #141 D2CAMs - Completed - (b)(6) and I corrected all the known problems noted by (b)(6). We have asked him to retest and let us know by noon Jan 28 if it can be released Jan 29.</li> </ul> <p>Note: along with #141 the following requirements will be released: #146 and #153</p> <ul style="list-style-type: none"> <li>- #137 RoMIT Admin - Completed - Asked (b)(6) and (b)(6) to test and provide feedback before releasing. Projected release 29 Jan 09.</li> </ul>
- Maintaining	<ul style="list-style-type: none"> <li>- One production error during this period.</li> <li>- The user of CRITIR found a problem where the verify POA&amp;M records for GATES system not working. Researched and found that there was a bad record in the database not allowing updates to show. (b)(6) repaired the record and all is good now.</li> </ul>

Significant Event	Outcome/Issue
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
<b>CRIS ATO/IATO</b> Background: Regulation says you can have multiple IATOs as long as they don't cover more than 360 days. First IATO was granted under the old DITSCAP rules for the CRIS Unclass suite on 16 Apr 07 for 180 days, i.e. till 16 Oct 07. Extension was granted on 16 Oct 07 for 60 days, i.e. till 16 Dec 07. Request for ATO under DITSCAP was submitted but decision was to complete the package under DIACAP since that is what the Air Force will require for the ATO.	Submitted the request to J6-OIP for the CRIS ATO on 22 Jan 09. Meeting is scheduled to do walk through of the CRIS Contingency Plan on 29 Jan to complete the final IA Control.  ATO approval is contingent on approval of the DIACAP Package which includes the System Identification Profile, DIACAP Implementation Plan, supporting documentation for the certification, DIACAP Scorecard, and the POA&M.
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
Updated Documentation Timeline   Deliverables Development Schedule   Deliverable Review Schedule	Final IRMDR CCB Charter, System Administration Guide, Configuration Management Plan, CRIS User Manual, FACCSM OI, and CRIS Contingency Plan were accepted. Permissions to publish are pending. Continued developing the Accounts Management OI and Data Steward OI.
<b>FACCSM PWS Para 1.5</b>	
Moves	FACCSMs worked this past week relocating work stations as part of the scheduled moves.

<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration: *Modifying account -changing existing account roles **Annual Validation -check each account original justification. Total look for all accounts every December timeframe.	- Created 7 accounts - Assisted 37 customers - Modified 8 accounts* - Unlocked & verified 1 accounts - Reset 2 passwords - Validated 8 accounts** - Troubleshoot/restored 2 trouble tickets - Approved 1 AARS accounts - Deleted 2 AARS accounts - Working 2 ODBC accounts - Created 1 Development account - Deleted 3 CRIS accounts - Completed USTC PEDS Training - Completed USTC Annual Security Awareness Training
CRIS Account Metrics	Collecting metrics data for <i>Days to Create CRIS Account</i> and <i>CRIS Account Activities by Month</i> .
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Functional Database Management: Coordinate <ul style="list-style-type: none"> <li>• user roles access levels</li> <li>• LDM/PDM design &amp; coding changes</li> <li>• backup &amp; recovery</li> <li>• performance monitoring</li> </ul>	No changes this week
Lead Data Stewardship <ul style="list-style-type: none"> <li>• Stewards</li> <li>• Data Tables review</li> </ul>	- Four data stewards remain to be assigned. Lead Data Steward continuing to work with the Government leads. - Lead Steward is working the impact of having backup stewards. Suitable alternate Stewards have been discussed; both from the standpoint of J6-AD providing stewards and from the standpoint of table and application owners providing the alternate stewards. They already provide primary table stewards.



# Information Resource Management Data Repository Tool

## WEEKLY ACTIVITIES REPORT

**January 21, 2009**



**Prepared By:**  
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**Columbia, MD 21045**



## Document Change History

[illegible]

**Author:**

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### Quality Control Review

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ACCEPTABLE  
12

Weekly Activities Report



Information Resource Management Data Repository Tool Suite (IRMDR) Contract  
WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
DATE: January 21, 2009	



Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements	<p>CRIS web development team completed 4 of 5 requirements in progress this period:</p> <ul style="list-style-type: none"> <li>- #166 Build an edit feature to a POAM field - Completed. Updated edit routine to include the new requirement. Release 22 Jan 09.</li> <li>- #167 Totals not displaying correctly - Completed. Blanked out the totals to help the users not get confused by wrong data. Awaiting new Req to correct the totals. Release on 22 Jan 09.</li> <li>- #170 Edit Business Rules for E-Auth - Completed. Added new code to the edit routine to check for new requirement. Release on 22 Jan 09.</li> <li>- #171 Update E-Gov Scorecard - Completed. Updated the edits for the E-Gov to include the new required edits. Release on 22 Jan 09.</li> <li>- #137 RqMT Admin - Continued working - Built new screens to allow stewards to update roles thru the application. Asked (b)(6) to test and provide feedback before releasing. Projected release 29 Jan 09.</li> </ul>

Weekly Activities Report



Significant Event	Outcome/Issue
- Maintaining	<ul style="list-style-type: none"> <li>- Three production errors during this period. <ul style="list-style-type: none"> <li>- The user of CPRP noted that occasionally he would get an error that said no data found when there were active records. Found that in one of three calls the field name was not encoded before the call. Fixed and release scheduled for 22 Jan 09.</li> <li>- A bad definition was found by a user of CRITR. Fixed and release scheduled for 22 Jan 09.</li> <li>- The user of CRITR noticed that the dates were not sorting properly for History display. Fixed and release scheduled for 22 Jan 09.</li> </ul> </li> </ul>
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
<p><b>CRIS ATO/IATO</b></p> <p>Background: Regulation says you can have multiple IATOs as long as they don't cover more than 360 days. First IATO was granted under the old DITSCAP rules for the CRIS Unclass suite on 16 Apr 07 for 180 days, i.e. till 16 Oct 07. Extension was granted on 16 Oct 07 for 60 days, i.e. till 16 Dec 07. Request for ATO under DITSCAP was submitted but decision was to complete the package under DIACAP since that is what the Air Force will require for the ATO.</p>	<p>Worked on preparing the DIACAP documents for submission to J6-OIP to request the ATO for CRIS.</p> <p>Currently we have completed 100% of the high impact controls, 100% of the medium impact controls, and 94% of the low impact controls. Over all completion stands at 99%.</p>

**Weekly Activities Report**

<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
Updated Documentation Timeline  Deliverables Development Schedule  Deliverable Review Schedule	Final IRMDR CCB Charter, System Administration Guide, Configuration Management Plan, CRIS User Manual, FACCSM OI, and CRIS Contingency Plan were accepted. Permissions to publish should be approved next week. Data Steward OI received 2 <sup>nd</sup> vector check and IRMDR Accounts Management OI completed 2 <sup>nd</sup> vector check. Decision was to write it as the IRMDR Accounts Management with attachments for each IRMDR Tool detailing the specifics for each tool. Established Schedule for reviewing the OIs, Plans, Guides, and Manuals. See embedded Deliverables Review schedule.
<b>FACCSM PWS Para 1.5</b>	
Software Inventory	(b)(6) will look in the software cabinet to see what can be turned in for disposal when he moves to Bldg 1961 in the next week or so. No update this week
FACCSM meeting	Attended a mandatory FACCSM meeting in the Seay Auditorium. The meeting was to demonstrate the McAfee Endpoint Encryption software that will be loaded on USTC workstations. The three TCJ6-A FACCSMs volunteered to be part of the pilot program and have the encryption SW loaded on their desktops to be prepared for next week's implementation.
Network printers	Waiting for TCJ6-OMJ to activate the network printers. Help desk ticket 258707.
New workstations	Submitted ticket to PC maintenance to have two workstations reimaged. Workstations are for (b)(6) and (b)(6). Picked up the reimaged workstations 20 Jan.
Classified CRIS workstation	The latest plan is to load Oracle on one of the shared kiosk SIPR terminals located in aisle 5 and use it as the Classified CRIS workstation.

**Weekly Activities Report**

<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration: *Modifying account -changing existing account roles **Annual Validation -check each account original justification. Total look for all accounts every December timeframe.	- Created 7 accounts - Assisted 9 customers - Modified 5 accounts* - Unlocked & verified 2 accounts - Reset 7 passwords - Validated 7 accounts** - Troubleshoot/restored 1 trouble tickets - Approved 10 AARS accounts - Working 2 ODBC accounts Completed annual validation of all accounts - 850 accounts reviewed - 640 retained and revalidated - 210 deleted
CRIS Account Metrics	Collecting metrics data for Days to Create CRIS Account and CRIS Account Activities by Month.
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Functional Database Management: Coordinate <ul style="list-style-type: none"> <li>user roles</li> <li>design &amp; coding</li> <li>backup &amp; recovery</li> <li>performance monitoring</li> </ul>	- Some tables were cleaned up by deleting no longer used lines of code. The obsolete code was discovered during production error analysis. - CRIS was reported down on the 8 <sup>th</sup> and brought back up after coordinating with the web server and production server SAs. Downtime was minimal and no impact to users.
Lead Data Stewardship	- Four data stewards remain to be assigned. Lead Data Steward is working the assignments with the Government leads. - Lead Steward is working the impact of having backup stewards. Further analysis results to be provided in the coming week. - Participated in meeting concerning DEMIT requirement design and function.
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
Systinet/UDDI BACKGROUND: We have two servers in the test bed to use for Systinet setup and testing.	Met Jan 14 to review status of Systinet standup. It was decided that zones were not necessary and the stand-up would proceed. The next phase to commence next week was the install of the Systinet 3.0 components. A meeting at Booze-Allan-Hamilton was held in order back-brief them on the project.

Weekly Activities Report

**IRMDR Tools Suite Metrics PWS Para 1.4.7.3**

**IRMDR Tool Suite Metrics**

- Timeline for Documentation development
- Time to create CRIS account
- CRIS Account Manager activities by month
- IA Controls completion toward ATO

Continuing to develop CCB metrics

Significant Event	Outcome/Issue
<b>Meetings</b>	
<b>IRMDR CCB</b>	<p>Approved the following requirements:</p> <ul style="list-style-type: none"> <li>o #171 update e-Gov Scorecard Display and Calculations</li> <li>o #169 CCR Automation</li> <li>o #168 IRMDR Requirements-linking interdependent requirements</li> </ul> <p>Requirements performed quickly and closed under the hour or less and no DB impact risk:</p> <ul style="list-style-type: none"> <li>o #165 Enable Multi-Year Portfolio Manager Recommendations in CRIS CPRP Tool</li> </ul> <p>Reviewed status of current open requirements:</p> <ul style="list-style-type: none"> <li>o #177 RqMT Save Draft Capability</li> <li>o #168 Common Vocabulary</li> <li>o #111 DITPR Automatic Upload</li> <li>o #170 Edit Business Rules for e-Authentication</li> <li>o #167 Totals not displaying correctly in E-gov score card.</li> <li>o #166 Build an edit feature to a POA&amp;M field</li> <li>o #158 RqMT Export to Word</li> <li>o #146 RqMT and D2CAM</li> <li>o #141 D2CAMIS Phase 2</li> <li>o #138 RqMT Portfolio Association</li> <li>o #137 RqMT Admin</li> <li>o #129 RqMT Group</li> <li>o #126 Distribution Enterprise Management Information Tool (DEMII)</li> <li>o #39 EIM - PM Validation</li> </ul>

Weekly Activities Report

**Planned Work Focus**

Documentation	Continue reviewing and updating OIs, Guides, and Plans
Data Steward Data Steward OI Table Stewards	Preparing Final Continue working with functional leads to assign and train (if needed) new table stewards
CRIS ATO	Submit package for ATO





**Information Resource Management Data  
Repository Tool**

**WEEKLY ACTIVITIES REPORT**

*January 14, 2009*



**Prepared By:**  
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**8825 Stanford Blvd, Suite 306**  
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ACCEPTANCE  
12

[illegible]

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ROSS TECHNOLOGIES, INC.

### Quality Control Review

(b)(6)  
Ross Technologies, Inc.

## Weekly Activities Report

Significant Event	Outcome/Issue
<b>Planned Work Focus</b>	
Documentation	Continue reviewing and updating OIs, Guides, and Plans.
Data Steward Data Steward OI	Preparing Final
Annual validation of Accounts	Continue to work clean up behind Account Manager annual review of accounts deleting unused records in the PERS table when the USER accounts are removed after validation.
CRIS ATO	Submit package for ATO

Weekly Activities Report

Significant Event	Outcome/Issue
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
Systinet/UDDI BACKGROUND: We have two servers in the test bed to use for Systinet setup and testing.	Meeting scheduled for Jan 14 to review status of Systinet standup.
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
IRMDR Tool Suite Metrics - Timeline for Documentation development - Time to create CRIS account - CRIS Account Manager activities by month - IA Controls completion toward ATO	Continuing to develop CCB metric.

Significant Event	Outcome/Issue
<b>Meetings</b>	
IRMDR CCB	<p>Approved the following requirements:</p> <ul style="list-style-type: none"> <li>#164 Software Report Format Change</li> </ul> <p>Reviewed 1 requirement performed under the "4 Hours or Less &amp; No Architecture Impact" rule</p> <ul style="list-style-type: none"> <li>#163 Work Area Drop Down List</li> </ul> <p>Reviewed status of current open requirements:</p> <ul style="list-style-type: none"> <li>#162 Implement in CRIS CCR Packages 200812151334 and 200812031002</li> <li>#160 Increase the accuracy of POA&amp;M entries for e-Gov scorecard</li> <li>#158 RqMT Export to Word</li> <li>#152 e-Gov Scorecard Update</li> <li>#146 RqMT and D2CAM</li> <li>#141 D2CAMIS Phase 2</li> <li>#138 RqMT Portfolio Association</li> <li>#137 RqMT Admin</li> <li>#129 RqMT Group</li> <li>#126 Distribution Enterprise Management Information Tool (DEMIT)</li> <li>#68 Common Vocabulary</li> <li>#39 EIM- PM Validation</li> <li>#77 RqMT Save Draft Capability</li> <li>#11 DITPR Automatic Upload</li> <li>#96 JDDA-E Reference Model Taxonomies</li> <li>#70 Add CSV Mission Services to RDPS front end &amp; CRIS database</li> </ul>

Weekly Activities Report


**Information Resource Management Data Repository Tool Suite (IRMDR) Contract**  
**WEEKLY ACTIVITY REPORT**

USTRANSCOM	Ross Technologies
(b)(6) TOR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
DATE: January 14, 2009	

Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements	<p>CRIS web development team has completed 3 of 4 requirements in progress this period:</p> <ul style="list-style-type: none"> <li>#160 POA&amp;M entries for e-Gov Scorecard - Completed. Added the new checks and corresponding color coding. Released on 13 Jan 09.</li> <li>#164 Software Report Format Change - Completed. Updated report with new columns and sort features. Released on 13 Jan 09.</li> <li>#165 Enable Multi-Year for PfM Report - Completed - Added a year selection table to the report that allows the user to select the year needing updating. This is going to save the user many hours of work this week alone. Released on 13 Jan 09.</li> <li>#137 RqMT Admin - Started working - Researching started. Found some inconsistencies with the data in this area. Working with the data people to correct before coding starts. Projected release 22 Jan 09.</li> </ul>
- Maintaining	<ul style="list-style-type: none"> <li>Two production errors during this period. <ul style="list-style-type: none"> <li>One was an error received when the user tried to put 274 characters into a 250 character field. Walked user thru how to correct. Also advised them to submit a requirement to have an edit added to prevent future problems with these fields. See #166.</li> <li>One was an incorrect display of totals for an E-Gov report. Opened Req # 167 to temporarily null out the figures.</li> </ul> </li> </ul>

Weekly Activities Report

**RTG**  
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FARMERS BRANCH, TEXAS 75440

Significant Event	Outcome/Issue
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
<b>CRIS ATO/IATO</b> Background: Regulation says you can have multiple IATOs as long as they don't cover more than 360 days. First IATO was granted under the old DITSCAP rules for the CRIS Unclass suite on 16 Apr 07 for 180 days, i.e. till 16 Oct 07. Extension was granted on 16 Oct 07 for 60 days, i.e. till 16 Dec 07. Request for ATO under DITSCAP was submitted but decision was to complete the package under DIACAP since that is what the Air Force will require for the ATO.	Currently we have completed 100% of the high impact controls, 100% of the medium impact controls, and 94% of the low impact controls. Over all completion stands at 99%.
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
<b>Updated Documentation Timeline</b>  Timeline Deliverables	Final IRMDR CCB Charter, System Administration Guide, Configuration Management Plan, CRIS User Manual, and CRIS Contingency Plan completed. Submission for approval scheduled for Jan 15.
<b>FACCSM PWS Para 1.5</b>	
Software Inventory	(b)(6) will look in the software cabinet to see what can be turned in for disposal when he moves to Bldg 1961 in the next week or so.
FACCSM meeting	Held first weekly recurring FACCSM meeting Tuesday. Discussed the upcoming move and associated tasks involved. Also discussed procedures for keeping printer supplies at proper levels.
Network printers	Moved all the network printers to their designated locations per the floor layout provided by (b)(6). Opened help desk ticket to have LAN drops for printers activated and IP addresses assigned.
Firewall Modifications	Worked several CRIS firewall mod issues due to the departure of personnel.
User Accounts	Requested new user account through AARS for (b)(6)
FACCSM Operating Instruction (OI)	Submitted final version of FACCSM OI to (b)(6) for publication.

Weekly Activities Report

**RTG**  
RISK TECHNOLOGIES, INC.  
10000 KENNEDY BLVD.  
FARMERS BRANCH, TEXAS 75440

Significant Event	Outcome/Issue
Software install	Requested that Microsoft Project be pushed to (b)(6) laptop. Was informed that her laptop had to be reimaged in order for this to happen. Picked up (b)(6) laptop and delivered it to PC Maintenance for reimaging and software load. Delivered machine back to (b)(6) within the same day.
Color printer	Opened trouble ticket on HP Color Laserjet CP3505dn (Q-TCJ6-48C). Was informed that the printer is out of warranty and would be replaced with one from the warehouse. PC Maintenance delivered new printer on Tuesday.
CRIS development	Opened help desk tickets for new and current personnel requesting access to specific folders on the shared drive.
Classified CRIS workstation	Inquired about the Classified CRIS development machine which has been off-line since the original move. (b)(6) is our POC. The machine will either have to be reimaged or have all the patches loaded that have been pushed since the move took place.
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration: *Modifying account -changing existing account roles **Annual Validation -check each account original justification. Total look for all accounts every December timeframe.	- Created 12 accounts - Assisted 41 customers - Modified 23 accounts* - Unlocked & verified 6 accounts - Reset 2 passwords - Validated 120 accounts** - Troubleshoot/restored 9 trouble tickets - Met with new DPFM team leads to assist with accounts Completed annual validation of all accounts
CRIS Account Metrics	Collecting metrics data for <i>Days to Create CRIS Account</i> and <i>CRIS Account Activities by Month</i> .
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Functional Database Management: Coordinate	
Lead Data Stewardship - AIS Table structure	No update this reporting period.

**RTG**  
ROSS TECHNOLOGIES, INC.  
XPECT. XPAND. XCEL.



**Information Resource Management Data  
Repository Tool**

**WEEKLY ACTIVITIES REPORT**

*January 7, 2009*

**RTGX**  
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Prepared By:  
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Document Change History

Version	Date	Description
13	1/7/2009	Update to week of Dec 31 - Jan 6

Author:  
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Weekly Activities Report



Information Resource Management Data Repository Tool Suite (IRMDR) Contract  
WEEKLY ACTIVITY REPORT

USSTRANSCOM		Ross Technologies	
(b)(6)	COR	(b)(6)	Admin Project Manager
	Enterprise Engineer		Technical Project Manager
(b)(6)	IRMDR Program Manager	(b)(6)	Site Business Manager
		DATE: January 7, 2009	

Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements	No activity this reporting period
- Maintaining	- Production errors during this period: 2
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
<p>CRIS ATO/IATO</p> <p>Background: Regulation says you can have multiple IATOs as long as they don't cover more than 360 days. First IATO was granted under the old DITSCAP rules for the CRIS Unclass suite on 16 Apr 07 for 180 days, i.e. till 16 Oct 07. Extension was granted on 16 Oct 07 for 60 days, i.e. till 16 Dec 07. Request for ATO under DITSCAP was submitted but decision was to complete the package under DIACAP since that is what the Air Force will require for the ATO.</p>	<p>Currently we have completed 98% of the high impact controls, 100% of the medium impact controls, and 94% of the low impact controls. Over all completion stands at 98%.</p>
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
<p>Updated Documentation Timeline</p>  <p>Deliverables Timeline</p>	<p>Final FACCSM OI submitted 2 Jan. Final DRAFTS for System Administration Guide, Configuration Management Plan, and CRIS Users Manual submitted 2 Jan.</p>
<b>FACCSM PWS Para 1.5</b>	
Software Inventory	<p>Contacted (b)(6) about disposing outdated software. He stated that he is moving to building 1961 in the next week or two. He will look in the software cabinet to see what can be turned in for disposal when he moves over here.</p>

Weekly Activities Report



Significant Event	Outcome/Issue
FACCSM meeting	Met with the other FACCSMs to discuss new personnel and associated user accounts that need to be requested.
Workstation cleanup	Removed licensed software from the 5 workstations currently not being used due to personnel leaving.
Firewall Modifications	Worked several CRIS firewall mod issues due to the departure of personnel.
User Accounts	Requested through AARS the deletion of (b)(6) (b)(6) user account. The user accounts of (b)(6) have been locked for 30 days pending their possible return on different contracts.
FACCSM Operating Instruction (OI)	Waiting for COR for review and acceptance.
Hardware install	Installed HP Scanjet 8270 and associated software on (b)(6) workstation.
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration: *Modifying account -changing existing account roles **Annual Validation -check each account original justification. Total look for all accounts every December timeframe.	<ul style="list-style-type: none"> <li>- Created 2 accounts</li> <li>- Assisted 9 customers</li> <li>- Modified 4 accounts*</li> <li>- Unlocked &amp; verified 9 accounts</li> <li>- Reset 7 passwords</li> <li>- Deleted 3 account</li> <li>- Validated 135 accounts**</li> <li>- Troubleshoot/restored 1 trouble ticket</li> </ul>
CRIS Account Metrics	Collecting metrics data for <i>Days to Create CRIS Account</i> and <i>CRIS Account Activities by Month</i> .
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Configuration Management Plan	Re-submitted Final DRAFT on 2 Jan 09 for COR comment and feedback.
Functional Database Management	
Data Stewardship - AIS Table structure	No update this reporting period.
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
Systinet/UDDI BACKGROUND: We have two servers in the test bed to use for Systinet setup and testing.	No change in status this reporting period.

Weekly Activities Report



Significant Event	Outcome/Issue
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
IRMDR Tool Suite Metrics - Timeline for Documentation development - Time to create CRIS account - CRIS Account Manager activities by month - IA Controls completion toward ATO	Continuing to develop CCB metric.

Significant Event	Outcome/Issue
<b>Meetings</b>	
IRMDR CCB	Did not meet this period.
<b>Planned Work Focus</b>	
Documentation	Continue revising OIs, Guides, and Plans according to the Deliverables Timeline. Provide weekly status of deliverables and maintain the timeline.
Data Steward Data Steward OI  Annual validation of Accounts	Preparing Final  Continue to work clean up behind Account Manager annual review of accounts deleting unused records in the PERS table when the USER accounts are removed after validation.
CRIS Accounts Management	Continue validating all accounts



Accepted 1/18

**RTG**  
ROSS TECHNOLOGIES, INC.  
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## Information Resource Management Data Repository Tool

### WEEKLY ACTIVITIES REPORT

*December 31, 2008*

**RTGX**  
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## Document Change History

Version	Date	Description
1	10/15/2008	Update to week of Oct 8-14
2	10/22/2008	Update to week of Oct 15-21
3	10/29/2008	Update to week of Oct 22-28
4	11/5/2008	Update to week of Oct 29-Nov 4
5	11/11/2008	Update to week of Nov 5-11
6	11/19/2008	Update to week of Nov 12-18
7	11/26/2008	Update to week of Nov 19-25
8	12/3/2008	Update to week of Nov -26-Dec 2
9	12/10/2008	Update to week of Dec 3-9
10	12/17/2008	Update to week of Dec 10-16
11	12/24/2008	Update to week of Dec 17-23
12	12/31/2008	Update to week of Dec 24-30

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**Quality Control Review**


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# Weekly Activities Report



## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM		Ross Technologies	
(b)(6)	COR	(b)(6)	Admin Project Manager
(b)(6)	Enterprise Engineer	(b)(6)	Technical Project Manager
(b)(6)	IRMDR Program Manager	(b)(6)	Site Business Manager
DATE: December 31, 2008			

Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements	No activity this reporting period
- Maintaining	- Production errors during this period: none
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
<b>CRIS ATO/IATO</b> Background: Regulation says you can have multiple IATOs as long as they don't cover more than 360 days. First IATO was granted under the old DITSCAP rules for the CRIS Unclass suite on 16 Apr 07 for 180 days, i.e. till 16 Oct 07. Extension was granted on 16 Oct 07 for 60 days, i.e. till 16 Dec 07. Request for ATO under DITSCAP was submitted but decision was to complete the package under DIACAP since that is what the Air Force will require for the ATO.	Continued to research remaining controls and request input from other branches as appropriate. Currently we have completed 95% of the high impact controls, 95% of the medium impact controls, and 89% of the low impact controls. Over all completion stands at 94%. Requested J6-OIP start process to have CRIS PM designated as Certifying Authority Representative to make recommended approval of CRIS ATO.
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
Updated Documentation Timeline  Deliverables Timeline	Final Draft for the FACCSM OI completed 24 Dec. CRIS Accounts Management OI and the System Administration Guide are behind schedule but we should catch these up next week.
CRIS User Manual	Previously provided CRIS User Manual to CRIS PM and COR for review and acceptance. Waiting for comments from COR. No change this week
<b>FACCSM PWS Para 1.5</b>	
Software Inventory	Will now determine if any SW copies can be disposed of as no longer needed or required. No change this reporting period

# Weekly Activities Report

Significant Event	Outstanding Issue
FACCSM Operating Instruction (OI)	Provided Final Draft to COR for review and comment. Received comments back from COR. Incorporated COR comments into the OI.
Hardware install	Working on requested second monitors.
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration: *Modifying account -changing existing account roles **Annual Validation -check each account original justification. Total look for all accounts every December timeframe.	<ul style="list-style-type: none"> <li>- Created 5 accounts</li> <li>- Assisted 27 customers</li> <li>- Modified 11 accounts*</li> <li>- Unlocked &amp; verified 8 accounts</li> <li>- Reset 2 passwords</li> <li>- Deleted 36 account</li> <li>- Validated 157 accounts**</li> </ul>
CRIS Account Metrics	Collecting metrics data for <i>Days to Create CRIS Account</i> and <i>CRIS Account Activities by Month</i> .
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Configuration Management Plan	Submitted Final DRAFT on 15 Dec 08 for COR comment and feedback. No change this week
Data Stewardship - AIS Table structure	No update this reporting period.
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
Systinet/UDDI BACKGROUND: We have two servers in the test bed to use for Systinet setup and testing.	No change in status this reporting period.
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
IRMDR Tool Suite Metrics <ul style="list-style-type: none"> <li>- Timeline for Documentation development</li> <li>- Time to create CRIS account</li> <li>- CRIS Account Manager activities by month</li> <li>- IA Controls completion toward ATO</li> </ul>	Continuing to develop CCB metric.

Significant Event	Outstanding Issue
<b>Meetings</b>	
IRMDR CCB	Did not meet this period.

## Weekly Activities Report

Significant Event	Outcoming Issue
<b>Planned Work Focus</b>	
Documentation	Continue revising Ols, Guides, and Plans according to the Deliverables Timeline. Provide weekly status of deliverables and maintain the timeline.
Data Steward Data Steward OI  Annual validation of Accounts	Preparing Final  Continue to work clean up behind Account Manager annual review of accounts deleting unused records in the PERS table when the USER accounts are removed after validation.
CRIS Accounts Management	Continue validating all accounts



# Information Resource Management Data Repository Tool

## WEEKLY ACTIVITIES REPORT

*December 24, 2008*



Prepared By:  
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### Document Change History

Version	Date	Description
1	10/15/2008	Update to week of Oct 8-14
2	10/22/2008	Update to week of Oct 15-21
3	10/29/2008	Update to week of Oct 22-28
4	11/5/2008	Update to week of Oct 29-Nov 4
5	11/11/2008	Update to week of Nov 5-11
6	11/19/2008	Update to week of Nov 12-18
7	11/26/2008	Update to week of Nov 19-25
8	12/3/2008	Update to week of Nov 26-Dec 2
9	12/10/2008	Update to week of Dec 3-9
10	12/17/2008	Update to week of Dec 10-16
11	12/24/2008	Update to week of Dec 17-23

**Author:**

(b)(6)

Ross Technologies, Inc.

**Quality Control Review**

(b)(6)

Ross Technologies, Inc.

# Weekly Activities Report




## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) Enterprise Engineer	(b)(6) Technical Project Manager
(b)(6) IRMDR Program Manager	(b)(6) Site Business Manager
DATE: December 24, 2008	

Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements	<p>CRIS web development team closed 4 requirements this period:</p> <ul style="list-style-type: none"> <li>- #122 CRITR - Architecture - add "Validate" (against BEA) button</li> <li>- #148 Activity Validation Report - enhancement</li> <li>- # 151 Revise JPD Pick List</li> <li>- # 153 Business Rules for CRITR (ERA PKI)</li> </ul>
- Maintaining	<p>- Production errors during this period:</p> <p>Troubleshoot a problem that was noticed on the recent release of the Architecture reports. Release of the new code is scheduled for 8 Jan 09.</p> <ul style="list-style-type: none"> <li>- Worked with the data steward to create a new version of the BEA Activities and Functions in development for testing purposes.</li> <li>- User reported he was unable to input new requirement for RqMT (i.e., RMS) application. Manually input requirement into system. Trouble shot code and corrected logic that was preventing new record.</li> <li>- User identified problem with data values in production database when using the EIM application. Corrected application to accept the differences in data values allowable within the tables</li> </ul>



Significant Event	Outcome/Issue
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
<b>CRIS ATO/IATO</b> Background: Regulation says you can have multiple IATOs as long as they don't cover more than 360 days. First IATO was granted under the old DITSCAP rules for the CRIS Unclass suite on 16 Apr 07 for 180 days, i.e. till 16 Oct 07. Extension was granted on 16 Oct 07 for 60 days, i.e. till 16 Dec 07. Request for ATO under DITSCAP was submitted but decision was to complete the package under DIACAP since that is what the Air Force will require for the ATO.	Continued to research remaining controls and request input from other branches as appropriate. Currently we have completed 95% of the high impact controls, 91% of the medium impact controls, and 89% of the low impact controls. Over all completion stands at 92%. Requested J6-OIP start process to have CRIS PM designated as Certifying Authority Representative to make recommended approval of CRIS ATO.
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
Updated Documentation Timeline  Deliverables Timeline	Completed final vector checks for FACCSM OI, Data Steward OI, and System Administration Guide on 17 Dec. Final Drafts for the FACCSM OI and SA Guide are scheduled for 24 Dec. Data Steward OI Final Draft is scheduled for 15 Jan 09.
CRIS User Manual	Previously provided CRIS User Manual to CRIS PM and COR for review and acceptance. Waiting for comments from COR. No change this week
CRIS User Manual Appendices	No change this week.
<b>FACCSM PWS Para 1.5</b>	
Software Inventory	Will now determine if any SW copies can be disposed of as no longer needed or required
FACCSM Operating Instruction (OI)	Completed vector check #2 and now preparing Final Draft for 24 Dec.
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration: *Modifying account -changing existing account roles **Annual Validation -check each account original justification. Total look for all accounts every December timeframe.	Account Administrator is on Christmas leave. Updated statistics will be included in next week's WAR.

## Weekly Activities Report

Significant Event	Outcome/Issue
CRIS Account Metrics	Presented metrics for <i>Days to Create CRIS Account</i> and <i>CRIS Account Activities by Month</i> at the bi-monthly IPR.
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Configuration Management Plan	Submitted Final DRAFT on 15 Dec 08 for COR comment and feedback.
Data Stewardship - AIS Table structure	Previously the working group was developing the business rules for defining AIS. Proposed AIS definition was provided to work group for review this week.
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
Systinet/UDDI BACKGROUND: We have two servers in the test bed to use for Systinet setup and testing.	J6-OMW provided status that they are still awaiting SSL certificate from OMN. Ross contacted OMN and they proceeded to submit their paperwork to accomplish this.
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
IRMDR Tool Suite	Metrics presented at the IPR: - Timeline for Documentation development - Time to create CRIS account - CRIS Account Manager activities by month - IA Controls completion toward ATO Continuing to develop CCB metric.

Significant Event	Outcome/Issue
<b>Meetings</b>	
IRMDR CCB	Did not meet this period.
<b>Planned Work Focus</b>	
Documentation	Continue revising OIs, Guides, and Plans according to the Deliverables Timeline. Provide weekly status of deliverables and maintain the timeline.
Data Steward Data Steward OI	Preparing Final Draft.
Annual validation of Accounts	Continue to work clean up behind Account Manager annual review of accounts deleting unused records in the PERS table when the USER accounts are removed after validation.
CRIS Accounts Management	Continue validating all accounts



Weekly Activities Report

**RTG**  
ROSS TECHNOLOGIES, INC.  
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# Information Resource Management Data Repository Tool

## WEEKLY ACTIVITIES REPORT

*December 17, 2008*

**RTGX**  
ROSS TECHNOLOGIES, INC.  
XPECT. XPAND. XCEL.

Prepared By:  
Ross Technologies, Inc (RTGX)  
8825 Stanford Blvd, Suite 306  
Columbia, MD 21045

### Document Change History

Version	Date	Description
1	10/15/2008	Update to week of Oct 8-14
2	10/22/2008	Update to week of Oct 15-21
3	10/29/2008	Update to week of Oct 22-28
4	11/5/2008	Update to week of Oct 29-Nov 4
5	11/11/2008	Update to week of Nov 5-11
6	11/19/2008	Update to week of Nov 12-18
7	11/26/2008	Update to week of Nov 19-25
8	12/3/2008	Update to week of Nov 26-Dec 2
9	12/10/2008	Update to week of Dec 3-9
10	12/17/2008	Update to week of Dec 10-16

**Author:**

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Ross Technologies, Inc.


**Quality Control Review**

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Ross Technologies, Inc.

**Information Resource Management Data Repository Tool Suite (IRMDR) Contract**  
**WEEKLY ACTIVITY REPORT**

(b)(6)	USTRANSCOM	(b)(6)	Ross Technologies
(b)(6)	COR	(b)(6)	Admin Project Manager
(b)(6)	Enterprise Engineer	(b)(6)	Technical Project Manager
(b)(6)	IRMDR Program Manager	(b)(6)	Site Business Manager
		<b>DATE: December 17, 2008</b>	

Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements	<p>CRIS web development team has 4 requirements in progress this period:</p> <ul style="list-style-type: none"> <li>- #161 Name change RMS to RqMT – Approved - We have completed the changes necessary in IRMDR and these changes will be released 18 Dec.</li> <li>- #153 Business Rules for CRITR – Approved. Coding on this has been completed and users have tested. Release scheduled for 18 Dec.</li> <li>- #151 Revise JPD Pick List – Approved – Meeting with (b)(6) and (b)(6) to work out the final description and reactivation of an old JPD code. Projected release is 24 Dec 08.</li> <li>- #148 Activity Validation Report – Coding is complete. User tested the Excel import Activity by System and Activity by Date reports and they are ready for release on 18 Dec.</li> </ul>
- Maintaining	<ul style="list-style-type: none"> <li>- Three production errors during this period.               <ul style="list-style-type: none"> <li>-- User noted that the POAM validation report had a Title that was misleading. Changed the Title of the report by adding the application name. Releasing code 18 Dec.</li> <li>-- A user noted a bad record in the GOPAX SV-5 Architecture report. Worked with the Data Steward to locate and correct the problem. User tested and all is good now.</li> <li>-- A problem was noted in the OV-5 Architecture report that when a system is picked that has no Activities assigned, it caused an error. Problem has been fixed and will be released 18 Dec.</li> </ul> </li> </ul>

Significant Event	Outcome/Issue
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
<b>CRIS ATO/IATO</b> Background: Regulation says you can have multiple IATOs as long as they don't cover more than 360 days. First IATO was granted under the old DITSCAP rules for the CRIS Unclass suite on 16 Apr 07 for 180 days, i.e. till 16 Oct 07. Extension was granted on 16 Oct 07 for 60 days, i.e. till 16 Dec 07. Request for ATO under DITSCAP was submitted but decision was to complete the package under DIACAP since that is what the Air Force will require for the ATO.	Continued to research remaining controls and request input from other branches as appropriate. Currently we have completed 95% of the high impact controls, 82% of the medium impact controls, and 89% of the low impact controls. Over all completion stands at 88%. Met with J6-OIP to begin process of requesting ATO.
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
Updated Documentation Timeline  Deliverables Timeline	Final vector checks for FACCSM OI, Data Steward OI, and System Administration Guide are scheduled for 17 Dec. Submitted Final Draft of the Configuration Management Plan for COTR review and comment before making Final.
CRIS User Manual	Previously provided CRIS User Manual to CRIS PM and COR for review and acceptance. Waiting for comments from COTR. No change this week
CRIS User Manual Appendices	No change this week.
<b>FACCSM PWS Para 1.5</b>	
Software Inventory	Complete
Firewall Mod Validation	Firewall Modifications FM-000486 and FM-000483 are about to expire and need revalidation. In the process of revalidating.
FACCSM Operating Instruction (OI)	Continued working on an OI detailing the duties and responsibilities of the J6-A FACCSM. Document is ready for vector check 2.

## Weekly Activities Report

Significant Event	Outcome/Issue
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration: *Modifying account -changing existing account roles **Annual Validation -check each account original justification. Total look for all accounts every December timeframe.	<ul style="list-style-type: none"> <li>- Created 7 accounts</li> <li>- Assisted 36 customers</li> <li>- Modified 8 accounts*</li> <li>- Unlocked &amp; verified 8 accounts</li> <li>- Reset 2 passwords</li> <li>- Deleted 74 account</li> <li>- Validated 208 of 664 accounts**</li> <li>- Annual accounts validation in progress</li> </ul>
CRIS Account Metrics	Collecting data for next IPR presentation
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Configuration Management Plan	Submitted Final DRAFT on 15 Dec 08
Data Stewardship - AIS Table structure	Working group is developing the business rules for defining AIS.
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
Systinet/UDDI BACKGROUND: We have two servers in the test bed to use for Systinet setup and testing.	J6-OMW provided status that the third phase revised completion date on pace for Dec. 19; but still awaiting SSL certificate. We coordinated with J6-OMW on naming elements in configuration of the Oracle DB server.
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
IRMDR Tool Suite	Metrics being presented and used include: <ul style="list-style-type: none"> <li>- Timeline for Documentation development</li> <li>- Time to create CRIS account</li> <li>- CRIS Account Manager activities by month</li> <li>- IA Controls completion toward ATO</li> </ul> Continuing to develop CCB metric.



## Weekly Activities Report

Significant Event	Outcome/Issue
<b>Meetings</b>	
IRMDR CCB	<p>Approved the following requirements:</p> <ul style="list-style-type: none"> <li>-#161 RqMT name change in CRIS</li> <li>-#158 RqMT Export to Word</li> <li>-#154 RqMT Email Notification for Document Entry</li> <li>-#153 Business Rules for CRITR (ERA PKI)</li> <li>-#160 Increase the accuracy of POA&amp;M entries for e-Gov scorecard</li> <li>-#159 RqMT Filter on Date Submitted</li> </ul> <p>Reviewed following requirements that were performed under the "4 Hours or Less &amp; No Architecture Impact" rule</p> <ul style="list-style-type: none"> <li>-#157 RqMT Ad Hoc Report</li> <li>-#156 RqMT Dynamically Load Documents</li> <li>-#155 RqMT Screen changes</li> </ul>
<b>Planned Work Focus</b>	
Documentation	Continue revising OIs, Guides, and Plans according to the Deliverables Timeline. Provide weekly status of deliverables and maintain the timeline.
Data Steward Data Steward OI  Annual validation of Accounts	<p>Completed 2<sup>nd</sup> vector check.</p> <p>Continue to work clean up behind Account Manager annual review of accounts deleting unused records in the PERS table when the USER accounts are removed after validation.</p>
CRIS Accounts Management	Continue validating all accounts

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**RTGX**  
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# **Information Resource Management Data Repository Tool**

## **WEEKLY ACTIVITIES REPORT**

*December 10, 2008*

**RTGX**  
ROSS TECHNOLOGIES, INC.  
XPECT. XPAND. XCEL.

**Prepared By:  
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### Document Change History

Version	Date	Description
1	10/15/2008	Update to week of Oct 8-14
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7	11/26/2008	Update to week of Nov 19-25
8	12/3/2008	Update to week of Nov -26-Dec 2
9	12/10/2008	Update to week of Dec 3-9

**Author:**

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Ross Technologies, Inc.


**Quality Control Review**

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Ross Technologies, Inc.


**Information Resource Management Data Repository Tool Suite (IRMDR) Contract**  
**WEEKLY ACTIVITY REPORT**

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6)	(b)(6) Technical Project Manager
(b)(6) IRMDR Project Manager	(b)(6) Site Business Manager
<b>DATE: December 10, 2008</b>	

Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements	<p>CRIS web development team has 4 requirements in progress this period:</p> <ul style="list-style-type: none"> <li>- #153 Business Rules for CRITR - Ready for Approval</li> <li>- #151 Revise JPD Pick List – Approved – Working with the user to get a more detailed description from DITPR for the database update.</li> <li>- #150 IRMDR CCB Minutes- Approved – coding/testing is complete. Will be released this week.</li> <li>- #148 Activity Validation Report – Adding a report which allows certain users to see all systems, activities for each system, and functions (selected or not) for each activity. 60% complete. Working with the user to better define the report format and selection criteria.</li> </ul>
- Maintaining	<ul style="list-style-type: none"> <li>- Three production errors during this period.               <ul style="list-style-type: none"> <li>-- One was old data in the database for the OV-5 report. Worked with (b)(6) to update the data and validated with the user it is now good.</li> <li>-- One was a display in IRMDR still showed a reference to ERV. Changed to RMS.</li> <li>-- One was a problem with the PO&amp;AM report for ONE TMS not showing any milestone for an open weakness. Researched and found that when the data on ONE TMS was updated last week to reflect the correct system name change that a stray record was not updated properly. (b)(6) updated the record and now it shows.</li> </ul> </li> </ul>

Significant Event	Outcome/Issue
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
<b>CRIS ATO/IATO</b> Background: Regulation says you can have multiple IATOs as long as they don't cover more than 360 days. First IATO was granted under the old DITSCAP rules for the CRIS Unclass suite on 16 Apr 07 for 180 days, i.e. till 16 Oct 07. Extension was granted on 16 Oct 07 for 60 days, i.e. till 16 Dec 07. Request for ATO under DITSCAP was submitted but decision was to complete the package under DIACAP since that is what the Air Force will require for the ATO.	Continued to research remaining controls and request input from other branches as appropriate. Currently we have completed 95% of the high impact controls, 68% of the medium impact controls, and 89% of the low impact controls. Over all completion stands at 82%.
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
Updated Documentation Timeline  12/10 Documentation Timeli	Conducted vector check with CRIS PM on 3 Dec for the J6-A FACCSM OI, Data Steward OI, and the IRMDR CCB OI. Conducted additional vector check on 4 Dec for the Sys Admin Guide and the Configuration Mgmt Plan
CRIS User Manual	Previously provided CRIS User Manual to CRIS PM and COR for review and acceptance. Waiting for comments from COTR.
CRIS User Manual Appendices	Previously completed first Draft of IRMDR Requirements OI as part of the CRIS User Guide appendices. No change this week.
<b>FACCSM PWS Para 1.5</b>	
Software Inventory	Still in process. Identified all the NetViz licenses being used by J6-A.
New User Account	Requested an Unclassified OIS account through AARS for Kyle Cross.
Firewall Mod	Submitted firewall modification requests for two users requiring ODBC access to the CRIS databases..

## Weekly Activities Report

Significant Event	Outcome/Issue
Broken Plotter	Reported to PC Maintenance that the HP Designjet 800 plotter has a broken paper lock handle. (b)(6) from PC Maintenance stated that the plotter is out of warranty and no longer under service contract. In order to get it fixed, a local HP vendor needs to be called and J6-A will have to pay for it. Turned over to (b)(6) (b)(6), Equipment Custodian.
FACCSM Operating Instruction (OI)	Continued working on an OI detailing the duties and responsibilities of the J6-A FACCSM. Incorporating suggestions made by (b)(6) during the documents vector check meeting.
Folder Access	Opened helpdesk ticket concerning (b)(6) inability to access a needed folder on the shared drive.
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration: *Modifying account -changing existing account roles **Annual Validation -check each account original justification. Total look for all accounts every December timeframe.	<ul style="list-style-type: none"> <li>- Created 5 accounts</li> <li>- Assisted 31 customers</li> <li>- Modified 7 accounts*</li> <li>- Unlocked &amp; verified 6 accounts</li> <li>- Reset 6 passwords</li> <li>- Deleted 44 account</li> <li>- Validated 98 accounts**</li> <li>- Annual accounts validation in progress</li> </ul>
CRIS Account Metrics  Ex Accts Mgmt Metrics	Finished collecting data for next IPR presentation
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Configuration Management Plan	After 4 Dec vector check, plan to submit Final DRAFT by 15 Dec
Data Stewardship - AIS Table structure	Working level meeting to discuss the use of the AIS table structure to capture/store IT Web Services was held. We are awaiting further developments.

## Weekly Activities Report

Significant Event	Outcome/Issue
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
Systinet/UDDI BACKGROUND: We have two servers in the test bed to use for Systinet setup and testing.	As per the action plan: The second status check on the Systinet stand-up resulted in a push-back of the third phase completion date from Dec. 5 to Dec. 19. J6-OMW completed their Solaris OS FLAR and J6-OMD (database SA's) are configuring the Oracle DB and web app servers. The main reason for the push-back is OMD needs a government SSL certificate before they can configure the rest of the web app server.
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
IRMDR Tool Suite Utilization	Metrics data collection is being done to present the results in the bi-monthly IPR.
IRM process metric requirement. Reported in the bi-monthly IPRs	Continue to develop third metric; status and timeline of CCB open items.

Significant Event	Outcome/Issue
<b>Meetings</b>	
IRMDR CCB	<p>Approved the following requirements:</p> <ul style="list-style-type: none"> <li>- #152 e-Gov Scorecard Update</li> <li>- #151 Revise JPD Pick List</li> <li>- #148 Activity Validation Report –</li> <li>- #146 RqMT and D2CAM</li> <li>- #150 IRMDR CCB Minutes</li> </ul> <p>Reviewed requirements Performed Under the “4 Hours or Less &amp; No Architecture Impact” rule</p> <ul style="list-style-type: none"> <li>- #147 CRITR BIN Help Information</li> </ul>
<b>Planned Work Focus</b>	
Documentation	Continue revising OIs, Guides, and Plans according to the Deliverables Timeline. Provide weekly status of deliverables and maintain the timeline.
Data Steward Data Steward OI Annual validation of Accounts	<p>Completed First Draft.</p> <p>Continue to work clean up behind Account management’s annual review of accounts. Deleting unused records in the PERS table after the USER accounts are removed after validation.</p>



# **Information Resource Management Data Repository Tool**

## **WEEKLY ACTIVITIES REPORT**

*December 3, 2008*



**Prepared By:**  
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### Document Change History

Version	Date	Description
1	10/15/2008	Update to week of Oct 8-14
2	10/22/2008	Update to week of Oct 15-21
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6	11/19/2008	Update to week of Nov 12-18
7	11/26/2008	Update to week of Nov 19-25
8	12/3/2008	Update to week of Nov -26-Dec 2

**Author:**

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**Quality Control Review**

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Ross Technologies, Inc.


# Weekly Activities Report



## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6)	(b)(6) Technical Project Manager
(b)(6) IRMDR Project Manager	(b)(6) Site Business Manager
	DATE: December 3, 2008

Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements	CRIS web development team has 5 requirements in progress this period: - #151 Revise JPD Pick List - Ready for Approval - #150 IRMDR CCB Minutes- Proposed (Rough Order of Magnitude being determined) - #148 Activity Validation Report – enhancement - Ready for Approval - #147 CRITR BIN Help Information - To be released this week. - #122 CRITR - Architecture - add "Validate" (against BEA) button – To be released this week.
- Maintaining	- One production error during this period. Missing URL records in the EAUTH section of the CRITR application. Sometimes System URLs are coming up missing. Research determined that there is a slight conflict between DITPR reportable URLs and the IRC reportable URLs. An agreement was worked out with the IRC codes and on how to use overlapping fields to cover both requirements and still provide correct data for each. EAUTH code needs updating to comply with this newly arranged concept. Fix was tested and reviewed and will be released this week

Significant Event	Outcome/Issue
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
<b>CRIS ATO/IATO</b> Background: Regulation says you can have multiple IATOs as long as they don't cover more than 360 days. First IATO was granted under the old DITSCAP rules for the CRIS Unclass suite on 16 Apr 07 for 180 days, i.e. till 16 Oct 07. Extension was granted on 16 Oct 07 for 60 days, i.e. till 16 Dec 07. Request for ATO under DITSCAP was submitted but decision was to complete the package under DIACAP since that is what the Air Force will require for the ATO.	Continued to research remaining controls and request input from other branches as appropriate. Currently we have completed 85% of the high impact controls and 66% of the medium impact controls. Over all completion stands at 76%.
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
<b>Documentation Timeline</b>  Timeline Deliverables	Provided read-ahead copies of the Configuration Management Plan and the System Administration Guide to CRIS PM in preparation for the 5 Dec vector check meeting. Held brainstorming session with CRIS PM about the CCB Charter
CRIS User Manual	Previously provided CRIS User Manual to CRIS PM and COR for review and acceptance.
CRIS User Manual Appendices	Completed first Draft of IRMDR Requirements OI as part of the CRIS User Guide appendices.
<b>FACCSM PWS Para 1.5</b>	
Software Inventory	Still in process. Still working on identifying all the NetViz licenses being used by J6-A.
New User Account	Requested an Unclassified OIS account through AARS for (b)(6)
Firewall Mod	Worked revalidation of Firewall Mod (FM-000736) set to expire in less than 30 days for three individuals that have ODBC access.
Move to AMC network	Previously identified COTS software provided to J6-OMN for testing on the AMC network, copied the software to the specified location on the shared drive, and provided copies of the CSRDs authorizing use of the software. This week prepared spreadsheet for tracking software used by J6-A and copied it to the same location on the shared drive.

## Weekly Activities Report

Significant Event	Outcome/Issue
FACCSM Operating Instruction (OI)	Started working on an OI detailing the duties and responsibilities of the J6-A FACCSM.
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration: *Modifying account -changing existing account roles **Annual Validation -check each account original justification. Total look for all accounts every December timeframe.	<ul style="list-style-type: none"> <li>- Created 4 accounts</li> <li>- Assisted 9 customers</li> <li>- Modified 31 accounts*</li> <li>- Unlocked &amp; verified 4 accounts</li> <li>- Reset 14 passwords</li> <li>- Deleted 1 account</li> <li>- Validated 17 accounts**</li> <li>- Annual accounts validation in progress</li> </ul>
CRIS Account Metrics	Finished collecting data for next IPR presentation
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Configuration Management Plan	Vector check is scheduled for 5 Dec on the written document.
Data Stewardship - AIS Table structure	Working level meeting to discuss the use of the AIS table structure to capture/store IT Web Services is still scheduled first week of December.
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
Systinet/UDDI BACKGROUND: We have two servers in the test bed to use for Systinet setup and testing.	As per the action plan: Our first status check on the Systinet stand-up is good. J6-OMW completed their Solaris OS FLAR and J6-OMD (database SA's) are on pace with the Oracle DB and web app server installs which they are now configuring.
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
IRMDR Tool Suite Utilization	Metrics data collection is being done to present the results in the bi-monthly IPR.
IRM process metric requirement. Reported in the bi-monthly IPRs	Continue to develop third metric; status and timeline of CCB open items.

Significant Event	Outcome/Issue
<b>Meetings</b>	
IRMDR CCB	Did not meet

# Weekly Activities Report

Significant Event	Outcome/Issue
<b>Planned Work Focus</b>	
Documentation	Continue revising OIs, Guides, and Plans according to the Deliverables Timeline. Provide weekly status of deliverables and maintain the timeline.
Data Steward Data Steward OI Annual validation of Accounts	Researching best data stewardship practices and policies. Working clean up behind Account management's annual review of accounts. Deleting unused records in the PERS table after the USER accounts are removed after validation.



## Information Resource Management Data Repository Tool

### WEEKLY ACTIVITIES REPORT

*November 26, 2008*



Prepared By:  
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### Document Change History

Version	Date	Description
1	10/15/2008	Update to week of Oct 8-14
2	10/22/2008	Update to week of Oct 15-21
3	10/29/2008	Update to week of Oct 22-28
4	11/5/2008	Update to week of Oct 29-Nov 4
5	11/11/2008	Update to week of Nov 5-11
6	11/19/2008	Update to week of Nov 12-18
7	11/26/2008	Update to week of Nov 19-26

**Author:**

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**Quality Control Review**


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 Ross Technologies, Inc.

## WEEKLY ACTIVITY REPORT

USTRANSCOM		Ross Technologies	
(b)(6)	COR	(b)(6)	Admin Project Manager
(b)(6)		(b)(6)	Technical Project Manager
(b)(6)	IRMDR Project Manager	(b)(6)	Site Business Manager
		<b>DATE: November 19-26, 2008</b>	

Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
<p>IRMDR requirements</p> <ul style="list-style-type: none"> <li>- CRITR</li> </ul>	<p>CRIS web development team has 1 requirement in progress this period:</p> <ul style="list-style-type: none"> <li>- #122 – Work continues on the verify capability for the OV-5 BEA Report of CRITR. We have completed the updating for History and Ad Hoc reports. Started to create the two required Architecture reports. Release scheduled for 4 Dec 08.</li> </ul>
<p>Architecture Validation Report</p>	<p>Completed for testing. This report displays a list of systems with the individual who did the validation, and the date it was validated.</p>
<p>Activity Validation Report</p>	<p>Completed for testing. This report shows a list of system's activities that have been validated, who validated them, and the date it was validated.</p>
<ul style="list-style-type: none"> <li>- Maintaining</li> </ul>	<ul style="list-style-type: none"> <li>- Finalized the cleanup of the IRMDR front end code and updated functionalities. Found 2 additional problem areas while revising the code. Added coding to properly handle each situation. New code has been tested by current IRMDR managers. Updated code released on 26 Nov 08.</li> <li>- One production error during this period. <ul style="list-style-type: none"> <li>- User found a problem in CRITR where he could not update the PIA Contains field for a newly added system. Cause of problem found and code modified to correct. Updated code released on 26 Nov 08.</li> </ul> </li> </ul>



Significant Event	Outcome/Issue
<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
<b>CRIS ATO/IATO</b> Background: Regulation says you can have multiple IATOs as long as they don't cover more than 360 days. First IATO was granted under the old DITSCAP rules for the CRIS Unclass suite on 16 Apr 07 for 180 days, i.e. till 16 Oct 07. Extension was granted on 16 Oct 07 for 60 days, i.e. till 16 Dec 07. Request for ATO under DITSCAP was submitted but decision was to complete the package under DIACAP since that is what the Air Force will require for the ATO.	Completed 6 High Impact controls and 1 Medium Impact control for an overall compliance of 76% of all controls required for the ATO.
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
<b>Documentation Timeline</b>  Timeline Deliverables	Met with CRIS PM on the IRMDR CCB OI and Configuration Management Plan. Next document reviews are Dec 3 and Dec 5.
<b>CRIS User Manual</b>	Previously provided CRIS User Manual to CRIS PM and COR for review and acceptance.
<b>CRIS System Administration Guide</b>	Continued to work on the SA Guide in preparation for the review and vector check scheduled for 5 Dec.
<b>CRIS User Manual Appendices</b>	Continued drafting IRMDR Requirements OI as part of the CRIS User Guide appendices.
<b>FACCSM PWS Para 1.5</b>	
<b>Software Inventory</b>	Still in process. Currently working on identifying all the NetViz licenses being used by J6-A.
<b>Workstation setup</b>	Setup (b)(6) workstation. Opened help tickets to have Microsoft Project and ApproveIT downloaded to his machine.
<b>Offsite move</b>	Previously Received 20 static IP addresses, notified that the firewall mods are complete. This week spoke to (b)(6) about cancelling IPs and firewall mods since the move has been ?cancelled?. She stated to leave everything as is until final move decisions have been made.

## Weekly Activities Report

Significant Event	Outcome/Issue
Move to AMC network	Identified which COTS software needs to be provided to J6-OMN for testing on the AMC network. Copied the COTS software to the specified location on the shared drive and also provided copies of the CSRDs authorizing use of the software.
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration: *Modifying account -changing existing account roles **Annual Validation -check each account original justification. Total look for all accounts every December timeframe. ***AARS is Automated Account Request System and it runs on NIPERNET. We only use it for being notified of new people desiring CRIS account and for finding out when people leave the command and no longer need CRIS account.	<ul style="list-style-type: none"> <li>- Created 2 accounts</li> <li>- Assisted 18 customers</li> <li>- Modified 8 accounts*</li> <li>- Unlocked &amp; verified 8 accounts</li> <li>- Reset 3 passwords</li> <li>- Deleted 17 accounts</li> <li>- Validated 41 accounts**</li> <li>- Troubleshoot/restored 2 trouble tickets</li> <li>- Annual accounts validation in progress</li> <li>- Auth Svc Interruption completed successfully to update database passwords</li> <li>- Deleted one AARS account***</li> </ul>
CRIS Account Metrics	Collecting data for next IPR presentation
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Configuration Management Plan	Held vector check with CRIS PM and agreed on approach we're taking with the content. Vector check is scheduled for 5 Dec on the written document.
Data Stewardship - AIS Table structure	Next working level meeting to discuss the use of the AIS table structure to capture/store IT Web Services is first week of December.
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
Systinet/UDDI BACKGROUND: We have two servers in the test bed to use for Systinet setup and testing.	As per the action plan: Four hard drives were pulled from the two test servers, by Ross, and delivered to J6-OMW to FLAR Solaris 0808 OS; next step is to have J6-OMW install and configure Oracle web application and database server software
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
IRMDR Tool Suite Utilization	Metrics data collection is being done to present the results in the bi-monthly IPR.
IRM process metric requirement. Reported in the bi-monthly IPRs	The third metric will be the status and timeline of CCB open items.

## Weekly Activities Report

Significant Event	Outcome/Issue
<b>Meetings</b>	
IRMDR CCB	Did not meet, but two requirements (#145 & #146) voted on via email procedures.
<b>Planned Work Focus</b>	
Documentation	Continue revising OIs, Guides, and Plans according to the Deliverables Timeline. Provide weekly status of deliverables and maintain the timeline.
Data Steward AIS table use	- It was tentatively accepted that the existing architecture could accommodate capturing data about web services in the AIS table, but formal requirement will need to be submitted that an IRMDR CCB will need to review. Monitor any implications of this data for Systinet.

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# Information Resource Management Data Repository Tool

## WEEKLY ACTIVITIES REPORT

*November 19, 2008*

**RTGX**  
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Version	Date	Description
1	10/15/2008	Update to week of Oct 8-14
2	10/22/2008	Update to week of Oct 15-21
3	10/29/2008	Update to week of Oct 22-28
4	11/5/2008	Update to week of Oct 29-Nov 4
5	11/11/2008	Update to week of Nov 5-11
6	11/19/2008	Update to week of Nov 12-18

**Author:**

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**Quality Control Review**

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USTRANSCOM		Ross Technologies	
(b)(6)	COR	(b)(6)	Admin Project Manager
(b)(6)		(b)(6)	Technical Project Manager
(b)(6)	IRMDR Project Manager	(b)(6)	Site Business Manager
		<b>DATE: November 12-18, 2008</b>	

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## Weekly Activities Report

<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
Documentation Timeline  Deliverables Timeline	Developed timeline for completing the documentation deliverables. Discussed the process for creating and keeping the timeline updated with the CRIS PM. After each vector check, a revised level of effort is established which drives the date for the next vector check or the Final DRAFT copy.
CRIS User Manual	Provided CRIS User Manual to CRIS PM and COR for review and acceptance.
CRIS OIs/SOPs	CCB OI vector check scheduled for 21 Nov. J6-A FACCSM and Data Steward OIs vector checks scheduled for 3 Dec. CRIS Accounts Management OI vector check scheduled for 19 Dec.
CRIS System Administration Guide	Reviewed the current Guide and the proposed new format. Converted all data to new format and updated data where possible. Vector check on the SA Guide scheduled for 5 Dec.
Configuration Management Plan (PWS Para 1.4.4)	Vector check scheduled for 21 Nov
CRIS User Manual Appendices	Began drafting IRMDR Requirements OI as part of the CRIS User Guide appendices.
<b>FACCSM PWS Para 1.5</b>	
CRIS problem	Assisted the accounts administrator with a CRIS user problem. Went to CRIS user off-site location to troubleshoot the problem. User had an old tnsnames.ora file. Copied the latest tnsnames file to the user's machine. Problem fixed.
Software Inventory	Still in process.
Printer problem at Mitre location	Installed printer drivers for the new color printer on nine workstations at the Mitre facility.
Removable Media scan	Performed virus scans on all removable media in TCJ6-A as directed by (b)(6) TCJ6-OIP. Reported scan results back to TCJ6-OIP.
Offsite move	Requested and received 20 static IP addresses for CRIS developers and data stewards who may move off-site. Prepared firewall modification requests for the new IPs. Received notification that the firewall mods are complete. This move is currently on hold.

## Weekly Activities Report

Move to AMC network	Started identifying which COTS software we need to provide to J6-OMN for testing on the AMC network.
<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
<p>Account administration:</p> <p>*Modifying an account is changing roles of an existing account</p> <p>**Annual Validation is checking each CRIS account to validate that none of the users' original justification for an account has changed. Total look at all accounts occurs every December timeframe.</p>	<ul style="list-style-type: none"> <li>- Created 5 accounts</li> <li>- Assisted 24 customers</li> <li>- Modified 4 accounts*</li> <li>- Unlocked verified 2 accounts</li> <li>- Reset 2 passwords</li> <li>- Deleted 7 accounts</li> <li>- Validated 13 accounts**</li> <li>- Troubleshoot/restored 6 trouble tickets</li> <li>- Annual accounts validation in progress</li> <li>- Coordinated ASI procedures for team</li> <li>- Briefed (b)(6) on CAC and password accounts procedures</li> </ul>
CRIS Account Metrics	Collecting data for next IPR presentation
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
<p>Data Stewardship</p> <ul style="list-style-type: none"> <li>- AIS Table structure</li> </ul>	<p>Attended working level meeting to discuss the use of the AIS table structure to capture/store IT Web Services. After much discussion, (b)(6) decided that there was no significant reason that Services could not be captured using the existing data structure.</p> <p>A service must be registered in the UDDI before its relationships to other items can be documented in the CRIS tables. See also "Planned Work Focus" entry.</p>
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
<p>Systinet/UDDI</p> <p>BACKGROUND: We have two servers in the test bed to use for Systinet setup and testing.</p>	<p>Held "kick-off" &amp; prioritization meeting with all people necessary for testing and stand up of the Systinet software. An action plan resulted whereby multiple sections will be directly involved and the targeted stand-up date is in early March.</p>



## Weekly Activities Report

### IRMDR Tools Suite Metrics PWS Para 1.4.7.3

IRMDR Tool Suite Utilization	Metrics data collection is being done to present the results in the bi-monthly IPR.
IRM process-pending determination of metric requirement	The third metric is yet to be determined

### Meetings

IRMDR CCB	CCB did not meet this past week.
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### Planned Work Focus

Documentation	Continue revising OIs, Guides, and Plans according to the Deliverables Timeline. Provide weekly status of deliverables to maintain the timeline.
IRM processes metrics	Continue to determine third and final metric
Data Steward	<ul style="list-style-type: none"> <li>- Continue to monitor applicability of using the Personal ID (PID) as means to authenticate user requesting CRIS account.</li> <li>- It was tentatively accepted that the existing architecture could accommodate capturing data about web services in the AIS table, but formal requirement will need to be submitted that an IRMDR CCB will need to review. Monitor any implications of this data for Systinet as was discussed during the meeting about keeping web services metadata.</li> </ul>
Move	Relocate to Corporate Crossing facility on hold for now.
IRMDR Requirements	Implementing requirement #122; this entails the tracking of the validation of BEA to JDDA mappings.

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# Information Resource Management Data Repository Tool

## WEEKLY ACTIVITIES REPORT

*November 12, 2008*

**RTGX**  
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### Document Change History

Version	Date	Description
1	11/11/2008	Update to week of Nov 5-11

**Author:**

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**Quality Control Review**

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Ross Technologies, Inc.

# Weekly Activities Report



## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM		Ross Technologies	
(b)(6)	COR	(b)(6)	Admin Project Manager
(b)(6)		(b)(6)	Technical Project Manager
(b)(6)	IRMDR Project Manager	(b)(6)	Site Business Manager
DATE: November 5-11, 2008			

Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
<p>IRMDR requirements</p> <ul style="list-style-type: none"> <li>- CRITR</li> </ul>	<p>CRIS web development team has 2 requirements in progress this period:</p> <ul style="list-style-type: none"> <li>- #122 – Add a verify capability to the OV-5 BEA Report for CRITR. Started coding the requirement. Found we need another data field and are working with the data people to get it added.</li> <li>- Started doing a complete cleanup of the IRMDR front end. Removing unused and/or redundant code. Separating out different areas into sub programs for easier maintenance and updating in the future.</li> </ul> <p>Troubleshoot 4 Production errors during this period.</p> <ul style="list-style-type: none"> <li>- The CRITR Architecture area had a problem where if a user had over lapping roles the EDIT and VIEW buttons were showing at the same time. Fixed this by checking if the EDIT button was on, then do not show the VIEW button. Fix ready for release this week.</li> <li>- After the release last week during live testing we noted that a test line was released on the OV-5 report. Removed the test line and released.</li> <li>- User had an error of 'File not Found' when running a validation report for CRITR. We found that the release of Req #123 deleted a file and the validation report needed updating. Updated the report and released.</li> <li>- After releasing Req #114, user had a problem where EDIT capability caused an error. We researched and found the data on the Production side had errors. Worked with (b)(6), data steward, to correct the data. Had the customer retest and all is good.</li> </ul>
<ul style="list-style-type: none"> <li>- Maintaining</li> </ul>	

<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
<b>CRIS ATO/IATO</b> Background: Regulation says you can have multiple IATOs as long as they don't cover more than 360 days. First IATO was granted under the old DITSCAP rules for the CRIS Unclass suite on 16 Apr 07 for 180 days, i.e. till 16 Oct 07. Extension was granted on 16 Oct 07 for 60 days, i.e. till 16 Dec 07. Request for ATO under DITSCAP was submitted but decision was to complete the package under DIACAP since that is what the Air Force will require for the ATO.	Scheduled a meeting this week with CRIS PM, Lead Enterprise Engineer, and Ross project managers to discuss process established to complete IA controls required for CRIS ATO. Currently we have 76% of the High Impact controls completed and project that to be 85% by week's end. Overall completion of all controls is 70% with a projection of 76% by week's end.
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
CRIS User Manual	Received COR and PM comments and incorporated those.
CRIS SOPs	No change this past week.
CRIS System Administration Guide	No change this past week. Reviewing for required revision
Configuration Management Plan (PWS Para 1.4.4)	No change this past week. Reviewing for required update
<b>FACCSM PWS Para 1.5</b>	
CRIS problem	Assisted the accounts administrator with a CRIS user problem. The off-site user is unable to log into CRIS through ODBC. Problem unresolved at end of reporting period. Will personally go to off-site location to troubleshoot the problem.
Software Inventory	Still in process.
Printer problem at Mitre location	Contacted PC Maintenance about the problem and was told to open a trouble ticket. PC maintenance replaced the printer. Each workstation at the Mitre location needs to have new printer drivers installed. This will be accomplished in next reporting period.
Software Load	Six J6 personnel received new workstations. Performed software loads (Oracle Client, Cold Fusion Studio, NetViz Professional, etc.) per the requirements of the workstation user.

## Weekly Activities Report

<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration: *Modifying an account is changing roles of an existing account	<ul style="list-style-type: none"> <li>- Created 6 accounts</li> <li>- Provided assistance to 7 customers</li> <li>- Modified 7 accounts*</li> <li>- Unlocked verified 2 accounts</li> <li>- Reset 2 passwords</li> <li>- Deleted 29 accounts</li> <li>- Validated 39 accounts</li> <li>- Troubleshoot/restored 2 trouble tickets</li> <li>- Annual accounts validation in progress</li> </ul>
CRIS Account Metrics	Collecting data for next IPR presentation
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Data Stewardship	No significant activities to report this week; performing and improving.
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
Systinet/UDDI BACKGROUND: We have two servers in the test bed to use for Systinet setup and testing.	Scheduled "kick-off" & prioritization meeting with all people necessary for testing and stand up of the Systinet software for Nov 13.
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
IRMDR Tool Suite Utilization	Metrics data collection is being done to present the results in the bi-monthly IPR.
IRM process-pending determination of metric requirement	The third metric is yet to be determined
<b>Meetings</b>	
IRMDR CCB	<p>CCB met this past week. Transferred to the EA Artifact Change Request review process two requirements (D2CAMIS Phase 2 and RqMT System Association- requires the capability to associate a requirement to a SPI or ERRC).</p> <p>Approved 14 other requirements concerning Distribution Portfolio Management Support</p>
<b>Planned Work Focus</b>	
Documentation	Provide timeline to CRIS PM for completing the documentation and metrics deliverables.
IRM processes metrics	Continuing to determine third and final metric
Data Steward	Research applicability of using the Personal ID (PID) as means to authenticate user requesting CRIS account.
Move	Relocate to Corporate Crossing facility



## Information Resource Management Data Repository Tool

### WEEKLY ACTIVITIES REPORT

*November 5, 2008*



Prepared By:  
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1	11/5/2008	Update to week of Oct 29-Nov 4

**Author:**

(b)(6)  
Ross Technologies, Inc.

**Quality Control Review**

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Ross Technologies, Inc.



# Weekly Activities Report



## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) IRMDR Project Manager	(b)(6) Technical Project Manager
(b)(6)	(b)(6) Site Business Manager
DATE: October 29-November 4, 2008	

Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements - CRITR	<p>CRIS web development team has 5 requirements in progress this period:</p> <ul style="list-style-type: none"> <li>- #61 – Updated the CRITR Joint Capability Area (JCA) area to utilize the newly implemented versioning for JCAs. This will allow D2CAMS and CRITR to use the same JCAs table and allow the users to have many versions of the JCAs. Release date not scheduled yet, waiting on D2CAMS.</li> <li>- #114 – Finished coding the OV-5 report of the Architecture area of CRITR. This allows BEA mapping to the lowest leaf level of the node tree. Users testing and deciding when would be the best time for release.</li> <li>- #123 – Finished coding and testing the Enterprise Transition Plan (ETP) changes for DITPR release 6.0. Released to Production on 30 Oct 08.</li> <li>- #124 – Finished coding and testing of the insufficient privileges for the Records Mgmt manager role for the Ad Hoc reports in CRITR. Released to Production on 30 Oct 08.</li> </ul>

## Weekly Activities Report

Significant Event	Outcome/Issue
<p>IRMDR requirements (cont'd)</p> <ul style="list-style-type: none"> <li>- Accessing CRIS</li> <li>- Maintaining</li> </ul>	<ul style="list-style-type: none"> <li>- #87 – Streamlined CRIS Access. Following up with legal on specifics for acceptability vs. non-acceptability of solely using electronic signatures for requesting CRIS access.</li> <li>- Troubleshoot 2 Production errors during this period.</li> <li>- CRITR user reported that Global Surface Distribution Management (GSDM) program was no longer available for update in CRITR application. Found that the system had been removed as a DITPR up loadable system. Had the data steward re-add the system.</li> <li>- Found some JCA records that were not assigned as either Lead or secondary. Had these records removed to stop any possible errors when new associations are being added by the PM.</li> <li>- Troubleshoot and resolved Insufficient Privileges on Ad Hoc copy.</li> </ul>

## Weekly Activities Report

<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
<b>CRIS ATO/IATO</b> Background: Regulation says you can have multiple IATOs as long as they don't cover more than 360 days. First IATO was granted under the old DITSCAP rules for the CRIS Unclass suite on 16 Apr 07 for 180 days, i.e. till 16 Oct 07. Extension was granted on 16 Oct 07 for 60 days, i.e. till 16 Dec 07. Request for ATO under DITSCAP was submitted but decision was to complete the package under DIACAP since that is what the Air Force will require for the ATO.	Met with (b)(6) for an hour to help understand the CRIS environment for security so we could complete another two IA controls.
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
CRIS User Manual	Provided revised Final version to IRMDR Tool Suite COR for comment
CRIS SOPs	At meeting with CRIS PM, direction was to do the SOPs as Operating Instructions (OIs). The OIs would include Data Steward, CRIS Accts Management, and CCB
CRIS System Administration Guide	No change this past week. Reviewing for required revision
Configuration Management Plan (PWS Para 1.4.4)	No change this past week. Reviewing for required update
<b>FACCSM PWS Para 1.5</b>	
J6-A move	Moved all printers currently not being used to a storage area.
Software Inventory	Developed a software inventory form. Started the inventory of software. Still in process.
Printer problem at Mitre location	Installed additional printer memory. This did not fix the 49.4C02 Service Code error. Still researching possible solutions. Office there cannot print graphics with too many mega bytes.
Software Load	Performed software load of Oracle Client and Cold Fusion on a new computer for one the developers.

<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration: *Modifying an account is changing roles of an existing account	<ul style="list-style-type: none"> <li>- Created 17 accounts</li> <li>- Provided assistance to 16 customers</li> <li>- Modified 13 accounts*</li> <li>- Unlocked verified 5 accounts</li> <li>- Reset 4 passwords</li> <li>- Deleted 8 accounts</li> <li>- Validated 7 accounts</li> <li>- Troubleshoot/restored 5 trouble tickets</li> </ul>
Metrics	At the meeting with the CRIS PM, it was decided the metrics would be reported quarterly or in the bi-monthly IPRs.
<b>IRMDR Configuration Management PWS Para 1.4.4</b>	
Data Stewardship <ul style="list-style-type: none"> <li>- Systems' web services data</li> <li>- Streamline Account Request</li> </ul>	No change this week. Efforts focused on researching PIDs for all entries in PERS table that also have a user id. Have identified all but about 40 user PIDs.
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
Systinet/UDDI BACKGROUND: We have two servers in the test bed to use for Systinet setup and testing.	Met with special project lead for UDDI and got the go ahead to submit the ACSRD for Systinet v. 3.0 to be tested in the test bed. Continuing the effort to have a "kick-off" meeting with all people necessary for testing and stand up of the Systinet software.
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
IRMDR Tool Suite Utilization	At the meeting with CRIS PM it was decided that three (3) metrics total would be required; one for CRIS Accounts Management and two for IRMDR Tool Suite Utilization.
IRM process-pending determination of metric requirement	The third metric is yet to be determined

<b>Meetings</b>	
Team Meet with CRIS PM	ROSS Team met with new CRIS PM for review of deliverable requirements and courses of action to complete and deliver required products.

## Weekly Activities Report

IRMDR CCB	CCB met this past week. Discussion included the possible business rules and process for transferring requests between EA Artifact Change Request application and the IRMDR Requirements application.
<b>Planned Work Focus</b>	
Documentation	Provide timeline to CRIS PM for completing the documentation and metrics deliverables.
IRM processes metrics	Determine third and final metric and get approval from CRIS PM.
Data Steward	Research applicability of using the Personal ID (PID) as means to authenticate user requesting CRIS account.

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## Information Resource Management Data Repository Tool

### WEEKLY ACTIVITIES REPORT

*October 29, 2008*

**RTGX**  
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**Author:**

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**Quality Control Review**

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Ross Technologies, Inc.

# Weekly Activities Report



## Information Resource Management Data Repository Tool Suite (IRMDR) Contract WEEKLY ACTIVITY REPORT

USTRANSCOM	Ross Technologies
(b)(6) COR	(b)(6) Admin Project Manager
(b)(6) IRMDR Project Manager	(b)(6) Technical Project Manager
(b)(6)	(b)(6) Site Business Manager
	<b>DATE: October 22-28, 2008</b>

Significant Event	Outcome/Issue
<b>Front End Application Support PWS Para 1.4.1 &amp; 1.4.2</b>	
IRMDR requirements - CRITR	<p>CRIS web development team has 6 requirements in progress: 3 pending CCB approval (2 of which could be released almost immediately after), 2 to be released this week (IRMDR Requirements Tool Expansion and EA Requirements Management System (this will be more for testing purposes and there will be follow-on development), and 1 in progress</p> <p>- Meeting with Architects, CRITR users, and Data Structure people resolved to delete two requirements:</p> <p>#33 – allow PMs to indicate JDDA level 4 activities their system supports</p> <p>#115 – update existing data (to be done by architecture data Steward; no coding required)</p> <p>- Started work on #114 add ability to map BEA activities to the lowest possible JDDA level of activities</p> <p>- Troubleshoot a problem with Records Management area of CRITR. Opened requirement #125 (Insufficient Privileges on Ad Hoc copy) and worked with (b)(6) to fix the problem. Release of fix this week.</p>



<b>IRMDR Certification &amp; Accreditation PWS Para 1.4.5</b>	
<b>CRIS ATO/IATO</b> Background: Regulation says you can have multiple IATOs as long as they don't cover more than 360 days. First IATO was granted under the old DITSCAP rules for the CRIS Unclass suite on 16 Apr 07 for 180 days, i.e. till 16 Oct 07. Extension was granted on 16 Oct 07 for 60 days, i.e. till 16 Dec 07. Request for ATO under DITSCAP was submitted but decision was to complete the package under DIACAP since that is what the Air Force will require for the ATO.	Guidance at Oct 24 IPR was: determine course of action to extend IATO or get ATO soonest. Met with Ralph Moran (J6-OIP). When we have complied with all of the High and Medium Impact (CAT I & II) IA controls, we can request interim ATO. Presently I am working on 14 out of 41 CAT I controls and 17 of the 44 CAT II controls.
<b>IRMDR Documentation PWS Para 1.4.7.1 and 1.4.7.2</b>	
CRIS User Manual	Provided revised Final version to CRIS PM for coordination
CRIS SOPs	Reviewed for required revision
CRIS System Administration Guide	Reviewed for required revision
Configuration Management Plan (PWS Para 1.4.4)	Reviewed for required update
<b>FACCSM PWS Para 1.5</b>	
J6-A move	-Unloaded and installed 150+ UPS in new office spaces - Moved workstations and computer equipment to new office areas for 40+ J6-A personnel - Coordinated post-move firewall modifications for 23 personnel requiring ODBC access to the CRIS DB - Updated Excel spreadsheet of all personnel having a static IP for ODBC access to CRIS
Software Inventory	No change this week. Following move to new offices, documented inventory of software will be completed.

## Weekly Activities Report

<b>IRMDR Accounts Management PWS Para 1.4.3</b>	
Account administration: *Modifying an account is changing roles of an existing account	<ul style="list-style-type: none"> <li>- Created 7 accounts</li> <li>- Provided assistance to 26 customers</li> <li>- Modified 12 accounts*</li> <li>- Unlocked verified 6 accounts</li> <li>- Reset 5 passwords</li> </ul>
Metrics	<p>Two sets of metrics have been created; Tracking Account Manager Activities (see entry just above) over time; and tracking time required to create a CRIS Account.</p> <p>Metrics will be included in the Monthly Summary Reports; Tracking Account Manager Activities starting with the October Report and the Time to Create CRIS Accounts in the November Summary Report.</p>
<b>IRMDR Tool Suite Support PWS Para 1.4</b>	
Systinet/UDDI ver 2.52 BACKGROUND: We have two servers in the test bed to use for Systinet setup and testing.	UDDI server and database server in test bed. In process of coordinating future steps and involvement of other required parties
CPRP Process	As SME for Documentation subject area, completed final review and scoring in support of the Technical Assessment (TA)
<b>IRMDR Tools Suite Metrics PWS Para 1.4.7.3</b>	
IRMDR Tool Suite Utilization	CRIS stats available in Web Statistics application
IRM process-pending determination of metric requirement	
IRM process- pending determination of metric requirement	

<b>Meetings</b>	
Team Meeting	<p>Ross Team members met 24 Oct to lay out assigned roles and establish reporting channels. Two Ross PMs manage the IRMDR Tool Suite requirements; (b)(6) Admin PM for documentation, contract reporting and CRIS Account management, (b)(6) Technical PM for Front end development, UDDI, and FACCSM</p>
Team Meet with CRIS PM	ROSS Team met with new CRIS PM for introductions. Would like weekly meeting with Team.

## Weekly Activities Report

IRMDR CCB	No meeting this past week. Next meeting scheduled for 29 Oct.
<b>Planned Work Focus</b>	
Documentation	Revisit documents with CRIS PM, staff documents with appropriate SMEs, redevelop and resubmit
IRM processes metrics	Determine metric requirement with CRIS PM, design metric, and publish metric
Data Steward	Continuing discussions with data modelers on including data about systems' Web Services they use. The data about these services would be kept in the CRIS model and database similar to how CRIS keeps data about Architecture/interfaces.

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# Information Resource Management Data Repository Tool

## WEEKLY ACTIVITIES REPORT

*October 22, 2008*

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Prepared By:  
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### Document Change History

Version	Date	Description
1	10/22/2008	Update to week of Oct 15-21

**Author:**

(b)(6)  
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**Quality Control Review**


(b)(6)  
Ross Technologies, Inc.

**Information Resource Management Data Repository Tool Suite (IRMDR) Contract**  
**WEEKLY ACTIVITY REPORT**

<b>USTRANSCOM</b>		<b>Ross Technologies</b>	
(b)(6)	<b>COR</b>	(b)(6)	<b>Admin Project Manager</b>
(b)(6)	<b>IRMDR Project Manager</b>	(b)(6)	<b>Technical Project Manager</b>
(b)(6)		(b)(6)	<b>Site Business Manager</b>
		<b>DATE: October 15-22, 2008</b>	

Significant Event	Outcome/Issue
<b>Front End Application Support</b>	
IRMDR requirements	<ul style="list-style-type: none"> <li>- Completed Requirement # 116, "IRMDR Requirements Tool Expansion". This is a feature for the developers to track and fix bugs identified during testing and review of requirements.</li> <li>- Worked with the user J6/IM and the Architecture people to update the SV5 BEA Activities for several Systems.</li> <li>- Worked with the data shop to troubleshoot a problem with the Architecture area of the Ad Hoc Reporting feature in CRITR.</li> <li>- Provided answers to help complete the Security Technical Implementation Template 2008 for CRIS.</li> </ul>
History feature in CRITR	The History feature in CRITR logs all changes to any data element within the CRITR application. When the user submitted Req # 112, they separated two areas within CRITR. This caused a problem with the History collection/display routines. I worked with the data people to straighten out the History records.
EA "Requirements" Management System	Clarified "requirement" per direction at IPR. It's a tool internal to J6-AO used to track and control work flow and change management of architecture modifications. They currently use PC based tools (spreadsheets, etc) and want to move to a web-based environment. This is a low-cost implementation---about 1 work-day for the first cut.
<b>IRMDR Certification &amp; Accreditation</b>	

Significant Event	Outcome/Issue
CRIS ATO	No change. Received guidance at IPR to determine course of action to extend IATO or get ATO soonest. Will work it this week.
<b>IRMDR Documentation</b>	
CRIS User Manual	Revised the submitted Final version to account for changes in the last couple of weeks. Preparing copy for (b)(6) per his request at IPR.
<b>FACCSM</b>	
J6-A move	Preparations for move and executing move during week of 19 Oct.
Software Inventory	Following move to new offices, documented inventory of software will be completed.
<b>IRMDR Accounts Management</b>	
Account administration	<ul style="list-style-type: none"> <li>- Created 6 accounts</li> <li>- Provided assistance to 13 customers</li> <li>- Troubleshoot/restored 5 trouble ticket problems with helpdesk</li> <li>- Modified 12 accounts</li> <li>- Unlocked verified 3 accounts</li> <li>- Reset 2 passwords</li> <li>- Assisted/coordinated restoration of CRIS unscheduled outage incurred</li> <li>- Assisted with restoration of 4 ODBC connections</li> </ul>
<b>IRMDR Tools</b>	
Systinet/UDDI ver 2.52	Two servers, left with Ross Technologies at the start of the contract, were delivered to test bed for operating system FLAR and coordination of future steps as UDDI servers. These servers will ultimately be used for the production UDDI.

<b>Meetings</b>	
<p>Bi-monthly IPR</p>  <p>IPR Minutes</p>	<p>See attached Minutes</p> <p>Taskers from IPR: (b)(6) will check about getting CRIS IATO extended or reissued. Ross Team will review the EA Requirements work that was briefed and provide follow-up about the need for additional "funnels". DONE</p> <p>(b)(6) will provide (b)(6) with charts of the web page usage numbers. DONE</p> <p>(b)(6) will coordinate a meeting with Asynchrony Solutions, Ross Technology, and IRMDR USTRANSCOM people to review efforts being made to determine new tools in the IRMDR Tool Suite. PENDING COMPLETION OF MOVE.</p> <p>(b)(6) will furnish a copy of the CRIS User Manual to (b)(6) DONE BY OCT 24</p>
IRMDR CCB	CCB met Oct 15 and reviewed five DPfM requirements and four IRMDR requirements.



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## Information Resource Management Data Repository Tool

### WEEKLY ACTIVITIES REPORT

*October 15, 2008*

**RTGX**  
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### Document Change History

Version	Date	Description
1	10/15/2008	Update to week of Oct 8-14

**Author:**

(b)(6)  
Ross Technologies, Inc.

**Quality Control Review**

(b)(6)  
Ross Technologies, Inc.

## Weekly Activity Report - Oct 8-14

Information Resource Management Data Repository Tool Suite (IRMDR) Contract

(b)(6) Project Managers  
Ross Technologies, RTGX

Government COR, (b)(6)  
Government Program Manager, (b)(6) COTR (b)(6)

### Accomplishments:

- PM/Employee Admin
- CRIS Accounts System Administrator
  - Created 5 accounts
  - Unlocked and verified 2 accounts
  - Modified 5 accounts
  - Troubleshoot and restored one customer trouble ticket
  - Deleted 1 inactive account
- FACCSM/Data Steward
  - Software load of Oracle Client for off-site contractor
  - Attended FACCSM meeting on transition from USTRANSCOM to AMC network
  - Met with J6-A FACCSMs to discuss the pending move strategy
- Data Steward
  - Answered questions related to TA
  - One request for a new AIS to support FISMA data gathering
- Web/Developers
  - Finished requirement #110, "Convert CRITR Codes to Plain Language"
  - Finished requirement #112, "Separate PIA and PA reporting management roles subject"
  - Finished requirement, "Tightly couple RQMT and RMS"
  - Finished "CRITR Manager Roles Report" requirement, which consisted of adding a front-end to allow running reports of user's managing roles
  - Modifying "IRMDR"
  - Worked with the data shop to clean up a problem with the History feature in CRITR
  - Completed the Rough Order Of Magnitude estimates for 3 requirements
- Tools
  - Trying to CAC enable the Systinet/UDDI ver 2.52. Working with (b)(6) to see if 2.52 can be CAC enabled
  - Monitoring the EA group evaluation of ARIS for possible use. We own licenses but we have no maintenance available for the tool
- Accreditation
  - Began revision of CRIS Contingency Plan to comply with more IA controls
- Meetings
  - Conducted meeting to review and comment on SOP for Coding

- Documentation
  - Incorporated comments from developers and DB folks after meeting with them to review the Code Development SOP

Risks:

Work Ahead:

- Work on getting Systinet CAC enabled
- Develop inventory of Software and Licenses
- Quantify and evaluate CRIS errors further
- Flesh out SOPs through staffing and coordination
- Complete compliance of CRIS with DIACAP requirements

## Weekly Activity Report - Oct 1 – Oct 7

Information Resource Management Data Repository Tool Suite (IRMDR) Contract

(b)(6), Project Manager

Ross Technologies, RTGX

Government COR, (b)(6)

Government Project Manager, (b)(6), COTR (b)(6)

### Accomplishments:

- Ross PM/Employee Admin
  - Continued working on creating IPR slides
  - Addressed administrative functions (timesheet/paycheck problems)
  - Assigned and evaluated RMS requirements
  - Performed as 'Secretariat' at CCB
  - Checked again with Security because it was mentioned at the CCB that the process of using digital signatures was approved for Sharepoint and E-Staffing but was told that it was not approved for GTN or SMS and should not be used for the IRMDR Accounts Security...this digitally signed process has to be approved by 'legal' – affect Reqt #87 (Status will have to change from 'Approved' to 'On Hold' – (b)(6) will take this issue further)
  - Set up Meeting to review the 'Code Developer and Release' Section of the IRMDR SOP
  - Delivered Minutes from the CCB
  - Because of problem in interpreting a Coding Requirement had to manually enter in a Requirement for a user and change the db table to reflect user name and P/N id
  - Updated Description of a Requirement per (b)(6) direction in the tables
  - Unlocked users
  - Met with users on the upcoming release of BEA 6.0
  - Asked Web Administrator to check to see if the 'lo Connection: Connection Reset' error appears in the web server log
  - Sent (b)(6) updated version CSRD for Systinet 3.0 to be reviewed
- CRIS Accounts Administrator
  - Basic CRIS and ODBC Accounts created, Unlocked Accounts, Added Roles to accounts, deleted accounts, modified accounts, re-activated accounts and coordinated with Data Stewards on access to systems for new users
  - Advised many new users on the process for getting accounts
  - Worked Remedy/AARS issues
- FACCSM/Data Steward
  - Recovered deleted files
  - Completed draft CSRD for Systinet 3.0
  - Resolved printer service error code problems at MITRE office
  - Still preparing for upcoming move
- Data Steward
  - Coordinated weekly software release, moved release, checked status and reported results to team. Researched System vs. Web Service
  - Multiple requests for additions to base tables.
  - Met with (b)(6) concerning AIS and Web Services

- Web/Developers
  - Reqt #86 After user reviewed had issue with update button
  - Retested Reqt #86
  - Reqt #85 Modified per user request and tested
  - Reqt #110 will be released Thursday and Closed on Friday
  - Reviewed and evaluated CRIS errors and helped data steward with errors
  - Worked with (b)(6) and InSu on CRITR problems
  - Transcribed notes from CCB
  - Attended meeting for Reqt #106
  - Met with users on the new release of BEA 6.0
  - Updated the Definition area of Core for the Mission Area-Domains description
  - Reported to user that new requirement not defined properly
- Tools
  - Spoke to (b)(6) to see if the CSRD template for Systinet 3.0 that we presented to her, (b)(6) has been approved yet so (b)(6) can then enter it into the ASCRD process.
  - Talked to (b)(6) about the fact that Jeff Shields said he thought he could get us a server to use for Systinet 3.0. (b)(6) said we need 2 servers because the database is not supposed to be on the same machine as the application server.
  - Callec (b)(6) at the test bed to verify that they are supposed to handle the installation on the Solaris operating system...waiting for his call back.
- Training
  - No training scheduled.
- Accreditation/System Architect tasks
  - Documented 90% of the servers, their software, and their maintenance and used this info to complete input to the Technical Assessment reclama for CRIS.
  - Completed the reclama for CRIS and should score over 4.00
  - Began putting together the data for the monthly cost/status report and utilization summary
  - Implemented the staff action form to coordinate the IA controls and get everyone's approval/comments. This will document the compliance with the controls.
  - Reviewed TA input by SME and found that SME for Security has not provided input...due date is Oct 9. Can't determine the final score for CRIS without the SME input
- Meetings
  - Rescheduled recurring CCB meeting to Thursday for this week
  - Met with (b)(6) on AIS and Web Services
- Documentation
  - Worked on slides for the upcoming IPR
  - Delivered Weekly Activity Report
  - Continued work on documentation updates

Work Ahead:

- Find out if we need to use Eclipse with Systinet 3.0, if so, need an 'update' CSRD
- Add Requirement to IRMDR RMS for inclusion of IAO officer check to verify if a requirement may impact a Security Control. Also an addition for possible impact on documentation
- Update documentation based upon comments from 'Code Development...' Section meeting

## Weekly Activity Report - Sep 24 - Sep 30

Information Resource Management Data Repository Tool Suite (IRMDR) Contract

(b)(6) Project Manager

Ross Technologies, RTGX

Government COR, (b)(6)

Government Project Manager, (b)(6), COTR (b)(6)

### Accomplishments:

- Ross PM/Employee Admin
  - Worked on creating IPR slides
  - Addressed administrative functions (timesheet/paycheck problems)
  - Sent first 'voting' email for an IRMDR requirement approval, worked but had some issues trying to forward responses to (b)(6) from a sub-folder
  - Assigned and evaluated RMS requirements
  - Performed as 'Secretariat' at CCB
  - Still working on a 'time stamp' system to track the time for CRIS accounts to be implemented according to BASIC or non-BASIC CRIS account.
  - In conjunction with the above, working on creating a qualifier to be sent to all who request a CRIS account that would indicate a time interval to completion for a BASIC or non-Basic account request (don't believe users understand that a non-BASIC account may require input from 4 different data stewards to process)
  - Checked with Security and the replacing of digitally signed emails instead of a hard-copy security form for new accounts is not allowed...this has to be approved by 'legal' - affect Reqt #87 (Status will have to change from 'Approved' to 'On Hold' - will change at next CCB
  - Created and distributed a synopsis of the Systinet Training and various methods of having HP stand up the UDDI
- CRIS Accounts Administrator
  - Basic CRIS and ODBC Accounts created, Unlocked Accounts, Added Roles to accounts, deleted accounts, modified accounts, re-activated accounts and coordinated with Data Stewards on access to systems for new users
  - Advised many new users on the process for getting accounts
  - Worked Remedy/AARS issues
- FACCSM/Data Steward
  - Disconnected and moved computer to storage
  - Held meeting with other FACCSMs to discuss coordination of the move of computer users to the rehabbed area
  - Started working on 'update version' CSRD for Systinet 3.0
- Data Steward
  - Coordinated weekly software release, moved release, checked status and reported results to team.
  - Multiple requests for Org, Pers, AIS, SW, hardware to be added to base tables.
  - Validated documentation for two Plus full days completing TA
- Web/Developers
  - Reqt #86 Completed
  - Reqt #85 Completed
  - Reqt #110 Completed
  - Completed some minor updates for Reqt #110 found during user testing
  - Peer reviewed Reqt #106

- Worked on updating the History report to comply with Reqt #103
- Reviewed and evaluated CRIS errors
- Worked with SA's to get the Production Web server back online
- Had web server and Cold Fusion server rebooted
- CAC card was due to expire – was replaced
- Had Line badge reactivated based upon replacement of CAC
- Tools
  - Discussed with (b)(6) the CAC enabling of Systinet/UDDI 2.52 and the plans to also push the Systinet/UDDI 3.0 through the USTRANSCOM Test Bed.
  - Need check on Systinet License (concurrent users?)
  - At the Systinet training discussed and presented synopsis of the possibility of having HP stand up the Systinet/UDDI.
- Training
  - 3 Resources attended Systinet Training 9/24 and 9/25.
- Accreditation –
  - Completed the CRIS reclama input for the TA
  - Placed 'high impact' controls on a separate worksheet for eventual submission to the IAM
  - Continued work on IA Controls for CRIS Certification & Accreditation – speculate that it could take anywhere from 8-12 months to complete
- Meetings
  - Rescheduled recurring CCB meeting on Wednesdays 1:00 – 2:00 pm
- Documentation
  - Worked on slides for the upcoming IPR
  - Delivered Weekly Activity Report
  -

Work Ahead:

- Send (b)(6) the 'update version' CSRD for Systinet 3.0 for review
- Find out if we need to use Eclipse with Systinet 3.0, if so, need update CSRD
- Schedule IPR possibly second week Oct