

**CHARTER  
FOR THE  
JOINT INTERMODAL WORKING GROUP**

1. Mission

The mission of the Joint Intermodal Working Group (JIWG) is to facilitate and manage intermodal equipment initiatives; establish Department of Defense (DOD) standards (IAW DOD 4120.24-M, Defense Standardization Program, Policies & Procedures); define joint doctrine, tactics, techniques and procedures; recommend DOD policy to improve end-to-end (E2E) distribution effectiveness and efficiency; enhance integration and interoperability; and develop solutions to intermodal equipment problems and issues.

2. Applicability, references, and scope

2.1 Applicability: Applies to the Office of the Secretary of Defense (OSD), the Military Departments, the Office of the Chairman of the Joint Chiefs of Staff, the Combatant Commands (COCOM), the Defense Agencies, the DOD Field Activities, and all other logistics organizational entities in the Department of Defense (hereafter referred to collectively as the DOD Components).

2.2 References:

- a. Joint Staff/J4 message, JOINT MODULAR INTERMODAL CONTAINERS/PLATFORMS, 1 Feb 05
- b. USD-ATL Memo, Subject: JOINT STANDARDIZATION BOARD FOR INTERMODAL EQUIPMENT, 8 Jun 06
- c. DOD Instruction 5158.06, Distribution Process Owner (DPO), 30 Jul 07
- d. DOD Instruction 4500.57, Transportation and Traffic Management, 18 Mar 08

2.3 Scope: The JIWG integrates and facilitates DOD intermodal equipment management and transformation efforts by the Services, COCOMs, and DOD Agencies on behalf of the DPO. The JIWG is responsible for issues concerning intermodal equipment, i.e., ISO containers/flatracks, container/material handling equipment (C/MHE), chassis, system 463L pallets, emerging modular non-ISO containers/platforms, and intermodal equipment support systems.

2.3.1 The JIWG is designated as lead organization with approval authority under the DPO for joint modular intermodal container/platform standards, system development, and policy coordination.

2.3.2 JIWG is the validating authority for new container/platform initiatives prior to their submission to the DPO and the Joint Capabilities Integration and Development System (JCIDS) Functional Capabilities Board (FCB) for processing and final approval. Without JIWG validation and DPO approval, new initiatives will not enter the JCIDS evaluation process.

2.3.3 The JIWG is designated the Joint Standardization Board for Intermodal Equipment.

### 3. Membership

The JIWG shall be comprised of an action officer level (O4/O5 or civilian equivalent) working group to address specific issues or tasks from the Distribution Process Owner, Distribution Steering Group, the Military Services, Defense Agencies, or other DOD components.

#### 3.1 JIWG Chair

The chair of the JIWG will rotate between the U.S. Transportation Command (USTRANSCOM) and the Defense Logistics Agency (DLA) on a two-year basis. When USTRANSCOM holds the chair, DLA will serve as the alternate chair. Conversely, when DLA holds the chair, USTRANSCOM will serve as the alternate chair. If the chair is not available, the alternate chair will act in their absence. Within USTRANSCOM, the Director of Strategy, Policy, Programs, and Logistics (TCJ5/4), will designate the military or civilian equivalent representative to chair the JIWG. Within DLA, the Director, Logistics Operations and Readiness (J3/4) will designate a military or civilian equivalent representative to chair the JIWG.

#### 3.2 JIWG Members (one per organization) (voting)

- USTRANSCOM (chair)
- Defense Logistics Agency (DLA) (chair)
- Joint Staff J-4
- Military Services

3.2.1 The Services and DLA may delegate their JIWG representative to major commands under their control. In such cases, the delegated command has complete authority to represent and vote on behalf of their respective Service/DLA on JIWG matters.

#### 3.3 Advisory Members (non-voting)

- Deputy Assistant Secretary of Defense (Transportation Policy)
- Military Surface Deployment and Distribution Command (SDDC)
- Air Mobility Command (AMC) A4T
- Defense Packaging Policy Group (DPPG)
- Joint Munitions Command (JMC)
- Defense Standardization Program Office (DSPO)
- U.S. Coast Guard
- USTRANSCOM TCJ5/4-T (For AIT/ITV)

#### 3.4 Functional Area and Interested Organizations (non-voting)

- COCOMs: U.S. Africa Command (USAFRICOM), U.S. Central Command (USCENTCOM), U.S. European Command (USEUCOM), U.S. Pacific Command (USPACOM), U.S. Southern Command (USSOUTHCOM), U.S. Northern Command (USNORTHCOM) and/or their designated representatives
- General Services Administration (GSA)

- Service Major Commands as designated by the Service, (e.g., Combined Arms Support Command, Marine Corps Logistics Command, Naval Surface Warfare Center)
- Department of Transportation (DOT) (Office of Intermodalism, Maritime Administration)
- Commercial Industry Representatives from professional industry associations and organizations (e.g., National Defense Transportation Association, Intermodal Association of North America), by invitation only

#### 4. Responsibilities and Master Action Plan

##### 4.1 The JIWG will perform the following functions:

4.1.1 Review doctrine, policy, rules and regulations that affect the operations, procurement, research studies, mobility systems and hardware of intermodal equipment and supporting systems.

4.1.2 Evaluate commercial intermodal innovations, technologies, and programs and assess their suitability to support defense requirements. Develop recommendations to adopt or adapt commercial intermodal industry practices for defense use, as appropriate.

4.1.3 Address intermodal issues and recommendations identified in DOD-approved mobility studies, and other forums such as war games or command post exercises, and Congressional/DOD/Joint Staff-directed studies. Develop recommendations for joint implementation strategies for senior logistics leadership of the Joint Staff, Services, COCOMs, Defense Agencies, and other government organizations, as required.

4.1.4 Provide functional expertise to assist in the development and review of DOD policy and joint doctrine, tactics, techniques, and procedures publications for DOD intermodal equipment and management.

4.1.5 Coordinate with the Defense Packaging Policy Group (DPPG), as appropriate, on issues related to special purpose containers and unitization efforts to ensure safety and preservation standards are addressed for unique commodities in modular container standards, and to ensure new packaging designs are fully vetted and comply with the requirements of intermodal systems in the DTS.

4.2 The Joint Intermodal Master Action Plan (JIMAP) consists of prioritized actions that the JIWG has been assigned or has assigned to a DOD component for action. The JIMAP is critical to implementing DOD intermodal programs. JIMAP actions are assigned an Office of Primary Responsibility (OPR) and Office(s) of Coordinating Responsibilities (OCRs) from JIWG principal members. Each JIMAP action OPR will develop a plan of action/milestones and establish suspense dates. The OPR will provide periodic status reports to the JIWG until the action has been completed.

#### 5. Meetings and Procedures

5.1 The JIWG chair will rotate between USTRANSCOM and DLA every two years. The chair will be responsible for scheduling meetings, setting meeting agendas, assigning tasks to JIWG members, as appropriate, and publishing minutes. The alternate chair will act as chair in

situations where the designated chair is unable to schedule or attend scheduled meetings. USTRANSCOM will maintain a JIWG web site that will serve as the official archive of JIWG activities.

5.2 The JIWG will meet a minimum of twice each fiscal year in open general sessions to perform the group's mission or upon request of a voting principal member. JIWG meetings will normally be scheduled in the Spring and Fall of each year, with representation from the principal member organizations required at all JIWG meetings. Meetings will be either face-to-face or via other electronic media. Advisory members and Functional Area and Interested Organizations will be invited to open general sessions of JIWG meetings, as required. The JIWG Chair (USTRANSCOM/DLA) has the authority to schedule additional meetings or establish sub-working groups in coordination with the JIWG principal members, as required, to perform the group's mission.

5.3 When a quorum is present, a majority vote (i.e., a majority of the votes cast) is sufficient for the adoption of any motion. In the event of a tie vote, the motion fails.

5.4 The JIWG principal members will review the status of taskings, issues, proposed intermodal initiatives, and proposed standards for intermodal equipment and system development, and make recommendations to the DPO Executive Board for final approval. For those issues/recommendations requiring DPO approval, JIWG recommendations will be presented to the Distribution Steering Group (DSG) for socialization and counsel. JIWG will also provide routine information briefings to the DSG, as requested.

6. JIWG Committees and/or Integrated Process Teams (IPT) will be established, as required, to set DOD standards and review intermodal initiatives. The JIWG acts as the Joint Standardization Board for Intermodal Equipment (JSBIE) through its Standards Committee. Membership, mission and structure of the JSBIE are contained in a separate JSBIE charter.

7. Each organization is responsible for resourcing its own participation in JIWG meetings and JIWG-related activities, including funding for temporary duty travel. Participating organizations may also be requested to host JIWG meetings or JIWG-related activities, to the extent facilities are available, on a non-reimbursable basis. Video teleconferencing or dial-in phone conferencing will be made available to support attendees who cannot travel for face-to-face meetings, if applicable and logistically supportable.

8. This charter may be modified by majority vote of principal members except for changes to JIWG mission or responsibilities. Modifications to mission/responsibilities will require approval of the Distribution Steering Group.